

Village of Grantsburg

316 South Brad Street
Grantsburg, WI 54840

Village Board Meeting Agenda

Monday, May 11, 2026, at 4:00 p.m.
Village Board Room, 316 S. Brad Street

The Village Board of Trustees will discuss the following items and take action as needed:

1. **Call to Order; Roll Call; Pledge of Allegiance**
2. **Oath of Office administered to newly elected Trustees:** Diane Barton, Kim Korhonen, Leo Janke
3. **Swear in Police Officer:** Travis Swenston
4. **Public Comments:** 30 minutes per meeting/5 minutes per speaker. Pursuant to WI Statutes § 19.83(2) and 19.84(2), the public may present matters; however, they cannot be discussed or acted upon until specific notice of the subject matter of the proposed action can be given.
5. **Big Gust Road Closure Request:** [Grantsburg Chamber of Commerce](#)
6. **Correspondence:** [Burnett County Administration newsletter](#); [SEH Monthly Project Report](#)
7. **Minutes** [April 13th Administration Committee](#) and [April 13th Village Board](#);
8. **League of Wisconsin Municipalities:** [Transportation Resolution](#)
9. **Plan Commission Reappointments:** Angie Anderson and LuAnn Ebersold with terms to expire May 1, 2029
10. **Grantsburg Housing Authority/Crexway Court Board of Commissioners:** Julie Branstad for term to expire 3/1/2031
11. **Staff Reports**
 - A) **Public Works Director** 1) [DPW report](#)
 - B) **Police Chief** 1) [Police report & graph](#)
 - C) **Clerk/Treasurer** 1) [Clerk/Treasurer's Office Memo](#) 2) [License/permits issued](#) 3) [Cash Report](#) 4) [Budget to Actual reports: General; Water; Sewer; Storm Water; TID #5; TID #6](#)
 - D) **Library Director** 1) [Library report](#)
12. **Committee Reports:**

Administration Comm recommendations: 1) [Village Fees Schedule](#) 2) [Village Office building hours](#) 3) [Shred-It contract](#) 4) [Police Squad equipment](#) 5) [Paul & Kate Sommerfeld special exception](#) 6) [Crex Property Rehab – requirement for utility connection](#)
13. **Market & Johnson pay request #9:** [WWTP Project](#).
14. **Payment of Bills**
15. **Trustee reports, concerns, etc.** (no action will be taken at this meeting)

6. **THE VILLAGE BOARD WILL CONVENE INTO CLOSED SESSION** to discuss personnel items pursuant to Wis. Stats. 19.85 (1) (f) “Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.”
7. **THE VILLAGE BOARD WILL RECONVENE INTO OPEN SESSION** pursuant to Wis. Stats. 19.85 (2).
8. Any motions from closed session
9. **Adjournment**

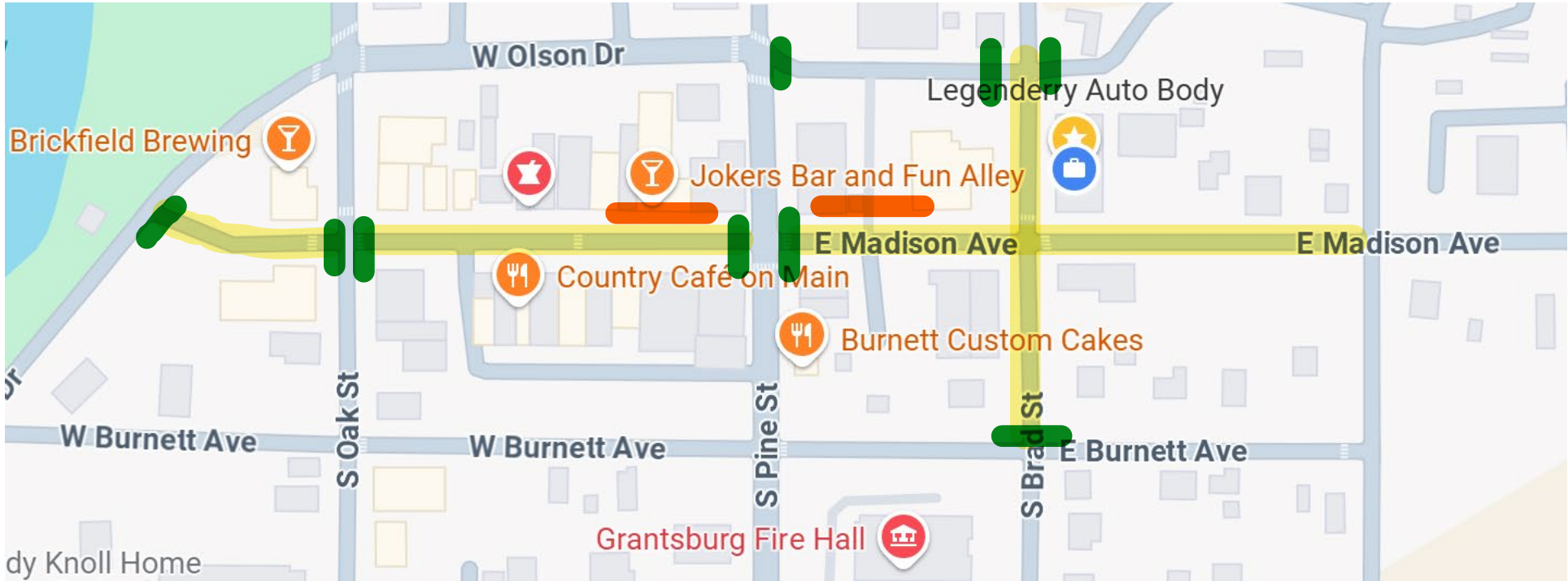
Allison Longhenry, Clerk/Treasurer

**** Appearance times/agenda order may change at the discretion of the Village Board****

Posted: May 8, 2026, online at www.villageofgrantsburg.gov ; Village Office 316 S Brad St; Grantsburg Community Center 315 S Robert St; and Grantsburg Public Library 415 S Robert St
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The Village Office is handicapped accessible. If you need any other special accommodations please contact the Village Clerk, 316 S. Brad Street, Grantsburg, Wisconsin – (715) 463-2405.

**2026 BIG GUST DAYS
SATURDAY, JUNE 6, 2026**

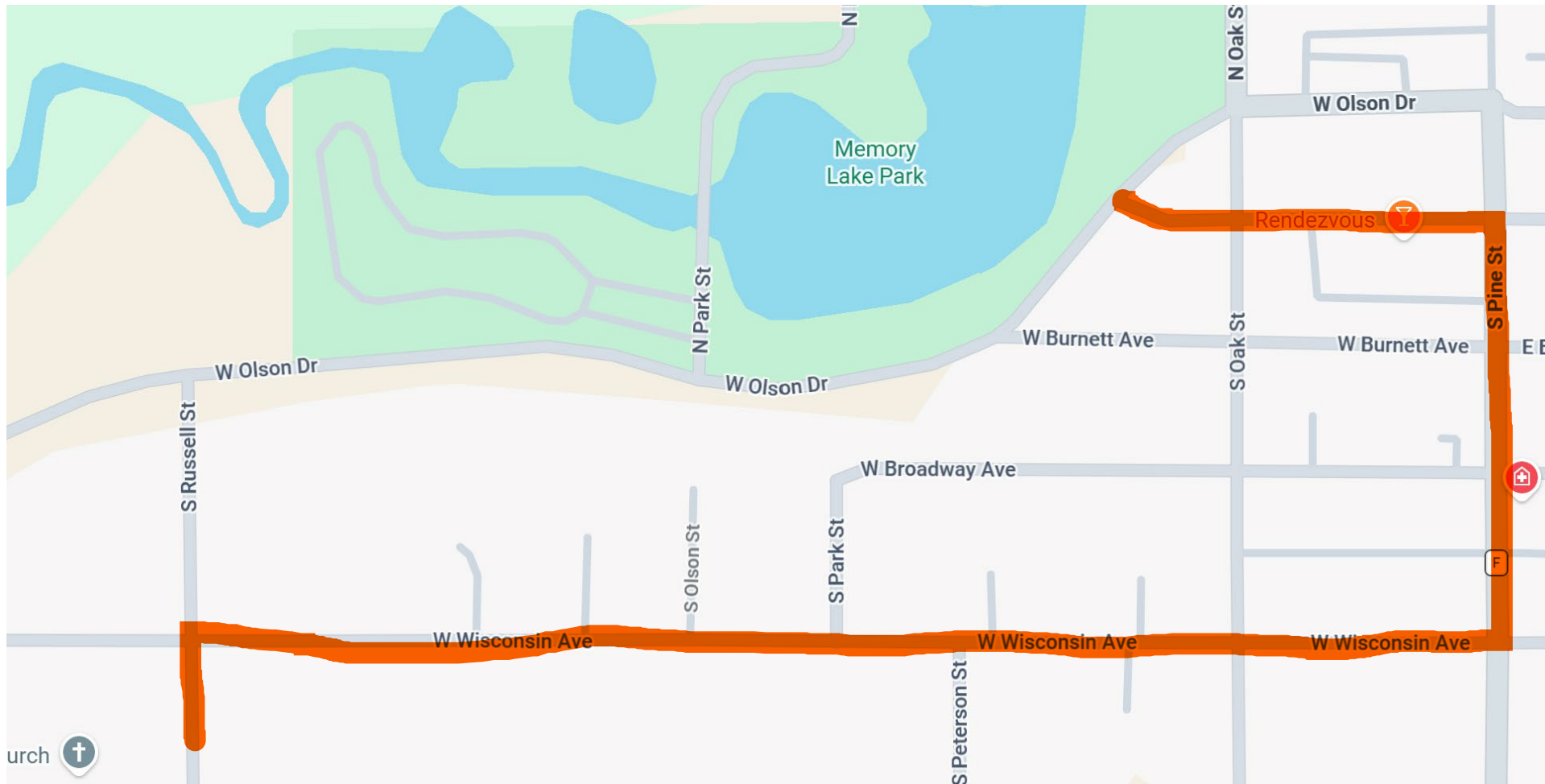


ROAD CLOSED

BARRIERS

PICNIC TABLES

2026 Big Gust Days Parade Map
Friday, June 5, 2026
Parade Starts at 7pm



**Parade ends at
Faith Lutheran
Church**



County Administration Newsletter

Vision & Stewardship

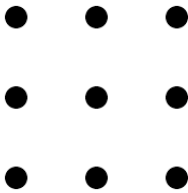
Issue 138

April 2026

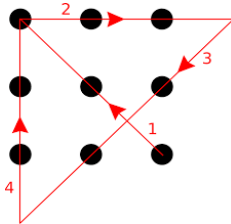
Administration

We often hear the phrase, “outside the box”. From politicians to business executives, the phrase (over-used by some) is still incredibly relevant in both our personal and professional lives. Whether we are trying to determine new constructive ways to assist our children with a behavioral issue to designing a more effective way of plowing roads, *thinking differently* or “outside the box” is a critical skill that must constantly be honed.

While no one seems to know the exact person that coined the phrase, it is best associated with the nine dot puzzle created in the 1960’s. That puzzle, shown below, is provided with the instructions to link all 9 dots using four straight lines or fewer, without lifting the pen and without tracing the same line more than once.



The most often used solution, shown below uses 4 lines.



Voila! “Outside the box”

Thinking *differently*, or “outside the box” was the impetus to the County’s Leadership through Effective and Efficient Designs (LEEDs) award. This year marks our 11th year of the Burnett LEEDs Award. A few previous winners provided updated communications for those seeking County Land Use permits, inventory management system for the Highway Department, as well as a camper cabin now in use by visitors to our County. These programs worked to save taxpayers resources, enhance services, and increase non-property tax revenue. I am excited to review the ideas that will come about this year! Please see the last two pages of the newsletter for more details on this award program and good luck as you prepare and submit your idea!

- Nate



Highway

Burnett County Highway Department – 2026 Road Improvement Update

The Burnett County Highway Department is pleased to share details on several road improvement projects scheduled for the 2026 construction season. These projects are part of our continued commitment to maintaining safe, durable, and efficient roadways throughout the county.

CTH A (1.75 miles)

From the intersection of CTH A and CTH H to Christner Road, Monarch will mill off 1.5 inches of the existing surface and repave with 2 inches of new asphalt. Burnett County Highway Department crews will assist with hauling asphalt, traffic control, and cleanup.

This project is scheduled to be completed this spring.

CTH F (1.0 mile)

From Peet P.O. Road to Highland Road, this segment will be pulverized and repaved with 4 inches of new asphalt. This project is funded in part through the **CHI LRIP program**, with the county receiving **\$103,011.22** upon completion.

This project is scheduled for September–October.

CTH D (2.75 miles)

From Martin Road to the previous project endpoint near fire number 8550, this stretch will also be pulverized and repaved with a heavier 4-inch asphalt mix designed to better support truck traffic. This project qualifies for **CHI-S LRIP funding**, with the county receiving **\$232,613.23** upon completion.

This project is scheduled for September–October.

By utilizing county staff and equipment on the CTH A and CTH-D projects, we were able to reduce contractor bids by an estimated **\$40,000–\$50,000**

A map showing the locations of these projects is attached for reference.

We appreciate your patience during construction and remain committed to improving the safety and quality of our road system.



Human Resources

**HR
CORNER**

W E L C O M E

Welcome to the very first edition of HR Corner! We're excited to introduce this new monthly feature designed to keep you informed, supported, and connected. Each month, we'll share helpful updates on benefits, wellness programs, and policy changes —along with practical tips to help you make the most of what's available to you. Consider this your go-to place for straightforward, helpful information to support your daily work and well-being.



Benefit Spotlight: WRS Annual Statement Now Available

WRS members may now view, download, and print their 2026 Annual Statement of Benefits online.

The statement is a non-retiree's annual summary of their WRS account, with the latest 2026 statement showing WRS contribution and interest balances as of January 1, 2026.

Starting this year, the statement has been redesigned to incorporate improvements based on feedback from WRS members:
Reduced paper size to standard 8.5" x 11"
Fewer sections that consolidate information more logically

More personalized data to help members in their retirement planning, such as:
Member's earliest possible retirement age and a separate monthly benefit estimate for additional contributions.

Information members can use to project future benefits:

WRS Retirement Benefits Calculator
<https://etf.wi.gov/retirement/calculators/wrs-retirement-benefits-calculator>

My Statement of Benefits
<https://etf.wi.gov/retirement/wrs-retirement-benefit/my-statement-benefits-wrs-account>

How to Read your Statement of Benefits

How to Read Your Statement of Benefits
<https://etf.wi.gov/resource/how-read-my-statement-benefits-active-employee>

? HR FAQ:

Do I need to do anything with my WRS statement?

It's a good idea to review your statement each year to make sure your earnings and contributions look accurate. If something doesn't seem right or you have questions about your retirement benefits, reach out to HR—we're happy to walk through it with you.

! HR Reminder: Check Your WRS Beneficiary

Why You Should Update Your Beneficiary

Life Changes:

Major events like marriage, divorce, or the birth/adoption of a child do not automatically update your WRS records. If you divorce, an ex-spouse will remain beneficiary unless you file a new form.

Ensure Proper Distribution:

Ensures your benefits go to the intended individuals rather than an ex-spouse or via estate probate.

Flexibility:

You can designate primary and secondary beneficiaries, including children or a trust.

WE WANT TO HEAR FROM YOU: SEND YOUR QUESTIONS OR FEEDBACK TO HR ANYTIME—WE'LL CONTINUE SHAPING THIS NEWSLETTER BASED ON WHAT MATTERS MOST TO YOU.

Health and Human Services

April is **Strengthening Families Month**, a statewide effort to raise awareness about how communities can support children, caregivers, and families. This month highlights everyday actions—big and small—that help families stay strong, safe, and connected.

At the center of Strengthening Families Month are five research-based **Protective Factors** that promote healthy child development and reduce the likelihood of abuse and neglect:

- 1. Parental Resilience:** Caregivers thrive when they have support managing stress and navigating challenges. *Partners can help by offering encouragement, problem-solving support, and judgment-free spaces.*
- 2. Social Connections:** Positive relationships reduce isolation and strengthen wellbeing. *Partners can help by connecting families to groups, events, and community networks.*
- 3. Knowledge of Parenting & Child Development:** Understanding child development supports confident and informed caregiving. *Partners can help by sharing trusted resources and normalizing questions.*
- 4. Concrete Support in Times of Need:** Access to essentials like housing, food, healthcare, and childcare promotes stability. *Partners can help by linking families to services without stigma.*
- 5. Social & Emotional Competence of Children:** Supporting children's emotional development builds lifelong skills. *Partners can help by modeling healthy communication and sharing practical tools.*

Why This Matters

Strengthening families is community work. Families are best supported when communities, schools, healthcare providers, human services, Tribal partners, and local organizations work together to create environments where children are safe and caregivers feel supported. By elevating these five Protective Factors, we help create environments where children are safe, caregivers feel supported, and families can thrive.

RESOURCES

[Resources Need 2 Know](#)
[Parent Resources](#)

[Five for Families Info Sheets](#)

[Five for Families Program](#)

Your partnership is essential in building a resilient, connected, and compassionate community.

Health and Human Services

♥ May is Foster Care Month ♥

Honoring foster parents, kinship and relative caregivers, and the community members who support children and families every day.

Caregivers provide more than a home—they provide stability, connection, and hope.



Why it matters in our community:

Keeping children close to home helps maintain school, family, and community connections.

You can make a difference by:

- Supporting caregivers through encouragement, meals, or respite
- Learning about foster care and child welfare
- Sharing positive messages to reduce stigma and build understanding
- **Becoming a foster or kinship caregiver**

Learn more:

📞 715-349-7600 ext 2252

✉ Nicole.Sear@burnettcountywi.gov

♥ Thank You ♥

To all foster parents, kinship, and relative caregivers, and those who support them—
Thank you for showing up, every day, for children and families in Burnett County.

Land Services

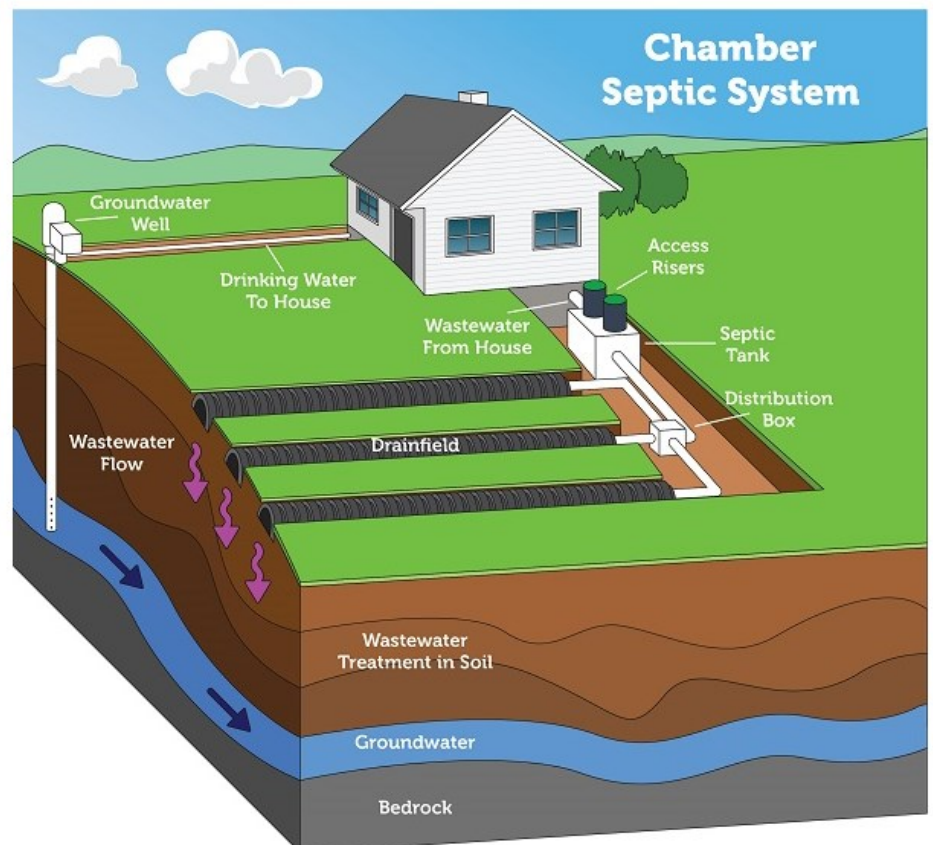
Septic maintenance cards go out every year at this time, if you receive a card then your system is due for servicing in 2026. Please call your service provider to get the service scheduled. Here is a link to the list of local providers: <https://www.burnettcountywi.gov/DocumentCenter/View/4946/List-of-Pumpers-PDF?bidId=>

Thousands of cards go out, so please be patient if the service provider takes some time to get back to you.

How does a typical conventional septic system work:

1. All water runs out of your house from one main drainage pipe into a septic tank.
2. The septic tank is a buried, water-tight container usually made of concrete or polyethylene. Its job is to hold the wastewater long enough to allow solids to settle down to the bottom forming sludge, while the oil and grease floats to the top as scum. Compartments and a T-shaped outlet prevent the sludge and scum from leaving the tank and traveling into the drainfield area.
3. The liquid wastewater (effluent) then exits the tank into the drainfield.
4. The drainfield is a shallow, covered, excavation made in unsaturated soil. Wastewater is discharged through piping onto porous surfaces which allows the wastewater to filter through the soil. The soil accepts, treats, and disperses wastewater as it percolates through the soil, ultimately discharging to groundwater. If the drainfield is overloaded with too much liquid, it can flood, causing sewage to flow to the ground surface or create backups in toilets and sinks.
5. Finally, the wastewater percolates into the soil, naturally removing harmful coliform bacteria, viruses and nutrients. Coliform bacteria predominantly inhabits the intestines of humans or other warm-blooded animals. It is an indicator of human fecal contamination.

Here is a diagram showing a typical chamber system layout:



Please note: The ends of the chamber system lines are open for illustrative purposes only. In reality, and when properly installed, these lines are closed at the end. Septic systems vary. Diagram is not to scale.

Sheriff's Office



Burnett County Law Enforcement

**Please join us at 6:00pm
Wednesday, May 13th, 2026**

As we remember and honor our fallen heroes

**Adventure Church
23985 STH 35 Siren, WI**

Refreshment to follow

**For those unable to attend in person the service will be broadcasted on
Facebook on The We Are Network:**

We Are Siren, We Are Webster, We Are Grantsburg |



**Paul Robert Gramer
End of Watch
November 20, 1968 |**

**Richard Floyd Schinzing
End of Watch
October 17, 1974 |**

**Allen Arthur Albee
End of Watch
April 19, 1991 |**

**Michael Seversen
End of Watch
April 14, 2014 |**

Facilities

Burnett County Government Center Water Quality Update | April 2026, Facility's Department

A Quick Update on Your Drinking Water

You may have recently noticed new signs posted near water sources throughout the Government Center. These are part of our commitment to transparency and are required following routine testing for lead and copper in our drinking water.

Testing Overview

On March 17, 2026, water samples were collected from multiple locations within the Government Center to ensure compliance with state and federal safety standards.

Results Snapshot

- Lead: Highest level detected was 3.5 ppb (Federal action level: 15 ppb)**
 - Copper: Highest level detected was 34 ppb (Federal action level: 1,300 ppb)**
- All results were well below federal action levels.**
-

What This Means

- Our water continues to meet all safety standards**
 - No immediate health concerns were identified**
 - You can feel confident in the safety of the drinking water in our facility**
-

Our Commitment to You

We are dedicated to ensuring safe, clean drinking water for all employees and visitors. Thank you for your continued trust as we maintain a safe and healthy workplace.

Aging and Disability Resource Center



**THANK YOU LOCAL
VOLUNTEERS!**



WE APPRECIATE YOU!

**"WE ARE ALL SO GRATEFUL TO YOUR
VOLUNTEER SERVICE AND WE PRAY
FOR BLESSINGS IN YOUR LIFE, AS YOU
HAVE BEEN A BLESSING TO OURS."
-ADRC PARTICIPANT**



Please Call **877-485-2372**
with any questions or to talk about
any-or all (we love over-
achievers!)-of these opportunities.



YOUR NEIGHBORS NEED YOU!

Living in a small community is wonderful-but for older adults who can no longer drive, staying independent can be tough. The ADRC offers services to help people remain in their homes, but we depend on volunteers to make that possible. Can you help? Your time-no matter how much-truly makes an impact.

How can you help? Well...thanks for asking!

ADRC Transportation Program

- Use your own vehicle and receive optional mileage reimbursement.
- Pick the hours and rides that work for you-flexible is our middle name.

ADRC Meals on Wheels Program

- Deliver meals to your homebound neighbors (reimbursement available).
- Routes run 30 minutes to 2 hours, four days a week.
- Prefer to be a back-up driver? YES, please-we love back-ups!
- Not into driving? You can help our kitchen staff prepare and package meals or assist at our congregate dining sites.
- We also have occasional special projects for those who like to mix things up.

And one more thing...

- Could you drop off our monthly newsletter to a few local businesses? It's a small task with a big impact.

Forestry and Parks

The Burnett County Natural Resource Committee, Forest and Parks, and Land and Waters all accentuate the importance of clean, safe, and “Spirited Waters” found within Burnett County. The county prides itself on our large resource of lakes, scenic rivers, and streams which provide many outlets for recreation and tranquility. Below is an explanation of everyday practices that the Forestry department identifies and implements during timber sale establishment to preserve this natural resource.

Wisconsin’s Best Management Practices (BMPs) for water quality place strong emphasis on forest management, recognizing that forests play a critical role in protecting clean water across the state. Developed by the Wisconsin Department of Natural Resources, forestry BMPs are designed to minimize the impact of logging and forest operations on streams, lakes, wetlands, and groundwater.

A central concept in forest BMPs is the use of riparian buffer zones, which are strips of vegetation left undisturbed along water bodies. These buffers act as natural filters, trapping sediment, nutrients, and pollutants before they can enter the water. They also help stabilize streambanks, regulate water temperature by providing shade, and support wildlife habitat.

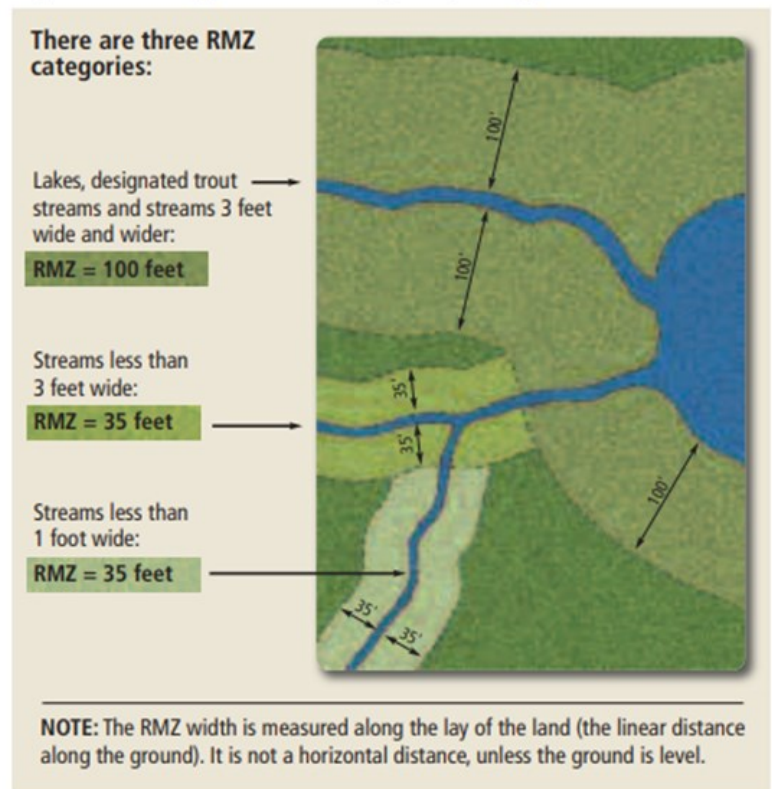
Another key practice involves road design and maintenance. Forest roads, skid trails, and landings can be major sources of erosion if not properly managed. BMPs recommend locating roads away from water when possible, installing water diversion structures like water bars and culverts, and maintaining proper drainage. These measures reduce the amount of sediment that can be washed into nearby waterways during rainfall or snowmelt.

Timber harvesting techniques are also carefully guided by BMPs. For example, operators are encouraged to avoid operating heavy machinery on wet soils, which can cause rutting and increase runoff. Selective harvesting and timing operations during frozen or dry conditions help protect soil structure. Special precautions are taken when crossing streams, including the use of temporary bridges or properly installed culverts to prevent direct disturbance of streambeds. Foresters ensure that operators are held to these standards during timber sale administration and follow up with them on any corrective actions needed.

In addition, BMPs address site preparation and reforestation. Minimizing soil disturbance during planting or regeneration activities helps maintain ground cover and reduces erosion risk. Maintaining a mix of vegetation and preserving forest floor material further protects water quality.

Overall, Wisconsin’s forestry BMPs aim to balance sustainable timber production with environmental stewardship. By reducing erosion, protecting stream ecosystems, and maintaining natural hydrology, these practices help ensure that forest lands continue to serve as some of the most effective natural safeguards for Burnett County’s water quality.

Riparian Management Zone (RMZ) Categories



BURNETT COUNTY K9 FUNDRAISER 18-HOLE SCRAMBLE GOLF TOURNAMENT

HOSTED BY VOYAGER VILLAGE



MAY 9TH, 2026- 11 AM SHOTGUN START
\$75 PER PERSON
18 HOLES WITH A CART
ON COURSE EVENTS
DINNER FOLLOWING GOLF

PUTTING GREEN CONTESTS AND RAFFLES AVAILABLE

Registration forms on:
www.voyagervillage.com/events-calendar/

**Interested in sponsoring a hole
 or making a donation, please
 call # 715-349-2121**

**All proceeds will benefit the
 Burnett County K-9 Foundation**

REGISTRATION DEADLINE APRIL 30TH, 2026

28851 KILKARE ROAD, DANBURY, WI 54830

715-259-3911



Emergency Management

When the Sky Turns, Are You Ready?

Tornadoes can form in minutes, travel at speeds exceeding 60 mph, and produce winds strong enough to destroy a home in seconds. April marks National Tornado Awareness Month, a reminder that preparedness before the sirens sound can make all the difference.

Know the alerts. A Tornado Watch means conditions favor tornado development – stay alert and be ready to act. A Tornado Warning means a tornado has been confirmed by radar or a spotter. Move to shelter immediately; there is no time to hesitate.

Find the safest spot in your home now, before you need it. The lowest interior room away from windows; a basement, an interior bathroom, or a hallway offers the best protection. If you live in a mobile home or are in a vehicle, leave and seek a sturdy building. Cover your head and stay low until the storm passes.

Keep an emergency kit stocked and accessible: water, non-perishable food, a battery-powered weather radio, a flashlight, a first aid kit, medications, and copies of important documents. A NO-AA Weather Radio will alert you even while you sleep and is one of the most reliable tools you can own.

Most importantly, make a plan with your household today. Identify your shelter location, establish a meeting point, and ensure everyone knows what to do when the warning sounds. The time to prepare is now – not when the funnel cloud is visible on the horizon.



UW – Extension

Explore your SPARKS at our 4-H Summer Camps!

Share what brings you joy!



Join Burnett, Douglas and Washburn 4-H at Luther Park Camping and Retreat Center in Danbury, WI

Campers do not have to be 4-H members to participate

4-H Camp

July 6-8, 2026
Campers 8-11 years old

- Sleep in cabins with electricity, restrooms and showers
- Food cooked by camp staff
- Activities include swimming, canoeing, crafts, outdoor games, archery, campfires and more!

Outpost Camp

August 18-20, 2026
Campers 12-19 years old

- Sleeping in treehouses with no electricity. (Restrooms & showers are nearby)
- Campers cook all meals over campfires
- Activities include swimming, canoeing, crafts, hiking, outdoor education and more!

Registration opens in March!

For Questions:

Burnett and Washburn Counties: Beth Rank, beth.rank@wisc.edu

Douglas County: Katie Stenroos, katelin.stenroos@wisc.edu



The University of Wisconsin–Madison Division of Extension provides equal opportunities in employment and programming in compliance with state and federal law.

WELCOME!



WELCOME TO THE TEAM

**CHAD KRAUTKREMER
CUSTODIAN**

Hello, my name is Chad Krautkremer.

I spent 24 years self employed; a semi truck and trailer repair facility. I sold my business to find a less stressful career. I enjoy farming corn, soy beans and raising a few cattle.

I am married to Charlotte. We have two amazing girls (Corey and Emily). One granddaughter Scout and expecting a 2nd grandchild September.

I enjoy everything the great northwoods has to offer.

WELCOME!

MELANIE TAYLOR
LTE CORRECTIONS DEPUTY

WELCOME TO THE TEAM
WELCOME TO THE TEAM
WELCOME TO THE TEAM



My name is Melanie Taylor, I have recently accepted the position of LTE Corrections Deputy. Before starting this position I was a Youth Development Specialist at Northwest passage. I have a 3 year old daughter, Collette, who occupies almost all of my free time and we enjoy doing anything outside! In the summer we enjoy boating, fishing, playing on the play ground and just playing in the dirt! I am looking forward to this new career path and serving Burnett County.

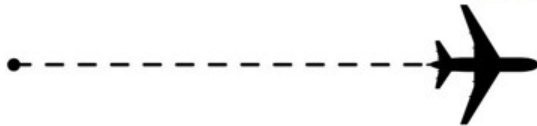
WELCOME!

≡welcome≡

My name is Ronny Ziesmer, and I recently joined Burnett County as the Airport Operations Manager at Burnett County Airport (RZN). I'm also an active Certified Flight Instructor (CFI), and I spend a good portion of my time either in the air or thinking about being in the air.

In addition to airport operations, I run a small flight instruction business and stay involved with the Burnett Badgers Flying Club, where I enjoy helping new and returning pilots work toward their aviation goals. Whether it's coordinating airport improvements or helping a student through their first solo, I like being part of the growth of our local aviation community.

When I'm not at the airport, there's a good chance I'm still at the airport... just wearing a different hat.



WELCOME

Highway Maintenance Workers

KEITH CHORONZY TRAVIS DAHLBERG

WELCOME!

WELCOME
Deputy Collin O'Toole



I have worked in Law enforcement for the last 2 years. I did not grow up in this area but quickly fell in love with the people and community quickly. Both my wife and I are now members of a great community! I grew up fishing and hunting with my family and look forward to seeing what the future has in store for me and my family.



WELCOME!

WELCOME

WELCOME

WELCOME

WELCOME

TO THE TEAM

Robin Carter

ADRC- Information & Assistance Specialist

Hello! I am Robin Carter; my family and I recently moved to Siren. I enjoy the outdoors with my husband and 3 boys. We are also very involved in wrestling, and do a lot of traveling to various meets . I recently started working at the ADRC as an Information and Assistance Specialist. I am passionate about building strong relationships, staying organized, and making sure services are delivered effectively and compassionately. I am excited to collaborate with all of you and contribute to a supportive team-focused environment.

Burnett County LEEDs Program

Focusing on effective and efficient government is important at all levels. While managers and administrators are hired to provide leadership through a variety of situations, they sometimes overlook one of the most important assets of service delivery: those who are actually delivering the service. Deputies, social workers, account clerks, mechanics, foresters, jailer/dispatchers, equipment operators, and many others are the ones who carry out the budgeted activities. These staff members are often the first and last point of contact for many residents and is where we should focus resources to best meet the challenge of effective and efficient service delivery. Asking these employees to step up and LEED can be the difference we need to prepare for the future.

Leadership through Effective and Efficient Designs (LEEDs) is intended to incentivize non-supervisory employees to think about the processes of their work. Thinking about their tasks in the context of not only their department, but also the organization may lead to a new process for the delivery of services. Through Burnett County LEED's Program, employees are encouraged to generate ideas that make their department(s) or areas of impact more effective and efficient. Few guidelines create the space for imaginative thought.

Program Guidelines and Process:

- Open to all non-supervisory employees
- Teams must consist of at least two employees or more
- Teams can be within one department, or work with colleagues in another department
- Ideas must be proven net-neutral, in terms of cost, within two years after implementation. For example, if the idea is to use a new software program and the program costs is \$2000, the team should provide the analysis that proves how the organization will recoup the cost of the original program through efficiencies within the department(s).
- Ideas must be submitted to the County Administrator by July 1st.
 - Once Submitted, the Administrator's review committee will review all ideas
 - Teams will be selected to present their idea to the review committee
 - Review committee will select the winning team by September 1st
 - Winning team will share the performance dollars established annually

2026 Employee Performance Amount: \$5000



VILLAGE OF GRANTSBURG SEH PROJECTS MONTHLY UPDATE

April 30, 2026

Copies to: Allison Longhenry, John Erickson and Sarah Longhenry (Village of Grantsburg)
Dan Penzkover, Bryan Cunningham, Jeremiah Wendt, Jeff Nussbaum, Isaac Steinmeyer, Jana Nyhagen, Bridget (Anderson) Torres, Brea Grace, Thad Webb, Dylan Friss, Brian Kent, Veronica Aranda and Henry Elling (SEH)

I. WWTP/Main Lift Station Project

- A. The South Lift Station and WWTP progress meeting was held on April 22nd, and work continues on the buildings and site at each location.
- B. SEH/contractor is working on the final permit for land application of sludge and will revise everything for application and resubmit it to WDNR. Still waiting on the final lab results from the second round of sampling.
- C. Watermain work is underway and progressing towards Russell Street.
- D. Tentative lift station start up on June 18th.

II. PLM Development Project (W. Harrison Avenue Extension)

- A. Scott McLain called SEH and informed us that he would not be moving forward with the sanitary sewer extension at this time.

III. Campground Expansion/WDNR Stewardship Project

- A. SEH is working on the final as-built record plans for the project.

IV. Water Treatment Plant Project

- A. SEH continues work on final design of the project.
 - 1. Plan submittal for CDBG application and WDNR SDWLP is due on May 15th.
- B. The public hearing for the CDBG-PF grant funding was held on Monday, April 13th, before the Village Board meeting and all items passed
- C. The soil boring proposal was approved by the Village Board on April 13th.
- D. SEH/Village are working on the local match dollars for the project.

V. Landfill Monitoring Plan Modification/Well Abandonment

- A. The final plan modification was submitted to WDNR on April 28th, with the hopes of ending monitoring and abandoning the existing monitoring wells.

VI. STH 70 (State Line to 350' East of Johnson St.) WisDOT Paving Project

- A. Dan emailed WisDOT on Mar. 26th to confirm the schedule for this project.
- B. Construction is currently proposed in 2030.



Village of Grantsburg

316 Brad Street South
Grantsburg, WI 54840

Administration Committee Meeting Minutes

The Administration Committee met on Monday, April 13, 2026, at 2:00 p.m. in the Village Board room, 316 Brad St S, Grantsburg, WI 54840.

Present: President Rick Lindberg and Trustees Greg Peer, and Hank Java

Others: Trustee John Addison, DPW John Erickson, Police Chief Jared Woody, and Justin Jensen and Jason Jensen with Crex Rehab Properties.

Call to Order. President Lindberg called the Administration Committee Meeting to order at 2:00 p.m. Clerk/Treasurer Longhenry conducted roll call. The Pledge of Allegiance was recited.

West Anderson Ave & Robert St quote. DPW Erickson presented an updated quote for West Anderson Ave and Robert St to be resurfaced that came in under the amount budgeted for 2026. **Motion by Trustee Java, second by Trustee Peer to recommend the Village Board approve the quote from Monarch Paving Company to pulverize and pave West Anderson Avenue from Oak Street North to Harrison Avenue East for \$42,500.00 and to pave Robert Street South from State Road 70 East to the south dead-end for \$4,300.00. Motion carried unanimously.**

2031 State Highway 87 parking lanes. DPW Erickson reviewed the project set for 2031 to pave State Highway 87/Pine Street South from State Road 70 south to State Road 87. He was asked by WI-DOT if the Village would like to have the parking lanes along Pine Street South included in the project, left alone, or removed and turned into a wide shoulder for WI-DOT to maintain. The committee asked for estimated cost to resurface before deciding.

WTP soil borings. DPW Erickson presented a contract from Professional Services Industries (PSI) to perform soil borings for the upcoming Water Treatment Plant Project. SEH reviewed three proposals and PSI came in as low bidder. SEH confirmed that the costs associated with soil borings can be included in reimbursement from funds through grant and principal forgiveness programs. **Motion by Trustee Java, second by Trustee Peer to recommend the Village Board approve Professional Services Industries (PSI) as the agency to perform soil borings in preparation for the WTP at a cost of \$9,950.00 and accept the contingencies in place for costs to cover further settlement analysis if clay soils are encountered as detailed in the presented contract. Motion carried unanimously.**

Shop garage door quote. DPW Erickson presented the low bid he received from Hasser to replace the south side garage door at the shop. The committee discussed alternatives including purchasing a door and opener from Menards potentially for less, and have it installed by Hasser or other installer. **Motion by Trustee Peer, second by Trustee Java to recommend the Village Board accept the bid from Hasser Garage Door Inc. to replace and install a new garage door and opener, and to dispose of the old garage door at the cost of \$3,615.00. Motion carried unanimously.**

Squad pickup order. Chief Woody reviewed a denial received for dealer financing for the new squad pickup as they do not provide financing to municipalities. Chief Woody spoke with Bryan at Community Bank for alternative financing options. The Village Board reviewed the included terms for Community Bank financing, either a 5 or 6-year loan compared to the original dealer terms. **Motion by Trustee Java, second by Trustee Peer to recommend the Village Board approve a 5-year loan at a 4.6% interest rate with Community Bank to pay for the 2026 Dodge Ram Pick-up through Link Chrysler Dodge Jeep Ram. Motion carried unanimously.**

Community Center use – Rick Lindberg. Rick requested the \$300 rental fee for Community Center use be waived for his hockey rink fundraiser event April 25, 2026. **Motion by Trustee Java, second by Trustee Peer to recommend the Village Board waive the \$300 rental fee for resident Rick Lindberg to host a hockey rink fundraiser event on April 25th, 2026, from 11 a.m. – 5 p.m. President Lindberg abstained. Motion carried 2-0.**

Hockey Rink Location – Rick Lindberg. Rick requested the Administration Committee think of an ideal spot for the hockey rink to be placed so that he can inform people that attend his fundraising event April 25th. Several locations were reviewed including to the west of the pool, south of the yellow shed at the Village Office, to the north of the Village Office, and north of Memory Lake. Trustees Java and Addison had reviewed the site south of the yellow shed and felt that was the best option as it is a relatively flat surface limiting excavation costs, has ample parking, is near the Police Department to deter vandalism, and eliminated the need to fundraise for a warming house as the vestibule in the Village Office building could serve as a warming area and provide bathrooms. Rick felt the area to the west of the pool where the existing exercise trail is located would be the best location for the rink. The committee and staff discussed concerns regarding the lack of a hydrant available at the pool location, the need for excavation and a warming house, the costs of re-routing the fitness trail and moving equipment, and DPW Erickson noted the area receives runoff from the Baptist church parking area which may cause issues. The Administration committee did not make a motion but felt the location south of the yellow shed was the best option.

Community Center Rental agreement with Grantsburg School District. Clerk/Treasurer Longhenry reviewed clarifying details in the contract that were presented by Josh Watt and Keri Oachs and were included in the packet. The only changes to the contract included keeping the contract terms to start in 2025 which would include the original detail of the cost share for the room divider panels between the Village paying one-third and the School District paying two-thirds, including the storage room rental fee to have an annual increase by CPI, and fixing a formatting error for section 16. **Motion by President Lindberg, second by Trustee Peer to recommend the Village Board approve the changes made to the Community Center Rental Agreement with Grantsburg School District and forward to the School District for their approval. Motion carried unanimously.**

Crex Property Rehab – requirement for utility connection. Justin Jensen and Jason Jensen of Crex Property Rehab requested the Administration Committee grant them a variance to not require their new home build to be connected to Village water and sewer services. The Jensen's indicated it would cost an estimated \$25,000 to connect to the water and sewer system due to the road needing to be cut, then repaired, and the installation of a grinder pump which is required due to the elevation of the sewer main and distance to the home. They indicated if allowed, this would help keep the 3-bedroom, 2-bathroom home they are building affordable and they would follow all state rules and regulations governing private wells and septic systems. The committee discussed the current ordinances requiring hook

up to both the water and sewer systems for all properties. They directed staff to connect with the WI DNR to see if private water and sewer systems were allowed and if there are concerns about allowing such a variance. The committee provided no decision to the Jensen's and indicated a decision may not be made in time for their project but required utility connections may be reviewed for future projects. Staff indicated there may be a special board meeting before the May 11th meeting, and if so, they would include the Jensen's on that agenda for further discussion.

THE ADMINISTRATION COMMITTEE WILL CONVENE INTO CLOSED SESSION to review personnel compensation, benefits and concerns pursuant to Wis. Stats. 19.85 (1) (c) "Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility."

Motion by Trustee Peer, second by Trustee Java to convene into closed session. Motion carried unanimously.

THE ADMINISTRATION COMMITTEE WILL RECONVENE INTO OPEN SESSION pursuant to Wis. Stats. 19.85 (2).

Motion by Trustee Java, second by Trustee Peer to reconvene into open session. Motion passed unanimously.

Motion by Trustee Peer, second by Trustee Java to recommend the Village Board hire Police Officer Travis Swenston at a rate of \$22.51 will he attends Law Enforcement Training Academy beginning June 2026 and upon successful completion of academy increase to the base wage of \$28.51 with a probationary period to be 1 year following completion of academy. Motion carried unanimously.

Motion by Trustee Java, second by Trustee Peer to recommend the Village Board approve the police academy agreement to include corrections; Northwoods Technical College, Rice Lake, WI, as the Law Enforcement Training Academy location, academy wage of \$22.51 per hour, meal allowance amounts as determined by the Wisconsin Department of Justice Law Enforcement Standards Board reimbursement guidelines, post academy wage of \$28.51 per hour, and include that if the employee voluntarily terminates employment with the Village, they are responsible to reimburse the Village on a pro-rated basis for any Law Enforcement Training Academy expenses not covered by the Wisconsin Department of Justice. Motion carried unanimously.

The meeting was adjourned at 3:57 p.m.

Allison Longhenry
Clerk/Treasurer



Village of Grantsburg

316 Brad Street South
Grantsburg, WI 54840

Village Board Meeting Minutes

The Village Board met on Monday, April 13, 2026, at 4:00 p.m.
in the Village Board room, 316 Brad St S, Grantsburg, WI 54840.

Present: President Rick Lindberg and Trustees Greg Peer, Matt Chadwick, Kim Korhonen, Leo Janke, Hank Java, and John Addison

Others: DPW John Erickson, Police Chief Jared Woody, Library Director Lynett Yoerg, Greg Marsten – Burnett County Sentinel, Nate Day & Issac Steinmeyer – SEH via TEAMS, Nicky Weiss – REM Inspecting, Diane Barton, Brent Blomberg, and Pam Davies.

Call to Order. President Lindberg called the Village Board Meeting to order at 4:00 p.m. Clerk/Treasurer Longhenry conducted roll call. The Pledge of Allegiance was recited.

Public Hearing – Citizen Participation regarding Community Development Block Grantsburg – Public Facilities program. President Lindberg called the Public Hearing to order at 4:05 p.m. Clerk/Treasurer Longhenry read the notice of Public Hearing. President Lindberg asked for anyone wishing to speak in favor of the CDGB Public Facilities program. Nate Day with SEH via TEAMS reviewed the CDBG grant program that has the potential for \$1,000,000 in funding for the Village's Water Treatment Project to install a treatment plant for Well #1 and Well #2 to remove manganese and iron to meet EPA and WI DNR standards. The project would include routing Well #2 to the current Well #1 location, building one treatment plant and reconstruction of Burnett Avenue West between the two sites. Trustee Janke asked if there was consideration for drilling a new well and how do we know if the treatment will work to lower manganese levels. Issac Steinmeyer with SEH via TEAMS responded indicating a well search program is expensive and has no guarantee to find water or to find better quality water. Issac also reviewed that the pilot program which took place in 2025, tested treatment options and determined the selected method of manganese and iron removal was the most effective. He reminded the board that the selected treatment option is the same method that has been effective at Well #3 since installation. Discussion continued reviewing the goals of removal. DPW Erickson explained that with the current treatment on Well #3, manganese levels are below the EPA standard of 300 parts per billion and range from 150-175ppb throughout the distribution system, and we can expect lower levels once all wells are being treated. President Lindberg asked for anyone wishing to speak against the CDGB Public Facilities program. No one spoke. The Public Hearing closed at 4:15 p.m.

Water Treatment Plant Project – Resolution 2026-01 Authorizing to Submit a Community Development Block Grant (CDBG) Application. Motion by Trustee Addison, second by Trustee Korhonen to accept Resolution 2026-01 Authorizing to Submit a Community Development Block Grant Application with a potential \$1,000,000 grant award. Motion carried unanimously.

Water Treatment Plant Project – Resolution 2026-02 Declaring Official Intent to Reimburse Expenditures From Proceeds of Borrowing Through The State of Wisconsin Environmental Improvement Fund – Safe Drinking Water Fund Program.

Nate with SEH explained that the Village approved an Intent to Apply for the SDW Fund Program and this principal forgiveness is based on a community's ability to pay. At the time of the ITA, the maximum principal forgiveness was \$1.6 million, but recent funding changes have increased that amount to \$3.5 million specific to manganese treatment. **Motion by Trustee Chadwick, second by Trustee Addison to approve Resolution 2026-02 Declaring Official Intent to Reimburse Expenditures From Proceeds of Borrowing Through The State of Wisconsin Environmental Improvement Fund – Safe Drinking Water Fund Program. Motion carried unanimously.**

Nate briefly reviewed the CDBG application process and indicated that if the Village could provide a bank letter stating the Village has the match of \$5.5 million committed and secured, we would receive more points. Clerk/Treasurer Longhenry shared that she spoke with Brian Reilly with Ehlers who has assisted the Village with these requests in the past and he indicated he would reach out to the team at SEH and review the Village's options. C/T Longhenry indicated a Special Board may be needed before May 11th if anything needs approval to meet the CDBG application deadline of May 14th.

REM Inspecting was not present; they were moved to later on the agenda.

Public Comments. Resident Pam Davies requested the Village make more keys for the brush site to allow more residents to have access at the same time. She also requested that any changes to office hours be updated on the website to inform residents of the office being closed to the public on Tuesdays and Thursdays.

REM Inspecting, LLC. Nicky Weiss with REM provided an update on the three UDC permits issued for 2025. She indicated there is one outstanding permit which has violations that must be fixed before it can be closed. She clarified that this project is still in progress.

Correspondence. Included in the Trustee packets were the Burnett County Administration newsletter, the monthly project update report from SEH, and a notice from Municipal Property Insurance Company regarding inflation for 2026 renewals.

Minutes. President Lindberg asked if there were any changes, corrections or additions to the minutes presented from the following 2026 meetings: March 9th Administration Committee; March 9th Village Board; April 2nd Public Safety Committee. None were proposed. **Minutes were accepted as presented.**

President Lindberg moved the Library Board appointments to be included with the Library Director's report.

Fort Folle Avoine – donation request. The Village Board discussed the donation request and indicated donations should be left to private entities rather than municipal governments. **Motion by Trustee Addison, second by Trustee Janke to deny the donation request from Fort Folle Avoine. Motion carried unanimously.**

Burnett County Treasurer's Office – Tax Receipting & Pet Licensing software agreement. Clerk/Treasurer Longhenry reviewed the email and software agreement included in the meeting packet. She indicated that Burnett County choose to change software programs and to be able to issue tax receipts and dog licenses the Village would need a signed agreement. She indicated that the Village staff will receive training in June of this year and fees will be waived for 2026 and 2027 tax collection seasons with the first billing to occur

in September of 2028 for \$500.00. **Motion by Trustee Addison, second by Trustee Java to accept the Software Maintenance Agreement with Transcendent Technologies beginning November 1, 2026, and ending October 31, 2027, to be automatically renewed for successive one-year terms unless terminated by either party with a 30-day written notice with the first billing to occur September of 2028 for \$500.00. Motion carried unanimously.**

STAFF REPORTS

Public Works DPW Erickson provided an update on his department indicating the crew was focusing on opening the campgrounds for the season, filling potholes, street sweeping, installing the bathroom doors at the Village Office, and also shared that the Water/Wastewater position has been filled and Jack Fox will start June 1st. Jack will bring a degree in Waste Management and Environmental Protection and a minor in Soil Science to the team. DPW Erickson also indicated that the Water Treatment Plant project is at 60% design phase and is on track for Fall 2026 bidding and Spring 2027 construction.

Police Chief Woody presented his incident report and graph for March. Chief Woody reported that the April 11th Rock the Block event did not have street barricades as required by the Village Board but overall was uneventful for his department. He also shared that he has issued a conditional offer that has been accepted by a new officer and Officer Getts will attend Field Officer training in April.

Clerk/Treasurer Clerk/Treasurer Longhenry reviewed the memo included in the packet that shared a recap of the Spring Election, Open Book and Board of Review dates, removal of a variance request for Jeff Kirkeby from future meetings, and review of training in the Village Office. She also presented the license & permit report showing several zoning permits, operator licenses, a tobacco license, a chicken permit and a couple food truck permits that had been issued over the last month. She also reviewed the cash report that shows a checking account balance of \$243,263.17 and treasury account balance of \$1,260,399.65 after bills are paid. She notified the board that year-to-date budget reports for each fund were included in the meeting packet for their review.

Library Director Yoerg presented the library report showing a recap for February & March programming and the programming plan for April. She reviewed checkouts and commented they have remained stable. The library will have a craft fair on April 11th and will have after school programs ending in May as they move into summer programming.

COMMITTEE REPORTS

Administration Committee: 1) West Anderson Ave & Robert St quote. DPW Erickson presented an updated quote for West Anderson Ave and Robert St to be resurfaced that came in under the amount budgeted for 2026. **Motion by Trustee Addison, second by Trustee Java to accept the Administration Committee recommendation and approve the quote from Monarch Paving Company to pulverize and pave West Anderson Avenue from Oak Street North to Harrison Avenue East for \$42,500.00 and to pave Robert Street South from State Road 70 East to the south dead-end for \$4,300.00. Motion carried unanimously.**

2) 2031 State Highway 87 parking lanes. DPW Erickson reviewed the project set for 2031 to pave State Highway 87/Pine Street South from State Road 70 south to State Road 87. He was asked by WI-DOT if the Village would like to have the parking lanes along Pine Street South included in the project, left alone, or removed and turned into a wide shoulder for WI-DOT to maintain. The committee asked for estimated cost to resurface before deciding.

3) WTP soil borings. DPW Erickson presented a contract from Professional Services Industries (PSI) to perform soil borings for the upcoming Water Treatment Plant Project. SEH reviewed three proposals and PSI came in as low bidder. SEH confirmed that the costs associated with soil borings can be included in reimbursement from funds through grant and principal forgiveness programs. **Motion by Trustee Addison, second by Trustee Janke to accept the recommendation from the Administration Committee to approve Professional Services Industries (PSI) as the agency to perform soil borings in preparation for the WTP at a cost of \$9,950.00 and accept the contingencies in place for costs to cover further settlement analysis if clay soils are encountered as detailed in the presented contract. Motion carried unanimously.**

4) Shop garage door quote. DPW Erickson presented the low bid he received from Hasser to replace the south side garage door at the shop. **Motion by Trustee Peer, second by Trustee Janke to accept the recommendation from the Administration Committee to accept the bid from Hasser Garage Door Inc. to replace and install a new garage door and opener, and to dispose of the old garage door at the cost of \$3,615.00. Motion carried unanimously.**

5) Squad pickup order. Chief Woody reviewed a denial received for dealer financing for the new squad pickup as they do not provide financing to municipalities. Chief Woody spoke with Bryan at Community Bank for alternative financing options. The Village Board reviewed the included terms for Community Bank financing, either a 5 or 6-year loan compared to the original dealer terms. **Motion by Trustee Addison, second by Trustee Java to accept the Administration Committee recommendation to approve a 5-year loan at a 4.6% interest rate with Community Bank to pay for the 2026 Dodge Ram Pick-up through Link Chrysler Dodge Jeep Ram. Motion carried unanimously.**

6) Community Center use – Rick Lindberg. Rick requested the \$300.00 rental fee for Community Center use be waived for his hockey rink fundraiser event April 25, 2026. **Motion by Trustee Addison, second by Trustee Korhonen to accept the Administration Committee recommendation to waive the \$300.00 rental fee for resident Rick Lindberg to host a hockey rink fundraiser event on April 25th, 2026, from 11 a.m. – 5 p.m. President Lindberg abstained. Motion carried 6-0.**

7) Hockey Rink Location – Rink Lindberg. Rick requested the Village Board think of an ideal spot for the hockey rink to be placed so that he can inform people that attend his fundraising event April 25th. Several locations were reviewed including to the west of the pool, south of the yellow shed at the Village Office, to the north of the Village Office, and north of Memory Lake. The Administration committee did not make a motion but felt the location south of the yellow shed was the best option as it provides a level ground, access to the existing Village Office bathrooms, and parking.

8) Community Center Rental agreement with Grantsburg School District. Clerk/Treasurer Longhenry reviewed clarifying details in the contract that were presented by Josh Watt and Kari Oachs and were included in the packet. The only changes to the contract included

keeping the contract terms to start in 2025 which would include the original detail of the cost share for the room divider panels between the Village paying one-third and the School District paying two-thirds, including the storage room rental fee to have an annual increase by CPI, and fixing a formatting error for section 16. **Motion by Trustee Addison, second by Trustee Chadwick to accept the Administration Committee recommendation to approve the changes made to the Community Center Rental Agreement with Grantsburg School District and forward to the School District for their approval. Motion carried unanimously.**

9) Crex Property Rehab – requirement for utility connection. The Administration Committee provided an overview of a request from Crex Property Rehab for an exception to the Village's code that requires dwellings to connect to Village provided water and sewer utilities. The committee directed Village staff to contact WI DNR regarding the request. The request will be considered further at a future meeting.

10) THE VILLAGE BOARD WILL CONVENE INTO CLOSED SESSION to review personnel compensation, benefits and concerns pursuant to Wis. Stats. 19.85 (1) (c) "Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility."

Motion by Trustee Java, second by Trustee Addison to convene into closed session. Motion carried unanimously.

THE VILLAGE BOARD WILL RECONVENE INTO OPEN SESSION pursuant to Wis. Stats. 19.85 (2).

Motion by Trustee Java, second by Trustee Addison to reconvene into open session. Motion passed unanimously.

Motion by Trustee Java, second by Trustee Addison to accept the Administration Committee recommendation to hire Police Officer Travis Swenston at a rate of \$22.51 will he attends Law Enforcement Training Academy beginning June 2026 and upon successful completion of academy increase to the base wage of \$28.51 with a probationary period to be 1 year following completion of academy. Motion carried unanimously.

Motion by Trustee Addison, second by Trustee Korhonen to accept the Administration Committee recommendation to approve the police academy agreement to include corrections; Northwoods Technical College, Rice Lake, WI, as the Law Enforcement Training Academy location, academy wage of \$22.51 per hour, meal allowance amounts as determined by the Wisconsin Department of Justice Law Enforcement Standards Board reimbursement guidelines, post academy wage of \$28.51 per hour, and include that if the employee voluntarily terminates employment with the Village, they are responsible to reimburse the Village on a pro-rated basis for any Law Enforcement Training Academy expenses not covered by the Wisconsin Department of Justice. Motion carried unanimously.

Market & Johnson pay request #8 – WWTP Project. Clerk/Treasurer Longhenry presented the pay app request, DPW Erickson had no additions, questions, or concerns. **Motion by Trustee Addison, second by Trustee Korhonen to approve Market & Johnson pay request #8 for the WWTP Project. Motion carried unanimously.**

Payment of Bills. Motion by Trustee Janke, second by Trustee Java to approve payment of the bills as presented:

Checks #36953 - #37022	\$562,804.90
Payroll Vouchers V9901 – V9935	\$36,634.08
ACH	\$162,666.81
TOTAL	\$762,105.79

Motion passed unanimously.

Trustee reports, concerns... President Lindberg presented Trustee Greg Peer with a plaque in appreciation of his 14 years of service to the Village of Grantsburg as a Village Trustee from April 2012 to April 2026.

The meeting was adjourned at 5:48 p.m.

Allison Longhenry
Clerk/Treasurer

From: Toni Herkert <therkert@lwm-info.org>
Sent: Wednesday, April 29, 2026 2:04 PM
To: Toni Herkert; Evan Miller
Subject: 🚗 Transportation Funding Resolution Template
Attachments: Transportation Resolution 2026.docx

Follow Up Flag: Follow up
Flag Status: Flagged



This email comes from outside the organization.

Do not click links or open attachments unless it is an email you expected to receive.

Dear League Members,

We are reaching out for your municipality's support of a long-term, sustainable funding solution to the state's Transportation Fund. **Attached is a template resolution that we are asking governing bodies to adopt.**

The aim is to create a cascade of local governments expressing their support for more local transportation assistance as we prepare to head into the next state biennial budget in 2027. County and town governments will be adopting similar resolutions, and we are asking that your municipality joins this effort. Without additional funding for the state's transportation system, we will continue to see local transportation aids and grants decline relative to inflation. With municipal budgets already stretched thin, we need all the help we can receive!

If your municipality adopts this resolution, please be certain to provide a copy of the adopted resolution to the League by emailing league@lwm-info.org. More information is included below. Thank you for your consideration!

The Problem

Transportation infrastructure is the backbone of Wisconsin. Quality roads allow for economic growth, improved public safety, reduced congestion, and increased connectivity between our communities. Unfortunately, we have seen a decline in local road quality, falling from 6.6 on a 10-point scale in 2010 to 6.2 in 2023. In the same period, the share of local roads rated as excellent or very good fell by 9.5%.

While Wisconsin municipalities are continually focused on transportation construction and maintenance, they are expected to do more with less as state aids have failed to keep pace with inflation. From 2000 to 2025, the Consumer Price Index increased by 90.7%, outpacing the state's sizable investment in General Transportation Aids (GTAs) which increased 60.4%. From 2020 to 2023, the Producer Price Index for concrete rose 20.2% while GTAs rose 4.0%.

Cities and villages only have an average of 14.0% to 15.7% of their transportation expenses covered by GTAs, a figure that has declined in recent years. While growth in local transportation aids has slowed, so have transportation revenues. This has necessitated General Purpose Revenue (i.e., general tax dollars) to be transferred to the Transportation Fund to backfill the cost of our largest needs. We are not getting ahead; we are simply treading water.

Exploring and adopting long-term solutions will ensure local aids and state projects may be funded now and in the future. The Transportation Fund should be self-sustaining. The Governor and state legislators should not have to choose between funding for transportation or funding for schools, Medicaid, corrections, and natural resources. But without additional, long-term transportation revenues, these are the exact decisions that must be made.

Wisconsin's cities and villages maintain 20% of the state's local roads on just 6% of the state's landmass, yet 40% of local traffic takes place on these roads, a figure that increases when accounting for county and state highways running through cities and villages. Wisconsinites use these roads every day. Ensuring our roads keep up with the needs of Wisconsinites will strengthen our economy and enhance quality of life for residents.

Learning More

If you are interested in learning more about the unsustainability in the state's Transportation Fund and the challenges this has created for municipalities, please review the League Government Affairs Team's article titled *Bumps in the Road: Transportation Funding in Wisconsin* from the [July 2025 issue](#) of *The Municipality* magazine. You may also

review a [detailed report](#) from Wisconsin Policy Forum titled *Road Map: Assessing and Funding Wisconsin's Transportation Needs*.

Our Request

As municipal leaders, you know better than most that there are no easy decisions. To see a long-term, sustainable transportation funding solution progress, state leaders need to know that the challenges from these ongoing transportation funding shortfalls are being felt throughout their district. Your municipality's adoption of the attached template resolution will go a long way towards helping the League and our transportation partners articulate that need.

If you have any questions, please do not hesitate to reach out to myself and Evan Miller, the League's Government Affairs Specialist who is included on this email. **Please remember, if your municipality adopts this resolution, please be certain to provide a copy of the adopted resolution to the League of Wisconsin Municipalities by emailing league@lwm-info.org.**

Thank you for your consideration and for all that you do for your municipality and its residents!

Kind Regards,
Toni



Toni Herkert

Government Affairs Director
League of Wisconsin Municipalities

Office: 608-267-2380

Cell: 608-444-5781

Email: therkert@lwm-info.org

316 West Washington Ave.
Suite 600
Madison, WI 53703



[Register for our League Locally and Spring Exchange Events!](#)

Transportation Resolution

2026

WHEREAS, local units of government in Wisconsin own and maintain approximately 90% of the public road miles in the state, including city and village streets, county highways, and town roads; and

WHEREAS, Wisconsin's economy—rooted in manufacturing, agriculture, and tourism—relies on a safe, reliable, and well-maintained transportation network; and

WHEREAS, local governments greatly appreciate the one-time infusions of General Purpose Revenue, primarily sales and income taxes, and other revenue provided in recent state budgets, which have enabled the initiation and continuation of the successful and popular Local Roads Improvement Program Supplemental (LRIP-S); and

WHEREAS, despite modest increases from the state over the years, transportation aids to local governments remain insufficient to keep pace with inflation and rising construction costs, leaving many communities funded below 2000 levels in real dollars; and

WHEREAS, local governments throughout Wisconsin continue to struggle to perform even routine maintenance, pavement preservation, and safety improvements, resulting in deteriorating roads and bridges; and

WHEREAS, the inaugural inventory and assessment of small bridges between 6 to 20 feet found about 10% of the nearly 17,000 structures to be in poor or severe condition; and

WHEREAS, levy limits and other fiscal constraints prevent local governments from independently filling the funding gap created by inadequate state transportation aids; and

WHEREAS, absent sustainable state funding, many communities have been forced to address their shortfalls by significantly increasing borrowing, deferring essential projects, or imposing local vehicle registration ("wheel") taxes; and

WHEREAS, Wisconsin motorists currently pay among the lowest transportation user fees in the Midwest, while neighboring states and dozens of others nationwide have enacted long-term revenue measures to keep their transportation systems competitive; and

WHEREAS, Wisconsin is increasingly relying on General Purpose Revenues to make needed investments, potentially pitting transportation against other vital services, such as education; and

WHEREAS, continued lack of growing, dedicated, and predictable revenue places Wisconsin at a growing economic disadvantage by threatening the efficiency of freight movement, the safety of travelers, and the attractiveness of our state to businesses and residents; and

WHEREAS, both Wisconsin's aging Interstate highway system—largely constructed in the 1950s and 1960s—and our extensive network of state and local roads require predictable, adequate, and sustainable funding to meet current and future needs;

NOW, THEREFORE, BE IT RESOLVED that the [_____ Common Council / Village Board] strongly urges the Governor of Wisconsin and the State Legislature to enact a comprehensive, sustainable transportation funding solution that:

1. Provides adequate and reliable revenue growth for the efficient long-term planning and execution of state and local transportation programs;
2. Includes responsible and prudent use of General Purpose Revenue and bonding;
3. Adjusts any new and existing transportation user fees and other revenue mechanisms to sustain purchasing power in order to maintain and improve Wisconsin's transportation infrastructure; and
4. Ensures transportation continues to deliver for Wisconsin by adequately funding reconstruction, preservation, and safety investments on the state and local systems.

BE IT FURTHER RESOLVED that the clerk is hereby directed to transmit a copy of this resolution to the Governor's office, all members of the Wisconsin State Senate and Assembly representing districts within [County/City/Village/Town], and the League of Wisconsin Municipalities.

Adopted this _____ day of _____, 2026.

For contact information for your Legislative Delegation <http://legis.wisconsin.gov/>
Governor's email address: govinfo@wisconsin.gov

Public Works Report May 11th,2026

Campground: The two camper site concrete pads that were budgeted for were poured with the other pads that went along with the wastewater project.

Streets: Spring cleanup week took place the 5th through the 8th numbers are still being put together.

Wastewater: The water line has been installed from Harrison Ave to Gary Street then to the wastewater treatment plant. 7 Additional hydrants have also been added. The new lift station startup is scheduled for June 18th.

Water: The water treatment plant project is now on the 90% design phase; soil borings were completed. We are still on track for fall 2026 bidding with construction in spring of 2027.

May 6th, we completed our sanitary survey with Wisconsin DNR this occurs every three years going over our water distribution system and physical site visits for inspections.

On April 28th SEH submitted a proposal to Wisconsin DNR on our behalf for well abandonment on the monitoring wells at the closed dump site on Gary street. Wisconsin DNR states we should have a answer in 90 days.

Director of Public Works

John Erickson



Grantsburg Police Department

Law Total Incident Report, by Agency, Nature

Agency: Grantsburg Police Department

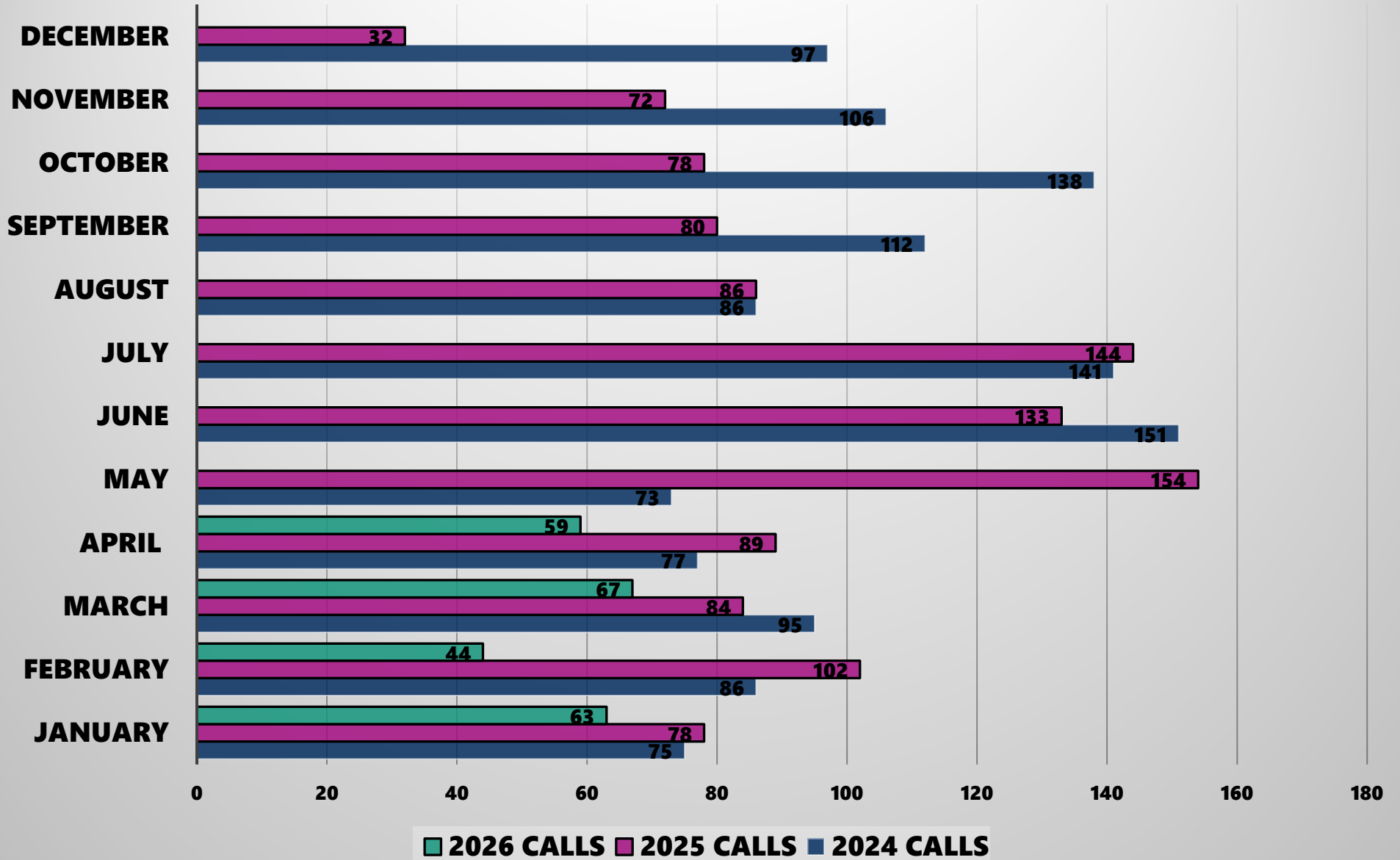
<u>Nature of Incident</u>	<u>Total Incidents</u>
Abandoned Vehicle	1
Alarm	1
Animal Problem	3
Agency Assistance	5
Assist Citizen	3
Background Check	4
Civil/Court Order Viol/Custody	1
Disturbance	2
Erratic Driver	1
Fraud	1
Harassment	2
Juvenile Problem - School	1
Juvenile Problem	1
Lost Property	3
Medical Emergency	3
Noise Complaint	1
Ordinance Violation	1
Door Check	1
Suspicious Person, Circumstnce	15
Theft/Shoplift	2
Traffic Stop	4
Trespassing	1
Welfare-Abuse-Neglect	2
Total Incidents for This Agency	59

Total reported: 59

Report Includes:

All dates between `00:00:00 04/01/26` and `00:00:00 05/01/26`, All agencies matching `GPD`, All natures, All locations, All responsible officers, All dispositions, All clearance codes, All observed offenses, All reported offenses, All offense codes, All circumstance codes

GRANTSBURG POLICE DEPARTMENT CALLS FOR SERVICE



Clerk/Treasurer's Office:

The Village Office has remained very busy over the past month with better weather; we have had many more permit inquiries and campground reservations. We have been working through annual alcohol and tobacco licensing, updating contacts and working through changes with our IT services as they move to a call-center-based support system.

We have also been implementing new routines, including weekly updates along with monthly staff and department head meetings. These meetings have improved communication between departments, increased accountability, helped monitor departmental budgets, kept staff informed of village incidents and events, and helped with planning for the new "use it or lose it" vacation policy.

We are also updating employee files and records to ensure all required documentation is current, including payroll documents such as W-4s, WT-4s, and I-9s. This is also a busy reporting season for the Village, with annual reporting requirements including PSC, CCR, and CMAR. Another big focus is the upcoming Open Book and Board of Review meeting and reviewing the assessment roll.

As we continue through this year's training and learning cycle, the office has greatly benefited from the Tuesday and Thursday "closed to the public" work-focus days. These days allow us uninterrupted time to complete projects, catch up on reporting requirements, training, and administrative tasks that are difficult to accomplish during regular public service hours. We appreciate the Board's continued support of this schedule.

We are nearing pool season which will require employee training and increased deposit activity. Staff are also hopeful to participate in the Big Gust Days parade this year.

Airport Update: There is an oral ruling set for August 24, 2026, at 9:00 am. The judge is allowing us to appear via Zoom. The Plaintiff will be filed their brief on April 20. Our attorney had 30 days from then to file our brief. Plaintiff then has the opportunity to file a response brief on June 4th.

Other current projects include reviewing building security measures and beginning budget work.

REMINDER:

Open Book – Thursday, May 14, 9:00–11:00 AM (remote)

Board of Review – Thursday, May 21, 9:00–11:00 AM

Village of Grantsburg License & Permits Issued May 11, 2026

Zoning Permits

- 26-11 Amy Frommader – 330 E Harrison Ave – Shed
- 26-12 Dixon Ventures LLC – 200 W Benson Ave – Shed
- 26-13 – Jeff Hatfield & Deb Anderson – 110 E Benson Ave - Shed

Operator License

- 26-06 Cassie Koestler – Dollar General
- 26-07 Najhalie Williams – Dollar General
- 26-08 Cameron Smallwood – Dollar General
- 26-09 Eeva Hermann – Dollar General

Firework License

- 26-01 Stars n Stripes Fireworks – Scott Peckman (Burnett Dairy Bistro)
- 26-02 Gro – Watercross Fireworks Display

Temporary Alcohol Beverage License “Class B” Picnic License

- 26-01P – Burnett County Agriculture Fair (Fundraiser Auction)
- 26-02P – Burnett County Agriculture Fair (June Big Gust & Lemon Races)

Fund: 100 - GENERAL

	2026 May	2026 Actual 05/10/2026	2026 Budget	Budget Status	% of Budget
GENERAL PROPERTY TAX	0.00	0.00	535,582.00	-535,582.00	0.00
TAX FROM UTILITIES	0.00	0.00	54,195.00	-54,195.00	0.00
PILOT VILLAGE HOUSING AUTH	0.00	9,264.07	4,200.00	5,064.07	220.57
PILOT COUNTY HOUSING AUTH	0.00	1,776.79	1,800.00	-23.21	98.71
PILOT COURTYARD SQUARE APTS.	0.00	0.00	2,000.00	-2,000.00	0.00
PILOT GHI BIG GUST TERRACE	0.00	0.00	2,400.00	-2,400.00	0.00
INTEREST/PENALTY ON TAXES	0.00	0.00	18.00	-18.00	0.00
TAX COLLECTIONS	0.00	11,040.86	600,195.00	-589,154.14	1.84
SHARED REVENUE - STATE	0.00	0.00	527,904.15	-527,904.15	0.00
FIRE INSURANCE TAX	0.00	0.00	4,500.00	-4,500.00	0.00
STATE GRANTS - LAW ENFORCEMENT	0.00	0.00	800.00	-800.00	0.00
LOCAL STREETS	0.00	43,754.40	87,561.00	-43,806.60	49.97
MUNICIPAL PAYMENT SERVICES	0.00	5,628.59	5,000.00	628.59	112.57
LIEU TAX - DNR	0.00	640.63	640.63	0.00	100.00
STATE PAYMENT - COMPUTER AID	0.00	0.00	3,533.67	-3,533.67	0.00
STATE PAYMENT-PP AID	0.00	0.00	11,444.62	-11,444.62	0.00
INTERGOV REVENUE	0.00	50,023.62	641,384.07	-591,360.45	7.80
BUSINESS	50.00	130.00	900.00	-770.00	14.44
LIQUOR & BEVERAGE	0.00	60.00	6,700.00	-6,640.00	0.90
OPERATOR'S	120.00	660.00	4,200.00	-3,540.00	15.71
CIGARETTE	0.00	29.17	800.00	-770.83	3.65
DOGS	25.00	856.60	1,375.00	-518.40	62.30
BUILDING PERMIT	0.00	488.00	3,500.00	-3,012.00	13.94
ZONING PERMITS & FEES	0.00	650.00	700.00	-50.00	92.86
LICENSE	195.00	2,873.77	18,175.00	-15,301.23	15.81
LAW & ORDINANCE VIOLATIONS	0.00	2,006.96	3,000.00	-993.04	66.90
FINES & PENALTY	0.00	2,006.96	3,000.00	-993.04	66.90
GENERAL GOVERNMENT	25.00	575.62	2,000.00	-1,424.38	28.78
LAW ENFORCEMENT	0.00	60.00	300.00	-240.00	20.00
STREETS	0.00	-5,330.28	700.00	-6,030.28	-761.47
AIRPORT	0.00	7,010.16	7,091.00	-80.84	98.86
TRASH COLLECTION	0.00	46,515.34	144,471.92	-97,956.58	32.20
RECYCLING	6.00	33.00	200.00	-167.00	16.50
RIVERSIDE CEMETERY	0.00	500.00	3,700.00	-3,200.00	13.51
CAMPGROUND	3,236.00	16,947.00	161,400.00	-144,453.00	10.50
SWIMMING POOL	0.00	175.00	27,880.00	-27,705.00	0.63
MISC. OTHER INCOME	3,267.00	66,485.84	347,742.92	-281,257.08	19.12
INTEREST	0.00	5,055.42	25,500.00	-20,444.58	19.83
INTEREST - SPECIAL ASSESSMENTS	0.00	9.62	1,000.00	-990.38	0.96
RENT	25.00	5,208.00	18,000.00	-12,792.00	28.93

Fund: 100 - GENERAL

	2026 May	2026 Actual 05/10/2026	2026 Budget	Budget Status	% of Budget
SALE OF VILLAGE PROPERTY	0.00	0.00	10,000.00	-10,000.00	0.00
DONATIONS	0.00	22,328.08	103,101.00	-80,772.92	21.66
MISC. REVENUE	25.00	32,601.12	157,601.00	-124,999.88	20.69
Total Revenues	3,487.00	165,032.17	1,768,097.99	-1,603,065.82	9.33

Fund: 100 - GENERAL

	2026 May	2026 Actual 05/10/2026	2026 Budget	Budget Status	% of Budget
LEGISLATIVE	0.00	1,054.76	5,773.00	4,718.24	18.27
LEGAL	0.00	760.00	15,000.00	14,240.00	5.07
GENERAL ADMINISTRATION	0.00	3,407.51	7,700.00	4,292.49	44.25
PRESIDENT	0.00	17.50	2,476.00	2,458.50	0.71
CLERK	0.00	33,824.05	63,258.00	29,433.95	53.47
ELECTIONS	0.00	1,552.26	6,455.00	4,902.74	24.05
ENGINEERING SERVICES	0.00	310.38	0.00	-310.38	0.00
IT SERVICES	0.00	5,447.61	20,775.75	15,328.14	26.22
TREASURER	0.00	37,390.71	67,058.00	29,667.29	55.76
ASSESSMENT OF PROPERTY	0.00	4,568.67	8,550.00	3,981.33	53.43
BUILDINGS	0.00	10,656.55	30,171.64	19,515.09	35.32
LAW ENFORCEMENT INSURANCE	0.00	3,058.65	4,720.56	1,661.91	64.79
HIGHWAY INSURANCE	0.00	11,612.53	18,057.67	6,445.14	64.31
AIRPORT INSURANCE	0.00	1,500.00	787.50	-712.50	190.48
Golf Insurance	0.00	1,054.00	553.35	-500.65	190.48
OTHER INSURANCE	0.00	11,374.64	17,493.37	6,118.73	65.02
OTHER GENERAL GOV'T	0.00	3,024.00	3,200.00	176.00	94.50
GENERAL GOVERNMENT	0.00	130,613.82	272,029.84	141,416.02	48.01
LAW ENFORCEMENT	0.00	122,313.52	502,901.00	380,587.48	24.32
FIRE PROTECTION	0.00	29,043.58	62,636.00	33,592.42	46.37
AMBULANCE	0.00	45,617.70	90,896.63	45,278.93	50.19
PUBLIC SAFETY	0.00	196,974.80	656,433.63	459,458.83	30.01
STREET ADMINISTRATION	0.00	1,632.45	4,720.00	3,087.55	34.59
STREET MAINTENANCE	0.00	16,278.61	103,202.00	86,923.39	15.77
GARAGE	0.00	8,339.56	16,600.00	8,260.44	50.24
MACHINERY	0.00	3,279.88	18,750.00	15,470.12	17.49
STREET CONSTRUCTION	0.00	0.00	49,120.31	49,120.31	0.00
SNOW & ICE	0.00	24,593.97	42,734.10	18,140.13	57.55
STREET LIGHTS	0.00	6,151.76	26,000.00	19,848.24	23.66
STREET SIGNS	0.00	0.00	550.00	550.00	0.00
AIRPORT	0.00	1,557.22	7,023.61	5,466.39	22.17
TRASH COLLECTION	0.00	45,959.20	142,318.07	96,358.87	32.29
RECYCLING	0.00	1,240.12	2,519.00	1,278.88	49.23
PUBLIC WORKS	0.00	109,032.77	413,537.09	304,504.32	26.37
RIVERSIDE CEMETERY	0.00	1,652.68	14,574.00	12,921.32	11.34
HEALTH AND HUMAN SERVICES	0.00	1,652.68	14,574.00	12,921.32	11.34
COMMUNITY CENTER	0.00	4,203.21	45,121.58	40,918.37	9.32
PARKS	0.00	2,824.52	5,700.00	2,875.48	49.55
CAMPGROUND	0.00	8,976.95	46,973.00	37,996.05	19.11
EVENTS	0.00	4,890.99	12,681.00	7,790.01	38.57
FAIRGROUNDS	0.00	817.00	810.00	-7.00	100.86

Fund: 100 - GENERAL

	2026 May	2026 Actual 05/10/2026	2026 Budget	Budget Status	% of Budget
SWIMMING POOL	0.00	760.97	88,781.42	88,020.45	0.86
GOLF COURSE	0.00	0.00	500.00	500.00	0.00
SKATING RINK	0.00	0.00	600.00	600.00	0.00
LEISURE & RECREATION	0.00	22,473.64	201,167.00	178,693.36	11.17
PRINCIPAL	0.00	83,719.45	356,327.79	272,608.34	23.50
INTEREST - LONG	0.00	12,641.97	32,722.90	20,080.93	38.63
DEBT SERVICE	0.00	96,361.42	389,050.69	292,689.27	24.77
OPERATING TRANSFER	0.00	60,000.00	60,000.00	0.00	100.00
MISC. EXPENDITURES	0.00	0.00	500.00	500.00	0.00
OTHER FUNDING	0.00	60,000.00	60,500.00	500.00	99.17
Total Expenses	0.00	617,109.13	2,007,292.25	1,390,183.12	30.74
Net Totals	3,487.00	-452,076.96	-239,194.26	212,882.70	189.00

Fund: 200 - WATER UTILITY

	2026 May	2026 Actual 05/10/2026	2026 Budget	Budget Status	% of Budget
SALES OF WATER TO CUSTOMERS	0.00	116,196.24	386,700.00	-270,503.76	30.05
OTHER OPERATING REVENUES	0.00	668.41	2,000.00	-1,331.59	33.42
UTILITY SERVICE	0.00	1,231.80	8,500.00	-7,268.20	14.49
MISC. OTHER INCOME	0.00	118,096.45	397,200.00	-279,103.55	29.73
INTEREST	0.00	105.82	1,000.00	-894.18	10.58
INTEREST - SPECIAL ASSESSMENTS	0.00	0.14	250.00	-249.86	0.06
METER USAGE FEE	0.00	0.00	200.00	-200.00	0.00
MISC. REVENUE	0.00	105.96	1,450.00	-1,344.04	7.31
TRANSFER IN	0.00	0.00	1,879.11	-1,879.11	0.00
OTHER FUNDING	0.00	0.00	1,879.11	-1,879.11	0.00
Total Revenues	0.00	118,202.41	400,529.11	-282,326.70	29.51

Fund: 200 - WATER UTILITY

	2026 May	2026 Actual 05/10/2026	2026 Budget	Budget Status	% of Budget
OTHER OPERATING EXPENSES	0.00	0.00	49,942.76	49,942.76	0.00
WATER PUMPING EXPENSES	0.00	26,476.00	165,821.00	139,345.00	15.97
WATER TREATMENT EXPENSES	0.00	6,837.91	27,500.00	20,662.09	24.87
WATER TRANSMISSION & DISTRIBUTION	0.00	7,766.82	25,000.00	17,233.18	31.07
WATER ADMIN. & GENERAL	0.00	184,498.21	102,217.26	-82,280.95	180.50
=====					
OTHER PUBLIC SERVICES	0.00	225,578.94	370,481.02	144,902.08	60.89
=====					
INTEREST	0.00	7,420.77	11,473.26	4,052.49	64.68
=====					
DEBT SERVICE	0.00	7,420.77	11,473.26	4,052.49	64.68
=====					
Other Income Deductions	0.00	0.00	50,847.00	50,847.00	0.00
=====					
OTHER FUNDING	0.00	0.00	50,847.00	50,847.00	0.00
=====					
Total Expenses	0.00	232,999.71	432,801.28	199,801.57	53.84
=====					
Net Totals	0.00	-114,797.30	-32,272.17	82,525.13	355.72

Fund: 210 - SEWER UTILITY

	2026 May	2026 Actual 05/10/2026	2026 Budget	Budget Status	% of Budget
SEWER CHARGES TO CUSTOMERS	0.00	171,193.19	572,029.00	-400,835.81	29.93
OTHER OPERATING REVENUES	0.00	921.06	4,000.00	-3,078.94	23.03
SERVICE CHARGES	0.00	172,114.25	576,029.00	-403,914.75	29.88
INTEREST	0.00	334.30	1,200.00	-865.70	27.86
OTHER MISCELLANEOUS REVENUES	0.00	1,325,999.93	0.00	1,325,999.93	0.00
MISC. REVENUE	0.00	1,326,334.23	1,200.00	1,325,134.23	110,527.85
TRANSFER IN	0.00	0.00	183.30	-183.30	0.00
OTHER FUNDING	0.00	0.00	183.30	-183.30	0.00
Total Revenues	0.00	1,498,448.48	577,412.30	921,036.18	259.51

Fund: 210 - SEWER UTILITY

	2026 May	2026 Actual 05/10/2026	2026 Budget	Budget Status	% of Budget
OTHER OPERATING EXPENSES	0.00	0.00	59,743.99	59,743.99	0.00
SEWER OPERATING EXPENSES	0.00	41,357.58	219,989.00	178,631.42	18.80
SEWER MAINTENANCE EXPENSES	0.00	286,251.93	5,000.00	-281,251.93	5,725.04
SEWER ADMIN. & GENERAL	0.00	117,231.28	99,545.00	-17,686.28	117.77
=====					
OTHER PUBLIC SERVICES	0.00	444,840.79	384,277.99	-60,562.80	115.76
=====					
INTEREST	0.00	8,965.05	7,406.48	-1,558.57	121.04
OTHER DEBT SERVICE	0.00	0.00	26,985.66	26,985.66	0.00
=====					
DEBT SERVICE	0.00	8,965.05	34,392.14	25,427.09	26.07
=====					
Total Expenses	0.00	453,805.84	418,670.13	-35,135.71	108.39
=====					
Net Totals	0.00	1,044,642.64	158,742.17	-885,900.47	658.08

Fund: 250 - STORM WATER UTILITY

	2026 May	2026 Actual 05/10/2026	2026 Budget	Budget Status	% of Budget
STORM WATER UTILITY	0.00	24,879.49	73,827.00	-48,947.51	33.70
OTHER OPERATING REVENUES	0.00	72.96	300.00	-227.04	24.32
MISC. OTHER INCOME	0.00	24,952.45	74,127.00	-49,174.55	33.66
INTEREST	0.00	267.77	300.00	-32.23	89.26
MISC. REVENUE	0.00	267.77	300.00	-32.23	89.26
TRANSFER IN	0.00	0.00	3,539.45	-3,539.45	0.00
OTHER FUNDING	0.00	0.00	3,539.45	-3,539.45	0.00
Total Revenues	0.00	25,220.22	77,966.45	-52,746.23	32.35

Fund: 250 - STORM WATER UTILITY

	2026 May	2026 Actual 05/10/2026	2026 Budget	Budget Status	% of Budget
GENERAL ADMINISTRATION	0.00	10,727.23	18,902.00	8,174.77	56.75
IT SERVICES	0.00	602.22	2,500.00	1,897.78	24.09
OTHER INSURANCE	0.00	299.51	800.00	500.49	37.44
GENERAL GOVERNMENT	0.00	11,628.96	22,202.00	10,573.04	52.38
MACHINERY	0.00	0.00	600.00	600.00	0.00
STREET CLEANING	0.00	687.73	10,210.00	9,522.27	6.74
STORM SEWER	0.00	1,046.56	200.00	-846.56	523.28
PUBLIC WORKS	0.00	1,734.29	11,010.00	9,275.71	15.75
OTHER OPERATING EXPENSES	0.00	0.00	34,554.74	34,554.74	0.00
OTHER PUBLIC SERVICES	0.00	0.00	34,554.74	34,554.74	0.00
INTEREST - LONG	0.00	932.79	2,861.11	1,928.32	32.60
DEBT SERVICE	0.00	932.79	2,861.11	1,928.32	32.60
Total Expenses	0.00	14,296.04	70,627.85	56,331.81	20.24
Net Totals	0.00	10,924.18	7,338.60	-3,585.58	148.86

Fund: 430 - TAX INCREMENT DISTRICT #5

	2026 May	2026 Actual 05/10/2026	2026 Budget	Budget Status	% of Budget
TAX INCREMENT	0.00	0.00	25,660.00	-25,660.00	0.00
TAX COLLECTIONS	0.00	0.00	25,660.00	-25,660.00	0.00
Transfer from TID #4	0.00	0.00	85,587.34	-85,587.34	0.00
OTHER FUNDING	0.00	0.00	85,587.34	-85,587.34	0.00
Total Revenues	0.00	0.00	111,247.34	-111,247.34	0.00

Fund: 430 - TAX INCREMENT DISTRICT #5

	2026 May	2026 Actual 05/10/2026	2026 Budget	Budget Status	% of Budget
ECONOMIC DEVELOPMENT	0.00	275.00	250.00	-25.00	110.00
ECONOMIC DEVELOPMENT	0.00	275.00	250.00	-25.00	110.00
PRINCIPAL	0.00	11,092.36	29,774.58	18,682.22	37.25
INTEREST - LONG	0.00	8,138.05	16,990.72	8,852.67	47.90
DEBT SERVICE	0.00	19,230.41	46,765.30	27,534.89	41.12
TRANSFER OUT	0.00	0.00	5,603.60	5,603.60	0.00
OTHER FUNDING	0.00	0.00	5,603.60	5,603.60	0.00
Total Expenses	0.00	19,505.41	52,618.90	33,113.49	37.07
Net Totals	0.00	-19,505.41	58,628.44	78,133.85	-33.27

Fund: 440 - TAX INCREMENT DISTRICT #6

	2026 May	2026 Actual 05/10/2026	2026 Budget	Budget Status	% of Budget
TAX INCREMENT	0.00	0.00	51,180.00	-51,180.00	0.00
TAX COLLECTIONS	0.00	0.00	51,180.00	-51,180.00	0.00
STATE PAYMENT-PP AID	0.00	0.00	1,524.97	-1,524.97	0.00
INTERGOV REVENUE	0.00	0.00	1,524.97	-1,524.97	0.00
DONATIONS	0.00	0.00	10,000.00	-10,000.00	0.00
MISC. REVENUE	0.00	0.00	10,000.00	-10,000.00	0.00
Total Revenues	0.00	0.00	62,704.97	-62,704.97	0.00

Fund: 440 - TAX INCREMENT DISTRICT #6

	2026 May	2026 Actual 05/10/2026	2026 Budget	Budget Status	% of Budget
ECONOMIC DEVELOPMENT	0.00	275.00	250.00	-25.00	110.00
ECONOMIC DEVELOPMENT	0.00	275.00	250.00	-25.00	110.00
PRINCIPAL	0.00	0.00	20,552.00	20,552.00	0.00
INTEREST - LONG	0.00	43,941.01	21,250.40	-22,690.61	206.78
DEBT SERVICE	0.00	43,941.01	41,802.40	-2,138.61	105.12
TRANSFER OUT	0.00	0.00	5,602.16	5,602.16	0.00
OTHER FUNDING	0.00	0.00	5,602.16	5,602.16	0.00
Total Expenses	0.00	44,216.01	47,654.56	3,438.55	92.78
Net Totals	0.00	-44,216.01	15,050.41	59,266.42	-293.79

3.Directors Report:

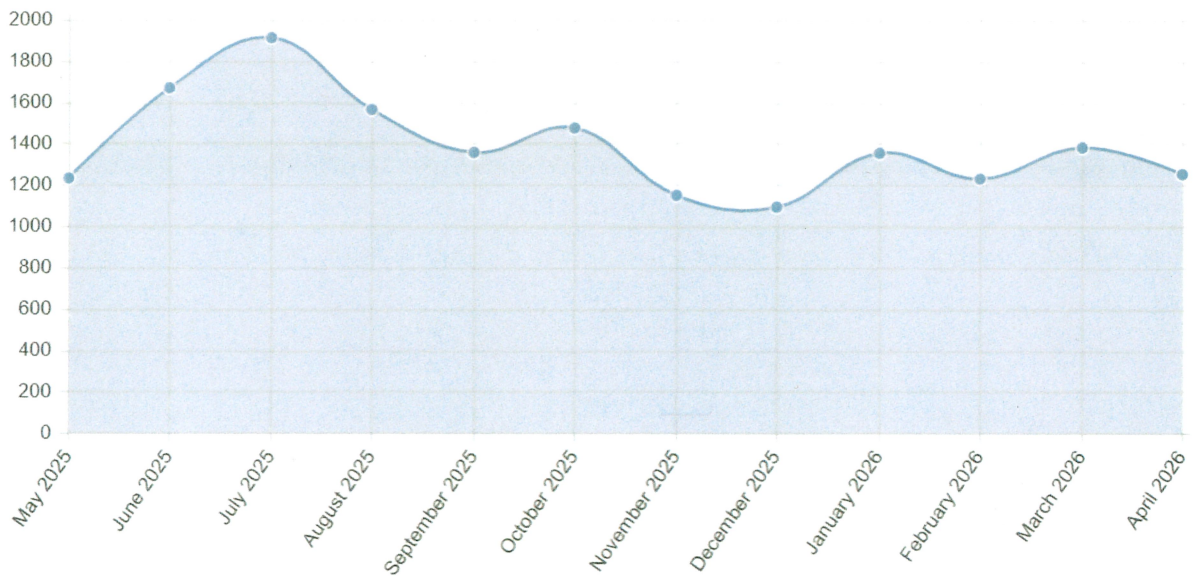
Programming:
April programming recap:

- Adult D & D- 32
- Tuesday book club-9
- Wee Play-109
- Storytime-107
- Chess Club- 32
- Nerd Night- 85
- Knitting group- 17
- Magic - 18

May Programming:

- Strategy Games, Nerd Night,
- Book Club, D & D, Magic

Past 12 Months - Checkouts



Choose a stat:

Checkouts by Act 150 Location

BUR *Grantsburg Village*	333	▲
BUR Anderson Town	167	
BUR Daniels Town	37	
BUR Grantsburg Town	237	
BUR Meenon Town	8	
BUR Oakland Town	32	
BUR Siren Town	23	
BUR Siren Village	33	
BUR Trade Lake Town	142	
BUR West Marshland Town	100	
BUR Wood River Town	95	
ILL-Not WI	2	
ILL-Wisconsin	3	
x POL *Frederic village*	13	
x POL Laketown town	3	▼

Overdrive by Format

Kindle Book	75	▲
Open EPUB eBook	2	
OverDrive Listen	441	
OverDrive Magazine	77	
OverDrive Read	221	
Pending (Audiobook)	12	
Pending (eBook)	1	



Start here.

VILLAGE OF GRANTSBURG

316 S. Brad Street
Grantsburg, WI 54840
715-463-2405
FAX 715-463-5555

SCHEDULE OF FEES

Adult Entertainment & Establishment	Police False Alarm
Airport Zoning Building Authorization	Potbellied Pigs
Amusement Arcade	Preliminary Plat & Re-application
Appeals to Board of Appeals	Private Alarm System
	Private Well Operation
Building Code Permits: per contract with Inspector	Public Works Equipment Use
Beer/Liquor	Public Records
	Retaining Wall
Camping	Re-Zoning Requests
Carnivals, Circuses, Public Amusements	
Certified Survey Map & Re-application	Sidewalk Materials Variance
Chicken Permit	Sidewalk Permit
Community Center/Meeting Room	Sign Permit
Conditional Use	Signal Receiving Antennas
Culvert	Site Plan Approval
	Special Event Vending
Driveway	Special Village Board Meetings
Dog & Multiple Dog (Kennel)	Statement of Real Property Status
	Street Opening & Emergency (Late) Street Opening
Exotic Animal, Wolf/Dog Hybrid	Street Privilege
Explosive	Street Use
	Swimming Pool
Fireworks Use, Possession, & Seller	
Final Plat & Re-application	Tattoo/Body Piercing Establishment
Flea Markets	Temporary Blasting
Food Truck	Transient Merchant
	Tobacco License
Gray Water Dumping	
	Utility Rates
Insufficient Funds Checks	
	Variance Requests
Labor – Regular & Overtime	Village Snow Removal
Land Use/Zoning	
Large Livestock Facilities Conditional Use	Weed/Grass Cutting Hearing Deposit
Large Assemblies	Wind Energy System
	Wireless Telecommunications Structure Location
Operator License	
Pavilion	
Pawnbrokers; Second Hand	
Picnic & Beer Garden	
Planned Unit Development	
Police Records	

Admin Fees

Special Village Board Meetings	\$50.00 per member
Statement of Real Property Status	\$25.00
Insufficient Funds Checks	\$25.00 per check
Public Records	25¢ per page
Appeals to Board of Appeals	\$300.00
Weed/Grass Cutting Hearing Deposit	\$25.00

Animal Fees

Chicken Permit	\$30.00
Dog License- Female or Male	\$10.00 annually
Dog License- Spayed Female or Neutered Male	\$5.00 annually
Dog License- Multiple (Kennel)	\$35, plus \$5.00 for each dog over twelve
Exotic Animal Permit Application	\$25.00 per animal
Exotic Animal Permit	\$35.00 annually per animal
Large Livestock Facility Conditional Use App	\$250 per application
Potbellied Pigs	\$10.00 annually
Regulated Dog Registration	\$10.00 annually
Wolf/Dog Hybrid Registration	\$25.00

Liquor/Tobacco Fees

Retail "Class A" Intoxicating Liquor	\$500.00 annually
Retail "Class B" Intoxicating Liquor	\$500.00 annually
Reserve Retail "Class B" Intoxicating Liquor	\$10,000 initial issuance + normal annual fee
Class "A" Fermented Malt Beverage	\$100.00 annually
Class "B" Fermented Malt Beverage	\$100.00 annually
Class "A" Provisional License	\$15.00 good for 60 days
"Class A" Provisional License	\$15.00 good for 60 days

Class “B” Provisional License	\$15.00 good for 60 days
“Class B” Provisional License	\$15.00 good for 60 days
“Class C” Provisional License	\$15.00 good for 60 days
Class “A” & “Class A” Provisional License	\$15.00 good for 60 days
Class “B” & “Class B” Provisional License	\$15.00 good for 60 days
Temp Class “B” Fermented Malt Beverage (Picnic) & Temp “Class B” Wine	\$10.00 for malt and \$20.00 for both
Wholesaler’s License	\$25.00 annually
“Class C” Wine License	\$100.00 annually
License Extension	\$25.00 per event or annually
Operator’s License	\$60.00 for 2 years
Provisional Operator’s License	\$15.00 each
Temporary Operator’s License	\$25.00 each
Tobacco License	\$100.00 annually

Permit Fees

Adult Entertainment Application	\$500.00 annually
Adult-Oriented Establishment Application	\$500.00
Adult-Oriented Establishment License	\$500.00 annually
Amusement Arcade License	\$25.00 annually
Building Code Permits:	Per contract with Inspector
Carnivals, Circuses, Public Amusements	\$25.00 per event
Culvert Permit	\$20.00 per application
Driveway Permit	\$50.00 per application
Emergency (Late) Street Opening Permit	\$75.00
Explosives Permit	\$50.00 annually
Fireworks Possession Permit	\$25.00/week
Fireworks Seller’s Permit	\$50.00 annually

Fireworks Use Permit (may be waived for community events)	\$25.00 per event (may be waived for community events)
Flea Markets	\$10.00 per event
Food Truck	\$20.00 weekly (not pro-rated), + CIB background fee & \$5.00 per day or \$300.00 for the season
Land Use/Zoning Permit	\$20.00 plus \$1.00 per thousand dollars of construction cost
Large Assemblies (May be waived for community events)	1,000 – 2,500 people: \$50.00, Over 2,500 people: \$250.00
Pawnbrokers; Second Hand	\$250.00 annually
Private Alarm System Permit	\$20.00 upon installation
Private Well Operation Permits	\$100.00 per 5 years
Retaining Wall	Per building inspection fee
Sidewalk Materials Variance	\$25.00 application
Sidewalk Permit	\$10.00
Sign Permits	\$25.00 per sign
Signal Receiving Antennas	\$25.00 per unit
Special Event Vending	\$10.00 per event
Street Opening Permit	\$25.00 each plus \$300.00 expenses deposit; \$75.00 if work commenced without permit, \$25 for renewal
Street Privilege Permit	\$25.00 per application
Street Use Permit	\$25.00 per event, plus municipal costs for erecting signage/barriers
Swimming Pool Permit	\$25.00
Tattoo/Body Piercing Establishment:	\$25.00 annually
Tattoo Artist Permit	\$25.00 annually
Temporary Facility Permit	\$25.00 for 3 months
Body Piercer Permit	\$10.00 annually
Combined Tattoo/Body Piercing Permit	\$30.00 annually
New Facility Inspection	Per building inspection fees
Temporary Blasting Permit	\$25.00 per 14 days
Transient Merchant Registration	\$20.00 weekly (not pro-rated), + CIB background check fee & \$5.00 per day
Wind Energy System	\$50.00 per unit

Wireless Telecommunications Structure Permit	\$100.00 annually per site
Wireless Telecommunications Structure	\$50.00
Location Permit Application	

Police Fees

Police False Alarm:	
1 st (2) false alarms per location	No charge
3 rd false alarm per location	\$100.00
4 th false alarm per location	\$200.00
5 th false alarm per location	\$300.00
6 th false alarm per location	\$500.00
Police Records: <i>Could be an open records request found under Admin Fees</i>	
Accident & Incident Reports	\$5.00 up to 5 pages; 50¢ each additional page
Photographs	\$2.00 per print (processing)
CD Records	\$20.00
Paper Service	\$50.00

Public Works Fees

Bobcat	\$60 per hour
Dump Truck	\$60 per hour plus IRS rate per mile
Grader Use	\$90 per hour
Labor-Regular Time	\$40.00 per man-hour
Labor-Overtime	\$60.00 per man-hour
Loader Use	\$90 per hour
Pickup Truck	\$50 per hour plus IRS rate per mile
Sewer Jet	\$60 per hour
Tractor/Mower Use	\$60 per hour
Village Snow Removal	\$25.00 minimum charge, plus actual costs

Recreation Fees

Camping	Daily/Tent \$35.00/\$30.00 Weekly \$185.00 Monthly \$600.00 Seasonal \$1,700.00 River Sites or \$1,650 Regular Sites Seasonal Deposit \$400
Community Center	Full Community Center \$300 + \$150 damage deposit & \$150/day for additional days Small Group Rental (½ gym, 30 people or less, less than 100 hrs, 2hr min.) \$10/hour Medium Group (½ gym, 31-75 people, less than 100 hrs, 2hr min.) \$25/hr not to exceed \$150 Large Group (full gym, 30+ people, 100+ hrs/yr) \$7/hour Key Deposit \$50
Dump Station	\$10.00
Meeting Room	\$50.00 (9am – 4pm, Mon–Fri per each 3 hours) For other usage the Village Board will determine fees.
Pavilion - Reserved	\$25
Showers	\$3.00

Utility Fees

Refuse Rates	Per contract service, See utility bill detail on next page
Sewer User Rates	See utility bill detail on next page
Storm Water Rates	See utility bill detail on next page
Water Utility Rates (PSC)	Per Rate Tariff, See utility bill detail on next page

Zoning Fees

Airport Zoning Building Authorization	\$50.00
Certified Survey Map	\$300.00 plus \$25.00 per lot, \$300 reapplication
Conditional Use Permit Application	\$300
Final Plat	\$300.00 plus \$50.00 per lot, \$300 reapplication
Planned Unit Development	\$300 plus professional costs
Preliminary Plat	\$300.00 +\$50.00/acre, \$300.00 + \$50.00/acre reapplication
Re-Zoning Requests	\$300.00
Site Plan Approval	\$100
Variance Requests	\$300.00

Shred-It

Contract for Service

Desk Container (18 gallon)	\$65.64	each pick up, bimonthly or monthly
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Standard Container (32 gallon)	\$69.07	each pick up, bimonthly or monthly
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MACQUEEN

BRANCH 27
2755 GENEVA AVENUE N.
OAKDALE MN 55128
651-765-2657

Sales Order

Date	Sales Order No.
3/3/2026	DUL26023

Name / Address
GRANTSBURG POLICE 316 SOUTH BRAD ST. GRANTSBURG, WI 54840

Ship To
MACQUEEN HERMANTOWN ATTN: GRANTSBURG PD 4995 LIGHTNING DRIVE DULUTH, MN 55811

Terms	Ship Via	FOB	P.O. No.	Order Status	Rep
Net 30	IN-HOUSE BUILD	ORIGIN	RAM 1500	SENT TO PURCH	JLP

Qty	Item	Description	Price Each	Subtotal
1	POLICY	PARTS AND LABOR WILL BE INVOICED SEPARATELY. YOUR PARTS WILL BE INVOICED COMPLETE ONCE THEY ARE RECEIVED. YOUR PARTS WILL BE MARKED WITH YOUR NAME AND ORDER NUMBER, AND WILL BE HELD IN OUR WAREHOUSE. YOU MAY, AT YOUR DISCRETION, REQUEST THAT THE PARTS BE DELIVERED TO YOU OR YOU MAY PICK THEM UP. (DELIVERY CHARGES MAY APPLY). LABOR, STRIP, SHOP SUPPLIES, ETC., WILL BE INVOICED FOLLOWING THE COMPLETION OF THE VEHICLE.	0.00	0.00
1	MACQUEEN WARRANTY	VEHICLE BUILD INCLUDES EATI LIFETIME WARRANTY WHICH COVERS OUR INSTALLATION AND WORKSMANSHIP FOR THE LIFETIME OF THE VEHICLE UNDER NORMAL USE - ALL NEW PRODUCTS CARRY THEIR RESPECTIVE MANUFACTURERS' WARRANTIES	0.00	0.00
1	PICKUP AND DELIVER	PICKUP AND DELIVERY OF VEHICLE - PICKUP AND DELIVERY IS PROVIDED AT NO CHARGE, WITH THE EXCEPTION OF FUEL. CUSTOMER WILL BE RESPONSIBLE FOR FUEL CHARGES RELATED TO THE TRANSPORTATION OF THEIR VEHICLE TO AND FROM THEIR RESPECTIVE EATI LOCATION. CUSTOMER WILL BE PROVIDED DOCUMENTATION OF FUEL CHARGES	75.00	75.00
1	CONTACT	CHIEF JARED WOODY OFFICE: 715.463.2405 CELL: 715.491.1733 CHIEF@VILLAGEOFGRANTSBURG.GOV	0.00	0.00
1	VEHICLE	***2026 RAM 1500 TRADESMAN - CREW CAB 'NEW BODY STYLE'*** UNIT # VIN # MILEAGE #	0.00	0.00



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Net 30	IN-HOUSE BUILD	ORIGIN	RAM 1500	SENT TO PURCH	JLP

Qty	Item	Description	Price Each	Subtotal
1	STRIP-DULUTH	STRIP EQUIPMENT FROM VEHICLE, RESTORE HEADLIGHT AND HORN FUNCTIONS, PLUG HOLES *****WE WILL BE STRIPPING A 2013 MARKED FORD F-150 AND WE WILL BE RE-USING THE FOLLOWING ITEMS FROM THE STRIP ***** - KUSTOM RAPTOR RADAR SYSTEM	1,000.00	1,000.00
1	CUSTOMER SUPPLIED PART	*****CUSTOMER TO SUPPLY THE FOLLOWING***** - KENWOOD NX-5700K REMOTE HEAD RADIO, RADIO CABLES, RADIO SPEAKER - HAVIS DOCKING STATION AND POWER SUPPLY - SOUNDOFF SIGNAL 48" NFORCE LED LIGHTBAR (SELLING MOUNTING FEET AND STRAP KIT) - SOUNDOFF SIGNAL ETS481RSP LIGHTS/SIREN CONTROLLER	0.00	0.00
1	5128T-F	REAL TRUCK GO RHINO PUBLIC SAFETY LIGHT READY STEEL TEXTURED PUSHBUMPER - FOR 2019+ RAM 1500 'NEW' BODY STYLE (DOES NOT WORK WITH SSV AND 'CLASSIC' BODY STYLE) - REQUIRES 2 OR 4 LIGHT MASK PURCHASED SEPARATELY	504.45	504.45
1	2L51T-M1B	REAL TRUCK GO RHINO PUBLIC SAFETY LIGHT MASK PLATE FOR LIGHT-READY PUSHBUMPERS - FITS 2 SOUNDOFF NFORCE LIGHTHEADS - TEXTURED STEEL - INCLUDES INTERSECTION BRACKETS	40.98	40.98
1	1K0574DRT191500WD	***LIGHT MASK FOR PUSH BUMPER*** SETINA #6S SPT, STATIONARY WINDOW, COATED POLY - ONLY FOR USE WITH FULL STOCK SEAT & CREW CAB - FITS 2019+ RAM 1500 'NEW' BODY STYLE	959.25	959.25



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Net 30	IN-HOUSE BUILD	ORIGIN	RAM 1500	SENT TO PURCH	JLP

Qty	Item	Description	Price Each	Subtotal
1	WK0595DRT191500	SETINA POLYCARBONATE WINDOW BARRIERS - FOR USE WITH STOCK DOOR PANELS AND CREW CAB ONLY - FOR 2019+ RAM 1500 'NEW' BODY STYLE	269.25	269.25
1	GT0536DRT091500	SETINA SINGLE PRISONER WEAPON MOUNT SYSTEM FOR FORWARD FACING WEAPON RACK - FOR 2009+ RAM 1500	66.75	66.75
1	GK10342UHK	SETINA DUAL T-RAIL WEAPON MOUNT SYSTEM W/ 2 UNIVERSAL XL LOCKHEADS, HANDCUFF KEY OVERRIDE	471.75	471.75
1	C-VSW-1014-RAM-2	HAVIS VEHICLE SPECIFIC 24" WIDE ANGLED CONSOLE - FOR 2022+ RAM DT 1500 'NEW' BODY STYLE WITHOUT MANUAL TRANSFER CASE SHIFTER & OEM CONSOLE - SPECIFY FACEPLATES AND FILLER PLATES SEPARATELY	716.25	716.25
1	C-EB40-SO3-1P	HAVIS CONSOLE EQUIPMENT BRACKET FOR SOUND OFF SIGNAL ETSA481RSP (100 WATT), ETSA482RSP (200 WATT), ENGCP18001 BLUEPRINT CONTROL HEAD AND ETCPRS01 CONTROL HEAD ***INCLUDED WITH PURCHASE OF CONSOLE*** ***CUSTOMER SUPPLIED ETSA481RSP FACEPLATE***	0.00	0.00
1	C-EB25-KNX-1P	C-EB25-KNX-1P KENWOOD RADIO BRACKET ***INCLUDED WITH PURCHASE OF CONSOLE*** ***FOR THEIR KENWOOD NX-5700K REMOTE HEAD RADIO***	0.00	0.00
1	CUP2-1001	HAVIS INTERNAL CONSOLE MOUNT DUAL CUP HOLDER - SELF ADJUSTS TO FIT CUPS UP TO 3.5" IN DIAMETER	54.75	54.75
2	C-ARM-102	ARM REST SIDE CONSOLE MOUNT ADJUSTABLE HEIGHT ***MOUNTED ON DRIVER AND PASSENGER SIDE OF CONSOLE***	86.25	172.50
2	14.0570	SHO-ME SINGLE ACCESSORY OUTLET ***EXTRA 12V PLUGS FOR CONSOLE***	11.40	22.80



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Net 30	IN-HOUSE BUILD	ORIGIN	RAM 1500	SENT TO PURCH	JLP

Qty	Item	Description	Price Each	Subtotal
2	C-USB-3	HAVIS USB-C AND USB TYPE A DUAL PORT CHARGER ***EXTRA USB C & USB A OUTLETS MOUNTED IN THE CONSOLE***	84.00	168.00
1	C-HDM-204	HAVIS HD TELESCOPING POLE - SIDE MOUNT - 8.5' TO 13.25' HIGH - WITH SHORT HANDLE ***FOR INTERNALLY MOUNTING COMPUTER MOUNT IN CONSOLE***	189.75	189.75
1	C-MD-112	HAVIS HD SWING ARM WITH MOTION ATTACHMENT - 11' SLIDE-OUT LOCKING SWINGARM WITH LOW-PROFILE 90 DEGREE TILT MOTION ATTACHMENT ***SWING ARM***	293.25	293.25
1	LF18ES-LED	LITTLITE LED MAPLIGHT 18 IN - ON/OFF SWITCH WIRED END VENDOR PART #: LL18ESE-LED-A	71.32	71.32
1	PNFLBF36	SOUNDOFF nFORCE NXT LIGHTBAR HOOK KIT - F36 - FOR 2009 - 2023 RAM CLASSIC - NEEDS EXTENSIONS FOR USE WITH 48' LIGHTBARS	90.27	90.27
2	PNFLBKXT	SOUNDOFF nFORCE FIXED HT EXTENSION PLT (EA)	21.93	43.86
1	ETSS100J	SOUNDOFF 100J SERIES COMPOSITE SPEAKER W/UNIVERSAL BAIL BRACKET - 100 WATT	220.32	220.32
1	ETSSVBK12	SOUNDOFF SIGNAL 100J/100U SERIES SIREN SPEAKER BRACKET (NO DRILL) CAPABLE OF HOLDING UP TO TWO SPEAKERS - FOR THE 2019+ RAM 1500 (5TH GENERATION ONLY) - HOOD LATCH MOUNT	54.57	54.57



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Net 30	IN-HOUSE BUILD	ORIGIN	RAM 1500	SENT TO PURCH	JLP

Qty	Item	Description	Price Each	Subtotal
1	ENFSLSSM12D	SOUNDOFF NFORCE SINGLE SURFACE MOUNT WITH 7.5' PIGTAIL 12 LED 10-16 VOLT SAE 5 WIRE BLACK HOUSING WITH LEXAN CLEAR LENS RED/WHITE ***FOR DRIVERS SIDE OF PUSH BUMPER MASK***	142.80	142.80
1	ENFSLSSM12E	SOUNDOFF NFORCE SINGLE SURFACE MOUNT WITH 7.5' PIGTAIL 12 LED 10-16 VOLT SAE 5 WIRE BLACK HOUSING WITH LEXAN CLEAR LENS BLUE/WHITE ***FOR PASSENGER SIDE OF PUSH BUMPER MASK***	142.80	142.80
1	EMPS2QMS4D	SOUNDOFF MPOWER 4' 12 LED DUAL COLOR QUICK MOUNT LIGHTHEAD - VHB ADHESIVE SURFACE MOUNT - RED/WHITE ***MOUNTED ON DRIVERS SIDE OF PUSH BUMPER***	138.72	138.72
1	EMPS2QMS4E	SOUNDOFF MPOWER 4' 12 LED DUAL COLOR QUICK MOUNT LIGHTHEAD - VHB ADHESIVE SURFACE MOUNT - BLUE/WHITE ***MOUNTED ON PASSENGER SIDE OF PUSH BUMPER***	138.72	138.72
2	EMPS1QMS3D	SOUNDOFF MPOWER 3' 8 LED DUAL COLOR QUICK MOUNT LIGHTHEAD - VHB ADHESIVE SURFACE MOUNT - RED/WHITE ***(1) MOUNTED TO DRIVERS SIDE FRONT FENDER, (1) MOUNTED TO DRIVERS SIDE REAR FENDER - ON FLAT SPOT RIGHT ABOVE THE TIRES***	117.52	235.04
2	EMPS1QMS3E	SOUNDOFF MPOWER 3' 8 LED DUAL COLOR QUICK MOUNT LIGHTHEAD - VHB ADHESIVE SURFACE MOUNT - BLUE/WHITE ***(1) MOUNTED TO PASSENGER SIDE FRONT FENDER, (1) MOUNTED TO PASSENGER SIDE REAR FENDER - ON FLAT SPOT RIGHT ABOVE THE TIRES***	117.52	235.04



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Terms	Ship Via	FOB	P.O. No.	Order Status	Rep
Net 30	IN-HOUSE BUILD	ORIGIN	RAM 1500	SENT TO PURCH	JLP

Qty	Item	Description	Price Each	Subtotal
1	EMPS2SMS4D	SOUNDOFF MPOWER 4" 12-LED SCREW MOUNT LIGHTHEAD - RED/WHITE ***MOUNTED ON DRIVERS SIDE OF REAR BUMPER COVER - WHITE OVERRIDE WITH REVERSE***	138.72	138.72
1	EMPS2SMS4E	SOUNDOFF MPOWER 4" 12-LED SCREW MOUNT LIGHTHEAD - BLUE/WHITE ***MOUNTED ON DRIVERS SIDE OF REAR BUMPER COVER - WHITE OVERRIDE WITH REVERSE***	138.72	138.72
1	ETHFSS-SP-ISO	SOUNDOFF SOLID STATE SELECT-A-PATTERN HEADLIGHT FLASHER - ISOLATED - POSITIVE OUTPUT	59.52	59.52
1	ETFBSN-P	SOUNDOFF SOLID STATE TAIL LIGHT FLASHER - 12 WIRE - ISOLATED POSITIVE OUTPUTS ***TAIL LIGHT FLASHER***	59.67	59.67
1	QWB152	LAIRD 1/4 WAVE VHF WHIP ANTENNA - 152-162 MHZ - BLACK - NMO BASE	14.27	14.27
1	NMO58AU-NC	NMO ANTENNA BASE WITH 17 FT CABLE WITHOUT CONNECTOR (REPLACES BM-NC) NMO58AU-NC ***NMO CABLE FOR RADIO ANTENNA***	23.75	23.75
1	47769	AMBER LOW-COST LED PRISONER COMPARTMENT LIGHT ***PRISONER COMPARTMENT LIGHT***	12.25	12.25
1	ECVDMLTAL00	SOUND OFF DOME LIGHT - UNIVERSAL MOUNT OPTIONS ALL LED RED / WHITE ***MOUNTED ON CEILING BETWEEN FRONT DRIVER AND PASSENGER SEATS***	78.54	78.54
1	HEADREST PRINTER MOUNT	CAB SOLUTIONS PADDED HEADREST PRINTER MOUNT FOR ALL MODELS OF BROTHER PRINTER - INCLUDES 3 SETS OF HEADREST POLES FOR VARIOUS MAKE & MODELS - DOES NOT WORK IN PRE 2022 DODGE DURANGO ***HEADREST PRINTER MOUNT***	459.00	459.00



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Net 30	IN-HOUSE BUILD	ORIGIN	RAM 1500	SENT TO PURCH	JLP

Qty	Item	Description	Price Each	Subtotal
1	PJ822	BROTHER POCKETJET 8 200DPI, 8.5' WIDTH, THERMAL, USB-C CONNECTIVITY/CHARGING, BATTERY AND CHARGING CABLE NOT INCLUDED	435.00	435.00
1	14331	BROTHER POCKETJET PRINTER CAR ADAPTER DC CABLE	30.00	30.00
1	USB C 3M	USB C CABLE - TYPE-A MALE TO TYPE-C MALE - 3 METERS - BLACK	18.00	18.00
1	T0711039-IW-BLK	TIGER TOUGH TACTICAL SEAT COVER SET - INCLUDES COVERS FOR DRIVER AND PASSENGER SEAT BACKS, SEAT BOTTOMS, AND HEADRESTS - FOR 2019+ RAM TRUCKS WITH BUCKET SEATS	330.30	330.30
1	WTECH 4418771	WEATHERTECH 1ST ROW DRIVER AND PASSENGER FLOORLINERS - FOR 2025 RAM 1500 CREW/QUAD CAB WITH BUCKET OR BENCH SEATING	109.95	109.95
1	CG-X	HAVIS CHARGE GUARD PROGRAMMABLE AUTO ON/OFF TIMER 12V NEG GROUND. PROGRAMMABLE FROM 5 SECONDS TO 18 HOURS.	86.25	86.25
1	335CL-0002	UNITY 6' LED SPOTLIGHT - BLACK HOUSING - (S04)	367.40	367.40
1	189	UNITY DRIVER SIDE INSTALLATION KIT	49.99	49.99
1	LABOR GOVMNT FLEET	GOVERNMENT FLEET LABOR RATE FOR SERVICES	4,250.00	4,250.00
1	EX-MISC SUPPLY	STANDARD SHOP SUPPLIES FEE FOR GENERAL INSTALLATION AND WIRING MATERIALS	300.00	300.00
1	POWER DISTRIBUTION			
1	46985	CIRCUIT BREAKER - 100AMP - MANUAL RESET - MANUAL TRIP	32.67	32.67
1	46096	POWER DISTRIBUTION MODULE - 2 FUSED OUTPUTS - J-CASE FUSE HOLDER WITH STUD INPUTS AND OUTPUTS	20.17	20.17



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Net 30	IN-HOUSE BUILD	ORIGIN	RAM 1500	SENT TO PURCH	JLP

Qty	Item	Description	Price Each	Subtotal
1	46095	POWER DISTRIBUTION - 2 J-CASE FUSE HOLDER - 1 SWITCHED OUTPUT - 1 CONSTANT OUTPUT - WITH STUD INPUT/OUTPUTS - INCLUDES 2 FUSES AND INPUT PLUG KIT	40.66	40.66
2	5046	BLUE SEA ST BLADE COMPACT FUSE BLOCK - NO GROUND DISTRO - 8 CIRCUITS - 100A MAX PER BLOCK, 30A MAX PER CIRCUIT - WITH COVER	34.54	69.08
1	5045	BLUE SEA ST BLADE COMPACT FUSE BLOCK - NO GROUND DISTRO - 4 CIRCUITS - 100A MAX PER BLOCK, 30A MAX PER CIRCUIT - WITH COVER	24.34	24.34
1	2300	BLUE SEA 10 GANG BUS BAR WITH COVER	16.08	16.08
1	7870	BLUE SEA BLACK LABEL SET - EMERGENCY VEHICLES.	34.97	34.97
24	E - HARNESS	EATI CUSTOM WIRING HARNESS	6.50	156.00
		POWER DISTRIBUTION - WIRE HARNESS, BREAKER, FUSE BLOCKS, BUSBAR..		393.97
1	SHIPPING AND HANDLING	SHIPPING AND HANDLING CHARGES FOR ABOVE TO BE ADDED AT TIME OF SHIPPING, FOB ORIGIN	0.00	0.00

Total			\$13,873.49
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Village of Grantsburg

316 Brad Street South
Grantsburg, WI 54840

Administration Committee Meeting Minutes

The Village Administration Committee met on Monday, January 12th, 2026, at 2:00 p.m. in the Village Board room, 316 Brad St S, Grantsburg, WI 54840.

Present: Chairman/President Rick Lindberg, in at 3:26
President Pro Tem/Trustee Greg Peer
Trustee Hank Java via phone

Others: Clerk/Treasurer Sheila Meyer
Director of Public Works John Erickson
Police Chief Jared Woody
Deputy Clerk/Treasurer Sarah Longhenry
Trustees John Addison
Others: Paul Sommerfeld, Alan Kortan, Issac Steinmeyer, Dan Penscover with SEH

President Pro Tem Peer called the Administration Committee Meeting to order at 2:02 p.m. The Pledge of Allegiance was recited.

THE ADMINISTRATION COMMITTEE WILL CONVENE INTO CLOSED SESSION to review personnel compensation, benefits and concerns pursuant to Wis. Stats. 19.85 (1) (c) "Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility."

Motion by President Pro Tem Peer, second by Trustee Java to convene into closed session. Motion carried unanimously.

THE ADMINISTRATION COMMITTEE WILL RECONVENE INTO OPEN SESSION pursuant to Wis. Stats. 19.85 (2).

Motion by President Pro Tem Peer, second by Trustee Java to reconvene into open session. Motion carried unanimously.

Any motions needed from closed session.

Motion by President Pro Tem Peer, second by Trustee Java to recommend the Village Board move all Village Employees to the same vacation schedule and increase the comp hours maximum to 50 hours as detailed in the Police union contract. Motion carried unanimously.

Motion by President Pro Tem Peer, second by Trustee Java to recommend the Village Board continue the established insurance stipend for Larissa Lee, Allison Longhenry, and Sheila Meyer for the duration of the contract for TeamCare health insurance for single coverage. Motion carried unanimously.

Motion by President Pro Tem Peer, second by Trustee Java to recommend the Village Board approve the Village Office to be closed to the public on Tuesdays and Thursdays for a trial period through May 8th to be reviewed at the May Village Board meeting. Motion carried unanimously.

Motion by Trustee Java, second by President Pro Tem Peer to recommend the Village Board reject the stipend request from Officer Getts. Motion carried unanimously.

Grantsburg School's rental agreement for the Community Center

Clerk/Treasurer Meyer reported the school is reviewing the contract and has provided no other updates.

No motions made.

Zoning Exception form

Clerk/Treasurer Meyer presented the zoning exception form that was reviewed by legal and will be the format for any zoning exceptions moving forward.

Motion by President Pro Tem Peer, second by Trustee Java to recommend the Village Board approve the use for the Zoning Exception form for all Zoning Exceptions moving forward. Motion carried unanimously.

Grantsburg Landfill Plan Modification Request

DPW Erickson reviewed the history of the monitoring wells located near the WWTP that were installed after the dump was closed. In 2021 through 2023 the Village was made aware that the monitoring wells should have been sampled since their installation, which was the first time the Village was made aware of those requirements. DPW Erickson worked with the WI DNR and SEH to locate and sample the wells. After no communication since 2023, the DNR communicated the need to properly terminate groundwater monitoring and permanently abandon the monitoring wells. Erickson presented a contract with SEH for their assistance to complete the final requirements to abandon the wells for \$7,000.00. The cost of sampling and WI DNR review fee of \$1650.00 is not included in the SEH contract.

Motion by President Pro Tem, second by Trustee Java to recommend the Village Board approve the contract with SEH for the Grantsburg Landfill Plan Modification for \$7,000.00. Motion carried unanimously.

Paul & Kate Sommerfeld, 661 N. Linden Street – Using a bus as primary structure special exception Chief Woody provided the committee with a history of the Sommerfeld property and concerns regarding zoning violations. Paul was present with his new contractor Alan Kortan, to request to live on their renovated bus for the duration of their home building project which they hope to be complete in winter of 2026. The committee thanked Paul and Alan for attending and for their desire to build in the Village but voiced concerns with living in a bus and the potential issues it could cause throughout the Village. The committee discussed past situations where property owners were allowed to have a camper on site to stay on the weekends while building, not to live in permanently. They continued to discuss the need to follow Village ordinances, so all properties are held to the same standards.

Motion by Trustee Java, second by President Pro Tem Peer to recommend the Village Board fine Paul and Kate Sommerfeld of 661 N Linden Street, Grantsburg, \$185 each month of January, February, March, and April as long as their bus is used as a primary residence, to reassess in May and if violation continues move to daily fine of \$185.00. Motion carried unanimously.

Isaac Steinmeyer-SEH, 1) CDBG Grant Application and Administration agreement 2) SDW Grant Application and Administration agreement 3) Agreement for Final Design and Bidding – Treatment Plant for Wells #1 and #2

Dan Penskov reviewed the CDBG and SDW Grant Applications and Administration Agreements.

Issac Steinmeyer reviewed the Final Design and Bidding process for the Water Treatment Plant for Wells #1 and #2. He reviewed questions from previous meeting, sharing that population estimates from the WI DOR were updated after the WWTP project. He confirmed the water treatment plant will provide sufficient supply under both population scenarios and the layout would allow for space if flow rate ever needed to be increased. President Lindberg requested information regarding the useful live compared to cost for both a shingle roof and a metal roof be discussed during the bidding process. Issac indicated that asbestos and lead paint management costs are included in the project, but soil borings are not included for either the treatment plant building or the utility installations on West Burnett Avenue.

Clerk/Treasurer Meyer reviewed financing for the project and would be structured similarly to the Industrial Park project, with temporary financing before grant funding is received. Also, to cover costs, a rate case with the WI PSC would be done to review user rates once bid amounts are in. Both Dan and Sheila indicated it is very likely to get funding due to the Village's economic demographic.

Motion by Trustee Peer, second by Trustee Jave to recommend the Village Board approve the Supplemental Letter Agreement with SEH for the Water Treatment Plant Well 1 and 2 – Amendment 1 to include Task 2 – Final Design for \$547,500.00. Motion carried unanimously.

Motion by Trustee Peer, second by President Lindberg to recommend the Village Board approve the Supplemental Letter Agreement with SEH for CDBG grant application for \$19,000

and administration of the grant for \$29,000.00 Motion carried unanimously.

Motion by Trustee Java, second by President Lindberg to recommend the Village Board approve the Agreement for Professional Services with SEH for SDW application for \$9,750 and administration for \$33,150. Motion carried unanimously.

Adjournment

The meeting was adjourned at 3:54 p.m.

Allison Longhenry
Deputy Clerk/Treasurer



Village of Grantsburg

Village Board of Trustees Meeting

Monday, January 12, 2026

The Board of Trustees for the Village of Grantsburg met on Monday, January 12, 2026, at 4:00 p.m. in the Village Board Room, 316 S. Brad Street, Grantsburg, Wisconsin.

Present: President Rick Lindberg, Trustee Greg Peer, Trustee Leo Janke, Trustee John Addison, Trustee Matt Chadwick, Trustee Kim Korhonen

Absent: Trustee Hank Java

Others: Police Chief Jared Woody, DPW John Erickson, Deputy Clerk/Treasurer Allison Longhenry, Deputy Clerk/Treasurer Sarah Longhenry, Greg Marsten-Burnett County Sentinel, Dan Penzkover & Isaac Steinmeyer -SEH, Ben Seume & Aria & Cora, Brent Blomberg.

Call to Order. President Lindberg called the Village Board meeting to order at 4:05 p.m. Clerk/Treasurer Meyer conducted roll call. The pledge of allegiance was recited.

Public Comments. Ben Seume spoke on usage of the Community Center for homeschool children. Initially he is thinking of Mondays from 12:30 to 2:30 p.m. Seume had several possible options for covering the rental fee. He asked for the Village Board's support. Seume's proposal was referred to the Leisure & Rec Committee for further discussion.

Correspondence. Included in the Trustee packets were the Burnett County Administration newsletter, the monthly project update report from S E H, and the Golf financials and a Sewer User Survey Report conducted by MSA.

Minutes. President Lindberg asked if there were any changes, corrections or additions to the minutes presented from the following 2025 meetings: December 8th Administration Committee; December 8th Village Board. None were proposed. **Minutes were accepted as presented.**

2026 Recycling Attendant Agreement. Motion by President Lindberg, second by Trustee Janke to approve the 2026 Recycling Attendant Agreement as submitted by Recycling Control Commission, Spooner. Motion passed unanimously.

STAFF REPORTS

Public Works DPW Erickson informed the Trustees of items happening since the last board meeting including 28 Christmas in the Park displays this year, down from 40 last year, and snowplowing, which has taken most of the crew's time.

Police Chief Woody presented his incident report and graph for December showing 32 calls for service. Chief Woody also reported his department remains one officer short. The employment ad has been reworked to include union membership and insurance.

Administration Clerk/Treasurer Meyer presented the license and permits report showing one liquor license issued, and the cash report with a checking account balance of \$80,382.74 after all vouchers are paid, and a Treasury account balance of \$1,496,720.35.

Library Director Yoerg was unable to attend the meeting. Her monthly report was provided in the Trustee packets for their review.

COMMITTEE REPORTS

Administration Committee. 7) Landfill plan modification – DPW Erickson explained the situation with the WDNR requesting sampling of monitoring wells located at the old landfill site. Sampling has shown no issues or problems. **Motion by Trustee Peer, second by Trustee Addison to approve SEH’s Supplemental Letter Agreement for the Grantsburg Landfill Plan Modification Request 2026 at a cost of \$7,000 to request WDNR approval to terminate environmental monitoring for the closed Grantsburg Landfill with an additional WDNR review fee of \$1,650. Motion passed unanimously.**

DPW Erickson left the meeting at 4:30.

4) Water Treatment Plant (WTP) – Isaac Steinmeyer, SEH explained the next phase of the Water Treatment Plant project for Wells #1 & #2 to be final design. In this phase, SEH will create final plans to submit for grants and for bidding the project. Final design will include site plan, street and utility work between Wells #1 & #2, building architectural plans including placement of the filter vessels, converting both Well houses, mechanical design, heating and cooling, electrical design and SCADA system requirements. This phase will also include bidding services which will be prepared in the fall/winter 2026 with bidding in January 2027. **Motion by President Lindberg, second by Trustee Peer to accept the Administration Committee’s recommendation and approve SEH’s Supplemental Letter Agreement for Water Treatment Plant Well 1 and 2–Amendment 1 for Final Design Services \$515,000 and Bidding Services-Single General Contractor Bid \$32,500. Motion passed unanimously.**

5) CDBG Grant Application and Administration Agreement - Dan Penzkover, SEH explained they are proposing to submit applications for the WTP project to two funding sources, WI Department of Administration’s Community Development Block Grant (CDBG) and WDNR’s Safe Drinking Water (SDW). **Motion by Trustee Addison, second by Trustee Korhonen to approve SEH’s Agreement for Professional Services for 2026 CDBG Application and Administration in the amount of \$19,000 for the application and \$29,000 for the administration. Motion passed unanimously.**

6) SDW Grant App and Administration Agreement. **Motion by Trustee Addison, second by Trustee Korhonen to approve SEH’s Agreement for Professional Services for SFY27 SDW Application/Administration-Water Treatment Facility in the amount of \$9,750 for the application and \$33,150 for the administration. Motion passed unanimously.**

1) Community Center rental agreement with the Grantsburg School District - C/T Meyer reported nothing has been received back from the School.

2) Zoning exception form – The Zoning Exception Agreement, modified by Attorney Norenberg was in the packets for review. **Motion by Trustee Peer, second by President Lindberg to approve the Zoning Exception Agreement form as presented. Motion passed unanimously.**

3) Sommerfeld exception request – **Motion by Trustee Addison, second by Trustee Korhonen to accept the Administration Committee’s recommendation and issue Paul & Katherine Sommerfeld an ordinance violation citation for \$185 for January and to continue to issue these citations for February, March, and April as long as they are still living in the bus on their property on Linden Street. They will have to move to a campground or other place, or it can be reassessed in May. Motion passed unanimously.**

Bills Motion by Trustee Janke, second by Trustee Addison to approve payment of the bills as presented:

Checks #36788-#36860	\$313,276.78
Payroll vouchers V9792-V9835	\$48,735.26
ACH/EFTPS payments	\$381,194.91
Total	<u>\$743,206.95</u>

Motion passed unanimously.

Market and Johnson Inc., change orders. Change orders #04R2 and #08 were presented. Several Trustees had questions about the change orders and why some of the items had not been in the original contract. C/T Meyer was asked to invite the engineers to the February meeting for further explanation.

Market and Johnson Inc. pay request. **Motion by Trustee Addison, second by Trustee Peer to approve the WWTP project pay request #5 from Market & Johnson in the amount of \$630,416.14. Motion passed unanimously.**

Trustee reports, concerns...

THE VILLAGE BOARD WILL CONVENE INTO CLOSED SESSION to review applications and interview candidates for the Deputy Clerk/Treasurer position pursuant to WIS. Stats. 19.85 (1) (c) “Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility.”

Motion by Trustee Peer, second by Trustee Addison to convene into closed session at 5:20 p.m. Motion passed unanimously.

THE VILLAGE BOARD WILL RECONVENE INTO OPEN SESSION pursuant to Wis. Stats. 19.85 (2).

Motion by Trustee Korhonen, second by Trustee Janke to reconvene into open session at 6:05 p.m. Motion passed unanimously.

Motion by Trustee Peer, second by Trustee Addison to change all Village employees to the vacation schedule contained in the Police Union Contract effective for 2026. Motion passed unanimously.

Motion by Trustee Addison, second by President Lindberg to continue to pay the difference in single and family insurance premiums to the three individuals with single insurance when the Village changed to Teamcare health insurance. Motion passed unanimously.

Motion by Trustee Addison, second by Trustee Janke to change the Village Office hours to be open to the public on Monday, Wednesday, and Fridays and closed to the public on Tuesdays and Thursdays to allow for training of Village Office staff effective January 19th through the end of April. This will be reassessed in May. Motion passed unanimously.

Motion by Trustee Peer, second by Trustee Korhonen to not pay Officer Getts a stipend for additional work caused by the short-staffed department. Motion passed unanimously.

Adjournment The Village Board meeting was adjourned at 6:17 p.m.

Sheila Meyer
Clerk/Treasurer



Building a Better World
for All of Us™

May 5, 2026

RE: Grantsburg Wastewater Treatment Plant
Improvements
Grantsburg, Wisconsin
SEH No. GRANT 184139 73.00

Allison Longhenry, Deputy Clerk/Treasurer
Village of Grantsburg
316 S. Brad Street
Grantsburg, WI 54840

Dear Ms. Longhenry:

Please find enclosed Application for Payment No. 9 from Market & Johnson, Inc. for the above-referenced project. The application is in the amount of \$149,640.94 and includes retainage in accordance with the Contract Documents. SEH has reviewed the Application for Payment and recommends approval for payment to the Contractor.

Major work completed during this period included continued general conditions activities; cold weather protection; temporary utilities at Lift Station Building 10; selective demolition; lagoon sludge removal and disposal; unit masonry; membrane roofing; doors, frames, and hardware; access doors and panels; toilet and bath accessories; continued plumbing, HVAC, and electrical work; water distribution work at the Sitework Splitter Box; and stored materials for the ST-20 treatment building UV system.

If you have any questions, please contact me at 414.949.8932 or dfriss@sehinc.com.

Sincerely,

Dylan Friss

A handwritten signature in cursive script that reads "Dylan Friss".

Wastewater Engineer IV

Enclosure

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 10 North Bridge Street, Chippewa Falls, WI 54729-2250

SEH is an equal opportunity employer | www.sehinc.com | 715.720.6200 | 800.472.5881 | 888.908.8166 fax

Contractor's Application for Payment

Owner: <u>Village of Grantsburg</u>	Owner's Project No.: _____
Engineer: <u>Short Elliott Hendrickson Inc. (SEH)</u>	Engineer's Project No.: <u>GRANT 172213</u>
Contractor: <u>Market & Johnson</u>	Contractor's Project No.: <u>3479</u>
Project: <u>Grantsburg Wastewater Treatment Plant Improvements</u>	
Contract: <u>All labor, skill, and materials required to construct above referenced project</u>	
Application No.: <u>9</u>	Application Date: <u>3/31/2026</u>
Application Period: From <u>3/1/2026</u>	to <u>3/31/2026</u>

1. Original Contract Price	\$ 5,435,026.00
2. Net change by Change Orders	\$ 27,933.04
3. Current Contract Price (Line 1 + Line 2)	\$ 5,462,959.04
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$ 2,461,817.64
5. Retainage	
a. <u>5%</u> X <u>\$ 2,446,817.64</u> Work Completed	\$ 122,340.88
b. <u>5%</u> X <u>\$ 15,000.00</u> Stored Materials	\$ 750.00
c. Total Retainage (Line 5.a + Line 5.b)	\$ 123,090.88
6. Amount eligible to date (Line 4 - Line 5.c)	\$ 2,338,726.76
7. Less previous payments (Line 6 from prior application)	\$ 2,189,085.82
8. Amount due this application	\$ 149,640.94
9. Balance to finish, including retainage (Line 3 - Line 4, plus 5c)	\$ 3,124,232.28

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Market & Johnson, Inc.

Signature: *John O'Hearn* **Date:** 4/1/2026

Recommended by Engineer	Approved by Owner
By: _____	By: _____
Title: <u>Wastewater Engineer IV</u>	Title: _____
Date: <u>05/05/2026</u>	Date: _____
Approved by Funding Agency	
By: _____	By: _____
Title: _____	Title: _____
Date: _____	Date: _____

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	Village of Grantsburg	Owner's Project No.:	
Engineer:	Short Elliott Hendrickson Inc. (SEH)	Engineer's Project No.:	GRANT 172213
Contractor:	Market & Johnson	Contractor's Project No.:	3479
Project:	Grantsburg Wastewater Treatment Plant Improvements		
Contract:	All labor, skill, and materials required to construct above referenced project		

Application No.: 9		Application Period: From 03/01/26 to 03/31/26		Application Date: 03/31/26				
A	B	C	D	E	F	G	H	I
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E)	Work Completed and Materials Stored to Date	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)
			(D + E) From Previous	This Period (\$)				
Original Contract								
DIVISION 00 - PROCUREMENT AND CONTRACTING REQUIREMENTS								
	Stated Allowance Section 26 00 00	50,000.00	33,990.40			33,990.40	68%	16,009.60
DIVISION 01 - GENERAL REQUIREMENTS								
91 10 00	INSURANCE/PAYMENT & PERFORMANCE BONDS							
	Insurance/Payment & Performance Bonds	65,903.95	65,903.95			65,903.95	100%	-
91 40 00	BUILDING PERMIT							
	WWTP Building 20	5,444.00	5,444.00			5,444.00	100%	-
91 50 00	GENERAL CONDITIONS							
	Supervision	300,575.00	220,031.00	10,544.00		230,575.00	77%	70,000.00
	Small Tools and Consumables	60,550.00	46,071.00	4,479.00		50,550.00	83%	10,000.00
	Equipment	137,671.89	102,438.00	2,533.00		104,971.00	76%	32,700.89
	Mobilization	122,656.00	122,656.00			122,656.00	100%	-
91 60 00	COLD WEATHER PROTECTION							
	WWTP Building 20	12,355.02	9,959.00	2,396.02		12,355.02	100%	-
91 70 00	TEMPORARY UTILITIES							
	Lift Station Building 10	15,000.00	7,255.00	2,745.00		10,000.00	67%	5,000.00
DIVISION 02 - EXISTING CONDITIONS								
02 41 13	DEMOLITION & STRUCTURE MOVING							
	Campground - Building Removal (McCabe)	11,200.00	-			-	0%	11,200.00
	Campground - Removing Pavements & Misc. Structures (McCabe)	12,290.00	2,444.80			2,444.80	20%	9,845.20
	WWTP - Building Removal (McCabe)	23,000.00	-			-	0%	23,000.00
	WWTP - Removing Pavements & Misc. Structures (McCabe)	1,175.00	-			-	0%	1,175.00
	Sitework Lift Station Demo (Ahern)	3,200.00	-			-	0%	3,200.00
	Sitework Blower Building Demo (Ahern)	3,200.00	-			-	0%	3,200.00
02 41 19	SELECTIVE DEMOLITION							
	Lift Station Building 10	7,975.74	-	7,975.74		7,975.74	100%	-
	WWTP Building 20	736.70	-	736.70		736.70	100%	-
02 81 00	CONTAMINATED SITE MATERIAL REMOVAL							
	Lagoon Sludge Removal and Disposal (135 tons @ \$1,118/ton)	150,930.00	-	15,000.00		15,000.00	10%	135,930.00
DIVISION 03 - CONCRETE								
03 20 01	CONCRETE REINFORCING LABOR							
	Lift Station Building 10	3,746.14	3,746.14			3,746.14	100%	-
	WWTP Building 20	12,914.26	11,250.00			11,250.00	87%	1,664.26
03 20 02	CONCRETE REINFORCING MATERIAL							
	Lift Station Building 10	1,400.00	1,400.00			1,400.00	100%	-
	WWTP Building 20	12,250.00	12,250.00			12,250.00	100%	-
03 30 00	CAST IN PLACE CONCRETE							
	Lift Station Building 10	13,816.03	13,816.03			13,816.03	100%	-
	WWTP Building 20	216,450.10	186,355.00			186,355.00	86%	30,095.10
03 41 01	STRUCURAL PRECAST							
	Lift Station Building 10	50,000.01	50,000.01			50,000.01	100%	-
	WWTP Building 20	142,086.99	142,086.99			142,086.99	100%	-

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	Village of Grantsburg	Owner's Project No.:	
Engineer:	Short Elliott Hendrickson Inc. (SEH)	Engineer's Project No.:	GRANT 172213
Contractor:	Market & Johnson	Contractor's Project No.:	3479
Project:	Grantsburg Wastewater Treatment Plant Improvements		
Contract:	All labor, skill, and materials required to construct above referenced project		

Application No.:		Application Period:		From		to		Application Date:	
9		03/01/26		03/31/26		03/31/26		03/31/26	
A	B	C	D	E	F	G	H	I	
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E)	Work Completed and Materials Stored to Date	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)	
			(D + E) From Previous	This Period (\$)					
DIVISION 04 – MASONRY									
04 20 00	UNIT MASONRY								
	WWTP Building 20	24,247.00	21,424.70	2,822.30		24,247.00	100%	-	
DIVISION 05 – METALS									
05 10 01	STRUCTURAL STEEL INSTALL								
	Lift Station Building 10	747.23	-			-	0%	747.23	
	WWTP Building 20	6,583.73	-			-	0%	6,583.73	
05 10 02	STRUCTURAL STEEL SUPPLY MATERIAL								
	Lift Station Building 10	10,000.00	-			-	0%	10,000.00	
	WWTP Building 20	21,900.00	-			-	0%	21,900.00	
05 50 01	MISCELLANEOUS METALS - INSTALL								
	Lift Station Building 10	329.58	-			-	0%	329.58	
	WWTP Building 20	6,539.92	-			-	0%	6,539.92	
05 50 02	MISCELLANEOUS METALS - MATERIAL								
	WWTP Building 20	2,730.00	-			-	0%	2,730.00	
DIVISION 06- WOOD, PLASTIC, AND COMPOSITES									
06 10 00	BUILDING WORKS								
	Lift Station Building 10	10,575.93	6,750.00			6,750.00	64%	3,825.93	
	WWTP Building 20	18,696.96	8,125.00	8,550.96		16,675.96	89%	2,021.00	
DIVISION 07 - THERMAL AND MOISTURE PROTECTION									
07 10 00	DAMPROOFING AND WATERPROOFING								
	WWTP Building 20	4,585.00	4,585.00			4,585.00	100%	-	
07 50 00	MEMBRANE ROOFING								
	Lift Station Building 10	23,587.00	-	20,000.00		20,000.00	85%	3,587.00	
	WWTP Building 20	25,163.00	-	20,000.00		20,000.00	79%	5,163.00	
07 90 00	JOINT SEALANTS								
	Lift Station Building 10	1,000.00	-			-	0%	1,000.00	
	WWTP Building 20	8,990.00	-			-	0%	8,990.00	
DIVISION 08 – OPENINGS									
08 10 00	DOORS, FRAMES & HARDWARE SUPPLY								
	Lift Station Building 10	8,000.00	-	8,000.00		8,000.00	100%	-	
	WWTP Building 20	24,400.00	-	24,400.00		24,400.00	100%	-	
08 31 00	ACCESS DOORS & PANELS SUPPLY								
	Lift Station Building 10	2,312.88	-	2,312.88		2,312.88		-	
08 33 00	COILING DOORS & GRILLES SUPPLY								
	WWTP Building 20	8,571.00	-			-	0%	8,571.00	
08 80 00	GLAZING								
	WWTP Building 20	500.00	-			-		500.00	
DIVISION 09 – FINISHES									
09 21 16	GYPSUM BOARD ASSEMBLIES								
	Lift Station Building 10	550.88	-	550.88		550.88	100%	-	
09 30 00	TILING								
	WWTP Building 20	5,000.00	-			-	0%	5,000.00	

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	Village of Grantsburg	Owner's Project No.:	
Engineer:	Short Elliott Hendrickson Inc. (SEH)	Engineer's Project No.:	GRANT 172213
Contractor:	Market & Johnson	Contractor's Project No.:	3479
Project:	Grantsburg Wastewater Treatment Plant Improvements		
Contract:	All labor, skill, and materials required to construct above referenced project		

Application No.:		Application Period:		From		to		Application Date:	
9				03/01/26		03/31/26		03/31/26	
A	B	C	D	E	F	G	H	I	
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E)	Work Completed and Materials Stored to Date	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)	
			(D + E) From Previous	This Period (\$)					
09 50 00	CEILINGS								
	WWTP Building 20	1,290.00	-			-	0%	1,290.00	
09 60 00	SOFT FLOORING								
	WWTP Building 20	5,000.00	-			-	0%	5,000.00	
09 90 00	PAINTING & COATING								
	Lift Station Building 10	28,175.00	-			-		28,175.00	
	WWTP Building 20	18,300.00	-			-		18,300.00	
DIVISION 10 - SPECIALTIES									
10 14 00	SIGNAGE SUPPLY								
	WWTP Building 20	682.00	-			-	0%	682.00	
10 28 00	TOILET & BATH ACCESSOIRES SUPPLY								
	WWTP Building 20	1,620.30	-	1,620.30		1,620.30	100%	-	
10 40 00	SAFETY SPECIALTIES SUPPLY								
	WWTP Building 20	1,019.30	-			-	0%	1,019.30	
10 70 00	EXTERIOR SPECIALTIES SUPPLY								
	WWTP Building 20	8,837.00	-			-	0%	8,837.00	
DIVISION 12 - FURNISHINGS									
12 30 00	CASEWORK								
	WWTP Building 20	8,906.00	-			-		8,906.00	
DIVISION 21 - FIRE SUPPRESSION									
21 13 13	FIRE PROTECTION SYSTEMS								
	ST-20 Fire Protection	32,000.00	13,013.00			13,013.00		18,987.00	
DIVISION 22 - PLUMBING									
22 00 00	PLUMBING								
	ST-10 Plumbing	23,700.00	-			-	0%	23,700.00	
	ST-20 Plumbing	103,000.00	60,000.00	15,000.00		75,000.00	73%	28,000.00	
DIVISION 23 - HEATING, VENTILATION, AND AIR CONDITIONING									
23 00 00	HVAC								
	ST-10 HVAC	19,000.00	5,000.00			5,000.00	26%	14,000.00	
	ST-20 HVAC	94,100.00	44,000.00		15,000.00	59,000.00	63%	35,100.00	
DIVISION 26 - ELECTRICAL									
26 00 00	ELECTRICAL								
	Submittals	41,811.00	37,410.00			37,410.00	89%	4,401.00	
	Str 20 Electrical Labor	52,500.00	20,825.00	1,500.00		22,325.00	43%	30,175.00	
	Str 20 Electrical Material	24,500.00	11,000.00	350.00		11,350.00	46%	13,150.00	
	Str 20 Electrical Switchgear	19,580.00	15,664.00			15,664.00	80%	3,916.00	
	Str 10 Electrical Labor	39,500.00	8,500.00			8,500.00	22%	31,000.00	
	Str 10 Electrical Material	25,734.00	6,899.00			6,899.00	27%	18,835.00	
	Str 30 Electrical Labor	13,250.00	-			-	0%	13,250.00	
	Str 30 Electrical Material	9,550.00	-			-	0%	9,550.00	
	Str 40 Electrical Labor	15,100.00	-			-	0%	15,100.00	
	Str 40 Electrical Material	9,650.00	-			-	0%	9,650.00	

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	Village of Grantsburg	Owner's Project No.:	
Engineer:	Short Elliott Hendrickson Inc. (SEH)	Engineer's Project No.:	GRANT 172213
Contractor:	Market & Johnson	Contractor's Project No.:	3479
Project:	Grantsburg Wastewater Treatment Plant Improvements		
Contract:	All labor, skill, and materials required to construct above referenced project		

Application No.:		Application Period:		From		to		Application Date:	
9				03/01/26		03/31/26		03/31/26	
A	B	C	D	E	F	G	H	I	
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E)	Work Completed and Materials Stored to Date	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)	
			(D + E) From Previous	This Period (\$)					
26 32 13	ENGINE GENERATORS								
	Str 10 Generator	62,800.00	17,305.00			17,305.00	28%	45,495.00	
26 51 19	LED INTERIOR LIGHTING								
	Str 20 Lighting	13,695.00	13,204.00			13,204.00	96%	491.00	
DIVISION 28 – ELECTRONIC SAFETY AND SECURITY									
28 31 00	FIRE ALARM SYSTEM								
	Str 20 Fire Alarm	4,237.00	3,539.00			3,539.00	84%	698.00	
DIVISION 31 – EARTHWORK									
31 11 00	CLEARING & GRUBBING								
	Campground - Clearing & Grubbing	9,430.00	9,430.00			9,430.00	100%	-	
31 23 10	EXCAVATION & EMBANKMENT								
	Campground - Excavation & Embankment Labor & Equipment	76,696.00	58,516.51			58,516.51	76%	18,179.49	
	WWTP - Excavation & Embankment Labor & Equipment	80,266.00	70,656.05			70,656.05	88%	9,609.95	
	WWTP - Excavation & Embankment Materials	36,900.00	20,000.00			20,000.00	54%	16,900.00	
31 23 19	DEWATERING								
	Campground - Lift Station Building 10	226,200.00	226,200.00			226,200.00	100%	-	
31 25 10	TEMPORARY EROSION CONTROL								
	Campground - Temp Erosion Control	3,020.00	2,227.61			2,227.61		792.39	
	WWTP - Temp Erosion Control	4,685.00	1,016.00			1,016.00	22%	3,669.00	
DIVISION 32 – EXTERIOR IMPROVEMENTS									
32 11 26	CRUSHED AGGREGATE BASE COURSE								
	Campground - Crushed Agg. Base Course	21,505.00	6,007.28			6,007.28	28%	15,497.72	
	WWTP - Crushed Agg. Base Course	13,435.00	-			-	0%	13,435.00	
32 12 16	ASPHALT PAVING								
	Lift Station Building 10	43,925.00	-			-	0%	43,925.00	
32 16 00	SITE CONCRETE								
	Lift Station Building 10	45,294.46	-			-	0%	45,294.46	
	WWTP Building 20	2,400.00	-			-	0%	2,400.00	
32 31 00	FENCES & GATES								
	WWTP Building 20	31,100.00	-			-	0%	31,100.00	
DIVISION 33 – UTILITIES									
33 11 00	WATER DISTRIBUTION SYSTEMS								
	Sitework Splitter Box	81,900.00	-	6,000.00		6,000.00	7%	75,900.00	
	Sitework Splitter Box Bypass	34,200.00	-			-	0%	34,200.00	
	Campground - Water Distribution Systems Labor & Equipment	2,620.00	-			-	0%	2,620.00	
	Campground - Water Distribution Systems Material	2,880.00	-			-	0%	2,880.00	
	WWTP - Water Distribution Systems Labor & Equipment	4,379.00	-			-	0%	4,379.00	
	WWTP - Water Distribution Systems Material	5,650.00	-			-	0%	5,650.00	
33 31 00	SANITARY SEWER SYSTEMS								
	Campground - Sanitary Sewer Systems Labor & Equipment	258,440.00	243,883.83			243,883.83	94%	14,556.17	
	Campground - Sanitary Sewer Systems Materials	77,900.00	77,900.00			77,900.00	100%	-	
33 34 00	SEWAGE FORCE MAINS								
	Campground - Sewage Force Mains Labor & Equipment	21,069.00	18,000.00			18,000.00	85%	3,069.00	
	Campground - Sewage Force Mains Materials	28,950.00	27,422.56			27,422.56	95%	1,527.44	

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

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Engineer:	Short Elliott Hendrickson Inc. (SEH)	Engineer's Project No.:	GRANT 172213
Contractor:	Market & Johnson	Contractor's Project No.:	3479
Project:	Grantsburg Wastewater Treatment Plant Improvements		
Contract:	All labor, skill, and materials required to construct above referenced project		

Application No.: 9		Application Period: From 03/01/26 to 03/31/26		Application Date: 03/31/26				
A	B	C	D	E	F	G	H	I
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E)	Work Completed and Materials Stored to Date	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)
			(D + E) From Previous	This Period (\$)				
DIVISION 40 – PROCESS INTEGRATION								
40 23 10	PROCESS PIPING							
	ST-10 Lift Station Piping	180,900.00	15,000.00			15,000.00	8%	165,900.00
	Mobilization	43,700.00	43,700.00			43,700.00	100%	-
	Submittals	41,900.00	41,900.00			41,900.00	100%	-
	WWTP - Site Piping Labor & Equipment	103,010.00	-			-	0%	103,010.00
	WWTP - Site Piping Materials	61,900.00	-			-	0%	61,900.00
40 90 10/40 91 19	LIFT STATION CONTROLS & DEVICES/INSTRUMENTATION							
	Str 20 Instrumentation & Controls	199,424.00	-			-	0%	199,424.00
	Str 10 Instrumentation & Controls	67,700.00	-			-	0%	67,700.00
	Str 30 Instrumentation & Controls	67,700.00	-			-	0%	67,700.00
	Str 40 Instrumentation & Controls	33,850.00	-			-	0%	33,850.00
DIVISION 41 – MATERIAL PROCESSING AND HANDLING EQUIPMENT								
41 20 00	PIECE MTL HANDLING EQUIPMENT							
	Lift Station Building 10	9,966.00	-			-	0%	9,966.00
DIVISION 43 – PROCESS GAS AND LIQUID HANDLING, PURIFICATION, AND STORAGE EQUIPMENT								
43 21 25	SUBMERSIBLE PUMPS							
	ST-10 Lift Station Pumps	91,500.00	-			-	0%	91,500.00
	ST-20 Treatment Building Piping	76,000.00	20,000.00			20,000.00	26%	56,000.00
43 21 47	CHEMICAL FEED PUMPS							
	ST-20Treatment Building	74,700.00	10,000.00			10,000.00	13%	64,700.00
DIVISION 44 – POLLUTION AND WASTE CONTROL EQUIPMENT								
44 42 19	POSITIVE DISPLACEMENT BLOWERS							
	ST-20 Treatment Building Blowers	66,100.00	5,000.00			5,000.00	8%	61,100.00
44 45 16	Lagoon Aeratio Equipment							
	WWTP Building 20	53,100.00	53,100.00			53,100.00	100%	-
DIVISION 46 – WATER AND WASTEWATER EQUIPMENT								
46 21 39	FINE SCREENING EQUIPMENT							
	ST-10 Lift Station Screen	184,900.00	-			-	0%	184,900.00
46 66 00	ULTRAVIOLET LIGHT DISINFECTION EQUIPMENT							
	ST-20 Treatment Building UV	196,000.00	5,000.00			5,000.00	3%	191,000.00
UNIT PRICES								
	Clearing & Grubbing (1LS @ \$15,750/LS)	15,750.00	-			-	0%	15,750.00
	Strip Topsoil (1.5 Acre @ \$3,900/Acre)	5,850.00	-			-	0%	5,850.00
	Base Agg. Dense 3/4" WWTP DWY (89 ton @ \$22/ton)	1,958.00	-			-	0%	1,958.00
	Base Agg. Dense 1 1/4" WWTP DWY (267 ton @ \$22/ton)	5,874.00	-			-	0%	5,874.00
	Base Agg. Dense 3/4" Gary Street (261 ton @ \$22/ton)	5,742.00	-			-	0%	5,742.00
	Base Agg. Denser 1 1/4" Gary Street (750 ton @ \$22/ton)	16,500.00	-			-	0%	16,500.00
	Turf Establishment (1 Acre @ \$10,500/acre)	10,500.00	-			-	0%	10,500.00
	Connect to Ex. Water Main (1 EA @ \$1,700/EA)	1,700.00	-			-	0%	1,700.00
	4" DI Water Main (4 LF @ \$75/LF)	300.00	-			-	0%	300.00
	6" DI Water Main (127 LF @ \$75/LF)	9,525.00	-			-	0%	9,525.00
	8" DI Water Main (3,364 LF @ \$80/LF)	269,120.00	-			-	0%	269,120.00
	Fittings (788 LB @ \$15.50/LB)	12,214.00	-			-	0%	12,214.00

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

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Contract:	All labor, skill, and materials required to construct above referenced project		

Application No.:	9	Application Period:	From	03/01/26	to	03/31/26	Application Date:	03/31/26	
A	B	C	D		E	F	G	H	I
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E)	Work Completed and Materials Stored to Date	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)	
			(D + E) From Previous	This Period (\$)					
	Fire Hydrant (7 EA @ \$5,900/EA)	41,300.00	-			-	0%	41,300.00	
	4" Valve & Box (1 EA @ \$2,125/EA)	2,125.00	-			-	0%	2,125.00	
	6" Valve & Box (7 EA @ \$2,420/EA)	16,940.00	-			-	0%	16,940.00	
	8" Valve & Box (8 EA @ \$3,170/EA)	25,360.00	-			-	0%	25,360.00	
Original Contract Totals		\$ 5,435,026.00	\$ 2,289,300.86	\$ 157,516.78	\$ 15,000.00	\$ 2,461,817.64	45%	\$ 2,973,208.36	
Change Orders									
CO #01	COR#01-CB#01 Precast embeds/rebar revisions	1,133.07				-	0%	1,133.07	
CO #01	COR#04R2-FO#02 Shift lift station & sidewalk/site concrete revisions	12,492.00				-	0%	12,492.00	
CO #01	COR#06-FO#04 UV Channel grating/FRP embed mods	2,112.86				-	0%	2,112.86	
CO #01	COR#08-Buried rubble in campground (unknown subsurface conditions)	12,195.11				-	0%	12,195.11	
Change Order Totals		\$ 27,933.04	\$ -	\$ -	\$ -	\$ -	0%	\$ 27,933.04	
Original Contract and Change Orders									
Project Totals		\$ 5,462,959.04	\$ 2,289,300.86	\$ 157,516.78	\$ 15,000.00	\$ 2,461,817.64	45%	\$ 3,001,141.40	

VILLAGE OF GRANTSBURG
CHECK REGISTERS
May 11, 2026

1	\$130.90
2	\$37,549.26
3	\$1,219.71
4	\$11,881.62
5	\$17,895.83
6	\$113,293.74
7	\$35,338.29
8	\$90,933.48
9	\$11,128.15
10	\$598.26
11	\$20,213.06
12	\$36,012.00
TOTAL	\$376,194.30

4/14/2026 11:53 AM

Check Register - Quick Report - ALL

Page: 1

ALL Checks

ACCT

GENERAL CHECKING - COMM BANK

Dated From: 4/16/2026 From Account:

Thru: 4/16/2026 Thru Account:

Check Nbr	Check Date	Payee	Amount
37023	4/16/2026	LEE, LARISSA Misc. reimbursement	61.67
37024	4/16/2026	LONGHENRY, ALLISON Misc. reimbursement	69.23
Grand Total			130.90

4/15/2026 9:00 AM

Payroll Register Totals Only Report

Page: 1

Check Date: 04/16/2026

PAYRL

From Employee:

From Dept: 899 Library BiWeekl

Thru Employee:

Thru Dept: 899 Library BiWeekl

Pay Periods: 3/28/2026 Thru: 4/10/2026

Total Checks: 7

(Male: 2 Female: 5)

Earnings:

Regular Pay 3,058.91 173.50 Hours

3,058.91

Withholdings:

Federal 19.28

Social Security 183.53

Medicare 42.94

Wisconsin 46.31

Health, etc Ins 98.71

WRS Contrib. 186.44

577.21

NET PAY 2,481.70

Flexible Time Off:

Earned

Used

Sick Hours 0.00

3.00

Vacation Hours 0.00

6.00

0.00

9.00

4/15/2026 9:35 AM

Payroll Register Totals Only Report

Page: 1

Check Date: 04/16/2026

PAYRL

From Employee:

From Dept: 000 Old Dept. 00

Thru Employee:

Thru Dept: 880 Cmpgrd Host-OLD

Pay Periods: 3/28/2026 Thru: 4/10/2026

Total Checks: 10

(Male: 5 Female: 5)

Earnings:

Regular Pay 42,727.97 1,269.50 Hours

ON CALL 40.00

42,767.97

Withholdings:

Federal 910.23

Social Security 2,608.97

Medicare 610.16

Wisconsin 1,207.15

Deferred Comp. 158.40

Health, etc Ins 687.59

Union Dues 90.75

WRS Contrib. 1,427.16

7,700.41

NET PAY 35,067.56

Flexible Time Off:

Earned

Used

Comp. Hours 0.50 0.50

Sick Hours 0.00 12.00

Vacation Hours 0.00 623.50

0.50 636.00

4/15/2026 2:14 PM

Payroll Register Totals Only Report
Check Date: 04/16/2026

Page: 1
PAYRL

From Employee:
Thru Employee:

From Dept:
Thru Dept:

Total Checks: 11 Pay Periods: 4/06/2026 Thru: 4/07/2026
(Male: 3 Female: 8)

Earnings:

Regular Pay	1,037.25	102.25	Hours
Mileage Reimb.	190.69		

	1,227.94		

Withholdings:

Federal	0.00
Social Security	6.67
Medicare	1.56
Wisconsin	0.00

	8.23

NET PAY 1,219.71

4/27/2026 1:50 PM

Check Register - Quick Report - Regular

Page: 1

ALL Checks

ACCT

GENERAL CHECKING - COMM BANK

Dated From: 4/28/2026 From Account:

Thru: 4/28/2026 Thru Account:

Check Nbr	Check Date	Payee	Amount
37026	4/28/2026	E O JOHNSON CO. INC copier lease - prin, int & maint/usage	280.14
37027	4/28/2026	HAWKINS INC. Water & Sewer Chemicals	1,304.97
37028	4/28/2026	LONGHENRY, ALLISON supply pick up/drop off - mileage	272.12
37029	4/28/2026	LONGHENRY, SARAH election & supply mileage	39.44
37030	4/28/2026	OLD NATIONAL BANK CDBG loan payment, WI Ave sewer	9,766.70
37031	4/28/2026	WI DEPT of JUSTICE-TIME 2nd Qtr TIME charge	218.25
Grand Total			11,881.62

4/28/2026 11:54 AM

Payroll Register Totals Only Report

Page: 1

Check Date: 04/30/2026

PAYRL

From Employee:

From Dept: 899 Library BiWeekl

Thru Employee:

Thru Dept: 899 Library BiWeekl

Total Checks: 8 Pay Periods: 4/11/2026 Thru: 4/24/2026
(Male: 2 Female: 6)

Earnings:

Regular Pay 3,101.21 179.75 Hours

3,101.21

Withholdings:

Federal 32.18

Social Security 192.27

Medicare 44.96

Wisconsin 51.43

Health, etc Ins 0.00

WRS Contrib. 165.18

486.02

NET PAY *2,615.19*

Check Date: 04/30/2026

PAYRL

From Employee:

From Dept: 000 Old Dept. 00

Thru Employee:

Thru Dept: 880 Cmpgrd Host-OLD

Pay Periods: 4/11/2026 Thru: 4/24/2026

Total Checks: 9

(Male: 5 Female: 4)

Earnings:

Regular Pay	20,153.62	664.00	Hours
ON CALL	80.00		

 20,233.62

Withholdings:

Federal	990.59
Social Security	1,254.48
Medicare	293.38
Wisconsin	826.10
Deferred Comp.	158.40
Health, etc Ins	0.00
Union Dues	0.00
WRS Contrib.	1,430.03

 4,952.98

NET PAY 15,280.64

Flexible Time Off:

	<u>Earned</u>	<u>Used</u>
Comp. Hours	3.00	5.00
Personal Hrs	0.00	4.50
Sick Hours	0.00	16.50
Vacation Hours	0.00	24.00
	-----	-----
	3.00	50.00

5/07/2026 4:29 PM

Check Register - Quick Report - ALL
ALL Checks

Page: 1
ACCT

GENERAL CHECKING - COMM BANK

Dated From: 4/24/2026 From Account:
Thru: 4/24/2026 Thru Account:

Check Nbr	Check Date	Payee	Amount
37032	4/24/2026	MARKET & JOHNSON WWTP Pay Request #8	113,293.74
Grand Total			113,293.74

ALL Checks

ACCT

GENERAL CHECKING - COMM BANK

Dated From: 4/15/2026 From Account:
Thru: 4/30/2026 Thru Account:

Check Nbr	Check Date	Payee	Amount
ACH	4/15/2026	WI DEPARTMENT OF REVENUE	300.00
	Manual Check	TID Admin fee	
ACH	4/15/2026	WI Dept. of Revenue	867.32
	Manual Check	State w/h 3/16-31	
ACH	4/30/2026	WI DEPARTMENT OF REVENUE	35.63
	Manual Check	Sales tax - March 2026	
ACH	4/27/2026	US BANK	294.78
	Manual Check	Library - Program, Supplies & Snack Bar	
ACH	4/20/2026	VILLAGE WATER/SEWER UTIL.	768.04
	Manual Check	Water/Sewer Utility	
ACH	4/15/2026	TEAMCARE	16,246.80
	Manual Check	Health, dental, vision, life, std	
ACH	4/16/2026	EFTPS PAYMENTS	7,837.17
	Manual Check	SS, Medicare, Fed W/H	
ACH	4/30/2026	WI Dept. of Revenue	874.88
	Manual Check	State w/h 4/1-15	
ACH	4/30/2026	WI RETIREMENT SYSTEM	8,037.02
	Manual Check	Retirement- March	
ACH	4/30/2026	COMMUNITY BANK	76.65
	Manual Check	Checking analysis charge	
Grand Total			35,338.29

5/08/2026 4:28 PM

Check Register - Quick Report - Manual

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ALL Checks

ACCT

GENERAL CHECKING - COMM BANK

Dated From: 4/15/2026 From Account:

Thru: 4/30/2026 Thru Account:

Check Nbr	Check Date	Payee	Amount
ACH	4/28/2026	WI ENVIRONMENTAL IMPROVEMENT FUND	89,730.88
	Manual Check	Street, Water, Sewer projects	
ACH	4/17/2026	EMPOWERMENT RETIREMENT SERVICES	158.40
	Manual Check	Deferred comp w/h	
ACH	4/27/2026	WEX BANK	1,044.20
	Manual Check	PD & PW fuel	
		Grand Total	90,933.48

5/11/2026 10:02 AM

In Progress Checks - Quick Report - ALL

Page: 1

ALL Checks by Payee

ACCT

GENERAL CHECKING - COMM BANK

Dated From: 5/11/2026 From Account:

Thru: 5/11/2026 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
	5/11/2026	AMAZON CAPITAL SERVICES Library - Collection - Print	277.03
	5/11/2026	CENTER POINT LARGE PRINT Library - Coll-Print	62.17
	5/11/2026	E O JOHNSON CO. INC Library - copy machine lease	143.59
	5/11/2026	GRANTSBURG TELCOM Library- phone, voice, fax	68.99
	5/11/2026	MIDWEST TAPE Library- AV/DVD	46.48
		Grand Total	598.26

ALL Checks by Payee

GENERAL CHECKING - COMM BANK

Dated From: 5/12/2026 From Account:
 Thru: 5/12/2026 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
	5/12/2026	BURNETT CO. SENTINEL Well 1 & 2 CDBG public hearing	82.50
	5/12/2026	CINTAS CORPORATION VO Rug & PW uniform service	268.74
	5/12/2026	COMMERCIAL TESTING LAB INC. water & sewer testing	633.40
	5/12/2026	DAKOTA SUPPLY GROUP 2" meter - Wood River Campground	1,168.21
	5/12/2026	DARRELL'S HARDWARE HANK shop, park, w/s, street supplies, etc.	659.48
	5/12/2026	ENNIS-FLINT INC street paint	1,903.65
	5/12/2026	GENERAL CODE Code annual maint.	1,045.00
	5/12/2026	GRANTSBURG TELCOM Telephone/ Interent	1,954.19
	5/12/2026	HAWKINS INC. water & sewer chemicals	4,759.19
	5/12/2026	NORTHERN LAKE SERVICE INC. Water Sampling - VOCs	325.92
	5/12/2026	SCHERER BROS. LUMBER CO, shop & park supplies	294.25
	5/12/2026	TACTICAL SOLUTIONS 2026 radar certification	146.00
	5/12/2026	TEAMSTERS LOCAL UNION #346 May Union Dues	222.00
	5/12/2026	TOWN WEB DESIGN LLC website annual support	4,820.00
	5/12/2026	VILLAGE FLORAL & GIFTS A. Longhenry flowers	56.00
	5/12/2026	WI DEPARTMENT OF TRANSPORTATION V/P E James, S Johnson St	1,832.53
	5/12/2026	WI DEPT. of JUSTICE Op Lic Bkgd Cks x6	42.00
Grand Total			20,213.06

5/11/2026 10:11 AM

In Progress Checks - Quick Report - Manual

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ALL Checks by Payee

ACCT

GENERAL CHECKING - COMM BANK

Dated From: 5/01/2026 From Account:
Thru: 5/15/2026 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
Manual Check	5/05/2026	AT&T MOBILITY PW & PD Phone	171.70
Manual Check	5/01/2026	EASY IT GUYS LLC IT Services	2,165.10
Manual Check	5/01/2026	EFTPS PAYMENTS SS, Medicare, Fed W/H	6,436.65
Manual Check	5/01/2026	EMPOWERMENT RETIREMENT SERVICES Deferred comp w/h	158.40
Manual Check	5/11/2026	NORTHWESTERN WI ELECTRIC Electric Service	9,395.97
Manual Check	5/15/2026	TEAMCARE Health, dental, vision, life, std	14,441.60
Manual Check	5/05/2026	WE ENERGIES Natrual Gas	1,111.59
Manual Check	5/15/2026	WI Dept. of Revenue State w/h 4/16-30	2,130.99
		Grand Total	36,012.00