

# Village of Grantsburg

316 South Brad Street  
Grantsburg, WI 54840

## Village Board Meeting Agenda

Monday, April 13, 2026, at 4:00 p.m.  
Village Board Room, 316 S. Brad Street

The Village Board of Trustees will discuss the following items and take action as needed:

1. **Call to Order; Roll Call; Pledge of Allegiance**
2. **Public Hearing:** 4:00 p.m. Citizen Participation Hearing regarding Community Development Block Grant-Public Facilities program
3. **Water Treatment Plant Project:** [Resolution 2026-01](#) Authorizing to Submit a Community Development Block Grant (CDBG) Application, [Resolution 2026-02](#) Declaring Official Intent to Reimburse Expenditures From Proceeds of Borrowing Through The State of Wisconsin Environmental Improvement Fund – Safe Drinking Water Fund Program
4. **REM Inspecting, LLC:** Annual Report
5. **Public Comments:** 30 minutes per meeting/5 minutes per speaker. Pursuant to WI Statutes § 19.83(2) and 19.84(2), the public may present matters; however, they cannot be discussed or acted upon until specific notice of the subject matter of the proposed action can be given.
6. **Correspondence:** [Burnett County Administration newsletter](#); [SEH Monthly Project Report](#), [MPIC Inflation notice](#)
7. **Minutes** from the following 2026 meetings: [March 9<sup>th</sup> Administration Committee](#); [March 9<sup>th</sup> Village Board](#); [April 2<sup>nd</sup> Public Safety Committee](#)
8. **Library Board appointments:** William Norine and Tiffany Johnson, both to a 3-year term to start May 1<sup>st</sup> and end on 4/30/2029.
9. **Fort Folle Avoine:** [donation request](#)
10. **Burnett County Treasurer's Office:** [Tax Receipting & Pet Licensing software agreement](#)
11. **Staff Reports**
  - A) **Public Works Director** 1) [DPW report](#)
  - B) **Police Chief** 1) [Police report & graph](#)
  - C) **Clerk/Treasurer** 1) [Clerk/Treasurer's Office Memo](#) 2) [License/permits issued](#) 3) [Cash Report](#) 4) Budget to Actual reports: [General](#); [Water](#); [Sewer](#); [Storm Water](#); [TID #5](#); [TID #6](#)
  - D) **Library Director** 1) [Library report](#)
12. **Committee Reports:**

**Administration Comm recommendations:** 1) [West Anderson Ave & Robert St quote](#) 2) [2031 State Hwy 87 parking lanes](#) 3) [WTP soil borings](#) 4) [Shop garage door quote](#) 5) [Squad pickup](#)

order 6) Community Center use – Rick Lindberg 7) [Hockey Rink Location](#) – Rick Lindberg 8) [Community Center Rental agreement with Grantsburg School District](#) 9) [Crex Property Rehab](#) – requirement for [utility connection](#) 10) THE VILLAGE BOARD WILL CONVENE INTO CLOSED SESSION to review personnel compensation, benefits and concerns pursuant to Wis. Stats. 19.85 (1) (c) “Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility.”

3. **Market & Johnson pay request #8: [WWTP Project](#)**
4. **[Payment of Bills](#)**
5. **Trustee reports, concerns, etc.** (no action will be taken at this meeting)
6. **Adjournment**

Allison Longhenry, Clerk/Treasurer

**\*\* Appearance times/agenda order may change at the discretion of the Village Board\*\***

Posted: April 10, 2026, online at <a href="http://www.villageofgrantsburg.gov">www.villageofgrantsburg.gov</a> ; Village Office 316 S Brad St; Grantsburg Community Center 315 S Robert St; and Grantsburg Public Library 415 S Robert St
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The Village Office is handicapped accessible. If you need any other special accommodations please contact the Village Clerk, 316 S. Brad Street, Grantsburg, Wisconsin – (715) 463-2405.

# **NOTICE OF PUBLIC HEARING**

Village of Grantsburg

Proposed Community Development Block Grant Application  
Village Hall, 316 Brad Street S, Grantsburg, WI 54840

Monday, April 13, 2026  
4:00 p.m.

The Village of Grantsburg will conduct a public hearing regarding its proposed application for Community Development Block Grant (CDBG) Public Facilities (PF) program funds. The public is invited to attend to learn about the CDBG program, provide input on community development and housing needs, and comment on the activities proposed to be included in the CDBG application.

Agenda for the public hearing:

1. Identification of total potential funding available
2. Eligible CDBG activities
3. Presentation of identified community development and housing needs
4. Presentation of activities proposed for CDBG application
5. Review of any potential residential and non-residential displacement
6. Resident input regarding community development and housing needs, the proposed CDBG project, and other CDBG activities

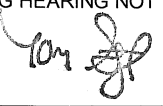
Residents of the Village of Grantsburg, including residents with low and moderate incomes and all residents that may be impacted by the project, are encouraged to attend. The meeting room is ADA accessible. People needing accommodation should contact Village Hall at (715) 463-2405.

# Affidavit of Publication

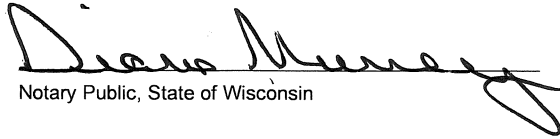
STATE OF WISCONSIN, Burnett County

Tom Stangl, being duly sworn, on oath, deposes and says that he is an authorized representative of The Burnett County Sentinel, which is a weekly newspaper published at Grantsburg, Wisconsin, and that a notice of which the printed slip, hereto annexed, is an exact and true copy, was published in said, newspaper once in each and every week for 2 successive weeks and that the date of the first insertion was the 25th day of March, 2026; that the date of the last insertion was on the 1st day of April, 2026.

V GRANTSBURG HEARING NOT  
4/13/26



Subscribed and sworn to before me this 1st day of April, 2026.



Notary Public, State of Wisconsin



My Commission expires 26th day of April, 2026

STATE OF WISCONSIN  
CIRCUIT COURT  
BURNETT COUNTY

IN RE ESTATE OF

Deceased

Proof of Publication of

Recorded in Vol. \_\_\_\_\_ Page \_\_\_\_\_  
Filed this \_\_\_\_ day of \_\_\_\_, 20\_\_

County Judge

## NOTICE OF PUBLIC HEARING VILLAGE OF GRANTSBURG

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Residents of the Village of Grantsburg, including residents with low and moderate incomes and all residents that may be impacted by the project, are encouraged to attend. The meeting room is ADA accessible. People needing accommodation should contact Village Hall at (715) 463-2405.

WNAXLP

## Village of Grantsburg

### Authorizing Resolution to Submit a Community Development Block Grant (CDBG) Application

In Relation To the Village of Grantsburg participation in the Community Development Block Grant Public Facilities (CDBG-PF) Program.

WHEREAS, Federal monies are available under the Community Development Block Grant (CDBG) program, administered by the Wisconsin Department of Administration (DOA) Division of Energy, Housing and Community Resources (DEHCR) for the purpose of the provision or development of water treatment plant upgrades for Village of Grantsburg for the CDBG-PF Program.

WHEREAS, after public meeting and due consideration, the Village Board has recommended that an application be submitted to DOA for the following project(s):

Water treatment plant; and

WHEREAS, it is necessary for the Grantsburg Village Board to approve the preparation and filing of any application for the Village of Grantsburg to receive grant funds from this program; and

WHEREAS, the Village of Grantsburg has reviewed the need for the proposed project(s) and the benefit(s) to be gained there from;

NOW, THEREFORE, BE IT RESOLVED, that the Village Board does hereby approve and authorize the preparation and filing of an application for the above-named project; and authorizes the Village President to sign all necessary documents on behalf of the Village; and that authority is hereby granted to the Village Board to take the necessary steps to prepare and file the application for funds under this program in accordance with this resolution.

The Village Board of Grantsburg has authorized the above resolution by

Resolution No. 2026-01, dated April 13, 2026.

ADOPTED on this 13th day of April, 2026.

ATTEST:

\_\_\_\_\_  
Allison Longhenry), Clerk/Treasurer)

\_\_\_\_\_  
Rick Lindberg, Village President:

## **AUTHORIZING RESOLUTION TO SUBMIT A CDBG APPLICATION:**

### **SUBMISSION INSTRUCTIONS**

The Unit of General Local Government (UGLG) **must** submit documentation verifying the Chief Elected Official (CEO) has been authorized to submit a CDBG Application. The Authorizing Resolution to Submit a Community Development Block Grant (CDBG) Application form is provided to serve as this documentation, upon being completed by the UGLG and submitted with the UGLG’s CDBG Application materials.

- Fill in the designated spaces throughout the form. Please replace the guidance text in parentheses in entry fields with the information specified to be added (delete guidance text and parentheses).
- The **Authorizing Resolution to Submit a CDBG Application** form must be signed by the local Clerk.
- The **Authorizing Resolution to Submit a CDBG Application** form must be signed by the UGLG’s Chief Elected Official (i.e., Mayor, City Council President, Village Board President, Town Board Chairperson, County Board Chairperson, etc.). Make sure to provide the signature, typed name, and title of the Chief Elected Official (CEO). Fill in the date the form is signed by the CEO.
- Retain the original completed **Authorizing Resolution to Submit a CDBG Application** form for the UGLG’s prospective grant file and submit a copy to the Division of Energy, Housing and Community Resources (DEHCR) with the UGLG’s CDBG Application materials.

RESOLUTION No. 2026-02

**RESOLUTION DECLARING OFFICIAL INTENT TO REIMBURSE EXPENDITURES FROM PROCEEDS OF BORROWING THROUGH THE STATE OF WISCONSIN ENVIRONMENTAL IMPROVEMENT FUND – SAFE DRINKING WATER FUND LOAN PROGRAM**

**WHEREAS**, the Village of Grantsburg, Burnett County, Wisconsin (the “Municipality”) intends to file an application for state financial assistance for the Water Treatment Plant – Wells No. 1 & 2 Project, WDNR Project Number 5377-10, (the “Project”), under the Wisconsin Environmental Improvement Fund; and

**WHEREAS**, the Municipality expects to finance the Project on a long-term basis by issuing tax-exempt bonds or promissory notes (the "Bonds"); and

**WHEREAS**, because the Bonds will not be issued prior to May of 2027, the Municipality must provide interim financing to cover costs of the Project incurred prior to receipt of the proceeds of the Bonds; and

**WHEREAS**, it is necessary, desirable, and in the best interests of the Municipality to advance monies from its funds on hand on an interim basis to pay the costs of the Project until the Bonds are issued.

**NOW, THEREFORE, BE IT RESOLVED** by the Village Board of the Municipality that:

Section 1) Expenditure of Funds. The Municipality shall make expenditures as needed as needed from its funds on hand to pay the costs of the Project until Bond proceeds become available.

Section 2) Declaration of Official Intent. The Municipality hereby officially declares its intent under Treas. Regs. Section 1.150-2 to reimburse said expenditures with proceeds of the Bonds, the principal amount of which is not expended to exceed \$6,000,000.

Section 3) Unavailability of Long-Term Funds. No funds for payment of the Project from sources other than the Bonds are, or are reasonably expected to be, reserved, allocated on a long term basis, or otherwise set aside by the Municipality pursuant to its budget or financial policies.

Section 4) Public Availability of Official Intent Resolution. This Resolution shall be made available for public inspection at the Village Clerk’s office within 30 days after its approval in compliance with applicable State law governing the availability of records of official acts including Subchapter II of Chapter 19, and shall remain available for public inspection until the Bonds are issued.

Section 5) Effective Date. This Resolution shall be effective upon its adoption and approval.

Adopted and recorded this 13th day of April, 2026

Village of Grantsburg, Burnett County, Wisconsin

APPROVED:

\_\_\_\_\_  
Rick Lindberg, Village President

ATTEST:

\_\_\_\_\_  
Allison Longhenry, Village Clerk



# County Administration Newsletter

*Vision & Stewardship*

Issue 137

March 2026

## Administration

### April is National County Government Month in Burnett County

The Burnett County Board of Supervisors has proclaimed April 2026 as National County Government Month, a tradition observed nationwide since 1991 to highlight the vital work counties do for their residents every day.

It's easy to take local government for granted. But Burnett County's departments collectively cover an enormous range of services: maintaining over 220 miles of county roads, stewarding thousands of acres of forest and parkland, protecting vulnerable residents through Health and Human Services, keeping the peace across 880 square miles of lakes and rural roads, and preserving the records and legal processes that underpin daily life. We are unique County, a Frontier County. I believe we have and continue to do things differently and better than most as we live our mission; to provide vision and stewardship.

This year carries extra significance as the nation is celebrating 250 years of independence in 2026, and Burnett County has been serving its residents since 1865. A legacy worth recognizing.

The Board's resolution gives a nod to every county department, from Highway and the Sheriff's Office to the Aging and Disability Resource Center, Veterans Services, Emergency Management, and even IT, which in a county where deer sometimes outnumber Wi-Fi signals, faces its own challenges.

At its core, the resolution is a thank-you to the county staff who quietly hold things together. As the resolution puts it, they deliver services that "touch nearly every aspect of residents' lives, from birth certificates to the last mile of a plowed road."

To all of our wonderful staff. Thank you for your commitment to Burnett County and the residents we serve!

*-Nate*



## Health and Human Services

### A Message from the HHS Director, Ashley Shropshire

March is **Social Work Month**, and this year's theme — *Uplift. Defend. Transform.* — reflects the work happening every day across Burnett County Health & Human Services. While “Social Work Month” may be the banner, this recognition belongs to **all HHS staff**, across every program and role.



Every day our staff are **uplifting** individuals and families — providing needed resources, helping children find safety, supporting individuals, families, and elders navigating crisis, supporting individuals in recovery, fostering accountability and community safety through justice-involved programs, assisting vulnerable adults in maintaining independence, and helping households achieve stability through Economic Support, and outreach and prevention efforts through Public Health.

They are also **defending** what matters most: the safety of vulnerable residents, confidentiality and dignity for those we serve, ethical practice, and program integrity in complex systems.

And they are **transforming** lives and communities through steady, compassionate work — often behind the scenes.

In a rural county like Burnett, transformation does not happen in headlines. It happens through home visits, crisis response, prevention work, community partnerships, and quiet follow-through.

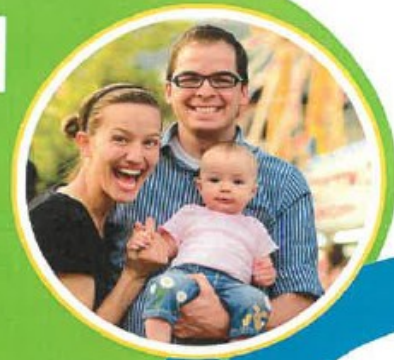
The impact of Health & Human Services work is not always visible to the public, but it is deeply felt by those we serve. Burnett County is fortunate to have a dedicated HHS team serving our community with professionalism, integrity, and heart.

**Thank you for uplifting, defending, and transforming our community!**

## Health and Human Services



# Early Childhood Resource Fair



**Friday  
April 17  
2-5pm**



**Car Seat Safety Checks**



**Free Children's Books**



**Free Fun Activities**



**Music & Food**

**Community Resource and Learning Center**

**24467 Hwy 35/70  
Siren**

**Scan the QR Code for the Growing List of Participants and Activities**



## Emergency Management

# Severe Weather Awareness Week in Wisconsin - April 13-17, 2026

Wisconsin averages 23 tornadoes each year. In 2024, the National Weather Service (NWS) confirmed 45 tornadoes in the state, the third highest documented number of tornadoes. This includes 22 from the month of May, 18 of which touched down on May 21.

To stay safe during severe weather, ReadyWisconsin encourages people to do the following:

- Create an emergency plan and practice it.
- Know where designated shelters are located at home, work, and school. Be ready to go there when a tornado warning is issued.
- Have multiple ways to receive alerts about approaching severe weather. Outdoor warning sirens, NOAA Weather Radios, local media, and mobile devices are all important tools. Don't rely on any single source for important life-saving information.
- If you have a mobile device, make sure it is enabled to receive Wireless Emergency Alerts (WEA). On many devices, that option is available in the menu settings. Find out more about WEA at <https://readywisconsin.wi.gov/be-informed/be-alert/>.
- Stay aware of the weather by checking the daily forecast for your area.
- Create an emergency kit for your home. Find tips for making a kit at <https://readywisconsin.wi.gov>.

Wisconsin's annual statewide tornado drills will take place on April 16 at 1:45 p.m. and 6:45 p.m., offering an opportunity to practice your tornado sheltering plans. Schools, businesses, and homes are encouraged to practice going to their nearest tornado shelter during the drills, as if there were an actual tornado warning in effect. Ideal tornado shelters can include a basement, a ground floor interior room of a building, or a specially constructed safe room designed to withstand high winds and falling debris.

During the drill times, Wisconsin's NWS offices will conduct NOAA Weather Radio tests that can be heard if you are actively listening to those devices or have one programmed to activate on test alerts.

For more information on emergency preparedness and advice on creating your own emergency plan, visit <https://readywisconsin.wi.gov>.

To register online for Burnett County's Emergency Notification System, visit [http://entry.inspironlogistics.com/burnett\\_wi/wens.cfm](http://entry.inspironlogistics.com/burnett_wi/wens.cfm).

## Sheriff's Office

### Burnett County Communications Center Update

The Burnett County Communications Center has had a busy start to the year as dispatch staff continue working behind the scenes to support law enforcement, fire, and EMS agencies throughout the county.

The Communications Center recently installed a third dispatch workstation, made possible through grant funding. This additional console increases our call-handling capacity and is especially helpful during larger community events or incidents that generate higher call volume. It also provides an additional workstation for training purposes, allowing new dispatchers to learn alongside experienced staff without impacting daily operations.

#### Burnett County 911 – 2025 By the Numbers

5,524 – 911 calls received

36,800 – total phone calls handled

12,908 – calls for service dispatched

#### Top 5 Call Types of 2025

Medical Emergency- 1825

Traffic Stop- 1320

Suspicious Person- 801

911 Hang Up- 691

Paper Service- 557



We are also pleased to welcome our new full-time Communications Deputy, Ben [Pardun](#) to our team. He has been doing an outstanding job and is progressing well through the onboarding and training process. We are excited to have him as part of the Burnett County Communications Center.

In April, we will recognize **National Public Safety Telecommunicators Week (April 11–18)**. This week honors the dedicated men and women who answer emergency calls and coordinate the response of law enforcement, fire, and EMS personnel. Dispatchers serve as the critical first link in the emergency response system, providing calm guidance, gathering essential information, and ensuring the right help is sent quickly when it matters most.

## Facilities

### Maintenance Spotlight: Air Handling System

This month we're highlighting our **air handling system**; a key part of the building's HVAC system that helps maintain a comfortable and healthy indoor environment. The air handling unit (AHU) pulls in air, passes it through filters to remove dust and debris, and then heats or cools the air before distributing it throughout the building through the ductwork. This process helps regulate temperature, improve air circulation, and maintain indoor air quality.

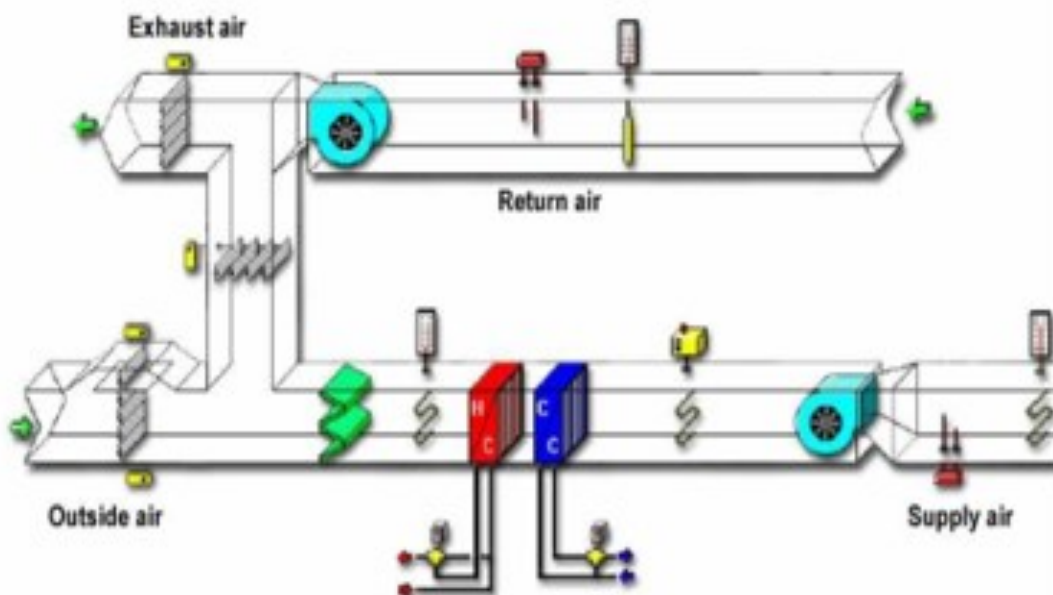
For example, in the Government Center we operate **five separate air handling units**, each serving different areas of the building to ensure proper airflow and temperature control throughout the facility.

Regular maintenance is essential to keep the system running efficiently. During recent service, our maintenance team inspected belts and motors, replaced air filters, and checked system components to ensure proper airflow and performance.

Keeping the air handling system properly maintained helps prevent unexpected breakdowns, improves energy efficiency, and ensures clean, comfortable air throughout the facility.

## AHU – Air Handling Unit

Where does air come from and go to?



# Aging and Disability Resource Center

## ADRC of Northwest Wisconsin – Program Updates

Greetings from the ADRC of Northwest Wisconsin! As we move into spring, we want to share several important updates across our programs.

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### Transportation Program Updates

Our transportation program continues to operate at full speed, helping older adults and individuals with disabilities access essential services and remain active in the community. Due to increasing demand, we are excited to welcome two new Transportation Coordinators to our team:

- John (Jack) Lavasseur, Part-Time
- Shari Deblieck, Full-Time

Both joined us on March 9th, and will be working closely with Jen Torgerson, Mobility and Outreach Coordinator.

Transportation services provide:

One-to-one transportation guidance and resource sharing through the Mobility Management Program.

Accessible rides to medical appointments, employment, and a variety of local and out-of-state social activities.

Limited family caregiver mileage reimbursement for those who are able to transport a loved one to essential needs locations.

If you have referrals or questions about transportation services, please contact our Transportation Department team at 715-485-8592.

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### Professional Staff Services

Our team of professionals – including Disability Benefit Specialists, Elder Benefit Specialists, Information & Assistance Specialists, and our Dementia Care Specialist – continues to experience a very high volume of daily contacts.

Our pro-staff provide:

Personalized navigation of public and private benefits

Direct referrals to community partner agencies

Hands-on assistance with disability-related concerns

Options counseling for long-term

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## Aging and Disability Resource Center – Continued

As a reminder, while our team is always happy to help individuals understand their Medicaid-related options, ADRCs are bound by Wisconsin statute and our DHS contract, which permits us to assist only when we are already actively involved with the individual through other, broader program applications or eligibility processes. Most Medicaid application assistance and processing are provided by other agencies, such as:

- Nursing Home staff
- The Great Rivers Consortium

Case managers or consultants with Family Care or IRIS programs

Our staff will always do our best to help people connect to the appropriate resource and make the process as smooth as possible.

If you would like to discuss these services further or have a possible referral, please reach out to us at 1-877-485-2372.

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### Nutrition Program Updates

The Nutrition Program continues to undergo a major evaluation and improvement process. Due to increasing costs and the limitations of Older Americans Act funding – along with the phasing-out of special COVID-19 flexibilities – our agency is reevaluating creative use of funding alongside prioritizing services for those with the highest needs.

To do so, we will continue conducting assessments across both counties with the newest tool provided by the state. Once the project is completed and every participant has been screened, we will reassess our Older Americans Act funding to determine how many individuals we can sustainably serve going forward. Until this time, we are limited to only enrolling short term, medically necessary home delivered meals.

If you have questions about the nutrition program or would like to discuss a possible referral, please contact Laura Gomez at 1-877-485-2372.

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We will continue to keep everyone informed with updates and service changes as our programs evolve throughout the year.

Warm regards,  
Nicole

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## Land Services

Housing has been a frequently discussed topic; here are some general statistics related to housing in Burnett County:

2025 Population estimate (WI DOA) - 16,622

2025 Housing Unit estimate (WI DOA) - 15,588

1/1/2026 number of addresses within Burnett County (Land Services) - 17,915

1/1/2026 lottery credits being claimed within Burnett County (County Treasurer) - 5,642

*17,915 addresses within the County - these will include some vacant parcels, parcels with just a camper, parks, commercial business, etc.*

*5,642 lottery credits - these are the number of houses where the person is claiming the house is their primary residence.*

1.06 people per housing unit. (16,622/15,588)

36.2% of the housing units are claimed as the primary residence (5,642/15,588)

### Wisconsin Data on Housing Units:

Housing Units (2024 American Community Survey) - 2,820,538

Population (2020 Census) - 5,893,718

2.09 people per housing unit. (5,893,718/2,820,538)

Here is a link to the US Census page for Burnett County:

[https://data.census.gov/profile/Burnett\\_County,\\_Wisconsin?g=050XX00US55013](https://data.census.gov/profile/Burnett_County,_Wisconsin?g=050XX00US55013)

# County Clerk

On April 7, 2026, the Non-Partisan Spring Election takes place in Wisconsin. Below is a sample ballot a voter will see in all towns and villages in Burnett County. All towns and villages will see a race for Wisconsin Supreme Court as the first thing they vote on their ballot. Next at the County level you will see the County Board Supervisor race. There was no contested contest for any of the 21 districts being represented. Grantsburg, Webster and Siren Villages will have the Village Board trustee races on the ballot. School District Board member races will be on the ballot as well as a referendum question for the school districts of Siren and Webster.

Below are two sample ballots, one showing the Siren School referendum question and one showing the Webster School referendum question. Depending on where you live in the county will determine what County Board Supervisor District Representative you will be able to vote for, if you vote for village board candidates and/or if you vote on a referendum question because you live in the Siren or Webster School District.

The important thing is to get out and vote!

Ballot ID: 2203 Town of Blaine, Ward 1 (Webster)

**Official Ballot  
Nonpartisan Office and Referendum  
April 7, 2026**

Notice to voters: If you are voting on Election Day, your ballot must be initiated by two (2) election inspectors. If you are voting absentee, your ballot must be initiated by the municipal clerk or deputy clerk. Your ballot may not be counted without initials (see end of ballot for initials).

General Instructions	School District	Referendum
If you make a mistake on your ballot or have a question, ask an election inspector for help (absentee voters: contact your municipal clerk). To vote for a name on the ballot, fill in the oval next to the name like this: ● To vote for a name that is not on the ballot, write the name on the line marked "write-in" and fill in the oval next to the name like this: ●	School District of Webster School Board Member Vote for not more than 2  <input type="radio"/> Chaz Heinz <input type="radio"/> Galina Werdier <input type="radio"/> write-in: <input type="radio"/> write-in:	To vote in favor of a question, fill in the oval next to "Yes," like this: ● To vote against a question, fill in the oval next to "No," like this: ●  <p style="text-align: center;"><b>School District</b></p> Question: Shall the School District of Webster, Burnett and Douglas Counties, Wisconsin be authorized to exceed the revenue limit specified in Section 121.91, Wisconsin Statutes, by \$1,800,000 per year for three years, beginning with the 2026-2027 school year and ending with the 2028-2029 school year, for non-recurring purposes consisting of operational and facility maintenance expenses? <input type="radio"/> Yes <input type="radio"/> No
<b>Judicial</b>		
Justice of the Supreme Court Vote for 1  <input type="radio"/> Chris Taylor <input type="radio"/> Maria S. Lazar <input type="radio"/> write-in:		
<b>County</b>		
County Supervisor District Z1 Vote for 1  <input type="radio"/> Randy Shimanski <input type="radio"/> write-in:		

Ballot ID: 2206 Town of Daniels, Ward 1 (Siren)

**Official Ballot  
Nonpartisan Office and Referendum  
April 7, 2026**

Notice to voters: If you are voting on Election Day, your ballot must be initiated by two (2) election inspectors. If you are voting absentee, your ballot must be initiated by the municipal clerk or deputy clerk. Your ballot may not be counted without initials (see end of ballot for initials).

General Instructions	School District	Referendum
If you make a mistake on your ballot or have a question, ask an election inspector for help (absentee voters: contact your municipal clerk). To vote for a name on the ballot, fill in the oval next to the name like this: ● To vote for a name that is not on the ballot, write the name on the line marked "write-in" and fill in the oval next to the name like this: ●	School District of Siren School Board Member Vote for not more than 4  <input type="radio"/> Kimberly Thies <input type="radio"/> Katie Tewalt <input type="radio"/> Amie Jones <input type="radio"/> Corey D. Bauer <input type="radio"/> Krista Ann Mattson <input type="radio"/> Mindy Zappa <input type="radio"/> write-in: <input type="radio"/> write-in:	To vote in favor of a question, fill in the oval next to "Yes," like this: ● To vote against a question, fill in the oval next to "No," like this: ●  <p style="text-align: center;"><b>School District</b></p> Question: Shall the School District of Siren, Burnett County, Wisconsin be authorized to exceed the revenue limit in specified in Section 121.91, Wisconsin Statutes, by \$1,800,000 per year for three years, beginning with the 2026-2027 school year and ending with the 2028-2029 school year, for non-recurring purposes consisting of operational expenses, including to maintain educational and elective programming at Siren Schools? <input type="radio"/> Yes <input type="radio"/> No
<b>Judicial</b>		
Justice of the Supreme Court Vote for 1  <input type="radio"/> Chris Taylor <input type="radio"/> Maria S. Lazar <input type="radio"/> write-in:		
<b>County</b>		
County Supervisor District 8 Vote for 1  <input type="radio"/> Chuck Awe <input type="radio"/> write-in:		

Continue voting at top of next column.	Continue voting at top of next column.	<b>For Official Use Only</b>	
<b>Official Ballot Nonpartisan Office and Referendum April 7, 2026</b> for  Town of Blaine, Ward 1 (Webster) Burnett County Ballot ID: 2203	Ballot issued by _____ Initials of election inspectors _____ Absentee ballot issued by _____ Initials of Municipal Clerk or Deputy Clerk _____ Certification of Voter Assistance I certify that I marked or read aloud this ballot at the request and direction of a voter who is authorized under Wis. Stat. §9.82 to receive assistance. _____ Signature of assistor	Inspectors: Identify ballots required to be remade:  <input type="checkbox"/> Overvoted <input type="checkbox"/> Damaged <input type="checkbox"/> Other	If this is the Original Ballot, write the serial number here: _____ If this is the Duplicate Ballot, write the serial number here: _____  Initials of inspectors who remade ballot _____

Continue voting at top of next column.	Continue voting at top of next column.	<b>For Official Use Only</b>	
<b>Official Ballot Nonpartisan Office and Referendum April 7, 2026</b> for  Town of Daniels, Ward 1 (Siren) Burnett County Ballot ID: 2206	Ballot issued by _____ Initials of election inspectors _____ Absentee ballot issued by _____ Initials of Municipal Clerk or Deputy Clerk _____ Certification of Voter Assistance I certify that I marked or read aloud this ballot at the request and direction of a voter who is authorized under Wis. Stat. §9.82 to receive assistance. _____ Signature of assistor	Inspectors: Identify ballots required to be remade:  <input type="checkbox"/> Overvoted <input type="checkbox"/> Damaged <input type="checkbox"/> Other	If this is the Original Ballot, write the serial number here: _____ If this is the Duplicate Ballot, write the serial number here: _____  Initials of inspectors who remade ballot _____

## UW – Extension



### National Volunteer Week Salutes 4-H Volunteers in Burnett County

UW Madison Division of Extension – Burnett County is proud to celebrate Volunteer Appreciation Week, April 19-25, 2026, a time to honor the devoted individuals who generously give their time and talent to support Burnett County 4-H.

Burnett County 4-H relies heavily on volunteers in the 4-H program. This year, 15 volunteers have served as 4-H club leaders, project leaders, 4-H County Leaders Association members and various other volunteer roles.

*"Volunteers are essential to the 4-H mission here in Burnett County. They are the ones on the ground helping youth build real-world leadership and decision-making skills. Seeing a volunteer help a young person find their 'spark' is incredible—their efforts truly prepare the next generation for whatever the future holds," said Beth Rank, Burnett County 4-H Educator.*

According to the 2024 North Central Region Volunteer Impact Study, Wisconsin 4-H volunteers spend an average of nine hours per month supporting local 4-H experiences. Examples of their efforts include organizing 4-H club meetings, leading 4-H project experiences, leading a community service project, preparing youth for a judging contest and many other tasks.

The work of Wisconsin 4-H volunteers is continuous. Every day a volunteer is ensuring 4-H experiences are available to youth in Burnett County. These experiences are essential not only to youth experiencing positive relationships with a caring adult, but also to making communities stronger.

To become a 4-H volunteer, contact the Burnett County Extension Office at 715-349-2151 or reach out directly to Beth Rank at 608-347-6994 or [beth.rank@wisc.edu](mailto:beth.rank@wisc.edu).

## UW – Extension



Connecting with **O**ur **P**ositive **E**motions

**WeCOPE empowers adults with evidence-based coping strategies to manage stress, build resilience, and navigate life's challenges with confidence and emotional strength.**

### Duration & Schedule

WeCOPE is a 7-week program with sessions held once a week virtually for one hour.

### Evidence-Based Impact

Based on Dr. Moskowitz's research, WeCOPE reduces stress and depression and increases positive coping.

### Learning & Practice

Each session teaches practical stress-coping skills, with encouragement to practice between classes.

## REGISTER FOR AN UPCOMING SPRING 2026 WECOPE SERIES:

### Section 1

Thursdays 2:00 to 3:00 PM  
March 26 through May 7

SCAN TO REGISTER



[go.wisc.edu/3h30p0](https://go.wisc.edu/3h30p0)

### Section 2

Tuesdays 10:00 to 11:00 AM  
March 31 through May 11

*Register for the session time that allows you to attend most consistently. Continuing education contact hour certificates will be provided.*



94% of past participants reported that the skills learned in class helped them better manage stress.



"Last year was tough for many reasons. WeCOPE was a lifeline in a rough sea."

- WeCOPE participant

Learn about WeCOPE: [health.extension.wisc.edu/wecope](https://health.extension.wisc.edu/wecope)



**Extension**  
UNIVERSITY OF WISCONSIN-MADISON

The University of Wisconsin-Madison Division of Extension provides equal opportunities in employment and programming in compliance with state and federal law. **Event Accessibility:** You may request an interpreter, materials in an alternative language and/or format, and/or other services to make this event more accessible. Contact us at [cal@extension.wisc.edu](mailto:cal@extension.wisc.edu). Make your request 25 days before the event. There is no added cost to you for these services.

## WELCOME!

# WELCOME

Danni Mullins



*"Hi, my name is Danni Mullins, and I recently joined Burnett County as an Economic Support Specialist. Prior to this role, I worked at a day program for adults with disabilities, at a homeless shelter, and most recently at Burnett Medical Center, where I served as a lead on the registration team.*

*I decided to return to a more customer-service-focused role because my passion is helping people with what matters most to them. In October, my partner Jeff and I welcomed our first child, Archer. Outside of work, I enjoy watching juicy reality TV, going on food adventures with Jeff, and spending time with Archer and our cat, Macaroni."*

## In Support of April 2026 being Proclaimed as National County Month

To the Honorable Members of the Burnett County Board of Supervisors;

**WHEREAS**, the nation's 3,069 counties serving more than 330 million Americans provide essential services to create healthy, safe, and vibrant communities across every corner of this great land; and

**WHEREAS**, counties fulfill a vast range of responsibilities and deliver services that touch nearly every aspect of residents' lives, from birth certificates to the last mile of a plowed road; and

**WHEREAS**, counties as intergovernmental partners enact local, state, and federal programs to address the needs of all residents, somehow making it look easy while quietly holding civilization together; and

**WHEREAS**, Burnett County is a proud frontier county on Wisconsin's northwestern border, established in 1856 and still going strong, is home to more lakes than some states, and a community spirit that no artificial intelligence can match; and

**WHEREAS**, the nation is celebrating 250 years of independence in 2026, and since 1865 Burnett County has been faithfully serving its residents; and

**WHEREAS**, each year since 1991 the National Association of Counties has encouraged counties across the country to elevate awareness of county responsibilities, programs, and services; and

**WHEREAS**, the Burnett County Board of Supervisors lead with a forward-thinking, people-first, first-day philosophy embracing innovative ideas, governing as a genuine team, and placing the wellbeing of residents above the noise of politics, a lesson that could be taken by our state and federal counterparts; and

**WHEREAS**, the Administration and Finance Department coordinates many county operations, manages county finances, and somehow keeps every department moving in the same direction, a feat comparable in difficulty to herding cats; and

**WHEREAS**, the Health and Human Services Department, including dedicated social workers, public health, economic support and behavioral health professionals works tirelessly every day to protect our most vulnerable residents, champion our children and families, and ensure that no Burnett County resident faces life's hardest moments alone; and

**WHEREAS**, the Sheriff's Office and its deputies, corrections officers and communication personnel provide exceptional law enforcement coverage across 880 square miles of lakes, forests, and rural roads, consistently punching well above their weight and proving that a small badge in a big country still means everything; and

**WHEREAS**, the Highway Department maintains over 220 miles of county roads with efficiency and dedication that is the envy of neighboring counties, and according to County Administrator Ehalt, the snow plowing is simply the finest in the State of Wisconsin, a claim Highway Commissioner Burton endorses wholeheartedly; and

**WHEREAS**, the District Attorney's Office promotes public safety through the fair and just prosecution of criminal offenses, upholding the rule of law with the quiet tenacity that Burnett County residents have come to count on; and

**WHEREAS**, the Emergency Management Department prepares our communities for disasters through planning and training; and

**WHEREAS**, the Forest and Parks Department stewards thousands of acres of county forest, maintains many parks and public lake accesses, manages the beloved Gandy Dancer Trail, and keeps Burnett County's extraordinary natural heritage open and thriving for all residents and visitors; and

**WHEREAS**, the Land Services and Land and Water Conservation protect Burnett County's precious lakes, wetlands, and shorelines, ensuring that future generations can still fish, swim, and argue about where exactly structures can and cannot be built within proximity to a lake; and

**WHEREAS**, the County Clerk, County Treasurer, and Register of Deeds diligently maintain the vital records, financial accounts, real estate documents, and election processes that are the backbone of transparent and accountable local government; and

**WHEREAS**, the Child Support, Clerk of Courts, and Corporation Counsel offices provide essential legal and family support services, upholding justice and protecting families in ways that rarely make headlines but always make a difference; and

**WHEREAS**, the Aging and Disability Resource Center and Veteran Services Office, ensure that our seniors, our veterans, and our neighbors facing hardship receive the dignity, assistance, and respect they have more than earned, and in a way that maintains their independence; and

**WHEREAS**, the Airport connects our frontier community to the wider world, and Economic Development promotes the manufacturing, agriculture, and tourism that make Burnett County a great place to work and play; and

**WHEREAS**, the Information Technology Department keeps the county's digital infrastructure running smoothly, which, in a county where the deer sometimes outnumber the Wi-Fi signals, is its own kind of frontier achievement; and

**WHEREAS**, the Maintenance and Grounds, Medical Examiner, and UW-Extension offices round out a full spectrum of county services that most residents never think about.

**NOW, THEREFORE, BE IT RESOLVED, THAT** the Burnett County Board of Supervisors proclaim April 2026 as National County Government Month in Burnett County, Wisconsin, and are grateful for our staff that carry out the services that touch so many residents within our community.

Respectfully submitted by the Administration Committee.  
Signed and dated this 16th day of March, 2026.



Building a Better World  
for All of Us®

## MEMORANDUM

TO: Village Board, Village of Grantsburg

FROM: Henry Elling, Senior Community Development Specialist

DATE: January 12, 2026 **UPDATED March, 2026**

RE: Grantsburg Funding and Principal Forgiveness levels  
"Water Treatment Plant – Wells No. 1 and 2" project  
SEH No. GRANT 189765

*SEH staff originally provided this memo to the Village in January, 2026. We have since learned of additional Principal Forgiveness opportunities. These are identified in italics below.*

The Village of Grantsburg is discussing two funding sources for their upcoming water treatment project: "Water Treatment Plant – Wells No. 1 and 2".

One element of the Safe Drinking Water program is the potential for Principal Forgiveness (PF), essentially a grant portion of the loan award that is "forgiven" and is not repaid from the loan. The amount of principal forgiveness is based on characteristics of the community that indicate some level of disadvantage or reduced ability to pay. These characteristics include Median Household Income, Population, and Unemployment levels among other census data.

For the Wisconsin Safe Drinking Water Program (WI-SDW), the Village has submitted an Intent to Apply for this Project. The ITA lists an estimated cost of \$6,660,000. Based on the 2025 community characteristics and census information, the Village of Grantsburg may be eligible for the maximum amount: up to \$1,600,000 Principal Forgiveness. This funding would be available in the summer of 2027.

*The Wisconsin DNR has announced that they will be including monies in SFY27 to address high level of manganese in municipal water systems. This "Emerging Contaminants" Principal Forgiveness category can be included as part of the WI-SDW program above, with potential additional Principal Forgiveness of up to 50% of the project costs with a maximum award of \$3,500,000. No additional study or research is necessary for Grantsburg to qualify for this funding. This application would be part of the SFY27 WI-SDW application already under contract with SEH for completion by May 13, 2026.*

The Village is also considering a Community Development Block Grant (CDBG) application for additional funding support on this project. This program provides a match of 2:1, meaning that CDBG would match \$2.00 for every \$1.00 spent by Grantsburg. This federal program could be up to \$1,000,000 in assistance. This funding could be available as early as the fall of 2026.

Environmental reviews, plans and specifications must be completed as part of the formal application for these programs.

The CDBG application is due May 14, 2026.  
The WI-SDW application is due May 14, 2026.

hje

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 329 Jay Street, Suite 301, La Crosse, WI 54601-4034

608.782.3161 | 888.908.8166 fax | [sehinc.com](http://sehinc.com)

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## VILLAGE OF GRANTSBURG SEH PROJECTS MONTHLY UPDATE

March 30, 2026

Copies to: Allison Longhenry, John Erickson and Sarah Longhenry (Village of Grantsburg)  
Dan Penzkover, Bryan Cunningham, Jeremiah Wendt, Jeff Nussbaum, Isaac Steinmeyer, Jana Nyhagen, Bridget Anderson, Brea Grace, Thad Webb, Dylan Friss, Brian Kent, Veronica Aranda and Henry Elling (SEH)

**NOTE:** Sheila Meyer's last day with the Village was March 27<sup>th</sup>, Allison Longhenry has taken over as the new Clerk/Treasurer and Sarah Longhenry is the Deputy Clerk/Treasurer, congratulations Allison and Sarah!

### **I. WWTP/Main Lift Station Project**

- A. The South Lift Station and WWTP progress meeting was held on Mar. 17<sup>th</sup>, and work continues on the buildings and site at each location.
- B. Dylan/Thad attended the Village Board meeting virtually on Mar. 9<sup>th</sup> to present the pending change orders. CO #1 & #2 were approved by the Village Board.
- C. SEH is working on the final permit for land application of sludge and will revise everything for spring application and resubmit it to WDNR.
- D. Application for Payment (AFP) #8 is currently being reviewed by SEH.
- E. Watermain work will take place in the spring of 2026.

### **II. PLM Development Project (W. Harrison Avenue Extension)**

- A. SEH/Matt Appel provided a proposal to Scott McLain for design and permitting for the sanitary sewer extension along Harrison Ave. west of N. Russell Street.
- B. Sheila continues coordination with the developer to complete a Developers Agreement.

### **III. Campground Expansion/WDNR Stewardship Project**

- A. SEH is working on the final as-built record plans for the project.

### **IV. Water Treatment Plant Project**

- A. SEH continues work on final design of the project.
  - 1. 60% Design Plans have been submitted to Village Staff for review.
  - 2. SEH to meet with Village Staff to discuss any review comments/questions.
- B. The public hearing for the CDBG-PF grant funding will be held at 4:00 p.m. on Monday, April 13<sup>th</sup>, before the Village Board meeting.

### **V. Landfill Monitoring Plan Modification/Well Abandonment**

- A. The proposal for eliminating environmental monitoring at the landfill was approved by the Village Board on Jan. 12<sup>th</sup>.
- B. A final plan modification will be presented to WDNR with the hopes of ending monitoring and abandoning the existing monitoring wells.

**VI. STH 70 (State Line to 350' East of Johnson St.) WisDOT Paving Project**

- A. WisDOT LET date is 9/11/2029 and construction currently proposed in 2030.
- B. There are three (3) WisDOT paving projects from the State Line to STH 35 in Siren, beginning in 2029-2030.

**From:** Brian Bergman <policy@mpicwi.com>  
**Sent:** Monday, March 30, 2026 12:42 PM  
**To:** Village Office  
**Subject:** MPIC Inflation Factors 2026-27  
**Attachments:** 26 Construction Cost Trend Analysis.pdf; MPIC Index Factors 2026.pdf



**This email comes from outside the organization.**

Do not click links or open attachments unless it is an email you expected to receive.

Hello Sheila,

Since 2016 MPIC has strived to provide Wisconsin municipalities with premium property insurance coverages and services, including regular appraisal services and the development of pro-active inflation factors specific to the needs and exposures of MPIC insureds.

For the 2026-2027 term, AAE Consulting (AAE) has provided a range of inflation factors that address the increased cost of; Buildings, Personal Property, Property In the Open (PITO), and Contractors Equipment. These inflation factors will be applied to MPIC renewal quotations beginning July 1, 2026 through June 30, 2027, unless your municipality has received or will be receiving an onsite appraisal that will be applied instead.

Based on the research and results provided by AAE, MPIC will be applying the following:

<b>Property Type</b>	<b>26-27 Inflation Factor</b>
Buildings	3%
Personal Property	3%
Property In The Open (PITO)	3%
Contractors Equipment	5%

The statistical science behind the increases was determined using information from national sources that quantified a blended inflation rate based on construction means and materials within the Mid-West, particularly the areas of Milwaukee, Madison and Minneapolis. This detailed supporting information can be found in the reports attached with this memo. Please note that MPIC's inflation factors don't exactly mirror the report figures so we can provide consistency across our various coverage types.

Please contact your agent or MPIC at [policy@mpicwi.com](mailto:policy@mpicwi.com) if you have any specific questions about these factors and their impact on your coverage and insurance renewal.

Best Regards,

*Blair Rogacki*

Blair Rogacki, CPCU  
Chief Executive Officer

Municipal Property Insurance Company  
9701 Brader Way, Suite 301  
Middleton, WI 53562

Cell - 715-892-7277  
[www.mpicwi.com](http://www.mpicwi.com)

## 2026 Construction Cost Trend Analysis

The overall outlook for non-residential construction continues to moderate amid regional variability and supply chain dynamics. Conditions remained steady throughout the fourth quarter, with overall cost escalation continuing to moderate at the national level. While quarter-over-quarter increases had softened, year-over-year cost growth remained elevated, reflecting persistent input pressures in select material and labor categories. Strong demand tied to data centers and advanced manufacturing contrasts with slower conditions in other sectors, contributing to varied pricing behavior. Key cost drivers include metal costs remaining elevated relative to other construction materials (steel, copper, and aluminum pricing driven by strong demand and constrained supply). Tariffs remain embedded in pricing, acting as a structural factor rather than a temporary disruption. Electrical and power distribution lead times persist, shaping construction project costs and timelines. Metal products and HVAC components are seeing high increases as well. There are severe labor shortages in skilled labor positions, such as pipefitters, welders, and electricians – leading to increased construction costs.

The index factors for the specific asset classifications (buildings, contents, property in the open, and contractors' equipment) are developed through the use of various published data sources. The ongoing unpredictability of the construction market has caused a wide variance in the suggested indices from typically comparable sources used in the past. However, the variance between the sources has narrowed considerably when compared to the time frame immediately following the pandemic. Understanding the goals of MPIC's property program, we have considered multiple sources in our calculation of the suggested index factors reported below. These included Turner Construction, Zurich Resilience Solutions, Factory Mutual Insurance Company, Cotality/Marshall & Swift, Engineering News Record, and M.A. Mortenson Company among others.

The suggested index factors are listed in the table below for the corresponding asset classes covered in MPIC's property insurance program.

2026 Property Value Index Factors			
Buildings	Personal Property	Property in the Open	Contractors Equipment
<b>1.032</b>	<b>1.043</b>	<b>1.033</b>	<b>1.065</b>
+3.2%	+4.3%	+3.3%	+6.5%

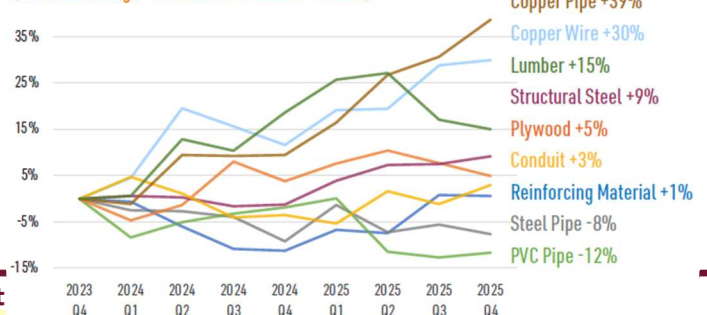
The example graphic below illustrates how construction cost increases had stabilized over the past few years after a significant spike in costs following the COVID-19 pandemic – largely due to rising fuel prices, increases in shipping/trucking costs, supply chain disruptions, labor shortages, and increased material costs creating an unpredictable bid process. While transformation costs have stabilized and lead times have improved in many areas, metals pricing, tariffs, skilled labor shortages, and long-lead electrical equipment continue to shape cost inputs. \*Source: M.A. Mortenson Company, 2026

### CONSTRUCTION COST INDEX TRENDS (January 2009 = 100)



### MATERIAL PRICING CHANGES

(National Average - Cumulative Q4 2023 to Q4 2025)



When property values are carried over from year to year (by applying trend/inflation factors), the resulting values can often become over or understated. The majority of trend factors are published utilizing broad geographic regions of the country, which also adds some inherent inaccuracies to the methodology in general. While the use of desktop trending can prove effective over a condensed timeline, this should not be used exclusively as a substitute for a more detailed physical reappraisal.

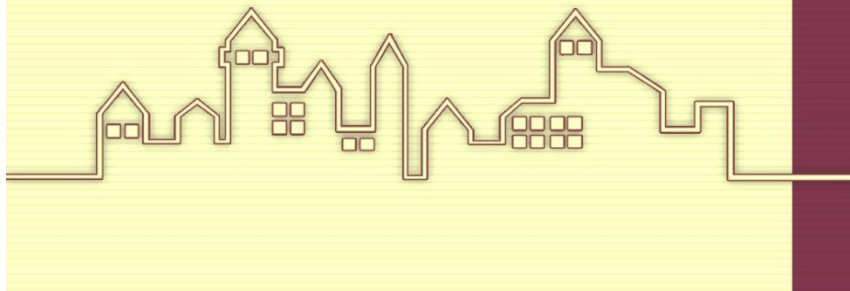
By combining the use of annual inflation index factors with the cyclical appraisal program developed by MPIC, the confidence level of having property insured to value increases significantly.

- Property schedules rely on annual inflation factors (during time between reappraisals)
- Actual construction cost/labor rate increases are often higher and uneven
- Labor shortages and material volatility aren't always fully captured by simple indexing
- Appraisals shouldn't be confused with estimated inflation adjustments – reappraisals are a correction to full replacement cost exposure

Finally, new construction is often insured at full construction cost without taking into consideration various insurance exclusions (land costs, underground utilities, portions of foundation, etc.) - which may substantially lower the insurable value of the subject property. These two scenarios can cause inaccurate reporting of property values, which is directly related to the premium dollars spent by your organization. Similar to MPIC's appraisal program model, AAE Consulting Group recommends having property reappraised on a five-year revolving cycle. Our experience has shown that the use of trend/inflation factors typically get distorted when utilized past this timeframe and prove unreliable.



**AAE Consulting Group**



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## 2026 Property Trend Factors

# Municipal Property Insurance Company



Prepared March 23<sup>rd</sup>, 2026



## Introduction

The overall outlook for non-residential construction continues to moderate amid regional variability and supply chain dynamics. Conditions remained steady throughout the fourth quarter, with overall cost escalation continuing to moderate at the national level. While quarter-over-quarter increases had softened, year-over-year cost growth remained elevated, reflecting persistent input pressures in select material and labor categories. Strong demand tied to data centers and advanced manufacturing contrasts with slower conditions in other sectors, contributing to varied pricing behavior. Key cost drivers include metal costs remaining elevated relative to other construction materials (steel, copper, and aluminum pricing driven by strong demand and constrained supply). Tariffs remain embedded in pricing, acting as a structural factor rather than a temporary disruption. Electrical and power distribution lead times persist, shaping construction project costs and timelines. Metal products and HVAC components are seeing high increases as well. There are severe labor shortages in skilled labor positions, such as pipefitters, welders, and electricians – leading to increased construction costs.

## Methodology

AAE Consulting Group has performed a detailed analysis of the property schedule provided by the Municipal Property Insurance Company (MPIC), with a dominant focus on the concentration of insurable building values across the state of Wisconsin. This geographical focus was a crucial factor when developing the recommended aggregate indices for updating the building values across MPIC's property portfolio. The building schedule provided by MPIC did not include information relative to frame type or occupancy, thus these construction elements were given no consideration.

The index factors for the specific asset classifications were developed through the use of various data sources. As described above, the ongoing unpredictability of the construction market has caused a wide variance in the suggested indices from typically comparable sources used in the past. However, the variance between the sources has narrowed considerably when compared to last year. Understanding the goals of MPIC's property program, we have considered multiple sources in our calculation of the suggested index factors reported below. AAE Consulting Group suggests a mid-renewal review of the economic state of the construction market and investigation of any adjustments that may be appropriate at that time.

The atypical index factor increases experienced over the past couple of years have made updating the property values in large portfolios challenging. Due to the uncertainty in the time period when the construction market will level, we often notice a more conservative method to updating values utilizing a multi-year approach. For example, half the increase may be applied in year one with the remaining increase applied during the next renewal period. This approach may create potential exposure risks to underinsured property should losses occur during the interim update period.

## Conclusions

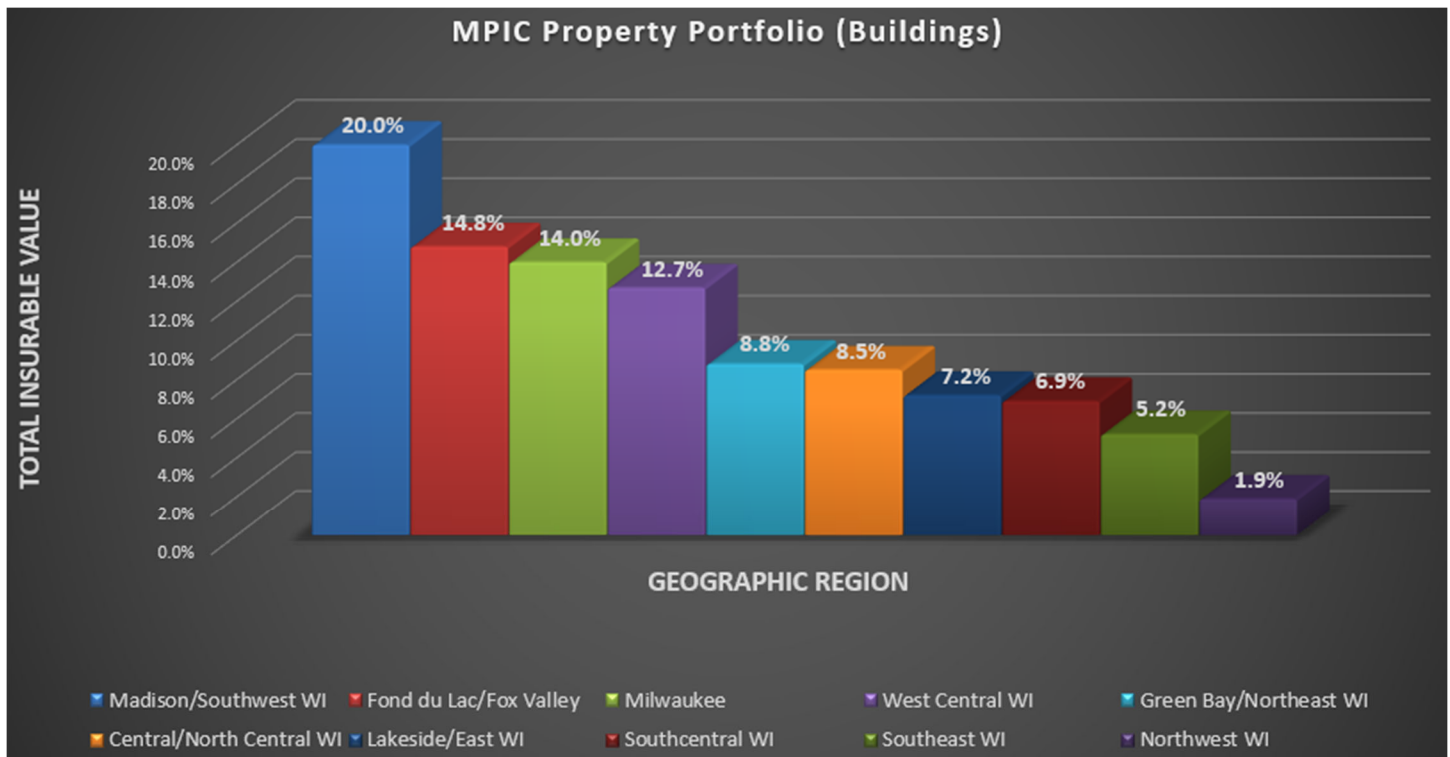
The suggested index factors are listed in the table below for the corresponding asset classes covered in MPIC's property insurance portfolio.



### 2026 Property Value Index Factors

Buildings	Personal Property	Property in the Open	Contractors Equipment
<b>1.032</b>	<b>1.043</b>	<b>1.033</b>	<b>1.065</b>
+3.2%	+4.3%	+3.3%	+6.5%

The chart below demonstrates the geographical concentration of building values across MPIC’s service area. This data was utilized as a measure of weighing the individual indices on a Wisconsin-specific local level. These weighted indices were then merged to calculate the final aggregate building index conclusion shown on the previous page.



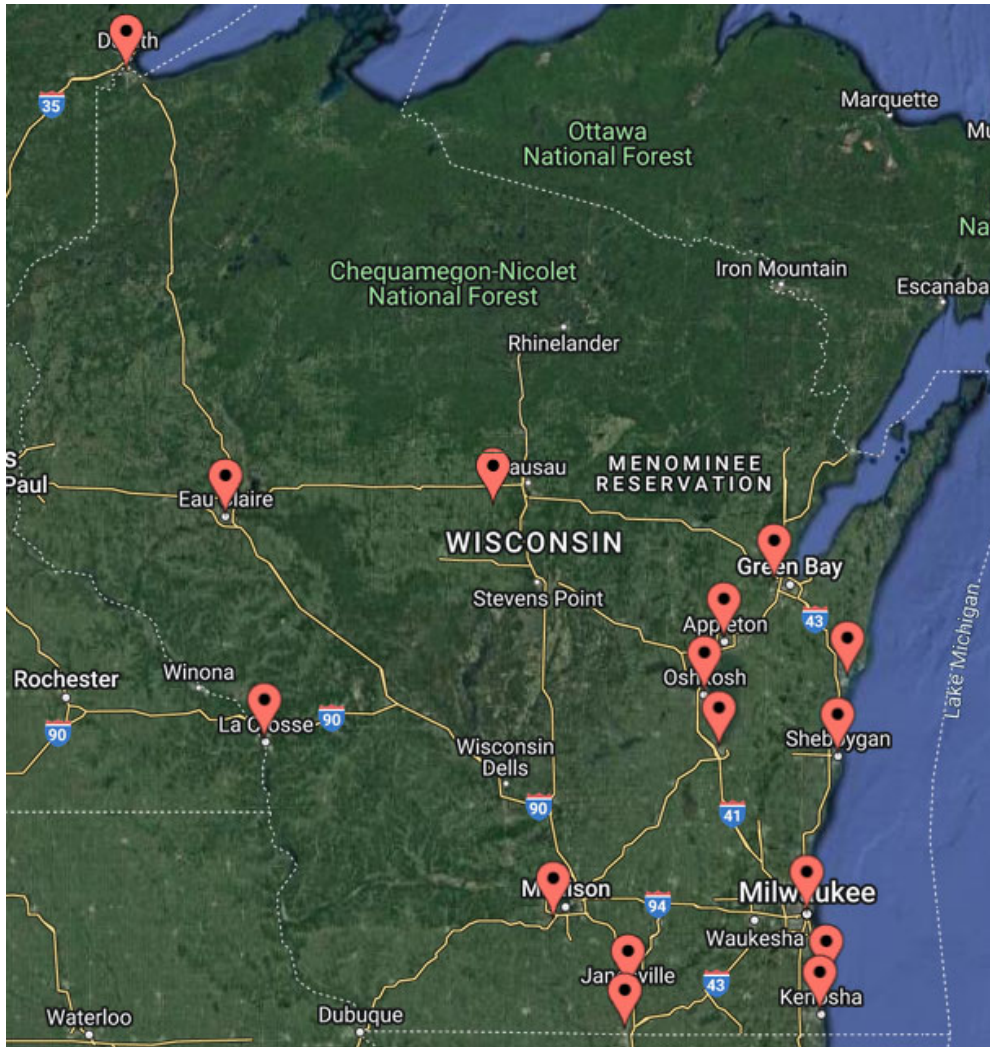
***\*Based on prior Portfolio TIV Analysis (Buildings Only)***



The following table correlates the graph on the previous page with the specific cities utilized in our index analysis.

### Wisconsin Cities Analyzed by Geographic Region

Geographic Region	Cities Included in Analysis
Madison/Southwest WI	Madison
Fond du Lac/Fox Valley	Fond du Lac / Oshkosh / Appleton
Milwaukee	Milwaukee
West Central WI	La Crosse / Eau Claire
Green Bay/Northeast WI	Green Bay
Central/North Central WI	Wausau
Lakeside/East WI	Sheboygan / Manitowoc
Southcentral WI	Beloit / Janesville
Southeast WI	Racine / Kenosha
Northwest WI	Superior



## Data Sources

Turner Construction Company (Cost Index) - 2026 Turner Building Cost Index  
[turnerconstruction.com/cost-index](https://turnerconstruction.com/cost-index)

Zurich Resilience Solutions (Replacement Value Cost Trends) - January 2026  
<https://us.zurichresilience.com/risk-management/property/replacement-value-cost-trends>

Factory Mutual Insurance Company (United States Cost Trends) - January 2026  
<https://www.fm.com/Resources/fm-data-sheets>

Corelogic/Marshall & Swift Valuation Service (District Comparative Cost Multipliers) - January 2026  
*Subscription Based Service*

Corelogic/Marshall & Swift Valuation Service (Building Quarterly Cost Indexes) - January 2026  
*Subscription Based Service*

Engineering News-Record (Construction Cost Index) - January 2026  
[https://enrcostdata.com/cost-indexes?gad\\_source=1&gclid=Cj0KCQjw7Py4BhCbARIsAMMx-\\_K2ttI8n1LwRJu\\_FkUjrhetBUvKrNYezzhS-Z3FA\\_xPcN\\_c3yZXulEaApt2EALw\\_wcB](https://enrcostdata.com/cost-indexes?gad_source=1&gclid=Cj0KCQjw7Py4BhCbARIsAMMx-_K2ttI8n1LwRJu_FkUjrhetBUvKrNYezzhS-Z3FA_xPcN_c3yZXulEaApt2EALw_wcB)

Rider Levett Bucknall (Quarterly Construction Cost Report) - Q4 2026  
<https://www.rlb.com/americas/insight/rlb-construction-cost-report-north-america-q4-2025>

Corelogic/Marshall & Swift Valuation Service (Comparative Cost Multipliers) - January 2026  
*Subscription Based Service*

M.A. Mortenson Company (Construction Cost Index) - Milwaukee Q4 2025  
<https://www.mortenson.com/cost-index/milwaukee>

M.A. Mortenson Company (Construction Cost Index) - Minneapolis Q4 2025  
<https://www.mortenson.com/cost-index/minneapolis>

Corelogic/Marshall & Swift Valuation Service (Wisconsin Local Multipliers) - January 2026  
*Subscription Based Service*

Economic Research (Producer Price Index by Industry: Construction Machinery Manufacturing) - January 2026  
<https://fred.stlouisfed.org/series/PCU3331203331209>

Economic Research (Producer Price Index by Commodity: Construction Machinery) - January 2026  
<https://fred.stlouisfed.org/series/WPU112>

Factory Mutual Insurance Company (United States Cost Trends) - January 2026  
<https://www.fm.com/resources/fm-data-sheets>

Corelogic/Marshall & Swift Valuation Service (Equipment Quarterly Cost Indexes) - January 2026  
*Subscription Based Service*





# Village of Grantsburg

316 Brad Street South  
Grantsburg, WI 54840

## Administration Committee Meeting Minutes

The Village Administration Committee met on Monday, March 9<sup>th</sup>, 2026, at 2:00 p.m. in the Village Board room, 316 Brad St S, Grantsburg, WI 54840.

Present: President Rick Lindberg  
Trustee Greg Peer  
Trustee Hank Java

Others: Clerk/Treasurer Sheila Meyer  
Director of Public Works John Erickson  
Police Chief Jared Woody, via phone  
Trustees John Addison  
Others: Mike Janke, Dave Dahlberg, Addison Czeck, Ryan Jansen, Kari Oachs, and Josh Watt  
Thadd Webb and Dylan Friss with SEH via Teams

President Lindberg called the Administration Committee Meeting to order at 2:00 p.m. The Pledge of Allegiance was recited.

### **Meet with Grantsburg School District personnel re: rental agreement for the Community Center**

President Lindberg welcomed the school district group and asked that we discuss concerns and suggestions for the community center contract so that the two parties can come to an agreement. Committee members discussed the word exclusive in the contract as they want to continue to keep that community center available for community use throughout the year. Superintendent Watt clarified that the word exclusive referred to the time that the gymnastics program was using the community center space. He noted that student safety is most important so the space could not be open to the public during gymnastics sessions. The group discussed clarification on summer school hours and practice hours. Athletic Director Jansen would follow up with the Village to confirm session hours. Watt discussed concern with the word indemnification as it seemed to hold the District liable for any damages, not just during times they have it rented. The committee asked for clarification from the District on session hours and Clerk/Treasurer Meyer to have the Village Attorney review the indemnification section. Once those items are updated in the contract, Clerk/Treasurer Meyer will send the final draft to the District for their review.

### **Mike Janke – Rock the Block requests for blocked off areas**

Mike clarified that a blocked off area in front of his bar and in front of Joker's with enough space for one food truck and a few picnic tables is all that would be needed. The board reviewed that drinks are only allowed in that blocked off area, and no other road closures or license extensions were needed.

**Motion by Trustee Peer, second by Trustee Java to recommend the Village Board approve parking spot closures (fenced) in front of Southern Crex Spirits/Hummer's and in front of Joker's Bar and Fun Alley large enough to accommodate a food truck and several picnic tables for Rock the Block on April 11, 2026, from 8 a.m. to noon on April 12, 2026. Motion carried unanimously.**

**Jeff Kirkeby – Ordinance exemption request for large shed**

Jeff had to cancel and will return with his request at the April 2026 Administration Committee meeting.

**SEH/Market & Johnson – a) Change order #08 Removal of buried rubble and bring in suitable fill b) Change order No. 02**

Thadd Webb and Dylan Friss were available via Teams to discuss both change order #08 and No. 02. Webb explained they had talked with Market & Johnson to see if they had a contingency in place for issues with debris and removal. They indicated no contingency was included, which is standard practice. They also reported that Market & Johnson switched to boring rather than digging, which limited risk of running into more debris.

Friss reviewed Change order No. 02 which included change order proposals #09 through #13 for a total change cost of \$30,293.88. The total cost included replacement of the North Lift Station control panel which has failed and is not repairable due to age. The change order also included exterior coating of the wet-well concrete, chemical fill station, and adding insulation at the treatment building.

**Motion by President Lindberg, second by Trustee Java to recommend the Village Board approve Change Order #08. Motion carried unanimously.**

**Motion by President Lindberg, second by Trustee Peer to recommend the Village Board approve Change Order #2. Motion carried unanimously.**

**Possible site for a hockey rink**

Rick Lindberg reviewed his proposal included in the packet to bring an outdoor hockey rink back to Grantsburg. The committee discussed possible locations that would suit a rink for parking, utilities, lighting etc. The committee also discussed the need for a maintenance plan.

**Motion by Trustee Java, second by Trustee Peer to recommend the Village Board approve village resident Rick Linbderg pursuing the idea of bringing an outdoor hockey rink to the Village. Motion carried with President Rick Lindberg abstaining.**

**Police Officer sponsorship to the Police Academy**

Chief Woody reviewed his current vacant officer position with the committee. He indicated a lack of viable applicants who were certified officers. Chief Woody reported he had interviewed an applicant that he feels would be a good fit, but they are not certified and would need to attend police academy. He reviewed the academy process, which the state reimburses for class, meals, lodging, and mileage. The Village would pay wages, taxes, and life insurance.

**Motion by Trustee Java, second by Trustee Peer to recommend the Village Board allow Chief Woody to offer and sponsor his selected applicant. Motion carried unanimously.**

**Adjournment**

The meeting was adjourned at 3:58 p.m.

Allison Longhenry

Deputy Clerk/Treasurer



# Village of Grantsburg

## Village Board of Trustees Meeting

### Monday, March 9, 2026

The Board of Trustees for the Village of Grantsburg met on Monday, March 9, 2026, at 4:00 p.m. in the Village Board Room, 316 S. Brad Street, Grantsburg, Wisconsin.

Present: President Rick Lindberg, Trustee Greg Peer, Trustee Leo Janke, Trustee Hank Java, Trustee John Addison, Trustee Matt Chadwick, Trustee Kim Korhonen

Others: Police Chief Jared Woody, DPW John Erickson, Deputy Clerk/Treasurer Allison Longhenry, Greg Marsten-Burnett County Sentinel. Via Teams: Dylan Friss & Thad Webb, SEH, Brian Bistram & Mitchell Wickorem-Bam Auto Body, LLC, Brent Blomberg

**Call to Order.** President Lindberg called the Village Board meeting to order at 4:00 p.m. Clerk/Treasurer Meyer conducted roll call. The pledge of allegiance was recited.

**Public Comments.** No one appeared

**Correspondence.** Included in the Trustee packets were the Burnett County Administration newsletter, the monthly project update report from SEH, and a letter from Burnett County Agricultural Society Fair Board regarding their property account.

**Minutes.** President Lindberg asked if there were any changes, corrections or additions to the minutes presented from the following 2026 meetings: February 9<sup>th</sup> Administration Committee; February 9<sup>th</sup> Village Board; March 6<sup>th</sup> Public Safety Committee. None were proposed. **Minutes were accepted as presented.**

**Brickfield Brewing, LLC.** An application for a Tobacco license was received from Nicole Peterson, Brickfield Brewing. The application indicates only Tobacco products in the form of cigars will be sold occasionally during events. **Motion by Trustee Addison, second by Trustee Korhonen to grant a Tobacco License to Brickfield Brewing, LLC, 151 W. Olson Drive, Nicole Peterson, Agent, effective 3/10/2026 to 6/30/2026. Motion passed unanimously.**

**Library Board appointment.** Motion by Trustee Addison, second by Trustee Java to appoint Sarah Schmidt to the Grantsburg Public Library Board to fill an unexpired term to end 5/1/2027. Motion passed unanimously.

**Southern Crex Spirits/Hummers.** Motion by Trustee Java, second by Trustee Addison to approve the extended drinking area request received from Southern Crex Spirits dba Hummer's to include a fenced area set up outside the front door, large enough for a food

truck and several picnic tables (approximately 5 parking stalls) during Rock the Block on April 11, 2026, from 12:00 p.m. to 10:00 p.m. Motion passed unanimously.

**Jokers Bar and Fun Alley.** Motion by Trustee Java, second by Trustee Addison to approve the extended drinking area request received from Jokers Bar and Fun Alley to include the fenced area set up outside their front door, large enough for a food truck and several picnic tables (approximately 5 parking stalls) during Rock the Block on April 11, 2026, from 1:00 p.m. to 12:00 a.m. Motion passed unanimously.

Greg Marsten joined the meeting.

### **STAFF REPORTS**

**Public Works** DPW Erickson informed the Trustees of items happening since the last board meeting including receiving the additional snowflake decorations, putting the winter banners up, receiving the streetlight head for the streetlight at Oak & Olson only to have the electrician find a broken ground wire, and filling potholes around town. DPW Erickson also informed the Board the contractors are anticipating fixing the section of W. Olson Drive caused by the WWTP project this Spring and that he will be interviewing a candidate for the W/S Operator position on Wednesday.

**4:15 p.m. Public Hearing.** A Conditional Use Permit (CUP) application was received from Beau Carey, owner of 497 State Road 70 E., to sell sheds from his property. Carey was unable to attend the meeting due to a work delay. President Lindberg called the Public Hearing to order at 4:15 p.m. Deputy Clerk/Treasurer Longhenry read the Public Hearing Notice. President Lindberg asked if anyone wished to speak in favor of the CUP application. CT Meyer explained details from the Plan Commission meeting stating these would be Premier sheds arranged neatly on the site with a sign at the highway, an in and out driveway, and ample parking. The sheds would be for display purposes. President Lindberg asked for anyone wishing to speak against the CUP application. No one spoke. The Public Hearing was closed at 4:17 p.m. Trustee Java asked what Plan Commission recommended and was told they recommended approval. **Motion by Trustee Java, second by Trustee Janke to grant the Conditional Use Permit to Beau Carey, owner of 497 State Road 70 E., to sell sheds from his property. Motion passed unanimously.**

### **STAFF REPORTS (continued)**

**Police** Chief Woody presented his monthly incident report and graph for February showing 44 calls for service and reported on the Police Chief conference he attended in February. The conference included 200 Wisconsin Chiefs and over 175 vendors. Topics included legal updates,

labor negotiations and media reports. Chief Woody informed the Trustees the WI Department of Justice reimburses departments for some of the training. Grantsburg receives \$325 per officer.

**Administration** Clerk/Treasurer Meyer presented the license and permits report showing one zoning permit for a new driveway and two operator's license, the cash report with a checking account balance of \$59,016.09 after all vouchers are paid, and a Treasury account balance of \$1,505,795.69.

**4:30 p.m. Public Hearing.** A Conditional Use Permit (CUP) application was received from Brian Bistram & Mitchell Wickoren to operate an auto body shop at 675 State Road 70 W owned by Mark Harmon. President Lindberg called the Public Hearing to order at 4:30 p.m. Deputy Clerk/Treasurer Longhenry read the Public Hearing Notice. President Lindberg asked if anyone wished to speak in favor of the CUP application. Bistram explained he feels there is a need for another body shop in Grantsburg. This property was previously designed to be an auto body shop and was operated as one in the past. President Lindberg asked if anyone wished to speak against the CUP application. No one spoke. The Public Hearing was closed at 4:32 p.m. **Motion by Trustee Addison, second by Trustee Korhonen to grant a Conditional Use Permit to Brian Bistram & Mitchell Wickoren dba Bam Auto Body, LLC, to operate an auto body shop at 675 State Road 70 W. Motion passed unanimously.**

4:45 p.m. Jeff Kirkeby called and will not be able to attend tonight's meeting but will be on the agenda in April.

### **STAFF REPORTS (continued)**

**Library** Director Yoerg was unable to attend the meeting. Her monthly report was provided in the Trustee packets for their review.

### **COMMITTEE REPORTS**

**Administration Committee.** 1) Community Center rental agreement with the Grantsburg School District. President Lindberg informed the Trustees that the Administration Committee had met with several Administration personnel from the School District and discussed the Community Center rental agreement. The school will verify the exact hours needed by the gymnastics program and C/T Meyer will send the proposed agreement to the Village attorney for review of the indemnification paragraph. Once completed, the agreement will be considered by the Village Board and the Grantsburg School Board at their April meetings.

2) Rock the Block. The Administration Committee discussed the request with Mike Janke. **Motion by Trustee Addison, second by Trustee Korhonen to approved parking spot closures (fenced) in front of Southern Crex Spirits/Hummers and in front of Jokers Bar and Fun Alley large enough to accommodate a food truck and several picnic tables for Rock the Block on April 11, 2026, from 8 a.m. to noon on April 12, 2026. Motion passed unanimously.**

3) WWTP Change Order Proposal #08. Thad Webb and Dylan Friss from SEH joined the meeting via Teams. Webb explained they had talked with Market & Johnson regarding Change Order #08 to see if the digging contractor had a built-in contingency for finding debris and having to haul new fill into the campground. Webb said they did not, but they did change the process from digging further to boring to reduce the amount of debris needing removal and fill needed to be brought in. **Motion by Trustee Addison, second by Trustee Java to approve Change Order Proposal #08 on the WWTP project. Motion passed unanimously.**

4) WWTP project Change Order No. 2. Dylan Friss explained Change Order No. 2 which includes Change Order Proposal #09 through Change Order Proposal #13. These include a contract deduct of \$4,462.50 for exterior coating omitted on below-grade wet-well concrete, an addition of \$37,387.27 to include the North Lift Station control panel/PLC replacement in the project, a deduct of \$1,689.00 for RFI #13 omit chemical fill station, a deduct of \$3,776.30 for RFI#14 omit precast topping and an addition for adding 1 inch of insulation at the treatment building of \$2,834.41 for a total net addition of \$30,293.88. **Motion by Trustee Peer, second by Trustee Java to approve Change Order No. 2 with a net addition to the contract of \$30,293.88. Motion passed unanimously.**

5) Police Officer sponsorship. Police Chief Woody explained he has an individual he would like to hire to fill the vacant Police Officer position and sponsor to go to the Police Academy. The individual has a bachelor's degree but needs to complete the Police Academy to be a certified officer. Chief Woody explained WI Department of Justice pays for the Academy, lodging, meals, and mileage. The Village would pay a reduced hourly wage, taxes, retirement, and 90% of the life insurance premium while he would be attending the Academy. **Motion by Trustee Korhonen, second by Trustee Java to allow Chief Woody to hire for the vacant Police Officer position and to have the Village sponsor the individual's attendance at the Police Academy. Motion passed unanimously.** C/T Meyer will send the Police Academy Sponsorship Agreement to the Village Attorney for review.

6) Possible site for a hockey rink. President Lindberg stepped away as President and presented a proposal to the Village Board as a private citizen regarding a community hockey rink in the Village. The rink boards would be purchased with fundraised money with a future plan to possibly add a warming house and install necessary lighting. Lindberg asked the Village to consider providing a permanent spot that would work for a rink with the Village paying for the water (estimated at \$140 - \$270 per season), the heat if a warming house were built, and electric costs of lighting. The Board was generally in favor of the project and discussed possible sites. Several other items of concern such as supervision, maintenance, and insurance were brought up. Lindberg assured the Board this project was not be in competition with the Blizzard Hockey program but may offer additional practice time. The rink would be for recreational purposes for children and adults. **Motion by Trustee Addison, second by Trustee Korhonen to approve of village resident Rick Lindberg pursuing the idea of bringing an outdoor hockey rink to the Village. Motion passed with President Lindberg abstaining.**

**Market and Johnson Inc. pay request. Motion by Trustee Peer, second by Trustee Janke to approve the WWTP project pay request #7 from Market & Johnson in the amount of \$284,681.64. Motion passed unanimously.**

**Bills Motion by Trustee Janke, second by Trustee Java to approve payment of the bills as presented:**

Checks #36905-#36953	\$705,965.98
Payroll vouchers V9870-V9900	\$36,076.75
ACH/EFTPS payments	\$84,826.49
Total	<u>\$826,869.22</u>

**Motion passed unanimously.**

**Trustee reports, concerns...** Trustee Peer provided an article on Stable Housing and a report on the work of the Burnett County Housing Committee he has been participating in, showing a goal of constructing 20 single-family homes by 2028 with a target sale price of \$250,000. Trustee Peer reported no homes were planned in the Grantsburg area.

**5:15 p.m. Scott DeRocker.** Scott DeRocker joined the meeting on behalf of the Grantsburg American Legion requesting permission to host a UTV/ATV run. DeRocker asked for the same items as in 2025. **Motion by Trustee Java, second by Trustee Korhonen to approve the request from Scott DeRocker, Grantsburg American Legion, to host the 3<sup>rd</sup> Annual Spring UTV/ATV Patriot Run on April 25, 2026, to close one-half of E. Olson Drive by he Legion, to use the Village parking lots, if needed, and the park property northwest of the Legion. Motion passed unanimously.**

President Lindberg reported on the Burnett County Tourism meeting he attended.

**Adjournment** The Village Board meeting was adjourned at 5:27 p.m.

Sheila Meyer  
Clerk/Treasurer



# Village of Grantsburg

316 Brad Street South  
Grantsburg, WI 54840

## Public Safety Committee Meeting Minutes

The Village Public Safety Committee met on Friday, March 6, 2026, at 8:30 a.m.  
in the Village Board room, 316 Brad St S, Grantsburg, WI 54840.

Present: Chairman/Trustee Greg Peer  
Trustee John Addison  
Trustee Kim Korhonen

Others: Chief Jared Woody  
Police Administrative Assistant Larissa Lee  
President Rick Lindberg

Chairman Peer called the Public Safety Committee Meeting to order at 8:37 a.m. The Pledge of Allegiance was recited.

### Property Maintenance questions and review

No new properties were reviewed. The committee discussed the use of portable storage containers as permanent structures. The committee asked staff to gather sample ordinances referencing storage containers to use as a guide for developing one for the Village. The committee discussed the use of storage containers in residential versus commercial zoning districts as well. The committee planned to discuss it at the next Public Safety Committee Meeting.

President Lindberg suggested a community project that could help property owners with property maintenance. The committee discussed options to partner with youth groups, churches, etc. for events such as a Village brush pick up. This item will be placed on an agenda to discuss at a future meeting.

**No motions made.**

### Abatement Process

Chief Woody reviewed the abatement process with the committee. He had met with the new Fire Chief, Todd Snyder, and was informed that the fire department has hired a third-party vendor to perform inspections, and they will only complete commercial

inspections. Chief Woody indicated that the Village's building inspector would need to be hired to perform inspections at properties the committee felt should enter the abatement process.

The committee discussed the need to move forward on the top five properties of concern to keep the momentum for property clean up in the Village. The committee asked staff to send letters to the top five property owners requesting their presence at the next Public Safety committee meeting, or their property may begin the abatement process. Staff will work with the building inspector to get a quote on the necessary inspections. Discussion will continue at the next public safety meeting.

**No motions made.**

#### **Bathhouse vandalism**

Chief Woody indicated the bathhouse has been locked since the last meeting, and there have been no further issues. The plan is to change the door code each camping season and have the bathhouse open during park hours once the campground is open.

**No motions made.**

#### **Wildlife feed sales**

Deputy Clerk/Treasurer Longhenry reviewed ordinance §259 Direct Sellers, section 3 Exemptions, part C. She explained that wildlife feed sales are exempt from any permitting as long as the person is selling agricultural products that they themselves have grown. The committee discussed any storage units use for such sales need to be permitted per Village ordinances.

**No motions made.**

**The meeting was adjourned at 10:17 a.m.**

**Next Public Safety Meeting : Thursday, April 2<sup>nd</sup> at 9:00 a.m.**

Allison Longhenry  
Deputy Clerk/Treasurer

## Keeping Our History Warm: A Vital Mission for the Burnett County Historical Society at Forts Folle Avoine



Dear Neighbor,

As stewards of Burnett County's history, Forts Folle Avoine Historical Park is dedicated to preserving our local legacy—from the 1802 fur trade posts and Karlsborg Schoolhouse to our logging museum and research library.

At the heart of our park sits the **5,800-square-foot log Visitors Center/Museum**. This building was originally the Snowbank Lodge near Ely, Minnesota, which was saved from demolition when the Boundary Waters Canoe Area Wilderness was created. Our dedicated volunteers dismantled it log-by-log and painstakingly reassembled it here. Our visitor center was built by the community, for the community.

**The need explained:** The furnaces and air conditioners that heat and cool this historic structure have failed and are being replaced so that we can continue protecting our collections and serving our visitors.

The Burnett County Historical Society is proud of its fiscal responsibility. Through our various events, tours, and other fundraising efforts, we successfully cover our yearly operating expenses. However, while we work hard to maintain a balanced budget, we do not have the specialized reserves necessary for a capital project of this magnitude. With an estimated cost of \$48,000, this replacement is an extraordinary expense that falls outside our regular maintenance budget.

### Why this project is urgent:

- **Protecting Artifacts:** The Visitors Center's Museum houses irreplaceable archaeological finds from the XY and North West Fur Companies, as well as delicate Native American artifacts. Stable climate control is essential to prevent these items from deteriorating.
- **A Community Hub:** Our Great Room and commercial kitchen host everything from weddings to educational workshops and fun events such as Christmas at the Forts. Without reliable heat, we cannot remain a year-round resource for the public.
- **Preserving the "Lodge":** The log construction that our volunteers worked so hard to move and rebuild requires consistent temperatures to prevent warping and damage to the structure itself.

**How You Can Help:** The Burnett County Historical Society is a 501(c)(3) and relies on the generosity of neighbors like you.

Your tax-deductible gift will go directly toward the purchase and installation of high-efficiency furnaces and air conditioning units. Whether you can give **\$50, \$250, or \$1,000**, every dollar ensures that the legacy of the Snowbank Lodge and the history of Burnett County remains for the next generation.

**Your gift will be matched one to one through matching grants offered by members of the BCHS board, our local Lions Club, Earth Energies and a very generous anonymous donor, up to \$15,000.**

As an additional thank you, *every donation of \$100 or more will come with an Individual Membership* to the Burnett County Historical Society. *A donation of \$200 or more will come with a Family Membership.* Please see the enclosed membership form for more information about the benefits that accompany membership.

Please consider making a donation today by mailing or dropping off a check or through our website at [www.theforts.org](http://www.theforts.org). A QR code is included at the bottom of this letter for your convenience to send an online donation.

Thank you for being a part of our history and for your continued support of Forts Folle Avoine and the Burnett County Historical Society. We look forward to seeing you this spring and summer at our events!

With gratitude,

Burnett County Historical Society

Use this QR code with your phone's camera to go to our credit card processor (Square) to make your donation today!



The activities of the Burnett County

Historical Society are supported through:

- Memberships
- Donations
- Grants
- Programming and Events
- Fundraisers

Support is also received from Burnett County which owns the land.

If you wish to donate artifacts or documents Related to Burnett County, it's businesses, Schools, churches, land and people, please Contact The Forts Director at 715-349-8989



Burnett County Historical Society

Forts Folle Avoine Historical Park

8500 Co. Rd. U

Danbury, WI 54830

The Forts now offers 2 types of giving options. Check with Your Financial Advisor to see if either of these are a Good option for you. 1. Qualified Charitable Distribution From IRA to meet a Required Minimum Distribution. 2. Shares of Stock may be contributed to The Forts By contacting Edward Jones 715-866-4603

## Forts Folle Avoine Historical Park

Is an 80-acre park located on the banks of The Yellow River, 3 miles west of Wisconsin Highway 35 on County Road U.

Folle Avoine (faal a-vwon) means "crazy oats", the voyageur's term for wild rice.

The Burnett County Historical Society operates the historical park as a non-profit education facility.

The Park includes:

- Visitor's Center/Gift Shop/Museum
- Two reconstructed Fur Trading posts and Woodland Indian Village
- Historical Research Library
- Amphitheater
- Karlsborg One-Room, School House
- Swedish History Kiosk
- Logging Museum
- Blacksmith Shop
- Anderson Cabin
- Gardens
- Cross Country Ski/Hiking Trail

FAHP is open to the public from Memorial Day weekend through Labor Day weekend,

Wednesdays through Saturdays, 10:00 AM

4 PM. Open Sundays only during events.

For more information, including our off-season schedule and dates of special events, please check: [www.TheForts.org](http://www.TheForts.org) and Forts Folle Avoine Historical Park on Facebook.

## Burnett County Historical Society

The Burnett County Historical Society researches, preserves, and teaches the history of Burnett County, WI.

In support of it's mission, BCHS;

- \* Manages Forts Folle Avoine Historical Park with Living History Tours of the Fur Trade Posts
- \* Provides educational programs for schools
- \* Created exhibits that interpret Burnett County History
- \* Operates a Research Library
- \* Stores historical records and artifacts from Burnett County
- \* Produces Publications related to Burnett County history.

We invite you to join the Burnett County Historical Society/

Forts Folle Avoine Historical Park and financially support our

Mission: *The Burnett County Historical Society at Forts Folle Avoine Historical Park provides educational opportunities to the public*

*By researching, preserving and teaching the history of Burnett County.*



[theforts.org](http://theforts.org)

[fahp@sirentel.net](mailto:fahp@sirentel.net)

**BURNETT COUNTY HISTORICAL SOCIETY/FORTS FOLLE AVOINE HISTORICAL PARK**

**MEMBERSHIP FORM**

**Memberships include:**

- 10% off in Gift Shop
- BCHS Newsletter—3 per year
- One vote at Membership Ann. Mtg,
- Discount on Rendezvous Encampment Fee

Memberships are Tax Deductible to the extent allowable by law.

Memberships are effective **May 1 of the current year** to **May 1 of the following year.**

**GENERAL MEMBERSHIPS**

**Couples/Family—\$60.00**

Two adults and up to 4 children (6-17)  
PLUS 2 one-time General Admissions\*

**Individual—\$30.00**

One adult  
PLUS 1 one-time General Admission\*

**Seniors/Military/College—\$25.00**

One adult  
Includes spouse if military

**SUPPORTING MEMBERSHIPS**

**Trapper—\$125.00**

Two adults and 8 one-time  
General Admissions\*

**Voyager— \$250.00**

Two adults and 12 one-time  
General Admissions\*

**Fur Trade Partner—\$500.00**

Two adults and 12 one-time  
General Admissions\*

**Lifetime—\$1000.00**

\*PLUS one-time General Admissions are FREE

Membership: \_\_\_\_\_ New \_\_\_\_\_ Renewal \_\_\_\_\_ Date \_\_\_\_\_

Name 1: \_\_\_\_\_

Name 2: \_\_\_\_\_

Primary Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ email: \_\_\_\_\_

**CHECK ONE:**

\_\_\_\_\_ Couples/Family—\$60.00 Senior/Military/College—\$25.00 (circle one)

\_\_\_\_\_ Individual—\$30.00 \_\_\_\_\_ Fur Trade Partner—\$500.00

\_\_\_\_\_ Trapper—\$125.00 \_\_\_\_\_ Lifetime—\$1000.00

\_\_\_\_\_ Voyager—\$250.00

I want to volunteer at The Forts: Indoors, Outdoors, Grounds, Building Upkeep, Gift Shop, Food, Administrative (circle your areas of interest)

I am interested in becoming a BCHS Forts Folle Avoine Board Member: YES NO

ADDITIONAL DONATION to support Forts Folle Avoine: \_\_\_\_\_

PAYMENT: (check/cash) Amount of Check/Cash Enclosed: \$ \_\_\_\_\_ Check # \_\_\_\_\_

PAY BY CREDIT CARD: Visa/Mastercard/Discover: # \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Print credit card holder's name: \_\_\_\_\_

Signature of credit card holder: \_\_\_\_\_

You can submit payment/donation by using this QR CODE:



Or mail to: Burnett County Historical Society

8500 Co. Rd. U \* Danbury, WI \* 54803

## Allison Longhenry

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**From:** Wickman, Bobbijo <Bobbijo.Wickman@BurnettCountyWI.gov>  
**Sent:** Monday, March 30, 2026 4:23 PM  
**To:** PATSY TUCKER; T ANDERSON - ANNETTE BETHKE; treasurer@townofblaine.com; townclerk@townofblaine.com; KANDY UNGER; T DANIELS - LIZ SIMONSEN; DONNA MEEDS; T DEWEY - DAVID COON; TERRI KNODE; T GRANTSBURG - TONI CARTER; MELANIE CONNOR JOHNSON; T JACKSON - LORRAINE RADKE; KAREN MANGELSEN; T LAFOLLETTE - SANDY HINKLEY; STACY GAFFNEY; 'Town of Lincoln - Jenelle Lindquist'; BRENDA MULROY; clerk@tn.meenon.wi.gov; MELINDA LIPPERT; T OAKLAND - MAGGIE OLSON; SERENA FANKHAUSER - ROOSEVELT; T ROOSEVELT - REBECCA ODDEN; DEB OLSON; BONNIE HARDER; Crystal Houman; MAGGIE OLSON - T SAND LAKE; trisha@townofscottwi.org; T SCOTT - KEN BUSBY JR; VALERIE LINDQUIST; T SIREN - CHRISTOPHER TEWALT; Melissa Bell; T SWISS - TANYA FORENGO; JULIE PEMBLE-PETERSON; T TRADE LAKE - MARGORIE GRANVELLE; T UNION - JAYNE SCHWARTZ; T JOHNSON; WENDY SCHWARTZ; T WEBB LAKE - LISA WEBSTER; ROXANNE TUCKER; T WEST MARSHLAND - KERRI HARTER; LAURA MCKEAG; DEBRA DORIOTT-KUHNLY; T WOOD RIVER - MARJEAN LEGLER; Village Office; Village of Siren  
**Cc:** Wickman, Bobbijo  
**Subject:** TTech: Burnett County - New Muni Tax Receipting Transition & Updates on Pet Licensing Software  
**Attachments:** Muni Tax Rectg Requirements and Benefits 051022kw.pdf; Ascent Maintenance Agreement - Burnett County 031126kw.pdf  
**Importance:** High  
**Follow Up Flag:** Flag for follow up  
**Flag Status:** Flagged



### This email comes from outside the organization.

Do not click links or open attachments unless it is an email you expected to receive.

Good Afternoon -

### **New Ascent Municipal Tax Receipting Software & Update Information Regarding Pet Licensing Software**

Burnett County has chosen Transcendent Technologies to be our new Land Records Software vendor. What this means for the municipality is that any municipalities that currently uses the Novus Software will be transitioning to the new online Ascent Tax Receipting Software. The municipalities will go-live with the software in late fall so you are ready to receipt tax payments and license pets (if applicable).

Kellie Olson, from TTech's Tech Support Dept, will be training the municipalities. If you have any questions regarding the project, please reach out to Kellie (kolson@transcendenttech.com). In early June of 2026, Kellie will be working with the county to coordinate the training sessions. The training will be in-person and recorded for those that are not available to go to the county for the training. Please watch your email ~ more information to come once the timeline for training is finalized.

Attached, please find a document which provides an overview of General Requirements for software use and also outlines the benefits to the municipality for moving to the new software. Note that any municipalities that currently are using the Pet Licensing Software will continue to use the TTech software. Over 800 municipalities use the software in WI and TTech tremendous experience helping the

municipalities thru these transitions. Kellie will walk you thru how to "get help" at the training session. The TTech online ticket system, phone and email support, step-by-step support documentation, training videos and monthly newsletter are all available to assist you!

Pet Licensing Software: The End goal ~ there will only be "1" username and password to access both the Tax Receipting Software & Pet Licensing Software.

Note that your dog/cat license tag data will transfer over so no rekeying will be necessary. The program will still "look the same" to you but just making an effort to make it easier to access for municipal staff. Kellie will provide more information on this topic in coming months.

Tax Receipting Pricing: TTech is waiving the municipality annual billing fees for the 2026 and 2027 tax collection seasons. In 2027, TTech will work with the county to provide pricing moving forward so the municipalities have time to budget. To get an idea of pricing to the municipalities, noted below is the current pricing matrix for 2026. Please note that this may be subject to change by your first billing which will occur in September, 2028.

Please find the TTech Municipal General Maintenance Agreement attached which TTech asks that you sign/return to Bobbi Jo Wickman, County Treasurer **by May 1**.

Finally, Burnett County is excited to transition to the new software as there are so many benefits to the county, municipality and the general public.



**\*\*2026 Pricing Matrix\*\***

**Municipalities – Tax Receipting Program Annual Maintenance Fee**

(Based on number of tax bills)

	<i>Ascent Web</i>
• 1 – 299	\$400
• 300 – 999	\$500
• 1000 – 1749	\$600
• 1750 – 2999	\$700
• 3000 – 5999	\$800
• 6000 +	TBD

Regards,

*Bobbi Jo Wickman*

Treasurer

Burnett County

7410 County Road K, 101

Siren, WI 54872

715.349.2187 ext. 2732

[BobbiJo.Wickman@BurnettCountyWI.gov](mailto:BobbiJo.Wickman@BurnettCountyWI.gov)



## SOFTWARE MAINTENANCE AGREEMENT TERMS AND CONDITIONS

This Agreement is made by and between (municipal name) \_\_\_\_\_, in (County name) \_\_\_\_\_ County, herein referred to as "User", and Transcendent Technologies, llc, a Wisconsin based corporation with its principal office located at 411 S. Commercial St. Neenah, WI 54956 herein referred to as "Transcendent". The parties, intending to be legally bound, hereby agree as follows:

1. **Term.** Each term of this Agreement shall be one year beginning November 1, and ending October 31, and subject to the termination and renewal provisions set forth below.

2. **Renewals.** This Agreement shall automatically be renewed for successive one-year terms unless terminated by either party pursuant to the termination provisions set forth below. This annual Maintenance Agreement automatically will cease and terminate upon failure of the user to pay the annual maintenance fee.

3. **Maintenance Service.** Transcendent will provide Maintenance Service to the user during the term of this Agreement. For purposes of this Agreement the term "Maintenance Service" consists of the following items and will be provided as set forth in this section:

A. **Enhancements.** Providing enhancements for the Software which shall mean any modification or addition that, when made or added to the Software, materially changes its utility, efficiency, functional capability, or application.

B. **Program Error Correction.** Transcendent will provide program error correction service, which shall mean a modification or addition that, when added to the Software, causes the licensed Software to function substantially as designed, and in accordance with its published specifications, or otherwise eliminates material adverse effects of the Software to function substantially in accordance with its design and specifications. The error correction procedures shall apply to verifiable and reproducible Program Errors.

C. **Support.** Support will consist of response by Transcendent personnel to User's questions with regard to use of the Software within a reasonable time after request for such support.

D. **Provision of Services.** Maintenance services set forth herein will be provided between 8:00am and 5:00pm, Monday through Friday. Maintenance services will be provided by an online support ticket system or other appropriate means. Transcendent's maintenance personnel will respond to user's questions with regard to the use of the Software within a reasonable time after request for such Maintenance. Maintenance service responses will include reasonably acceptable answers or suggested approaches to solving problems, if known, or if not then known, an answer as soon as practical.

Internet access is required for remote support. Any on-site support will be billable including travel time and any incurred expenses.



Issues not related to Transcendent's software are the responsibility of the user. Transcendent maintenance personnel may attempt to assist with these issues, and the user may be subject to hourly billing to resolve issues not related to the Transcendent software. Examples of issues not related to the software are:

- Hardware related issues
- Operating system related issues
- System availability issues
- Network/Internet related issues
- Data related issues
- Issues related to how to operate a computer and perform standard tasks not related to the Transcendent and/or Mauel Software.
- Training

4. **Data Backups (does not apply to web based software).** Data backups must be done daily and are the responsibility of the user. Data backups shall be stored offsite in case of fire or other disaster. The user also has the responsibility of performing data backups, and verifying the integrity of the data on any and all devices which could be affected during the maintenance or support service being provided. Transcendent is not responsible for corrupt, inaccurate, lost, damaged, or unrecoverable data. Additional billable time will be assessed if it is necessary to perform backup or restoration resulting from errors not caused by or contributed to by Transcendent.

5. **Annual Maintenance Fee.** The annual maintenance fee has been waived for the collection of 2026 and 2027 tax bills. Thereafter, the municipality will be responsible for the annual maintenance fee unless otherwise directed. The County will work with the municipalities and TTEch to provide the applicable pricing. The annual maintenance fee shall be paid within 30 days of billing each year.

6. **Program Error Reporting.** In the event the user experiences a program error and desires Maintenance Service from Transcendent, the user shall promptly describe the program error in writing and submit the report of this error to the online Support Ticket program. The user shall include the name and telephone number of the person or persons who have either experienced or can reproduce and demonstrate the program error. A support telephone number will also be provided for higher priority items.

7. **Limited Maintenance Warranty.** Maintenance Services to be provided pursuant to this Agreement will be provided free from defects in materials and workmanship. No other warranty of any nature whatsoever is granted by Transcendent pursuant to this Agreement, either expressed or implied, including without limitation, there is no implied warranty of merchantability, fitness for particular purpose, or non-infringement of third party rights. Under no circumstances will Transcendent be liable for an amount pertaining to Maintenance Services greater than the amount paid by the User to Transcendent for such Maintenance Services.

8. **Limitation of Liabilities/Remedies.** In the event of any alleged breach, misrepresentation, or failure to comply with this Agreement by or on behalf of Transcendent, the sole and exclusive remedy of the User shall be refund of the annual maintenance fee pursuant to this Agreement. Transcendent is not liable for any incidental or consequential damages, if any, incurred by the User.

9. **Termination.** This Agreement may be terminated by the User or Transcendent at any time upon 30 days written notice by either party to the other.

10. **Annual Maintenance Fees.** The annual fees are subject to change based on increased functionality of the software and general increases in costs to provide support. Software covered under this agreement will be specified on the annual invoice.



This agreement is accepted by:  
**Transcendent Technologies, llc**

**Municipality/Bank User**

By: *Kristy Wurzer*

By: \_\_\_\_\_

Name: Kristy Wurzer

Name: \_\_\_\_\_

Title: President

Title: \_\_\_\_\_

Date: 03/27/26

Date: \_\_\_\_\_

## Public Works Report April 13<sup>th</sup>,2026

**Parks:** The skating rink has melted away, and the pickleball nets are up and ready for use. Warmer weather will be keeping us busy working on the campgrounds getting those ready for the campers.

**Streets:** We have been filling potholes throughout town, once this is complete the plan is to sweep sidewalks and streets then complete a spring flush of the water system using the hydrants.

**Village office:** The budgeted doors have been installed on the men's and woman's bathroom at the village office.

**Water:** The water treatment plant project is now on the 60% design phase; well 1 and well 2 buildings have been tested for asbestos and the results were negative. We are still on track for fall 2026 bidding with construction in spring of 2027.

**Misc:** Water/Wastewater position has been filled with a start date of June 1<sup>st</sup>. Our new hire will bring to the team a bachelor's degree in environmental protection. We are excited and confident with this decision.

Director of Public Works

John Erickson



# Grantsburg Police Department

## Law Total Incident Report, by Nature of Incident

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<u>Nature of Incident</u>	<u>Total Incidents</u>
Alarm _____	3
Fire Alarm _____	1
Warrant/Prob/Arrest _____	2
Agency Assistance _____	6
Assist Citizen _____	8
ATV Complaint, ATV Accident _____	1
Background Check _____	3
Erratic Driver _____	1
Juvenile Problem - School _____	4
Juvenile Problem _____	1
Helicopter Security _____	1
Lost Property _____	1
Medical Emergency _____	1
Ordinance Violation _____	13
Door Check _____	2
Property Damage _____	1
Sex Assault- Adult & Juv _____	1
Suspicious Person, Circumstnce _____	5
Theft/Shoplift _____	4
Traffic Stop _____	7
Trespassing _____	1

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Total reported: 67

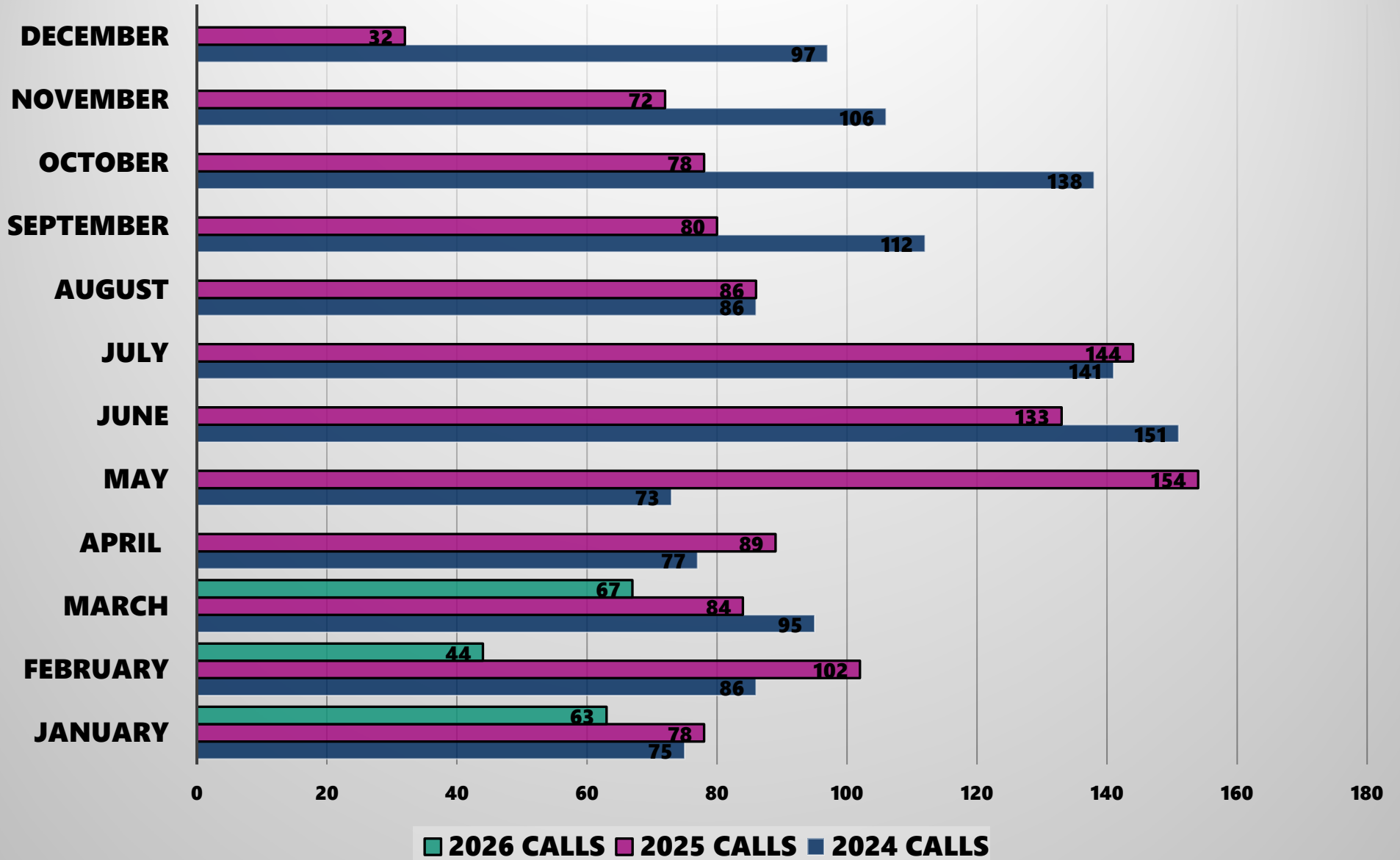
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### Report Includes:

All dates between `00:00:00 03/01/26` and `00:00:00 04/01/26`, All agencies matching `GPD`, All natures, All locations, All responsible officers, All dispositions, All clearance codes, All observed offenses, All reported offenses, All offense codes, All circumstance codes

# GRANTSBURG POLICE DEPARTMENT CALLS FOR SERVICE



Clerk/Treasurer's Office:

April 7<sup>th</sup> Spring Election – We had 247 voters, and the day ran the best it could. One new Election Inspector joined our team, and everyone worked well together to help our voters through the process. Congrats to Kim, Leo, and Diane on their new trustee terms to begin April 21<sup>st</sup> and to Rick for his new adventure as Burnett County's District 3 Supervisor term. I'm looking forward to the remaining two elections for 2026: August 11<sup>th</sup> Partisan Primary and November 3<sup>rd</sup> General Election. We will need to schedule the organization meeting in May to set up new committees, boards, and commissions.

Jason Winters, our Municipal Assessor, with Bowmar Appraisal has confirmed Open Book to be held May 5<sup>th</sup> 10am-12pm remotely, and Board of Review May 12<sup>th</sup> 11am-1pm. We will need a quorum for the BOR meeting and have two members complete the video training and quiz.

Jeff Kirkeby cancelled his request to approach the board asking for a zoning variance. He will continue projects at his property 624 N Pine Street that will follow the current R-1 Zoning District standards.

I am continuing to establish a new normal in the office, with ongoing training alongside full responsibility for Clerk/Treasurer duties. I am also supporting Public Works and will assist with training as Jack comes on board, and the upcoming Administrative Assistant hire. Sarah has been doing a great job and is happy to learn new tasks. As we head into our busy season with license renewals, spring clean-up, and campground openings, daily operations are moving forward. I appreciate the Board's continued support and patience as we navigate this transition.

# Village of Grantsburg License & Permits Issued April 13, 2026

## Zoning Permits

- 26-03 Jon Griffith, 218 W Wisconsin Ave – Shed
- 26-04 Burnett Medical Center – New Sign
- 26-05 Bill & Kim Bartusch, 520 N Oak St – Shed
- 26-06 Bob Popham, 544 North Pine St – Window Replacement
- 26-07 Paul & Kate Sommerfeld, 661 Linden St N – Shed
- 26-08 Tim & Jenny Kreuser-Peterson, 218 W Jackson Ave – Car port
- 26-09 Josh & Sarah LaMere 388 Wisconsin Ave – Shed
- 26-10 BAM Auto Body LLC, 675 State Rd 70 – Wall and Ground Sign

## Operator License

- 26-03 Ashley Major – Lucky Seven
- 26-04 Faleesha Dickson – Foxhole
- 26-05 Olivia Holman - Foxhole

## Tobacco License

- C26-1 Brickfield Brewing LLC

## Chicken Permit

- 26-01 Ben & Brook Seume, 41 E Madison Ave

## Food Truck License (Rock the Block)

- Tammy Kuntz- Grandpa Mikes Pizza Rig (Brickfield)
- Michelle Pomerleau – Off Rez Frybread (Jokers)
- Vartan Sarkisian – Two Chefs Cuisine (Brickfield)
- Kayla Moss – Hungry Cheesesteaks (Hummers)

**VILLAGE OF GRANTSBURG  
GENERAL CHECKING ACCOUNT**

April 13, 2026

BALANCE	3/9/2026		\$59,016.09
RECEIPTS	3/9-3/31/2026	+	\$424,585.97
CHECKS PD	3/9-3/31/2026	-	\$515,946.71
CHECKS #36954-36972	\$417,246.93		
PAYROLL V9901-9917	\$17,983.63		
ACH/EFTPS	\$80,716.15		
CHECKING ACCT BALANCE	1/31/2026		(\$32,344.65)
RECEIPTS	4/1-4/13/2026	+	\$371,766.90
Transfer from Treasury Acct		+	\$150,000.00
CHECKS PD	4/1-4/13/2026	-	\$100,732.01
CHECKS #336973-#36974	\$130.90		
PAYROLL #V9918-V9935	\$18,650.45		
ACH/EFTPS	\$81,950.66		
CHECKING ACCT BALANCE	4/13/2026		\$388,690.24
VOUCHERS TO APPROVE	4/13/2026		\$145,427.07
CHECKING ACCT BALANCE	4/13/2026		\$243,263.17
Treasury Account Balance	4/13/2026		\$1,260,399.65

## Fund: 100 - GENERAL

	2026 April	2026 Actual 04/12/2026	2026 Budget	Budget Status	% of Budget
GENERAL PROPERTY TAX	0.00	0.00	535,582.00	-535,582.00	0.00
TAX FROM UTILITIES	0.00	0.00	54,195.00	-54,195.00	0.00
PILOT VILLAGE HOUSING AUTH	0.00	9,264.07	4,200.00	5,064.07	220.57
PILOT COUNTY HOUSING AUTH	0.00	1,776.79	1,800.00	-23.21	98.71
PILOT COURTYARD SQUARE APTS.	0.00	0.00	2,000.00	-2,000.00	0.00
PILOT GHI BIG GUST TERRACE	0.00	0.00	2,400.00	-2,400.00	0.00
INTEREST/PENALTY ON TAXES	0.00	0.00	18.00	-18.00	0.00
<b>TAX COLLECTIONS</b>	<b>0.00</b>	<b>11,040.86</b>	<b>600,195.00</b>	<b>-589,154.14</b>	<b>1.84</b>
SHARED REVENUE - STATE	0.00	0.00	527,904.15	-527,904.15	0.00
FIRE INSURANCE TAX	0.00	0.00	4,500.00	-4,500.00	0.00
STATE GRANTS - LAW ENFORCEMENT	0.00	0.00	800.00	-800.00	0.00
LOCAL STREETS	21,877.20	43,754.40	87,561.00	-43,806.60	49.97
MUNICIPAL PAYMENT SERVICES	0.00	5,628.59	5,000.00	628.59	112.57
LIEU TAX - DNR	0.00	0.00	640.63	-640.63	0.00
STATE PAYMENT - COMPUTER AID	0.00	0.00	3,533.67	-3,533.67	0.00
STATE PAYMENT-PP AID	0.00	0.00	11,444.62	-11,444.62	0.00
<b>INTERGOV REVENUE</b>	<b>21,877.20</b>	<b>49,382.99</b>	<b>641,384.07</b>	<b>-592,001.08</b>	<b>7.70</b>
BUSINESS	0.00	80.00	900.00	-820.00	8.89
LIQUOR & BEVERAGE	0.00	50.00	6,700.00	-6,650.00	0.75
OPERATOR'S	60.00	360.00	4,200.00	-3,840.00	8.57
CIGARETTE	0.00	29.17	800.00	-770.83	3.65
DOGS	95.00	656.60	1,375.00	-718.40	47.75
BUILDING PERMIT	76.00	408.00	3,500.00	-3,092.00	11.66
ZONING PERMITS & FEES	0.00	650.00	700.00	-50.00	92.86
<b>LICENSE</b>	<b>231.00</b>	<b>2,233.77</b>	<b>18,175.00</b>	<b>-15,941.23</b>	<b>12.29</b>
LAW & ORDINANCE VIOLATIONS	25.00	1,645.78	3,000.00	-1,354.22	54.86
<b>FINES &amp; PENALTY</b>	<b>25.00</b>	<b>1,645.78</b>	<b>3,000.00</b>	<b>-1,354.22</b>	<b>54.86</b>
GENERAL GOVERNMENT	25.00	525.62	2,000.00	-1,474.38	26.28
LAW ENFORCEMENT	0.00	60.00	300.00	-240.00	20.00
STREETS	0.00	-5,277.28	700.00	-5,977.28	-753.90
AIRPORT	0.00	7,010.16	7,091.00	-80.84	98.86
TRASH COLLECTION	-117.48	34,809.24	144,471.92	-109,662.68	24.09
RECYCLING	0.00	27.00	200.00	-173.00	13.50
RIVERSIDE CEMETERY	0.00	500.00	3,700.00	-3,200.00	13.51
CAMPGROUND	0.00	2,605.00	161,400.00	-158,795.00	1.61
SWIMMING POOL	0.00	0.00	27,880.00	-27,880.00	0.00
<b>MISC. OTHER INCOME</b>	<b>-92.48</b>	<b>40,259.74</b>	<b>347,742.92</b>	<b>-307,483.18</b>	<b>11.58</b>
INTEREST	0.00	4,947.93	25,500.00	-20,552.07	19.40
INTEREST - SPECIAL ASSESSMENTS	0.00	9.62	1,000.00	-990.38	0.96
RENT	720.00	5,073.00	18,000.00	-12,927.00	28.18

Fund: 100 - GENERAL

	2026 April	2026 Actual 04/12/2026	2026 Budget	Budget Status	% of Budget
SALE OF VILLAGE PROPERTY	0.00	0.00	10,000.00	-10,000.00	0.00
DONATIONS	0.00	22,328.08	103,101.00	-80,772.92	21.66
<b>MISC. REVENUE</b>	<b>720.00</b>	<b>32,358.63</b>	<b>157,601.00</b>	<b>-125,242.37</b>	<b>20.53</b>
<b>Total Revenues</b>	<b>22,760.72</b>	<b>136,921.77</b>	<b>1,768,097.99</b>	<b>-1,631,176.22</b>	<b>7.74</b>

## Fund: 100 - GENERAL

	2026 April	2026 Actual 04/12/2026	2026 Budget	Budget Status	% of Budget
LEGISLATIVE	0.00	1,025.59	5,773.00	4,747.41	17.77
LEGAL	0.00	760.00	15,000.00	14,240.00	5.07
GENERAL ADMINISTRATION	30.00	2,944.75	7,700.00	4,755.25	38.24
PRESIDENT	0.00	14.00	2,476.00	2,462.00	0.57
CLERK	9,175.53	23,891.51	63,258.00	39,366.49	37.77
ELECTIONS	0.00	99.75	6,455.00	6,355.25	1.55
ENGINEERING SERVICES	0.00	310.38	0.00	-310.38	0.00
IT SERVICES	0.00	4,245.26	20,775.75	16,530.49	20.43
TREASURER	9,175.50	27,675.15	67,058.00	39,382.85	41.27
ASSESSMENT OF PROPERTY	0.00	2,468.67	8,550.00	6,081.33	28.87
BUILDINGS	160.93	6,425.08	30,171.64	23,746.56	21.30
LAW ENFORCEMENT INSURANCE	0.00	3,058.65	4,720.56	1,661.91	64.79
HIGHWAY INSURANCE	0.00	11,612.53	18,057.67	6,445.14	64.31
AIRPORT INSURANCE	0.00	1,500.00	787.50	-712.50	190.48
Golf Insurance	0.00	1,054.00	553.35	-500.65	190.48
OTHER INSURANCE	0.00	11,374.64	17,493.37	6,118.73	65.02
OTHER GENERAL GOV'T	0.00	3,024.00	3,200.00	176.00	94.50
<b>GENERAL GOVERNMENT</b>	<b>18,541.96</b>	<b>101,483.96</b>	<b>272,029.84</b>	<b>170,545.88</b>	<b>37.31</b>
LAW ENFORCEMENT	9,577.33	97,136.21	502,901.00	405,764.79	19.32
FIRE PROTECTION	0.00	14,521.79	62,636.00	48,114.21	23.18
AMBULANCE	0.00	45,617.70	90,896.63	45,278.93	50.19
<b>PUBLIC SAFETY</b>	<b>9,577.33</b>	<b>157,275.70</b>	<b>656,433.63</b>	<b>499,157.93</b>	<b>23.96</b>
STREET ADMINISTRATION	0.00	523.35	4,720.00	4,196.65	11.09
STREET MAINTENANCE	2,293.63	11,345.65	103,202.00	91,856.35	10.99
GARAGE	617.73	6,408.19	16,600.00	10,191.81	38.60
MACHINERY	134.61	2,414.81	18,750.00	16,335.19	12.88
STREET CONSTRUCTION	0.00	0.00	49,120.31	49,120.31	0.00
SNOW & ICE	1,468.54	17,680.15	42,734.10	25,053.95	41.37
STREET LIGHTS	0.00	4,330.79	26,000.00	21,669.21	16.66
STREET SIGNS	0.00	0.00	550.00	550.00	0.00
AIRPORT	58.12	1,417.89	7,023.61	5,605.72	20.19
TRASH COLLECTION	0.00	34,130.67	142,318.07	108,187.40	23.98
RECYCLING	0.00	620.06	2,519.00	1,898.94	24.62
<b>PUBLIC WORKS</b>	<b>4,572.63</b>	<b>78,871.56</b>	<b>413,537.09</b>	<b>334,665.53</b>	<b>19.07</b>
RIVERSIDE CEMETERY	15.63	905.71	14,574.00	13,668.29	6.21
<b>HEALTH AND HUMAN SERVICES</b>	<b>15.63</b>	<b>905.71</b>	<b>14,574.00</b>	<b>13,668.29</b>	<b>6.21</b>
COMMUNITY CENTER	187.78	3,239.85	45,121.58	41,881.73	7.18
PARKS	263.26	1,954.23	5,700.00	3,745.77	34.28
CAMPGROUND	100.61	5,218.56	46,973.00	41,754.44	11.11
EVENTS	13.42	736.92	12,681.00	11,944.08	5.81
FAIRGROUNDS	0.00	817.00	810.00	-7.00	100.86

Fund: 100 - GENERAL

	2026 April	2026 Actual 04/12/2026	2026 Budget	Budget Status	% of Budget
SWIMMING POOL	0.00	303.03	88,781.42	88,478.39	0.34
GOLF COURSE	0.00	0.00	500.00	500.00	0.00
SKATING RINK	0.00	0.00	600.00	600.00	0.00
<b>LEISURE &amp; RECREATION</b>	<b>565.07</b>	<b>12,269.59</b>	<b>201,167.00</b>	<b>188,897.41</b>	<b>6.10</b>
PRINCIPAL	0.00	83,532.30	356,327.79	272,795.49	23.44
INTEREST - LONG	0.00	12,634.02	32,722.90	20,088.88	38.61
<b>DEBT SERVICE</b>	<b>0.00</b>	<b>96,166.32</b>	<b>389,050.69</b>	<b>292,884.37</b>	<b>24.72</b>
OPERATING TRANSFER	0.00	60,000.00	60,000.00	0.00	100.00
MISC. EXPENDITURES	0.00	0.00	500.00	500.00	0.00
<b>OTHER FUNDING</b>	<b>0.00</b>	<b>60,000.00</b>	<b>60,500.00</b>	<b>500.00</b>	<b>99.17</b>
<b>Total Expenses</b>	<b>33,272.62</b>	<b>506,972.84</b>	<b>2,007,292.25</b>	<b>1,500,319.41</b>	<b>25.26</b>
<b>Net Totals</b>	<b>-10,511.90</b>	<b>-370,051.07</b>	<b>-239,194.26</b>	<b>130,856.81</b>	<b>154.71</b>

## Fund: 200 - WATER UTILITY

	2026 April	2026 Actual 04/12/2026	2026 Budget	Budget Status	% of Budget
SALES OF WATER TO CUSTOMERS	0.00	86,031.64	386,700.00	-300,668.36	22.25
OTHER OPERATING REVENUES	-0.89	510.76	2,000.00	-1,489.24	25.54
UTILITY SERVICE	0.00	368.80	8,500.00	-8,131.20	4.34
<b>MISC. OTHER INCOME</b>	-0.89	86,911.20	397,200.00	-310,288.80	21.88
INTEREST	0.00	85.59	1,000.00	-914.41	8.56
INTEREST - SPECIAL ASSESSMENTS	0.00	0.14	250.00	-249.86	0.06
METER USAGE FEE	0.00	0.00	200.00	-200.00	0.00
<b>MISC. REVENUE</b>	0.00	85.73	1,450.00	-1,364.27	5.91
TRANSFER IN	0.00	0.00	1,879.11	-1,879.11	0.00
<b>OTHER FUNDING</b>	0.00	0.00	1,879.11	-1,879.11	0.00
<b>Total Revenues</b>	-0.89	86,996.93	400,529.11	-313,532.18	21.72

Fund: 200 - WATER UTILITY

	2026 April	2026 Actual 04/12/2026	2026 Budget	Budget Status	% of Budget
OTHER OPERATING EXPENSES	0.00	0.00	49,942.76	49,942.76	0.00
WATER PUMPING EXPENSES	1,744.51	19,949.85	165,821.00	145,871.15	12.03
WATER TREATMENT EXPENSES	0.00	4,313.49	27,500.00	23,186.51	15.69
WATER TRANSMISSION & DISTRIBUTION	0.00	4,718.35	25,000.00	20,281.65	18.87
WATER ADMIN. & GENERAL	7,918.04	98,176.10	102,217.26	4,041.16	96.05
=====					
OTHER PUBLIC SERVICES	9,662.55	127,157.79	370,481.02	243,323.23	34.32
=====					
INTEREST	0.00	3,415.46	11,473.26	8,057.80	29.77
=====					
DEBT SERVICE	0.00	3,415.46	11,473.26	8,057.80	29.77
=====					
Other Income Deductions	0.00	0.00	50,847.00	50,847.00	0.00
=====					
OTHER FUNDING	0.00	0.00	50,847.00	50,847.00	0.00
=====					
Total Expenses	9,662.55	130,573.25	432,801.28	302,228.03	30.17
=====					
Net Totals	-9,663.44	-43,576.32	-32,272.17	11,304.15	135.03

## Fund: 210 - SEWER UTILITY

	2026 April	2026 Actual 04/12/2026	2026 Budget	Budget Status	% of Budget
SEWER CHARGES TO CUSTOMERS	0.00	125,765.35	572,029.00	-446,263.65	21.99
OTHER OPERATING REVENUES	0.00	688.75	4,000.00	-3,311.25	17.22
<b>SERVICE CHARGES</b>	0.00	126,454.10	576,029.00	-449,574.90	21.95
INTEREST	0.00	314.07	1,200.00	-885.93	26.17
OTHER MISCELLANEOUS REVENUES	326,591.04	1,325,999.93	0.00	1,325,999.93	0.00
<b>MISC. REVENUE</b>	326,591.04	1,326,314.00	1,200.00	1,325,114.00	110,526.17
TRANSFER IN	0.00	0.00	183.30	-183.30	0.00
<b>OTHER FUNDING</b>	0.00	0.00	183.30	-183.30	0.00
<b>Total Revenues</b>	326,591.04	1,452,768.10	577,412.30	875,355.80	251.60

## Fund: 210 - SEWER UTILITY

	2026 April	2026 Actual 04/12/2026	2026 Budget	Budget Status	% of Budget
OTHER OPERATING EXPENSES	0.00	0.00	59,743.99	59,743.99	0.00
SEWER OPERATING EXPENSES	1,065.74	28,551.65	219,989.00	191,437.35	12.98
SEWER MAINTENANCE EXPENSES	0.00	286,251.93	5,000.00	-281,251.93	5,725.04
SEWER ADMIN. & GENERAL	7,918.04	101,580.40	99,545.00	-2,035.40	102.04
<b>OTHER PUBLIC SERVICES</b>	<b>8,983.78</b>	<b>416,383.98</b>	<b>384,277.99</b>	<b>-32,105.99</b>	<b>108.35</b>
INTEREST	0.00	1,823.35	7,406.48	5,583.13	24.62
OTHER DEBT SERVICE	0.00	0.00	26,985.66	26,985.66	0.00
<b>DEBT SERVICE</b>	<b>0.00</b>	<b>1,823.35</b>	<b>34,392.14</b>	<b>32,568.79</b>	<b>5.30</b>
<b>Total Expenses</b>	<b>8,983.78</b>	<b>418,207.33</b>	<b>418,670.13</b>	<b>462.80</b>	<b>99.89</b>
<b>Net Totals</b>	<b>317,607.26</b>	<b>1,034,560.77</b>	<b>158,742.17</b>	<b>-875,818.60</b>	<b>651.72</b>

Fund: 250 - STORM WATER UTILITY

	2026 April	2026 Actual 04/12/2026	2026 Budget	Budget Status	% of Budget
STORM WATER UTILITY	0.00	18,658.86	73,827.00	-55,168.14	25.27
OTHER OPERATING REVENUES	0.00	59.54	300.00	-240.46	19.85
<b>MISC. OTHER INCOME</b>	0.00	18,718.40	74,127.00	-55,408.60	25.25
INTEREST	0.00	261.03	300.00	-38.97	87.01
<b>MISC. REVENUE</b>	0.00	261.03	300.00	-38.97	87.01
TRANSFER IN	0.00	0.00	3,539.45	-3,539.45	0.00
<b>OTHER FUNDING</b>	0.00	0.00	3,539.45	-3,539.45	0.00
<b>Total Revenues</b>	0.00	18,979.43	77,966.45	-58,987.02	24.34

Fund: 250 - STORM WATER UTILITY

	2026 April	2026 Actual 04/12/2026	2026 Budget	Budget Status	% of Budget
GENERAL ADMINISTRATION	2,202.93	7,160.60	18,902.00	11,741.40	37.88
IT SERVICES	0.00	472.31	2,500.00	2,027.69	18.89
OTHER INSURANCE	0.00	299.51	800.00	500.49	37.44
<b>GENERAL GOVERNMENT</b>	<b>2,202.93</b>	<b>7,932.42</b>	<b>22,202.00</b>	<b>14,269.58</b>	<b>35.73</b>
MACHINERY	0.00	0.00	600.00	600.00	0.00
STREET CLEANING	0.00	2.25	10,210.00	10,207.75	0.02
STORM SEWER	125.43	833.80	200.00	-633.80	416.90
<b>PUBLIC WORKS</b>	<b>125.43</b>	<b>836.05</b>	<b>11,010.00</b>	<b>10,173.95</b>	<b>7.59</b>
OTHER OPERATING EXPENSES	0.00	0.00	34,554.74	34,554.74	0.00
<b>OTHER PUBLIC SERVICES</b>	<b>0.00</b>	<b>0.00</b>	<b>34,554.74</b>	<b>34,554.74</b>	<b>0.00</b>
INTEREST - LONG	0.00	670.93	2,861.11	2,190.18	23.45
<b>DEBT SERVICE</b>	<b>0.00</b>	<b>670.93</b>	<b>2,861.11</b>	<b>2,190.18</b>	<b>23.45</b>
<b>Total Expenses</b>	<b>2,328.36</b>	<b>9,439.40</b>	<b>70,627.85</b>	<b>61,188.45</b>	<b>13.36</b>
<b>Net Totals</b>	<b>-2,328.36</b>	<b>9,540.03</b>	<b>7,338.60</b>	<b>-2,201.43</b>	<b>130.00</b>

Fund: 430 - TAX INCREMENT DISTRICT #5

	2026 April	2026 Actual 04/12/2026	2026 Budget	Budget Status	% of Budget
TAX INCREMENT	0.00	0.00	25,660.00	-25,660.00	0.00
TAX COLLECTIONS	0.00	0.00	25,660.00	-25,660.00	0.00
Transfer from TID #4	0.00	0.00	85,587.34	-85,587.34	0.00
OTHER FUNDING	0.00	0.00	85,587.34	-85,587.34	0.00
Total Revenues	0.00	0.00	111,247.34	-111,247.34	0.00

Fund: 430 - TAX INCREMENT DISTRICT #5

	2026 April	2026 Actual 04/12/2026	2026 Budget	Budget Status	% of Budget
STREET CONSTRUCTION	0.00	1,258.03	0.00	-1,258.03	0.00
<b>PUBLIC WORKS</b>	0.00	1,258.03	0.00	-1,258.03	0.00
ECONOMIC DEVELOPMENT	0.00	125.00	250.00	125.00	50.00
<b>ECONOMIC DEVELOPMENT</b>	0.00	125.00	250.00	125.00	50.00
PRINCIPAL	0.00	5,528.63	29,774.58	24,245.95	18.57
INTEREST - LONG	0.00	5,799.54	16,990.72	11,191.18	34.13
<b>DEBT SERVICE</b>	0.00	11,328.17	46,765.30	35,437.13	24.22
TRANSFER OUT	0.00	0.00	5,603.60	5,603.60	0.00
<b>OTHER FUNDING</b>	0.00	0.00	5,603.60	5,603.60	0.00
Total Expenses	0.00	12,711.20	52,618.90	39,907.70	24.16
<b>Net Totals</b>	0.00	-12,711.20	58,628.44	71,339.64	-21.68

Fund: 440 - TAX INCREMENT DISTRICT #6

	2026 April	2026 Actual 04/12/2026	2026 Budget	Budget Status	% of Budget
TAX INCREMENT	0.00	0.00	51,180.00	-51,180.00	0.00
TAX COLLECTIONS	0.00	0.00	51,180.00	-51,180.00	0.00
STATE PAYMENT-PP AID	0.00	0.00	1,524.97	-1,524.97	0.00
INTERGOV REVENUE	0.00	0.00	1,524.97	-1,524.97	0.00
DONATIONS	0.00	0.00	10,000.00	-10,000.00	0.00
MISC. REVENUE	0.00	0.00	10,000.00	-10,000.00	0.00
Total Revenues	0.00	0.00	62,704.97	-62,704.97	0.00

Fund: 440 - TAX INCREMENT DISTRICT #6

	2026 April	2026 Actual 04/12/2026	2026 Budget	Budget Status	% of Budget
ECONOMIC DEVELOPMENT	0.00	125.00	250.00	125.00	50.00
<b>ECONOMIC DEVELOPMENT</b>	<b>0.00</b>	<b>125.00</b>	<b>250.00</b>	<b>125.00</b>	<b>50.00</b>
PRINCIPAL	0.00	0.00	20,552.00	20,552.00	0.00
INTEREST - LONG	0.00	8,641.51	21,250.40	12,608.89	40.67
<b>DEBT SERVICE</b>	<b>0.00</b>	<b>8,641.51</b>	<b>41,802.40</b>	<b>33,160.89</b>	<b>20.67</b>
TRANSFER OUT	0.00	0.00	5,602.16	5,602.16	0.00
<b>OTHER FUNDING</b>	<b>0.00</b>	<b>0.00</b>	<b>5,602.16</b>	<b>5,602.16</b>	<b>0.00</b>
<b>Total Expenses</b>	<b>0.00</b>	<b>8,766.51</b>	<b>47,654.56</b>	<b>38,888.05</b>	<b>18.40</b>
<b>Net Totals</b>	<b>0.00</b>	<b>-8,766.51</b>	<b>15,050.41</b>	<b>23,816.92</b>	<b>-58.25</b>

### 3.Directors Report:

#### Programming:

#### Feb/Mar programming recap:

- Adult D & D- 51
- Tuesday book club-16
- Wee Play-216
- Storytime-193
- Chess Club- 62
- GeoGuessr- 17
- Nerd Night- 119
- Knitting group- 22
- Magic - 25
- Brian Freeman author spotlight- 34
- Blind Date with a book- 12

#### April Programming:

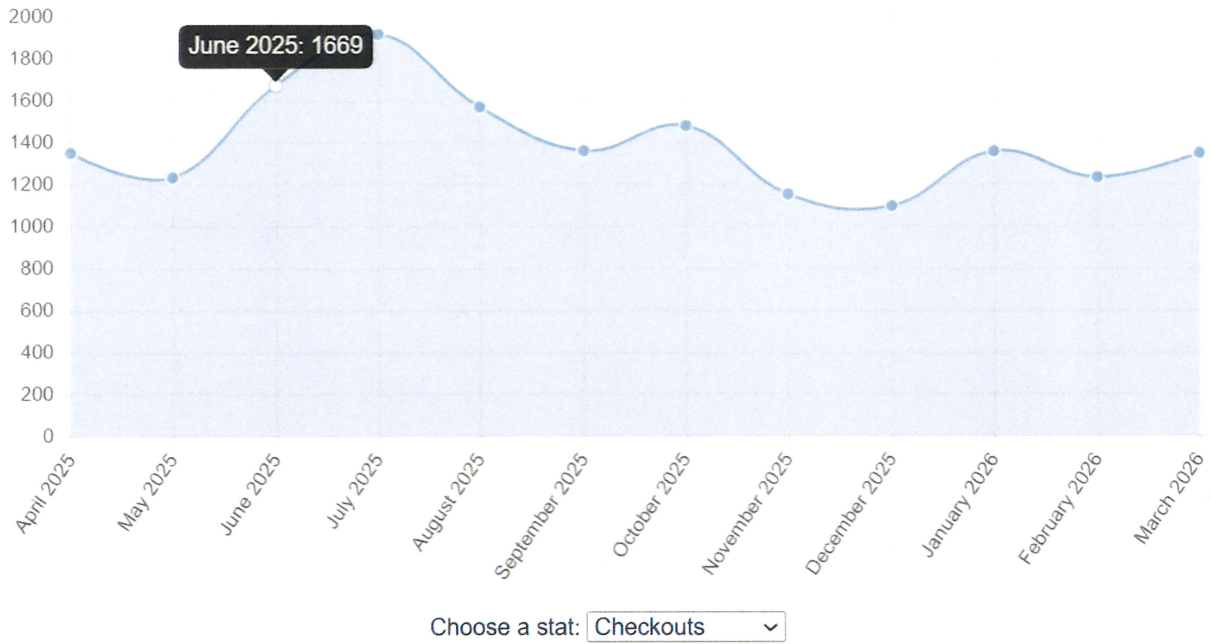
- Strategy Games, Nerd Night,
- Book Club, D & D, Magic

### Overdrive by Format

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<b>Kindle Book</b>	62	▲
<b>OverDrive Listen</b>	453	
<b>OverDrive Magazine</b>	111	
<b>OverDrive Read</b>	192	
<b>Pending (Audiobook)</b>	9	

Past 12 Months - Checkouts



Checkouts by Act 150 Location

<b>BUR *Grantsburg Village*</b>	493	▲
<b>BUR Anderson Town</b>	221	█
<b>BUR Daniels Town</b>	106	█
<b>BUR Grantsburg Town</b>	525	█
<b>BUR Meenon Town</b>	33	█
<b>BUR Oakland Town</b>	45	█
<b>BUR Siren Town</b>	54	█
<b>BUR Siren Village</b>	30	█
<b>BUR Trade Lake Town</b>	301	█
<b>BUR West Marshland Town</b>	270	█
<b>BUR Wood River Town</b>	297	█



# MONARCH PAVING COMPANY

A DIVISION OF MATHY CONSTRUCTION CO. • AMERY, WI

768 U.S. Highway 8  
Amery, WI 54001  
(715) 268-2687

[www.monarchpaving.com](http://www.monarchpaving.com)

EOE, including disability / vets

<b>To:</b>	Village of Grantsburg	<b>Contact:</b>	John Erickson
<b>Address:</b>	316 South Brad Street Grantsburg, WI 54840	<b>Phone:</b>	(715) 463-2405
<b>Project Name:</b>	Village Of Gransburg 2026 Roadwork	<b>Fax:</b>	
<b>Project Location:</b>	Various Roads, Grantsburg, WI	<b>Bid Number:</b>	18384-2026
		<b>Bid Date:</b>	3/30/2026

Line #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
10	<b>West Anderson &amp; North Pine *</b> Pulverize & Knockdown By Village. Fine Grade Base Course To Drain, Water, And Compact. Pave 2.5" Average Compacted Depth Asphalt In One Lifts. West & East Harrison Intersections Included. Approx. 905'x22'	1.00	LS	\$42,500.00	\$42,500.00
30	<b>Roberts Street *</b> Fine Grade Base Course To Drain, Water, And Compact. Pave 2.5" Average Compacted Depth Asphalt In One Lifts. Approx. 160'x14'	1.00	LS	\$4,300.00	\$4,300.00

**Total Bid Price: \$46,800.00**

### Notes:

- A signed contract is required prior to the start of work.
- After signing, please retain one copy and forward a copy to our office on or before the cancellation date.
- This proposal shall be automatically cancelled if written acceptance has not been received by Contractor within 30 days of the Proposal Date and/or at any time before performance of the work hereunder upon CONTRACTOR'S determination that there is inadequate assurance of payment.
- Base course shall be supplied & installed by others to +/- .10 ft of finished base elevation prior to fine grading.
- Minimum of 1% drainage required. (2+% preferred)
- Temporary traffic control and signage provided while our crews are on site working.
- All private utilities shall be located & marked by customer. Not responsible for repairs if not marked.
- Due to harsh winter weather, future cracking of the asphalt pavement is not covered by warranty.
- Any shouldering/backfilling/landscaping/restoration items to be completed by customer.
- Customer shall obtain all required permits and approvals prior to the start of work.
- **Pricing Based Out Of Don Johnson Portable Plant Set In Webster.**

### Payment Terms:

Payment is due upon receipt of invoice.

By my signature herein I authorize CONTRACTOR to review personal OR business Credit Reports to evaluate financial readiness to pay amounts set forth in this Proposal/Contract.

<p><b>ACCEPTED:</b> The above prices, specifications and conditions are satisfactory and hereby accepted.</p> <p><b>Buyer:</b> _____</p> <p><b>Signature:</b> _____</p> <p><b>Date of Acceptance:</b> _____</p>	<p><b>CONFIRMED:</b> <b>Monarch Paving</b></p> <p style="text-align: right;"><i>David Marsland</i></p> <p><b>Authorized Signature:</b></p> <p><b>Estimator:</b> David Marsland david.marsland@monarchpaving.com</p>
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## TERMS AND CONDITIONS

### NOTICE OF LIEN RIGHTS

AS REQUIRED BY THE WISCONSIN CONSTRUCTION LIEN LAWS, CONTRACTOR HEREBY NOTIFIES OWNER THAT PERSONS OR COMPANIES FURNISHING LABOR OR MATERIALS FOR THE CONSTRUCTION ON OWNER'S LAND MAY HAVE LIEN RIGHTS ON OWNER'S LAND AND BUILDING IF NOT PAID. THOSE ENTITLED TO LIEN RIGHTS, IN ADDITION TO THE UNDERSIGNED CONTRACTOR, ARE THOSE WHO CONTRACT DIRECTLY WITH THE OWNER OR THOSE WHO GIVE THE OWNER NOTICE WITHIN SIXTY (60) DAYS AFTER THEY FIRST FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION. ACCORDINGLY, OWNER PROBABLY WILL RECEIVE NOTICES FROM THOSE WHO FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION, AND SHOULD GIVE A COPY OF EACH NOTICE RECEIVED TO THE MORTGAGE LENDER, IF ANY. CONTRACTOR AGREES TO COOPERATE WITH THE OWNER AND THE OWNER'S LENDER, IF ANY, TO SEE THAT ALL POTENTIAL LIEN CLAIMS ARE DULY PAID.

### ACCEPTANCE OF WORK

All labor and material is conclusively accepted as satisfactory unless accepted to in writing within seven (7) days of performance.

### EXTRA WORK

All alterations or deviations from any of the terms of this contract shall be in writing and executed by the parties hereto. Any extra cost involved therein will become an extra charge to be paid by PURCHASER over and above the contract price.

### PURCHASER'S RESPONSIBILITIES

PURCHASER acknowledges and understands that it shall be responsible for obtaining any and all permits which may be required in connection with performance of this Proposal/Contract. Where applicable, PURCHASER shall also be responsible for backfilling areas that border along the newly paved surface with appropriate material to eliminate potential cracking and uneven surface at the edge of the paved surface and for installing, replacing, maintaining and repairing shoulders. PURCHASER assumes all liability for any damages done to underground utilities and/or structures unless CONTRACTOR has been notified, upon acceptance of this Proposal, as to the specific location and depth of any such buried utility/structures.

### INCLEMENT WEATHER

Inclement weather may alter the completion of the work to be furnished hereunder. Furthermore, special consideration should be given if work is to be performed before May 1 or after October 15 in light of less than desirable weather conditions which could potentially impair the quality of the work performed hereunder.

### WARRANTY

All material is guaranteed to be as specified and all work is to be completed in a workmanlike manner according to standard practices. All labor and materials will be guaranteed against defect for one (1) year from date of installation. Due to Wisconsin winters and expansion and contraction of the ground, some cracking of the pavement may be experienced. There are no express or implied warranties of merchantability, quality, and quantity or of fitness for any particular purpose, which extend beyond those specifically set out in this document.

**All warranties are void if payment is not made as stipulated.**

### DELINQUENCY CHARGE

Payment is due and payable upon completion of each stage of the work. If PURCHASER defaults on the payment required, PURCHASER will be liable for all costs of collection, including reasonable attorney's fees, and a delinquency charge on the balance at the maximum rates allowed by law. If PURCHASER is an organization as defined by Wis. Statutes, Section 421.301(28), the Delinquency Charge rate shall be 1.5% per month (18% APR) plus all costs of collection, including reasonable attorney's fees. CONTRACTOR retains title to all merchandise covered by this Agreement until full payment is received according to the above terms of sale. PURCHASER consents in any action or legal proceeding relating to this Contract commenced by the CONTRACTOR to the personal jurisdiction of any court that is either a court of record in the State of Wisconsin or a court of the United States located in the State of Wisconsin. It is hereby agreed that no legal action with respect to this contract may be brought by either party later than one (1) year after the cause of action accrues and that the party asserting such a legal action shall be barred from any remedy thereto.

### INDIVIDUAL LIABILITY

The undersigned PURCHASER agrees to be individually liable for all terms of the Agreement, regardless of whether he or she signs individually or as an agent for the owner of the property upon which the work is being performed or for any other individual, partnership or corporation.

### PRODUCT INFORMATION AND MAINTENANCE

Since the asphalt in blacktop needs time to harden and cure, usually 6-12 months, your asphalt pavement will remain soft and pliable during warm weather. During this time, don't park in the same spot every time and do not turn your steering wheel back and forth when your car is not moving. It is not unusual to experience some cracking over the winter due to the contraction and expansion of the ground, especially over culverts, pipes, electric wires, etc. Avoid gasoline and petroleum product spills as they will destroy your pavement. If spills do occur, immediately flush with lots of soapy water. If you decide to seal coat your pavement, wait until the summer following installation.

### BINDING EFFECT

This Agreement shall be binding upon the parties hereto, their heirs, personal representatives, successors and assigns.

### ENTIRE AGREEMENT

The entire contract is embodied in this writing. This writing constitutes the final expression of the party's agreement, and is a complete and exclusive statement of that agreement. In the event that any term of this contract is unenforceable, the remaining terms of the contract shall still be in full force and effect.

# Wisconsin “Right to Cure Law”

The “Right to Cure Law” provides the steps and timetables to be followed in resolving any claims of dwelling construction defects by consumers against contractors or suppliers. Claims must be pursued through the “Right to Cure Law” process before arbitration or before legal action.

The 2005 Wisconsin Act 201, the “Right to Cure Law,” says that consumers at the time of contracting for construction or remodeling work for dwellings must be provided with this brochure describing requirements for making any future claims of construction defects.

People who feel they have a claim concerning defective workmanship or materials need to provide written notice to contractors or suppliers before any legal action may be filed. The contractors and suppliers have the opportunity and the responsibility to respond to claims.

Construction defects can involve workmanship, materials, or code requirements in new construction or remodeling, but not maintenance or repairs. Claims may be made by owners, tenants, or property associations.

This document highlights some of the provisions of the “Right to Cure Law”, and is not a complete description of the law, and is not a substitute for legal representation.

## Notice Concerning Construction Defects

Wisconsin law contains important requirements you must follow before you may file a lawsuit for defective construction against the contractor who constructed your dwelling or completed your remodeling project or against a window or door supplier or manufacturer. Section 895.07 (2) and (3) of the Wisconsin statutes requires you to deliver to the contractor a written notice of any construction conditions you allege are defective before you file your lawsuit, and you must provide your contractor or window or door supplier the opportunity to make an offer to repair or remedy the alleged construction defects. You are not obligated to accept any offer made by the contractor or window or door supplier. All parties are bound by applicable warranty provisions.

## More Highlights

- Claimants may accept settlement offers, accept them in part, or reject offers, doing so via detailed written notice.
- The law does not apply where there is no contract to construct, as in the case of purchasing an existing home.
- Contractors and suppliers have the right to inspect and, as appropriate, test alleged defects.
- Access must be provided in a timely fashion for inspections, tests, and repairs.
- Additional claims made or discovered after an original claim, are treated as separate in terms of time and process.
- There is a different timetable and process for the claims and responses if a contractor seeks contribution from a supplier.
- Failure by the claimant, contractor, or supplier to follow the “Right to Cure Law” can result in delay or dismissal of legal or arbitration actions.

The Department Safety and Professional Services prepared this brochure, but does not investigate, arbitrate, or judge consumer-contractor/supplier disputes. Those disputes are solved through the “Right to Cure Law” process, by the state’s court system, and, for alterations and additions, the Home Improvement Practices Code, ATCP 110, of the state Department of Agriculture, Trade, and Consumer Protection.

The Department Safety and Professional Services does not discriminate on the basis of sex, race, religion, age, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, or physical, mental, emotional or learning disability. Reasonable accommodation, including the provision of informational material in an alternative format, will be provided for qualified individuals with disabilities upon request. Contact the Industry Services Division at 608-266-2112, or TTY 800-947-3529.

## Chronology of the step-by-step claim and response interaction between consumers and contractors/suppliers

*Step One Notice of Claim*—At least 90 working days before commencing an action against a contractor or window or door supplier or manufacturer, a claimant must deliver a written notice of the alleged defect to the contractor.

*Step Two: Contractor’s Response*—The contractor will have 15 working days (or 25 working days if it involves a defect involving a window or door supplier) to provide the claimant with a written: (1) offer to repair or remedy the defect; (2) offer to settle the claim with a monetary payment; (3) offer of a combination of (1) and (2); (4) statement that the contractor rejects the claim and the reasons for rejecting the claim; or (5) proposal to inspect the alleged defect or perform any necessary testing.

*Step Three: Claimant’s Response*—If the contractor rejects the claim, the claimant may proceed to commence an action against the contractor. The claimant must serve written notice on the contractor within 15 working days if he or she either accepts any offer or rejects an offer. Note that if the claimant has a claim against a window or door supplier or manufacturer, the claimant should contact the supplier to ensure that the supplier received a notice of the claim from the contractor.

*Step Four: Contractor’s Supplemental Response*—If the claimant rejects the offer, the contractor has five working days to provide a written supplemental offer or a notice that no additional offer will be made.

*Step Five: Claimant’s Response*—If the contractor has provided the claimant written notice that no additional offer will be made, the claimant may commence a lawsuit or other action against the contractor. If the claimant has received a supplemental offer from the contractor, the claimant must respond within 15 working days.

**From:** Bruce, Steven J - DOT <Steven.Bruce@dot.wi.gov>  
**Sent:** Friday, January 3, 2025 11:07 AM  
**To:** John Erickson  
**Cc:** Village Office; Bruce, Steven J - DOT  
**Subject:** STH 48 WisDOT and V Grantsburg Project Planning (ID 8845-00-01)

**This email comes from outside the organization.**

Do not click links or open attachments unless it is an email you expected to receive.

Hi John,

Follow-up to our initial planning phone conversation today. DOT is planning a STH 48 resurfacing project through the Village of Grantsburg around the 2031 timeframe. The project is planned to begin at STH 70 and extend approximately 5 miles south to STH 87.

Schedule project LET date is not known and will depend on available funding and other region project priorities. Major planned work items include asphalt resurfacing, shouldering, and pavement markings.

During our discussion, you stated that the village has no utilities issues or major concerns with the highway pavement section. DOT contractor should complete utilities castings adjustments and have the work billed back to the village. Parking allowed, but not used often. If the municipality wants the parking area width outside the travel lanes resurfaced with the project, the village has to pay the costs. You requested a cost estimate when scoping is completed. The parking area does not have to be resurfaced with the project, but must be maintained by the village as needed. You stated the village may also want to remove parking. Please begin planning discussions about the project and parking. If parking is removed, the village will have to adopt a no parking ordinance and no parking signs will be installed with the project.

WisDOT will finish the project scoping, estimate, and schedule by spring 2026. At that time, I will send you the parking resurfacing estimate and then follow-up with the state/municipal financial and maintenance agreements to the village for approval.

If you have any further project scope or village requests, respond to this email (preferred) or give me a call at 1(715) 836-2810.

Thank you,



**Steve Bruce, P.E.**

**Program Scoping Engineer**

Northwest Region – Eau Claire

Division of Transportation System Development

**Wisconsin Department of Transportation**

1(715) 836-2810 Office

1(715) 226-8000 Mobile

[Steven.Bruce@dot.wi.gov](mailto:Steven.Bruce@dot.wi.gov)

[wisconsindot.gov](http://wisconsindot.gov)



Dated From: 1/01/2008  
Thru: 12/31/2008

From Account: 100-00-53316-810-052  
Thru Account: 100-00-53316-810-052

Type of Account: Active

Fund # 100 - GENERAL

Debit Credit

100-00-53316-810-052 STREET CONSTRUCTION  
OUTLAY  
State Rd 48/87 Parking Lanes

Posting Date	Type	Transaction Number	Date	Description	Debit	Credit
12/31/2008	JE	2008-19	12/29/2008	Ck 23271 WI DOT - St Rd 48/87 Parking Lanes	32,891.06	
				Ending Balance:	32,891.06	

Fund Totals:		Beginning	0.00	0.00
			32,891.06	0.00
		Ending	32,891.06	0.00



February 20, 2026

**Village of Grantsburg**  
316 South Brad Street  
Grantsburg, Wisconsin 54840

Attn: Ms. Sheila Meyer

Re: Proposal for Geotechnical Engineering Services  
**Proposed Water Treatment Plant**  
**Grantsburg, Wisconsin**  
PSI Proposal No. 472046

Dear Ms. Meyer:

Professional Service Industries, Inc. (PSI), is pleased to submit our proposal to conduct a geotechnical exploration for the above referenced project. PSI thanks you for the opportunity to propose these geotechnical services. A review of project information, along with a proposed scope of services and fee are provided herein.

**PROJECT UNDERSTANDING**

Based on information provided, a summary of our understanding of the proposed project is provided below in the following Project Description table.

**TABLE 1: PROJECT DESCRIPTION AND PROPOSAL BASIS**

Project Items	The proposed project includes the construction of a new water treatment plant (WTP) that will include a WTP building and an exterior backwash tank. The project will also include constructing new paved parking and drive areas, and the installation of underground utility lines.
Structure Descriptions	The WTP building will be about 41 feet by 58 feet in plan dimension, with a 15 foot tall ceiling. Construction will consist of masonry cavity walls with a precast concrete plank roof and metal trusses. It will house five (5) vertical pressure filters that will each be 4.5 feet in diameter. The building will be heated. No below grade tanks or basements are planned.  The backwash tank will be about 10 feet by 16.5 feet in plan dimension, and will hold about 11,000 gallons of water. The tank will be buried about 8 to 10 feet below ground surface, and the top of the tank will be about 5 feet above grade.
Finished Floor Elevation	The floor slab elevation of the WTP building is planned to be about 6 inches higher than existing grades.
Foundation Types and Loading	The WTP building will be supported on spread footings with wall and column service level loads on the order of 7 kips per lineal foot and 40 kips, respectively. The vertical pressure filters will be supported on a mat foundation. The weight of the filters has not yet been determined.  The backwash tank will be supported on a mat foundation. Foundation loading was not provided.

Utility Installation	Onsite water main and sanitary sewer, and a water main extension, will be installed at depths ranging from 8 to 12 feet below ground surface using a combination of open cut trenching horizontal directional drilling (HDD). The water main extension will begin at the new WTP and extend west along Burnett Avenue West beyond its intersection with Oak Street.
Pavements	Pavements will be comprised of asphalt. No traffic loading was provided.

The following table provides a generalized description of the existing site conditions based on available information.

**TABLE 2: SITE DESCRIPTION**

Site Location	The WTP will be located at 121 E Burnett Avenue, in Grantsburg, Wisconsin.
Existing Site Ground Cover	Appears to be covered in grass with a few trees. An existing building is located in the northeast corner of the site.
Existing Grade/Elevation Changes	Based on the topographic map provided, fills of up to 4 feet will be required to establish the planned floor slab elevation.
Ground Surface Soil Support Capability for Operational Stability and Site Access	Appears to be accessible to standard drilling equipment.

Should the above information or assumptions be inconsistent with planned construction, the Client must contact the PSI office and allow necessary modifications to be made to the proposal.

**SCOPE OF SERVICES**

The geotechnical engineering scope of services will include the following items.

- Field exploration consisting of drilling and sampling of the subsurface materials and observation of current groundwater levels at the site.
- Limited laboratory testing of the subsurface materials.
- Performing an engineering evaluation and providing geotechnical recommendations in written report format.

***Field Exploration***

As requested, five (5) soil borings to a depth of about 30 feet below ground surface will be performed for the new structures and three (3) soil borings to a depth of about 15 feet below ground surface will be performed for the water main extension. However, if the subsurface information obtained within the planned borings is not sufficient to fully evaluate soil and bearing conditions to adequate depths or across sufficient areas, additional and/or deeper borings may be necessary.

- It is understood that a representative of the client will stake the borings and provide ground surface elevations.
- During the field activities, the subsurface conditions will be observed and logged by the crew.
- Final depths of the borings may be extended or reduced depending on the subsurface materials encountered during field activities.
- PSI will exercise reasonable caution to avoid damage to underground utilities by contacting Digger’s Hotline prior to the field activities. However, private utility lines will not be located/marked by public utility companies or through their retained locating service (e.g. Digger’s Hotline). Therefore, PSI will not be responsible for damage to the site or any buried



utilities that are not made known to us. Within a few days prior to our mobilization, the client must retain a private utility locating contractor to mark any private lines that are present in the area of the planned exploration. If desired, PSI can perform such a service for an additional fee. It must be recognized that private lines are often difficult to locate (even with private locating services) without prior knowledge of their presence. The client and/or owner must therefore inform PSI (and any retained private locating contractor) of all known or suspected utility lines within the planned areas of work.

- Some damage to the ground surface may result from the drilling operations near the work areas and along ingress/egress pathways. The field crew will attempt to limit such damage, but no restoration other than backfilling the borings is included in this proposal. Excess auger cuttings will be thin spread in appropriate areas of the site.

**TABLE 3: ANTICIPATED FIELD EXPLORATION DESCRIPTION**

Drilling Equipment	ATV or Truck-Mounted Drilling Equipment
Drilling Method	Hollow-Stem Auger
Traffic Control	Will consist of temporary construction signing, and possibly flaggers, depending upon the locations of the water main extension borings.
Field Testing	Hand Penetrometer and Standard Penetration Testing (ASTM D1586)
Sampling Procedure	Soils: ASTM D1587/1586
Sampling Frequency	Sampling will be performed at 2 to 2.5-foot intervals to a depth of about 10 feet, and 5-foot intervals thereafter
Frequency of Groundwater Level Measurements	During auger advancement and upon removal
Boring Backfill Procedures	Soil cuttings or bentonite chips dependent upon depth and subsurface conditions.
Sample Preservation and Transportation Procedure	General Accordance with ASTM D4220

The field exploration program will be performed in general accordance with the designated ASTM procedures considering local and regional standard of care practices.

**Laboratory Testing**

Representative soil samples obtained during the field exploration program will be transported to the PSI laboratory for testing. The nature and extent of this laboratory testing program will be dependent upon the subsurface conditions observed during the field exploration program. The laboratory program will be performed in general accordance with the applicable ASTM procedures considering local and regional standard of care practices.

**TABLE 4: LABORATORY TESTING GENERAL PROCEDURES**

Laboratory Test	Applicable ASTM Procedures
Visual Classification	ASTM D2488
Moisture Content	ASTM D2216
Atterberg Limits	ASTM D4318
Material Finer than No. 200 Sieve	ASTM D1140
Unconfined Compression Strength	ASTM D2166



Portions of any samples that are not altered or consumed by laboratory testing will be retained for 30 days after the issuance of the geotechnical report and will then be discarded.

### **Engineering Evaluation and Report**

The results of the field exploration and laboratory testing will be used in the engineering evaluation and in the formulation of the recommendations. The results of the subsurface exploration, including the recommendations and the data on which they are based, will be presented in a written geotechnical report.

The geotechnical report may include the following items:

- Logs of test borings including soil layers classified in accordance with the Unified Soil Classification System (USCS).
- Evaluation of soil and groundwater conditions, including allowable soil bearing capacities and corresponding settlement estimates.
- Guidelines for subgrade preparation for the foundations and floor slabs, and for the selection and placement of structural fill in these areas.
- Construction considerations relating to site drainage, groundwater control, and excavations.
- Pavement thickness recommendations based on estimated soil parameters. Traffic design loads must be provided to PSI.
- Seismic design site classification in general accordance with International Building Code-2021 (with reference to ASCE 7-16).

### **PROPOSED FEE**

It is proposed that the fee for performance of the outlined scope of services be charged on a lump sum basis. Based on the scope of services outlined above, the fee for the geotechnical services will be \$9,950.00. If flaggers are required for the water main extension borings, an additional fee of \$750.00 will apply. Additionally, if clay soils are encountered in the WTP borings, additional laboratory testing and engineering time will be required to perform the settlement analysis. The estimated costs are shown on the table below:

<b>Additional Item</b>	<b>Cost</b>
Drilling without sampling to obtain Shelby Tube samples, per foot	\$30.00
Consolidation Tests, each	\$800.00
Shelby Tubes, each	\$30.00
Principal Engineer to perform Settlement Analysis if clay soils are encountered, lump sum	\$1,200.00

The estimated fees are based on the boring location being accessible to our drilling equipment and the client obtaining and providing permission for PSI to enter and access the site. It should be noted that fees associated with rock coring, reviewing construction drawings, obtaining permits, preparing construction specifications, attending special conferences, providing environmental consulting, and any other work requested after submittal of the report is not included in the proposed fee.

### **AUTHORIZATION**

PSI will proceed with the work based on written authorization. The work will be performed pursuant to the attached General Conditions, enclosed and incorporated into this proposal. Please sign and return one copy



of this proposal. By executing this authorization, permission is being provided for PSI to access the project site.

**CLOSING**

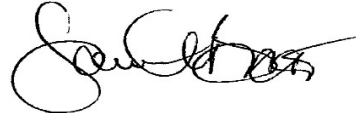
We appreciate the opportunity to offer professional services for this project and look forward to being part of the design team. If there are any questions, please feel free to contact us at your convenience.

Respectfully submitted,

**PROFESSIONAL SERVICE INDUSTRIES, INC.**



Jeffrey A. Manninen  
Branch Manager



James M. Becco, P.E.  
Principal Consultant

Attachments: Proposal Authorization and Payment Instructions  
General Conditions



## Proposal Authorization & Payment Instructions

### Authorization

To execute this proposal, please sign and complete the authorization information below, along with applicable payment instructions, and return one copy of the authorized proposal to the PSI office.

\_\_\_\_\_  
Authorized By (please print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Firm

\_\_\_\_\_  
Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip Code

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Date

\_\_\_\_\_  
Purchase Order No. / Project Tracking No. (if applicable)

### Payment Instructions

If invoice payment is to be made by a party other than the authorizing party above, please provide the following information for whom the invoices are to be billed:

\_\_\_\_\_  
Firm

\_\_\_\_\_  
Attention

\_\_\_\_\_  
Address

\_\_\_\_\_  
Title

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip Code

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
Authorizing Party's Relationship to Invoice Payment Party

If invoices are to be approved other than by the payment party above, please provide the following information for whom the invoices are to be mailed for approval:

\_\_\_\_\_  
Firm

\_\_\_\_\_  
Attention

\_\_\_\_\_  
Address

\_\_\_\_\_  
Title

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip Code

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
Authorizing Party's Relationship to Invoice Approval Party



## GENERAL CONDITIONS

1. **PARTIES AND SCOPE OF WORK:** Professional Service Industries Inc. ("PSI") shall include said company or its particular division, subsidiary or affiliate performing the work. "Work" means the specific service to be performed by PSI as set forth in PSI's proposal, Client's acceptance thereof and these General Conditions. Additional work ordered by Client shall also be subject to these General Conditions. "Client" refers to the person or business entity ordering the work to be done by PSI. If Client is ordering the work on behalf of another, Client represents and warrants that it is the duly authorized agent of said party for the purpose of ordering and directing said work. Unless otherwise stated in writing, Client assumes sole responsibility for determining whether the quantity and the nature of the work ordered by the client is adequate and sufficient for Client's intended purpose. Client shall communicate these General Conditions to each and every third party to whom Client transmits any part of PSI's work. PSI shall have no duty or obligation to any third party greater than that set forth in PSI's proposal, Client's acceptance thereof and these General Conditions. The ordering of work from PSI, or the reliance on any of PSI's work, shall constitute acceptance of the terms of PSI's proposal and these General Conditions, regardless of the terms of any subsequently issued document.
2. **TESTS AND INSPECTIONS:** Client shall cause all tests and inspections of the site, materials and work performed by PSI or others to be timely and properly performed in accordance with the plans, specifications and contract documents and PSI's recommendations. No claims for loss, damage or injury shall be brought against PSI by Client or any third party unless all tests and inspections have been so performed and unless PSI's recommendations have been followed. Client agrees to indemnify, defend and hold PSI, its officers, employees and agents harmless from any and all claims, suits, losses, costs and expenses, including, but not limited to, court costs and reasonable attorney's fees in the event that all such tests and inspections are not so performed or PSI's recommendations are not so followed.
3. **PREVAILING WAGES:** This proposal specifically excludes compliance with any project labor agreement, labor agreement, or other union or apprenticeship requirements. In addition, unless explicitly agreed to in the body of this proposal, this proposal specifically excludes compliance with any state or federal prevailing wage law or associated requirements, including the Davis Bacon Act. It is agreed that no applicable prevailing wage classification or wage rate has been provided to PSI, and that all wages and cost estimates contained herein are based solely upon standard, non-prevailing wage rates. Should it later be determined by the Owner or any applicable agency that in fact prevailing wage applies, then it is agreed that the contract value of this agreement shall be equitably adjusted to account for such changed circumstance. Client will reimburse, defend, indemnify and hold harmless PSI from and against any liability resulting from a subsequent determination that prevailing wage regulations cover the Project, including all costs, fines and attorney's fees.
4. **SCHEDULING OF WORK:** The services set forth in PSI's proposal and Client's acceptance will be accomplished by PSI personnel at the prices quoted. If PSI is required to delay commencement of the work or if, upon embarking upon its work, PSI is required to stop or interrupt the progress of its work as a result of changes in the scope of the work requested by Client, to fulfill the requirements of third parties, interruptions in the progress of construction, or other causes beyond the direct reasonable control of PSI, additional charges will be applicable and payable by Client.
5. **ACCESS TO SITE:** Client will arrange and provide such access to the site and work as is necessary for PSI to perform the work. PSI shall take reasonable measures and precautions to minimize damage to the site and any improvements located thereon as the result of its work or the use of its equipment.
6. **CLIENT'S DUTY TO NOTIFY ENGINEER:** Client warrants that it has advised PSI of any known or suspected hazardous materials, utility lines and pollutants at any site at which PSI is to do work, and unless PSI has assumed in writing the responsibility of locating subsurface objects, structures, lines or conduits, Client agrees to defend, indemnify and save PSI harmless from all claims, suits, losses, costs and expenses, including reasonable attorney's fees as a result of personal injury, death or property damage occurring with respect to PSI's performance of its work and resulting to or caused by contact with subsurface or latent objects, structures, lines or conduits where the actual or potential presence and location thereof were not revealed to PSI by Client.
7. **RESPONSIBILITY:** PSI's work shall not include determining, supervising or implementing the means, methods, techniques, sequences or procedures of construction. PSI shall not be responsible for evaluating, reporting or affecting job conditions concerning health, safety or welfare. PSI's work or failure to perform same shall not in any way excuse any contractor, subcontractor or supplier from performance of its work in accordance with the contract documents. Client agrees that it shall require subrogation to be waived against PSI and for PSI to be added as an Additional Insured on all policies of insurance, including any policies required of Client's contractors or subcontractors, covering any construction or development activities to be performed on the project site. PSI has no right or duty to stop the contractor's work.
8. **SAMPLE DISPOSAL:** Test specimens will be disposed of immediately upon completion of the test. All drilling samples will be disposed thirty (30) days after submission of PSI's report.
9. **PAYMENT:** The quantities and fees provided in this proposal are PSI's estimate based on information provided by Client and PSI's experience on similar projects. The actual total amount due to PSI shall be based on the actual final quantities provided by PSI at the unit rates provided herein. Where Client directs or requests additional work beyond the contract price it will be deemed a change order and PSI will be paid according to the fee schedule. Client shall be invoiced once each month for work performed during the preceding period. Client agrees to pay each invoice within thirty (30) days of its receipt. Client further agrees to pay interest on all amounts invoiced and not paid or objected to for valid cause in writing within said thirty (30) day period at the rate of eighteen (18) percent per annum (or the maximum interest rate permitted under applicable law), until paid. Client agrees to pay PSI's cost of collection of all amounts due and unpaid after thirty (30) days, including court costs and reasonable attorney's fees. PSI shall not be bound by any provision or agreement requiring or providing for arbitration of disputes or controversies arising out of this agreement, any provision wherein PSI waives any rights to a mechanics' lien, or any provision conditioning PSI's right to receive payment for its work upon payment to Client by any third party. These General Conditions are notice, where required, that PSI shall file a lien whenever necessary to collect past due amounts. Failure to make payment within 30 days of invoice shall constitute a release of PSI from any and all claims which Client may have, whether in tort, contract or otherwise, and whether known or unknown at the time.

10. **ALLOCATION OF RISK:** CLIENT AGREES THAT PSI'S SERVICES WILL NOT SUBJECT PSI'S INDIVIDUAL EMPLOYEES, OFFICERS OR DIRECTORS TO ANY PERSONAL LIABILITY, AND THAT NOTWITHSTANDING ANY OTHER PROVISION OF THIS AGREEMENT, CLIENT AGREES THAT ITS SOLE AND EXCLUSIVE REMEDY SHALL BE TO DIRECT OR ASSERT ANY CLAIM, DEMAND, OR SUIT ONLY AGAINST PSI.

SHOULD PSI OR ANY OF ITS EMPLOYEES BE FOUND TO HAVE BEEN NEGLIGENT IN THE PERFORMANCE OF ITS WORK, OR TO HAVE MADE AND BREACHED ANY EXPRESS OR IMPLIED WARRANTY, REPRESENTATION OR CONTRACT, CLIENT, ALL PARTIES CLAIMING THROUGH CLIENT AND ALL PARTIES CLAIMING TO HAVE IN ANY WAY RELIED UPON PSI'S WORK AGREE THAT THE MAXIMUM AGGREGATE AMOUNT OF THE LIABILITY OF PSI, ITS OFFICERS, EMPLOYEES AND AGENTS SHALL BE LIMITED TO \$25,000.00 OR THE TOTAL AMOUNT OF THE FEE PAID TO PSI FOR ITS WORK PERFORMED ON THE PROJECT, WHICHEVER AMOUNT IS GREATER. IN THE EVENT CLIENT IS UNWILLING OR UNABLE TO LIMIT PSI'S LIABILITY IN ACCORDANCE WITH THE PROVISIONS SET FORTH IN THIS PARAGRAPH, CLIENT MAY, UPON WRITTEN REQUEST OF CLIENT RECEIVED WITHIN FIVE DAYS OF CLIENT'S ACCEPTANCE HEREOF, INCREASE THE LIMIT OF PSI'S LIABILITY TO \$250,000.00 OR THE AMOUNT OF PSI'S FEE PAID TO PSI FOR ITS WORK ON THE PROJECT, WHICHEVER IS THE GREATER, BY AGREEING TO PAY PSI A SUM EQUIVALENT TO AN ADDITIONAL AMOUNT OF 5% OF THE TOTAL FEE TO BE CHARGED FOR PSI'S SERVICES. THIS CHARGE IS NOT TO BE CONSTRUED AS BEING A CHARGE FOR INSURANCE OF ANY TYPE, BUT IS INCREASED CONSIDERATION FOR THE GREATER LIABILITY INVOLVED. IN ANY EVENT, ATTORNEY'S FEES EXPENDED BY PSI IN CONNECTION WITH ANY CLAIM SHALL REDUCE THE AMOUNT AVAILABLE, AND ONLY ONE SUCH AMOUNT WILL APPLY TO ANY PROJECT.

NEITHER PARTY SHALL BE LIABLE TO THE OTHER IN CONTRACT, TORT (INCLUDING NEGLIGENCE AND BREACH OF STATUTORY DUTY) OR OTHERWISE FOR LOSS OF PROFIT (WHETHER DIRECT OR INDIRECT) OR FOR ANY INDIRECT, CONSEQUENTIAL, PUNITIVE, OR SPECIAL LOSS OR DAMAGE, INCLUDING WITHOUT LIMITATION LOSS OF PROFITS, REVENUE, BUSINESS, OR ANTICIPATED SAVINGS (EVEN WHEN ADVISED OF THEIR POSSIBILITY).

NO ACTION OR CLAIM, WHETHER IN TORT, CONTRACT, OR OTHERWISE, MAY BE BROUGHT AGAINST PSI, ARISING FROM OR RELATED TO PSI'S WORK, MORE THAN TWO YEARS AFTER THE CESSATION OF PSI'S WORK HEREUNDER, REGARDLESS OF THE DATE OF DISCOVERY OF SUCH CLAIM.

11. **INDEMNITY:** Subject to the above limitations, PSI agrees not to defend but to indemnify and hold Client harmless from and against any and all claims, suits, costs and expenses including reasonable attorney's fees and court costs to the extent arising out of PSI's negligence as finally determined by a court of law. Client shall provide the same protection to the extent of its negligence. In the event that Client or Client's principal shall bring any suit, cause of action, claim or counterclaim against PSI, the Client and the party initiating such action shall pay to PSI the costs and expenses incurred by PSI to investigate, answer and defend it, including reasonable attorney's and witness fees and court costs to the extent that PSI shall prevail in such suit.
12. **TERMINATION:** This Agreement may be terminated by either party upon seven days' prior written notice. In the event of termination, PSI shall be compensated by Client for all services performed up to and including the termination date, including reimbursable expenses.
13. **EMPLOYEES/WITNESS FEES:** PSI's employees shall not be retained as expert witnesses except by separate, written agreement. Client agrees to pay PSI's legal expenses, administrative costs and fees pursuant to PSI's then current fee schedule for PSI to respond to any subpoena. For a period of one year after the completion of any work performed under this agreement, Client agrees not to solicit, recruit, or hire any PSI employee or person who has been employed by PSI within the previous twelve months. In the event Client desires to hire such an individual, Client agrees that it shall seek the written consent of PSI, and shall pay PSI an amount equal to one-half of the employee's annualized salary, without PSI waiving other remedies it may have.
14. **FIDUCIARY:** PSI is not a financial advisor, does not provide financial advice or analysis of any kind, and nothing in our reports can create a fiduciary relationship between PSI and any other party.
15. **RECORDING:** Photographs or video recordings of the Client's own project may be taken by and used for the Client's own internal purposes. Photographs or video recordings may not be used for marketing or publicity, or distributed to a third party or otherwise published without PSI's prior review and consent in writing. Taking photographs of other Clients' samples, test setups, or facilities, or recording in any manner any test specimen other than the test specimen related to the Client's project is prohibited; and the Client agrees to hold in strict confidence and not use any proprietary information disclosed either advertently or inadvertently. The Client shall defend, hold harmless, and indemnify PSI for any breach of this clause.
16. **CHOICE OF LAW AND EXCLUSIVE VENUE:** All claims or disputes arising or relating to this agreement shall be governed by, construed, and enforced in accordance with the laws of Illinois. The exclusive venue for all actions or proceedings arising in connection with this agreement shall be either the Circuit Court in Cook County, Illinois, or the Federal Court for the Northern District of Illinois.
17. **PROVISIONS SEVERABLE:** The parties have entered into this agreement in good faith, and it is the specific intent of the parties that the terms of these General Conditions be enforced as written. In the event any of the provisions of these General Conditions should be found to be unenforceable, it shall be stricken and the remaining provisions shall be enforceable.
18. **ENTIRE AGREEMENT:** This agreement constitutes the entire understanding of the parties, and there are no representations, warranties or undertakings made other than as set forth herein. This agreement may be amended, modified or terminated only in writing, signed by each of the parties hereto.

**Allison Longhenry**

---

**From:** Hasser's <hassergaragedoors@gmail.com>  
**Sent:** Friday, March 20, 2026 9:37 AM  
**To:** John Erickson  
**Subject:** Re: Garage door quotation

**This email comes from outside the organization.**

Do not click links or open attachments unless it is an email you expected to receive.

Good morning John,

Here is some pricing for you

1- 9'2x9, CHI model 3216, White, hi lift track, reverse clup angle, top and side seal, no windows installed \$2,300

To add 2- 24"x12" insulated windows is an extra \$230

1- remove and haul away old door \$100

1- liftmaster 98022 sidemount opener installed \$985.00

Lead time is roughly 4-5 weeks, if you would like to order it just let me know

Thank you!

Thank You,  
Michelle

Hasser Garage Doors Inc.

On Thu, Mar 19, 2026, 9:11 AM John Erickson <[jerickson@villageofgrantsburg.gov](mailto:jerickson@villageofgrantsburg.gov)> wrote:

Good morning Michelle,

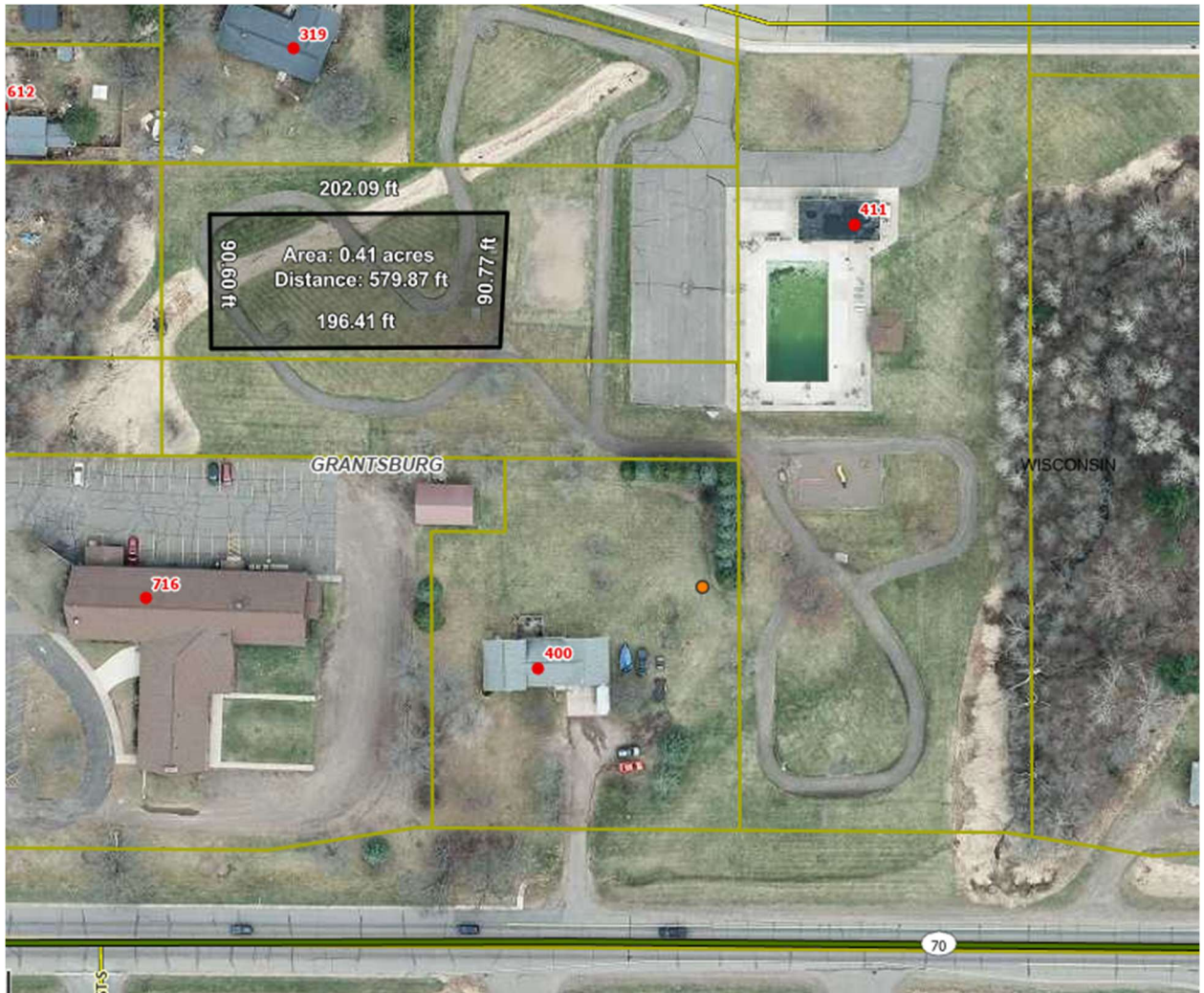
On Friday 3/13/26 someone stopped by to take measurements of a garage door the is need of replacement. I wanted to reach out mostly to confirm email that you have on file is accurate since it has recently changed. When available sent the numbers my way please.

Thank you !

John Erickson

## Police Squad financing over 5 years

Yearly Princ payment		Comm Bank 4.6%		Comm Bank 4.75%		Link financing 2.9%	
		5 year		6 year		6 year	
5 year	\$ 9,796.00	\$ 48,980.00		\$ 48,980.00		\$ 48,980.00	
		\$ 2,253.08		\$ 2,326.55		\$ 1,420.42	
6 year	\$ 8,163.00	\$ 39,184.00		\$ 40,817.00		\$ 40,817.00	
		\$ 1,802.46		\$ 1,938.81		\$ 1,183.69	
		\$ 29,388.00		\$ 32,654.00		\$ 32,654.00	
		\$ 1,351.85		\$ 1,551.07		\$ 946.97	
		\$ 19,592.00		\$ 24,491.00		\$ 24,491.00	
		\$ 901.23		\$ 1,163.32		\$ 710.24	
		\$ 9,796.00		\$ 16,328.00		\$ 16,328.00	
		\$ 450.62		\$ 775.58		\$ 473.51	
		\$ 6,759.24		\$ 8,165.00		\$ 8,165.00	
				\$ 387.84		\$ 236.79	
Total interest if yearly payments		Total Interest pd		Total Interest Pd		Total Interest Pd	
				\$ 8,143.16		\$ 4,971.62	
Total interest if monthly payments		\$ 5,728.84		\$ 7,079.40		\$ 4,322.16	





## Village of Grantsburg Amended Long-Term Community Center & Storage Room Rental Agreement

This Amended Long-Term Community Center & Storage Room Rental Agreement (this “Agreement”) is made and entered into on this \_\_\_\_ day of \_\_\_\_\_, 2026 by and between, the Village of Grantsburg, a Wisconsin municipal corporation, 316 S. Brad Street, Grantsburg, Wisconsin 54840 (hereinafter the “Village”), and the Grantsburg School District, a Wisconsin municipal corporation, 480 E. James Ave, Grantsburg, WI 54840 (hereinafter the “District”). Village and District may be referred to individually as a “Party” or collectively as the “Parties.”

WITNESSETH:

WHEREAS, the Village owns the Community Center and Storage Room #2 at 315 S. Robert Street, and makes them available for rent to individuals and entities; and

WHEREAS, the District is desirous to rent the Community Center and Storage Room #2 for its gymnastics program and the storage of the gymnastics equipment; and

WHEREAS, the Parties entered into a Long-Term Rental Agreement Community Center & Storage Room on March 24, 2025, (“Old Agreement”), attached hereto and incorporated by reference herein; and

WHEREAS, the Parties seek to continue this relationship, but wanted to clarify various terms of the Old Agreement; and

NOW, THEREFORE, for and in consideration of the covenants, and agreements herein contain, Village and District agree as follows:

1. The Village hereby grants the District exclusive use of the Community Center located at 315 S. Robert Street for the following uses and during the following times:
  - a. WIAA gymnastics season and one month prior to
    - High school gymnastics practices Monday through Friday 3:00 p.m. to 6:00 p.m. (6:30 p.m. if Center is not rented out)
    - WIAA home gymnastics meets (notify the Village Office of dates and times)
  - b. Summer school (typically the month of June)
    - 2026 – June 9 through July 3
      - 8:00 a.m. – 1:00 p.m. Monday through Friday
      - 1:00 p.m. – 3:00 p.m. Monday through Thursday
  - c. Super Summer School (typically the first few weeks of July)
    - 2026 – July 6 – July 17
      - 8:30 a.m. – 3:00 p.m. Monday through Wednesday
      - 8:30 a.m. – 12:30 p.m. Thursday

2. District will provide to the Village the exact start and end dates of their exclusive use of the Community Center of the events described in Paragraph 1 at least 30 days prior to the commencement of their use.
3. This Agreement shall be effective for a six-year term commencing on January 1, 2025, and ending on December 31, 2030.
4. ~~The District shall pay the Village the amount of \$1,200 per year for each year of this Agreement for the exclusive use of Storage Room #2 for storage of gymnastics equipment.~~

The District shall have exclusive use of Storage Room #2 for storage of gymnastics equipment.

5. ~~The Village has paid the cost of the room divider panels in full. The room divider panels shall be owned by the Village and must be used by the Gymnastics Program when one-half of the Community Center is rented by community members.~~

The Village will purchase room divider panels at an estimated cost of \$9,000. The District will reimburse the Village for two-thirds of the total cost of the room divider panels or \$6,000. This \$6,000 may be spread over the five years of this agreement by paying \$1,200 each year. The District may pay more than the yearly \$1,200 if they choose. The room divider panels shall be owned by the Village and must be used by the Gymnastics Program when one-half of the Community Center is rented by community members.

6. The Community Center rental fee for the 2025 rental year will be \$3,500.00. **The Storage Room #2 rental fee for the 2025 rental year will be \$1,200.00** Beginning on the first anniversary of the Commencement Date (January 1, 2026) and on each subsequent anniversary (January 1<sup>st</sup>) thereafter during the term of this Agreement, the Community Center and Storage Room #2 rent amounts from the previous year shall be increased by the Consumer Price Index for All Urban Consumers from the MSP Region as reported for the 12-month period ending with the November prior to the anniversary date (for the 2026 increase, November 2024 to November 2025 will be used, etc.). In no year shall the increase exceed five percent (5%) of the previous year's rent amount. If the CPI is negative in any year of this Agreement, the rent amounts will be the same as the previous year's rent amounts. Use of the Community Center for reasons other than high school, summer school and super summer school gymnastics will be at the normal rental rates.
7. All rental amounts (Community Center and Storage Room #2) due to the Village shall be made in quarterly installments and shall be paid by the beginning of each quarter (January 1<sup>st</sup>, April 1<sup>st</sup>, July 1<sup>st</sup>, and October 1<sup>st</sup>). The 2025 quarterly rental payments will be in the amount of \$1,175 each.

8. The District may not sublease the rented area without written approval of the Village.
9. The Village retains the right to use or rent the Community Center for other activities outside the exclusive use dates outlined in Paragraph 1 and the District agrees to remove all equipment from the Community Center by the date and time indicated by the Village, with the Village providing 48 hours' notice to the District of its scheduling of the Community Center. Village understands the equipment is not easily or quickly movable, so it agrees that it will not schedule events in the Community Center until at least 3 hours after the District's use of the Community Center. When one-half of the Community Center is rented, the gymnastics program will move all gymnastics equipment to the north half (plus an additional 5 feet to the south to accommodate the balance beams) of the Community Center and place the room divider panels to separate the gymnastics equipment from the rented area. The room divider panels may be stored in the hallway between the Village offices and the Grantsburg Public Library when not in use.
10. No commercial permanent signage can be installed on the Village's property. A temporary short-term portable sign may be displayed during rental months but must be removed when the Community Center is available to be rented for other activities. No Village phone numbers shall be published for the purpose of contacting the Renter.
11. No alterations of the Community Center, including holes, permanent markings, or removal of any building items of any kind, is permitted without written pre-approval of the Village Board.
12. During usage, all State and Federal laws including but not limited to Fire Regulations, OSHA, EPA or UBC guidelines, must be met. Entrance and egress clearances shall be intact to ensure safe departures in lieu of any emergency. Electrical panel clearances must allow constant access.
13. The District is responsible for cleaning the Community Center and kitchen area prior to the facility being used by another group or individual including but not limited to cleaning, sweeping, and mopping of floors to original condition prior to the facility being used, removal of garbage on a regular basis and picking up after practices. Room divider panels should be periodically cleaned or vacuumed to remove chalk used by gymnasts. District is not responsible for ordinary wear and tear but is responsible for damage and abnormal deterioration caused by the District.
14. The Village will provide the District with keys/fobs for the facility. All keys/fobs shall be returned to the Village at the end of this Agreement. No keys/fobs shall be duplicated, or lock replacement shall be paid by the renter.
15. The District will carry liability insurance for its use of the Community Center with coverage in the amount of one (1) million dollars minimum per occurrence with the Village listed as an additional insurer on a primary and non-contributory bases. District shall supply the Village a certificate of insurance.

16. Each Party shall be responsible for its own acts and omissions and those of its officers, employees, and agents in connection with the performance of this Agreement. Nothing contained in this Agreement shall be construed as a waiver of any immunity, defense, or limitation of liability available under Wisconsin law, including, without limitation, those found in Chapter 893, Wis. Stat. In the event of negligence or willful misconduct, the violating Party agrees to indemnify, defend, and hold harmless the other Party, its elected and appointed officials, officers, board members, employees, agents, representatives, and volunteers, and each of them, from and against any and all suits, actions, legal or administrative proceedings, claims, demands, damages, liabilities, interest, attorneys' fees, costs, and expenses of whatsoever kind or nature. These indemnity rights shall survive the termination of the District's use of the facilities.
17. In the event of any dispute arising under this Agreement, the Parties shall first attempt to resolve the dispute through good faith negotiation. If unsuccessful, the Parties agree to submit the dispute to mediation before pursuing litigation.
18. Neither the Village of Grantsburg nor the Grantsburg School District shall be liable for delays or failure to perform obligations related to gymnastics facilities due to causes beyond their reasonable control, including but not limited to: acts of God, natural disasters, epidemics, government actions, civil unrest, war, terrorism, labor disputes, equipment failure, or utility disruptions
19. This Agreement may be terminated by either Party with a 60-day written notice, and no penalty will be assessed to either Party. No termination by the Village shall be effective during an active WIAA gymnastics season once such season has commenced. Upon termination, any advance rental payments made by the District will be refunded by the Village.
20. Miscellaneous:
- a. **Law.** This Agreement shall be governed by the laws of the State of Wisconsin. Any legal action arising from this Agreement shall be brought in the courts of Burnett County, Wisconsin.
  - b. **Section Titles.** Section and subsection titles in this Agreement are provided for the convenience only and shall not be used in interpreting this Agreement.
  - c. **Interpretation.** If any term, section, or other portion of this Agreement is reviewed by a court, such courts shall interpret this Agreement as having been jointly drafted by the Village and District.
  - d. **Supersedes Prior Agreements; Modification.** The entire agreement of the District and Village is contained in this Agreement and shall supersede and replace all prior agreements, including the Old Agreement, promises, and understandings, oral or written, between the Village and District regarding the matters covered herein. No amendment to this Agreement shall be effective unless in writing and executed by the Village and District.

- e. **Binding Effect.** This Agreement binds the benefits the Village and District and their respective successors and assigns.
- f. **Waiver.** Failure of either Party to insist upon the strict performance of terms and provisions of this Agreement, or any of them, shall not constitute or be construed as a waiver or relinquishment of that Party's right to thereafter enforce such term or provision, and that term of the provisions shall continue in full force and effect.
- g. **Counterparts/Electronic Signatures.** This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. This Agreement may be executed and delivered electronically with such signatures being deemed original signatures for purposes of enforcement and construction of this Agreement.
- h. **Severability.** If any provision of this Agreement is determined by a court of law to be invalid or unenforceable, the court may modify that provision to be within the limits of enforceability or validity, if feasible; however, if the offending provision cannot be so modified, it may be stricken and all other provisions of this Agreement in all other respects shall remain valid and enforceable.
- i. **Authority.** The Village and District represent that they have the full capacity, right, power and authority to execute, deliver and perform the Agreement, and all required actions, consents and approvals therefor have been duly taken and obtained.
- j. **Assignment.** Neither Party shall assign nor otherwise transfer its rights or obligations under this Agreement without the prior written consent of the other. Consent may not be unreasonably withheld.
- k. **No Personal Liability.** Under no circumstances shall any officer, official, director, commissioner, agent, board member, or employee of either Party have any personal liability under this Agreement; and no Party shall seek or claim any such personal liability against the other.

\_\_\_\_\_  
Grantsburg School District

\_\_\_\_\_  
Date

\_\_\_\_\_  
Rick Lindberg, Village of Grantsburg President

\_\_\_\_\_  
Date

Attest:

\_\_\_\_\_  
Allison Longhenry, Village of Grantsburg Clerk/Treasurer

\_\_\_\_\_  
Date

\*\*Preference is to keep aligned to 2025.

Whereas #3 – Either do everything as 2025 and leave the old language for the divider in #5 or make the dates 2026 and update #6 reflecting the amount in 2026.

3. The Agreement shall be effective for a six-year term commencing on January 1, 2025 and ending on December 31, 2030.

Revision:

3. The Agreement shall be effective for a ~~six~~ five-year term commencing on January 1, 2025~~6~~ and ending on December 31, 2030.

Rationale: As it is written, it erases the first year of the contract and items of the contract we fulfilled (like paying 2/3 of the dividers, first year payment)

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4. The District shall pay the Village the amount of \$1,200 per year for each year of this agreement for the exclusive use of Storage Room #2 for storage of gymnastics equipment.

4. The District shall have exclusive use of Storage Room #2 for storage of gymnastics equipment.

Revision Rationale: #4 conflicts with #6. As it is written, it is not clear. Either include the CPI increase language here or move #4 to #6.

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5. The Village has paid the cost of the room divider panels in full. The room divider panels shall be owned by the Village and must be used by the Gymnastics Program when one-half of the Community Center is rented by community members.

Revision Rationale: Please clarify, the district paid 2/3 and village paid 1/3 of the diver panels. The divider panels have been paid in full. If using 2025, keep the old language pertaining to the village and district 1/3 and 2/3 costing.

Since the last version of the contract required the district to pay 2/3 the cost of the panel, this should be acknowledged.

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6. The Community Center rental fee for the 2025 rental year will be \$3,500.00. Beginning on the first anniversary of the Commencement Date (January 1, 2026) and on each subsequent anniversary (January 1<sup>st</sup>) thereafter during the term of this Agreement, the Community Center and Storage Room #2 rent amounts from the previous year shall be increased by the Consumer Price Index for All Urban Consumers from the MSP Region as reported for the 12-month period ending with the November prior to the anniversary date (for the 2026 increase, November 2024 to November 2025 will be used, etc.). In no year shall the increase exceed five percent (5%) of the previous year's rent amount. If the CPI is

negative in any year of this agreement, the rent amounts will be the same as the previous year's rent amount. Use of the Community Center for reasons other than high school, summer school and super summer school gymnastics will be at the normal rental rates.

Revision:

The Community Center rental fee for the 2025 rental year will be \$3,500.00. **The Storage Room #2 rental fee for the 2025 rental year will be \$1,200.00.** Beginning on the first anniversary of the Commencement Date (January 1, 2026) and on each subsequent anniversary (January 1<sup>st</sup>) thereafter during the term of this Agreement, the Community Center and Storage Room #2 rent amounts from the previous year shall be increased by the Consumer Price Index for All Urban Consumers from the MSP Region as reported for the 12-month period ending with the November prior to the anniversary date (for the 2026 increase, November 2024 to November 2025 will be used, etc.). In no year shall the increase exceed five percent (5%) of the previous year's rent amount. If the CPI is negative in any year of this agreement, the rent amounts will be the same as the previous year's rent amount. Use of the Community Center for reasons other than high school, summer school and super summer school gymnastics will be at the normal rental rates.

## Chapter 225. Building Construction

[HISTORY: Adopted by the Village Board of the Village of Grantsburg at time of adoption of Code (see Ch. 1, General Provisions, Art. II). Amendments noted where applicable.]

### GENERAL REFERENCES

Driveways — See Ch. 267.

Sewers — See Ch. 440.

Water — See Ch. 520.

Construction site erosion control — See Ch. 538.

Floodplain zoning — See Ch. 547.

Shoreland-wetland zoning — See Ch. 575.

Subdivision of land — See Ch. 582.

Zoning — See Ch. 595

### § 225-1. Title, purpose and scope.

- A. Title. This chapter shall be known as the "Building Code of the Village of Grantsburg" and will be referred to in this chapter as "this code" or "this chapter."
- B. Purpose. This chapter provides certain minimum standards, provisions and requirements for safe and stable design, methods of construction and uses of materials in buildings and/or structures hereafter erected, constructed, enlarged, altered, repaired, moved, converted to other uses or demolished and regulates the equipment, maintenance, use and occupancy of all such buildings and/or structures. Its purpose is to protect and foster the health, safety and well-being of persons occupying or using such buildings and the general public.
- C. Scope. New buildings hereafter erected in or any buildings hereafter moved within or into the Village shall conform to all the requirements of this chapter except as they are herein specifically exempted from part or all of its provisions. Any alteration, enlargement, or demolition of any existing building and any installation therein of electrical, gas, heating, plumbing, or ventilating equipment which affects the health or safety of the users thereof or any other persons is a "new building" to the extent of such change. Any existing building shall be considered a "new building" for the purposes of this chapter whenever it is used for dwelling, commercial or industrial purposes, unless it was being used for such purpose at the time this chapter was enacted. The provisions of this chapter supplement the laws of the State of Wisconsin pertaining to construction and use and Chapter 595, Zoning, of the Village Code and amendments thereto to the date this chapter was adopted and in no way supersede or nullify such laws and said Chapter 595, Zoning.

### § 225-2. Building permits.

- A. Permit required.
  - (1) General permit requirement. No building of any kind shall be moved within or into the Village and no new building or structure, or any part thereof, shall hereafter be erected, or ground broken for the same, or enlarged, altered, moved, demolished, razed or used within the Village, except as herein provided, until a permit therefor shall first have been obtained by the owner or his authorized agent from the Village Clerk or Building Inspector.

(2) Applicability; Building Inspector.

- (a) All building construction, including construction not covered by § 225-3, One- and two-family dwellings, is covered by this section, including alterations and additions to dwellings constructed before June 1, 1980, detached and other non-dwelling building construction.
- (b) Any addition or alteration, regardless of cost, made to a building shall be made in conformity with the applicable section of this chapter.

(3) Alterations and repairs. The following provisions shall apply to buildings altered or repaired:

- (a) Alterations. When any existing building or structure accommodates a legal occupancy and use but is of a substandard type of construction, then alterations which involve beams, girders, columns, bearing or other walls, room arrangement, heating and air-conditioning systems, light and ventilation, or changes in location of exit stairways or exits, or any or all of the above, may be made in order to bring such existing construction into conformity with the minimum requirements of this chapter applicable to such occupancy and use and given type of construction, when not in conflict with any other regulations.
  - (b) Repairs. Repairs for purposes of maintenance, or replacements in any existing building or structure which do not involve the structural portions of the building or structure or which do not affect room arrangement, light and ventilation, access to or efficiency of any exit stairways or exits, fire protection, or exterior aesthetic appearance and which do not increase a given occupancy or use shall be deemed minor repairs.
  - (c) When alterations are not permitted. When any existing building or structure which, for any reason whatsoever, does not conform to the regulation of this chapter has deteriorated from any cause whatsoever to an extent greater than 50% of the equalized value of the building or structure, no alterations or moving of such building or structure shall be permitted. Any such building or structure shall be considered a menace to public safety and welfare and shall be ordered vacated and thereafter demolished and debris removed from the premises.
  - (d) Alterations and repairs required. When any of the structural members of any building or structure have deteriorated from any cause whatsoever to less than their required strength, the owner of such a building or structure shall cause such structural members to be restored to their required strength, failing in which the building or structure shall be considered a menace to public safety and shall be vacated and thereafter no further occupancy or use of the same shall be permitted until the regulations of this chapter are complied with.
  - (e) Extent of deterioration. The amount and extent of deterioration of any existing building or structure shall be determined by the Building Inspector or his designee.
- B. Application. Application for a building permit shall be made in writing upon a form furnished by the Village Clerk or Building Inspector and shall state the name and address of the owner of the land and also the owner of the building, if different, the legal description of the land upon which the building is to be located, the name and address of the designer, and the use to which said building is to be put and such other information as the Village Clerk or Building Inspector may require.
- C. Dedicated street and approved subdivision required. No building permit shall be issued unless the property on which the building is proposed to be built abuts a street that has been dedicated for street purposes. No building permits shall be issued until the subdivision and required improvements are accepted by the Village Board.
- D. Utilities required.**
- (1) Residential buildings. No building permit shall be issued for the construction of any residential building until sewer, water, grading and graveling are installed in the streets necessary to service the property for which the permit is required and a receipt for payment of electrical hookup is presented to the Village Clerk.

- (2) **Nonresidential building.** No building permit shall be issued for the construction of any building other than residential until contracts have been let for the installation of sewer, water, grading and graveling in the streets necessary to service the property for which the permit is requested.
  - (3) **Occupancy.** No person shall occupy any building until sewer, water, grading and graveling are installed in the streets necessary to service the property, and a certificate of occupancy shall not be issued until such utilities are available to service the property.
- E. **Plans.** With such application, there shall be submitted a complete set of plans and specifications, including a plot plan showing the location of the proposed building with respect to adjoining roads, highways, streets, alleys, lot lines and buildings. Plans for buildings involving the State Building Code shall bear the stamp of approval of the State Department of Safety and Professional Services. One plan shall be submitted which shall remain on file in the office of the Village Clerk. All plans and specifications shall be signed by the designer. Plans for all new one- and two-family dwellings shall comply with the provisions of § 225-3 of this chapter.
- F. **Waiver of plans.** If the Building Inspector or his designee finds that the character of the work is sufficiently described in the application, he may waive the filing of plans for alterations, repairs or moving.
- G. **Approval of plans.**
- (1) If the Building Inspector or his designee determines that the building will comply in every respect with all ordinances and orders of the Village and all applicable laws and orders of the State of Wisconsin, he shall issue a building permit which shall state the use to which said building is to be put, which shall be kept and displayed at the site of the proposed building. After being approved, the plans and specifications shall not be altered in any respect which involves any of the above-mentioned ordinances, laws or orders or which involves the safety of the building or the occupants, except with the written consent of the Building Inspector.
  - (2) In case adequate plans are presented for part of the building only, the Building Inspector or his designee, at his discretion, may issue a permit for that part of the building before receiving the plans and specifications for the entire building.
- H. **Permit lapses.** A building permit shall lapse and be void unless building operations are commenced within six months or if construction has not been completed within one year from the date of issuance thereof.
- I. **Revocation of permits.**
- (1) The Building Inspector or Village Board may revoke any building, plumbing or electrical permit, certificate of occupancy, or approval issued under the regulations of this chapter and may stop construction or use of approved materials, equipment, methods of construction, devices or appliances for any of the following reasons:
    - (a) Whenever the Building Inspector or Village Board shall find at any time that applicable ordinances, laws, orders, plans and specifications are not being complied with and that the holder of the permit refused to conform after written warning has been issued to him.
    - (b) Whenever the continuance of any construction becomes dangerous to life of property.
    - (c) Whenever there is any violation of any condition or provisions of the application for permit or of the permit.
    - (d) Whenever, in the opinion of the Building Inspector or Village Board, there is inadequate supervision provided on the job site.
    - (e) Whenever any false statement or misrepresentation has been made in the application for permit, plans, drawings, data specifications or certified lot or plot plan on which the issuance of the permit or approval was based.

- (f) Whenever there is a violation of any of the conditions of an approval or certificate of occupancy given by the Building Inspector or his designee for the use of all new materials, equipment, methods of construction, devices or appliances.
- (2) The notice revoking a building, plumbing or electrical permit and certificate of occupancy or approval shall be in writing and may be served upon the applicant for the permit, owner of the premises and his agent, if any, and on the person having charge of construction.
- (3) A revocation placard shall also be posted upon the building, structure, equipment or premises in question by the Building Inspector or his designee.
- (4) After the notice is served upon the persons as aforesaid and posted, it shall be unlawful for any person to proceed thereafter with any construction operation whatsoever on the premises, and the permit which has been so revoked shall be null and void, and before any construction or operation is again resumed, a new permit, as required by this chapter, shall be procured and fees paid therefor, and thereafter the resumption of any construction or operation shall be in compliance with the regulations of this chapter. However, such work as the Building Inspector or the Village Board may order as a condition precedent to the reissuance of the building permit may be performed, or such work as he may require for the preservation of life and safety.

## § 225-3. One- and two-family dwellings.

- A. Authority. These regulations are adopted under the authority granted by § 101.65, Wis. Stats.
- B. Purpose. The purpose of this section is to promote the general health, safety and welfare and to maintain local uniformity with the administrative and technical requirements of the Wisconsin Uniform Dwelling Code.
- C. Scope. The scope of this section includes the construction and inspection of one- and two-family dwellings built since June 1, 1980.
- D. Wisconsin Uniform Dwelling Code adopted. The Wisconsin Uniform Dwelling Code (UDC), Chs. SPS 320 to SPS 325, Wis. Adm. Code, and all amendments thereto, is adopted and incorporated by reference and shall apply to all buildings within the scope of this section.
- E. Building Inspector. There is hereby created the position of Building Inspector, who shall administer and enforce this section and shall be certified by the Department of Safety and Professional Services, as specified by § 101.66(2), Wis. Stats., in the category of Uniform Dwelling Code Construction Inspector. Additionally, the Building Inspector or other assistant inspectors shall possess the certification categories of UDC HVAC, UDC Electrical, and UDC Plumbing.
- F. Building permit required. If a person alters a building in any manner other than repair, adds onto a building, or builds a new building, within the scope of this section, he shall first obtain a building permit for such work from the Building Inspector. Any structural changes or major changes to mechanical systems that involve extension shall require permits. Restoration or repair of an installation to its previous code-compliant condition as determined by the Building Inspector is exempted from permit requirements. Re-siding, re-roofing, finishing of interior surfaces and installation of cabinetry shall be exempted from UDC permit requirements.
- G. Building permit fee. The building permit fees shall be determined by resolution of the Village Board and shall include the required fee to be forwarded to the Wisconsin Department of Safety and Professional Services for a UDC permit seal that shall be assigned to any new dwelling.
- H. Penalties. The enforcement of this section and all other laws and ordinances related to building shall be by means of the withholding of building permits, impositions of forfeitures and injunctive action. Forfeitures shall be as provided in § 1-4 of this Code for each day of noncompliance.
- I. Definitions. As used in this section, the following terms shall have the meanings indicated:

**ADDITION**

New construction performed on a dwelling which increases the outside dimensions of the dwelling.

**ALTERATION**

A substantial change or modification other than an addition or minor repair to a dwelling or to systems involved within a dwelling.

**DEPARTMENT**

The Department of Safety and Professional Services.

**DWELLING**

- (1) Any building, the initial construction of which is commenced on or after the effective date of this chapter, which contains one or two dwelling units; or
- (2) An existing structure or that part of an existing structure which is used or intended to be used as a one- or two-family dwelling.

**MINOR REPAIR**

Repair performed for maintenance or replacement purposes on any existing one- or two-family dwelling which does not affect room arrangement, light and ventilation, access to or efficiency of any exit stairways or fire exits, fire protection or exterior aesthetic appearance and which does not increase a given occupancy and use. No building permit is required for work to be performed which is deemed minor repair.

**ONE-OR TWO-FAMILY DWELLING**

A building structure which contains one or separate households intended to be used as a home, residence or sleeping place by an individual or by two or more individuals maintaining a common household to the exclusion of all others.

**PERSON**

And individual, partnership, firm or corporation.

**UNIFORM DWELLING CODE**

Those Administrative Code provisions and any future amendments, revisions, or modifications thereto contained in the following chapters of the Wisconsin Administrative Code:

- (1) Chapter SPS 320, Administration and Enforcement.
- (2) Chapter SPS 321, Construction Standards.
- (3) Chapter SPS 322, Energy Conservation.
- (4) Chapter SPS 323, Heating, Ventilation and Air Conditioning.
- (5) Chapter SPS 324, Electrical Standards.
- (6) Chapter SPS 325, Plumbing.

- J. Permanent foundations. All new residential dwellings hereafter erected in or hereafter moved within or into the Village, in any zoning district, shall be placed on a permanent foundation meeting the requirements of the Uniform Dwelling Code of the State of Wisconsin.

## § 225-4. Construction standards.

- A. Portions of State Building Code adopted. Chapters SPS 361 to SPS 366, Wis. Adm. Code (Wisconsin Commercial Building Code), are hereby adopted and made a part of this chapter with respect to those classes of buildings to which this Building Code specifically applies. Any future

amendments, revisions and modifications of said Chs. SPS 361 to SPS 366 are intended to be made a part of this code. A copy of said Chs. SPS 361 to SPS 366 and amendments thereto shall be kept on file in the office of the Building Inspector.

- B. State Plumbing Code adopted. The provisions and regulations of Ch. 145, Wis. Stats., and Chs. SPS 381 to SPS 387, Wis. Adm. Code, are hereby made a part of this chapter by reference and shall extend over and govern the installation of all plumbing installed, altered or repaired in the Village. Any further amendments, revisions, and modifications of said Wisconsin Statutes and Administrative Code incorporated herein are intended to be made a part of this chapter.
- C. State Electrical Code adopted. Subject to the exceptions set forth in this chapter, Chapter SPS 316, the Electrical Code, Volume 1, and Rules of Electrical Code, Volume 2, of the Wisconsin Administrative Code are hereby adopted by reference and made a part of this section and shall apply to all buildings, except those covered in § 225-3 above.
- D. Conflicts. If, in the opinion of the Building Inspector and the Village Board, the provisions of the State Building Code adopted by Subsection A of this section shall conflict with the provisions of the Federal Housing Administration standards in their application to any proposed building or structure, the Building Inspector and/or the Village Board shall apply the most stringent provisions in determining whether or not the proposed building meets the requirements of this section.

## § 225-5. New methods and materials.

- A. All materials, methods of construction and devices designed for use in buildings or structures covered by this chapter and not specifically mentioned in or permitted by this chapter shall not be so used until approved in writing by the State Department of Safety and Professional Services for use in buildings or structures covered by the Wisconsin State Building Code, except sanitary appliances, which shall be approved in accordance with the State Plumbing Code.
- B. Such materials, methods of construction and devices, when approved, must be installed or used in strict compliance with the manufacturer's specifications and any rules or conditions of use established by the State Department of Safety and Professional Services. The data, test and other evidence necessary to prove the merits of such material, method of construction or device shall be determined by the State Department of Safety and Professional Services.

## § 225-6. Unsafe buildings.

Whenever the Building Inspector and Village Board find any building or part thereof within the Village to be, in their judgment, so old, dilapidated or out of repair as to be dangerous, unsafe, unsanitary or otherwise unfit for human occupancy or use and so that it would be unreasonable to repair the same, they shall order the owner to raze and remove such building or part thereof or, if it can be made safe by repairs, to repair and make safe and sanitary, or to raze and remove at the owner's option. Such order and proceedings shall be as provided in § 66.0413, Wis. Stats.

## § 225-7. Disclaimer on inspections.

The purpose of the inspections under this chapter is to improve the quality of housing in the Village. The inspections and the reports and findings issued after the inspections are not intended as, nor are they to be construed as, a guarantee. In order to so advise owners and other interested persons, a disclaimer shall be included in each inspection report as follows: "These findings of inspection contained herein are intended to report conditions of noncompliance with code standards that are readily apparent at the time of inspection. The inspection does not involve a detailed examination of the mechanical systems or the closed structural and nonstructural elements of the building and premises. No warranty of the operation, use or durability of equipment and materials not specifically cited herein is expressed or implied."

## § 225-8. Garages.

Private garages shall be built in accordance with the general construction standards established in the Wisconsin Uniform Dwelling Code.

## § 225-9. Razing buildings.

- A. No building within the Village of Grantsburg shall be razed without a permit from the Clerk. A snow fence or other approved barricade shall be provided as soon as any portion of the building is removed and shall remain during razing operations. After all razing operations have been completed, the foundation shall be filled at least one foot above the adjacent grade, the property raked clean, and all debris hauled away. Razing permits shall lapse and be void unless the work authorized thereby is commenced within six months from the date thereof or completed within 30 days from the date of commencement of said work. Any unfinished portion of work remaining beyond the required 30 days must have special approval from the Village Board.
- B. All debris must be hauled away at the end of each day for the work that was done on that day. Combustible material shall not be used for backfill but shall be hauled away. There shall not be any burning of materials on the site of the razed building. If any razing or removal operation under this section results in, or would likely result in, an excessive amount of dust particles in the air creating a nuisance in the vicinity thereof, the permittee shall take all necessary steps, by use of water spraying or other appropriate means, to eliminate such nuisance. The permittee shall take all necessary steps, prior to the razing of a building, through the employment of a qualified person in the field of pest control or by other appropriate means, to treat the building as to prevent the spread and migration of rodents and insects therefrom during and after the razing operations.

## § 225-10. Basements; excavations.

- A. Basement subflooring. First floor subflooring shall be completed within 60 days after the basement is excavated.
- B. Fencing of excavations. The owner of any premises on which there exists an opening or excavation which is located in close proximity to a public sidewalk or street right-of-way so as to constitute a hazard to pedestrian or vehicular traffic shall erect a fence, wall or railing at least four feet high between such opening or excavation and the public right-of-way.
- C. Closing of abandoned excavations. Any excavation for building purposes or any uncovered foundation which shall remain open for more than three months shall be deemed abandoned and a nuisance, and the Building Inspector or his designee shall order that, unless the erection of the building or structure on the excavation or foundation shall commence or continue forthwith, suitable safeguards shall be provided to prevent accidental injury to children or other frequenters or that the excavation or foundation be filled to grade. Such order shall be served upon the owner of record or the owner's agent, where an agent is in charge of the premises, and upon the holder of an encumbrance of record in the manner provided for service of a summons in the Circuit Court. If the owner or the holder of an encumbrance of record cannot be found, the order may be served by posting it on the premises and publication in the official newspaper for two consecutive publications at least 10 days before the time for compliance stated in the order commences to run. Such time shall be not less than 14 nor more than 20 days after service. If the owner of the land fails to comply with the order within the time required, the Building Inspector or his designee shall cause the excavation or foundation to be filled to grade. The cost of such abatement shall be charged against the real estate and entered on the next succeeding tax roll as a special charge and shall bear interest at a rate established by the Village Board from the date of the report by the Building Inspector or his designee on the cost thereof, pursuant to the provisions of § 66.0627, Wis. Stats.

## § 225-11. Discharge of clear waters.

- A. Discharge. No person shall cause, allow or permit any roof drain, surface drain, subsoil drain, drain from any mechanical device, gutter, ditch, pipe, conduit, sump pump or any other object or thing used for the purposes of collecting, conducting, transporting, diverting, draining or discharging clear water from any part of any private premises owned or occupied by said person to discharge into a sanitary sewer.
- B. Nuisance. The discharge into a sanitary sewer from any roof drain, surface drain, subsoil drain, drain from any mechanical device, gutter, ditch, pipe, conduit, sump pump or any other object or thing used for the purposes of collecting, conducting, transporting, diverting, draining or discharging clear water from any part of any private premises is hereby declared to be a public nuisance and a hazard to the health, safety and well-being of the residents of the Village and to the protection of the property.
- C. Groundwater. Where deemed necessary by the Village Board, every house shall have a sump pump installed for the purpose of discharging clear waters from foundation drains and ground infiltration and, where the building is not serviced by a storm sewer, shall either discharge into an underground conduit leading to a drainage ditch, gutter, or dry well or shall discharge onto the ground surface in such other manner as will not constitute a nuisance as defined herein.
- D. Stormwater. All roof drains, surface drains, drains from any mechanical device, gutters, pipe, conduits or any other objects or things used for the purpose of collecting, conducting, transporting, diverting, draining or discharging stormwaters shall be discharged either to a storm sewer, a dry well, an underground conduit leading to a drainage ditch or onto the ground surface in such other manner as will not constitute a nuisance as defined herein.
- E. Storm sewer lateral. Where municipal storm sewers are provided and it is deemed necessary by the property owner and/or the Village to discharge clear waters from a parcel of land, a storm sewer lateral shall be installed and connected to the storm sewer main at the expense of the owner.
- F. Conducting tests. If the Building Inspector or his designated agent suspects an illegal clear water discharge as defined by this chapter or by any other applicable provision of the Wisconsin Administrative Code as it may, from time to time, be amended, he may, upon reasonable notice and at reasonable times, enter the private premises where such illegal clear water discharge is suspected and conduct appropriate tests to determine whether such suspected illegal clear water discharge actually exists.

## § 225-12. Duplex service connections.

[Amended 4-10-2023 by Ord. No. 2023-01]

A duplex structure shall be allowed a common water service to the curb stop, but each unit of said duplex shall have a separate outside curb stop for the purpose of shutting water off in one unit without disturbing the second unit.

## § 225-13. Moving buildings.

### A. General requirements.

- (1) No person shall move any building or structure upon any of the public ways of the Village without first obtaining a permit therefor from the Building Inspector or his designee and upon the payment of the required fee. Every such permit issued by the Building Inspector for the moving of a building shall designate the route to be taken and the conditions to be complied with and shall limit the time during which said moving operations shall be continued.

- (2) A report shall be made with regard to possible damage to trees. The estimated cost of trimming, removal and replacement of public trees shall be paid to the Treasurer prior to issuance of the moving permit.
  - (3) Issuance of moving permit shall further be conditioned on approval of the moving route by the Chief of Police.
- B. Continuous movement. The movement of buildings shall be a continuous operation during all the hours of the day and at night, until such movement is fully completed. All such operations shall be performed with the least possible obstruction to thoroughfares. No building shall be allowed to remain overnight upon any street crossing or intersection or so near thereto as to prevent easy access to any fire hydrant or any other public facility. Lights shall be kept in conspicuous places at each end of the building during the night.
- C. Street repair. Every person receiving a permit to move a building shall, within one day after said building reaches its destination, report that fact to the Building Inspector, who shall inspect the streets, highways and curbs and gutters over which said building has been moved and ascertain their condition. If the removal of said building has caused any damage to any street or highway, the person to whom the permit was issued shall forthwith place them in as good repair as they were before the permit was granted. On the failure of said permittee to do so within 10 days thereafter to the satisfaction of the Village Board, the Village shall repair the damage done to such streets and hold the person obtaining such permit and the sureties on his bond responsible for the payment of the same.
- D. Conformance with code. No permit shall be issued to move a building within or into the Village and to establish it upon a location within said Village until the Building Inspector has made an investigation of such building at the location from which it is to be moved and is satisfied from such investigation that said building is in a sound and stable condition and of such construction that it will meet the requirements of this Building Code in all respects. A complete plan of all further repairs, improvements and remodeling with reference to such building shall be submitted to the Building Inspector, and he shall make a finding of fact to the effect that all such repairs, improvements and remodeling are in conformity with the requirements of this Building Code and that, when the same are completed, the building as such will so comply with said Building Code. In the event that a building is to be moved from the Village to some point outside the boundaries thereof, the provisions with respect to the furnishing of plans and specifications for proposed alterations to such building may be disregarded.
- E. Bond.
- (1) Before a permit is issued to move any building over any public way in the Village, the party applying therefor shall give a bond to the Village of Grantsburg in a sum to be fixed by the Building Inspector and which shall not be less than \$1,000, said bond to be executed by a corporate surety or two personal sureties to be approved by the Village Board or designated agent, conditioned upon, among other things, the indemnification of the Village for any costs or expenses incurred by it in connection with any claims for damages to any persons or property and the payment of any judgment, together with the costs and expenses incurred by the Village in connection therewith arising out of the removal of the building for which the permit is issued.
  - (2) Unless the Building Inspector, upon investigation, shall find it to be a fact that the excavation exposed by the removal of such building from its foundation shall not be so close to a public thoroughfare as to permit the accidental falling therein of travelers or the location, nature and physical characteristics of the premises and the exposed excavation such as to make intrusion upon the premises and the falling into such excavation of children under 12 years of age unlikely, the bond required by Subsection **E(1)** shall be further conditioned upon the permittee erecting adequate barriers and, within 48 hours, filling in such excavation or adopting and employing such other means, devices or methods approved by the Building Inspector and reasonably adopted or calculated to prevent the occurrences set forth herein.
- F. Insurance. The Building Inspector shall require, in addition to said bond above indicated, public liability insurance covering injury to one person in the sum of not less than \$100,000 and for one

accident in a sum not less than \$200,000, together with property damage insurance in a sum not less than \$50,000, or such other coverage as deemed necessary.

## § 225-14. Fees.

The fees for building permits shall be as determined by resolution of the Village Board.

## § 225-15. Severability.

If any section, clause, provision or portion of this chapter, or of the Wisconsin Administrative Code adopted by reference, is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remaining provisions shall not be affected.

## § 225-16. Violations and penalties.

- A. Any building or structure hereafter erected, enlarged, altered or repaired or any use hereafter established in violation of the provisions of this chapter shall be deemed an unlawful building, structure or use. The Building Inspector shall promptly report all such violations to the Village Board and Village Attorney, who shall bring an action to enjoin the erection, enlargement, alteration, repair or moving of such building or structure or the establishment of such use of buildings in violation of this chapter or to cause such building, structure or use to be removed, and such violation may also be subject to a penalty as provided in § 1-4 of this Code. In any such action, the fact that a permit was issued shall not constitute a defense, nor shall any error, oversight or dereliction of duty on the part of the Building Inspector or other Village officials constitute a defense. Compliance with the provisions of this chapter may also be enforced by injunctive order at the suit of the owner or owners of any real estate within the jurisdiction of this chapter.
- B. Notice of violation.
- (1) If an inspection reveals a noncompliance with this chapter or the Uniform Dwelling Code, the Building Inspector shall notify the applicant and the owner, in writing, of the violation to be corrected. All cited violations shall be corrected within 30 days after written notification unless an extension of time is granted pursuant to § SPS 320.21, Wis. Adm. Code.
  - (2) If, after written notification, the violation is not corrected within 30 days, a stop-work order may be served on the owner or his or her representative and a copy thereof shall be posted at the construction site. Such stop-work order shall not be removed except by written notice of the Building Inspector after satisfactory evidence has been supplied that the cited violation has been corrected.
  - (3) Each day each violation continues after the thirty-day written notice period has run shall constitute a separate offense. Nothing in this chapter shall preclude the Village from maintaining any appropriate action to prevent or remove a violation of any provision of this chapter or the Uniform Dwelling Code.
  - (4) If any construction or work governed by the provisions of this chapter or the Uniform Dwelling Code is commenced prior to the issuance of a permit, double fees shall be charged.
- C. Any person feeling aggrieved by an order or a determination of the Building Inspector may appeal from such order or determination to the Zoning Board of Appeals. Those procedures customarily used to effectuate an appeal to the Zoning Board of Appeals shall apply.
- D. Except as may otherwise be provided by statute or ordinance, no officer, agent or employee of the Village of Grantsburg charged with the enforcement of this chapter shall render himself personally liable for any damage that may accrue to persons or property as a result of any act required or permitted in the discharge of his duties under this chapter. Any suit brought against any officer,

agent or employee of the Village as a result of any act required or permitted in the discharge of his duties under this chapter shall be defended by the legal representative of the Village until the final determination of the proceedings therein.

## Chapter 520. Water

[HISTORY: Adopted by the Village Board of the Village of Grantsburg at time of adoption of Code (see Ch. 1, General Provisions, Art. II). Amendments noted where applicable.]

### GENERAL REFERENCES

Building construction — See Ch. 225.

Sewers — See Ch. 440.

Subdivision of land — See Ch. 582.

## Article I. Water Utility Regulations and Rates

### § 520-1. Rate schedules.

Current rate schedules are on file at the office of the Village Clerk.

### § 520-2. Compliance with rules.

All persons now receiving a water supply from the Village of Grantsburg Water Utility, or who may request service in the future, shall be considered as having agreed to be bound by the rules and regulations as filed with the Public Service Commission of Wisconsin.

### § 520-3. Establishment of service.

- A. Application for water service shall be made in writing on a form furnished by the Water Utility. The application will contain the legal description of the property to be served, name of the owner, the exact use to be made of the service, and the size of the service lateral and meter desired. (Note particularly any special refrigeration, fire protection, or water-consuming air-conditioning appliances.)
- B. Service will be furnished only if:
  - (1) Premises have a frontage on a properly platted street or public strip in which a cast-iron or other long-life water main has been laid, or where the property owner has agreed to and complied with the provisions of the Water Utility's filed main extension rule;
  - (2) Property owner has installed or agrees to install a service lateral from the curb stop to the point of use that is not less than six feet below the surface of an established or proposed grade and meets the Water Utility's specifications; and
  - (3) Premises have adequate piping beyond metering point.
- C. The owner of a multi-unit dwelling has the option of being served by individual metered water service for each unit. The owner, by selecting this option, is required to provide interior plumbing and meter settings to enable individual metered service to each unit and individual disconnection without affecting service to the other units. Each meter and meter connection will be treated as a separate Water Utility account for the purpose of the filed rules and regulations.

- D. No division of the water service lateral of any lot or parcel of land shall be made for the extension and independent meterage of the supply to an adjoining lot or parcel of land. No division of a water service lateral shall be made at the curb for separate supplies for two or more separate premises having frontage on any street or public service strip, whether owned by the same or different parties. Duplexes shall be served from one lateral, provided that individual metered service and disconnection is provided, and it is permitted by local ordinance.
- E. The Water Utility may withhold approval of any application wherein full information of the purpose of such supply is not clearly indicated and set forth by the applicant property owner.
- F. Buildings used in the same business, located on the same parcel, and served by a single lateral may have the customer's water supply piping installed to a central point so that the volume can be metered in one place.

## § 520-4. Reconnection of service.

- A. Where the Water Utility service has been disconnected at the customer's request, a reconnection charge shall be made when the customer requests reconnection of service. (See Schedule R-1 for the applicable rate.)<sup>[1]</sup>
  - [1] *Editor's Note: Current rate schedules are on file at the office of the Village Clerk.*
- B. A reconnection charge shall also be required from customers whose services are disconnected (shut off at curb stop box) because of nonpayment of bills when due. (See Schedule R-1 for the applicable rate.)
- C. If reconnection is requested for the same location by any member of the same household or, if a place of business, by any partner of the same business, it shall be considered as the same customer.

## § 520-5. Temporary metered service; meter and deposits.

An applicant for temporary water service on a metered basis shall make and maintain a monetary deposit for each meter installed as security for payment for use of water and for such other charges which may arise from the use of the supply. A charge shall be made for setting the valve and furnishing and setting the meter. See Schedule Bw-1 for the applicable rate.<sup>[1]</sup>

[1] *Editor's Note: Current rate schedules are on file at the office of the Village Clerk.*

## § 520-6. Water for construction.

- A. When water is requested for construction purposes or for filling tanks or other such uses, an application shall be made to the Water Utility, in writing, giving a statement of the amount of construction work to be done or the size of the tank to be filled, etc. Payment for the water for construction may be required in advance at the scheduled rates. The service lateral must be installed into the building before water can be used.
- B. In no case will any employee of the Water Utility turn on water for construction work unless the contractor has obtained permission from the Water Utility.
- C. Consumers shall not allow contractors, masons or other persons to take unmetered water from their premises without permission from the Water Utility. Any customer failing to comply with this provision will have water service discontinued and will be responsible for the cost of the estimated volume used.

## § 520-7. Use of hydrants.

- A. In cases where no other supply is available, permission may be granted by the Water Utility to use a hydrant. No hydrant shall be used until the proper meter and valve are installed. In no case shall any valve be installed or moved except by an employee of the Water Utility.
- B. Before a valve is set, payment must be made for its setting and for the water to be used at the scheduled rates. Where applicable, see Schedule Bw-1 for deposits and charges.<sup>[1]</sup> Upon completing use of the hydrant, the customer must notify the Water Utility to that effect.

[1] *Editor's Note: Current rate schedules are on file at the office of the Village Clerk.*

## § 520-8. Operation of valves and hydrants; unauthorized use of water.

Any person who shall, without authority of the Water Utility, allow contractors, masons, or other unauthorized persons to take water from his premises, operate any valve connected with the street or supply mains, or open any fire hydrant connected with the distribution system, except for the purpose of extinguishing fire, or who shall wantonly damage or impair the same shall be subject to a fine as provided by municipal ordinance. Utility permission for the use of hydrants applies only to such hydrants that are designated for the specific use.

## § 520-9. Refunds of monetary deposits.

All money deposited as security for payment of charges arising from the use of temporary water supply on a metered basis, or for the return of a hydrant valve and fixtures if the water is used on an unmetered basis, will be refunded to the depositor on the termination of the use of water, the payment of all charges levied against the depositor, and the return of the Water Utility's equipment.

## § 520-10. Service laterals.

- A. No water service lateral shall be laid through any trench having cinders, rubbish, rock or gravel fill, or any other material which may cause injury to or disintegration of the service lateral, unless adequate means of protection are provided by sand filling or such other insulation as may be approved by the Water Utility. Service laterals passing through curb or retaining walls shall be adequately safeguarded by provision of a channel space or pipe casing, not less than twice the diameter of the service connection. The space between the service lateral and channel or pipe casing shall be filled and lightly caulked with oakum, mastic cement, or other resilient material and made impervious to moisture.
- B. In backfilling the pipe trench, the service lateral must be protected against injury by carefully hand tamping the ground filling around the pipe. There should be at least six inches of ground filling over the pipe, and it should be free from hard lumps, rocks, stones, or other injurious material.
- C. All water service laterals shall be of undiminished size from the street main in to the point of meter placement. Beyond the meter outlet valve, the piping shall be sized and proportioned to provide, on all floors, at all times, an equitable distribution of water supply for the greatest probable number of fixtures or appliances operating simultaneously.

## § 520-11. Service piping for meter settings.

Where the original service piping is installed for a new metered customer, where existing service piping is changed for the customer's convenience, or where a new meter is installed for an existing unmetered customer, the owner of the premises at his/her expense shall provide a suitable location and the proper connections for the meter. The Water Utility should be consulted as to the type and size of meter setting. The meter setting and associated plumbing shall comply with the Water Utility's standards.

## § 520-12. Turning on water.

The water may only be turned on for a customer by an authorized employee of the Water Utility. Plumbers may turn the water on to test their work, but upon completion must leave the water turned off.

## § 520-13. Failure to read meters.

- A. Where the Water Utility is unable to read a meter, the fact will be plainly indicated on the bill, and either an estimated bill will be computed or the minimum charge applied. The difference shall be adjusted when the meter is again read, that is, the bill for the succeeding billing period will be computed with the gallons or cubic feet in each block of the rate schedule doubled, and credit will be given on that bill for the amount of the bill paid the preceding period. Only in unusual cases shall more than three consecutive estimated or minimum bills be rendered.
- B. If the meter is damaged (see § 520-29, Surreptitious use of water) or fails to operate, the bill will be based on the average use during the past year unless there is some reason why the use is not normal. If the average use cannot be properly determined, the bill will be estimated by some equitable method. (See § PSC 185.33, Wis. Adm. Code.)

## § 520-14. Complaint meter tests.

See § PSC 185.77, Wis. Adm. Code.

## § 520-15. Thawing frozen service laterals.

See § PSC 185.88, Wis. Adm. Code.

## § 520-16. Curb stop boxes.

The consumer shall protect the curb stop box in the terrace and shall keep the same free from dirt and other obstructions. The Utility shall not be liable for failure to locate the curb stop box and shut off the water in case of a leak on the consumer's premises.

## § 520-17. Installation of meters.

Meters will be owned, furnished and installed by the Water Utility or a Water Utility-approved contractor and are not to be disconnected or tampered with by the customer. All meters shall be so located that they shall be protected from obstructions and permit ready access for reading, inspection, and servicing, such location to be designated or approved by the Water Utility. All piping within the building must be supplied by the owner. Where additional meters are desired by the owner, the owner shall pay for all piping. See Schedule Am-1 for applicable rates.<sup>[1]</sup>

[1] *Editor's Note: Current rate schedules are on file at the office of the Village Clerk.*

## § 520-18. Repairs to meters.

- A. Meters will be repaired by the Water Utility and the cost of such repairs caused by ordinary wear and tear will be borne by the Water Utility.
- B. Repair of any damage to a meter resulting from the carelessness of the owner of the premises, the owner's agent, or tenant, or from the negligence of any one of them to properly secure and protect the same, including any damage that may result from allowing a water meter to become frozen or to be injured from the presence of hot water or steam in the meter, shall be paid for by the customer or the owner of the premises.

## § 520-19. Replacement and repair of service laterals.

- A. The service lateral from the main to and through the curb stop will be maintained and kept in repair and, when worn out, replaced at the expense of the Water Utility. The property owner shall maintain the service lateral from the curb stop to the point of use.
- B. If an owner fails to repair a leaking or broken service lateral from the curb to the point of metering or use within such time as may appear reasonable to the Water Utility after notification has been served on the owner by the Water Utility, the water will be shut off and will not be turned on again until the repairs have been completed.

## § 520-20. Abandonment of service.

If a property owner changes the use of a property currently receiving water service such that water service will no longer be needed in the future, the Water Utility may require the abandonment of the water service at the water main. In such case, the property owner may be responsible for all removal and/or repair costs, including the water main and the Utility portion of the water service lateral.

## § 520-21. Charges for water wasted due to leaks.

See § PSC 185.35, Wis. Adm. Code.

## § 520-22. Inspection of premises.

During reasonable hours any officer or authorized employee of the Water Utility shall have the right of access to the premises supplied with service for the purpose of inspection or for the enforcement of the Water Utility's rules and regulations. Whenever appropriate, the Water Utility will make a systematic inspection of all unmetered water taps for the purpose of checking waste and unnecessary use of water.

## § 520-23. Deposits for residential service.

See § PSC 185.36, Wis. Adm. Code.

## § 520-24. Deposits for nonresidential service.

See § PSC 185.361, Wis. Adm. Code.

## § 520-25. Deferred payment agreement.

See § PSC 185.38, Wis. Adm. Code.

## § 520-26. Dispute procedures.

See § PSC 185.39, Wis. Adm. Code.

## § 520-27. Disconnection and refuse of service.

A. Disconnection. See § PSC 185.37, Wis. Adm. Code.

B. Disconnection notice. The form of disconnection notice to be used is as follows:

### **Disconnection Notice**

Dear Customer:

The bill enclosed with this notice includes your current charges for Water Utility service and your previous unpaid balance. You have 10 days to pay the Water Utility service arrears or your service is subject to disconnection.

If you fail to pay the service arrears or fail to contact us within the 10 days allowed to make reasonable deferred payment arrangement or other suitable arrangement, we will proceed with the disconnect action. To avoid the inconvenience of service interruption and an additional charge for reconnection, we urge you to pay the full arrears immediately at our office.

Please call (715) 463-2405 immediately if:

1. You dispute the notice of delinquent account.
2. You have a question about your utility service arrears.
3. You are unable to pay the full amount of the bill and are willing to enter into a deferred payment agreement with us.
4. There are any circumstances you think should be taken into consideration before service is discontinued.
5. Any resident is seriously ill.

Illness provision. If there is an existing medical emergency in your home and you furnish the Water Utility with a statement signed by either a licensed Wisconsin physician or a public health official, we will delay disconnection of service up to 21 days. The statement must identify the medical emergency and specify the period of time during which disconnection will aggravate the existing emergency.

In any situation where you are unable to resolve billing disputes or disputes about the grounds for proposed disconnection through contacts with our Water Utility, you may make an appeal to the Public Service Commission of Wisconsin by calling (800) 225-7729.

### **Deferred Payment Agreements**

If you are a residential customer and for some reason you are unable to pay the full amount of the Water Utility service arrears on your bill, you may contact the Water Utility to discuss arrangements to pay the arrears over an extended period of time.

This time payment agreement will require:

1. Payment of a reasonable amount at the time the agreement is made.
2. Payment of the remainder of the outstanding balance in monthly installments over a reasonable length of time.
3. Payment of all future Water Utility service bills in full by the due date.

In any situation where you are unable to resolve billing disputes or disputes about the grounds for proposed disconnection through contacts with our Utility, you may make an appeal to the Wisconsin Public Service Commission, Madison, Wisconsin, by calling (800) 225-7729

Village of Grantsburg

## § 520-28. Collection of overdue bills.

An amount owed by the customer may be levied as a tax as provided in § 66.0809, Wis. Stats.

## § 520-29. Surreptitious use of water.

- A. When the Water Utility has reasonable evidence that a person is obtaining his supply of water, in whole or in part, by means of devices or methods used to stop or interfere with the proper metering of the Water Utility service, the Water Utility reserves the right to estimate and present immediately a bill for service unmetered as a result of such interference, and such bill shall be payable subject to a twenty-four-hour disconnection of service. If the Water Utility disconnects the service for any such reason, the Water Utility will reconnect the service upon the following conditions:
- (1) The customer will be required to deposit with the Water Utility an amount sufficient to guarantee the payment of bills for Water Utility service.
  - (2) The customer will be required to pay the Water Utility for any and all damages to its Water Utility equipment resulting from such interference with the metering.
  - (3) The customer must further agree to comply with reasonable requirements to protect the Utility against further losses.
- B. Sections 98.26 and 943.20, Wis. Stats., as relating to water service are hereby adopted and made a part of these rules.

## § 520-30. Vacation of premises.

When premises are to be vacated, the Utility shall be notified, in writing, at once, so that it may remove the meter and shut off the water supply at the curb stop. The owner of the premises shall be liable for prosecution for any damage to the property of the Water Utility.

## § 520-31. Repairs to mains.

The Water Utility reserves the right to shut off the water supply in the mains temporarily to make repairs, alterations or additions to the plant or system. When the circumstances will permit, the Water Utility will give notification, by newspaper publication or otherwise, of the discontinuance of the water supply. No credit will be allowed to customers for such temporary suspension of the water supply.

## § 520-32. Protection of public safety.

It shall be the duty of the Water Utility to see that all open ditches for water mains, hydrants, and service laterals are properly guarded to prevent accident to any person or vehicle, and at night there shall be displayed proper signal lighting to ensure the safety of the public.

## § 520-33. Handling water mains and service laterals in excavation trenches.

Contractors must call Digger's Hotline and ensure a location is done to establish the existence and location of all water mains and service laterals as provided in § 182.0175, Wis. Stats. Where water mains or service laterals have been removed, cut, or damaged during trench excavation, the contractors

must, at their own expense, cause them to be replaced or repaired at once. Contractors must not shut off the water service laterals to any customer for a period exceeding six hours.

## § 520-34. Protective devices.

- A. Protective devices in general. The owner or occupant of every premises receiving water supply shall supply and maintain suitable means of protection of the premises supply and all appliances against damage arising in any manner from the use of the water supply, variation of water pressure, or any interruption of water supply. Particularly, such owner or occupant must protect water-cooled compressors for refrigeration systems by means of high- and/or low-pressure safety cutout devices. There shall be provided means for the prevention of the transmission of water ram or noise of operation of any valve or appliance through the piping of its own or adjacent premises.
- B. Relief valves. On all closed systems (i.e., systems having a check valve, pressure regulator, or reducing valve, water filter or softener) an effective pressure-relief valve shall be installed at or near the top of the hot-water tank, or on the hot-water distribution pipe connection to the tank. No stop valve shall be placed between the hot-water tank and the relief valve or on the drainpipe. (See applicable Village plumbing codes.)
- C. Air chambers. An air chamber or approved shock absorber shall be installed at the terminus of each riser, fixture branch, or hydraulic elevator main for the prevention of undue water hammer. The air chamber shall be sized in conformance with applicable local plumbing codes. Where possible, the air chamber should be provided at its base with a valve for water drainage and replenishment of air.

## § 520-35. Water main extension rules.

Water mains will be extended for new customers on the following basis:

- A. Where the cost of the extension is to immediately be collected through assessment by the municipality against the abutting property, the procedure set forth under § 66.0703, Wis. Stats. will apply, and no additional customer contribution to the Utility will be required.
- B. Where the municipality is unwilling or unable to make a special assessment, the extension will be made on a customer-financed basis as follows:
  - (1) The applicant(s) will advance as a contribution in aid of construction the total amount equivalent to that which would have been assessed for all property under Subsection **A**.
  - (2) Part of the contribution required in Subsection **B(1)** will be refundable. When additional customers are connected to the extended main within 10 years of the date of completion, contributions in aid of construction will be collected equal to the amount which would have been assessed under Subsection **B(1)** for the abutting property being served. This amount will be refunded to the original contributor(s). In no case will the contribution received from additional customers exceed the proportionate amount which would have been required under Subsection **A** nor will it exceed the total assessable cost of the original extension.
- C. When a customer connects to a transmission main or connecting loop installed at Utility expense within 10 years of the date of completion, there will be a contribution required of an amount equivalent to that which would have been assessed under Subsection **A**.

## § 520-36. Water main installations in platted subdivisions.

- A. Application for installation of water mains in regularly platted real estate development subdivisions shall be filed with the Utility.

- B. If the developer, or a contractor employed by the developer, is to install the water mains (with approval of the Utility), the developer shall be responsible for the total cost of construction.
- C. If the Utility or its contractor is to install the water mains, the developer shall be required to advance to the Utility, prior to the beginning of the construction, the total estimated cost of the extension. If the final costs exceed estimated costs, an additional billing will be made for the balance of the cost due. This balance is to be paid within 30 days. If final costs are less than estimated, a refund of the overpayment will be made by the Water Utility.

## § 520-37. Cross-connections.

Pursuant to Article III of this chapter, every person owning or occupying a premises receiving municipal water supply shall maintain such municipal water supply free from any connection, either of a direct or of an indirect nature, with a water supply from a foreign source or any manner of connection with any fixture or appliance whereby water from a foreign supply or the waste from any fixture, appliance, or waste or soil pipe may flow, be siphoned or pumped into the piping of the municipal water system.

## Article II. Well Abandonment

### § 520-38. Purpose.

The purpose of this article is to prevent contamination of groundwater and to protect public health, safety and welfare by assuring that unused, unsafe or noncomplying wells, or wells which may serve as conduits for contamination, or wells which may be illegally cross-connected to the municipal water system, are properly abandoned.

### § 520-39. Applicability.

This article applies to all wells located on premises served by the Village of Grantsburg municipal water system.

### § 520-40. Definitions.

As used in this article, the following terms shall have the meanings indicated:

#### **MUNICIPAL WATER SYSTEM**

A system for the provision to the public of piped water for human consumption when such system has at least 15 service connections or regularly serves at least 25 year-round residents owned or operated by a city, village, county, town, town sanitary district, utility district or public institution or a privately owned water utility serving any of the above.

#### **NONCOMPLYING**

A well or pump installation which does not comply with the provisions of § NR 812.42, Wis. Adm. Code, in effect at the time the well was constructed, a contamination source which was installed, the pump was installed, or work was done on either the well or pump installation.

#### **PUMP INSTALLATION**

The pump and related equipment used for withdrawing water from a well, including the discharge piping, the underground connections, pitless adapters, pressure tanks, pits, sampling faucets and well seals or caps.

#### **UNSAFE**

A well or pump installation which produces water which is bacteriologically contaminated or contaminated with substances in exceedance of the standards of Ch. NR 809 or 140, Wis. Adm.

Code, or for which a health advisory has been issued by the Wisconsin Department of Natural Resources.

#### **UNUSED**

A well or pump installation which is not in use or does not have a functional pumping system.

#### **WELL**

An excavation or opening into the ground made by digging, boring, drilling, driving, or other methods for the purpose of obtaining groundwater for consumption or other use.

#### **WELL ABANDONMENT**

The filling and sealing of a well according to the provisions of § NR 812.26, Wis. Adm. Code.

### **§ 520-41. Abandonment required.**

All wells located on premises served by the municipal water system shall be abandoned in accordance with the terms of this article and § NR 812.42, Wis. Adm. Code, by no later than one year from the date of connection to the municipal water system, unless a well operation permit has been obtained by the well owner from the Village of Grantsburg Water Utility.

### **§ 520-42. Private well operation permit.**

The Village of Grantsburg Water Utility may grant a permit to a private well owner to operate a well for a period not to exceed five years provided the conditions of this section are met. The Village of Grantsburg or its agent may conduct inspections or have water quality tests conducted at the applicant's expense to obtain or verify information necessary for consideration of a permit application or renewal. Permit applications and renewals shall be made on forms provided by the Village of Grantsburg Water Utility, and a fee as prescribed in the Village of Grantsburg's Schedule of Fees shall be paid. The following conditions must be met for issuance or renewal of a well operation permit:

- A. The well and pump installation meet or are upgraded to meet the requirements of Ch. NR 812, Wis. Adm. Code.
- B. The well construction and pump installation have a history of producing bacteriologically safe water as evidenced by at least two samplings taken a minimum of two weeks apart. No exception of this condition may be made for unsafe wells, unless the Wisconsin Department of Natural Resources approves, in writing, the continued use of the well.
- C. There are no cross-connections between the well and pump installation and the municipal water system.
- D. The proposed use of the well and pump installation can be justified as being necessary in addition to water provided by the municipal water system. Permits shall not be granted for a new domestic use private well. Permits may only be issued for existing or new nondomestic use private wells, used solely for a nondomestic consumption purpose such as gardening.

### **§ 520-43. Abandonment procedures.**

- A. All wells abandoned under the jurisdiction of this article shall be abandoned according to the procedures and method of Ch. NR 812, Wis. Adm. Code. All debris, pump, piping, unsealed liners and any other obstructions which may interfere with sealing operations shall be removed prior to abandonment.
- B. The owner of the well, or the owner's agent, shall notify the Village of Grantsburg Water Utility at least 48 hours prior to commencement of any well abandonment activities. The abandonment of the well shall be observed by a representative of the Village of Grantsburg Water Utility.

- C. An abandonment report form, supplied by the Wisconsin Department of Natural Resources, shall be submitted by the well owner to the Village of Grantsburg Water Utility and the Wisconsin Department of Natural Resources within 10 days of the completion of the well abandonment.

## § 520-44. Violations and penalties.

Any well owner violating any provision of this article shall, upon conviction, be punished by forfeiture of not less than \$25 nor more than \$500 and the cost of prosecution. Each day of violation is a separate offense. If any person fails to comply with this article for more than 10 days after receiving written notice of the violation, the municipality may impose a penalty and cause the well abandonment to be performed and the expense to be assessed as a special tax against the property.

## Article III. Cross-Connection Control

### § 520-45. Definition.

A cross-connection is defined as any physical connection or arrangement between two otherwise separate systems, one of which contains potable water from the Village of Grantsburg's public water system and the other of which contains water from a private source, water of unknown or questionable safety, or steam, gases, or chemicals, whereby there may be a flow from one system to the other, with the direction of flow depending on the pressure differential between the two systems.

### § 520-46. Unprotected cross-connections prohibited.

No person, firm, or corporation may establish or maintain, or permit to be established or maintained, any unprotected cross-connection. Cross-connections shall be protected as required in Ch. SPS 382, Wis. Adm. Code.

### § 520-47. Inspection.

The Water Utility may inspect, or arrange for an inspection of, property served by the public water system for cross-connections. The frequency of inspections shall be established by the Water Utility in accordance with Wisconsin Administrative Code. Any unprotected cross-connections identified by the inspection shall be promptly corrected. Failure to promptly correct an unprotected cross-connection shall be sufficient cause for the Water Utility to discontinue water service to the property, as provided under § 520-50 of this article.

### § 520-48. Right of entry.

Upon presentation of credentials, a representative of the Water Utility shall have the right to request entry, at any reasonable time, to a property served by a connection to the public water system for the purpose of inspecting the property for cross-connections. Refusing entry to such Utility representative shall be sufficient cause for the Water Utility to discontinue water service to the property, as provided under § 520-50 of this article. If entry is refused, a special inspection warrant under § 66.0119, Wis. Stats., may be obtained.

### § 520-49. Provision of requested information.

The Water Utility may request an owner, lessee, or occupant of property served by a connection to the public water system to furnish the Water Utility with pertinent information regarding the piping systems on the property. Refusing to provide requested information shall be sufficient cause for the Water Utility to discontinue water service to the property, as provided under § 520-50 of this article.

## § 520-50. Discontinuation of water for violation.

The Water Utility may discontinue water service to any property wherein any unprotected connection in violation of this article exists and take other precautionary measures deemed necessary to eliminate any danger of contamination of the public water system. Water service may be discontinued, however, only after reasonable notice and opportunity for hearing under Ch. 68, Wis. Stats., except as provided in § 520-51 of this article. Water service to such property shall not be restored until the unprotected cross-connection has been eliminated.

## § 520-51. Emergency discontinuance.

If it is determined by the Water Utility that an unprotected cross-connection or emergency endangers public health, safety, or welfare and requires immediate action, and if a written finding to that effect is filed with the Village Clerk and delivered to the customer's premises, water service may be immediately discontinued. The customer shall have an opportunity for hearing under Ch. 68, Wis. Stats., within 10 days of such emergency discontinuance. Water service to such property shall not be restored until the unprotected cross-connection has been eliminated.

## § 520-52. Effect on other laws.

This article does not supersede the State Plumbing Code or any Village plumbing ordinances but is supplementary to them.

## Chapter 440. Sewers

### Article I. Sewer Use

#### § 440-1. Purpose.

- A. This article regulates the use of public and private sewers and drains, discharge of septage into the public sewerage system, and the discharge of waters and wastes into the public sewerage system within the Village of Grantsburg. It provides for and explains the method used for levying and collecting wastewater treatment service charges, sets uniform requirements for discharges into the wastewater collection and treatment systems and enables the Village to comply with administrative provisions and other discharge criteria which are required or authorized by the State of Wisconsin or federal law. Its intent is to derive the maximum public benefit by regulating the characteristics of wastewater discharged into the Village sewerage system.
- B. This article provides a means for determining wastewater and septage volumes, constituents and characteristics, the setting of charges and fees, and the issuing of permits to certain users. Revenues derived from the application of this article shall be used to defray the costs of operating and maintaining adequate wastewater collection and treatment systems and to provide sufficient funds for capital outlay, debt service costs and capital improvements. The charges and fees have been established pursuant to requirements of the Wisconsin Statutes and are incorporated in the Village of Grantsburg's Fee Schedule. This article shall supersede any previous ordinance, rules or regulations and shall repeal all parts thereof that may be inconsistent with this article. If there is any conflict between this article and any applicable statute, the state statute will be controlling.

#### § 440-2. Definitions.

Unless the context specifically indicates otherwise, the meaning of terms used in this article shall be as follows. "May" is permissible; "shall" is mandatory.

##### **AMMONIA NITROGEN (NH<sub>3</sub>-N)**

One of the oxidation states of nitrogen, in which nitrogen is combined with hydrogen in molecular form as NH<sub>3</sub> or in ionized form as NH<sub>4</sub>. Quantitative determination of ammonia nitrogen shall be made in accordance with procedures set forth in Standard Methods or Ch. NR 149, Wis. Adm. Code.

##### **APPROVING AUTHORITY or VILLAGE TRUSTEES**

The Village Board of the Village of Grantsburg or its duly authorized deputy, agent, or representative.

##### **BIOCHEMICAL OXYGEN DEMAND (BOD)**

The quantity of oxygen utilized in the biochemical oxidation of organic matter under standard laboratory procedure in five days at 20° C., expressed as milligrams per liter. Quantitative determination of BOD shall be made in accordance with procedures set forth in the most recent edition of Standard Methods.

##### **BUILDING DRAIN**

That part of the lowest horizontal piping of a drainage system which receives the discharge from soil, waste, and other drainage pipes inside the walls of the building and conveys it to the building sewer beginning five feet outside the inner face of the building wall.

#### **BUILDING SEWER or SERVICE LATERAL**

The extension from the public sewer or other place of disposal beginning outside the inner face of the building wall and ending at the public sewer. The wye fitting or other type of connection to the public sewer is considered part of the building sewer.

#### **CHEMICAL ELEMENTS AND COMPOUNDS**

Chemical elements and compounds that are typically found in wastewater and may be regulated by this article.

#### **COMBINED SEWER**

A sewer intended to receive both wastewater and stormwater or surface water.

#### **COMPATIBLE POLLUTANTS**

Biochemical oxygen demand, suspended solids, phosphorus, ammonia, or pH, plus additional pollutants identified in the WPDES permit for the publicly owned treatment works receiving the pollutant if such works were designed to treat such additional pollutants to a substantial degree.

#### **DEBT SERVICE CHARGES**

Includes all costs associated with repayment of debts incurred for the construction and/or rehabilitation of a wastewater collection system and treatment facility.

#### **FLOATABLE OIL**

Oil, fat, or grease in a physical state such that it will separate by gravity from wastewater by treatment in an approved pretreatment facility. A wastewater or septage shall be considered free of floatable oil if it is properly pretreated and the wastewater does not interfere with the collection or treatment system.

#### **GARBAGE**

The animal and vegetable waste resulting from the handling, preparation, cooking and serving of foods.

#### **GROUND GARBAGE**

The residue from the preparation, cooking, and dispensing of food that has been shredded to such degree that all particles will be no greater than 1/2 inch in any dimension and will be carried freely in suspension under normal flow conditions in sewers.

#### **HOLDING TANK SERVICE AREA**

The area outside the POTW's sewer service area but inside or equal to the POTW's planning area where a contract has been developed for holding tank wastewater to be treated at the wastewater treatment facility.

#### **INCOMPATIBLE POLLUTANTS OR WASTEWATER**

Wastewater or septage with pollutants or of such a strength that will adversely affect or disrupt the wastewater treatment processes or effluent quality or sludge quality if discharged to the sewerage system facility.

#### **INDUSTRIAL USER**

Any nongovernmental, noncommercial, or nonresidential user of the Village-owned sewerage system which discharges more than the equivalent of 25,000 gallons per day and which is further defined in § NR 110.03, Wis. Adm. Code.

#### **INDUSTRIAL WASTES**

The liquid wastes from industrial manufacturing processes, trade, or business as distinct from sanitary sewage.

#### **LICENSED DISPOSER**

A person or business holding a valid license to do septage servicing under Ch. NR 113, Wis. Adm. Code.

#### **MUNICIPAL WASTEWATER**

The wastewater of a community. From the standpoint of source, it may be a combination of the liquid and water-carried wastes from residences, commercial buildings, industrial plants and institutions, together with any groundwater, surface water, and stormwater that may have inadvertently entered the sewerage system. Also termed "sewage."

#### **NATURAL OUTLET**

Any outlet, including storm sewers, into a watercourse, pond, ditch, lake or other body of surface water or groundwater.

#### **NEW USER**

Any person or property who/which has not previously received collection and treatment services by the Village of Grantsburg.

#### **NON-VILLAGE USER**

Any person or property lying outside the municipal limits of the Village and receiving sewage collection and treatment facility services by the Village of Grantsburg.

#### **NORMAL DOMESTIC STRENGTH SEWAGE**

Sewage with concentrations of BOD5 no greater than 250 milligrams per liter (mg/l) and suspended solids no greater than 300 milligrams per liter (mg/l).

#### **NORMAL USER**

A user whose contributions to the sewerage system consist only of normal domestic strength wastewater originating from a house, apartment, flat, or other living quarters occupied by a person or persons constituting a distinct household, business or commercial enterprise.

#### **OPERATION AND MAINTENANCE COSTS**

All costs associated with the operation and maintenance of the sewerage works as well as the costs associated with periodic equipment replacement necessary for maintaining capacity and performance of sewerage works. The costs of treating clear water (infiltration/inflow) shall be included in the operation and maintenance costs.

#### **PART-YEAR RESIDENT**

Any person who, for whatever reason, occupies a property for less than 11 months of a year.

#### **PARTS PER MILLION**

A weight-to-weight ratio; the parts per million value multiplied by the factor 8.34 shall be equivalent to pounds per million gallons of water.

#### **PERSON**

Any and all persons, including any individual, firm, company, municipal or private corporation, association, society, institution, enterprise, government agency, or other entity.

#### **pH**

The logarithm of the reciprocal of hydrogen ion concentration. The concentration is the weight of hydrogen ions in grams per liter of solution. Neutral water, for example, has a pH value of seven and a hydrogen ion concentration of  $10^{-7}$ .

#### **POTW**

Publicly owned treatment works. It is used interchangeably with "wastewater treatment facility (WWTF)."

#### **PRETREATMENT**

The treatment of wastewaters to remove or reduce the quantity of one or more pollutants prior to discharge to the sewerage system.

#### **PROPERLY SHREDDED GARBAGE**

The wastes from the preparation, cooking and dispensing of food that has been shredded to such a degree that all particles will be carried freely under the flow conditions normally prevailing in public sewers with no particle greater than 1/2 inch (1.27 centimeters) in any dimension.

#### **PUBLIC SEWER**

Any sewer provided by or subject to the jurisdiction of the Village of Grantsburg. It shall also include sewers within or outside the corporate boundaries that serve one or more persons and ultimately

discharge into the Village's sanitary sewer system, even though those sewers may not have been constructed with Village funds.

### **REPLACEMENT COSTS**

Expenditures for obtaining and installing equipment, accessories, or appurtenances which are necessary during the service life of the sewage treatment plant to maintain the capacity and performance for which such plant was designed and constructed. Operation and maintenance costs include replacement costs.

### **RESIDENTIAL UNIT**

Shall be equivalent to an average residential household contributing wastewater with BOD and suspended solids concentrations of 250 mg/l and 300 mg/l, respectively.

### **RESIDENTIAL USER**

A user whose contributions to the wastewater treatment works consist only of normal domestic strength waste originating from a house, apartment, flat, or other living quarters occupied by a person or persons constituting a distinct household.

### **SANITARY SEWER**

A sewer that carries liquid and water-carried wastes from residences, commercial buildings, industrial plants and institutions, together with minor quantities of groundwater, stormwater, and surface water that are not admitted intentionally.

### **SEPTAGE**

The wastewater or contents of septic or holding tanks, dosing chambers, grease interceptors, seepage beds, seepage pits, seepage trenches, privies or portable rest rooms.

### **SEWAGE**

The wastewater of a community. From the standpoint of source, it may be a combination of the liquid and water-carried wastes from residences, commercial buildings, industrial plants, and institutions together with any groundwater, surface water, and stormwater that may be present.

### **SEWAGE TREATMENT PLANT**

Any arrangement of devices and structures used for treating sewage.

### **SEWER**

A pipe or conduit that carries wastewater or drainage water.

### **SEWER CONNECTION CHARGE**

A charge assessed new or non-Village customers for connecting to public sanitary sewers that discharge to the sewerage works.

### **SEWER SERVICE CHARGE**

A service charge levied on users of the wastewater collection and treatment facilities for payment of capital-related expenses as well as the operation and maintenance costs of said facilities. (User charge, which covers operation and maintenance and replacement costs, is a part of the sewer service charge.)

### **SEWERAGE SYSTEM**

All structures, conduits and pipes by which sewage is collected, treated, and disposed of, except plumbing inside and in connection with buildings served, and service pipes, from the building to the street main.

### **SLUG**

Any discharge of water, sewage, or industrial waste which in concentration of any given constituent or in quantity of flow causes the capacity of a public sewer to be exceeded or which adversely affects the operation of the sewage treatment plant.

### **STANDARD METHODS**

The examination and analytical procedures set forth in the latest addition of Standard Methods for the Examination of Water and Wastewater as prepared, approved and published jointly by the American Public Health Association, American Water Works Association, and the Water Environment Federation, and is in compliance with 40 CFR 136, Guidelines Establishing Test Procedures for Analysis of Pollutants.

**STORM DRAIN (sometimes termed "storm sewer")**

Drain or sewer for conveying surface water, groundwater, subsurface water or unpolluted water from any source.

**STORM SEWER**

A sewer which carries stormwater and surface water and drainage but does not carry sewage and industrial wastes, other than unpolluted cooling water.

**STORMWATER RUNOFF**

That portion of the rainfall that is collected and drained into the storm sewers.

**SUSPENDED SOLIDS**

Total suspended matter that either floats on the surface of or is in suspension in water, wastewater, or other liquids and that is removable by laboratory filtering as prescribed in Standard Methods for the Examination of Water and Wastewater and referred to as "nonfilterable residue."

**USER**

Any person or property that discharges waste to the Village's sewerage system.

**USER CHARGE**

A charge levied on users of the sewerage works, based on the waste discharged, as a part of the sewer service charge for payment of operation and maintenance of said facilities.

**VACANT PROPERTY**

Any property which is unoccupied for greater than three months which during that time contains fixtures capable of discharging to the building sewer if said fixtures were provided with a water supply. For example, a property where the water meter is removed but the water closet remains in place shall be considered a vacant property. A property where no plumbing fixtures exist is not considered a vacant property for this article.

**WATERCOURSE**

A natural or artificial channel for the passage of water, either continuously or intermittently.

**WISCONSIN POLLUTANT DISCHARGE ELIMINATION SYSTEM (WPDES) PERMIT**

A document issued by the Wisconsin Department of Natural Resources (DNR) which establishes effluent limitations and monitoring requirements for municipal wastewater treatment facilities.

## § 440-3. Management, operation and control.

- A. Management. The management, operation, and control of the sewer system for the Village of Grantsburg shall be vested in the Village Board. All records, minutes and all written proceedings thereof shall be kept by the Village Clerk; the Village Treasurer shall keep all financial records.
- B. Construction and extensions. The Village of Grantsburg shall have the power to construct sewer lines for public use and shall have the power to lay sewer pipes in and through the alleys, streets, and public grounds of the Village and generally to do all such work as may be found necessary or convenient in the management of the sewer system. The Village shall have power, through its officers or agents, to enter upon any land for the purpose of making examination or to supervise in the performance of its duties under this article, without liability therefor, and the Village shall have power to purchase and acquire for the Village all real and personal property which may be necessary for construction of the sewer system or for any repair, remodeling, or additions thereto.
- C. Maintenance of services. The user shall maintain sewer service from the street main to the house and including all controls between the same, without expense to the Village, except when they are damaged as a result of negligence or carelessness on the part of the Village. All sewer services must be maintained free of defective conditions, by and at the expense of the user or occupant of the property. When a sewer service is to be relaid and there are two or more buildings on such service, each building shall be disconnected from each service and a new sewer service shall be installed for each building.

- D. Condemnation of real estate. Whenever any real estate or any easement therein, or use thereof, shall in the judgment of the Village be necessary to the sewer system, and whenever, for any cause, an agreement for the purchase thereof, cannot be made with the owner thereof, the Village shall proceed with all necessary steps to take such real estate easement or use by condemnation in accordance with the Wisconsin Statutes and the Uniform Relocation and Real Property Acquisition Policy Act of 1970, if federal funds are used.
- E. Title to real estate. All property, real, personal, and mixed, acquired for the construction of the sewer system, and all plans, specifications, diagrams, papers, books and records connected with said sewer system, and all buildings, machinery, and fixtures pertaining thereto, shall be the property of the Village.

## § 440-4. User rules and regulations.

### A. General.

- (1) The rules, regulations, and sewer rates of the Village hereinafter set forth shall be considered a part of the contract with every person, company or corporation which is connected to or uses the Village's sewer system or wastewater treatment facility, and every such person, company or corporation by connecting with the sewer system or wastewater treatment facility shall be considered as expressing its assent to be bound thereby. Whenever any of said rules and regulations, or such others as the Village may hereafter adopt, are violated, the use or service shall be shut off from the building or place of such violation (even though two or more parties are receiving service through the same connection) and shall not be reestablished except by order of the Village and on payment of all arrears, the expenses and established charges of shutting off and putting on, and such other terms as the Village may determine, and a satisfactory understanding with the party that no further cause for complaint shall arise. In case of such violation, the Village, furthermore, may declare any payment made for the service by the party or parties committing such violation to be forfeited, and the same shall thereupon be forfeited. The right is reserved to the Village to change these said rules, regulations, and sewer rates from time to time as it may deem advisable and make special rates and contracts in all proper cases.
- (2) The following rules and regulations for the government of licensed plumbers, sewer users and others are hereby adopted and established.

### B. Discharge prohibitions.

- (1) Prohibited discharges. No discharger shall contribute or cause to be discharged, directly or indirectly, any of the following described substances into the wastewater disposal system or otherwise to the facilities of the Approving Authority:
  - (a) Any liquids, solids or gases which by reason of their nature or quantity are or may be sufficient either alone or by interaction to cause fire or explosion or be injurious in any other way to the operation of the Village of Grantsburg wastewater facilities or wastewater treatment works.
  - (b) Solid or viscous substances which will or may cause obstruction to the flow in a sewer or other interference with the operation of the wastewater system.
  - (c) Any wastewater having a pH less than 6.0 or higher than 9.0 or having any other corrosive property capable of causing damage or hazard to structures, equipment, or personnel of the system.
  - (d) Any wastewater containing toxic pollutants in sufficient quantity, either singly or by interaction, to injure or interfere with any wastewater treatment process, constitute a hazard to humans or animals, or to exceed the limitation set forth in state or federal

categorical pretreatment standards. A toxic pollutant shall include but not be limited to any pollutant identified in the Toxic Pollutant List set forth in Ch. NR 215, Wis. Adm. Code.

- (e) Any noxious or malodorous liquids, gases, or solids which either singly or by interaction are capable of creating a public nuisance or hazard to life or are sufficient to prevent entry into the sewers for their maintenance and repair.
  - (f) Any substance which may cause the Village of Grantsburg effluent or treatment residues, sludges, or scums to be unsuitable for reclamation and reuse or to interfere with the reclamation process.
  - (g) Any substance which will cause the Village of Grantsburg to violate its WPDES permit.
  - (h) Any substance with objectionable color not removed in the treatment process, such as, but not limited to, dye wastes and vegetable tanning solutions.
  - (i) Any wastewater having a temperature which will inhibit biological activity in the Village of Grantsburg treatment works resulting in interference, but in no case wastewater with a temperature at the introduction into the publicly owned treatment works which exceeds 40° C. (104° F.).
  - (j) Any slug load, which shall mean any pollutant, including oxygen demanding pollutants (BOD, etc.), released in a single extraordinary discharge episode of such volume or strength as to cause interference to the publicly owned treatment works.
  - (k) Any unpolluted water, including non-contact cooling water, which the Village Board determines can be discharged to a storm sewer in a cost-effective manner.
  - (l) Any wastewater containing any radioactive wastes or isotopes of such half-life or concentration as exceed limits established by the Approving Authority in compliance with applicable state or federal regulations.
  - (m) Any wastewater which causes a hazard to human life or creates a public nuisance.
  - (n) Any stormwater, surface water, groundwater, roof runoff or surface drainage or any other connections from inflow sources to the sanitary sewer. Such water may be discharged to a storm sewer or other waterway with permission of the Village of Grantsburg.
- (2) Exemption. These provisions shall remain in full force and effect unless the Village Board grants a specific exemption in writing. Said exemption shall be for a period of one year or less as determined by the Village Board, and said exemption must be reviewed by the Board on an annual basis.

C. Limitations in wastewater strength.

- (1) National Categorical Pretreatment Standards as promulgated by the United States Environmental Protection Agency shall be met by all dischargers of the regulated industrial categories.
- (2) State requirements and limitations on discharges to the publicly owned treatment works shall be met by all dischargers which are subject to such standards in any instance in which they are more stringent than federal requirements and limitations or those in this article or any other applicable ordinance.
- (3) The Approving Authority reserves the right to amend this article to provide for more stringent limitations or requirements on discharges to the publicly owned treatment works where deemed necessary to comply with the objectives set forth in this article.
- (4) No discharger shall increase the use of potable or process water in any way or mix separate waste streams for the purpose of diluting a discharge as a partial or complete substitute for adequate treatment to achieve compliance with the standards set forth in this article.

- (5) Each discharger shall provide protection from accidental discharge of prohibited or regulated materials or substances established by this article. Where necessary, facilities to prevent accidental discharge of prohibited materials shall be provided and maintained at the discharger's cost and expense. Detailed plans showing facilities and operating procedures to provide this protection shall be submitted to the Approving Authority for review and shall be approved by the Approving Authority before construction of the facility. Review and approval of such plans and operating procedures by the Approving Authority shall not relieve the discharger from the responsibility to modify its facility as necessary to meet the requirements of this article.
  - (6) Dischargers shall notify the Approving Authority immediately upon the occurrence of a slug load or accidental discharge of substances prohibited by this article. The notification shall include location of discharge, date and time thereof, type of waste, concentration and volume, and corrective actions. Any discharger who discharges a slug load of prohibited materials shall be liable for any expense, loss or damage to the Village of Grantsburg wastewater facilities on wastewater treatment works, in addition to the amount of any fines imposed on the Approving Authority on account thereof under state or federal law.
  - (7) Signs shall be permanently posted in conspicuous places on the discharger's premises advising employees whom to call in the event of a slug or accidental discharge. Employers shall instruct all employees who may cause or discover such a discharge with respect to emergency notification procedure.
- D. Plumbers. No plumber, pipe fitter, or other person will be permitted to do any plumbing or pipe fitting work in connection with the sewer system without first obtaining permission from the Village. All service connections to the sewer main shall comply with the State Plumbing Code.
- E. Extensions. The Village shall extend sewer mains to a new user in accordance with the following charges and the following conditions:
- (1) When an extension of a sewer main is required by the prospective user, said person shall make an application in writing to the Village. The Village shall determine the length and location of the extension, taking into consideration the prospective demands for service, the capacity of downstream facilities, and the orderly development of the particular area. No extension shall be made for a distance less than to the next manhole. All sewer extensions shall be constructed in compliance with local and state laws, ordinances and regulations. When a land subdivision occurs, the requirements of Chapter **582**, Subdivision of Land, of this Code shall be complied with regarding public sewers instead of the provisions of this article.
  - (2) The benefited persons shall pay the entire cost of said extension. If more than one user is involved, the entire cost shall be divided among these users by way of assessment procedures conforming to the Wisconsin Statutes. It shall be the Village's policy to build projects to the limits of a lot frontage and to place special assessments based on front footage against all benefited properties. Wyes and service pipe shall be excluded from the front foot assessment and payment for these services shall be due upon installation unless otherwise stated at the assessment hearing.
  - (3) After making the decision as to the length and location of the extension and prior to the time of making the charge to the person(s), the Village shall determine the benefits to be received by any parcel that can be served by said extension. The Village may proportion the area to be served into logical building lots. The Village may consider the recommendations of the landowner in determining said building lots if the landowner as part of his application accompanies said application with a proposed division of said land into lots for sale or use. In determining the amount to be paid by the original users if more than one user is involved, the division of the charge shall be made by considering each building lot as a separate user.
  - (4) Payments are to be considered contributions to construction, and after the original contribution in any future connection by reason other than to a lot owned by a party making a previous contribution, such user shall be required to pay to the Village its pro rata share of the lot or lots

owned by the new attaching user in the entire extension cost as if said user had been one of the original contributors.

**F. Sewer system users.**

**(1) Mandatory connection.**

- (a) The owner of each parcel of land adjacent to a sewer main on which there exists a building usable for human habitation shall connect to such system within six months of notice in writing from the Village, unless an exception or compliance extension is granted by the Village Board. Upon failure to do so, the Village may cause such connection to be made and bill the property owner for such costs. If such costs are not paid within 30 days, they shall be assessed as a special tax lien against the property; provided, however, that the owner may, within 30 days after the completion of the work, file a written option with the Village stating that he cannot pay such amount in one sum and asking that it be levied in not to exceed 10 equal installments, and the amount shall so be collected, with interest, as a special tax lien, all pursuant to § 281.45, Wis. Stats.
- (b) In lieu of the above, the Village at its option may impose a penalty for the period that the violation continues, after 10 days' written notice to any owner failing to make a connection to the sewer system, of a fine as provided in § 1-4 of this Code. Upon failure to make such payment said charge shall be assessed as a special tax lien against the property, all pursuant to § 281.45, Wis. Stats.
- (c) This article ordains that the failure to connect to the sewer system is contrary to the minimum health standards of the Village and fails to assure preservation of public health, comfort, and safety of the Village of Grantsburg.

**(2) Septic tanks prohibited.**

- (a) The Village Board will consider, by written application, the installation of an approved septic tank, drain field, holding tank and/or other private sewage system meeting the requirements of all pertinent regulatory authorities within an area of the Village that is not serviced by the public sanitary sewer system. The following items must be met in order for the Village to consider such an application:
  - [1] The sewer main shall be at a minimum of 400 feet, measured along the street, from the end of the existing sewer main to the proposed building site to be serviced by a private sewage system.
  - [2] Only a maximum of two parcels and/or two residences on either side of a street may apply for their own private sewage system. More than two parcels on either side of the street will require the subdivider (if applicable) to follow Chapter 582, Subdivision of Land, of this Code and/or cause the sewer main to be extended. If an application for a private sewage system is approved, the applicant understands that in the future, when the main is extended past the applicant's property, the applicant shall be required to connect, at his cost, to the Village's sanitary sewer system, as required in the mandatory connection system of this article. All private sewage systems must have appropriate county and state permits. Copies of these must be on file at the Village office after approval. The Village Board has the sole authority for making determinations regarding public sewer availability and has complete discretion, dictated by planning or public health concerns, to approve or disapprove an application for a private sewage system under this subsection.

**(3) Application for service.**

- (a) Every person connecting to the sewer system shall file a written application with the Village Clerk which states the use, location, and other conditions of said application.
- (b) The application may be for service to more than one building through separate service connections or more than one service in the same building through one service

connection, and in such case charges shall be made accordingly.

- (c) If it appears that the service applied for will not provide adequate service for the contemplated use, the Village may reject the application.
  - (4) User to keep in repair. All users shall keep their own service pipes in good repair and protected from frost, at their own risk and expense, and shall prevent any unnecessary overburdening of the sewer system.
  - (5) User use only. No user shall allow other persons or other services to connect to the sewer system through its lateral.
  - (6) Vacating of premises and discontinuance of service. Whenever premises served by the system are to be vacated, or whenever any person desires to discontinue service from the system, the Village must be notified in writing. The owner of the premises shall be liable for any damages to the property of the system other than through the fault of the system or its employees, representatives, or agents.
  - (7) User to permit inspection. Every user shall permit the Village or its duly authorized agent, at all reasonable hours of the day, to enter its premises or building to examine the pipes and fixtures, and the manner in which the drains and sewer connections operate, and they must at all times, frankly and without concealment, answer all questions put to them relative to its use, all in accordance with this article and § 196.171, Wis. Stats.
- G. Connection charge. Persons attaching to a sewer main shall have the lateral from the property line installed at their own expense.
- H. Tap permits. After sewer connections have been introduced into any building or upon any premises, no plumber shall make any alterations, extensions, or attachments, unless the party ordering such tapping or other work exhibits the proper permit for the same from the Village.
- I. Utility responsibility. It is expressly stipulated that no claim shall be made against the Village or acting representative by reason of the breaking, clogging, stoppage, or freezing of any service pipes, nor from any damage arising from repairing mains, making connections or extensions or any other work that may be deemed necessary. The right is hereby reserved to cut off the service at any time for the purpose of repairs or any other necessary purpose, any permit granted or regulations to the contrary notwithstanding. Whenever it shall become necessary to shut off the sewer within any district of the Village, the Village shall, if practicable, give notice to each user affected by the shutoff.
- J. Design and materials. All services shall conform to Ch. SPS 382, Wis. Adm. Code, regarding size of piping, regarding building drains connected to public sewers.
- K. As-built connection. Following the completion of a service, the plumber making the installation shall file an as-built sketch of the installation indicating the location with respect to building corners or lot corners of each cleanout and the point where the service intersects the lot line.
- L. Excavations.
- (1) In making excavations in streets or highways for laying service pipe or making repairs, the paving and earth shall be deposited in a manner that will occasion the least inconvenience to the public.
  - (2) No person shall leave the excavation open at any time without barricades and, during the night, warning lights must be maintained at such excavations.
  - (3) When backfilling, the backfill materials shall be placed in layers not greater than 12 inches and the material shall be compacted to achieve 95% Modified Proctor Density to prevent settling.
  - (4) All existing facilities such as sidewalks, curbs, and paving shall be replaced, to the satisfaction of the Village, at the expense of the person making the excavation.

- M. Clear water entry. No person shall discharge or continue to utilize plumbing systems which discharge clear water into the Village sewer system unless explicitly approved by the Village. Specifically, all provisions of § SPS 382.36, Wis. Adm. Code, shall apply and the Village explicitly resolves to eliminate any combined sanitary-storm systems.
- N. Tapping the mains.
- (1) Only persons having Village permission shall be permitted, under any circumstances, to tap the mains or collection pipes. The permit application and the as-built document shall state the kind and size of connection with the main and the distance to the nearest upstream and downstream manhole.
  - (2) Mains shall be tapped on the top quadrant of the pipe and not less than 12 inches from any joint or 24 inches from another lateral connection.
  - (3) Break-in service connections are explicitly prohibited.
- O. Installation of house laterals. All service pipes (laterals) on property will be installed in accordance with Chapter SPS 382, Design, Construction, Installation, Supervision, Maintenance and Inspection of Plumbing, of the Wisconsin Administrative Code. As required by said chapter, all laterals shall be inspected. The building sewer and/or private interceptor main sewer shall be inspected upon completion of placement of the pipe and before backfilling. Hydrostatic, televising or air testing may be required by the Village if the trench is backfilled before the Village has had an opportunity to inspect it.
- P. Disposal of septage.
- (1) Application.
    - (a) Between August 1 and September 1 of each year every licensed disposer wishing to discharge septage to the Village's sewerage system shall file a nonrefundable filing fee and an application in writing to the Village on such a form as is prescribed for that purpose. During the months of July and August, forms for such application will be furnished at the Village office. The application must state fully and truly the type, frequency, quantity, quality and location of generated septage to be disposed in the Village's sewerage system.
    - (b) During the month of September, the Village will evaluate the applications and make a determination as to the amount and conditions of septage disposal in the Village's sewerage system. The Village shall approve or reject any or all applications by October 1 of each year. If the Village cannot accept all the proposed septage disposal then consideration shall be given first to those generators of septage that are within the sewer service or holding tank service areas [see § NR 205.07(2)(e), Wis. Adm. Code].
    - (c) All Village approvals for septage disposal shall have the condition that any time the sewerage system has operational problems, maintenance problems, or threat of WPDES permit violations that are indirectly or directly related to septage disposal, the Village may immediately restrict septage disposal until such time as corrective action or mitigative measures have been taken.
  - (2) Location. Septage shall only be discharged to the Village's sewerage system by Village-approved and State of Wisconsin licensed disposers and at locations, times, and conditions as specified by the Village. Septage discharges to the Village's specified manholes may, under special circumstances, be allowed provided discharge rates are restricted as necessary to facilitate mixing, prevent a backup in the receiving sewer and prevent a slug load to the wastewater treatment facility. Discharges may be limited to the normal working hours of the Village and require written documentation of the discharge to be submitted to the Village within one working day of the discharge to the Village sewerage system.
  - (3) Documentation. Documentation of the discharge shall be filed with the Village Clerk and shall include the following information:

- (a) Name, address and telephone number of the hauler.
  - (b) License number.
  - (c) Type of septage.
  - (d) Quantity of septage.
  - (e) Estimated quality of septage.
  - (f) Location, date, time and feed rate of discharge to the sewerage system.
  - (g) Source of septage.
  - (h) Name and address of septage generator.
  - (i) Other information as required by the Village of Grantsburg.
- Q. Additional authority. The Village of Grantsburg may at any time establish specific connection and lateral charges for any main not covered by other provisions in this article or when the Village has made an extension and the Village has failed to provide lateral or connection charges. It is further provided that the Village may amend or alter any connection or lateral change after its establishment under the terms of this article or previous ordinance or resolutions.

## § 440-5. Sewer user charge system.

- A. Sewer users served by Water Utility water meters. There is hereby levied and assessed upon each lot, parcel of land, building, or premises having a connection with the sewage works and being served with water solely by the Water Utility a sewer service charge based, in part, on the quantity of water used as measured by the Water Utility water meter used upon the premises.
- B. Sewer users served by private wells. If any person discharging sewage into the public sewer system procures any part or all of his water from sources other than the Water Utility, all or part of which is discharged into the public sewer system, the person shall pay a private well sewer charge in accordance with the Village of Grantsburg's Fee Schedule. In cases where said sewer user wishes to contest this method, data shall be submitted to the Village Clerk documenting the wastewater flow for each quarter. All costs of documenting said wastewater flow shall be at the expense of the person discharging the wastewater.
- C. Wastewaters not discharging into the sewerage works. The metered water used shall be adjusted and an allowance provided for those users who do not discharge all their metered water into the sewage works. A separate water meter shall be properly installed in such a way that it measures the water not returned to the sanitary sewer or the sewage treatment plant. The water meters shall be subject to inspection or calibration by the Village at the Village's convenience and shall be installed by the Village or under the Village's supervision. All costs of owning and maintaining the meter and the water records of this subtracting meter shall be at the expense of the person for whom the meter is installed.
- D. Sewer user charges. A sewer user charge is hereby imposed upon each lot, parcel of land, building, or premises served by the sewerage works, or otherwise discharging sewage, including industrial wastes, into the sewerage works. Such sewer service charge shall be payable as hereinafter provided, and in an amount determinable as follows:
  - (1) Review of charges. The annual review of budgets and charges shall be completed in the following format:
    - (a) The Village Clerk and staff shall:
      - [1] Prepare a budget of operation and maintenance costs for the coming year, prepare an estimate of the number of gallons of wastewater to be treated in the coming year and

divide the budgeted cost by the estimated number of gallons to determine a cost per 1,000 gallons of wastewater discharged (defined herein as "user charge").

- [2] Prepare a budget of capital and debt service expenditures for the coming year, prepare an estimate of the number of services which will receive billings in the coming year, and, by dividing cost by billing units, determine the charge per billing unit (defined herein as "debt service charge").
  - [3] Utilizing the formula of \$/1,000 gallon rate, divided by 250 ppm BOD concentration, divided by 8.34 pounds per gallon, times 1,000 ( $\text{Rate} \times 1/\text{Concentrate} \times 1/8.34 \times 1,000$ ) determine a rate per pound of BOD discharged to be charged against high-strength BOD loads such as septic tank waste, holding tank waste, or high organic waste loads.
  - [4] Utilizing the formula of \$/1,000 gallon rate, divided by 300 ppm SS concentration, divided by 8.34 pounds per gallon, times 1,000 ( $\text{Rate} \times 1/\text{Concentrate} \times 1/8.34 \times 1,000$ ) determine a charge rate per pound of suspended solids to be charged against turbid or other wastewaters containing high concentrations of suspended solids.
  - [5] Evaluate sewer connection charge costs, dump station costs, septic tank dumping charges, and other charges contained herein, as related to current costs and revenues.
  - [6] Make recommendations to the Village Board for a schedule of rates for the coming year.
- (b) The Village Board shall review the schedule of rates and modify or adopt the rate schedule for the coming year.
- (2) Sewer user charge defined; metered charges; unmetered charges.
- (a) The sewer user charge for any lot, parcel of land, building or premises within the corporate limits, and for any lot, parcel of land, building or premises outside the corporate limits which is connected to the sanitary sewer system, shall be based upon the quantity of water used therein or thereon and quality of wastewater generated as measured by the water meter or sewage meter in use as indicated in the Village of Grantsburg's Fee Schedule.
  - (b) In the case where a customer has a structure on his lot, a sewer main fronts the parcel and a connection has not been made to the sewer main, or the customer is receiving water service on an unmetered basis, the customer shall be billed for sewer service on an unmetered charge basis.
- (3) Reassignment of sewer users. The Village Board may require a sewer user to provide a wastewater sampling program and other related information which would indicate the appropriate sewer service charge. The methods, procedures and duration of the sampling program shall be approved by the Village Board. All costs incurred shall be at the expense of that particular sewer user and not the Village.
- (4) New users. All new and/or non-Village customers of the sewerage works receiving such service for the first time shall pay a sewer connection charge to the Village. The Village Board shall establish the number of residential units assigned to any new or non-Village customer.
- (5) Existing customers. An existing customer may have to pay additional charges if its wastewater changes substantially in quantity or quality. The number of additional residential units shall be assigned by the Village Board.
- (6) Sewer connection charge. The sewer connection charge per residential unit shall be as indicated on the Village Fee Schedule.

- E. Dump stations. There shall be a single connection charge plus quarterly usage fees required of any customer who installs a dumping station for campers and recreational vehicles that connects to the sewerage works.
- F. Septic tank and holding tank disposal charges. Persons obtaining permission for disposing of septic tank sludge and holding tank sewage shall be charged in accordance with the Village of Grantsburg's Fee Schedule.
- G. Method of billing.
  - (1) Sewer service charges shall be billed quarterly and shall be payable at the Village office or by mail to the Village Clerk. Statements for such charges and assessments levied and assessed in accordance with this article shall be come due and payable within 20 days from and after the date of the statement. In the event that any such statement or statements are not paid when due, a penalty of 1% of the unpaid balance will be added thereto.
  - (2) The property owner is responsible for all sewer bills on premises that he/she owns. All sewer bills and notices of any nature, relative to the sewer service, will be addressed to the owner and/or occupant and delivered to the addressee by first-class mail.
  - (3) Every reasonable care will be exercised in the proper delivery of sewer bills. Failure to receive a sewer bill, however, shall not relieve any person of the responsibility for payment of sewer rates within the prescribed period, nor exempt any person from any penalty imposed for delinquency in the payment thereof.
- H. Delinquent bills.
  - (1) Annually, notice shall be given to the owner or occupant of all lots or parcels of real estate to which service has been furnished for at least two quarters and payment for which owes and is in arrears at the time of giving such notice. Such notice shall be in writing and shall state the amount of such arrears, including any penalty assessed pursuant to the rules of this article; that unless the same is paid by October 15, a penalty as stated above the amount of such arrears will be added thereto; and that unless such arrears and penalty are paid by November 1, the same will be levied as a tax against the lot or parcel of real estate to which service was furnished and for which payment is delinquent as above specified.
  - (2) Such notice may be served by delivery to either such owner or occupant personally or by letter addressed to such owner or occupant at the post office address of such lot or parcel of real estate. Each such delinquent amount, including penalties and a ten-percent service charge, shall thereupon become a lien upon the lot or parcel of real estate to which the service was furnished and payment for which is delinquent. All proceedings in relation to the collection of general property taxes and to the return and sale of property for delinquent taxes shall apply to said tax if the same is not paid within the time required by law for payment of taxes upon real estate.
- I. Proportionality. It shall be the policy of the Village to obtain sufficient revenues to pay the cost of the annual debt retirement payment on any bonded indebtedness, any required cash reserve account payment, and operation and maintenance of the sewage works, including a replacement fund (i.e., a cash account to be used for future expenditures for obtaining or installing equipment, accessories or appurtenances which are necessary to maintain the capacity and performance of the sewage works during the service life for which such works were designed and constructed), through a system of sewer service charges. The system shall assure that each user of the sewage works pays a proportionate share of the cost of such works.
- J. Disposition of revenue.
  - (1) Operation and maintenance. The rates and charges herein set forth shall be applicable to all services furnished and made available by said sewage treatment plant to the Village and its inhabitants, and all other persons, firms and corporations, both public and private, until modified by ordinance amendatory hereof or supplemental hereto, provided such rates and

charges as amended shall always be fixed, maintained and collected in such amounts as shall produce gross revenues adequate to pay as incurred all costs of the operation and maintenance of said facility and to accumulate an adequate reserve for the depreciation thereof, and to pay, when due, the principal of and interest on all bonds of the Village which are payable from the revenues of said sewage treatment plant.

(2) Sanitary sewerage account.

(a) The funds received from the collection of the sewer charges authorized by this article shall be credited to a sanitary sewerage account and shall be set aside into the separate and special funds heretofore provided for by the Village Board for the reasonable and proper operation and maintenance of the sewerage works, for a proper and adequate depreciation account, and for the payment of the interest and principal of bonds issued and outstanding, or which may be hereafter issued to provide funds to construct, improve or extend said public utility. When appropriated by the Village Board the credits to said account remaining after the payment of operation and maintenance costs, deposit in a separate account of the amount allocated to equipment replacement, and interest and principal of bonds issued shall be available for the payment of the following uses:

[1] Cost of the replacement of existing sewers;

[2] Cost of substitution of larger size for existing sewers;

[3] Cost of new primary sewer mains and installation of the same in excess of such charge or cost payable by statutory assessment;

[4] Cost of road repair required by such construction;

[5] Cost of contracted engineering service to ensure a planned program;

[6] Cost of collection;

[7] Cost of repairs, renewals or expansion of the sewerage plant; and

[8] Refund excess revenues collected from a user class to operation, maintenance and repair costs attributable to that class for the next year.

(b) Any surplus in said account shall be available for the payment of principal and interest of funds issued and outstanding, or which may be issued, to provide funds for the sewerage works or part thereof, and all or a part of the expenses for additions and improvements and other necessary disbursements of indebtedness, and the Village Board may, by resolution, pledge such surplus or any part thereof for any such purpose.

## § 440-6. Control of industrial and septage wastes.

A. Industrial discharges. If any waters, wastes or septage are discharged, or proposed to be discharged, to the public sewerage system which contain substances or possess the characteristics enumerated in § **440-4B** and which, in the judgment of the Village, may be detrimental to the sewerage system, the Village may:

(1) Reject the wastes.

(2) Require pretreatment to an acceptable condition for discharge to the sewerage system.

(3) Require a control over the quantities and rates of discharge.

(4) Require a payment to cover the added cost of handling and treating the waste not covered by existing taxes or sewer charges under the provisions of § **440-4B**.

B. Control manholes.

- (1) Each person discharging industrial wastes into a public sewer shall construct and maintain one or more control manholes or access points to facilitate observation, measurement, and sampling its waste, including domestic sewage.
  - (2) Control manholes or access facilities shall be located and built in a manner acceptable to the Village. If measuring devices are to be permanently installed, they shall be constructed, installed, calibrated, and maintained in a manner acceptable to the Village.
  - (3) Control manholes, access facilities, and related equipment shall be installed by the person discharging the industrial waste at its own expense and shall be maintained by the person discharging the waste so as to be in safe condition, accessible, and in proper operating condition at all times. Plans for installation of the control manholes or access facilities and related equipment shall be approved by the Village prior to the beginning of construction.
- C. Measurement of flow. The volume of flow used for computing the sewer service and the cost recovery charges for non-septage disposal shall be based upon the water consumption of the person as shown in the records of meter readings maintained by the Village Water Utility.
- D. Provision for deductions. In the event that a person discharging industrial waste into the public sewers produces evidence satisfactory to the Village that more than 10% of the total annual volume of water used for all purposes does not reach the public sewer, then the determination of the water consumption to be used in computing the waste volume discharged into the public sewer may be made a matter of agreement between the Village and the industrial waste discharger.
- E. Metering of waste. Devices for measuring the volume of waste discharged may be required by the Village if this volume cannot otherwise be determined from the metered water consumption records. Metering devices for determining the volume of water shall be installed, owned, and maintained by the person discharging the wastewater. Following approval and installation, such meters may not be removed without the consent of the Village.
- F. Waste sampling.
- (1) Industrial wastes and septage discharge into the public sewers shall be subject to periodic inspection and a determination of character and concentration of said waste at least quarterly or when necessary. The determinations shall be required by the Village.
  - (2) Samples shall be collected in such a manner as to be representative of the composition of the wastes. The sampling may be accomplished either manually or by the use of mechanical equipment acceptable to the Village. A minimum of at least quarterly sampling shall be necessary to determine sewer service charges.
  - (3) Testing facilities shall be the responsibility of the person discharging the waste or septage and shall be subject to the approval of the Village or its duly authorized representatives at all times. Every care shall be exercised in the collection of samples to ensure their preservation in a state comparable to that at the time the sample was taken.
- G. Pretreatment. When required, in the opinion of the Village, to modify or eliminate waste that is harmful to the structures, processes, or operation of the sewerage system, the discharger shall provide at its expense such preliminary treatment or processing facilities as may be required to render this waste acceptable for admission to the public sewers.
- H. Grease and/or sand interceptors. Grease, oil, and sand interceptors shall be provided by the industrial discharger and shall be located as to be readily and easily accessible for cleaning and inspection. In the maintaining of these interceptors, the discharger shall be responsible for the proper removal and disposal by appropriate means of the captured material and shall maintain records of the dates and means of disposal which are subject to review by the Village. Any removal and hauling of the collected materials not performed by the discharger's personnel must be performed by validly licensed disposal firms.
- I. Analysis.

- (1) All measurements, tests, and analyses of the characteristics of water, waste and septage to which reference is made in this article shall be determined in accordance with the latest edition of Standard Methods for the Examination of Water and Wastewater, published by the American Public Health Association, and Guidelines Establishing Test Procedures for Analysis for Pollutants (1978, 40 CFR 136). Sampling methods, locations, times, durations, and frequencies are to be determined on an individual basis subject to approval by the Village.
  - (2) Determination of the character and concentration of the industrial wastes shall be made by the person discharging them or its agent, as designated and required by the Village. The Village may also make its own analyses of the wastes and these determinations shall be used as a basis for charges. If the person discharging the waste contests the determination, the Village may elect to have an independent laboratory determine the character and concentration of the waste. Said independent laboratory shall be certified under Ch. NR 149, Wis. Adm. Code, and be acceptable to both the Village and the person discharging the waste. All costs incurred by the independent laboratory in making the determination shall be assumed by the discharger.
- J. Submission of information. Plans, specifications, and any other pertinent information relating to proposed flow equalization, pretreatment, or processing facilities shall be submitted for review of the Village prior to the start of their construction if the effluent from such facilities is to be discharged into the public sewers.
- K. Submission of basic data.
- (1) Within three months after original passage of this article, each person which discharges industrial wastes to a public sewer shall prepare and file with the Village a report that shall include pertinent data relating to the quantity and characteristics of the waste discharged to the sewerage system.
  - (2) Similarly, each person desiring to make a new connection to a public sewer for the purpose of discharging industrial wastes shall prepare and file with the Village a report that shall include actual or predicted data relating to the quantity and characteristics of the waste to be discharged.
- L. Extension of time. When it can be demonstrated that circumstances exist which would create an unreasonable burden on the person proposing to discharge a waste to comply with the time schedule imposed herein, a request for extension of the time may be presented for consideration to the Village.

## § 440-7. Violations and penalties.

- A. Damages. No unauthorized person shall maliciously, willfully, or negligently break, damage, destroy, uncover, deface, or tamper with any structure, appurtenance or equipment which is a part of the sewerage system. Any person violating this provision shall be subject to immediate arrest under charge of disorderly conduct.
- B. Written notice of violation.
- (1) Any person connected to the sewerage system found to be violating a provision of this article shall be served by the Village with a written notice stating the nature of the violation and providing a reasonable time for the satisfactory correction thereof. The offender shall, within the period of time stated in such notice, permanently cease all violations.
  - (2) Any licensed disposer discharging to the sewerage system found to be violating a provision of this article or of any conditions of the Village approval for septage disposal may have its approval immediately revoked. This revocation shall be done in writing and state the reasons for revoking the septage disposal approval.

- C. Accidental discharge. Any person found to be responsible for accidentally allowing a deleterious discharge into the sewerage system which causes damage to the sewerage system and/or receiving water body shall, in addition to a fine, pay the amount to cover all damages, both of which will be established by the Village of Grantsburg.
- D. Accidental discharge reporting. Any person responsible for an accidental discharge, that may have a detrimental impact on the sewerage system, shall immediately report the nature and amount of the discharge to the Village of Grantsburg.
- E. Continued violations. Any person, partnership, or corporation, or any officer, agent, or employee thereof, who or which shall continue any violation beyond the aforesaid notice time limit provided shall, upon conviction thereof, forfeit not less than \$100, together with the costs of prosecution. In default of payment of such forfeiture and costs, said violator shall be imprisoned in the county jail for a period not to exceed five days. Each day in which any violation is continued beyond the aforesaid notice time limit shall be deemed a separate offense.
- F. Liability to the Village for losses. Any person violating any provision of this article shall become liable to the Village for any expense, loss, or damage occasioned by reason of such violation which the Village may suffer as a result thereof.
- G. Damage recovery. The system shall have the right of recovery from all persons of any expense incurred by said system for the repair or replacement of any part of the sewerage system damaged in any manner by any person by the performance of any work under his control, or by any negligent acts.
- H. Penalties. Any person who shall violate any of the provision of this article or rules or regulations of the Village or who shall connect a service pipe or discharge without first having obtained a permit therefor or who shall violate any provisions of the Wisconsin Statutes, Wisconsin Administrative Code, or any other materials which are incorporated by reference shall upon conviction thereof forfeit not less than \$100 nor more than \$1,000 and the costs of prosecution. This, however shall not bar the Village from enforcing the connection duties set out in § 440-4F(1) for mandatory hookup.
- I. Appeal procedures. Any user affected by any decision, action, or determination, including cease and desist orders, made by the interpreting or implementing provisions of this article may file with the Village a written request for reconsideration with 10 days of the date of such decision, action, or determination, setting forth in detail the facts supporting the user's request for reconsideration. The Village upon receiving the request for reconsideration shall publish the request in the official newspaper. The Village shall render a decision on the request for reconsideration to the user in writing within 15 days of receipt of the request. If the ruling on the request for reconsideration made by the Village is unsatisfactory, the person requesting reconsideration may, within 10 days after notification of the action, file a written appeal with the Village.

## § 440-8. Sewer user rates.

Sewer user rates are as prescribed in the Village of Grantsburg's Schedule of Fees.



Building a Better World  
for All of Us™

April 1, 2026

RE: Grantsburg Wastewater Treatment Plant  
Improvements  
Grantsburg, Wisconsin  
SEH No. GRANT 184139 73.00

Sheila Meyer, Clerk/ Treasurer  
Village of Grantsburg  
316 S. Brad Street  
Grantsburg, WI 54840

Allison Longhenry, Deputy Clerk/ Treasurer  
Village of Grantsburg  
316 S. Brad Street  
Grantsburg, WI 54840

Dear Ms. Meyer & Ms. Longhenry:

Please find enclosed Application for Payment No. 8 from Market & Johnson, Inc. for the above-referenced project. The application is in the amount of \$113,293.74 and includes retainage in accordance with the Contract Documents. SEH has reviewed the Application for Payment and recommends approval for payment to the Contractor.

Major work completed during this period included continued general conditions activities; progress on electrical rough-in; masonry, plumbing, and HVAC equipment purchase.

If you have any questions, please contact me at 434.996.9492 or [twebb@sehinc.com](mailto:twebb@sehinc.com).

Sincerely,

Thad Webb  
Wastewater Engineer IV

Enclosure

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 10 North Bridge Street, Chippewa Falls, WI 54729-2250

SEH is an equal opportunity employer | [www.sehinc.com](http://www.sehinc.com) | 715.720.6200 | 800.472.5881 | 888.908.8166 fax

**Contractor's Application for Payment**

<b>Owner:</b> <u>Village of Grantsburg</u>	<b>Owner's Project No.:</b> _____
<b>Engineer:</b> <u>Short Elliott Hendrickson Inc. (SEH)</u>	<b>Engineer's Project No.:</b> <u>GRANT 172213</u>
<b>Contractor:</b> <u>Market &amp; Johnson</u>	<b>Contractor's Project No.:</b> <u>3479</u>
<b>Project:</b> <u>Grantsburg Wastewater Treatment Plant Improvements</u>	
<b>Contract:</b> <u>All labor, skill, and materials required to construct above referenced project</u>	
<b>Application No.:</b> <u>8</u>	<b>Application Date:</b> <u>3/3/2026</u>
<b>Application Period:</b> <b>From</b> <u>2/1/2026</u> <b>to</b> <u>2/28/2026</u>	

1. Original Contract Price	\$ 5,435,026.00
2. Net change by Change Orders	\$ -
3. Current Contract Price (Line 1 + Line 2)	\$ 5,435,026.00
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$ 2,304,300.86
5. Retainage	
a. <u>5%</u> X <u>\$ 2,289,300.86</u> Work Completed	\$ 114,465.04
b. <u>5%</u> X <u>\$ 15,000.00</u> Stored Materials	\$ 750.00
c. Total Retainage (Line 5.a + Line 5.b)	\$ 115,215.04
6. Amount eligible to date (Line 4 - Line 5.c)	\$ 2,189,085.82
7. Less previous payments (Line 6 from prior application)	\$ 2,075,792.08
8. Amount due this application	\$ 113,293.74
9. Balance to finish, including retainage (Line 3 - Line 4, plus 5c)	\$ 3,245,940.18

**Contractor's Certification**

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

**Contractor:** Market & Johnson, Inc.

**Signature:** *John O'Hearn* **Date:** 4/1/2026

<b>Recommended by Engineer</b>		<b>Approved by Owner</b>	
<b>By:</b> <u><i>Shelley Webb</i></u>	<b>By:</b> _____		
<b>Title:</b> <u>Project Manager</u>	<b>Title:</b> _____		
<b>Date:</b> <u>4/1/2026</u>	<b>Date:</b> _____		
<b>Approved by Funding Agency</b>			
<b>By:</b> _____	<b>By:</b> _____		
<b>Title:</b> _____	<b>Title:</b> _____		
<b>Date:</b> _____	<b>Date:</b> _____		

**Progress Estimate - Lump Sum Work**

**Contractor's Application for Payment**

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			(D + E) From Previous	This Period (\$)				
<b>Original Contract</b>								
<b>DIVISION 00 - PROCUREMENT AND CONTRACTING REQUIREMENTS</b>								
	Stated Allowance Section 26 00 00	50,000.00	33,990.40			33,990.40	68%	16,009.60
<b>DIVISION 01 - GENERAL REQUIREMENTS</b>								
91 10 00	INSURANCE/PAYMENT & PERFORMANCE BONDS							
	Insurance/Payment & Performance Bonds	65,903.95	65,903.95			65,903.95	100%	-
91 40 00	BUILDING PERMIT							
	WWTP Building 20	5,444.00	5,444.00			5,444.00	100%	-
91 50 00	GENERAL CONDITIONS							
	Supervision	300,575.00	188,598.00	31,433.00		220,031.00	73%	80,544.00
	Small Tools and Consumables	60,550.00	41,204.00	4,867.00		46,071.00	76%	14,479.00
	Equipment	137,671.89	91,233.00	11,205.00		102,438.00	74%	35,233.89
	Mobilization	122,656.00	122,656.00			122,656.00	100%	-
91 60 00	COLD WEATHER PROTECTION							
	WWTP Building 20	12,355.02	9,959.00			9,959.00	81%	2,396.02
91 70 00	TEMPORARY UTILITIES							
	Lift Station Building 10	15,000.00	7,255.00			7,255.00	48%	7,745.00
<b>DIVISION 02 - EXISTING CONDITIONS</b>								
02 41 13	DEMOLITION & STRUCTURE MOVING							
	Campground - Building Removal (McCabe)	11,200.00	-			-	0%	11,200.00
	Campground - Removing Pavements & Misc. Structures (McCabe)	12,290.00	2,444.80			2,444.80	20%	9,845.20
	WWTP - Building Removal (McCabe)	23,000.00	-			-	0%	23,000.00
	WWTP - Removing Pavements & Misc. Structures (McCabe)	1,175.00	-			-	0%	1,175.00
	Sitework Lift Station Demo (Ahern)	3,200.00	-			-	0%	3,200.00
	Sitework Blower Building Demo (Ahern)	3,200.00	-			-	0%	3,200.00
02 41 19	SELECTIVE DEMOLITION							
	Lift Station Building 10	7,975.74	-			-	0%	7,975.74
	WWTP Building 20	736.70	-			-	0%	736.70
02 81 00	CONTAMINATED SITE MATERIAL REMOVAL							
	Lagoon Sludge Removal and Disposal (135 tons @ \$1,118/ton)	150,930.00	-			-	0%	150,930.00
<b>DIVISION 03 - CONCRETE</b>								
03 20 01	CONCRETE REINFORCING LABOR							
	Lift Station Building 10	3,746.14	3,746.14			3,746.14	100%	-
	WWTP Building 20	12,914.26	11,250.00			11,250.00	87%	1,664.26
03 20 02	CONCRETE REINFORCING MATERIAL							
	Lift Station Building 10	1,400.00	1,400.00			1,400.00	100%	-
	WWTP Building 20	12,250.00	12,250.00			12,250.00	100%	-
03 30 00	CAST IN PLACE CONCRETE							
	Lift Station Building 10	13,816.03	13,816.03			13,816.03	100%	-
	WWTP Building 20	216,450.10	186,355.00			186,355.00	86%	30,095.10
03 41 01	STRUCURAL PRECAST							
	Lift Station Building 10	50,000.01	50,000.01			50,000.01	100%	-
	WWTP Building 20	142,086.99	142,086.99			142,086.99	100%	-

**Progress Estimate - Lump Sum Work**

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			(D + E) From Previous	This Period (\$)				
<b>DIVISION 04 – MASONRY</b>								
04 20 00	UNIT MASONRY							
	WWTP Building 20	24,247.00	303.13	21,121.57		21,424.70	88%	2,822.30
<b>DIVISION 05 – METALS</b>								
05 10 01	STRUCTURAL STEEL INSTALL							
	Lift Station Building 10	747.23	-			-	0%	747.23
	WWTP Building 20	6,583.73	-			-	0%	6,583.73
05 10 02	STRUCTURAL STEEL SUPPLY MATERIAL							
	Lift Station Building 10	10,000.00	-			-	0%	10,000.00
	WWTP Building 20	21,900.00	-			-	0%	21,900.00
05 50 01	MISCELLANEOUS METALS - INSTALL							
	Lift Station Building 10	329.58	-			-	0%	329.58
	WWTP Building 20	6,539.92	-			-	0%	6,539.92
05 50 02	MISCELLANEOUS METALS - MATERIAL							
	WWTP Building 20	2,730.00	-			-	0%	2,730.00
<b>DIVISION 06- WOOD, PLASTIC, AND COMPOSITES</b>								
06 10 00	BUILDING WORKS							
	Lift Station Building 10	10,575.93	6,750.00			6,750.00	64%	3,825.93
	WWTP Building 20	18,696.96	8,125.00			8,125.00	43%	10,571.96
<b>DIVISION 07 - THERMAL AND MOISTURE PROTECTION</b>								
07 10 00	DAMPROOFING AND WATERPROOFING							
	WWTP Building 20	4,585.00	4,585.00			4,585.00	100%	-
07 50 00	MEMBRANE ROOFING							
	Lift Station Building 10	23,587.00	-			-	0%	23,587.00
	WWTP Building 20	25,163.00	-			-	0%	25,163.00
07 90 00	JOINT SEALANTS							
	Lift Station Building 10	1,000.00	-			-	0%	1,000.00
	WWTP Building 20	8,990.00	-			-	0%	8,990.00
<b>DIVISION 08 – OPENINGS</b>								
08 10 00	DOORS, FRAMES & HARDWARE SUPPLY							
	Lift Station Building 10	8,000.00	-			-	0%	8,000.00
	WWTP Building 20	24,400.00	-			-	0%	24,400.00
08 31 00	ACCESS DOORS & PANELS SUPPLY							
	Lift Station Building 10	2,312.88	-			-		2,312.88
08 33 00	COILING DOORS & GRILLES SUPPLY							
	WWTP Building 20	8,571.00	-			-	0%	8,571.00
08 80 00	GLAZING							
	WWTP Building 20	500.00	-			-		500.00
<b>DIVISION 09 – FINISHES</b>								
09 21 16	GYPSUM BOARD ASSEMBLIES							
	Lift Station Building 10	550.88	-			-	0%	550.88
09 30 00	TILING							
	WWTP Building 20	5,000.00	-			-	0%	5,000.00

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09 50 00	CEILINGS							
	WWTP Building 20	1,290.00	-			-	0%	1,290.00
09 60 00	SOFT FLOORING							
	WWTP Building 20	5,000.00	-			-	0%	5,000.00
09 90 00	PAINTING & COATING							
	Lift Station Building 10	28,175.00	-			-		28,175.00
	WWTP Building 20	18,300.00	-			-		18,300.00
<b>DIVISION 10 - SPECIALTIES</b>								
10 14 00	SIGNAGE SUPPLY							
	WWTP Building 20	682.00	-			-	0%	682.00
10 28 00	TOILET & BATH ACCESSOIRES SUPPLY							
	WWTP Building 20	1,620.30	-			-	0%	1,620.30
10 40 00	SAFETY SPECIALTIES SUPPLY							
	WWTP Building 20	1,019.30	-			-	0%	1,019.30
10 70 00	EXTERIOR SPECIALTIES SUPPLY							
	WWTP Building 20	8,837.00	-			-	0%	8,837.00
<b>DIVISION 12 - FURNISHINGS</b>								
12 30 00	CASEWORK							
	WWTP Building 20	8,906.00	-			-		8,906.00
<b>DIVISION 21 - FIRE SUPPRESSION</b>								
21 13 13	FIRE PROTECTION SYSTEMS							
	ST-20 Fire Protection	32,000.00	13,013.00			13,013.00		18,987.00
<b>DIVISION 22 - PLUMBING</b>								
22 00 00	PLUMBING							
	ST-10 Plumbing	23,700.00	-			-	0%	23,700.00
	ST-20 Plumbing	103,000.00	35,000.00	25,000.00		60,000.00	58%	43,000.00
<b>DIVISION 23 - HEATING, VENTILATION, AND AIR CONDITIONING</b>								
23 00 00	HVAC							
	ST-10 HVAC	19,000.00	5,000.00			5,000.00	26%	14,000.00
	ST-20 HVAC	94,100.00	44,000.00		15,000.00	59,000.00	63%	35,100.00
<b>DIVISION 26 - ELECTRICAL</b>								
26 00 00	ELECTRICAL							
	Submittals	41,811.00	37,410.00			37,410.00	89%	4,401.00
	Str 20 Electrical Labor	52,500.00	17,500.00	3,325.00		20,825.00	40%	31,675.00
	Str 20 Electrical Material	24,500.00	11,000.00			11,000.00	45%	13,500.00
	Str 20 Electrical Switchgear	19,580.00	15,664.00			15,664.00	80%	3,916.00
	Str 10 Electrical Labor	39,500.00	8,500.00			8,500.00	22%	31,000.00
	Str 10 Electrical Material	25,734.00	6,899.00			6,899.00	27%	18,835.00
	Str 30 Electrical Labor	13,250.00	-			-	0%	13,250.00
	Str 30 Electrical Material	9,550.00	-			-	0%	9,550.00
	Str 40 Electrical Labor	15,100.00	-			-	0%	15,100.00
	Str 40 Electrical Material	9,650.00	-			-	0%	9,650.00

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26 32 13	ENGINE GENERATORS								
	Str 10 Generator	62,800.00	10,000.00	7,305.00		17,305.00	28%	45,495.00	
26 51 19	LED INTERIOR LIGHTING								
	Str 20 Lighting	13,695.00	13,204.00			13,204.00	96%	491.00	
<b>DIVISION 28 – ELECTRONIC SAFETY AND SECURITY</b>									
28 31 00	FIRE ALARM SYSTEM								
	Str 20 Fire Alarm	4,237.00	3,539.00			3,539.00	84%	698.00	
<b>DIVISION 31 – EARTHWORK</b>									
31 11 00	CLEARING & GRUBBING								
	Campground - Clearing & Grubbing	9,430.00	9,430.00			9,430.00	100%	-	
31 23 10	EXCAVATION & EMBANKMENT								
	Campground - Excavation & Embankment Labor & Equipment	76,696.00	58,516.51			58,516.51	76%	18,179.49	
	WWTP - Excavation & Embankment Labor & Equipment	80,266.00	70,656.05			70,656.05	88%	9,609.95	
	WWTP - Excavation & Embankment Materials	36,900.00	20,000.00			20,000.00	54%	16,900.00	
31 23 19	DEWATERING								
	Campground - Lift Station Building 10	226,200.00	226,200.00			226,200.00	100%	-	
31 25 10	TEMPORARY EROSION CONTROL								
	Campground - Temp Erosion Control	3,020.00	2,227.61			2,227.61		792.39	
	WWTP - Temp Erosion Control	4,685.00	1,016.00			1,016.00	22%	3,669.00	
<b>DIVISION 32 – EXTERIOR IMPROVEMENTS</b>									
32 11 26	CRUSHED AGGREGATE BASE COURSE								
	Campground - Crushed Agg. Base Course	21,505.00	6,007.28			6,007.28	28%	15,497.72	
	WWTP - Crushed Agg. Base Course	13,435.00	-			-	0%	13,435.00	
32 12 16	ASPHALT PAVING								
	Lift Station Building 10	43,925.00	-			-	0%	43,925.00	
32 16 00	SITE CONCRETE								
	Lift Station Building 10	45,294.46	-			-	0%	45,294.46	
	WWTP Building 20	2,400.00	-			-	0%	2,400.00	
32 31 00	FENCES & GATES								
	WWTP Building 20	31,100.00	-			-	0%	31,100.00	
<b>DIVISION 33 – UTILITIES</b>									
33 11 00	WATER DISTRIBUTION SYSTEMS								
	Sitework Splitter Box	81,900.00	-			-	0%	81,900.00	
	Sitework Splitter Box Bypass	34,200.00	-			-	0%	34,200.00	
	Campground - Water Distribution Systems Labor & Equipment	2,620.00	-			-	0%	2,620.00	
	Campground - Water Distribution Systems Material	2,880.00	-			-	0%	2,880.00	
	WWTP - Water Distribution Systems Labor & Equipment	4,379.00	-			-	0%	4,379.00	
	WWTP - Water Distribution Systems Material	5,650.00	-			-	0%	5,650.00	
33 31 00	SANITARY SEWER SYSTEMS								
	Campground - Sanitary Sewer Systems Labor & Equipment	258,440.00	243,883.83			243,883.83	94%	14,556.17	
	Campground - Sanitary Sewer Systems Materials	77,900.00	77,900.00			77,900.00	100%	-	
33 34 00	SEWAGE FORCE MAINS								
	Campground - Sewage Force Mains Labor & Equipment	21,069.00	18,000.00			18,000.00	85%	3,069.00	
	Campground - Sewage Force Mains Materials	28,950.00	27,422.56			27,422.56	95%	1,527.44	

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<b>DIVISION 40 – PROCESS INTEGRATION</b>								
40 23 10	PROCESS PIPING							
	ST-10 Lift Station Piping	180,900.00	15,000.00			15,000.00	8%	165,900.00
	Mobilization	43,700.00	43,700.00			43,700.00	100%	-
	Submittals	41,900.00	41,900.00			41,900.00	100%	-
	WWTP - Site Piping Labor & Equipment	103,010.00	-			-	0%	103,010.00
	WWTP - Site Piping Materials	61,900.00	-			-	0%	61,900.00
40 90 10/40 91 19	LIFT STATION CONTROLS & DEVICES/INSTRUMENTATION							
	Str 20 Instrumentation & Controls	199,424.00	-			-	0%	199,424.00
	Str 10 Instrumentation & Controls	67,700.00	-			-	0%	67,700.00
	Str 30 Instrumentation & Controls	67,700.00	-			-	0%	67,700.00
	Str 40 Instrumentation & Controls	33,850.00	-			-	0%	33,850.00
<b>DIVISION 41 – MATERIAL PROCESSING AND HANDLING EQUIPMENT</b>								
41 20 00	PIECE MTL HANDLING EQUIPMENT							
	Lift Station Building 10	9,966.00	-			-	0%	9,966.00
<b>DIVISION 43 – PROCESS GAS AND LIQUID HANDLING, PURIFICATION, AND STORAGE EQUIPMENT</b>								
43 21 25	SUBMERSIBLE PUMPS							
	ST-10 Lift Station Pumps	91,500.00	-			-	0%	91,500.00
	ST-20 Treatment Building Piping	76,000.00	20,000.00			20,000.00	26%	56,000.00
43 21 47	CHEMICAL FEED PUMPS							
	ST-20 Treatment Building	74,700.00	10,000.00			10,000.00	13%	64,700.00
<b>DIVISION 44 – POLLUTION AND WASTE CONTROL EQUIPMENT</b>								
44 42 19	POSITIVE DISPLACEMENT BLOWERS							
	ST-20 Treatment Building Blowers	66,100.00	5,000.00			5,000.00	8%	61,100.00
44 45 16	Lagoon Aeratio Equipment							
	WWTP Building 20	53,100.00	53,100.00			53,100.00	100%	-
<b>DIVISION 46 – WATER AND WASTEWATER EQUIPMENT</b>								
46 21 39	FINE SCREENING EQUIPMENT							
	ST-10 Lift Station Screen	184,900.00	-			-	0%	184,900.00
46 66 00	ULTRAVIOLET LIGHT DISINFECTION EQUIPMENT							
	ST-20 Treatment Building UV	196,000.00	5,000.00			5,000.00	3%	191,000.00
<b>UNIT PRICES</b>								
	Clearing & Grubbing (1LS @ \$15,750/LS)	15,750.00	-			-	0%	15,750.00
	Strip Topsoil (1.5 Acre @ \$3,900/Acre)	5,850.00	-			-	0%	5,850.00
	Base Agg. Dense 3/4" WWTP DWY (89 ton @ \$22/ton)	1,958.00	-			-	0%	1,958.00
	Base Agg. Dense 1 1/4" WWTP DWY (267 ton @ \$22/ton)	5,874.00	-			-	0%	5,874.00
	Base Agg. Dense 3/4" Gary Street (261 ton @ \$22/ton)	5,742.00	-			-	0%	5,742.00
	Base Agg. Denser 1 1/4" Gary Street (750 ton @ \$22/ton)	16,500.00	-			-	0%	16,500.00
	Turf Establishment (1 Acre @ \$10,500/acre)	10,500.00	-			-	0%	10,500.00
	Connect to Ex. Water Main (1 EA @ \$1,700/EA)	1,700.00	-			-	0%	1,700.00
	4" DI Water Main (4 LF @ \$75/LF)	300.00	-			-	0%	300.00
	6" DI Water Main (127 LF @ \$75/LF)	9,525.00	-			-	0%	9,525.00
	8" DI Water Main (3,364 LF @ \$80/LF)	269,120.00	-			-	0%	269,120.00
	Fittings (788 LB @ \$15.50/LB)	12,214.00	-			-	0%	12,214.00

**Progress Estimate - Lump Sum Work**

**Contractor's Application for Payment**

<b>Owner:</b>	Village of Grantsburg	<b>Owner's Project No.:</b>	
<b>Engineer:</b>	Short Elliott Hendrickson Inc. (SEH)	<b>Engineer's Project No.:</b>	GRANT 172213
<b>Contractor:</b>	Market & Johnson	<b>Contractor's Project No.:</b>	3479
<b>Project:</b>	Grantsburg Wastewater Treatment Plant Improvements		
<b>Contract:</b>	All labor, skill, and materials required to construct above referenced project		

<b>Application No.:</b>	8	<b>Application Period:</b>	From	02/01/26	to	02/28/26	<b>Application Date:</b>	03/03/26	
A	B	C	D		E	F	G	H	I
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E)	Work Completed and Materials Stored to Date	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)	
			(D + E) From Previous	This Period (\$)					
	Fire Hydrant (7 EA @ \$5,900/EA)	41,300.00	-			-	0%	41,300.00	
	4" Valve & Box (1 EA @ \$2,125/EA)	2,125.00	-			-	0%	2,125.00	
	6" Valve & Box (7 EA @ \$2,420/EA)	16,940.00	-			-	0%	16,940.00	
	8" Valve & Box (8 EA @ \$3,170/EA)	25,360.00	-			-	0%	25,360.00	
<b>Original Contract Totals</b>		\$ 5,435,026.00	\$ 2,185,044.29	\$ 104,256.57	\$ 15,000.00	\$ 2,304,300.86	42%	\$ 3,130,725.14	
Change Orders									
							-	-	
							-	-	
							-	-	
							-	-	
<b>Change Order Totals</b>		\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Original Contract and Change Orders									
<b>Project Totals</b>		\$ 5,435,026.00	\$ 2,185,044.29	\$ 104,256.57	\$ 15,000.00	\$ 2,304,300.86	42%	\$ 3,130,725.14	

VILLAGE OF GRANTSBURG  
CHECK REGISTERS  
March 9, 2026

1	\$56,026.07
2	\$284,681.64
3	\$123,274.87
4	\$2,636.75
5	\$15,346.88
6	\$1,158.40
7	\$1,000.00
8	\$8,290.42
9	\$15,605.39
10	\$7,926.29
11	\$130.90
12	\$2,594.72
13	\$15,397.34
14	\$658.39
15	\$81,950.66
16	711.41
17	\$144,715.66
<b>TOTAL</b>	<b>\$762,105.79</b>

ALL Checks

ACCT

GENERAL CHECKING - COMM BANK

Dated From: 3/01/2026 From Account:
Thru: 3/15/2026 Thru Account:

Table with columns: Check Nbr, Check Date, Payee, Amount. Includes entries for WI Dept. of Revenue, US BANK, WE ENERGIES, AT&T MOBILITY, EASY IT GUYS LLC, NORTHWESTERN WI ELECTRIC, AMERICAN EXPRESS/AMAZON, EFTPS PAYMENTS, EMPOWERMENT RETIREMENT SERVICES, TEAMCARE, and LGIP LOCAL GOVERNMENT INVESTMENT POOL. Grand Total: 70,311.07

3/10/2026 11:23 AM

Check Register - Quick Report - ALL  
ALL Checks

Page: 1  
ACCT

GENERAL CHECKING - COMM BANK

Dated From: 3/11/2026 From Account:  
Thru: 3/11/2026 Thru Account:

Check Nbr	Check Date	Payee	Amount
36954	3/11/2026	MARKET & JOHNSON WWTP Pay Request #7	284,681.64
Grand Total			284,681.64

## GENERAL CHECKING - COMM BANK

## ALL Checks

Posted From: 3/18/2026 From Account:  
Thru: 3/18/2026 Thru Account:

Check Nbr	Check Date	Payee	Amount
36956	3/18/2026	BURNETT CO. SENTINEL Clerk Publications & CUPx2	387.58
36957	3/18/2026	DIXON VENTURES LLC Snow plow truck fuel	101.01
36958	3/18/2026	FIEDLER, JULIE Pool - fundraising prizes	222.50
36959	3/18/2026	INTER-CO COOP PUBLISHING Police Officer job ad	183.10
36960	3/18/2026	LEE, LARISSA Misc. reimbursement	61.67
36961	3/18/2026	LONGHENRY, ALLISON Misc. reimbursement	69.23
36962	3/18/2026	LUDVIGSON LAW OFFICE PD Legal Services - February	200.00
36963	3/18/2026	OLD NATIONAL BANK 2017 loan - misc	18,626.26
36964	3/18/2026	OREILLY AUTOMOTIVE INC. shop, machinery, w/s supplies	85.13
36965	3/18/2026	QUADIENT FINANCE USA INC. Absentee postage	99.75
36966	3/18/2026	S E H Well 1/2, WWTP, PLM	67,695.68
36967	3/18/2026	SECURIAN FINANCIAL GROUP INC. Life Insurance	126.26
36968	3/18/2026	WASTE MANAGEMENT 1st Qtr pickups & blk trash	34,130.67
36969	3/18/2026	WI DEPARTMENT OF TRANSPORTATION James/Johnson Project	1,258.03
36970	3/18/2026	WI DEPT. of JUSTICE Op Lic Bkgd Cks	28.00
Grand Total			123,274.87



3/17/2026 11:55 AM

Payroll Register Totals Only Report  
Check Date: 03/19/2026

Page: 1  
PAYRL

From Employee:  
Thru Employee:

From Dept: 000 Old Dept. 00  
Thru Dept: 880 Cmpgrd Host-OLD

Total Checks: 9 Pay Periods: 2/28/2026 Thru: 3/13/2026  
(Male: 4 Female: 5)

Earnings:

Regular Pay	22,269.68	720.00	Hours
ON CALL	40.00		
	-----		
	22,309.68		

Withholdings:

Federal	922.63
Social Security	1,340.41
Medicare	313.48
Wisconsin	818.34
Deferred Comp.	1,158.40
Health, etc Ins	689.99
Union Dues	113.25
WRS Contrib.	1,606.30
	-----
	6,962.80

NET PAY 15,346.88

Flexible Time Off:

	<u>Earned</u>	<u>Used</u>
Comp. Hours	12.50	21.00
Sick Hours	0.00	24.00
Vacation Hours	0.00	12.00
	-----	-----
	12.50	57.00

4/02/2026 1:27 PM

Check Register - Quick Report - Manual

Page: 1

ALL Checks

ACCT

GENERAL CHECKING - COMM BANK

Dated From: 3/23/2026

From Account:

Thru: 3/23/2026

Thru Account:

Check Nbr	Check Date	Payee	Amount
ACH	3/23/2026	EMPOWERMENT RETIREMENT SERVICES	1,158.40
	Manual Check	Deferred Comp w/h	
		Grand Total	1,158.40

4/12/2026

8:17 AM

Reprint Check Register - Quick Report - ALL

Page: 1  
ACCT

GENERAL CHECKING - COMM BANK

ALL Checks

Posted From: 3/27/2026 From Account:  
Thru: 3/27/2026 Thru Account:

Check Nbr	Check Date	Payee	Amount
36971	3/27/2026	MEYER, SHEILA HAPPY RETIREMENT!	1,000.00
Grand Total			1,000.00

3/31/2026 10:02 AM

Check Register - Quick Report - Regular  
ALL Checks

Page: 1  
ACCT

GENERAL CHECKING - COMM BANK

Dated From: 3/31/2026 From Account:  
Thru: 3/31/2026 Thru Account:

Check Nbr	Check Date	Payee	Amount
36972	3/31/2026	US BANK NA 2008 Revenue Bond loan pymnt	8,290.42
Grand Total			8,290.42

ALL Checks

ACCT

GENERAL CHECKING - COMM BANK

Dated From: 3/15/2026 From Account:  
 Thru: 3/31/2026 Thru Account:

Check Nbr	Check Date	Payee	Amount
ACH	3/31/2026	WI RETIREMENT SYSTEM	8,141.74
	Manual Check	Retirement- February	
ACH	3/20/2026	VILLAGE WATER/SEWER UTIL.	765.26
	Manual Check	Village W/S	
ACH	3/26/2026	US BANK	870.90
	Manual Check	Library - program, supp, Coll-P, etc.	
ACH	3/31/2026	WI Dept. of Revenue	873.89
	Manual Check	State w/h 3/1-15	
ACH	3/31/2026	WI DEPARTMENT OF REVENUE	102.92
	Manual Check	Sales tax - February 2026	
ACH	3/19/2026	EFTPS PAYMENTS	4,795.48
	Manual Check	SS, Federal W/H, Medicare	
ACH	3/31/2026	COMMUNITY BANK	55.20
	Manual Check	Checking analysis charge	
Grand Total			15,605.39

4/02/2026 4:07 PM

Check Register - Quick Report - Manual

Page: 1

ALL Checks

ACCT

GENERAL CHECKING - COMM BANK

Dated From: 3/01/2026 From Account:

Thru: 3/31/2026 Thru Account:

Check Nbr	Check Date	Payee	Amount
ACH	3/24/2026	WEX BANK	992.09
	Manual Check	PD & PW fuel	
ACH	3/12/2026	COMMUNITY BANK	6,934.20
	Manual Check	2019 Loan payment & Sweeper Loan Payment	
		Grand Total	7,926.29

4/01/2026 1:17 PM

Check Register - Quick Report - Regular  
ALL Checks

Page: 1  
ACCT

GENERAL CHECKING - COMM BANK

Dated From: 4/02/2026 From Account:  
Thru: 4/02/2026 Thru Account:

Check Nbr	Check Date	Payee	Amount
36973	4/02/2026	LEE, LARISSA Misc. reimbursement	61.67
36974	4/02/2026	LONGHENRY, ALLISON Misc. reimbursement	69.23
Grand Total			130.90

3/31/2026 8:58 AM

Payroll Register Totals Only Report  
Check Date: 04/02/2026

Page: 1  
PAYRL

From Employee:  
Thru Employee:

From Dept: 899 Library BiWeekl  
Thru Dept: 899 Library BiWeekl

Total Checks: 8      Pay Periods: 3/14/2026 Thru: 3/27/2026  
(Male: 2 Female: 6)

Earnings:

Regular Pay                      3,239.48                      183.00 Hours  
-----  
   3,239.48

Withholdings:

Federal                              52.29  
Social Security                      194.72  
Medicare                              45.54  
Wisconsin                              54.18  
Health, etc Ins                      98.71  
WRS Contrib.                          199.32  
-----  
   644.76

NET PAY                              2,594.72

From Employee:  
Thru Employee:

From Dept: 000 Old Dept. 00  
Thru Dept: 880 Cmpgrd Host-OLD

Total Checks: 9 Pay Periods: 3/14/2026 Thru: 3/27/2026  
(Male: 4 Female: 5)

Earnings:

Regular Pay	22,269.66	720.00	Hours
ON CALL	80.00		
	-----		
	22,349.66		

Withholdings:

Federal	926.34
Social Security	1,342.90
Medicare	314.06
Wisconsin	820.70
Deferred Comp.	1,158.40
Health, etc Ins	689.99
Union Dues	90.75
WRS Contrib.	1,609.18
	-----
	6,952.32

NET PAY 15,397.34

Flexible Time Off:

	<u>Earned</u>	<u>Used</u>
Comp. Hours	25.00	6.50
Sick Hours	0.00	2.00
Vacation Hours	60.00	127.00
	-----	-----
	85.00	135.50



4/12/2026 7:41 AM

Check Register - Quick Report - Manual

Page: 1

ALL Checks

ACCT

GENERAL CHECKING - COMM BANK

Dated From: 4/01/2026 From Account:  
Thru: 4/13/2026 Thru Account:

Check Nbr	Check Date	Payee	Amount
ACH	4/01/2026	COMMUNITY BANK	35,299.50
	Manual Check	Ind Park loan payment	
ACH	4/02/2026	EFTPS PAYMENTS	8,775.49
	Manual Check	S/S, Medicare, Fed W/H	
ACH	4/02/2026	EMPOWERMENT RETIREMENT SERVICES	24,658.40
	Manual Check	Deferred comp w/h	
ACH	4/06/2026	WE ENERGIES	1,954.97
	Manual Check	Natural Gas	
ACH	4/10/2026	NORTHWESTERN WI ELECTRIC	8,320.66
	Manual Check	electric service	
ACH	4/06/2026	AMERICAN EXPRESS/AMAZON	547.72
	Manual Check	Office/shop supplies, adobe/google servi	
ACH	4/05/2026	AT&T MOBILITY	228.82
	Manual Check	PD/ PW phones	
ACH	4/01/2026	EASY IT GUYS LLC	2,165.10
	Manual Check	managed IT services	
		Grand Total	81,950.66

4/12/2026 7:38 AM

In Progress Checks - Quick Report - Regular

Page: 1

ALL Checks by Payee

ACCT

GENERAL CHECKING - COMM BANK

Dated From: 4/13/2026 From Account:

Thru: 4/13/2026 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
	4/13/2026	AMAZON CAPITAL SERVICES Library - Collection - Print	275.13
	4/13/2026	E O JOHNSON CO. INC Library - copy machine lease	151.62
	4/13/2026	GRANTSBURG TELCOM Library- phone, voice, fax	65.99
	4/13/2026	MIDWEST TAPE Library - AV/DVD	218.67
		Grand Total	711.41

4/12/2026 7:39 AM

In Progress Checks - Quick Report - Regular

Page: 1

ALL Checks by Payee

ACCT

GENERAL CHECKING - COMM BANK

Dated From: 4/14/2026 From Account:  
Thru: 4/14/2026 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
	4/14/2026	ANDERSON'S COLLISION MECHANICAL TOWING PD RAM oil change	109.76
	4/14/2026	ARROW BUILDING CENTER V Office Bathroom Doors	1,769.94
	4/14/2026	AUSTIN LAKE GREENHOUSE Plant for Lynett/ Ken	100.00
	4/14/2026	BOWMAR APPRAISAL INC. Assessor Contract - 2026 2nd Qtr	2,100.00
	4/14/2026	BURNETT CO. HIGHWAY DEPT. Snow/ Ice Melt and Machine Repairs	6,302.07
	4/14/2026	BURNETT CO. SENTINEL minutes, CUP, election, CDBG PH	344.43
	4/14/2026	BURNETT DAIRY CO-OP Snow/Ice Machinery supplies	163.14
	4/14/2026	CAREY'S COMMUNICATIONS//RADIO SHACK Ethernet cable multi-connector	25.99
	4/14/2026	CINTAS CORPORATION VO Rug and PW uniform service	322.83
	4/14/2026	COMMERCIAL TESTING LAB INC. W/S Testing	686.60
	4/14/2026	COMMUNITY BANK-PETTY CASH Dollar General - office supplies	34.02
	4/14/2026	DARRELL'S HARDWARE HANK Shop, VO, Street Maint. supplies	486.77
	4/14/2026	DSG - DAKOTA SUPPLY GROUP water meter - Wood River Campground	1,168.21
	4/14/2026	E O JOHNSON COMPANY Copier Principal, Interest & Maint.	240.59
	4/14/2026	ESRI ENVIRONMENTAL SYSTEMS RESEARCH utility mapping annual subscription	3,500.00
	4/14/2026	GET IT DONE SERVICES & RENTAL Lift Rental - CC egress lights	131.25
	4/14/2026	GRANTSBURG FIRE ASS'N Fire Levy & Fire Hall loan- 2026 2nd Qtr	14,521.79
	4/14/2026	GRANTSBURG TELCOM Telephone/Internet	484.57
	4/14/2026	HAWKINS INC. Water & Sewer chemicals	7,161.78

## ALL Checks by Payee

ACCT

## GENERAL CHECKING - COMM BANK

Dated From: 4/14/2026 From Account:  
 Thru: 4/14/2026 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
	4/14/2026	LEGENDERRY AUTO BODY V/P PD '19 ram repairs in 2025	2,972.00
	4/14/2026	LUEDTKE TREE SERVICE Tree Removal - VO Bldg Parking Lot	785.00
	4/14/2026	MAIN STREET DESIGNS INC. Snowflake Decorations	4,154.07
	4/14/2026	MARC - MID-AMERICAN RESEARCH CHEMICAL CORP. Water/Sewer & Shop Supplies	610.27
	4/14/2026	Marks Auto Glass PD 19' RAM Windshield Replacement	298.00
	4/14/2026	NORTHERN LAKE SERVICE INC. Water Sampling - Radioactivity	1,266.94
	4/14/2026	OREILLY AUTOMOTIVE INC. shop, machinery, utility supplies	131.34
	4/14/2026	QUADIENT LEASING USA INC. Postage mach. May 2026 - Aug 2026	207.78
	4/14/2026	S E H WTP grant apps/pre-eng, WWTP grant admin	80,952.30
	4/14/2026	SECURIAN FINANCIAL GROUP INC. Life Insurance	126.26
	4/14/2026	TEAMSTERS LOCAL UNION #346 Union Dues- April 2026	222.00
	4/14/2026	WASTE MANAGEMENT Monthly Trash Service & Bulk Pick-Ups	11,828.53
	4/14/2026	WI DEPARTMENT OF TRANSPORTATION E James, S Johnson St Project	1,457.43
	4/14/2026	WISCONSIN SPILLMAN USER GROUP Server Host Fee	50.00
Grand Total			144,715.66