



# Village of Grantsburg

316 Brad Street South  
Grantsburg, WI 54840

## Administration Committee Meeting Minutes

The Village Administration Committee met on Monday, March 9<sup>th</sup>, 2026, at 2:00 p.m. in the Village Board room, 316 Brad St S, Grantsburg, WI 54840.

Present: President Rick Lindberg  
Trustee Greg Peer  
Trustee Hank Java

Others: Clerk/Treasurer Sheila Meyer  
Director of Public Works John Erickson  
Police Chief Jared Woody, via phone  
Trustees John Addison  
Others: Mike Janke, Dave Dahlberg, Addison Czeck, Ryan Jansen, Kari Oachs, and Josh Watt  
Thadd Webb and Dylan Friss with SEH via Teams

President Lindberg called the Administration Committee Meeting to order at 2:00 p.m. The Pledge of Allegiance was recited.

### **Meet with Grantsburg School District personnel re: rental agreement for the Community Center**

President Lindberg welcomed the school district group and asked that we discuss concerns and suggestions for the community center contract so that the two parties can come to an agreement. Committee members discussed the word exclusive in the contract as they want to continue to keep that community center available for community use throughout the year. Superintendent Watt clarified that the word exclusive referred to the time that the gymnastics program was using the community center space. He noted that student safety is most important so the space could not be open to the public during gymnastics sessions. The group discussed clarification on summer school hours and practice hours. Athletic Director Jansen would follow up with the Village to confirm session hours. Watt discussed concern with the word indemnification as it seemed to hold the District liable for any damages, not just during times they have it rented. The committee asked for clarification from the District on session hours and Clerk/Treasurer Meyer to have the Village Attorney review the indemnification section. Once those items are updated in the contract, Clerk/Treasurer Meyer will send the final draft to the District for their review.

### **Mike Janke – Rock the Block requests for blocked off areas**

Mike clarified that a blocked off area in front of his bar and in front of Joker's with enough space for one food truck and a few picnic tables is all that would be needed. The board reviewed that drinks are only allowed in that blocked off area, and no other road closures or license extensions were needed.

**Motion by Trustee Peer, second by Trustee Java to recommend the Village Board approve parking spot closures (fenced) in front of Southern Crex Spirits/Hummer's and in front of Joker's Bar and Fun Alley large enough to accommodate a food truck and several picnic tables for Rock the Block on April 11, 2026, from 8 a.m. to noon on April 12, 2026. Motion carried unanimously.**

**Jeff Kirkeby – Ordinance exemption request for large shed**

Jeff had to cancel and will return with his request at the April 2026 Administration Committee meeting.

**SEH/Market & Johnson – a) Change order #08 Removal of buried rubble and bring in suitable fill b) Change order No. 02**

Thadd Webb and Dylan Friss were available via Teams to discuss both change order #08 and No. 02. Webb explained they had talked with Market & Johnson to see if they had a contingency in place for issues with debris and removal. They indicated no contingency was included, which is standard practice. They also reported that Market & Johnson switched to boring rather than digging, which limited risk of running into more debris.

Friss reviewed Change order No. 02 which included change order proposals #09 through #13 for a total change cost of \$30,293.88. The total cost included replacement of the North Lift Station control panel which has failed and is not repairable due to age. The change order also included exterior coating of the wet-well concrete, chemical fill station, and adding insulation at the treatment building.

**Motion by President Lindberg, second by Trustee Java to recommend the Village Board approve Change Order #08. Motion carried unanimously.**

**Motion by President Lindberg, second by Trustee Peer to recommend the Village Board approve Change Order #2. Motion carried unanimously.**

**Possible site for a hockey rink**

Rick Lindberg reviewed his proposal included in the packet to bring an outdoor hockey rink back to Grantsburg. The committee discussed possible locations that would suit a rink for parking, utilities, lighting etc. The committee also discussed the need for a maintenance plan.

**Motion by Trustee Java, second by Trustee Peer to recommend the Village Board approve village resident Rick Linbderg pursuing the idea of bringing an outdoor hockey rink to the Village. Motion carried with President Rick Lindberg abstaining.**

**Police Officer sponsorship to the Police Academy**

Chief Woody reviewed his current vacant officer position with the committee. He indicated a lack of viable applicants who were certified officers. Chief Woody reported he had interviewed an applicant that he feels would be a good fit, but they are not certified and would need to attend police academy. He reviewed the academy process, which the state reimburses for class, meals, lodging, and mileage. The Village would pay wages, taxes, and life insurance.

**Motion by Trustee Java, second by Trustee Peer to recommend the Village Board allow Chief Woody to offer and sponsor his selected applicant. Motion carried unanimously.**

**Adjournment**

The meeting was adjourned at 3:58 p.m.

Allison Longhenry

Deputy Clerk/Treasurer