



Village of Grantsburg

316 South Brad Street
Grantsburg, WI 54840

Village Board Meeting Agenda Monday, February 9, 2026 at 4:00 p.m. Village Board Room, 316 S. Brad Street

The Village Board of Trustees will discuss the following items and take action as needed:

1. **Call to Order; Roll Call; Pledge of Allegiance**
2. **Public Comments:** 30 minutes per meeting/5 minutes per speaker. Pursuant to WI Statutes § 19.83(2) and 19.84(2), the public may present matters; however, they cannot be discussed or acted upon until specific notice of the subject matter of the proposed action can be given.
3. **Correspondence:** [BC Administration newsletter](#); [S E H project update report](#);
4. **Minutes** from the following 2025 meetings: [January 12th Administration Committee](#); [January 12th Village Board](#); [January 23rd Public Safety Committee](#); [January 26th Leisure & Rec Committee](#)
5. **Dylan Friss, SEH** – 1) [Market & Johnson change orders #04R2 and #08](#) 2) [WWTP project Amendment No. 1](#)
6. **Staff Reports**
 - A) **Public Works Director** 1) [DPW report](#)
 - B) **Police Chief** 1) [Police report & graph](#)
 - C) **Clerk/Treasurer** 1) [License/permits issued](#) 2) [Cash Report](#)
 - D) **Library Director** 1) [Library report](#)
7. **Committee Reports:**

Administration Comm recommendations: 1) [Community Center rental agreement](#) with School District [Village's](#) 2) [Watercross](#) approvals 3) PLM Development request
8. **Market & Johnson pay request #6**
9. **Payment of Bills**
10. **Trustee reports, concerns, etc.** (no action will be taken at this meeting)
11. **Adjournment**

Sheila Meyer, Clerk/Treasurer

**** Appearance times/agenda order may change at the discretion of the Village Board****

Posted February 5, 2026, Village of Grantsburg website www.villageofgrantsburg.gov, Village Office 316 South Brad Street; Community Center 315 South Robert Street; Grantsburg Public Library 415 S. Robert Street

The Village Office is handicapped accessible. If you need any other special accommodations please contact the Village Clerk, 316 S. Brad Street, Grantsburg, Wisconsin – (715) 463-2405.



County Administration Newsletter

Vision & Stewardship

Issue 135

January 2026

Administration

In-Service Day Brings Employees Together for Learning and Connection

County employees came together for a productive and engaging In-Service Day focused on learning, collaboration, and connection. The day offered a mix of informative sessions, shared conversations, and opportunities to step away from daily routines to focus on professional growth and employee well-being.

Staff participated in presentations designed to support workplace success and personal safety/wellness, while also enjoying time to connect with colleagues from across departments.

Events like this strengthen communication, reinforce shared goals, and remind us of the value of working together as one organization.

Thank you to everyone who helped plan, present, and participate in this year's In-Service Day. Your time, energy, and commitment continue to make our county a great place to work.

Photos from the day capture just a few of the moments that made this event a success.



Presenters:

Deputy Bailey Mangen
K-9 Croix
Don Taylor, County Board Chair
Trina Kiefer, WCA
Jen Lange, Charles Taylor

Photo Credit: Kim Johnson

County Conservationist

Nutrient Management – Farmers Benefitting Waters

Burnett County, like much of Wisconsin, is a beautiful mosaic of lakes, rivers, forests, and of course farmland. It is this great diversity in land and its use that makes Wisconsin an ideal vacation destination for outdoor recreation alongside its title as The Dairy State, both are integral to the culture of the area. Driving through the county, people will often see a farm next to a deep woodlot next to a river leading to an inhabited lake.

As we are all surely aware, nearby land use has a significant effect on water resources. We are all equally aware that nutrients that are applied on farmland in the form of synthetic products or manure can be a major contribution to worsening water quality in some areas of the state. These two realities can sometimes create tension between those who live on the lake and those who farm the land. This distance between neighbors can make it difficult to see farmer efforts towards water conservation.

When the lake looks especially green in midsummer, it's easy to point fingers at the farmer down the road. But let's take a closer look at the many ways our agricultural community is working to preserve our waters. Nutrient management is the annual process by which a farmer can plan where they apply nutrients to their fields culminating in a state approved plan. It sounds simple and maybe insignificant, but the practice can be exceptionally intensive as well as pivotal to preserving our natural resources.

Nutrient planning requires taking a large variety of information including but not nearly limited to soil properties, climate, nutrient sources, crop demands, and timing. They utilize this information in advanced software to create a plan specific to the last pound of fertilizer or gallon of manure on every single farmed acre. This is specialized work and most farmers cannot do it alone so they may hire out agronomists. Spending all of this time and personnel is certainly not cheap, what is the ultimate incentive? To strike that perfect calculated balance, applying just enough nutrients to grow a livable crop, while minimizing soil erosion and nutrient runoff into nearby waters.



County Conservationist – Continued

Unfortunately, not all farmers engage in the full process of nutrient management yet. These annual plans are often several months in the making and between all of the other on-farm costs to time and money, nutrient management is often difficult to adopt. But progress is steady. Local, state, and federal governments alongside farmer-led conservation groups and other nonprofits continue to expand these efforts with the number of managed acres increasing yearly.

Recently, Burnett County has made a significant push towards increasing the amount of nutrient management taking place in our corner of the state. Through state and university grants and months of planning the county was able to reach out to farmers across the county for a two-day event in early December to implement more of this practice on the ground. In this event, interested farmers sat down with county, state, and UW-Extension personnel to learn about the specific roles nutrients play in agriculture, the soil, and broader environment and how to best manage them to benefit yields and local resources. Word spread with farmers coming from counties hours away during winter conditions and at the end of the event over 5,000 acres of nutrient management were implemented across 18 farms just in Burnett County. All farmers ended up walking out with a certified nutrient management plan, reimbursement for their samples, and a \$700 stipend for completing this conservation practice. Interest still spreads with future events in planning. It was overall a great display of farmers interested in preserving our shared natural resources being equipped with the tools making cost-effective conservation possible. Having this beautiful mosaic of a landscape requires a high degree of stewardship and it is important to note that many of our local farmers are proudly meeting the demand.

Health and Human Services

Small Acts of Self-Care That Matter

Winter arrives with a mix of long chilly days, heavy workloads, and very real emotional labor. In public service, caring for others is central to what we do — but caring for ourselves is just as essential to staying grounded, effective, and well.

Self-care does not have to be elaborate or time-consuming. In fact, the most sustainable practices are often small, intentional moments woven into everyday life.

Health and Human Services (HHS) invites you to think about self-care not as another item on a to-do list, but as permission to pause, notice, and recharge in ways that feel realistic for you.

You Might Try...

- Taking a quiet minute to breathe or notice something calming
- Drinking something warm and hydrating
- Reaching out to a coworker, friend, or loved one
- Writing down one thing you are proud of this week
- Letting yourself truly rest — without guilt

Winter Self-Care Challenge

Use towels right out of the dryer	Invest in or make a good moisturizer	Find a fun new winter hobby	Watch a holiday ambience video	Make your home smell more festive	Do a thing you loved as a kid
Have a day of hygge	Wear something warm & fuzzy	Go for a walk with a warm drink	Give yourself a neck massage	Do a comfy yoga routine in your pjs	Foot warmer or heated blanket
Get cozy and read a new book	Have a hot drink like tea or cocoa	Make a holiday favorites playlist	Bake cookies or other small treats	Have a lazy day spent relaxing	Make a tray of fun snacks
Find a festive phone wallpaper	Look at holiday lights	Watch a cozy or holiday movie	Take a little cat nap	Love on and appreciate your body	Take a long, hot shower or bath
Make a cozy nest or pillow fort	Make a get-well kit for sick days	Journal or reflect on the past year	Check in with your stress levels	Put out food for wildlife	Write your own holiday story

SelfLoveRainbow

Self-care is essential to the work we do — not a luxury, and never a weakness. You do not have to be perfect, rest matters, and you deserve care too. Thank you for all you give, and for taking care of yourselves along the way.

Highway

Winter Is Back: Ice Storms Increase Effort, Material Use, and Safety Risks

After a couple years of milder winters, winter has made a strong return to Burnett County this year. Snow events combined with ice storms have created challenging conditions on our roadways and significantly increased the amount of time, effort, and materials required to keep roads safe for travel.

Ice storms, in particular, demand far more resources than typical snowfall events. Ice requires repeated applications of salt and salt sand to break the bond between ice and pavement and often involves longer response times and multiple passes by plow trucks. To date this winter, Burnett County has used and sold over 3,000 tons of salt and salt sand, reflecting the severity and frequency of recent weather events.

Behind every winter operation are highly trained operators. Burnett County plow drivers go through ongoing training year after year to ensure they can perform their duties efficiently and safely. This training focuses not only on equipment operation and material application, but also on protecting the safety of both the drivers and the traveling public during hazardous winter conditions.

With these conditions comes an increased need for caution—especially around snowplow operations. County highway crews are working long hours plowing snow, applying materials, and pushing back shoulders to maintain safe driving lanes. These operations are essential but can be dangerous when motorists travel too closely behind plow trucks.

Drivers are reminded to stay at least 200 feet back from snowplows. Plow trucks may slow suddenly, change lanes, or discharge snow, ice, and material without warning. Following too closely puts both the motorist and the operator at risk.

Unfortunately, there have been numerous rear-end collisions involving plow trucks across the state of Wisconsin this winter, many occurring on clear, sunny days. These incidents highlight that road conditions may still be hazardous even when visibility appears good, and that plow trucks should always be given extra space.

Burnett County Highway Department crews take pride in keeping roads as safe as possible during winter conditions, but public cooperation is critical. Slowing down, staying back, and remaining alert around plow trucks helps protect our drivers and ensures everyone makes it home safely.

Winter driving requires patience. A few extra seconds of following distance can prevent accidents and save lives.

Stay safe, slow down, and give plows the space they need to do their job.



Sheriff's Office

Court Room Security Deputy Approved

Recently the Admin Committee voted for the Sheriff's Office to add a Court Security Deputy position. This is the first time in over 20 years that the Patrol Division has gained a position. This person has not yet been selected, but we expect that position to be fulfilled this summer.

So what does that mean for the building? This person's main duty will be providing security in the courts. This individual can also assist in security for major gatherings and any issues your department may have with the public. He or she will also oversee our evidence and assist in civil paper service. They will be a full-time certified Law Enforcement Officer with full arrest powers. This is very exciting for us and the courts as this has been a position of need for quite some time.

Until this position is filled, feel free to reach out to the Sheriff's Office at any time if you have a need for service.

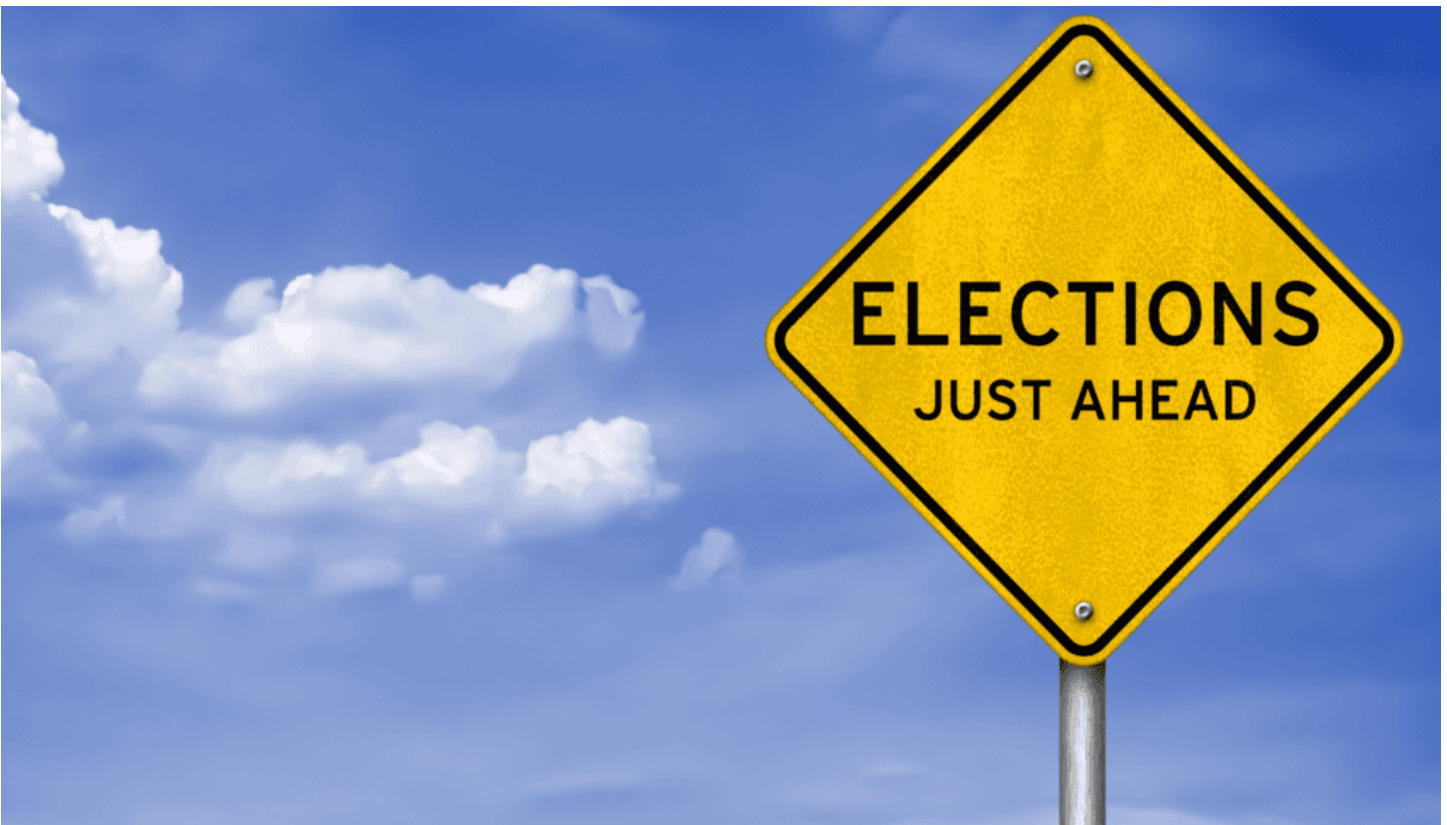


County Clerk

2026 Elections

It's time to jump into election mode as we prepare for the 2026 elections. We will NOT be having a Spring Primary in February. The scheduled elections include the Spring Election April 7th, Fall Partisan Primary August 11th, and General Election on November 3rd. With no Spring Primary, we are already ramping up for the April 7, 2026, Spring Election. Looking forward to upcoming election training with the many dedicated election workers we have throughout the county.

All municipalities will have the ImageCast Evolution (ICE) election voting tabulator that is HAVA compliant, at their polling place. The Town of West Marshland and Town of Grantsburg have come on board due to the ICX phasing out in the near future, as it will no longer be compliant with the Wisconsin State Election law.



Maintenance

Sometimes life hands us big challenges. Other times... it hands us one-ply toilet paper. Recently, I learned an important lesson in attention to detail when I accidentally ordered one-ply toilet paper instead of the intended two-ply. At first glance, it didn't seem like a big deal. Paper is paper, right? Wrong. Very wrong.

One-ply may be economical, but it is also humbling, fragile, and a powerful motivator to double-check purchase orders before clicking "submit."

While this small mistake gave us all a laugh (and perhaps some discomfort), it also serves as a good reminder that even minor details matter – whether we're managing budgets, ordering supplies, or serving our community.

Rest assured, the issue has been corrected, two-ply is returning, and Burnett County is once again operating at full comfort capacity.

Thank you for your understanding, your sense of humor, and for continuing to make Burnett County a great place to live and work – one strong layer at a time.



2026 BURNETT COUNTY CONSERVATION AWARENESS POSTER CONTEST

“Soil. Where it all Begins.”

The Land and Water Poster Contest invite students to explore the powerful connection between the land we live on and the waters we treasure. Through creativity and imagination, students in grades K–12 are encouraged to illustrate how everyday actions on land influence the health of lakes, rivers, wetlands, and groundwater.

This contest celebrates learning through art, giving students the opportunity to express their understanding of conservation, stewardship, and environmental responsibility in a meaningful and personal way.

Each year, Burnett County Land & Water Conservation sponsors the Conservation Awareness Poster Contest. The 2026 contest theme is **“Soil. Where It All Begins.”** This theme highlights the incredible power of soil to support life in all its forms. Soil is more than just the ground we walk on—it is the foundation for healthy food, clean water, thriving habitats, and resilient communities. When we take care of soil, we are taking care of everything it supports.

This year, 17 posters were submitted from the Grantsburg School District. Of those entries, 8 were from elementary students in grades 2–3, 7 were from middle school students in grades 4–6, and one entry each was submitted in the grade categories 7–8 and 10–12. Once entries are received, county staff judge the posters by grade level and award first-, second-, and third-place honors.

First-place winners advance to the Northwest Area Association meeting, where they compete against first-place posters from other northwestern counties, including Ashland, Bayfield, Burnett, Douglas, Iron, Polk, Price, Rusk, Sawyer, Taylor, and Washburn. Posters that earn first place at the area level then advance to the state competition at the Land and Water Conference.

This year, a Burnett County student in the grades 10–12 category earned second place at the area association meeting. Below are the first-place winners from the county contest as well as all other participating students.

Land and Water Conservation staff would like to thank the teachers—Janessa Dahlberg, Mrs. Macy Pomeroy, and Jeremy Tomczak—for encouraging their students to participate and for submitting their entries. As well as the students who submitted posters.

If you have a student in the Siren, Webster or Grantsburg school district that would like to participate next year, all you need to do is reach out to Emily Moore for more information. The only criteria the student needs to participate is to be enrolled in one of the three school districts and have a parent signature for the forms.

Emily Moore, Burnett County Land and Water Conservation
Emily.moore@burnettcountywv.gov; 715.349.2157 Ext. 2139

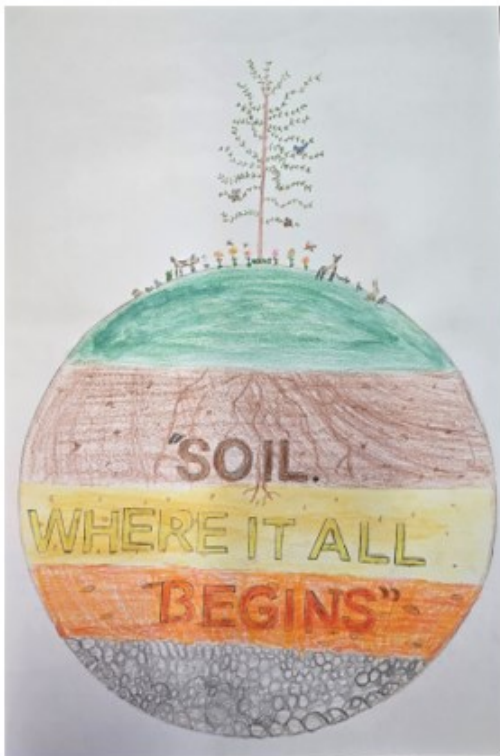
2026 BURNETT COUNTY CONSERVATION AWARENESS POSTER CONTEST
"Soil. Where it all Begins."



High School 10-12 grade entry. First Place County contest winner & second place Northwest Area contest winner. Student: Aliya Henderson



Middle School 7-8 grade entry. First Place County contest winner. Student: Aiden Stomberg



Middle School 4-6 grade entry. First Place County contest winner. Student: Jian Corrigan



Elementary School 2-3 grade entry. First Place County contest winner. Student: Kane Bowman

Welcome!



welcome to our team

MEET LAURA

HEY Y'ALL!!

MY NAME IS LAURA SWANSON AND I RECENTLY HAVE TAKEN THE JOB AS A FISCAL SPECIALIST III IN THE TREASURER DEPARTMENT. I AM EXCITED TO BE HERE!!

I AM A NERD FOR NUMBERS AND EXCEL SPREADSHEETS!

I HAVE BEEN MARRIED TO MY HUSBAND TRAVIS FOR 17 YEARS AND HAVE 2 DAUGHTERS, CLARA AND DELLA. I AM ORIGINALLY FROM RUSH CITY, MINNESOTA BUT HAVE BEEN A TRANSPLANT TO BURNETT COUNTY SINCE DECEMBER 2007. I ENJOY SPENDING TIME WITH MY FAMILY, RIDING MY E-BIKE IN THE SUMMER, AND READING BOOKS. I AM SOLAR POWERED, AND I AM SO READY FOR WARM, SUNNY WEATHER! 😊

Welcome!

A portrait of Taylor Bauch, a woman with dark hair, smiling. She is wearing a blue t-shirt with a white flower and red text that says 'LOKI'. The background is a light blue and white textured wall.

Welcome To The Team

Taylor Bauch

Corrections Deputy

Hello everyone! My name is Taylor Bauch, and I'm excited to join the Burnett County Sheriff's Office as a new Jailer.

I come to this role with 7 years experience in corrections and 14 years in military which has taught me the importance of professionalism, patience, and teamwork. Outside of work, I enjoy spending time with my husband, 3 year old and 1 year old and enjoying our time on our 30 acre hobby farm and traveling to compete in Dockdog competitions and being involved in our local community.

I'm looking forward to contributing to a safe, respectful, and supportive environment in the Burnett County Jail and growing alongside the dedicated team here. Thank you for welcoming me I'm thrilled to be part of this community and this department.



VILLAGE OF GRANTSBURG SEH PROJECTS MONTHLY UPDATE

January 27, 2026

Copies to: Sheila Meyer, John Erickson and Allison Longhenry (Village of Grantsburg)
Dan Penzkover, Bryan Cunningham, Jeremiah Wendt, Jeff Nussbaum, Isaac Steinmeyer, Jana Nyhagen, Bridget Anderson, Brea Grace, Thad Webb, Dylan Friss, Brian Kent, Veronica Aranda and Henry Elling (SEH)

I. WWTP/Main Lift Station Project

- A. The South Lift Station and WWTP progress meeting was held on Jan. 20th, and work continues on the buildings and site at each location. A new 5-week schedule was provided by Market & Johnson on Jan. 21st.
- B. SEH/Dylan will attend the Village Board meeting virtually on Feb. 9th to present the pending change orders.
- C. SEH is working on the final permit for land application of sludge and will revise everything for spring application and resubmit it to WDNR.
- D. Watermain work will take place in the spring of 2026.

II. Campground Expansion/WDNR Stewardship Project

- A. All work has been completed.
- B. SEH will provide as-built record plans for the project.

III. Water Treatment Plant Project

- A. SEH presented the proposals for final design and construction services, SDW Funding Application and Administration, and CDBG Funding assistance at the Jan. 12th Village Board meeting. The Village Board approved all proposals.

IV. Landfill Monitoring Plan Modification/Well Abandonment

- A. SEH presented the proposal for eliminating environmental monitoring at the landfill to the Village Board on Jan. 12th and the Board approved the proposal.
- B. A final plan modification will be presented to WDNR with the hopes of ending monitoring and abandoning the existing monitoring wells.

V. STH 70 (State Line to 350' East of Johnson St.) WisDOT Paving Project

- A. Construction currently proposed in 2030



Village of Grantsburg

316 Brad Street South
Grantsburg, WI 54840

Administration Committee Meeting Minutes

The Village Administration Committee met on Monday, January 12th, 2026, at 2:00 p.m. in the Village Board room, 316 Brad St S, Grantsburg, WI 54840.

Present: Chairman/President Rick Lindberg, in at 3:26
President Pro Tem/Trustee Greg Peer
Trustee Hank Java via phone

Others: Clerk/Treasurer Sheila Meyer
Director of Public Works John Erickson
Police Chief Jared Woody
Deputy Clerk/Treasurer Sarah Longhenry
Trustees John Addison
Others: Paul Sommerfeld, Alan Kortan, Issac Steinmeyer, Dan Penscover with SEH

President Pro Tem Peer called the Administration Committee Meeting to order at 2:02 p.m. The Pledge of Allegiance was recited.

THE ADMINISTRATION COMMITTEE WILL CONVENE INTO CLOSED SESSION to review personnel compensation, benefits and concerns pursuant to Wis. Stats. 19.85 (1) (c) "Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility."

Motion by President Pro Tem Peer, second by Trustee Java to convene into closed session. Motion carried unanimously.

THE ADMINISTRATION COMMITTEE WILL RECONVENE INTO OPEN SESSION pursuant to Wis. Stats. 19.85 (2).

Motion by President Pro Tem Peer, second by Trustee Java to reconvene into open session. Motion carried unanimously.

Any motions needed from closed session.

Motion by President Pro Tem Peer, second by Trustee Java to recommend the Village Board move all Village Employees to the same vacation schedule and increase the comp hours maximum to 50 hours as detailed in the Police union contract. Motion carried unanimously.

Motion by President Pro Tem Peer, second by Trustee Java to recommend the Village Board continue the established insurance stipend for Larissa Lee, Allison Longhenry, and Sheila Meyer for the duration of the contract for TeamCare health insurance for single coverage. Motion carried unanimously.

Motion by President Pro Tem Peer, second by Trustee Java to recommend the Village Board approve the Village Office to be closed to the public on Tuesdays and Thursdays for a trial period through May 8th to be reviewed at the May Village Board meeting. Motion carried unanimously.

Motion by Trustee Java, second by President Pro Tem Peer to recommend the Village Board reject the stipend request from Officer Getts. Motion carried unanimously.

Grantsburg School's rental agreement for the Community Center

Clerk/Treasurer Meyer reported the school is reviewing the contract and has provided no other updates.

No motions made.

Zoning Exception form

Clerk/Treasurer Meyer presented the zoning exception form that was reviewed by legal and will be the format for any zoning exceptions moving forward.

Motion by President Pro Tem Peer, second by Trustee Java to recommend the Village Board approve the use for the Zoning Exception form for all Zoning Exceptions moving forward. Motion carried unanimously.

Grantsburg Landfill Plan Modification Request

DPW Erickson reviewed the history of the monitoring wells located near the WWTP that were installed after the dump was closed. In 2021 through 2023 the Village was made aware that the monitoring wells should have been sampled since their installation, which was the first time the Village was made aware of those requirements. DPW Erickson worked with the WI DNR and SEH to locate and sample the wells. After no communication since 2023, the DNR communicated the need to properly terminate groundwater monitoring and permanently abandon the monitoring wells. Erickson presented a contract with SEH for their assistance to complete the final requirements to abandon the wells for \$7,000.00. The cost of sampling and WI DNR review fee of \$1650.00 is not included in the SEH contract.

Motion by President Pro Tem, second by Trustee Java to recommend the Village Board approve the contract with SEH for the Grantsburg Landfill Plan Modification for \$7,000.00. Motion carried unanimously.

Paul & Kate Sommerfeld, 661 N. Linden Street – Using a bus as primary structure special exception Chief Woody provided the committee with a history of the Sommerfeld property and concerns regarding zoning violations. Paul was present with his new contractor Alan Kortan, to request to live on their renovated bus for the duration of their home building project which they hope to be complete in winter of 2026. The committee thanked Paul and Alan for attending and for their desire to build in the Village but voiced concerns with living in a bus and the potential issues it could cause throughout the Village. The committee discussed past situations where property owners were allowed to have a camper on site to stay on the weekends while building, not to live in permanently. They continued to discuss the need to follow Village ordinances, so all properties are held to the same standards.

Motion by Trustee Java, second by President Pro Tem Peer to recommend the Village Board fine Paul and Kate Sommerfeld of 661 N Linden Street, Grantsburg, \$185 each month of January, February, March, and April as long as their bus is used as a primary residence, to reassess in May and if violation continues move to daily fine of \$185.00. Motion carried unanimously.

Isaac Steinmeyer-SEH, 1) CDBG Grant Application and Administration agreement 2) SDW Grant Application and Administration agreement 3) Agreement for Final Design and Bidding – Treatment Plant for Wells #1 and #2

Dan Penskov reviewed the CDBG and SDW Grant Applications and Administration Agreements.

Issac Steinmeyer reviewed the Final Design and Bidding process for the Water Treatment Plant for Wells #1 and #2. He reviewed questions from previous meeting, sharing that population estimates from the WI DOR were updated after the WWTP project. He confirmed the water treatment plant will provide sufficient supply under both population scenarios and the layout would allow for space if flow rate ever needed to be increased. President Lindberg requested information regarding the useful live compared to cost for both a shingle roof and a metal roof be discussed during the bidding process. Issac indicated that asbestos and lead paint management costs are included in the project, but soil borings are not included for either the treatment plant building or the utility installations on West Burnett Avenue.

Clerk/Treasurer Meyer reviewed financing for the project and would be structured similarly to the Industrial Park project, with temporary financing before grant funding is received. Also, to cover costs, a rate case with the WI PSC would be done to review user rates once bid amounts are in. Both Dan and Sheila indicated it is very likely to get funding due to the Village's economic demographic.

Motion by Trustee Peer, second by Trustee Jave to recommend the Village Board approve the Supplemental Letter Agreement with SEH for the Water Treatment Plant Well 1 and 2 – Amendment 1 to include Task 2 – Final Design for \$547,500.00. Motion carried unanimously.

Motion by Trustee Peer, second by President Lindberg to recommend the Village Board approve the Supplemental Letter Agreement with SEH for CDBG grant application for \$19,000

and administration of the grant for \$29,000.00 Motion carried unanimously.

Motion by Trustee Java, second by President Lindberg to recommend the Village Board approve the Agreement for Professional Services with SEH for SDW application for \$9,750 and administration for \$33,150. Motion carried unanimously.

Adjournment

The meeting was adjourned at 3:54 p.m.

Allison Longhenry
Deputy Clerk/Treasurer



Village of Grantsburg

Village Board of Trustees Meeting

Monday, January 12, 2026

The Board of Trustees for the Village of Grantsburg met on Monday, January 12, 2026, at 4:00 p.m. in the Village Board Room, 316 S. Brad Street, Grantsburg, Wisconsin.

Present: President Rick Lindberg, Trustee Greg Peer, Trustee Leo Janke, Trustee John Addison, Trustee Matt Chadwick, Trustee Kim Korhonen

Absent: Trustee Hank Java

Others: Police Chief Jared Woody, DPW John Erickson, Deputy Clerk/Treasurer Allison Longhenry, Deputy Clerk/Treasurer Sarah Longhenry, Greg Marsten-Burnett County Sentinel, Dan Penzkover & Isaac Steinmeyer -SEH, Ben Seume & Aria & Cora, Brent Blomberg.

Call to Order. President Lindberg called the Village Board meeting to order at 4:05 p.m. Clerk/Treasurer Meyer conducted roll call. The pledge of allegiance was recited.

Public Comments. Ben Seume spoke on usage of the Community Center for homeschool children. Initially he is thinking of Mondays from 12:30 to 2:30 p.m. Seume had several possible options for covering the rental fee. He asked for the Village Board's support. Seume's proposal was referred to the Leisure & Rec Committee for further discussion.

Correspondence. Included in the Trustee packets were the Burnett County Administration newsletter, the monthly project update report from S E H, and the Golf financials and a Sewer User Survey Report conducted by MSA.

Minutes. President Lindberg asked if there were any changes, corrections or additions to the minutes presented from the following 2025 meetings: December 8th Administration Committee; December 8th Village Board. None were proposed. **Minutes were accepted as presented.**

2026 Recycling Attendant Agreement. Motion by President Lindberg, second by Trustee Janke to approve the 2026 Recycling Attendant Agreement as submitted by Recycling Control Commission, Spooner. Motion passed unanimously.

STAFF REPORTS

Public Works DPW Erickson informed the Trustees of items happening since the last board meeting including 28 Christmas in the Park displays this year, down from 40 last year, and snowplowing, which has taken most of the crew's time.

Police Chief Woody presented his incident report and graph for December showing 32 calls for service. Chief Woody also reported his department remains one officer short. The employment ad has been reworked to include union membership and insurance.

Administration Clerk/Treasurer Meyer presented the license and permits report showing one liquor license issued, and the cash report with a checking account balance of \$80,382.74 after all vouchers are paid, and a Treasury account balance of \$1,496,720.35.

Library Director Yoerg was unable to attend the meeting. Her monthly report was provided in the Trustee packets for their review.

COMMITTEE REPORTS

Administration Committee. 7) Landfill plan modification – DPW Erickson explained the situation with the WDNR requesting sampling of monitoring wells located at the old landfill site. Sampling has shown no issues or problems. **Motion by Trustee Peer, second by Trustee Addison to approve SEH’s Supplemental Letter Agreement for the Grantsburg Landfill Plan Modification Request 2026 at a cost of \$7,000 to request WDNR approval to terminate environmental monitoring for the closed Grantsburg Landfill with an additional WDNR review fee of \$1,650. Motion passed unanimously.**

DPW Erickson left the meeting at 4:30.

4) Water Treatment Plant (WTP) – Isaac Steinmeyer, SEH explained the next phase of the Water Treatment Plant project for Wells #1 & #2 to be final design. In this phase, SEH will create final plans to submit for grants and for bidding the project. Final design will include site plan, street and utility work between Wells #1 & #2, building architectural plans including placement of the filter vessels, converting both Well houses, mechanical design, heating and cooling, electrical design and SCADA system requirements. This phase will also include bidding services which will be prepared in the fall/winter 2026 with bidding in January 2027. **Motion by President Lindberg, second by Trustee Peer to accept the Administration Committee’s recommendation and approve SEH’s Supplemental Letter Agreement for Water Treatment Plant Well 1 and 2–Amendment 1 for Final Design Services \$515,000 and Bidding Services-Single General Contractor Bid \$32,500. Motion passed unanimously.**

5) CDBG Grant Application and Administration Agreement - Dan Penzkover, SEH explained they are proposing to submit applications for the WTP project to two funding sources, WI Department of Administration’s Community Development Block Grant (CDBG) and WDNR’s Safe Drinking Water (SDW). **Motion by Trustee Addison, second by Trustee Korhonen to approve SEH’s Agreement for Professional Services for 2026 CDBG Application and Administration in the amount of \$19,000 for the application and \$29,000 for the administration. Motion passed unanimously.**

6) SDW Grant App and Administration Agreement. **Motion by Trustee Addison, second by Trustee Korhonen to approve SEH’s Agreement for Professional Services for SFY27 SDW Application/Administration-Water Treatment Facility in the amount of \$9,750 for the application and \$33,150 for the administration. Motion passed unanimously.**

1) Community Center rental agreement with the Grantsburg School District - C/T Meyer reported nothing has been received back from the School.

2) Zoning exception form – The Zoning Exception Agreement, modified by Attorney Norenberg was in the packets for review. **Motion by Trustee Peer, second by President Lindberg to approve the Zoning Exception Agreement form as presented. Motion passed unanimously.**

3) Sommerfeld exception request – **Motion by Trustee Addison, second by Trustee Korhonen to accept the Administration Committee’s recommendation and issue Paul & Katherine Sommerfeld an ordinance violation citation for \$185 for January and to continue to issue these citations for February, March, and April as long as they are still living in the bus on their property on Linden Street. They will have to move to a campground or other place, or it can be reassessed in May. Motion passed unanimously.**

Bills Motion by Trustee Janke, second by Trustee Addison to approve payment of the bills as presented:

Checks #36788-#36860	\$313,276.78
Payroll vouchers V9792-V9835	\$48,735.26
ACH/EFTPS payments	\$381,194.91
Total	<u>\$743,206.95</u>

Motion passed unanimously.

Market and Johnson Inc., change orders. Change orders #04R2 and #08 were presented. Several Trustees had questions about the change orders and why some of the items had not been in the original contract. C/T Meyer was asked to invite the engineers to the February meeting for further explanation.

Market and Johnson Inc. pay request. **Motion by Trustee Addison, second by Trustee Peer to approve the WWTP project pay request #5 from Market & Johnson in the amount of \$630,416.14. Motion passed unanimously.**

Trustee reports, concerns...

THE VILLAGE BOARD WILL CONVENE INTO CLOSED SESSION to review applications and interview candidates for the Deputy Clerk/Treasurer position pursuant to WIS. Stats. 19.85 (1) (c) “Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility.”

Motion by Trustee Peer, second by Trustee Addison to convene into closed session at 5:20 p.m. Motion passed unanimously.

THE VILLAGE BOARD WILL RECONVENE INTO OPEN SESSION pursuant to Wis. Stats. 19.85 (2).

Motion by Trustee Korhonen, second by Trustee Janke to reconvene into open session at 6:05 p.m. Motion passed unanimously.

Motion by Trustee Peer, second by Trustee Addison to change all Village employees to the vacation schedule contained in the Police Union Contract effective for 2026. Motion passed unanimously.

Motion by Trustee Addison, second by President Lindberg to continue to pay the difference in single and family insurance premiums to the three individuals with single insurance when the Village changed to Teamcare health insurance. Motion passed unanimously.

Motion by Trustee Addison, second by Trustee Janke to change the Village Office hours to be open to the public on Monday, Wednesday, and Fridays and closed to the public on Tuesdays and Thursdays to allow for training of Village Office staff effective January 19th through the end of April. This will be reassessed in May. Motion passed unanimously.

Motion by Trustee Peer, second by Trustee Korhonen to not pay Officer Getts a stipend for additional work caused by the short-staffed department. Motion passed unanimously.

Adjournment The Village Board meeting was adjourned at 6:17 p.m.

Sheila Meyer
Clerk/Treasurer



Village of Grantsburg

316 Brad Street South
Grantsburg, WI 54840

Public Safety Committee Meeting Minutes

The Village Public Safety Committee met on Friday, January 23, 2026, at 10:00 a.m.
in the Village Board room, 316 Brad St S, Grantsburg, WI 54840.

Present: Chairman/Trustee Greg Peer
Trustee John Addison
Trustee Kim Korhonen

Others: Chief Jared Woody, via Teams
Police Administrative Assistant Larissa Lee

Chairman Peer called the Public Safety Committee Meeting to order at 10:00 a.m. The Pledge of Allegiance was recited.

Property Maintenance questions and review

Chief Woody requested the committee work to improve the condition of a top 10 properties list in 2026. He suggested reviewing the abatement process as an option for resolving longstanding issue properties as well.

The committee requested letters be sent to the property discussed at the meeting that detail the longstanding violations of the property and invite the property owners to the next Public Safety meeting to discuss abatement of their property.

The eight properties were discussed at length due to their significant disrepair and failure to comply with ordinance standards. The committee requested to have potential abatement letters be sent to all eight properties and ordinance violation tickets be issued to three of them. The board also directed Village staff to send a letter indicating permit requirements to one property.

Chief Woody also discussed portable storage containers and the permit requirements as they are handled now. The committee requested letters be sent to all owners of storage containers indicating permit requirements and for Village staff to provide examples of sample ordinances to be reviewed at the next Public Safety meeting.

Bathhouse vandalism

Chief Woody explained recent vandalism at the Memory Lake bathhouse. Due to staffing shortages, the committee determined it would be best to lock the bathhouse for the winter season and have the code changed for the new camping season. Security plans were discussed and will be reviewed at the next Public Safety meeting.

The meeting was adjourned at 11:59 a.m.

Allison Longhenry
Deputy Clerk/Treasurer



Village of Grantsburg

316 Brad Street South
Grantsburg, WI 54840

Leisure & Rec Committee Meeting Minutes

The Village Leisure & Rec Committee met on Monday, January 26, 2026, at 4:00 p.m.
in the Village Board room, 316 Brad St S, Grantsburg, WI 54840.

Present: Chairman/Trustee Leo Janke
Trustee John Addison
Trustee Matt Chadwick

Others: Clerk/Treasurer Sheila Meyer
DPW John Erickson
Police Chief Jared Woody
Administrative Assistant Larissa Lee
Others: Ben Seume and Kim Hallberg

Chairman Janke called the Leisure & Rec Committee Meeting to order at 4:00 p.m. The Pledge of Allegiance was recited.

Ben Seume – Community Center Use

Ben provided a letter to the committee requesting use of the community center as a weekly gym option for homeschool kids during the colder months. In discussions, Ben asked the committee if the Village would host an open gym session where he could be the chaperone but wouldn't be solely responsible for the cost or the liability. The committee suggested running the program through the school's community ed or possibly the library. The committee felt it wouldn't be able to provide the gym at any different cost than other groups and wouldn't host the open gym as it would require village staff to run. Ben planned to speak with the library and will possibly rent the community center as individual at this time.

No motions made.

Watercross – Campground Use

Kim asked if Watercross could use the new James N. McNally West campground as they have used the main campground in past years. Clerk/Treasurer Meyer explained that originally the Village removed the \$2,000 rent for use of the campground in exchange for the Lions Club cutting weeds in the lake and noted the verbal agreement has not been updated since. Village staff shared the new campground would lose \$4500.00 if Watercross used the sites and also noted that seasonal rates are lower at the main campground since campers have to leave for the week. The committee discussed that at a minimum, they would rent the campground for \$4500 for the weekend. Kim indicated that due to the extra staffing needs, if there was a fee, Watercross would not be interested in using the new campground.

No motions made.

Campground – website update

Deputy Clerk/Treasurer indicated there were no updates to report for the online reservation system, but it seemed unlikely that the system would work. The committee asked staff to continue looking for online reservation system.

No motions made.

The meeting was adjourned at 4:55 p.m.

Allison Longhenry
Deputy Clerk/Treasurer



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January 29, 2026

RE: Change Order 01
Village of Grantsburg
Grantsburg WWTP Improvements
SEH No. 184139 71.50

Sheila Meyer
Clerk/Treasurer
Village of Grantsburg
316 S. Brad Street
Grantsburg, WI 54840
clerk@villageofgrantsburg.gov

Dear Ms. Meyer:

Change Order No. 1 to the Grantsburg WWTP Improvements project is enclosed. This Change Order includes six (6) items previously approved as individual line items by the Village Board and two (2) items that have not been approved. SEH recommends approval of Change Order No. 1 to incorporate the following changes into the Contract with Market & Johnson, Inc. (Contractor):

- **Change Order Request #01 – Precast Embeds and Rebar Revisions**
This COR reflects the costs associated with Construction Bulletin #1, which revised precast embed locations and required corresponding adjustments to rebar placement and quantities. The change amount of \$1,133.07 was approved by the Grantsburg Village Board on December 8, 2025 with no change to Contract Time.
- **Change Order Request #02 – Watermain Alignment Revision (WCD #1)**
The alignment adjustment results in no cost impact and no change to Contract Time; COR #02 is recommended for approval. This change was approved by the Grantsburg Village Board on December 8, 2025.
- **Change Order Request #03 – Splitter Box Depth & Rebar Revisions (WCD #2)**
This COR reflects design clarifications with no change in contract price or time and is recommended for approval. This change was approved by the Grantsburg Village Board on December 8, 2025.
- **Change Order Request #04R2 – Lift Station Relocation**
This revision accounts for relocation of the new Main Lift Station approximately 10 feet west of the originally proposed location to avoid conflicts with an unmarked 8-inch water main and to accommodate work that was not originally shown on the Drawings. The change includes additional tree removal that was required for installation of the lift station but not shown on the Drawings, repair to a new sidewalk which was constructed after site survey was conducted and therefore not on the Drawings, and additional excavation/backfill for the building relocation. The change amount of \$12,492.00 is recommended for approval, with no change to Contract Time
- **Change Order Request #05 – Building 20 Relocation (Field Order #3)**
The 10-foot south shift of the main WWTP building carries no cost impact and no change to Contract Time; COR #05 is recommended for approval. This change was approved by the Grantsburg Village Board on December 8, 2025.

Engineers | Architects | Planners | Scientists

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- Change Order Request #06 – UV Channel FRP Grating Modifications (FO #4)**
 Additional FRP grating materials are required to align with the UV equipment mounting details and to cover grating areas that were not fully defined in the original contract documents. The change amount of \$2,112.86 is recommended for approval, with no change to Contract Time. This change was approved by the Grantsburg Village Board on December 8, 2025.
- Change Order Request #07 – Splitter Box Dimension Clarifications (FO #5)**
 Dimensional adjustments result in no change in contract price or time; COR #7 is recommended for approval. This change was approved by the Grantsburg Village Board on December 8, 2025.
- Change Order Request #08 – Buried Rubble in Campground**
 During excavation for the new forcemain alignment through the campground area, significant buried rubble and debris (brick, concrete, and metal fragments) were encountered within the trench zone, preventing proper compaction. The change order provides for removal and offsite disposal of the unsuitable material, import and placement of structural backfill, and related restoration. This work was necessary to maintain trench stability and long-term pipe integrity per project specifications. Approved amount: \$12,195.11. Time impact: 0 days.

COR Item	Description (Summary)	Previously Approved by Village Board	Approved Amount	Time Impact
COR #01	CB#01 precast embeds / rebar revisions	Yes	\$1,133.07	0 days
COR #02	WCD#01 watermain alignment revisions	Yes	\$0.00	0 days
COR #03	WCD#02 splitter box depth/rebar revisions	Yes	\$0.00	0 days
COR #04R2	FO#02 shift lift station + sidewalk/site concrete revisions	No	\$12,492.00	0 days
COR #05	FO#03 shift Building 20	Yes	\$0.00	0 days
COR #06	FO#04 UV channel grating / FRP embed mods	Yes	\$2,112.86	0 days
COR #07	FO#05 splitter box dimension adjustments	Yes	\$0.00	0 days
COR #08	Buried rubble in campground (unknown subsurface conditions)	No	\$12,195.11	0 days
Total (CO #1)			\$27,933.04	0 days

The price impact from Change Order 01 is as follows:

Original contract price	\$5,435,026.00
Contract Price Prior to Change Order No. 1	\$5,435,026.00
Increase from Change Order No. 1	\$27,933.04
New Contract Price	\$5,462,959.04

The schedule impact from this change order is as follows:

	Substantial Completion	Final Completion
Original Contract Date	October 15, 2026	November 15, 2026
Increase or decrease from prior change orders	0 days	0 days
Increase from this change order	0 days	0 days
New Contract Dates	October 15, 2026	November 15, 2026

Please don't hesitate to call me at 414-94908932 or email me at dfriss@sehinc.com if you have any questions.

Sincerely,



Dylan Friss, PE
Project Engineer
(Lic. FL, WI)

Attachment(s): Change Order No. 1
Change Order Proposal #01
Change Order Proposal #02
Change Order Proposal #03
Change Order Proposal #04
Change Order Proposal #06
Change Order Proposal #07
Change Order Proposal #08

cc: John Erickson, Village of Grantsburg
Village of Grantsburg
Jeremiah Wendt, SEH
Thad Webb, SEH
Dylan Danielson, SEH
John O'Hearn, Market & Johnson, Inc.
Tim Durnad, Market & Johnson, Inc.
David Andruczyk, WI DNR

Date of Issuance: 1/29/2026	Effective Date: 1/29/2026
Owner: Village of Grantsburg, WI	Owner's Contract No.:
Contractor: Market & Johnson, Inc.	Contractor's Project No.: 3479
Engineer: Short Elliott Hendrickson Inc	Engineer's Project No.: GRANT 184139
Project: Grantsburg WWTP Improvements	Contract Name: Grantsburg WWTP

The Contract is modified as follows upon execution of this Change Order:
Description:

Included in this change order is work from five change order proposals (attached). Descriptions of the changes are provided in the attached summary letter.

Attachments:

Summary Letter

Change Order Proposal #01 – Precast Embeds and Rebar Revisions

Change Order Proposal #02 - Watermain Alignment Revision

Change Order Proposal #03 - Splitter Box Depth & Rebar Revisions

Change Order Proposal #04 - Lift Station Relocation

Change Order Proposal #05 – Building 20 Relocation

Change Order Proposal #06 – UV Channel FRP Grating Modifications

Change Order Proposal #07 - Splitter Box Dimension Clarifications

Change Order Proposal #08 - Buried Rubble in Campground

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES <i>[note changes in Milestones if applicable]</i>
Original Contract Price: \$ <u>5,435,026.00</u>	Substantial Completion: <u>October 15, 2026</u> Ready for Final Payment: <u>November 15, 2026</u> days or dates
[Increase] [Decrease] from previously approved Change Orders No. <u> </u> to No. <u> </u> : \$ <u>not applicable</u>	[Increase] [Decrease] from previously approved Change Orders No. <u> </u> to No. <u> </u> : Substantial Completion: <u>0</u> Ready for Final Payment: <u>0</u> days
Contract Price prior to this Change Order: \$ <u>5,435,026.00</u>	Contract Times prior to this Change Order: Substantial Completion: <u>October 15, 2026</u> Ready for Final Payment: <u>November 15, 2026</u> days or dates
[Increase] [Decrease] of this Change Order: \$ <u>27,933.04</u>	[Increase] [Decrease] of this Change Order: Substantial Completion: <u>0</u> Ready for Final Payment: <u>0</u> days or dates
Contract Price incorporating this Change Order: \$ <u>5,462,959.04</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>October 15, 2026</u> Ready for Final Payment: <u>November 15, 2026</u> days or dates

RECOMMENDED:	ACCEPTED:	ACCEPTED:
By: <u>Dylan Friess</u>	By: _____	By: _____
Engineer (if required)	Owner (Authorized Signature)	Contractor (Authorized Signature)
Title: <u>Project Manager</u>	Title _____	Title _____
Date: <u>January 29, 2026</u>	Date _____	Date _____

Approved by Funding Agency (if
applicable)

By: _____ Date: _____
Title: _____



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December 3, 2025

RE: Change Order Proposal #1
Village of Grantsburg
Grantsburg WWTP Improvements
SEH No. 184139 71.50

John O'Hearn
Senior Project Manager
Market and Johnson, Inc.
VIA E-MAIL: johearn@market-johnson.com

Dear Mr. O'Hearn:

SEH has reviewed Change Order Request (COR) #01 for the precast embed and rebar revisions associated with Construction Bulletin #1, as summarized in your submittal dated November 7, 2025. The change is approved in the amount of \$1,133.07. This change does not modify the Contract Time.

Construction Bulletin #1 provided construction drawing changes associated with foundation rebar and precast concrete that resulted from the shop drawing review process. The drawing changes required additional rebar.

Please let me know if you have any questions.

Sincerely,

A handwritten signature in cursive script that reads "Dylan Friss".

Dylan Friss, PE
Wastewater Engineer IV
(Lic. WI)

Attachment(s): COR #01 (Market & Johnson), Construction Bulletin #1 (SEH)

cc: Thad Webb, SEH
Jeremiah Wendt, SEH
Village of Grantsburg

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Market & Johnson, Inc. 2350 Galloway Street PO Box 630 Eau Claire, WI 54702-0630 Ph. 715.834.1213 Fax. 715.834.2331

CHANGE ORDER REQUEST (COR)

TO: Short Elliott Hendrickson Inc.

DATE: November 7, 2025

RE: Change Order Request (COR) #01
3479 - Grantsburg WWTP
North Gary Street
Grantsburg, WI 54840

ATTN: Dylan Friss

DESCRIPTION OF CHANGE: CB#01 - precast embeds and rebar changes

REQUESTED BY WHOM: Engineer

COST OF WORK:

Changes to Market & Johnson's Scope of Work (see attached breakdown).....	<u>\$1,133.07</u>
OVERALL CHANGE TO PROJECT	\$1,133.07

TIME: The Contract Time will be unchanged by zero days for this change.

COMMENTS / ADD'L NOTES

This proposal may be withdrawn by us if not accepted within 30 calendar days.

Sincerely,

MARKET & JOHNSON, INC.

John O'Hearn
Project Manager

Enclosures
cc:

If you would like us to proceed with this work prior to a formal change order being processed, please check the accepted box, sign and return. If accepted, this will be included on a future change order.

Accepted **Not Accepted**

Signature _____ Date _____

Breakdown for Change Order Request (COR) #01
 3479 - Grantsburg WWTP
 North Gary Street
 Grantsburg, WI 54840

by Market & Johnson
 Dated: 11/07/2025

		M&J Contract	Tax Exempt Purchases	Owner Direct Purchases
SUBCONTRACTED WORK		SCOPE OF WORK		
Rebar Fab		\$1,035.00		
Subtotal of Subcontracted Work		\$1,035.00	\$0.00	\$0.00
SELF PERFORMED		QTY	U/M	UNIT COST
Subtotal of Self Performed Work				\$0.00
Additional G/L Insurance Required		0.71%		\$7.35
Additional Payment/Performance Bond				\$10.42
Mark-up on Self Performed Work		15.00%		\$2.67
Mark-up on Subcontracted Work		7.50%		\$77.63
Net Change				\$1,133.07
TOTAL OVERALL CHANGE TO PROJECT				\$1,133.07

M&J Project #3479



Phone: (651) 633-3337

Shipping: 720 First St. S.W.

Fax: (651) 633-2332

Mailing: P.O. Box 120267

E-mail: tgemmill@rebarfabinc.com

New Brighton, MN 55112

Date: September 10, 2025

To: Market & Johnson

Attn: John O'Hearn

Project: Wastewater Treatment Facility

Rebarfab, Inc. Job #25218

Change Order: #1

Control Code-Release #N/A

DESCRIPTION OF CHANGES IN THIS CONTRACT:

Cost added for bars in Bulletin#1 per customer's request to ship with contract steel.

Weight Added: Black Bars: 1,214 lbs. \$ 1,035.00 plus tax if applicable

Epoxy Bars: 0 lbs.

Time Added: N/A

Misc. Added: N/A

Freight Added: N/A

Total Cost This Change: \$ 1,035.00 plus tax if applicable

ALL PRICES ARE PLUS TAX UNLESS NOTED OTHERWISE.

UPON SIGNATURE, CONTRACTOR IS TAKING FULL RESPONSIBILITY.

ALL OTHER TERMS AND CONDITIONS OF THE CONTRACT REMAIN THE SAME.

SIGNED COPY RETURNED VIA FAX REQUIRED PRIOR TO FABRICATION.

Approved by: _____

Rebarfab, Inc.

Approved by: _____

Troy Gemmill



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CONSTRUCTION BULLETIN TRANSMITTAL

GRANT 184139	78.00
SEH File Number	File Location
September 4, 2025	

Date

To:

To: Market & Johnson
Via Newforma Info Exchange

Project: WWTP Construction Services

Owner: Village of Grantsburg

<input checked="" type="checkbox"/> Enclosing	<input type="checkbox"/> Sending under separate cover
---	---

SEH CB No: 01

Description: Structural Shop Drawings (Rebar/Precast)

Description:

Reviewer:

CB-01 consolidates revisions/clarifications from structural shop drawing review. This bulletin is appended to and takes precedence over the Contract Documents dated April 2, 2025 (incl. prior addenda). No change to Contract Sum/Time is anticipated.

x:\fj\grant\184139\7-const-svcs\71-mgmt\construction bulletins\cb-01\transmittal cb 01 structural shop drawings (rebar & precast).docx

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CONSTRUCTION BULLETIN NO. 01
September 4, 2025

WWTP Construction Services
Village of Grantsburg, WI

SEH No. GRANT 184139

From: Short Elliott Hendrickson Inc.
Dylan Friss
501 Maple Avenue Delafield, WI 53018
414.949.8932 direct phone

To: Market & Johnson
John O'Hearn
1950 Curve Crest Blvd.
Stillwater, MN 55082
651.340.6146

This Construction Bulletin (CB-01) documents drawing revisions and clarifications identified during the structural shop drawing reviews (rebar and precast). These changes were noted on the returned shop drawings and consolidated here for the record.

The Contractor on the above-named project is hereby notified that this document shall be appended to, take precedence over, and become part of the original bidding documents dated April 2, 2025 (including previous addenda) for this work, and if applicable, upon Owner approval of any change in price. Shop drawings submitted for the construction of this work shall conform to the contract as modified by this Bulletin. The Contractor listed above shall be responsible for providing the Construction Bulletin information to any subcontractors, suppliers, and other entities providing labor, materials, or other work for the project. Contractor shall also be responsible for coordinating all work between subcontractors, suppliers, and other entities providing labor, materials, or other work for the project.

If an item listed in the Construction Bulletin requires a change in the contract amount or contract times, the Contractor shall submit a detailed change order request to include a description of the change, line-item breakdown of cost change, and basis of schedule change. The Contractor shall identify cost saving alternatives as applicable and provide complete information on which the Owner can base their decision.

This Construction Bulletin is for the Wastewater Treatment Plant and consists of 5 page(s).

Item No. CB 01.1:

The purpose of this Construction Bulletin is to formally communicate several drawing changes associated with discrepancies discovered during the structural shop drawing reviews for rebar and precast. These drawing changes/clarifications have already been communicated on the returned shop drawings. No cost changes associated with this Construction Bulletin.

END OF CONSTRUCTION BULLETIN



GENERAL STRUCTURAL NOTES

- 1. These notes do not replace the specifications but are to be read in conjunction with them. Any discrepancies or conflicts between the two shall be brought to the attention of the Structural Engineer of Record (SER) for resolution. In these Notes and the Specifications, the word "shall" means "has a duty to".
2. These drawings are for this specific project (SEH project number GRANT-172213) and no other use is authorized. Contact SER, Arnie Christenson at SEH 651-357-8111.

GOVERNING BUILDING CODE:

2018 Wisconsin Commercial Building Code
2015 International Building Code as adopted and amended by the state building code

DESIGN CODES AND STANDARDS:

- ACI Manual of Concrete Practice
ACI 318, 301 Building Code Requirements & Specifications for Structural Concrete
ACI 350 Environmental Engineering Concrete Structures
ACI 530 / TMS 402 / ASCE 5 Building Code Requirements & Specifications for Masonry Structures
AISC 360, 303 Specification for Structural Steel Buildings
CRSI Manual of Standard Practice
PCI MNL 116 PCI Manual for Quality Control
PCI MNL 120 PCI Design Handbook - Precast and Prestressed Concrete
PCI MNL 123 PCI Connections Manual

DESIGN LOADS PER ASCE 7-10

Table with 2 columns: Risk category III and various load types (Live load, Dead load, Snow loads, Rain Load Intensity, Fluid and Lateral Earth Pressure Loads, Wind loads, Seismic loads, Soil criteria, Sand backfill, Precast plank loading). Includes values like 150 PSF UNO, 100 PSF, 20 PSF, 10 PSF, 60 PSF, 46 PSF + drifting & unbalanced, 15min 7.08 in/hr, 60min 3.29 in/hr, 120 mph, 2,000 PSF, 889.00', 897.60', 48 inches (heated building), 60 inches (unheated structure), 115 PCF, 38 PSF, 10 PSF, 50 PSF, 10 PSF.

DESIGN / CONSTRUCTION CRITERIA

- 1. The contractor shall verify dimensions and conditions before construction and notify the engineer of any discrepancies, inconsistencies, or difficulties affecting the work before proceeding.
2. All material, workmanship, and details shall be in accordance with typical competent construction practices, current manufacturer's recommendations, and all applicable codes and government regulations.
3. The contractor shall coordinate all disciplines, verifying size and location of all openings, whether shown on structural drawings or not, as called for on process, architectural, mechanical, electrical or other drawings. All conflicts, inconsistencies, or other difficulties affecting structural work shall be called to the architect and engineer's attention for direction before proceeding.
4. Equipment and structural anchor rod sizes, types, embedment, and patterns shall be verified with the manufacturer or fabricator. All anchor patterns shall be templated to ensure accuracy of placement.
5. The contractor shall supply all necessary temporary bracing, shoring, guying, or other means to avoid excessive stresses and to hold structural elements in place during construction.
6. Job site safety (including excavations) is the sole responsibility of the general contractor and their subcontractors.
7. The engineer is not responsible for construction means, methods, techniques or practices. Where drawings and details imply this, they are provided to show final construction. If contractor desires to use different means and methods than implied by these drawings, submit similar details for review.
8. Standard or typical structural details are intended to illustrate design concepts and to specify material and required physical dimensions matching or similar to the referenced locations in the drawing set. Standard details apply whether or not they are cut on the drawings.
9. There is no provision for future vertical or horizontal expansion in the design.

EXISTING CONSTRUCTION

- 1. Before proceeding with any work within the existing facility, the contractor shall familiarize himself with existing structural and other conditions. It shall be the contractor's responsibility to design, provide, and erect all necessary bracing, shoring and other safeguards to maintain all parts of the existing work in a safe condition during the process of demolition and construction and to protect from damage those portions of the existing work which are to remain.
2. The contractor shall field verify the dimensions, elevations, etc. necessary for the proper construction and alignment of the new portions of the work to the existing work. The contractor shall make all measurements necessary for fabrication and erection of structural members. Any discrepancy shall be immediately brought to the attention of the engineer.
3. Any existing construction damaged in the removal of adjacent elements shall be replaced at the contractor's expense.
4. Where existing concrete elements are to be demolished and reinforcing is not required to remain, cut existing reinforcing flush with concrete to remain and coat with epoxy, unless covered with concrete in final construction.

FOUNDATIONS

- 1. CAUTION: Existing underground utilities may exist anywhere on the site. Notify owner and Digger's hotline (800) 242-8511 prior to disturbing any grade or excavation.
2. Material Definitions and Gradations:
a. Non-frost-susceptible fill
- 100% passing 1" sieve
- < 50% passing #40 sieve
- < 6% passing #200 sieve
- < 2% organic content
b. Aggregate Base
- 100% passing 1" sieve
- 70-100% passing 3/4" sieve
- 45-90% passing 3/8" sieve
- 35-80% passing #4 sieve
- 20-65% passing #10 sieve
- 10-35% passing #40 sieve
- 3-10% passing #200 sieve
- < 2% organic content
c. Aggregate Filter/Base
- 100% passing 1" sieve
- 85-100% passing 3/4" sieve
- 45-90% passing 3/8" sieve
- 20-60% passing #4 sieve
- 0-10% passing #10 sieve
- 0-6% passing #200 sieve
- < 2% organic content
d. Granular Structural Backfill
- 100% passing 1" sieve
- 0-65% passing #10 sieve
- 0-65% passing #40 sieve
- 0-10% passing #200 sieve
- < 2% organic content
3. Structural foundations consist of wall and spread footings established on material capable of safely supporting 2,000 PSF as recommended by PSI testing in report 00952068 dated August 22, 2023. The structural engineer is not responsible for the accuracy or content of the subsurface soil conditions described in the specifications, test borings, or geotechnical report. A licensed geotechnical engineer shall be present during construction to test, inspect and verify all assumed soil conditions as required.
4. Basement and subgrade tank wall shall be backfilled with Granular Structural Backfill or Non-Frost Susceptible Fill (as defined above) within 3 feet of the wall.
5. Refer to the specifications for a list of structures that require leak testing prior to backfilling.
6. Limit compaction to hand operated power equipment within 8 feet of wall.
7. More than 8 feet away from walls, place fill in 8-inch loose lifts and compact to 98 percent Standard Proctor beneath foundations, 95 percent otherwise.
8. When placing compacted fill adjacent to foundation walls and piers, place backfill at equal rates on both sides to prevent overturning or structural damage.
9. Contractor shall provide for dewatering at excavations from either surface water or seepage.
10. Moisture content in soils beneath building locations should not be allowed to vary after footing excavations and after grading for slabs on grade are completed to a degree that would de-stabilize the compacted soil. If subgrade materials become desiccated or softened by water or other conditions, remove and replace with engineered fill as recommended by the geotechnical engineer. Do not place concrete on frozen ground, nor allow ground beneath foundations to freeze. All foundation work shall be placed on substrate approved and tested by geotechnical engineer of record.
11. Do not place backfill on frozen subgrade. Do not place frozen backfill.
12. Slabs on grade shall be constructed on a subgrade of native material compacted to at least 98 percent of its maximum dry density (standard proctor), and 6 inches of Aggregate Base or Aggregate Filter/Base (as defined above) WisDOT base aggregate course (dense) below the slab compacted to 100 percent standard proctor density, unless noted otherwise in geotechnical report. In wet or potentially wet situations, use Aggregate Filter/Base (as defined above). (The above paragraph must be edited to match the Geotech report)
13. Grading: where not specifically shown on the plans, it is intended that all excavated and backfilled areas shall be graded to slope away from buildings and other structures. (for deep foundation sections, edit based on foundation type and geotechnical recommendations)

CONCRETE

- 1. An independent testing agency shall cast 4 six inch test cylinders (5 if 56 day strength is allowed) or an additional cylinder if four inch cylinders are used, for each 75 cubic yards of each concrete mix placed or for each day's operation, whichever is the lesser amount. The testing agency shall cast, cure, and test the specimens in accordance with ASTM C31 and ASTM C39 Air, temperature, and slump shall be tested at minimum for the first truck and every third truck thereafter (1st, 4th, 7th, etc.) or when a change in properties is noticed, at the final location (test after pump, not at truck).
2. The contractor shall be responsible for the design of formwork to comply with the dimensions indicated on the plans, maintaining proper alignment during concrete pouring operations. Special care shall be taken with formwork for self-consolidating concrete.
3. All concrete except as noted in the following paragraphs shall meet the following requirements:
- Compressive Strength: fc = 4,000 PSI min at 28 days
- Water / (cement + pozzolan) ratio: 0.45 max (0.40 max if exposed to sulfates)
4. Concrete used in exterior flatwork and stoop slabs shall meet the following requirements:
- Compressive Strength: fc = 4,500 PSI min at 28 days
- Water / (cement + pozzolan) ratio: 0.45 max
- Portland cement content: 450 pounds per cubic yard min
5. Grout fill used in hydraulic structures shall meet the following requirements:
- Compressive Strength: fc = 3,000 PSI min at 28 days
- Water / (cement + pozzolan) ratio: 0.45 max
6. Concrete and grout exposed to frost (including foundation walls) shall be air entrained 6% +/- 1.5%.
7. Slump shall be +/- 1 inch without water reducing admixtures. With water reducing admixtures, concrete mix design shall state design slump and field tests shall be +/- 1 inch. Slump is used primarily as a measure of concrete consistency, truck to truck. If slump is outside these ranges, water content (water:cementitious ratio) shall be checked against allowable; and concrete rejected, accepted, or adjusted on that basis.
8. Mix designs shall take account of heat of hydration in mass concrete (over 28 inches thick).
9. Water-reducing admixtures conforming to ASTM C494 added to the mix at manufacturer's dosage rates may be used for improved workability.
10. Do not add water to concrete at the jobsite without written approval of the SER, and in no case in excess of the water in the approved mix design.
11. No chloride containing admixtures are allowed.
12. Concrete used in tank slabs and walls shall have Yxpec, Euclid Vandex AM-10, Penetron, or Master Builders Solutions MasterLife 300d admixture added to the mix at manufacturer's dosage rates (minimum 2% of cementitious content; maximum of 2 percent of cementitious content in potable water tanks). Concrete used in anaerobic tanks and areas subject to de-icing salts (including stoop slabs, exterior stairs, aprons, and reinforced sidewalks) shall have Cortec MCI added to the mix at manufacturer's recommended dosage rates.
13. All concrete is normal weight unless specifically noted otherwise.
14. Cement shall be Portland cement type 1 conforming to ASTM C150 or Portland Limestone Cement type 1L conforming to ASTM C595. Up to 30% cement can be replaced with flyash and up to 50% with GGBFS (50% combined max.). Aggregate for normal weight concrete shall conform to ASTM C33. Water is to be potable or demonstrated to have no harmful effects on concrete. Fly ash shall be demonstrated by test to contain minimum 18 percent CAO except as noted in next paragraph. When fly ash is used in concrete to be air entrained, air entraining shall be adjusted as required for LOI per recent experience of ready mix supplier.
15. Measured from the time water and cement are batched together, no more than 90 minutes shall elapse until concrete is placed. This time shall be reduced by two minutes for every degree that concrete temperature exceeds 75 degrees Fahrenheit. These criteria may be relaxed by the use of set-controlling admixtures.
16. Protect concrete in accordance with ACI 305 and ACI 306 for hot weather concreting and cold weather concreting respectively. In cold weather, heat is required if outside temperature falls below 30 degrees any time during first three days. Reinforcing shall be 40 degrees or warmer at time of concrete placement. Concrete temperature shall be recorded every morning and shall be kept above 40 degrees in all locations for 7 days. Concrete shall not be exposed to combustion products (use electric heat, ducted heater or ground thaw). Keep protection in place minimum 24 hours after cessation of heating to provide gradual cool-down.
17. When air temperature is above 85 degrees, provide mist, shading, windscreens and other protection as required for 12 hours after placing. Concrete being placed shall be protected from rain. If rain falls on concrete before it has set, or within 3 hours of placement in any event, contractor shall bar coat of testing to prove concrete is unaffected, and shall remove and replace affected concrete to the satisfaction of the engineer.
18. Wet cure (poly and burlap or proprietary blankets kept moist daily) for a minimum of 7 days; sides of footings may be buried after 24 hours. After one day of cure for flyash in excess of 15 percent or GGBFS in excess of 10 percent of cementitious. Contractor is responsible for staining caused by burlap in visible areas. Spray-on curing compounds shall not be used as a substitute for wet curing without written permission of the SER except as follows. Liquid-containing structures must use a wet cure on all surfaces. Spray-on curing compounds may be substituted for wet curing in areas of non-liquid-holding structures that are not visible in the final condition and in liquid holding structures in winter conditions where water curing may be hazardous or difficult. When spray-on curing compounds are used, they should be applied in two layers perpendicular to each other and according to manufacturer's instructions.
19. Cementitious grout shall be non-shrink and non-metallic grout. Place according to manufacturer's recommendations and trim neatly where visible.
20. Coordinate with other trades for sleeves, conduit, electrical grounding wires, inserts, underground utilities, and other items to be embedded into concrete and verify that they are properly installed and supported before casting concrete. Holes through slab or wall shall leave minimum 1 inch clear to reinforcing; strip reinforcing as required. Placement of such items shall be coordinated with reinforcing placement where they would otherwise displace each other. For instance, in areas with a single mat of reinforcing, east-west conduit should be placed with east-west reinforcing and north-south conduit is placed with north-south reinforcing.
21. Embedments shall not significantly impair the strength of the structure and shall not reduce fire protection. In no case shall embedments violate the required concrete cover. Conduit and pipes, with their fittings, embedded in concrete shall not be larger in outside dimension than 1/3 the overall thickness of slab, wall, or beam in which they are embedded and shall not be spaced closer than three diameters on center. Conduit and pipes placed within 2 feet below bottom of slabs and footings shall not be spaced closer than three diameters on center and shall be encased in CLSM or concrete vibrated to flow around conduit.
22. No uncured aluminum items shall be embedded in any concrete. All aluminum surfaces in direct contact with concrete shall receive one coat of 8-12 mil dry film thickness bitumastic.
23. Unless shown on drawings, concrete shall be placed without construction joints except where specifically shown on shop drawings approved by the engineer. The contractor shall submit shop drawings showing additional or alternate construction joint locations to the engineer for approval.
24. Bevel all exposed corners of concrete 3/4"x3/4".
25. Verify size and location of all equipment bases and housekeeping pads.
26. All cast-in-place concrete floors on grade shall be provided with a min. 1/8" per FT slope to floor drains unless noted otherwise. All interior slabs on grade shall be placed over 15 MIL vapor retarder meeting ASTM E1745 class A, with joints welded or lapped and sealed according to manufacturer's recommendations. Vapor retarder shall permit less than 0.01 perm after conditioning. All damage and penetrations shall be sealed according to manufacturer's recommendations.
27. All concrete to be trowel finished shall be tested for air content, whether or not it is purposely air entrained. If concrete contains more than 2 percent entrained air, delay start of finishing to preclude weakened air-rich plane just below surface.
28. Concrete floor on composite metal deck shall be reinforced with WWF 6x6 - W2.1 x W2.1, unless noted otherwise in the drawings. WWF shall be supplied in flat sheets, not rolls. Alternatively, macro-synthetic fibers conforming to the requirements of ANSI/SDI-C-2011 are permitted at the manufacturer's recommended dosage, but not less than 4 pounds per cubic yard. Fibers shall be BASF Masterfiber MAC Matrix or approved equal. In addition, place bars in top portion of slab over beams as noted in the drawings.
29. Unless specifically noted otherwise, building sections may not illustrate all dowels, keyways, or waterstops required by design. All base slab or footing to wall joints shall have vertical dowels crossing the joint. All elevated slabs (including base slabs above the lowest base slab elevation) to tank or foundation walls shall have horizontal dowels crossing the joint. Slabs on grade may either be independent (with expansion joint) or dowelled; in provide dowels where slabs on grade are shown to bear on walls in sections. Refer to typical details in the drawings for design intent.
30. All horizontal joints and reveals in wall panels shall align within 1/2 inch or 1/2 of joint dimension, whichever is less, at all joints between panels.

JOINTS IN CONCRETE STRUCTURES

- 1. Because of the effects of concrete consolidation, workmanship, detailing, cure, temperature, aggregate size, and other factors; Contractor is responsible for reinforcing in base slabs and walls of liquid-holding structures, and shall repair any leaking cracks by sealing, injecting, or otherwise filling them. Where sealing is judged necessary by either Contractor or Engineer, Contractor shall submit material and description of sealing to be used for review by Engineer. Note that crystalline waterproofing will heal light cracks (less than approximately 1/64") over time in warm temperatures, but wide cracks or leak tests attempted in cold temperatures will require additional measures. Any wall which is or may be subject to external groundwater is considered liquid holding.
2. Contractor is encouraged to use well-graded aggregate larger than 3/4", fiber reinforcing; shrinkage reducing admixtures; crystalline waterproofing; extended moist cure; and other means to reduce shrinkage. If used, crystalline waterproofing shall be used at the manufacturer's recommended dosage.
3. Concrete walls in liquid-holding structures:
a. Concrete walls in liquid-holding structures shall have waterstopped construction joints at a maximum spacing of 20 feet for concrete proportioned according to these Notes and the specification. Full horizontal reinforcing shall extend through these joints and be developed each side of joint. At least 36 hours shall pass between adjacent wall pours in liquid-holding structures. Joint spacing in walls shall be measured at the inside surface between corners in a straight line or along a curve, but not around corners. For example, an 18' square box is not required to have wall joints, but a 22' square box is required to have one in each wall. For this purpose, a T-intersection counts as a corner at the intersecting wall but not at the continuing wall.
b. Alternatively, a low-shrinkage mix may be proposed, and shrinkage measured for the specific concrete mix to be used in the walls, and the maximum construction joint spacing determined by the equation: Spacing = 2.0 / (sh + 0.03), where "sh" is the shrinkage in percent from the 35-day shrinkage test described below; and the spacing is limited to 50 feet. Concrete placed in the walls shall have the same or lesser water content as that used in the test. If a Shrinkage Reducing Admixture or Shrinkage Compensating Admixture is used, it shall be used at the manufacturer's recommended dosage. Measurement of shrinkage shall be according to ASTM C157, except that the specimens should be cured in a lime saturated bath for 7 days rather than 28 days. Shrinkage shall be reported based on measurements at the end of the 7-day moist cure, and at 28 days after cessation of curing. If Shrinkage Compensating Admixture is used, initial measurement shall be 12 hours after placing rather than 7 days; full 7-day lime bath cure and 28-day drying shall still be followed.
4. Concrete base slabs in liquid-holding structures:
a. Concrete base slabs in liquid-holding structures shall have waterstopped construction joints at a maximum spacing of 40 feet in each direction, with full reinforcing through the joint and developed each side of each joint. At least 36 hours shall pass between adjacent slab pours in liquid-holding structures.
b. Alternatively, shrinkage may be measured as specified above for the specific concrete mix to be used in the base slab, and the maximum spacing determined by the equation: Spacing = 4.0 / (sh + 0.03), where "sh" is the shrinkage in percent from the 35-day shrinkage test described above and the spacing is limited to 100 feet. Concrete placed in the base slab shall have the same or lesser water content as that used in the test. If a Shrinkage Reducing Admixture is used, it shall be used at the manufacturer's recommended dosage.
5. Concrete slabs on grade in non-liquid-holding structures:
a. Construction joint spacing in non-liquid-holding steel-reinforced slabs on grade (building floors) shall be spaced at a maximum of 24 x Thickness, but not more than 15 feet, in each direction. Construction joint spacing in fiber-reinforced slabs on grade shall be spaced at a maximum of 30 x Thickness, but not more than 18 feet, in each direction. A slab of dimension 20 feet or less does not need to be divided by a construction joint in that direction except as required by aspect ratio. The aspect ratio of any panel shall not exceed 1.50. Unless noted on drawings, Contractor shall submit proposed construction joint spacing for review. Joints shall intersect columns. Where slab is reinforced with bars #4 or greater, cut or interrupt every other bar at each construction joint. Joint depth shall be slab thickness / 4, with a minimum of 1". If sawcut joints shall be cut as soon as it is possible to do so without raveling the concrete, but not later than 12 hours after placement.
b. Construction joint spacing in steel-reinforced slabs on grade (building floors) with two mats of reinforcing shall have a 1 1/2" chamfer strip at bottom of slab and a sawcut or formed joint 1 1/2" deep at same location, top of slab. Cut or interrupt every other bar of each mat at each construction joint.
c. Construction joints in building floor slabs on grade shall provide for shear transfer across the joint, using plate dowels such as Diamond dowels. Round or square dowel rods shall not be used. Reinforcing bars may be used where shown on drawings, e.g. at stoop or apron joints. Plate dowels shall be sized per manufacturer's recommendations and spaced at manufacturer's recommended spacing (18 inches max for wheeled traffic on slab, 24 inches max otherwise). If subject to de-icing salt, plate dowels shall be galvanized or epoxy coated.
6. Concrete in non-liquid-holding structures other than slabs on grade:
a. Concrete walls in non-liquid-holding structures shall have construction or contraction joints at a maximum spacing of 60 feet.
b. Footings carrying such walls shall have construction or contraction joints at a maximum spacing of 120 feet.
c. Half the longitudinal reinforcing shall be interrupted at these joints unless noted otherwise.
d. Space control joints at maximum 10'-0" on center each way for topping slabs on precast plank.

WATERSTOPS

- 1. Waterstops in new construction shall be 6-inch PVC, center bulb, ribbed, unless specifically noted otherwise.
2. At splices, miter all intersecting connections at 45 degrees and use a manufacturer approved heating iron to make full contact butt joints. At areas under more than 10 feet of hydrostatic head, all welded field splices shall receive a bead of flowable hydrophilic waterstop such as Adeka P-201 on each side of waterstop at weld.
3. For construction joints in hardened concrete, hydrophilic waterstops may be proposed by the contractor in lieu of adhered split-T PVC waterstop. Such material shall be selected considering water head to be resisted, concrete cover in all directions, reinforcing present through the joint, and whether waterstop is continually immersed. Contractor's proposal shall include waterstop information and contact information for a technical representative of the waterstop supplier along with the representative's written recommendation of the type of waterstop to be used. Hydrophilic waterstop shall not be used unless this process is followed.

PRECAST CONCRETE

- 1. Prior to installation, the precast concrete manufacturer shall submit structural calculations and plans to the architect/engineer for review. The structural calculations shall contain an original Professional Engineer's seal and signature by the design engineer licensed in the state where the project is located. Where precast is used as a structural shear diaphragm, calculations shall include shear capacity data for the members in question, topped or untopped.
2. Precast concrete units shall be designed for all potential loading conditions including initial handling and erection stresses, all superimposed dead, live, and lateral loads shown on the contract drawings, and all concentrated loads from mechanical equipment and lifting points. General contractor shall verify mechanical loads with the mechanical contractor and provide to precast designer and SER before design.
3. The precast concrete manufacturer shall be responsible for the design and installation of all precast connection hardware including hangers, embed plates, anchors, clip angles, headers at openings, etc. that are cast into or form a part of the precast units. Precast manufacturer shall provide 1/8 inch thick continuous bearing strips beneath hollowcore slabs and masonry or concrete supports.
4. All roof and wall opening dimensions and locations shown on the plans shall be verified by the contractor and roof manufacturer. Wall openings not contained within a panel width shall be protected by posts or other means during transit and erection.
5. Precast wall panels shall be fully grouted at base.
6. Joints between plank shall be pulled flush and grouted. Maximum distance between edges of planks is 4 inches at any joint. Where partial width planks are required, edge of ripped plank shall be smooth and straight.
7. Where topping is called for, plank shall receive a transverse broom finish at plant and shall have keys grouted minimum 4 days before topping is placed. Immediately before placing topping, pressure wash surface of plank and blow clean with oil-free compressed air, then rub with wetting slurry as a bonding agent, working just ahead of concrete placement. Surface to be free of standing water but slurry must be wet when topping is placed. Wet cure topping (burlap/poly) for a minimum of 7 days. Topping slabs shall be reinforced with 6x6 - W2.9 x W2.9 welded wire fabric (flat sheets only) macrosynthetic fibrous reinforcement integral to the mix.
8. All horizontal joints and reveals in wall panels shall align within 1/2 inch or 1/2 of joint dimension, whichever is less, at all joints between panels.
9. All exposed connection components shall be stainless steel type 316.

REINFORCING STEEL

- 1. All concrete is reinforced concrete unless specifically called out as unreinforced. Reinforce all concrete not otherwise shown with same steel as in similar sections or areas. Any details not shown shall be detailed per ACI 315 and meet requirements of ACI 318, current editions.
2. All reinforcing steel shall conform to the requirements of ASTM A615 grade 60 steel. Reinforcing steel shall not be welded without authorization of the SER, and if welded shall be A706 grade 60 steel. Reinforcing to be welded shall only be welded to structural steel, not other reinforcing, unless specifically noted on the drawings. Welded plain wire fabric shall be supplied in sheets, not rolls, and conform to the requirements of ASTM A185.
3. Clear minimum cover of concrete over reinforcing steel shall be as follows unless specifically noted otherwise:
- 3" Concrete placed against earth
- 3" Top mat of base slabs to receive waterstops at wall joint
- 2" All other concrete
4. All reinforcing shall be tied to crossing reinforcing on at least every other bar (every bar at perimeter), and sufficiently to resist displacement from workers and placement of concrete.
5. All footing dowels shall be accurately positioned and wired in place before casting footing concrete. Where not noted, provide and install hooked dowels of same size and spacing as vertical reinforcement in all columns and walls. Position all anchor bolts with templates.
6. Bar lap table can be found on the first general sheet of the structural drawings.
7. Bar lap lengths in concrete and 90 degree and hooks shall be in accordance with the bar lap table unless noted otherwise. This table lists class 'B' laps. "Lap" indicated in details shall be class 'B'. For epoxy coated reinforcing steel, increase lap length by 50% with c-c bar spacing < 6db and cover to center of bar <3db, otherwise increase by 20%. For masonry reinforcing, use fc' = 3000 psi values.
8. Bars marked continuous, corner bars, and all vertical steel shall be lapped in accordance with table above at splices and embedments, unless shown otherwise. Splice top bars near midspan and splice bottom bars over supports, unless noted otherwise.
9. Corner bars shall project minimum 2'-6" beyond inside face of tank UNO. Lap to continuing bar according to Bar Lap schedule.
10. Slabs on ground with a single mat of reinforcing may be reinforced with FRP bars such as Gator Bar or similar, substituted one for one (same bar size and spacing) as the steel reinforcing called for on the drawings. FRP bar may not be substituted for steel reinforcing for any other purpose without written permission from the SER.
11. Bar support accessories shall be as specified in latest edition of the ACI detailing handbook and the concrete reinforcing steel institute design handbook. Maximum accessory spacing shall be 4'-0" on center, and all accessories on exposed surfaces shall have plastic coated ends. Chairs shall be supported on sand plates as required to keep from sinking into subgrade. WWF shall be supported by continuous bolsters or bars on chairs sufficiently close to prevent stress from sagging appreciably during concrete placement. Support rebar used at contractor's option shall be extra bars supplied by contractor, not taken from design reinforcing.
12. Where potentially exposed to de-icing salts; stoop, apron, sidewalk and floor reinforcing shall be epoxy coated.

Project Owner
VILLAGE OF GRANTSBURG
NORTH GARY STREET
GRANTSBURG, WISCONSIN 54840

VILLAGE OF GRANTSBURG
WASTEWATER TREATMENT FACILITY IMPROVEMENTS
NORTH GARY STREET
GRANTSBURG, WISCONSIN

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GENERAL STRUCTURAL NOTES

S002



Project Owner
VILLAGE OF GRANTSBURG
NORTH GARY STREET
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Project Status Issue Date
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REVISION SCHEDULE		
REV. #	DESCRIPTION	DATE
1	CB 01	09/03/2025

GENERAL STRUCTURAL NOTES

S003

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CONCRETE BLOCK MASONRY

- Concrete block used in exterior walls or load bearing walls shall meet the following minimum requirements:
 - Masonry assembly Fm = 2,000 PSI
 - Concrete masonry units: ASTM C90-11A 2,000 PSI
 - Mortar, ASTM C-270-10 Type S UNO
 - Grout, ASTM C-476-10 Fg = 3,000 PSI Slump: 8-11 inches
- The contractor shall provide adequate temporary bracing for all masonry walls during construction.
- Concrete block shall be laid in running bond pattern typical unless noted otherwise. No vertical (head) joint shall be continuous for more than one block height. Lay hollow concrete masonry units with full mortar coverage on horizontal and vertical face shells. Bed webs in mortar in starting course on footings and foundation walls and in all courses of piers, columns and pilasters, and where adjacent to cello cavities which are to be reinforced or to be filled with concrete or grout.
- Pilasters and columns shall be laid up in running bond in each direction to provide a monolithic unit.
- All joints shall be concave tooled joints above and below grade.
- Masonry walls shall be reinforced with hot dipped galvanized truss horizontal reinforcing (per ASTM A153) with 9 gage side and cross rods. Reinforcing shall be continuous in horizontal joints every other block course (16 inches OC) in walls, every course (8 inches OC) in parapets, with prefabricated corner and tee sections.
- Unless noted otherwise, concrete block shall be reinforced as follows in 6", 8", 10", and 12" walls:
 - Vertical reinforcing shall be a minimum of (1) #5 bar in 6" and 8" walls and (2) #4 bars in 10" and 12" walls at 4'-0" on center.
 - Provide bar or bars of same size as wall reinforcing at each corner, at each door, window, and opening jamb, each side of control joints and in the end void of each length of wall.
 - Lap splices for masonry vertical reinforcing shall be according to the table above, for "wall top bar."
 - Stack bond CMU shall have continuous horizontal bond beams at 48" OC, reinforced with (2) #4 continuous.
 - Continuous horizontal bars shall be included per section or detail in bond beam or optional running bond beam where noted.
 - Where not detailed, use (2) #5 continuous. Where bond beams are continuous at corners of walls, supply corner bars matching size of horizontal bars. All bond beam reinforcing shall have standard laps or hooked development reinforcing bars at wall corners and intersections.
- Grouting and reinforcing: all masonry, grouting, and reinforcing work shall be performed by mason craft workers who have successfully completed the International Masonry Institute (1-800-IMI-0988) training course for grouting and reinforced masonry construction, or equal.
- When grouting is stopped for more than one hour, stop grout approximately 1 1/2 inches below top of CMU to provide key.
- Masonry block cells with vertical reinforcing and bond beams with horizontal reinforcing shall be grouted solid. Mortar is not an acceptable corefill. Provide a cleantout hole at the base of all grouted cells where grout lift exceeds 5'-4". Account for fly ash in grout during winter construction by protecting and heating as required to assure set and strength gain.
- Non-load bearing concrete block walls shall be isolated from adjacent structural elements with vertical 1/2 inch control joints and at the top of the wall with minimum 1/2 inch air space or compressible material and support per details on the drawings.
- Unless otherwise covered on architectural plans or specifications, vertical control joints in masonry construction shall be 3/8" wide, full height of wall. Joints in unreinforced masonry (i.e. brick) shall be spaced at a maximum of 16'-0" on center, and 25'-0" (or 1.5 x wall height) on center for reinforced masonry and coordinated with the architect/engineer. Install control joints in locations as required and as directed by engineer/architect.
- All horizontal joint reinforcing shall be discontinuous at control joints in masonry. All bond beam horizontal reinforcing shall be continuous through control joints.
- Lintels over all openings in walls not otherwise noted, of 4'-0" span or less, shall be one L6 x 3-1/2 x 5/16 angle for each 4" of masonry (2 angles for 12" CMU); or an 8 inch deep bond beam with 2 - #5. All exterior steel lintels to be hot-dip galvanized. Bear minimum 8 inches on jambs grouted and reinforced full height.
- Walls shall be anchored at bottom by hooked dowels matching wall vertical reinforcing (unless noted otherwise) set on footing bottom mat. Where walls rest on cast-in-place concrete foundation walls, dowels may be straight and lapped with concrete wall reinforcing below. Non-bearing walls shall be anchored at top by bracing angles per details on drawings.
- Bond beam lintels shall be standard horse collar type (U shaped) block. Continuity bond beams may be, and upper courses of multi-course bond beams shall be, flow through block.

POST INSTALLED ANCHOR RODS AND DOWELS

- Unless noted otherwise, anchors and reinforcing dowels installed in concrete or concrete masonry shall be as noted below. Post-installed anchors shall only be used where shown on the construction documents. Anchors not shown or noted on the drawings, those required by the contractor solely for his means and methods, or those required by mechanical/electrical and carrying less than 100 pounds of non-safety-related items, do not require special inspection.
- Approved manufacturers are: HILTI, ITW / Redhead, Simpson, Dewalt / Powers, and Rawl.
 - Post installed anchors shall have current ICC approval in accordance with ACI 308 and ICC ES corresponding to anchor base material.
 - Submit product data and current ICC ES report or IAPMO report showing product is compliant with project code requirements for review.
 - Contractor shall arrange for manufacturer's rep to train all installers on the complete installation process. A letter of procedure stating method of drilling, the product for use, the complete installation procedure, manufacturer training date and a list of the personnel trained on anchor installation shall be submitted to the engineer.
 - Substitution requests of alternate products must be approved in writing by structural engineer of record prior to use by providing technical data that the substituted product is capable of meeting performance requirements of specified products including but not limited to the following: basis of design parameters ACI 308.2 or ACI 308.4 qualifications.
- Permanent anchors exposed to earth, weather, or corrosive environments, including all anchors in wet areas of WWTP and water treatment plant work, and anchors engaging stainless steel or aluminum members, shall be stainless steel type AISI 304 or 316; anchors in contact with sewage or chloride deicer runoff shall be type 316. Otherwise, anchors shall be zinc plated, minimum ASTM A36 material unless ASTM A193 grade B7 is noted in the drawings, and shall be according to ASTM F1554. Reinforcing dowels shall be of the same size (U.N.O.), material and coating (if any) as the continuing reinforcing.
- Where expansion anchors are called for, contractor may substitute screw type anchors with self-tapping threads or adhesive anchors of the same size and embedment, subject to review of capacity by the engineer for the product substituted. Where adhesive anchors are called for, other types shall not be substituted. Screw type anchors shall not be re-used on permanent work.
- Adhesive shall have a current ICC ES report. Use high viscosity adhesive and placement devices in consultation with the manufacturer for overhead work. Adhesive anchors in overhead or horizontal installation shall be subject to continuous special inspection during installation and shall only be performed by installers certified per ACI/CRSI Adhesive Anchor Certification Program Section 17.8.2 or Engineer approved equivalent. Use low temperature formulations for cold weather work. Do not apply load to anchors until their capacity has been assured.
- Anchors installed in concrete masonry and precast hollow core concrete shall be installed in cores grouted solid. Minimum grout strength f_g = 3,000 PSI. Minimum 12 inches of grout each way along horizontal cores from anchor. Vertical cores shall be grouted full height. Anchors installed in masonry shall not be installed within 1 1/2 inches of any head joint unless block are square end and mortared across full width of head joint, or filled bond beam.
- Holes shall be drilled dry, cleaned, and maintained until installation in accordance with manufacturer's recommendations and ICC-ES report using standard rotary-impact bits and oil-free compressed air. Diamond core bits shall not be used unless specifically approved by the manufacturer.
- The general contractor shall engage a testing company to locate existing reinforcing bars, PT tendons, and embedded items, by non-destructive means (GPR, X-ray, or other approved means) prior to drilling for installation of anchors. Notify EOR of any conflicts with existing embedded items. Do not cut or damage existing reinforcing or embedded items unless approved by the EOR.
- Maintain critical spacing and end edge/corner distances as recommended by manufacturer unless specifically noted otherwise in the drawings.
- Unless noted otherwise, anchors shall be installed to the following minimum embedments:

Expansion:	Diameter	CIP Concrete	Grouted CMU
	3/8 inch	3 inches	
	1/2 inch	3 1/4 inches	4 1/2 inches
	5/8 inch	4 inches	5 inches
	3/4 inch	4 3/4 inches	6 1/4 inches
Screw:	3/8 inch	3 inches	
	1/2 inch	4 1/2 inches	4 1/2 inches
	5/8 inch	4 3/4 inches	
	3/4 inch	6 1/4 inches	
Adhesive*:	3/8 inch	3 3/8 inches	
	1/2 inch	4 1/2 inches	5 1/2 inches
	5/8 inch	5 5/8 inches	5 5/8 inches
	3/4 inch	6 3/4 inches	6 3/4 inches

- *For adhesive at reinforcing bars, increase embedment above by 33%.
- Except as noted, all anchors shall have intermittent special structural inspection by one of the following. Load tests shall be to 150 percent of service capacity or 75 percent of ultimate strength, with no appreciable slip, permanent deformation, or concrete damage. Anchors which fail this test shall be replaced at no cost to the project. Two failures in a given installation shall result in mandatory load testing at double the rate noted below.
- Expansion and screw anchors:
 - Witness installation with torque wrench according to manufacturer's recommendations and requirements of ICC report;
 - Test all anchors with torque wrench after installation (including load test of 5 percent of installed anchors); or
 - Load test of 10 percent of installed anchors by supplier or third party inspector
 - Adhesive anchor rods and dowels:
 - Witness installation according to manufacturer's recommendations and requirements of ICC report; or
 - Load test of 10 percent of installed anchors by supplier or third party inspector

STRUCTURAL METALS / FRP

- All structural steel shall be as follows:
 - Wide flange beams and columns shall be ASTM A992, grade 50 steel.
 - All miscellaneous steel (angles, channels, plate) shall be ASTM A992, A529, or A36 steel (min. Fy = 36 KSI).
 - Rectangular steel tubes (HSS) shall be ASTM A500, grade C steel (fy = 50 KSI).
 - Pipe shall be ASTM A53 (fy = 35 KSI) unless A500 grade C (46 KSI) is noted.
 - Other shapes shall be ASTM A36 (36 KSI).
- Splicing or modification of members in the field is prohibited without prior written approval of the SER.
- All primary member bolted connections shall be two bolt minimum.
- Fabrication and erection shall be in accordance with the latest edition of the AISC Manual of Steel Construction, Code of Standard Practice for Steel Buildings and Bridges, except as follows:
 - To paragraph 3.1, add "The project architectural drawings are a part of the structural steel design drawings by reference and must be used concurrently with the structural steel design drawings for any information not shown on the structural steel design drawings".
 - Delete paragraph 3.2 and insert the following: "architectural, process, electrical and mechanical plans shall be used as a supplement to the structural steel design drawings to define detail configurations and construction information".
 - Paragraph 3.3 modify the last sentence to read, "In case of discrepancies between the structural steel plans and plans of other disciplines or existing conditions, such discrepancies shall be called to the architect / engineer's attention for resolution".
- All aluminum shapes shall be ASTM B209, B308, alloy 6061-T6, except handrail may be 6063-T5 or -T6. All welding shall be performed by a certified welder using compatible electrodes in accordance with the requirements of AWS D1.2 and visually inspected. Where designed by the fabricator, aluminum alloy and temper shall be stated on shop drawings.
- All steel welding shall be performed by a certified welder using E70 electrodes in accordance with the requirements of AWS D1.1 "Structural Welding Code" and visually inspected. Full-pen welds shall also be inspected by NDT methods such as ultrasonic, mag particle, or dye pen.
- All field welded connections shall be chipped, ground where required, wire brush cleaned and painted to match the paint system.
- All bolts not otherwise specified shall be 3/4" diameter high strength (ASTM A325-N). All bolts shall be fully pretensioned. Any non-twist off bolts shall have 10 percent checked with a torque wrench by the special inspector. All beam connections shall be designed per the AISC Manual of Steel Construction "Framed Beam Connections" for the indicated reactions but at least 0.60 x beam total shear capacity shown in the allowable uniform load tables, whichever is greater.
- All copes shall be made with a 1 inch minimum radius.
- Anchor rods exposed to earth, weather, or corrosive environments, including all anchors in wet areas of WWTP and water treatment plant work, and anchors engaging stainless steel or aluminum members, shall be ASTM A276 Stainless Steel type 304 OR 316; anchor rods in contact with sewage or chloride deicer runoff shall be type 316. Otherwise, anchor rods shall be ASTM F1554 grade 36. All anchor rods shall be minimum 3/4" diameter UNO. Where headed rods are noted or specified, bent rods shall not be furnished; rods may be headed or nutted, with the nut tack welded at the bottom end of the anchor or double nutted.
- Metal/FRP stairways, platforms and grates shall be provided and constructed with adequate design characteristics (100 PSF live load capacity UNO) and structural configurations in accordance with the fabricator's shop drawings as approved by the engineer. All stairways, platforms and grates shall satisfy all requirements of the project documents. All stair runs longer than 10 feet between laterally rigid supports, and all two-post bents, shall have diagonal bracing fastened to the bottom flanges of the stringers and center of posts UNO.
- Composite beams are designed for unshored construction unless noted otherwise. Shear studs may be capacitor welded or stick welded but shall withstand being hammer bent 30 degrees toward end of beam without breaking. 10 percent of studs shall be so tested; if more than two studs fail, all studs shall be tested by striking with a hammer.
- All cut or raw surfaces of FRP shall be coated with compatible epoxy meeting NSF 61.

STEEL FINISHES

- All exposed steel shall be galvanized. Damaged galvanizing shall be repaired by application of cold galvanizing compound such as ZRC (minimum 3 coats). Paint finish per architectural.

METAL DECK

- Metal deck shall span a minimum of two continuous spans. Deck design is based on products of Vulcraft Corporation, and any substitutions shall meet that standard. Where not explicitly noted, roof deck is wide rib.
- Openings through deck which cut one flute need not be reinforced. Openings which cut two flutes shall be reinforced with a hot rolled equal-leg angle the size of the deck depth, minimum 1/8 inch thick, extending 12 inches past the opening, on each side of the opening, fastened with minimum 2 - #10 screws each side of opening. Openings which cut more than two flutes shall be framed to surrounding supports with frames as detailed in the drawings.
- Manufacturer shall be a member of the Steel Deck Institute (SDI). Detail, manufacture, and install deck and accessories in accordance with SDI and OSHA.
- Welding and welder qualifications shall be in accordance with AWS D1.3.
- Deck shall be fastened to underlying framing with 5/8 inch diameter puddle welds at spacing as indicated on the drawings, unless headed studs are to be applied. Contractor may submit shot pins (PAF) for approval as a substitute for puddle welds. Side lap edges shall be joined with minimum of one #10 screw in each deck span, unless more screws are indicated in the drawings.
- Where spray-on fireproofing is required, the general contractor shall verify that the deck finish is compatible with fireproofing. Coordinate with architect.
- All roof opening dimensions and locations shown on the plans shall be verified by the contractor and roof manufacturer.
- Where not noted on the drawings, Contractor shall supply pour stop as required for composite deck. Where pour stop is required to carry other elements or resist loads after construction, refer to details in drawings.

HOISTS, TROLLEYS

- Hoists and trolleys shall be hand actuated, low overhead with half ton capacity, located as shown on the drawings. Monorail design and support locations shall be by hoist designer, coordinate reactions with pre stress manufacturer.
- Approved manufacturers are Harrington, Coffing, Robbins & Myers, and Columbus McKinnon.

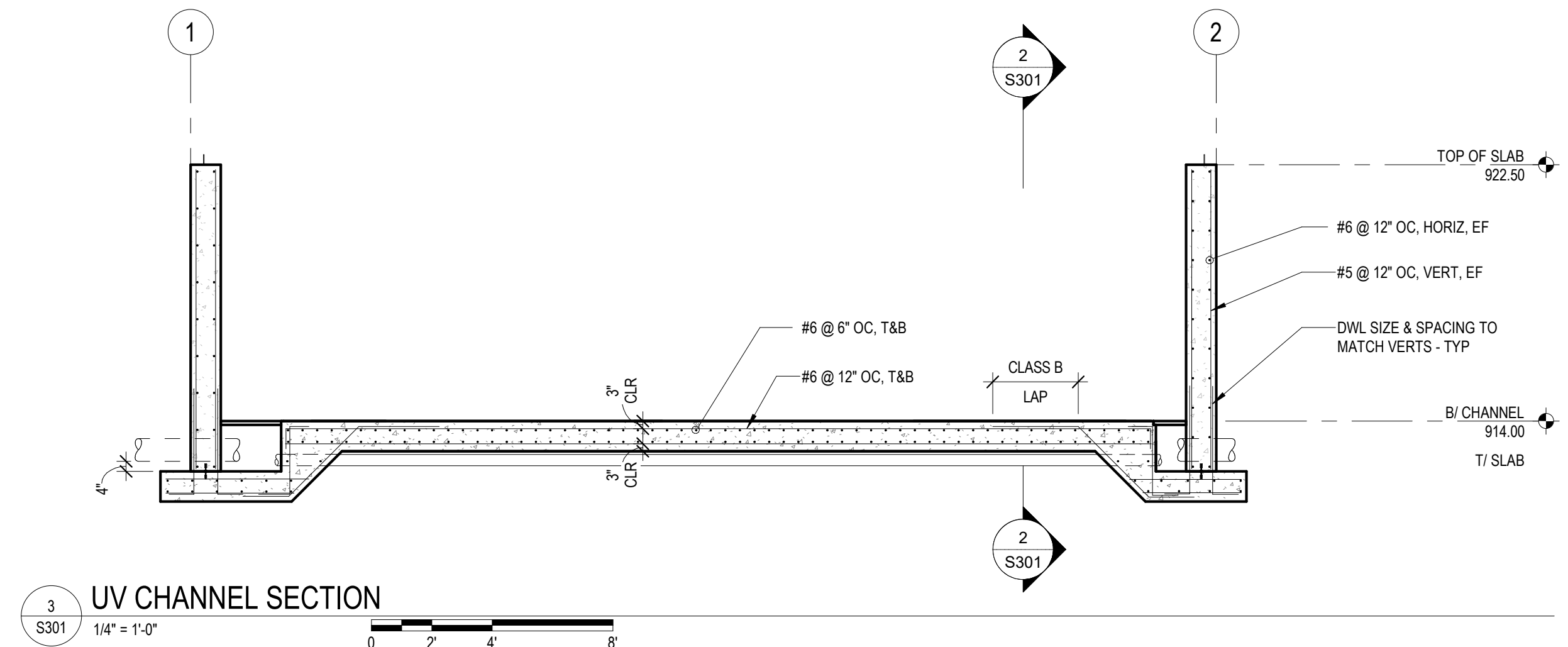
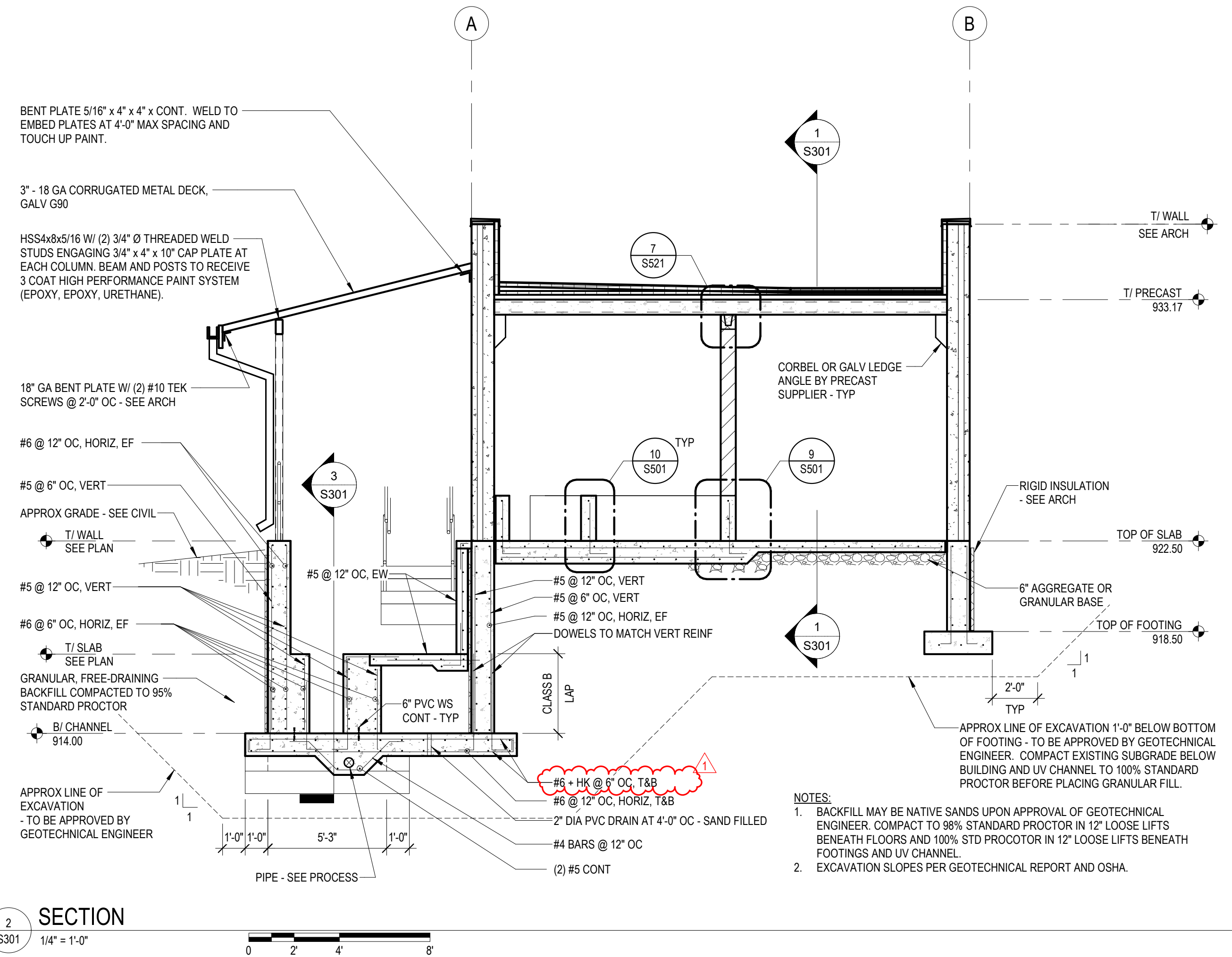
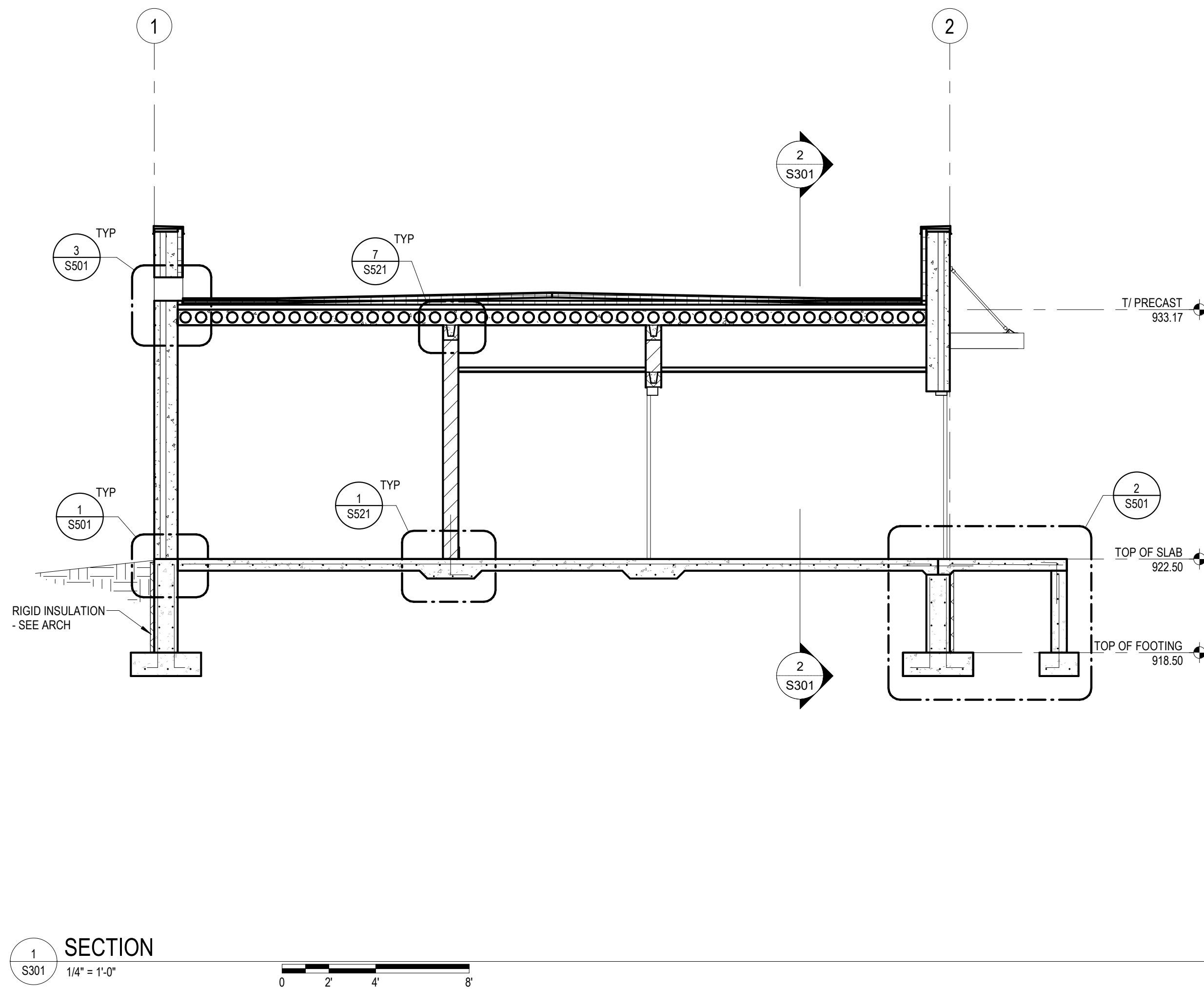
SHOP DRAWING REVIEW

- Short Elliott Hendrickson Inc. (SEH) will review the general contractor's (GC) shop drawings and related submittals (as indicated below) with respect to the ability of the detailed work, when complete, to be a properly functioning integral element of the overall structural system designed by SEH. In general, submittals will not be reviewed for correct quantities or construction considerations. SEH shall review shop drawings and related materials with comments provided that each submittal has met the requirements herein. SEH shall return without comment unrequired material or submissions without GC approval stamp.
- Any items requiring submittal of calculation packages shall have calculations submitted prior to or as part of the shop drawing submittal they accompany. Shop drawings submitted prior to submittal of required calculations will be rejected. All calculations shall be sealed and signed by an engineer licensed in the state of the project. The supplier's engineer must provide calculations for all systems and connections that differ from the drawings. Design shall comply with the requirements in these notes, the drawings and the specifications.
- Prior to submittal of a shop drawing or any related material to SEH, the GC shall:
 - Review each submission for conformance with the means, methods, techniques, sequences and operations of construction and safety precautions and programs incidental thereto, all of which are the sole responsibility of the GC.
 - Review and approve each submission.
 - Stamp each submission as approved.
- SEH shall assume that no submission comprises a variation from the contract documents unless the GC advises SEH with written documentation. Should SEH require more than ten (10) working days to perform the review, SEH shall so notify the GC. Submittals shall include drawings and related material (if any) as indicated below.
 - Concrete mix designs and material certificates including admixtures, compounds applied to the concrete after placement, and associated product data. See specifications.
 - Aggregate tests and concrete test history for each mix design, with the submission of concrete mix designs.
 - Reinforcing steel shop drawings including erection drawings and bending details. Bar list will not be reviewed for correct quantities.
 - Include elevations of all reinforced concrete masonry walls and all concrete walls with footing steps or other elevation changes, at a scale no smaller than 1/8" = 1'-0" showing all required reinforcing.
 - Grout mix designs (for CMU) and CMU block certification.
 - Structural steel and metal fabrication shop drawings including erection drawings and piece details.
 - Steel joist shop drawings. Joist shop drawings for joists carrying non-uniform loads shall include design calculations.
 - Structural steel connection design calculations.
 - Stairs and railing. Details on the drawings for the following items have been designed by the SER: railing systems and connection of railings to the primary structure. All other items including landing and stringer support columns, bracing, and stringer connections to primary structure shall be designed by the supplier's engineer to match intent of the construction drawings.
 - Design calculations, standard details, and bridging information for light gage metal framing. Erection plans and details for light gage metal joists and lintels spanning more than 6'-0" shall be submitted. Standard interior non-loadbearing wall framing need not be submitted.
 - Metal deck shop drawings.
 - Precast shop drawings including reinforcing, bearing details, and design calculations.
 - Pre-manufactured wood truss shop drawings and design calculations.
 - Pre-engineered metal building drawings and design calculations.

REQUIRED INSPECTION

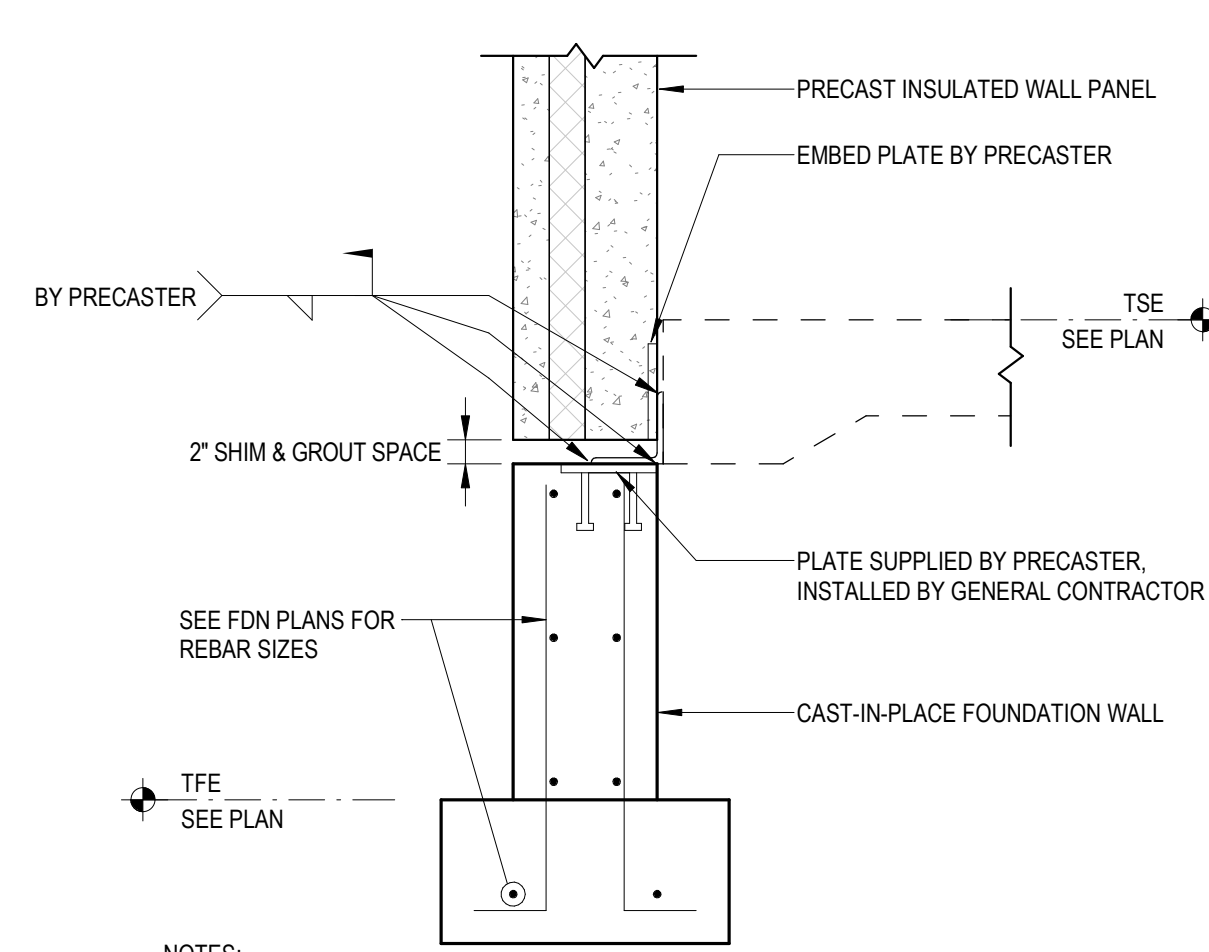
- Required inspection and testing is required according to the table on the first general sheet of the structural drawings. Refer to specification section 01 45 10 for responsibilities. Contractor shall coordinate with SER, testing agency and geotechnical engineer throughout the project.
 - Required Inspections shall be performed in accordance with IBC Chapter 17.
 - Required Inspection of reinforcing steel and anchor rod placement shall be performed prior to concrete placement or during anchor rod installation for adhesive anchors.
 - Continuous inspection during concrete placement is required.
 - Conduct concrete slump tests in accordance with ASTM C143.
 - Obtain set of a four (4) concrete test cylinders each time concrete is placed. Make test cylinders in accordance with ASTM C39.
 - See these Notes for testing of Post-Installed anchors and rebar where installation is not witnessed.
 - It is assumed that shop welding will be performed on the premises of a fabricator registered and approved to perform such work without Required Inspection. G/C shall submit fabricator documents, standards, and procedures in accordance with IBC 1705.2.
 - It is assumed that precast concrete will be cast on the premises of a fabricator registered and approved to perform such work without Required Inspection. G/C shall submit fabricator documents, standards, and procedures in accordance with IBC 1705.2.
 - Reports of Required Inspections shall be provided, at the frequency noted above, to the Owner, Contractor, and Engineer of Record by the firm contracted to perform Required Inspections.
 - Special Inspection criteria presented above and in specification shall apply to all footings and foundation walls, but does not apply to non-structural slab on grade and site work concrete.

REVISION SCHEDULE		
REV. #	DESCRIPTION	DATE
1	CB 01	09/03/2025



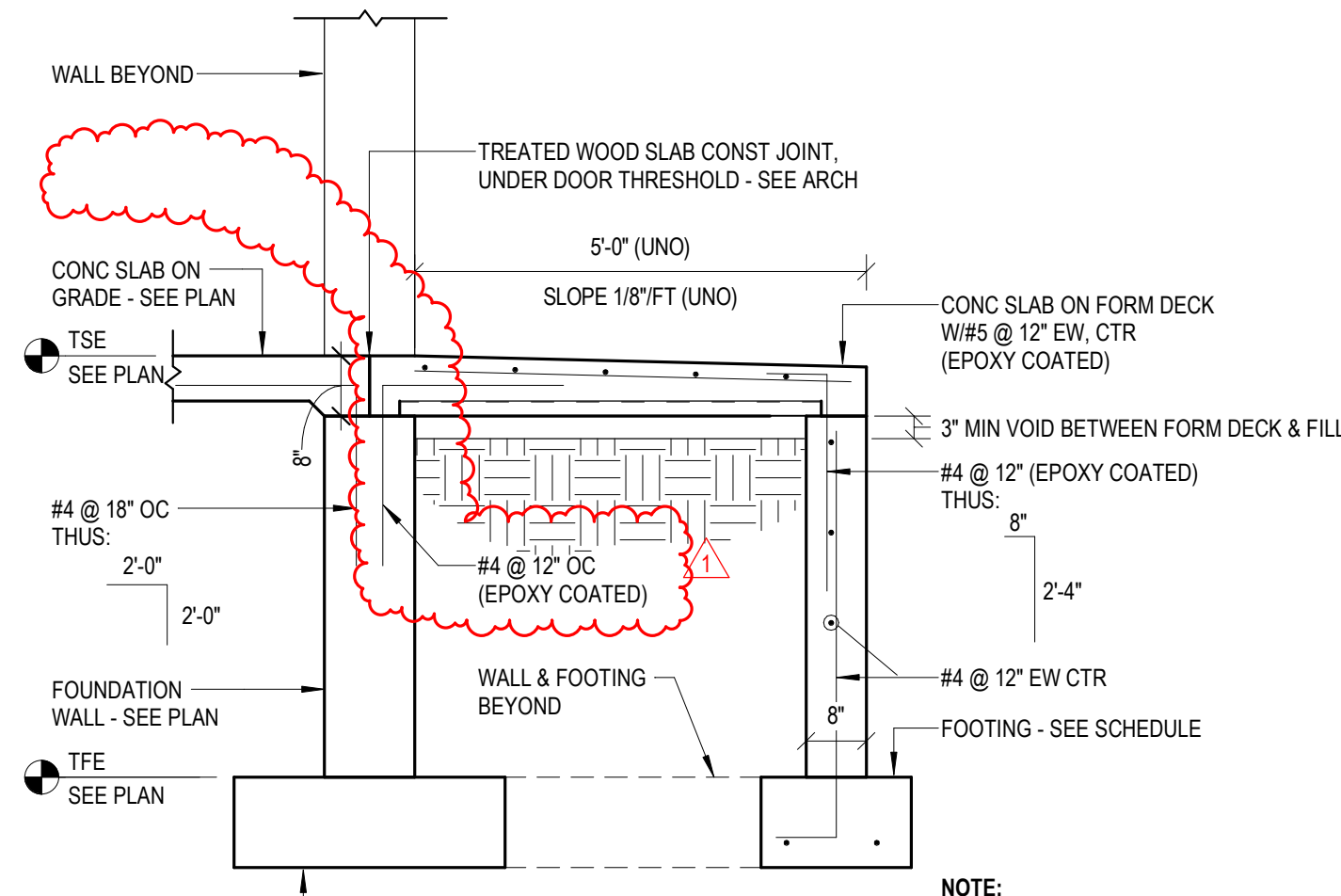
THIS BAR IS INTENDED TO BE 1\"/>

20
 S301



NOTES:
1. CONNECTION DESIGN AND COMPONENT SIZES BY PRECASTER
2. ALL CONNECTION COMPONENTS SHALL BE STAINLESS STEEL

1 FOUNDATION WALL SECTION
S501 NOT TO SCALE

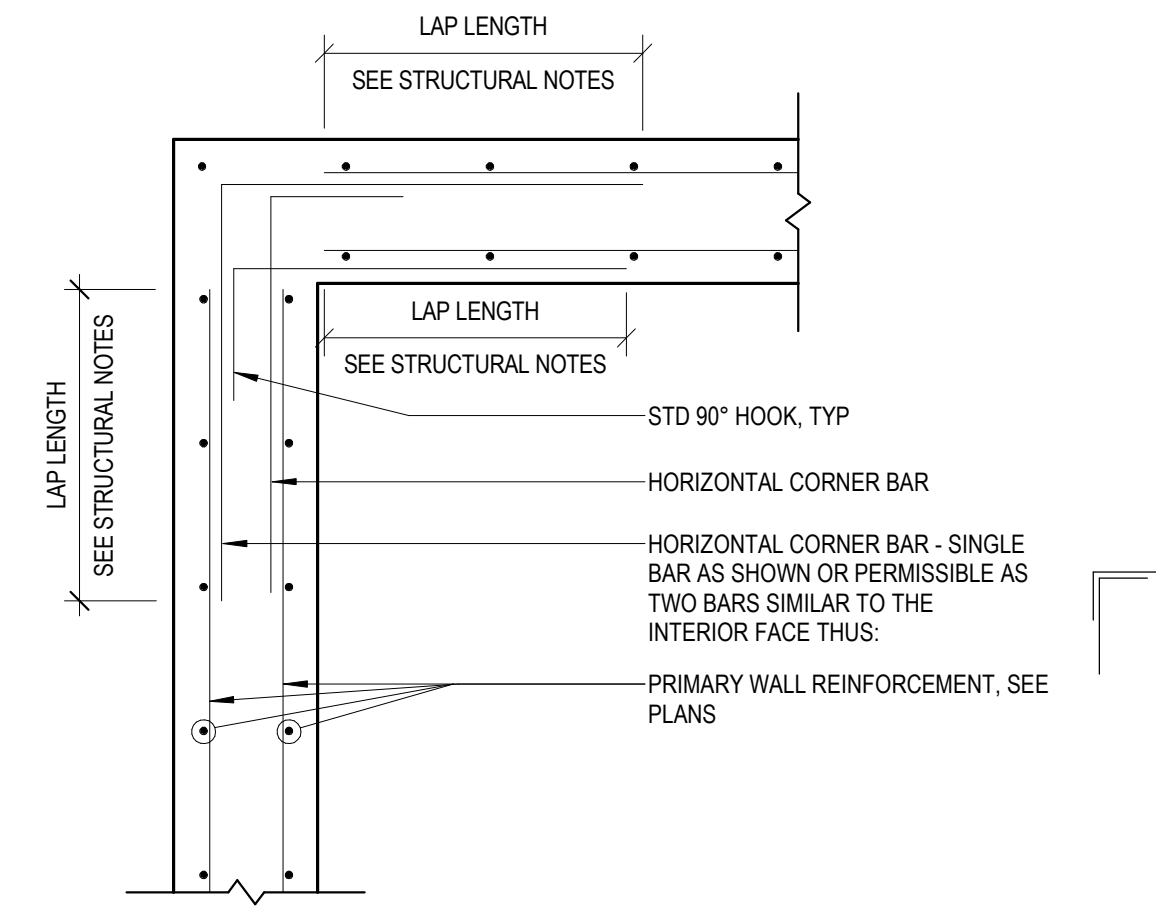


NOTE:
CONTRACTOR MAY USE 4" CARDBOARD VOID FORM INSTEAD OF FORM DECK AND VOID AS SHOWN

2 CONCRETE STOOP DETAIL
S501 NOT TO SCALE

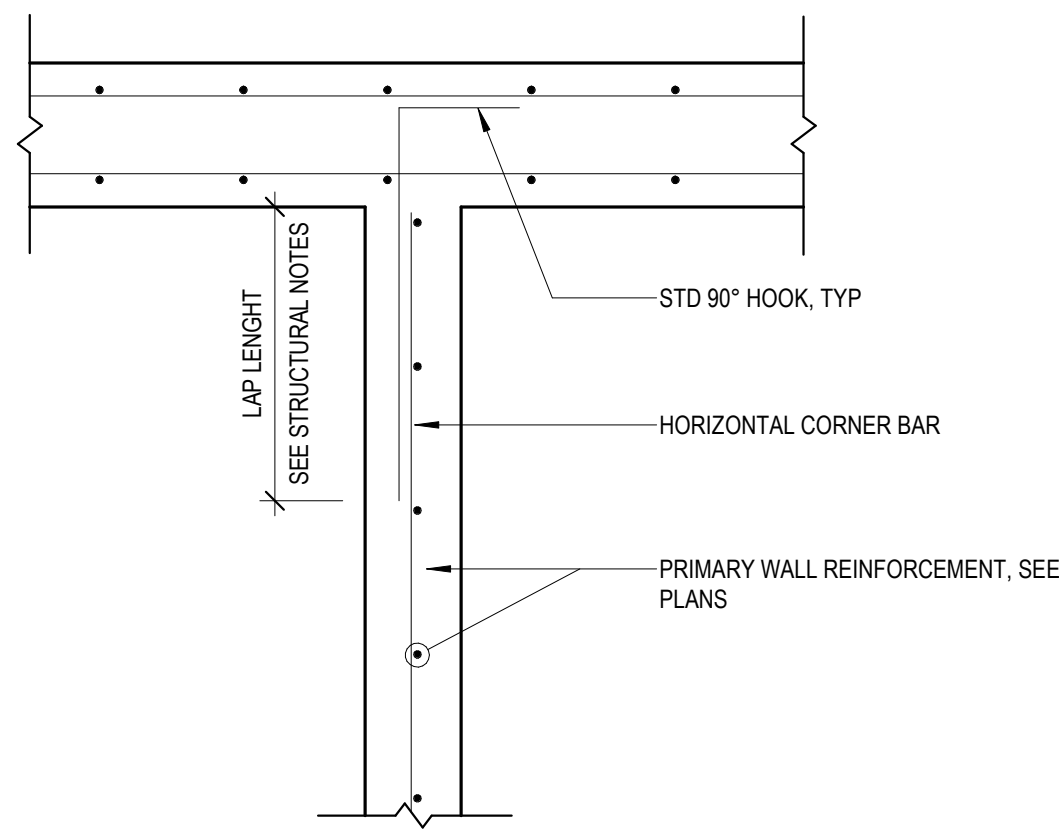
NOT USED

3 NOT USED
S501 NOT TO SCALE



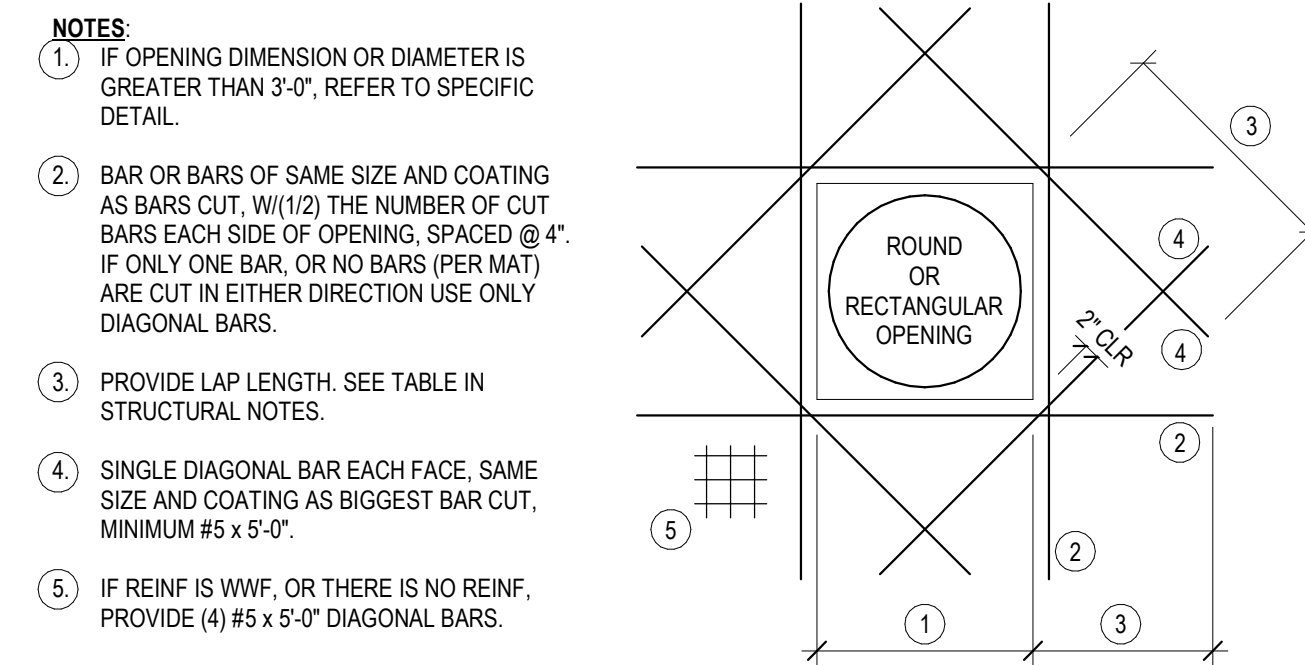
NOTES:
1. CORNER REINFORCEMENT SHALL MATCH PRIMARY REINFORCEMENT SIZE & SPACING, UNO.
2. REINFORCEMENT IS SYMMETRICAL.

4 WALL CORNER REINFORCEMENT DETAIL
S501 NOT TO SCALE



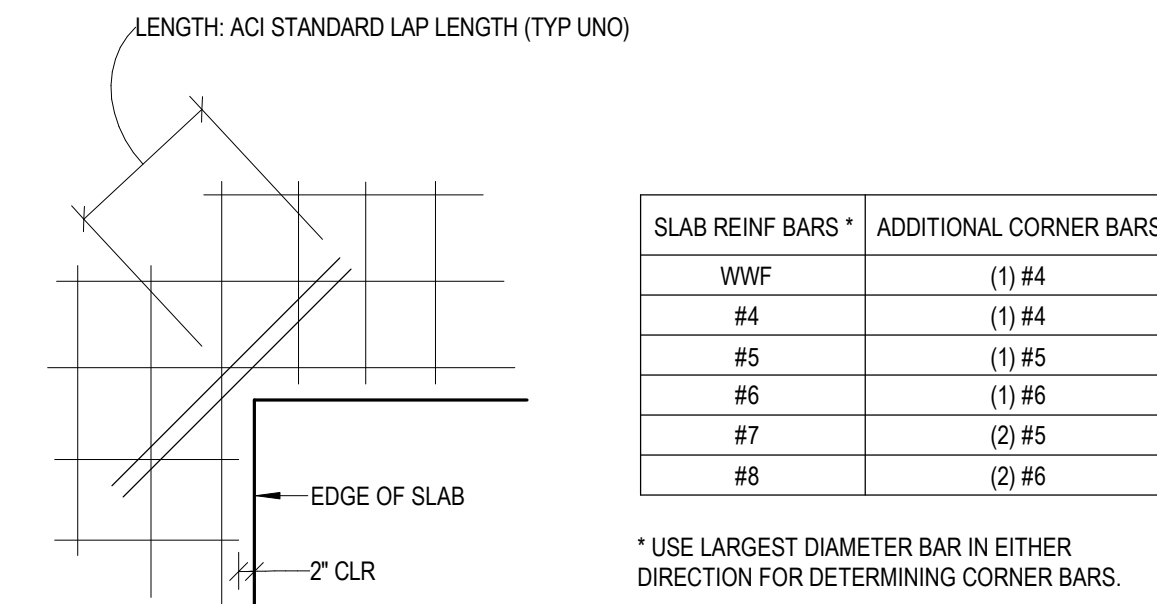
NOTES:
1. CORNER REINFORCEMENT SHALL MATCH PRIMARY REINFORCEMENT SIZE & SPACING, UNO.
2. REINFORCEMENT IS SYMMETRICAL.

5 WALL INTERSECTION REINFORCEMENT DETAIL
S501 NOT TO SCALE



NOTES:
1. IF OPENING DIMENSION OR DIAMETER IS GREATER THAN 3'-0", REFER TO SPECIFIC DETAIL.
2. BAR OR BARS OF SAME SIZE AND COATING AS BARS CUT, W/(1/2) THE NUMBER OF CUT BARS EACH SIDE OF OPENING, SPACED @ 4". IF ONLY ONE BAR, OR NO BARS (PER MAT) ARE CUT IN EITHER DIRECTION USE ONLY DIAGONAL BARS.
3. PROVIDE LAP LENGTH. SEE TABLE IN STRUCTURAL NOTES.
4. SINGLE DIAGONAL BAR EACH FACE, SAME SIZE AND COATING AS BIGGEST BAR CUT, MINIMUM #5 x 5'-0".
5. IF REINF IS WWF, OR THERE IS NO REINF, PROVIDE (4) #5 x 5'-0" DIAGONAL BARS.

6 OPENING REINFORCEMENT DETAIL
S501 NOT TO SCALE



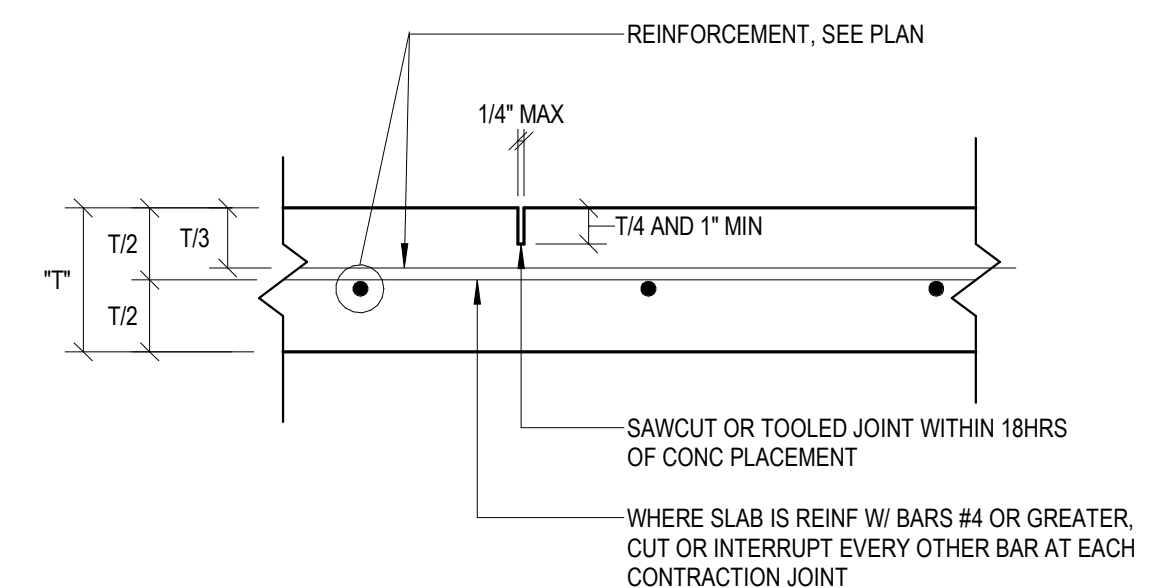
SLAB REINF BARS *	ADDITIONAL CORNER BARS
WWF	(1) #4
#4	(1) #4
#5	(1) #5
#6	(1) #6
#7	(2) #5
#8	(2) #6

* USE LARGEST DIAMETER BAR IN EITHER DIRECTION FOR DETERMINING CORNER BARS.

NOTE:
PROVIDE 2" CLEAR COVER OVER ALL BARS AT OPENINGS

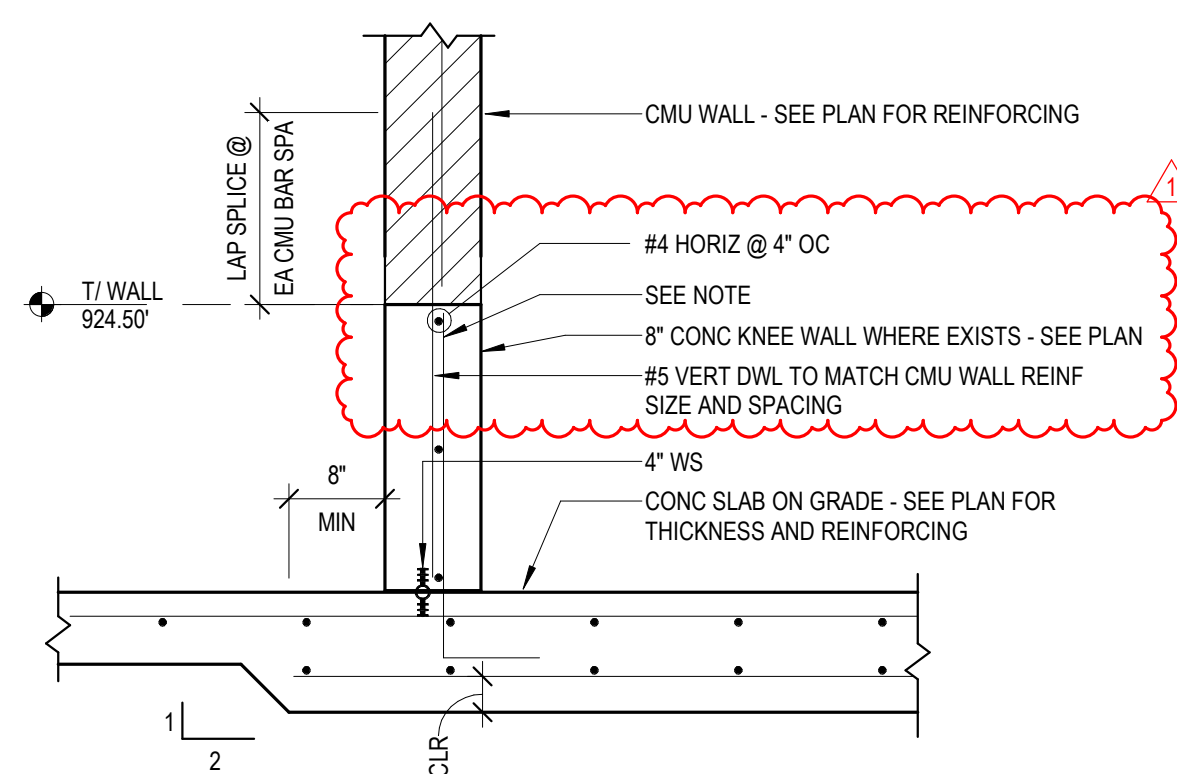
ADDITIONAL CORNER BARS:
• WHEN SLAB HAS BOTTOM REINFORCEMENT LAYER ONLY, PLACE DIAGONAL BARS AT MID-DEPTH.
• WHEN SLAB HAS TOP REINFORCEMENT LAYER ONLY, PLACE DIAGONAL BARS BELOW TOP REINFORCEMENT.
• WHEN SLAB HAS TOP & BOTTOM REINFORCEMENT LAYERS, PLACE DIAGONAL BARS BETWEEN TOP & BOTTOM REINFORCEMENT (2-LAYERS).

7 SLAB REENTRANT CORNER DETAIL
S501 NOT TO SCALE



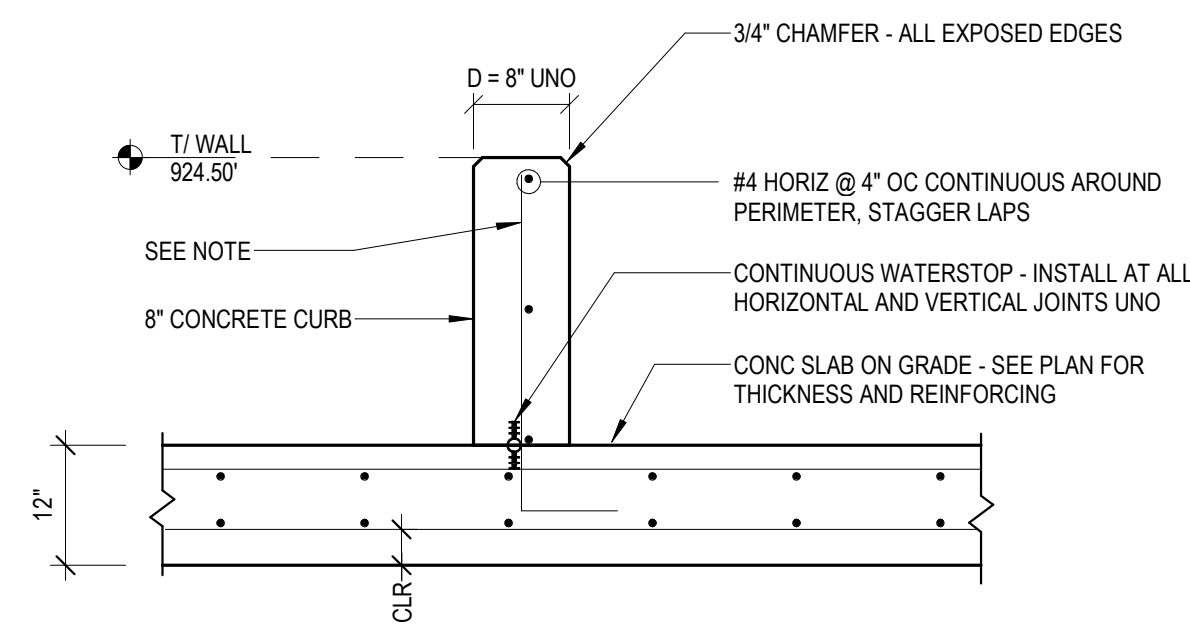
NOTES:
1. CONTROL JOINT LOCATIONS SHALL BE (UNO):
- @ 15'-0" OC MAX
- PANELS NOT TO EXCEED 1.5:1 L/W ASPECT RATIO
- ALIGNED W/CLS WHERE POSSIBLE
- CENTERED ON INTERIOR MASONRY WALL OPENINGS
2. SEE DRAWINGS FOR SLAB THICKNESS
3. MAKE SAWCUTS PRIOR TO SHRINKAGE CRACKING OF THE SLAB
4. FILL JOINTS W/JOINT SEALER (UNO)

8 SLAB ON GRADE CONTROL JOINT (<10")
S501 NOT TO SCALE



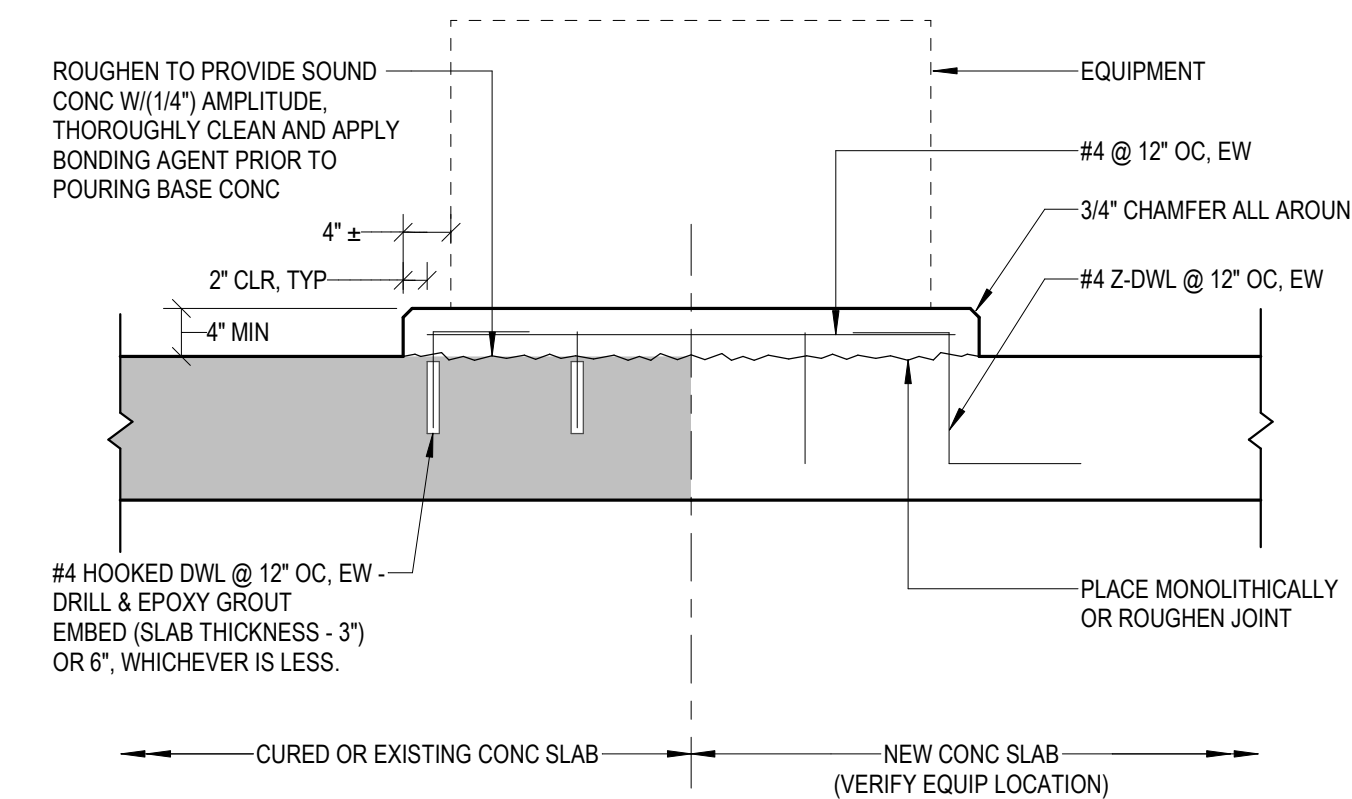
NOTES:
1. PROVIDE #4 VERTS @ 12" OC W/ ACI STANDARD HOOK AND 4" PVC WATERSTOP FOR NEW CONSTRUCTION.

9 CONC CONTAINMENT CURB DETAIL (CMU WALL ABOVE)
S501 NOT TO SCALE



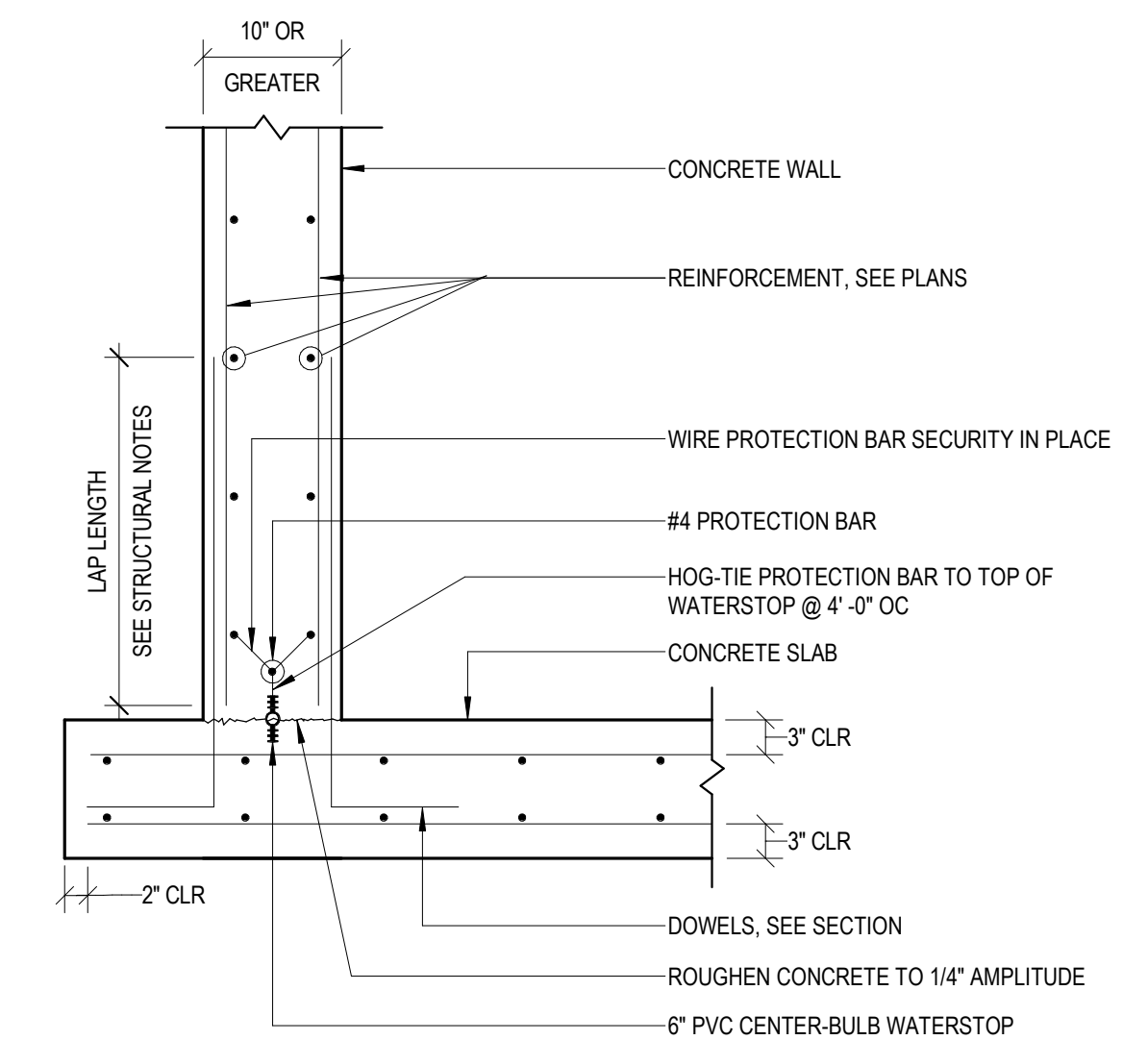
NOTES:
1. PROVIDE #4 VERTS @ 12" OC W/ ACI STANDARD HOOK AND 4" PVC WATERSTOP FOR NEW CONSTRUCTION.

10 CONC CONTAINMENT CURB DETAIL
S501 NOT TO SCALE



NOTES:
1. VERIFY EQUIPMENT LOCATION & DIMENSIONS W/APPROVED EQUIP SHOP DWGS.

11 CONC EQUIPMENT PAD DETAIL
S501 3/4" = 1'-0"



12 WALL TO SLAB JOINT DETAIL
S501 NOT TO SCALE

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SEH Project GRANT 172213
Checked By CMM/MAM
Drawn By PAM

Project Status CONFORMED SET
Issue Date 7/2/2025

REVISION SCHEDULE		
REV. #	DESCRIPTION	DATE
1	CB 01	09/03/2025

FOUNDATION DETAILS



Building a Better World
for All of Us®

December 3, 2025

RE: Change Order Proposal #2
Village of Grantsburg
Grantsburg WWTP Improvements
SEH No. 184139 71.50

John O'Hearn
Senior Project Manager
Market and Johnson, Inc.
VIA E-MAIL: johearn@market-johnson.com

Dear Mr. O'Hearn:

SEH has reviewed Change Order Request (COR) #02 associated with Work Change Directive No. 1 for the watermain alignment revision. Based on the documentation provided and confirmation from McCabe Construction that the change results in no anticipated cost impact. The work in this area will be paid at the original unit price values. COR #02 is approved in the amount of \$0.00. This change does not modify the Contract Time.

The watermain alignment was adjusted to follow the approved Village Right of Way.

Please let me know if you have any questions.

Sincerely,

A handwritten signature in cursive script that reads "Dylan Friss".

Dylan Friss, PE
Wastewater Engineer IV
(Lic. WI)

Attachment(s): COR #02 (Market & Johnson), WCD No.1 (SEH)

cc: Thad Webb, SEH
Jeremiah Wendt, SEH
Village of Grantsburg

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 400 Locust Avenue, Suite 2, Charlottesville, VA 22902-4858

434.202.3780 | 888.908.8166 fax | sehinc.com

SEH is 100% employee-owned | Affirmative Action–Equal Opportunity Employer



Adding Value to Everything We Do

Market & Johnson, Inc. 2350 Galloway Street PO Box 630 Eau Claire, WI 54702-0630 Ph. 715.834.1213 Fax. 715.834.2331

CHANGE ORDER REQUEST (COR)

TO: Short Elliott Hendrickson Inc.

DATE: November 7, 2025

RE: Change Order Request (COR) #02
3479 - Grantsburg WWTP
North Gary Street
Grantsburg, WI 54840

ATTN: Dylan Friss

DESCRIPTION OF CHANGE: WCD#01 - Watermain Revisions

REQUESTED BY WHOM:

COST OF WORK:

Changes to Market & Johnson's Scope of Work (see attached breakdown).....	\$0.00
OVERALL CHANGE TO PROJECT	\$0.00

TIME: The Contract Time will be unchanged by zero days for this change.

COMMENTS / ADD'L NOTES

This proposal may be withdrawn by us if not accepted within 30 calendar days.

Sincerely,

MARKET & JOHNSON, INC.

John O'Hearn
Project Manager

Enclosures
cc:

If you would like us to proceed with this work prior to a formal change order being processed, please check the accepted box, sign and return. If accepted, this will be included on a future change order.

Accepted **Not Accepted**

Signature _____ Date _____

Breakdown for Change Order Request (COR) #02
 3479 - Grantsburg WWTP
 North Gary Street
 Grantsburg, WI 54840

by Market & Johnson
 Dated: 11/7/2025

		M&J Contract	Tax Exempt Purchases	Owner Direct Purchases
SUBCONTRACTED WORK		SCOPE OF WORK		
McCabe		\$0.00		
Subtotal of Subcontracted Work		\$0.00	\$0.00	\$0.00
SELF PERFORMED		QTY	U/M	UNIT COST
Subtotal of Self Performed Work		\$0.00		
Net Change		\$0.00	\$0.00	\$0.00
TOTAL OVERALL CHANGE TO PROJECT				\$0.00

M&J Project #3479

John O'Hearn

From: Brady Shepler <bshepler@mccabeconstruction.net>
Sent: Tuesday, October 14, 2025 10:55 AM
To: John O'Hearn
Subject: RE: Work Change Directive No. 1 – Grantsburg WWTP

John,

No cost impact from us on the work change directive. We will just run with our current unit prices.

Brady Shepler
715-828-5291

From: John O'Hearn <johearn@market-johnson.com>
Sent: Tuesday, September 16, 2025 12:58 PM
To: Brady Shepler <bshepler@mccabeconstruction.net>
Cc: Tim Durand <tdurand@market-johnson.com>
Subject: FW: Work Change Directive No. 1 – Grantsburg WWTP

Brady,
Attached is the change to the watermain that we discussed earlier. Can you please review and submit pricing by next week Monday?

Thanks,



John O'Hearn
Senior Project Manager

Mobile: 651-413-1785 • Main: 715-834-1213

www.market-johnson.com

GENERAL CONTRACTORS • CONSTRUCTION MANAGERS

From: Dylan Friss <dfriss@sehinc.com>
Sent: Tuesday, September 16, 2025 8:21 AM
To: John O'Hearn <johearn@market-johnson.com>
Cc: Thad Webb <twebb@sehinc.com>; Heather Hinke <hhinke@sehinc.com>; Kimberly Schuler <kschuler@sehinc.com>
Subject: Work Change Directive No. 1 – Grantsburg WWTP

John,

Attached is Work Change Directive No. 1 for the Grantsburg WWTP Improvements. It revises the water

main alignment to match the final Village easement.

Best

Dylan Friss

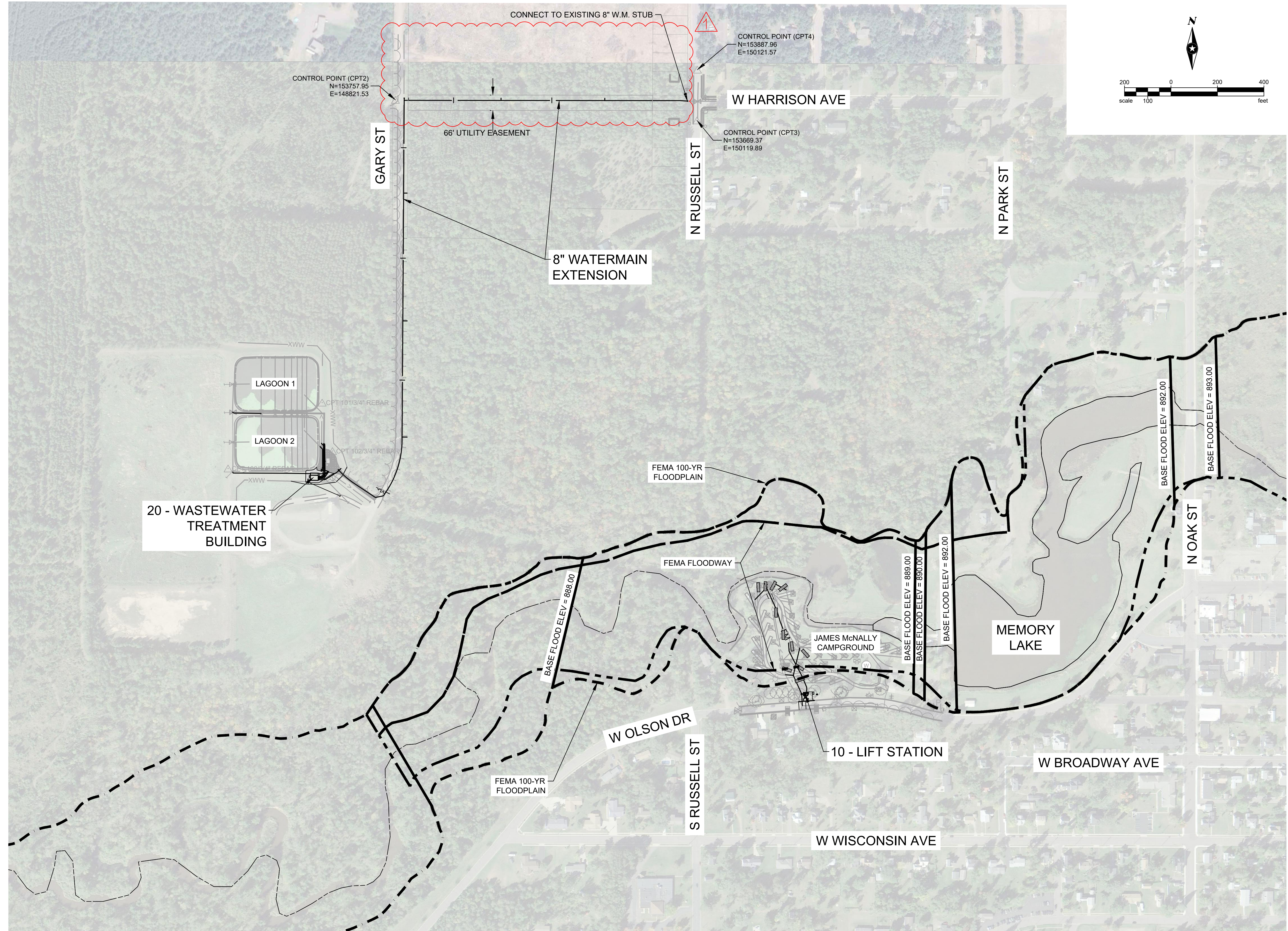
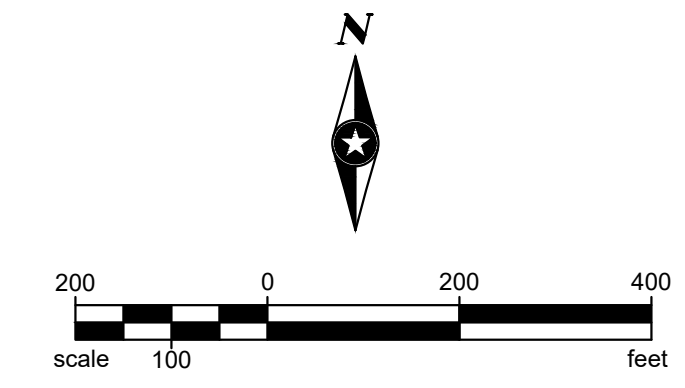
Dylan Friss, MS, PE (WI)

Civil Engineer IV. Wastewater

Short Elliott Hendrickson, Inc.

414.949.8932 direct | 262.330.4729 mobile

Follow SEH on [LinkedIn](#)



Save: 9/20/2025 8:52 AM mapeer Plot: 9/20/2025 3:26 PM X:\FUG\GRANT\172213\Final\design\1-drawings\10-Civil\cd\dwg\sheet\GR172213_01.dwg

Project Owner
 VILLAGE OF GRANTSBURG
 NORTH GARY STREET
 GRANTSBURG, WI 54840

**VILLAGE OF GRANTSBURG
 WASTEWATER TREATMENT FACILITY IMPROVEMENTS**
 NORTH GARY STREET
 GRANTSBURG, WISCONSIN

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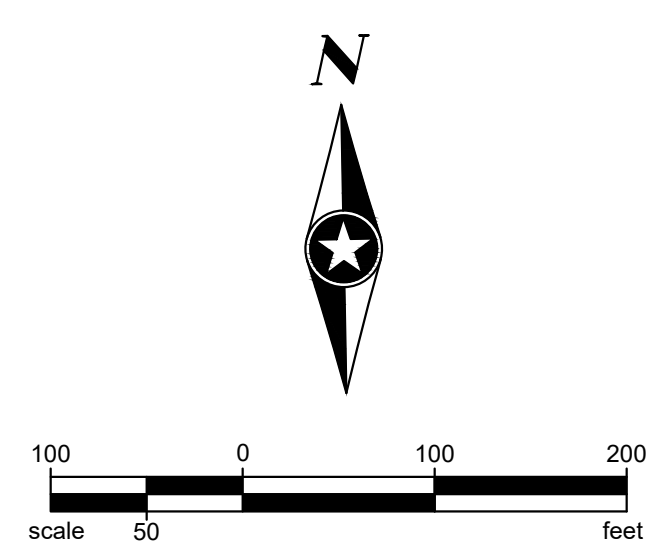
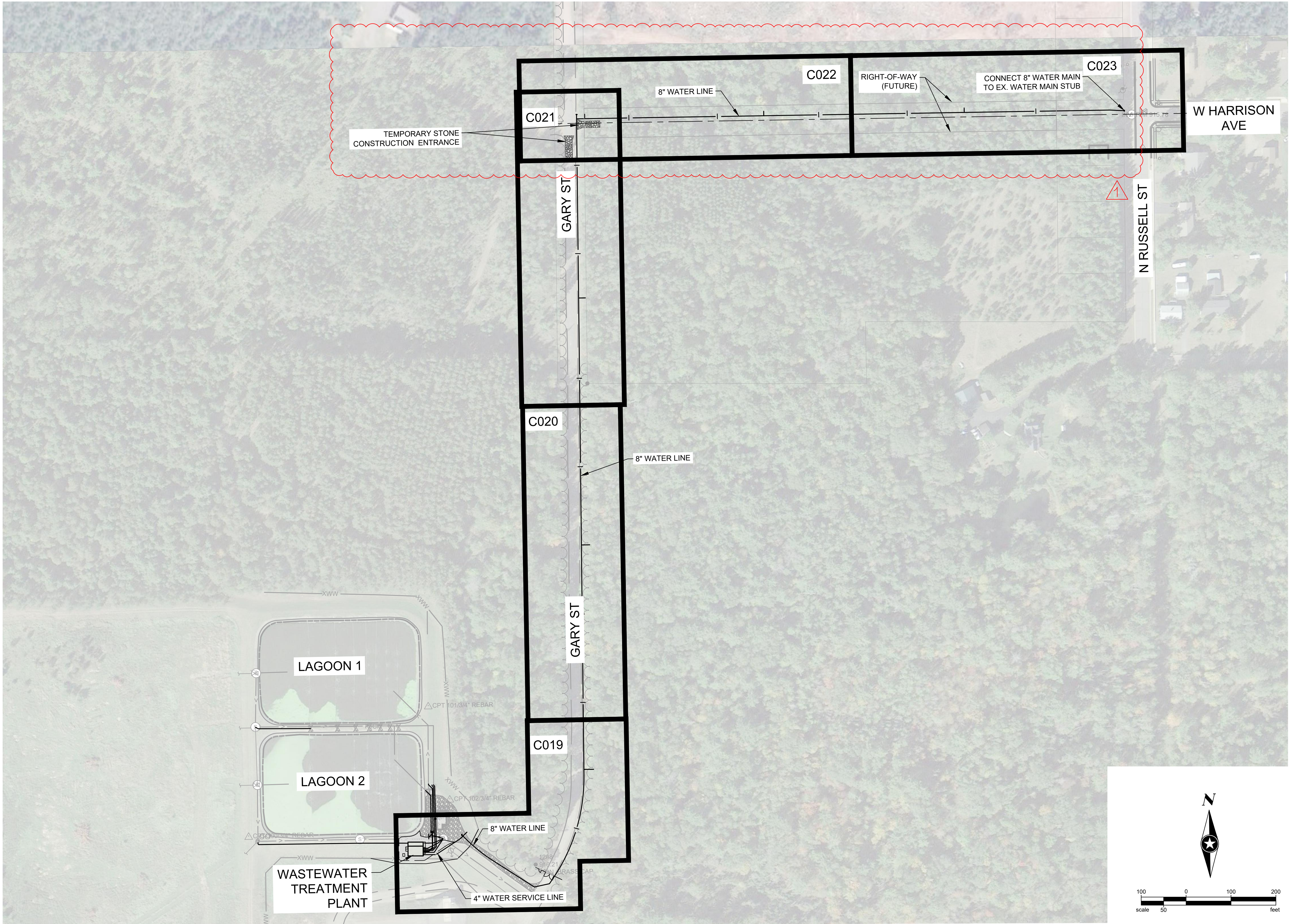
SEH Project GRANT 172213
 Checked By MJA
 Drawn By WSW

Project Status CONFORMED SET
 Issue Date 7/2/2025

REV. #	DESCRIPTION	DATE
1	WCD-01	9/08/2025

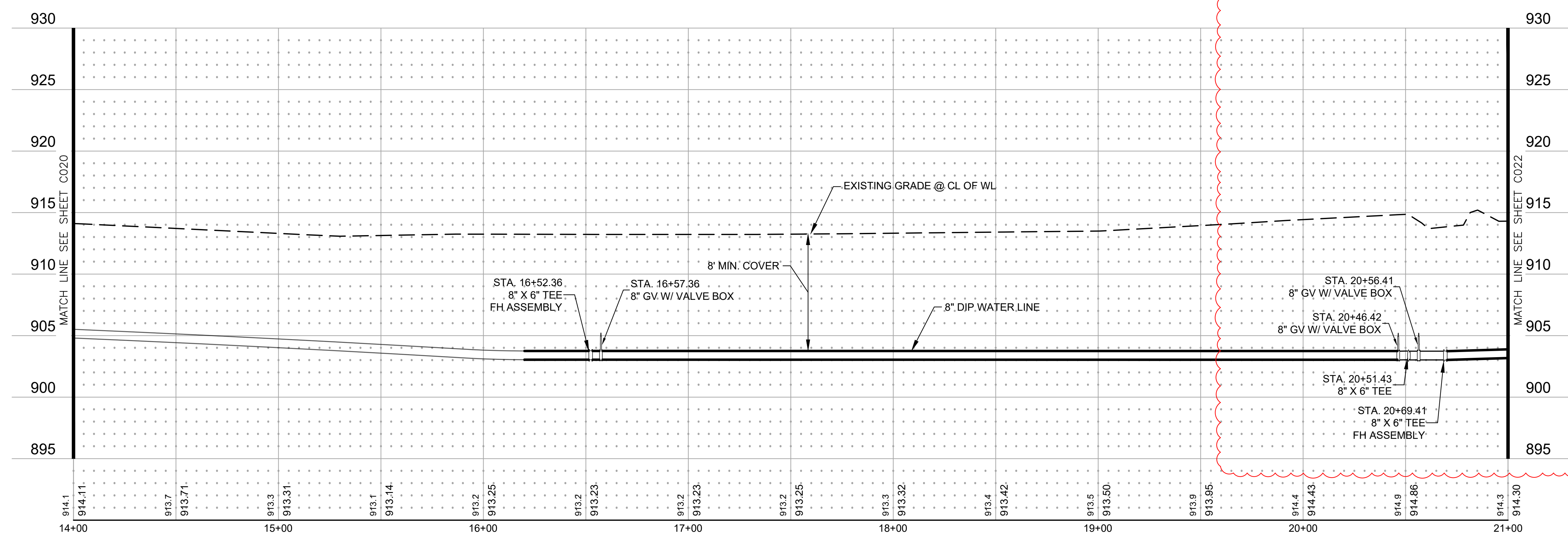
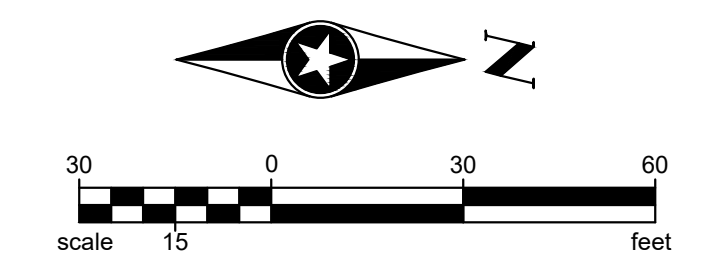
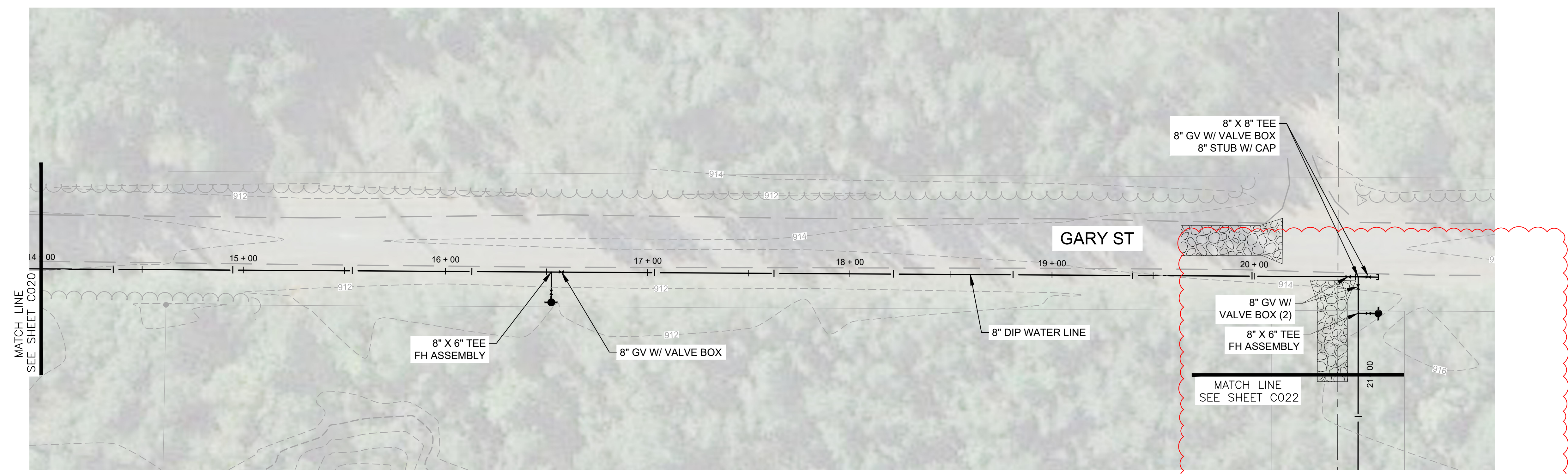
OVERALL LAYOUT

REVISION SCHEDULE		
REV. #	DESCRIPTION	DATE
1	WCD-01	9/08/2025

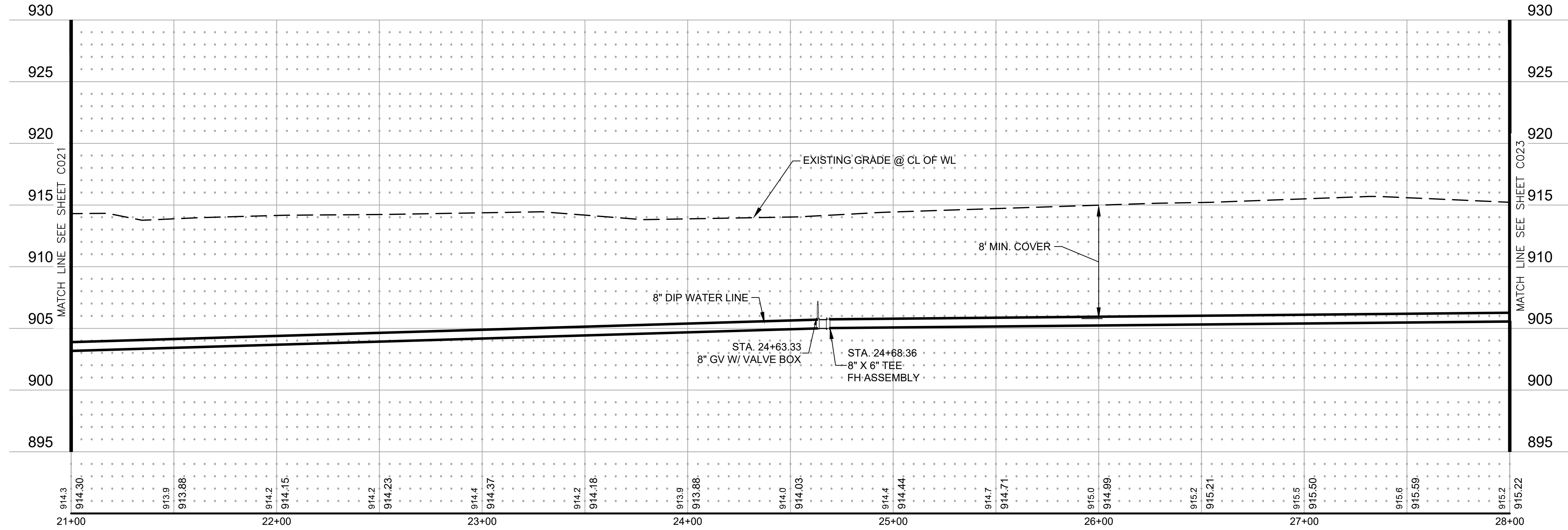
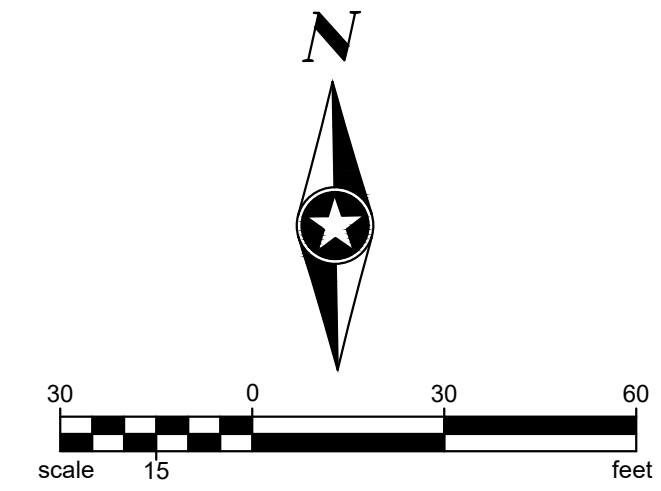
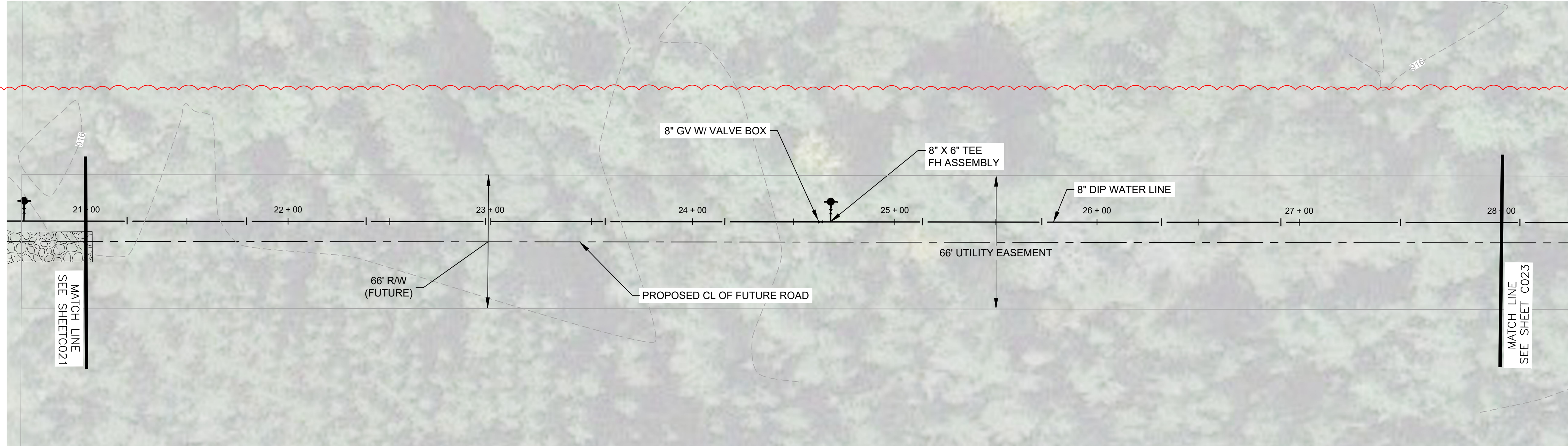


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REV. #	DESCRIPTION	DATE
1	WCD-01	9/08/2025



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Project Owner
 VILLAGE OF GRANTSBURG
 NORTH GARY STREET
 GRANTSBURG, WI 54840

VILLAGE OF GRANTSBURG
WASTEWATER TREATMENT FACILITY IMPROVEMENTS
 NORTH GARY STREET
 GRANTSBURG, WISCONSIN

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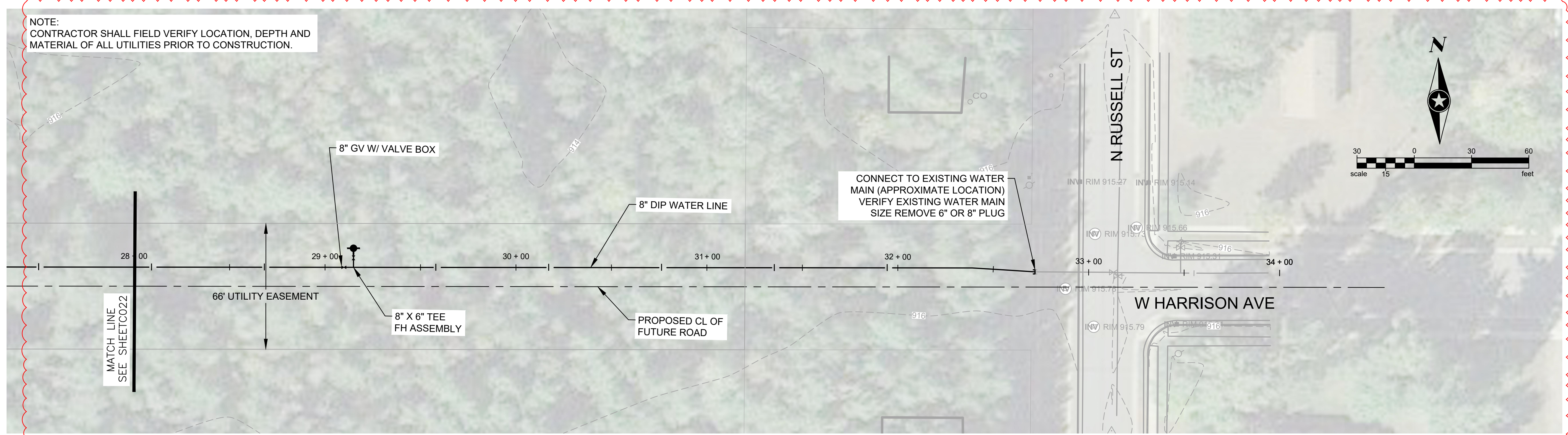
SEH Project GRANT 172213
 Checked By MJA
 Drawn By WSW

Project Status CONFORMED SET
 Issue Date 7/2/2025

REV. #	DESCRIPTION	DATE
1	WCD-01	9/08/2025

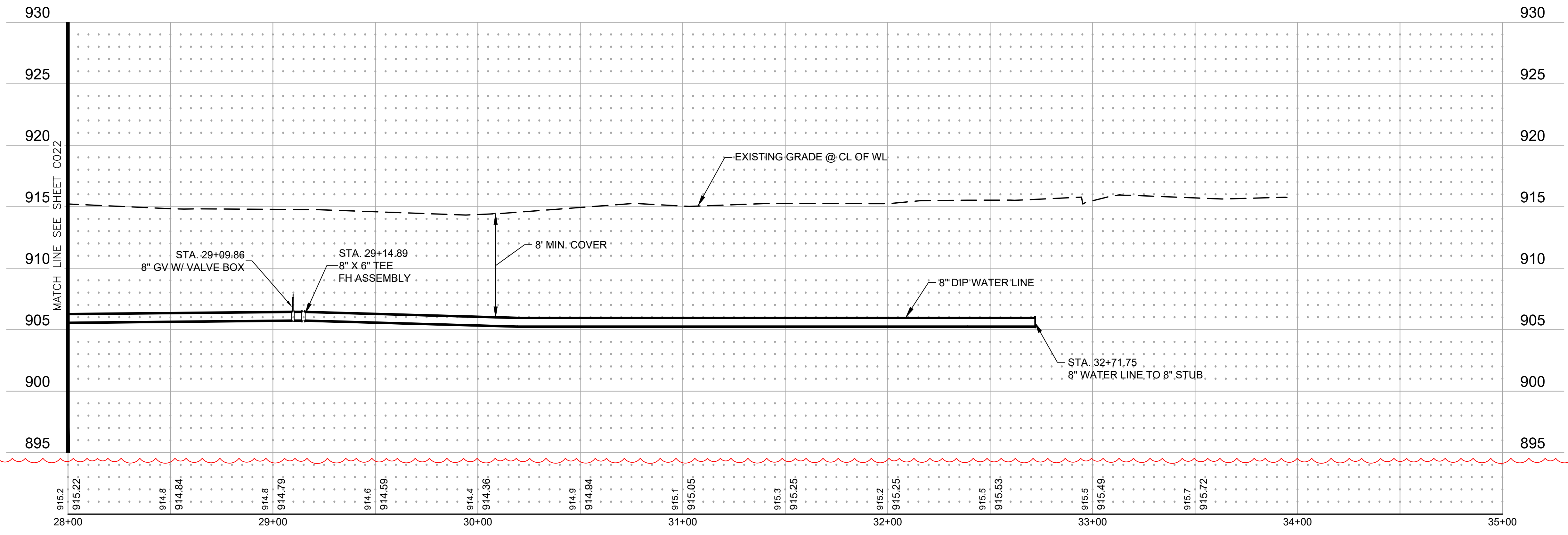
WATER LINE - SITE STA. 21+00 TO STA. 28+00

REV. #	DESCRIPTION	DATE
1	WCD-01	9/08/2025



NOTE:
CONTRACTOR SHALL FIELD VERIFY LOCATION, DEPTH AND MATERIAL OF ALL UTILITIES PRIOR TO CONSTRUCTION.

MATCH LINE
SEE SHEET C022



Save: 9/2/2025 3:19 PM mappal Plot: 9/2/2025 3:27 PM
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Building a Better World
for All of Us®

December 3, 2025

RE: Change Order Proposal #3
Village of Grantsburg
Grantsburg WWTP Improvements
SEH No. 184139 71.50

John O'Hearn
Senior Project Manager
Market and Johnson, Inc.
VIA E-MAIL: johearn@market-johnson.com

Dear Mr. O'Hearn:

SEH has reviewed Change Order Request (COR) #03 related to the splitter box depth and rebar revisions associated with WCD #02, as described in your submittal dated November 7, 2025. No cost impact to the Contract and no modification to the Contract Time are requested.

COR #03 is approved with no change in Contract price or time.

Please let me know if you have any questions.

Sincerely,

A handwritten signature in cursive script that reads "Dylan Friss".

Dylan Friss, PE
Wastewater Engineer IV
(Lic. WI)

Attachment(s): COR #03 (Market & Johnson), WCD#2 (SEH)

cc: Thad Webb, SEH
Jeremiah Wendt, SEH
Village of Grantsburg

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 400 Locust Avenue, Suite 2, Charlottesville, VA 22902-4858

434.202.3780 | 888.908.8166 fax | sehinc.com

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Market & Johnson, Inc. 2350 Galloway Street PO Box 630 Eau Claire, WI 54702-0630 Ph. 715.834.1213 Fax. 715.834.2331

CHANGE ORDER REQUEST (COR)

TO: Short Elliott Hendrickson Inc.

DATE: November 7, 2025

RE: Change Order Request (COR) #03
3479 - Grantsburg WWTP
North Gary Street
Grantsburg, WI 54840

ATTN: Dylan Friss

DESCRIPTION OF CHANGE: WCD#02 - splitter box depth and rebar changes

REQUESTED BY WHOM:

COST OF WORK:

Changes to Market & Johnson's Scope of Work (see attached breakdown).....	\$0.00
OVERALL CHANGE TO PROJECT	\$0.00

TIME: The Contract Time will be unchanged by zero days for this change.

COMMENTS / ADD'L NOTES

This proposal may be withdrawn by us if not accepted within 30 calendar days.

Sincerely,

MARKET & JOHNSON, INC.

John O'Hearn
Project Manager

Enclosures
cc:

If you would like us to proceed with this work prior to a formal change order being processed, please check the accepted box, sign and return. If accepted, this will be included on a future change order.

Accepted **Not Accepted**

Signature _____ Date _____

Breakdown for Change Order Request (COR) #03
 3479 - Grantsburg WWTP
 North Gary Street
 Grantsburg, WI 54840

by Market & Johnson
 Dated: 11/07/2025

		M&J Contract	Tax Exempt Purchases	Owner Direct Purchases
SUBCONTRACTED WORK		SCOPE OF WORK		
Subtotal of Subcontracted Work		\$0.00	\$0.00	\$0.00
SELF PERFORMED		QTY	U/M	UNIT COST
Market & Johnson				\$0.00
Subtotal of Self Performed Work		\$0.00		
Net Change		\$0.00	\$0.00	\$0.00
TOTAL OVERALL CHANGE TO PROJECT				\$0.00



Building a Better World
for All of Us®

December 22, 2025

RE: Change Order Proposal #1
Village of Grantsburg
Grantsburg WWTP Improvements
SEH No. 184139 71.50

John O'Hearn
Senior Project Manager
Market and Johnson, Inc.
VIA E-MAIL: johearn@market-johnson.com

Dear Mr. O'Hearn:

SEH has reviewed Change Order Request (COR) #04R2 for work associated with Field Order No. 02, which shifts the new lift station 10 feet north and includes associated sidewalk and site concrete revisions, as summarized in your submittal dated December 5, 2025. The change is approved in the amount of \$12,492. This change does not modify the Contract Time.

Field Order No. 02 revised the lift station location to better accommodate site grading, utilities, and access, with the majority of the added work and cost driven by tree removal and the sidewalk/curb and gutter removal and replacement, including related excavation/backfill and concrete restoration; the lift station shift is a minor component of the overall effort. Overall, the scope and pricing presented in COR #04R2 are consistent with the field order and the supporting subcontractor quotations.

Please let me know if you have any questions.

Sincerely,

A handwritten signature in cursive script that reads "Dylan Friss".

Dylan Friss, PE
Wastewater Engineer IV
(Lic. WI)

Attachment(s): COR #04R2 (Market & Johnson), Field Order No. 02 (SEH)

cc: Thad Webb, SEH
Jeremiah Wendt, SEH
Village of Grantsburg

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 400 Locust Avenue, Suite 2, Charlottesville, VA 22902-4858

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CHANGE ORDER REQUEST (COR)

TO: Short Elliott Hendrickson Inc.

DATE: December 5, 2025

RE: Change Order Request (COR) #04R2
3479 - Grantsburg WWTP
North Gary Street
Grantsburg, WI 54840

ATTN: Dylan Friss

DESCRIPTION OF CHANGE: FO#02 - shift lift station 10' north, sidewalk demo/pour

REQUESTED BY WHOM:

COST OF WORK:

Changes to Market & Johnson's Scope of Work (see attached breakdown).....	\$12,492.00
OVERALL CHANGE TO PROJECT	\$12,492.00

TIME: The Contract Time will be unchanged by zero days for this change.

COMMENTS / ADD'L NOTES

This proposal may be withdrawn by us if not accepted within 30 calendar days.

Sincerely,

MARKET & JOHNSON, INC.

John O'Hearn
Project Manager

Enclosures
cc:

If you would like us to proceed with this work prior to a formal change order being processed, please check the accepted box, sign and return. If accepted, this will be included on a future change order.

Accepted **Not Accepted**

Signature _____ Date _____

Breakdown for Change Order Request (COR) #04R2
 3479 - Grantsburg WWTP
 North Gary Street
 Grantsburg, WI 54840

by Market & Johnson
 Dated: 12/05/2025

		M&J Contract	Tax Exempt Purchases	Owner Direct Purchases
SUBCONTRACTED WORK		SCOPE OF WORK		
American Asphalt		\$0.00		
McCabe		\$7,238.00		
Subtotal of Subcontracted Work		\$7,238.00	\$0.00	\$0.00
SELF PERFORMED		QTY	U/M	UNIT COST
Market & Johnson				
Concrete Paving - Labor (408sf)	24.00	HRS	\$101.000	\$2,424.00
Material				\$1,636.00
Subtotal of Self Performed Work				\$4,060.00
Additional G/L Insurance Required			0.71%	\$80.22
Additional Payment/Performance Bond				\$113.78
Mark-up on Self Performed Work			15.00%	\$638.10
Mark-up on Subcontracted Work			5.00%	\$361.90
Net Change				\$12,492.00
				\$0.00
				\$0.00
TOTAL OVERALL CHANGE TO PROJECT				\$12,492.00

M&J Project #3479

John O'Hearn

From: David Marsland <david.marsland@monarchpaving.com>
Sent: Thursday, October 16, 2025 10:09 AM
To: John O'Hearn
Subject: RE: Grantsburg WWTP - FO#02

John,

I am good with calling this a no cost change.

From: John O'Hearn <johearn@market-johnson.com>
Sent: Thursday, October 16, 2025 9:01 AM
To: David Marsland <david.marsland@monarchpaving.com>
Subject: Grantsburg WWTP - FO#02

CAUTION: External Sender. Do not trust, click, or open attachments from senders you do not know or trust. Always confirm the sender before interacting with them.

David,
Please see attached. The lift station moved 10' to the north extending the asphalt drive length, however, a sidewalk was also added omitting some asphalt. It should be close to a wash. Can you review and confirm if you are ok calling this a no cost change?

Thanks,



John O'Hearn
Senior Project Manager

Mobile: 651-413-1785 • Main: 715-834-1213

www.market-johnson.com

GENERAL CONTRACTORS • CONSTRUCTION MANAGERS

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3101 Alpine Road
P.O. Box 1769
Eau Claire, WI 54702-1769

*** CO Proposal ***

DATE: September 16, 2025
TO: Market & Johnson
John O'Hearn
PROJECT: Wastewater Treatment Facility Improvements
Grantsburg, WI
RE: Lift Station Tree Removal

Pricing is provided below for the following changes to the plan:

- Remove (2) additional trees to the east of the generator pad.

LABOR	\$1,046	
EQUIPMENT	\$660	
15% MU on LAB & MAT.	\$157	
TOTAL COST	\$1,863	- \$863 for (3) trees the city removed in lieu of McCabe

Please give me a call with questions. = \$1,000 total change

Brady Shepler

Phone: (715) 552-1346 • Fax: (715) 552-1368

An Equal Opportunity Employer



3101 Alpine Road
P.O. Box 1769
Eau Claire, WI 54702-1769

*** CO Proposal – REV 1 ***

DATE: November 19, 2025
TO: Market & Johnson
John O’Hearn
PROJECT: Wastewater Treatment Facility Improvements
Grantsburg, WI
RE: Field Order 2

Pricing is provided below for the following changes to the plan:

- Increased fill quantity
- Sidewalk and C&G removal
- Increased topsoil quantity
- Base aggregate under proposed sidewalk

LABOR	\$978	
EQUIPMENT	\$700	
MATERIALS	\$3,838	
15% MU on LAB & MAT.	<u>\$722</u>	
TOTAL COST	\$6,238	+\$1,000 for additional tree removal
		= \$7,238 total

Please give me a call with questions.

Brady Shepler

Phone: (715) 552-1346 • Fax: (715) 552-1368

An Equal Opportunity Employer



3101 Alpine Road
 P.O. Box 1769
 Eau Claire, WI 54702-1769

T&M Report

Job Name: WWTP Improvments - Lift Station Site Job No.: 2024.018
 Location: Grantsburg, WI Work Dates _____
 Work Performed: FO 2 COR
Additional tree removal. Additional concrete removal, borrow, base aggregate and restoration at the lift station site.

EQUIPMENT

Equipment No.	Equipment Type	Date & Hours						Total Hrs.	Rate	Amount
	Volvo 480 Excavator	2						2	\$200.00	\$400.00
	JD 750 Dozer	3						3	\$100.00	\$300.00
	66" IR Roller	3						3	\$60.00	\$180.00
								0		\$0.00
								0		\$0.00
								0		\$0.00
								0		\$0.00
Total										\$880.00

LABOR

Employee	Date & Hours						Total Hrs.	Rate	Amount	
Foreman	6						6	\$115.65	\$693.90	
Operator	6						6	\$108.70	\$652.20	
Excavator Operator	2						2	\$109.57	\$219.14	
Laborer	2						2	\$94.78	\$189.56	
							0		\$0.00	
							0		\$0.00	
							0		\$0.00	
Total										\$1,754.80

MATERIALS/SUBCONTRACTORS

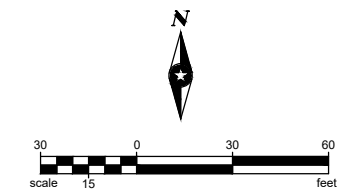
Material Description	Quantity	Unit	Unit Cost	Amount
Base Aggregate Dense	15	Ton	\$16.35	\$245.25
Granular Borrow	292	Ton	\$12.10	\$3,533.20
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
Total				\$3,778.45

Approved: MCI _____

Owners Rep. _____

15% Markup on Labor, Mtl, Subs \$829.99
Total Cost ~~\$7,243.24~~

**\$7,238 to match
 previously
 submitted total**



PAVEMENT REPLACEMENT

BITUMINOUS PAVEMENT

CONCRETE PAVEMENT

NOTE:
SEE DETAILS FOR TYPICAL SECTIONS.

Project Owner
VILLAGE OF GRANTSBURG
NORTH GARY STREET
GRANTSBURG, WI 54840

VILLAGE OF GRANTSBURG
WASTEWATER TREATMENT FACILITY IMPROVEMENTS
NORTH GARY STREET
GRANTSBURG, WISCONSIN

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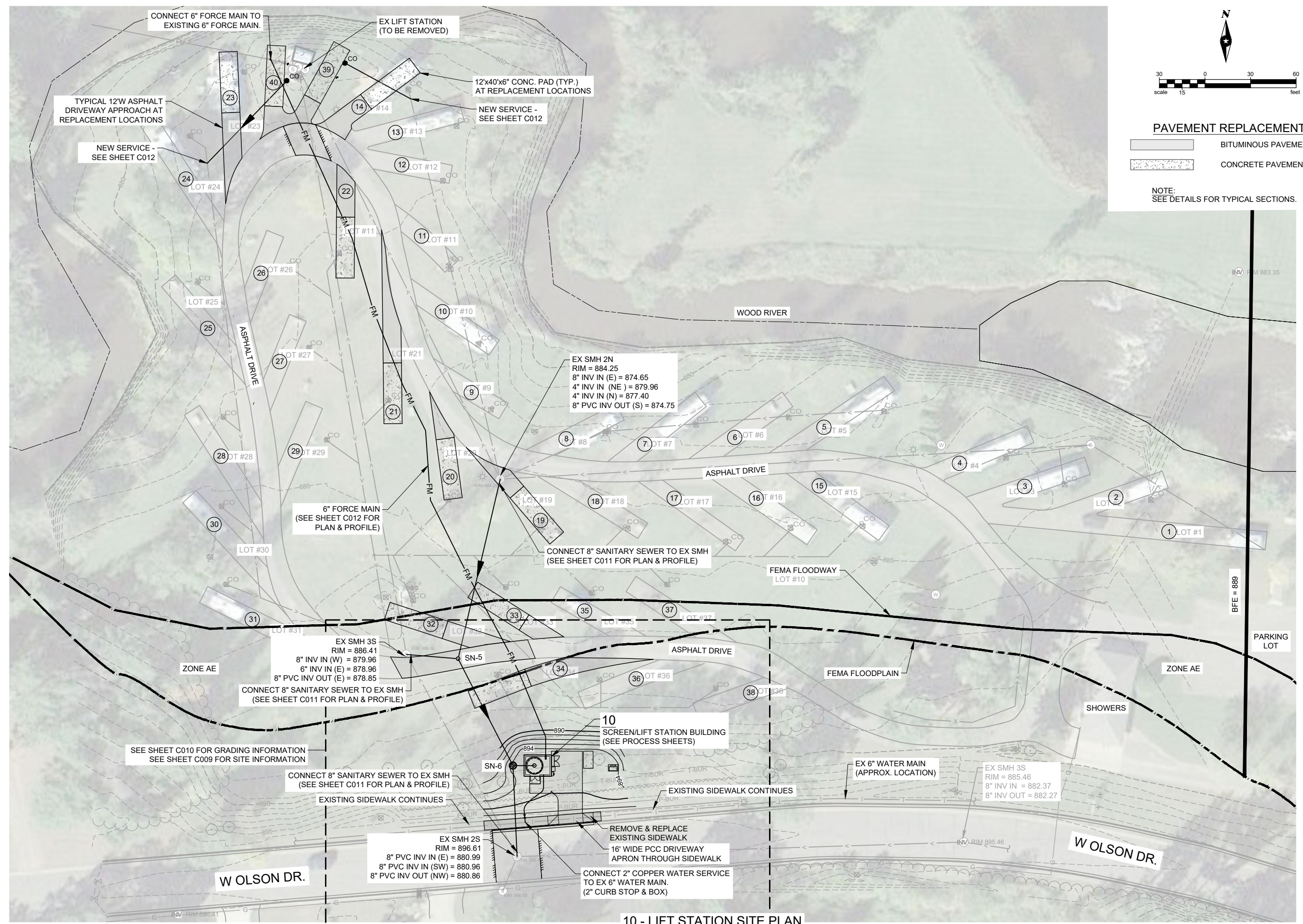
SEH Project GRANT 172213
Checked By MJA
Drawn By WSW

Project Status Issue Date
CONFORMED SET 7/2/2025

REV. #	DESCRIPTION	DATE
1	CONST DRAWINGS FOR GRANTSBURG WASTEWATER TREATMENT PLANT IMPROVEMENTS	09/23/25

10 - LIFT STATION SITE PLAN

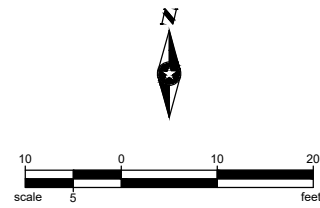
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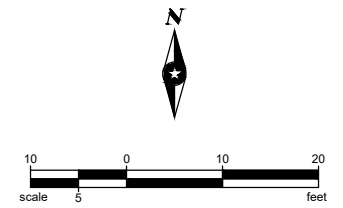
REV. #	DESCRIPTION	DATE
1	CONST DRAWINGS FOR GRANTSBURG WASTEWATER TREATMENT PLANT IMPROVEMENTS	09/23/25

NOTE:
CONTRACTOR TO LOCATE WATER LINES AND REPORT LOCATION & SIZE TO PROJECT MANAGER. COORDINATE LOCATION & VERIFY NEW WATER SERVICE & ELECTRICAL SERVICE CONNECTION FOR CAMPSITES 39 & 40 WITH P.M. BEFORE INSTALLATION.



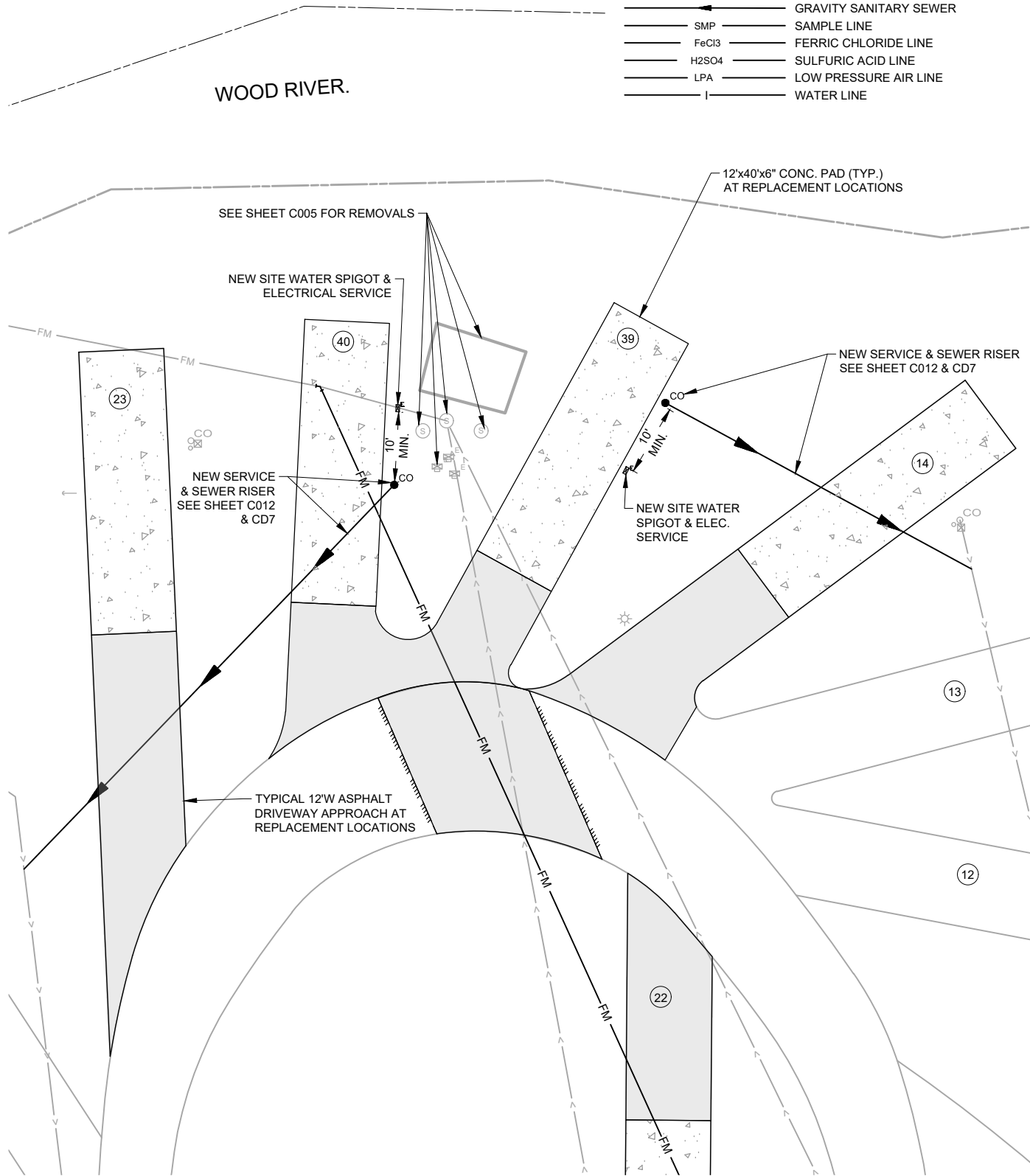
PROCESS PIPING LEGEND

FM	FORCE MAIN
GS	GRAVITY SANITARY SEWER
SMP	SAMPLE LINE
FeCl3	FERRIC CHLORIDE LINE
H2SO4	SULFURIC ACID LINE
LPA	LOW PRESSURE AIR LINE
W	WATER LINE

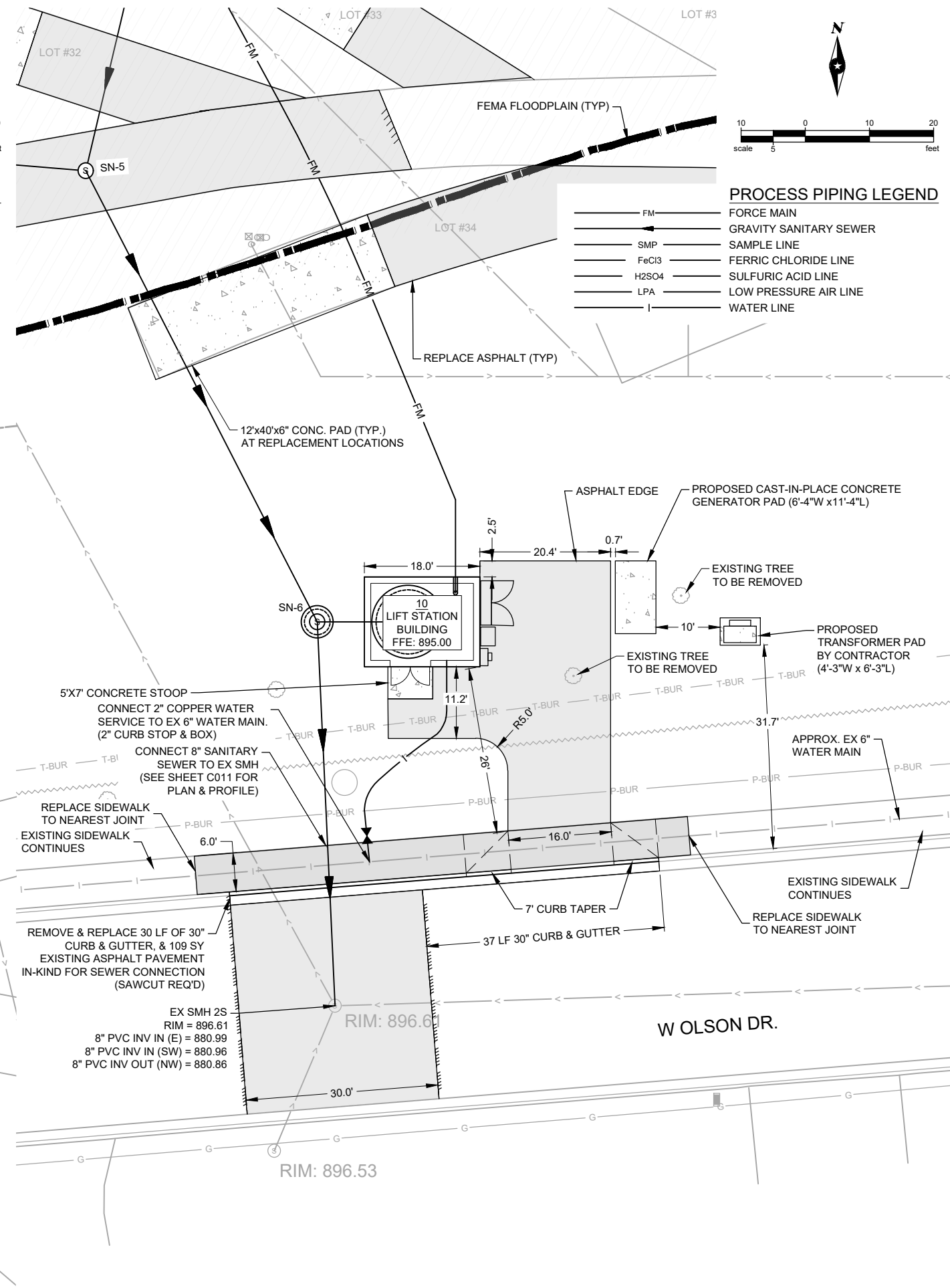


PROCESS PIPING LEGEND

FM	FORCE MAIN
GS	GRAVITY SANITARY SEWER
SMP	SAMPLE LINE
FeCl3	FERRIC CHLORIDE LINE
H2SO4	SULFURIC ACID LINE
LPA	LOW PRESSURE AIR LINE
W	WATER LINE

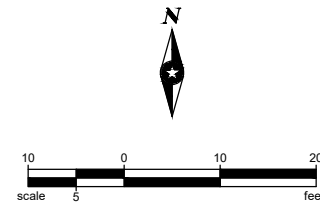


ENLARGED CAMPSITE SITE PLAN



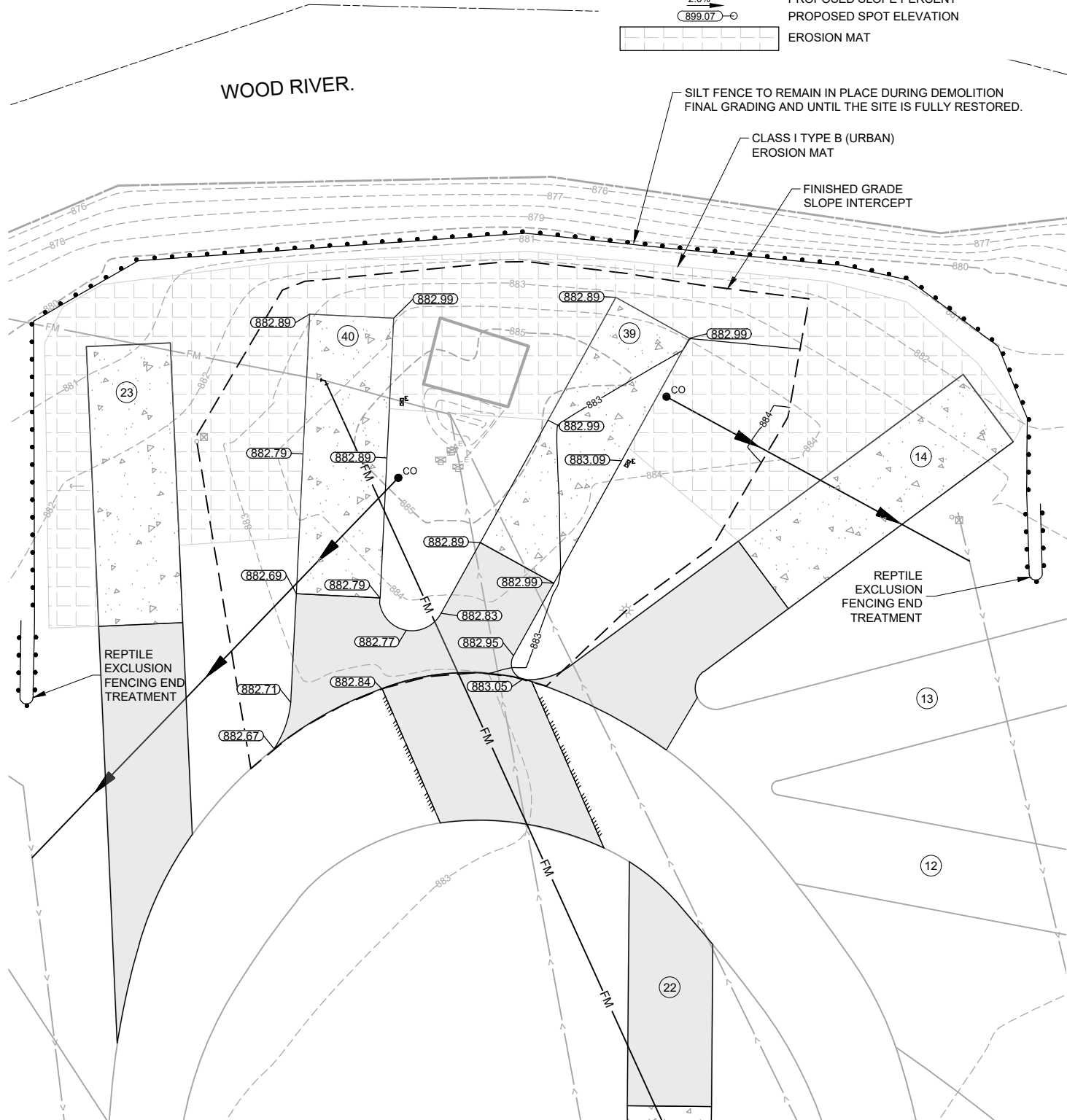
10 - ENLARGED SITE PLAN

REV. #	DESCRIPTION	DATE
1	CONST DRAWINGS FOR GRANTSBURG WASTEWATER TREATMENT PLANT IMPROVEMENTS	09/23/25

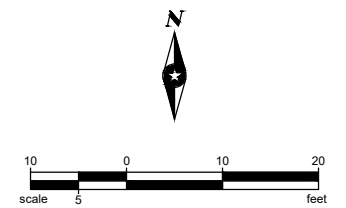


GRADING PLAN LEGEND

- - - - - 890 EXISTING CONTOUR
- 890 PROPOSED CONTOUR
- 4.0:1 PROPOSED SLOPE (RUN:RISE)
- 2.0% PROPOSED SLOPE PERCENT
- 899.07 PROPOSED SPOT ELEVATION
- [Grid Pattern] EROSION MAT

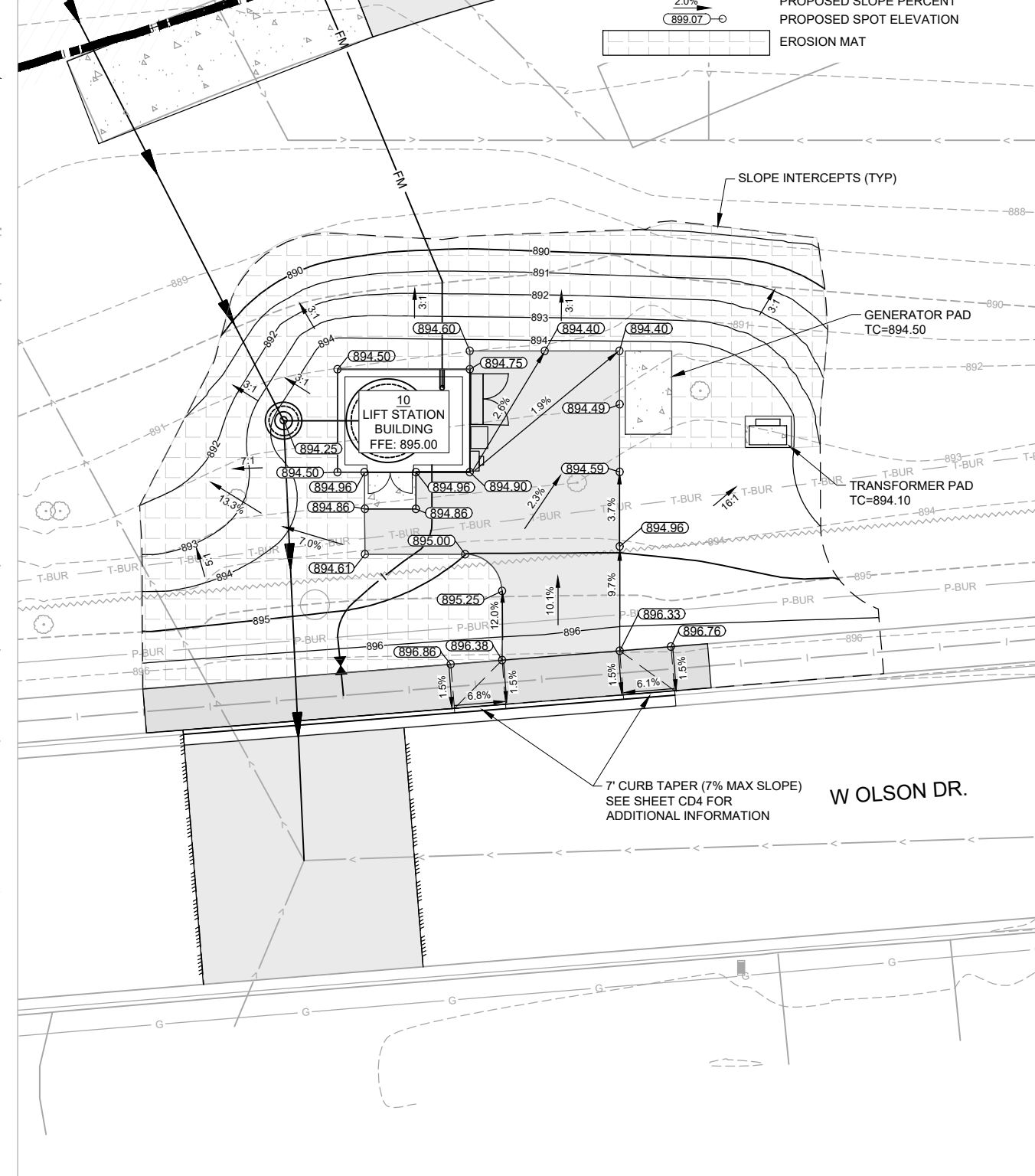


ENLARGED CAMPSITE GRADING PLAN

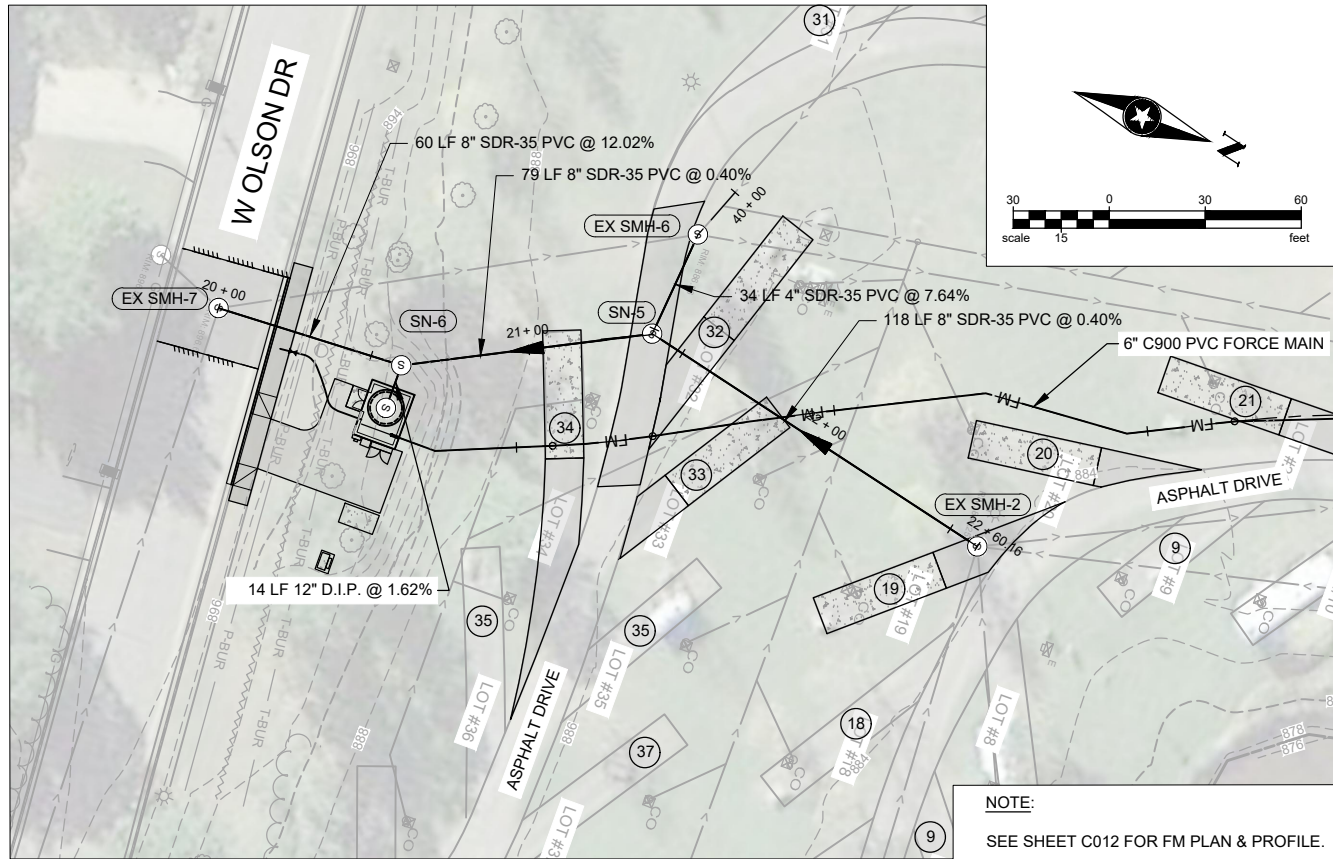


GRADING PLAN LEGEND

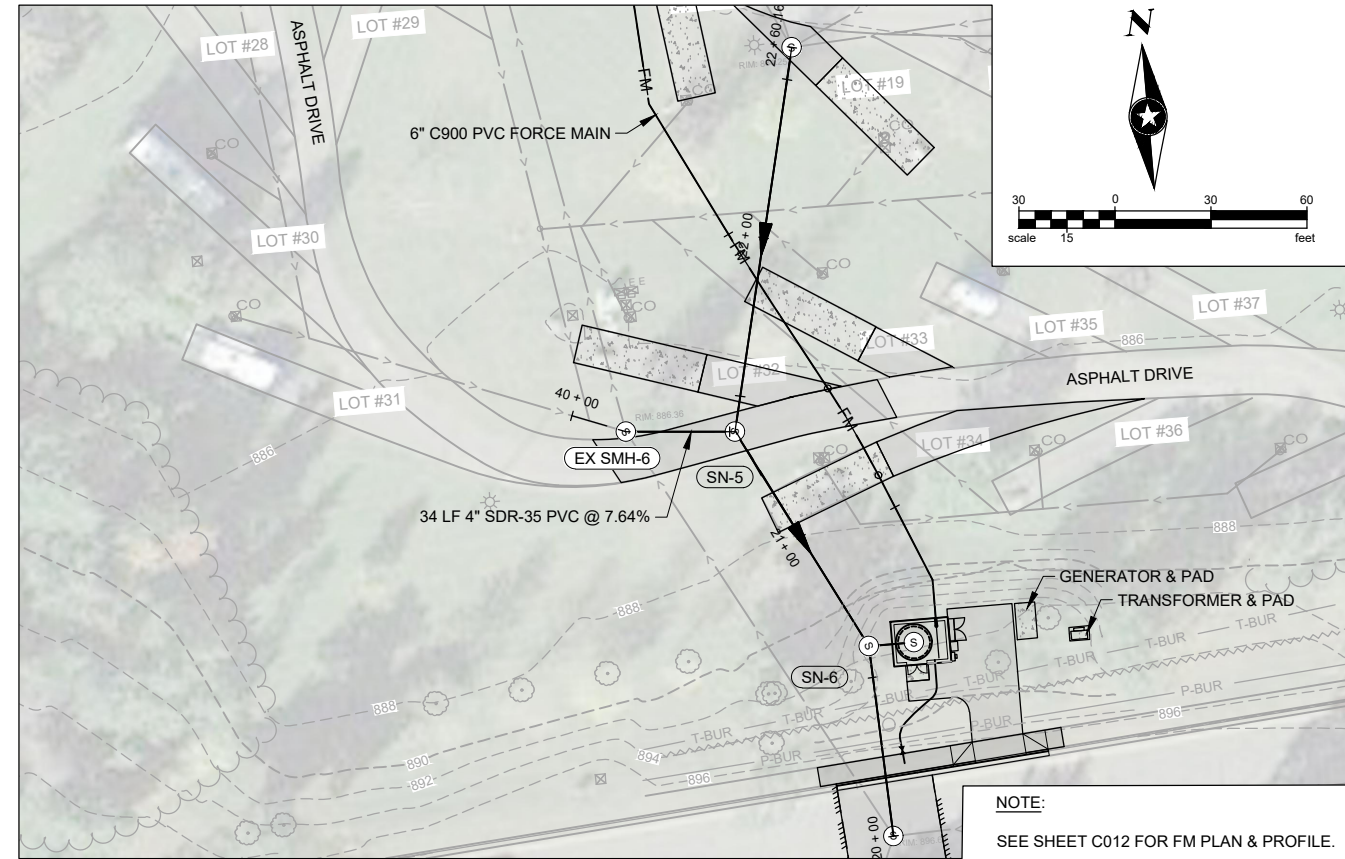
- - - - - 890 EXISTING CONTOUR
- 890 PROPOSED CONTOUR
- 4.0:1 PROPOSED SLOPE (RUN:RISE)
- 2.0% PROPOSED SLOPE PERCENT
- 899.07 PROPOSED SPOT ELEVATION
- [Grid Pattern] EROSION MAT



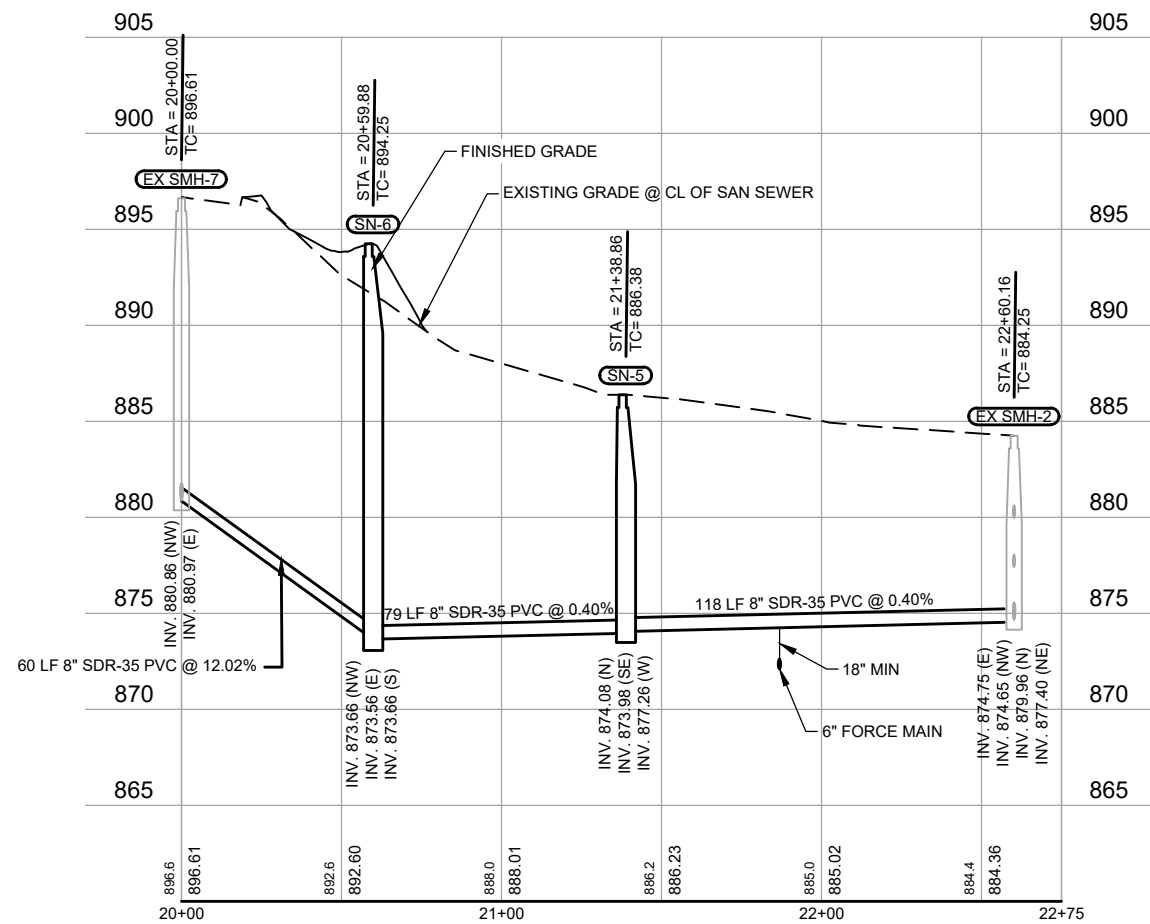
10 - ENLARGED GRADING PLAN



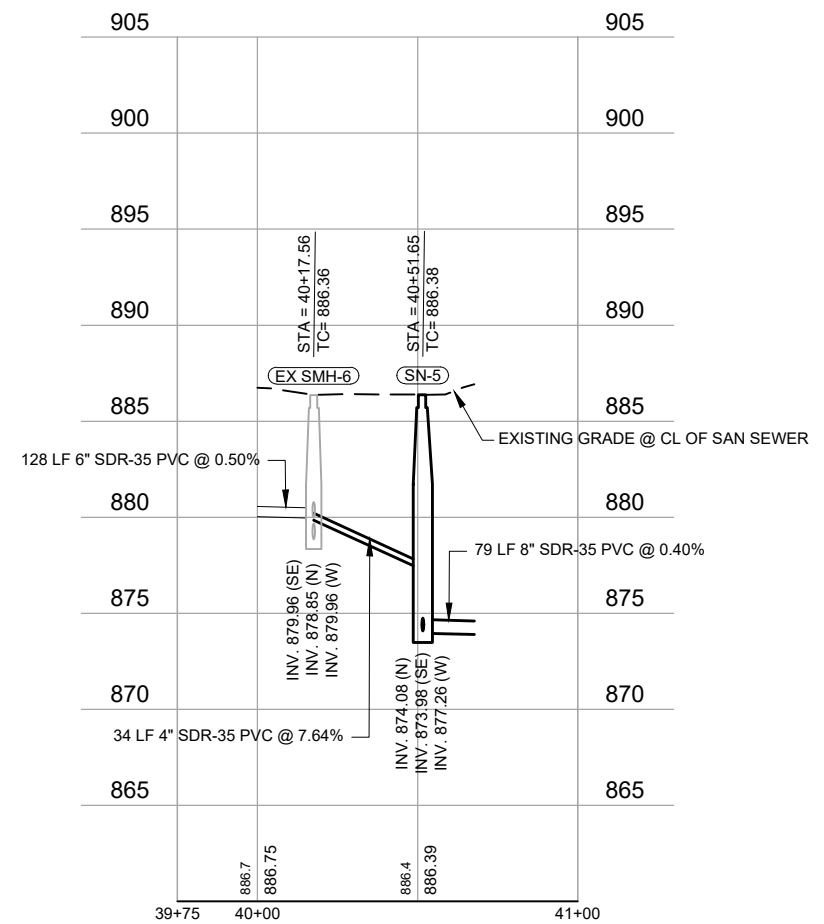
10 - SANITARY SEWER - PLAN



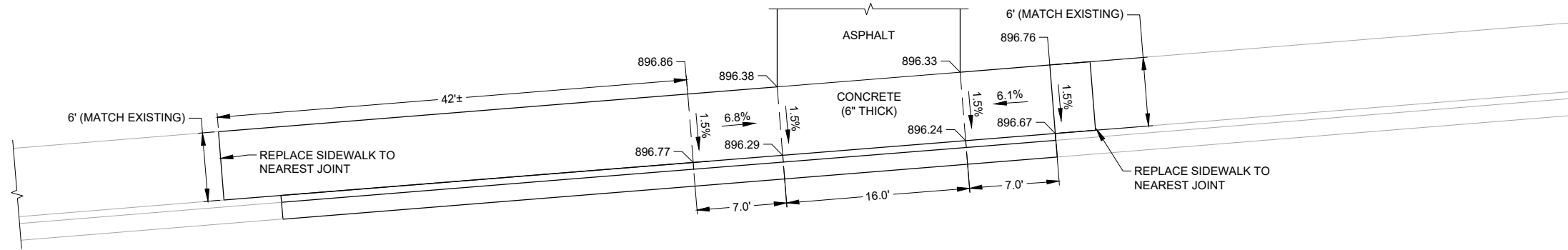
10 - SANITARY SEWER - PLAN



10 - SANITARY SEWER - PROFILE



10 - SANITARY SEWER - PROFILE



SIDEWALK REPLACEMENT AT LIFT STATION BUILDING

SCALE: NONE

**VILLAGE OF GRANTSBURG
WASTEWATER TREATMENT FACILITY IMPROVEMENTS**

NORTH GARY STREET
GRANTSBURG, WISCONSIN

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SEH Project GRANT 172213
Checked By MJA
Drawn By WSW

Project Status Issue Date
CONFORMED SET 7/2/2025

REVISION SCHEDULE		
REV. #	DESCRIPTION	DATE
1	CONST DRAWINGS FOR GRANTSBURG WASTEWATER TREATMENT PLANT IMPROVEMENTS	09/23/25

CONSTRUCTION DETAILS



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December 3, 2025

RE: Change Order Proposal #5
Village of Grantsburg
Grantsburg WWTP Improvements
SEH No. 184139 71.50

John O'Hearn
Senior Project Manager
Market and Johnson, Inc.
VIA E-MAIL: johearn@market-johnson.com

Dear Mr. O'Hearn:

SEH has reviewed Change Order Request (COR) #05 associated with Field Order #03 to construct the main Wastewater Treatment Facility building (BLDG 20) 10 feet south of the original plan location. COR #05 requests no cost impact to the Contract and no change to Contract Time. COR #05 is approved with no modification to the project price or time.

The building relocation was allowed at the Contractor's request to provide additional separation between the excavation for the building footing and the liner of the adjacent lagoon.

Please let me know if you have any questions.

Sincerely,

A handwritten signature in cursive script that reads "Dylan Friss".

Dylan Friss, PE
Wastewater Engineer IV
(Lic. WI)

Attachment(s): COR #05 (Market & Johnson), Field Order No.3 (SEH)

cc: Thad Webb, SEH
Jeremiah Wendt, SEH
Village of Grantsburg

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 400 Locust Avenue, Suite 2, Charlottesville, VA 22902-4858

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CHANGE ORDER REQUEST (COR)

TO: Short Elliott Hendrickson Inc.

DATE: November 7, 2025

RE: Change Order Request (COR) #05
3479 - Grantsburg WWTP
North Gary Street
Grantsburg, WI 54840

ATTN: Dylan Friss

DESCRIPTION FO#03 - shift building 10' south
OF CHANGE:

REQUESTED BY WHOM:

COST OF WORK:

Changes to Market & Johnson's Scope of Work (see attached breakdown).....	\$0.00
OVERALL CHANGE TO PROJECT	\$0.00

TIME: The Contract Time will be unchanged by zero days for this change.

**COMMENTS /
ADD'L NOTES**

This proposal may be withdrawn by us if not accepted within 30 calendar days.

Sincerely,

MARKET & JOHNSON, INC.

John O'Hearn
Project Manager

Enclosures
cc:

If you would like us to proceed with this work prior to a formal change order being processed, please check the accepted box, sign and return. If accepted, this will be included on a future change order.

Accepted **Not Accepted**

Signature _____ Date _____

Breakdown for Change Order Request (COR) #05
 3479 - Grantsburg WWTP
 North Gary Street
 Grantsburg, WI 54840

by Market & Johnson
 Dated: 11/7/2025

		M&J Contract	Tax Exempt Purchases	Owner Direct Purchases
SUBCONTRACTED WORK		SCOPE OF WORK		
McCabe		\$0.00		
Subtotal of Subcontracted Work		\$0.00	\$0.00	\$0.00
SELF PERFORMED		QTY	U/M	UNIT COST
Subtotal of Self Performed Work		\$0.00		
Net Change		\$0.00	\$0.00	\$0.00
TOTAL OVERALL CHANGE TO PROJECT				\$0.00

M&J Project #3479

John O'Hearn

From: Brady Shepler <bshepler@mccabeconstruction.net>
Sent: Thursday, October 9, 2025 11:21 AM
To: John O'Hearn
Subject: Grantsburg WWTP
Attachments: 2520 MCI Field Order 2 Pricing.pdf

John,

Pricing for Field Order 2 is attached.

As previously stated, we will have no cost impact for FO 3 as we requested the change to protect the liner.

Brady Shepler
McCabe Construction, Inc.
bshepler@mccabeconstruction.net
715-828-5291

FIELD ORDER

Field Order No. 3

Date of Issuance: 9/26/2025	Effective Date: 9/26/ 2025
Owner: Village of Grantsburg	Owner's Contract No.:
Contractor: Market & Johnson, Inc.	Contractor's Project No.:
Engineer: SEH	Engineer's Project No.: GRANT 184139
Project: Grantsburg WWTP Improvements	Contract Name:

Contractor is hereby directed to promptly execute this Field Order, issued in accordance with Paragraph 11.04 of the General Conditions, for minor changes in the Work without changes in Contract Price or Contract Times. If Contractor considers that a change in Contract Price or Contract Times is required, submit a Change Proposal before proceeding with this Work.

Reference: _____
Specification(s) Drawing(s)/Detail(s)

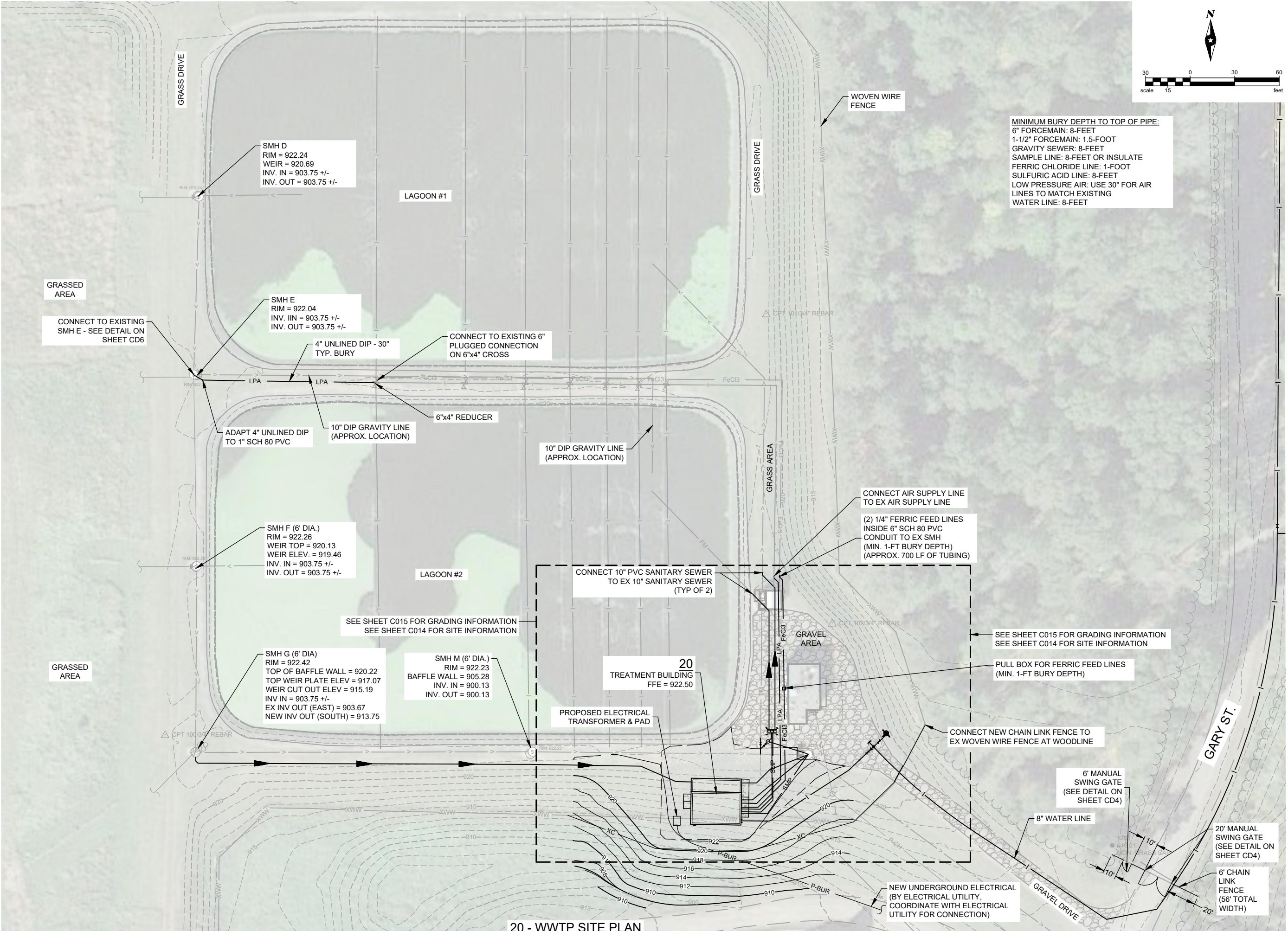
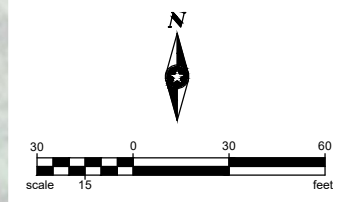
Description:

Relocate the proposed treatment building at the Main WWTP ten (10) feet south from its current plan location to avoid conflicts with the Lagoon 2 liner. The relocation shall not alter the established plan elevations, including the top slab/finish floor elevation, pipe inverts, and surrounding site grades. Contractor shall verify that the new location can accommodate required setbacks, access clearances, and grading tie-ins. Additional structural fill may be required to maintain the specified elevations at the new location; this fill shall be placed and compacted in accordance with project specifications.

Attachments: C013, C014, C015, CD4

ISSUED:	RECEIVED:
By: <u><i>Dylan Friss</i></u> Engineer (Authorized Signature)	By: _____ Contractor (Authorized Signature)
Title: <u>Wastewater Engineer IV</u>	Title: _____
Date: <u>9/26/2025</u>	Date: _____

Copy to:



20 - WWTP SITE PLAN

VILLAGE OF GRANTSBURG
WASTEWATER TREATMENT FACILITY IMPROVEMENTS
NORTH GARY STREET
GRANTSBURG, WISCONSIN

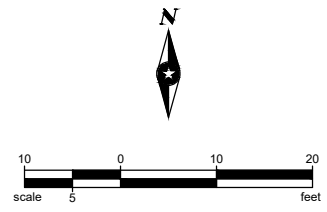
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SEH Project	GRANT 172213
Checked By	MJA
Drawn By	WSW
Project Status	Issue Date
CONFORMED SET	7/2/2025

REV. #	DESCRIPTION	DATE
1	CONST DRAWINGS FOR GRANTSBURG WASTEWATER TREATMENT PLANT IMPROVEMENTS	09/23/25

20 - WWTP SITE PLAN

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PROCESS PIPING LEGEND

FM	FORCE MAIN
GS	GRAVITY SANITARY SEWER
SMP	SAMPLE LINE
FeCl3	FERRIC CHLORIDE LINE
H2SO4	SULFURIC ACID LINE
LPA	LOW PRESSURE AIR LINE
W	WATER LINE

MINIMUM BURY DEPTH TO TOP OF PIPE:
 6" FORCEMAIN: 8- FEET
 1-1/2" FORCEMAIN: 1.5-FOOT
 GRAVITY SEWER: 8- FEET
 SAMPLE LINE: 8- FEET OR INSULATE
 FERRIC CHLORIDE LINE: 1- FOOT
 SULFURIC ACID LINE: 8- FEET
 LOW PRESSURE AIR: USE 30" FOR AIR LINES TO MATCH EXISTING
 WATER LINE: 8- FEET

Project Owner
 VILLAGE OF GRANTSBURG
 NORTH GARY STREET
 GRANTSBURG, WI 54840

**VILLAGE OF GRANTSBURG
 WASTEWATER TREATMENT FACILITY IMPROVEMENTS**
 NORTH GARY STREET
 GRANTSBURG, WISCONSIN

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SEH Project: GRANT 172213
 Checked By: MJA
 Drawn By: WSW

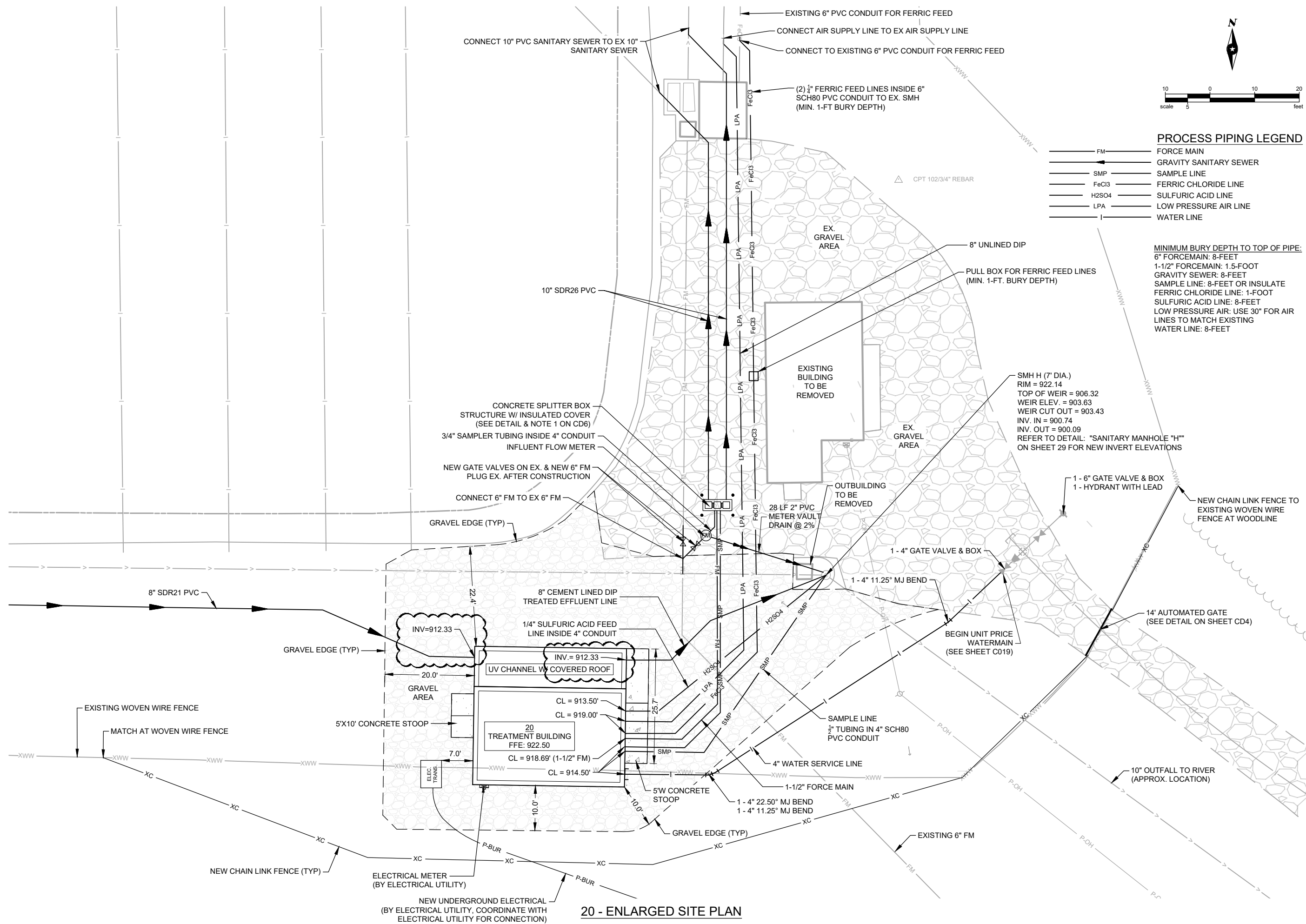
Project Status: CONFORMED SET
 Issue Date: 7/2/2025

REVISION SCHEDULE

REV. #	DESCRIPTION	DATE
1	CONST DRAWINGS FOR GRANTSBURG WASTEWATER TREATMENT PLANT IMPROVEMENTS	09/23/25

20 - ENLARGED SITE PLAN

C014



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20 - ENLARGED SITE PLAN



GRADING PLAN LEGEND

- - - 890 EXISTING CONTOUR
- 890 PROPOSED CONTOUR
- 4.0:1 PROPOSED SLOPE (RUN:RISE)
- 2.0% PROPOSED SLOPE PERCENT
- 899.07 PROPOSED SPOT ELEVATION
- [Pattern] EROSION MAT

Project Owner
 VILLAGE OF GRANTSBURG
 NORTH GARY STREET
 GRANTSBURG, WI 54840

VILLAGE OF GRANTSBURG
WASTEWATER TREATMENT FACILITY IMPROVEMENTS
 NORTH GARY STREET
 GRANTSBURG, WISCONSIN

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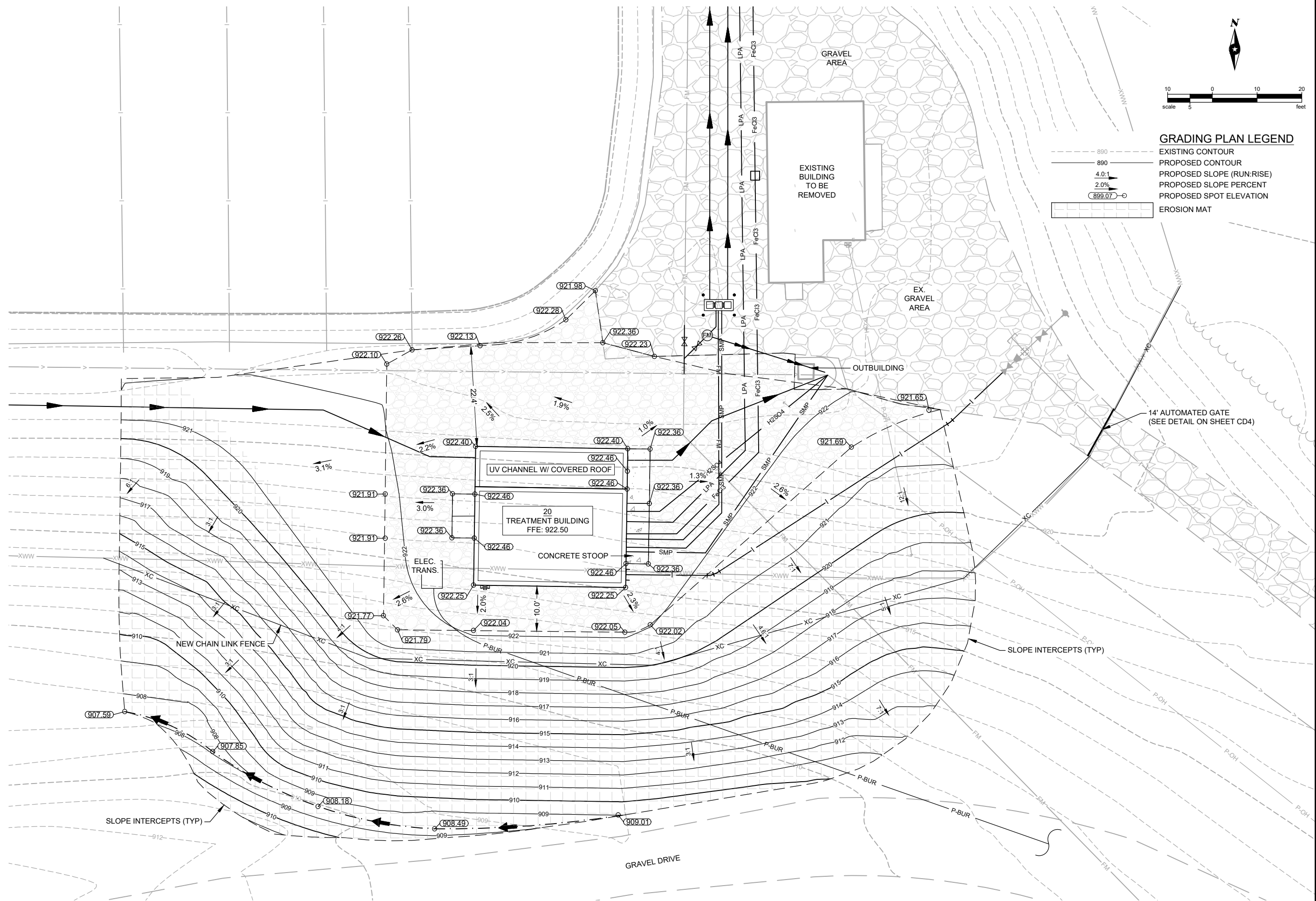
SEH Project GRANT 172213
 Checked By MJA
 Drawn By WSW

Project Status Issue Date
 CONFORMED SET 7/2/2025

REVISION SCHEDULE		
REV. #	DESCRIPTION	DATE
1	CONST DRAWINGS FOR GRANTSBURG WASTEWATER TREATMENT PLANT IMPROVEMENTS	09/23/25

20 - ENLARGED GRADING PLAN

C015



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20 - ENLARGED GRADING PLAN

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Project Owner
 VILLAGE OF GRANTSBURG
 NORTH GARY STREET
 GRANTSBURG, WI 54840

VILLAGE OF GRANTSBURG
WASTEWATER TREATMENT FACILITY IMPROVEMENTS
 NORTH GARY STREET
 GRANTSBURG, WISCONSIN

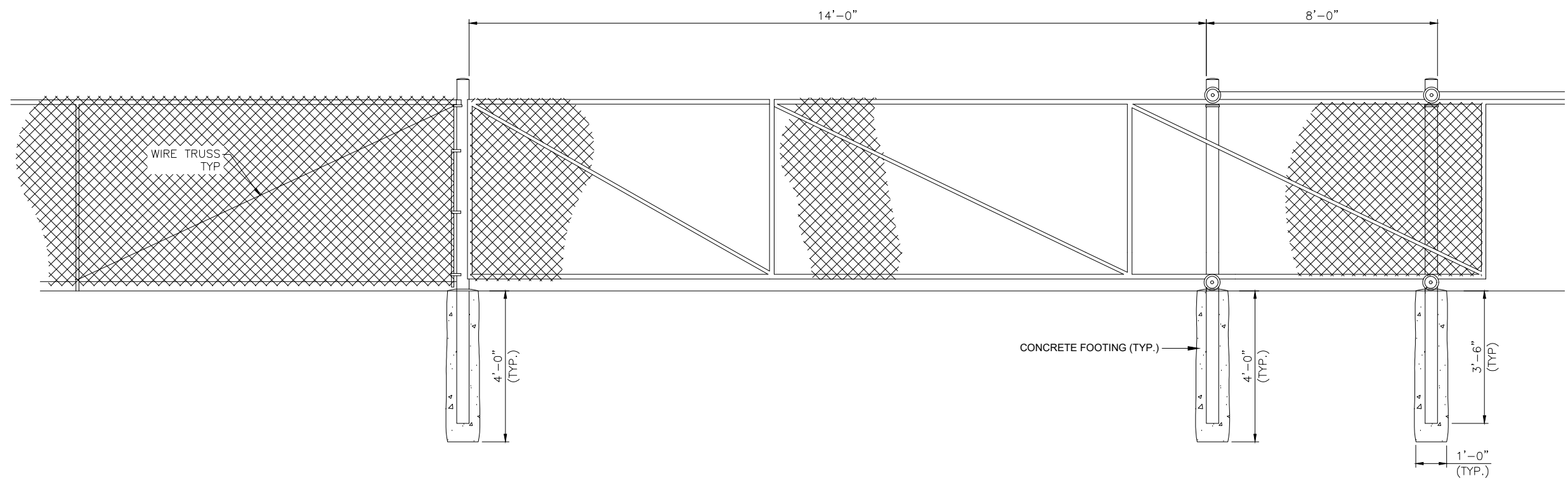
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SEH Project GRANT 172213
 Checked By MJA
 Drawn By WSW
 Project Status Issue Date
 CONFORMED SET 7/2/2025

REVISION SCHEDULE		
REV. #	DESCRIPTION	DATE
1	CONST DRAWINGS FOR GRANTSBURG WASTEWATER TREATMENT PLANT IMPROVEMENTS	09/23/25

CONSTRUCTION DETAILS

CD4



MOTORIZED SECURED ROLLER GATE
 SCALE: NONE



Building a Better World
for All of Us®

December 3, 2025

RE: Change Order Proposal #6
Village of Grantsburg
Grantsburg WWTP Improvements
SEH No. 184139 71.50

John O'Hearn
Senior Project Manager
Market and Johnson, Inc.
VIA E-MAIL: johearn@market-johnson.com

Dear Mr. O'Hearn:

SEH has reviewed Change Order Request (COR) #06 for the FRP embed and grating modifications associated with FO-04 (UV Channel Grating Changes), as outlined in the submittal dated November 7, 2025. The change is approved in the amount of \$2,112.86. This change does not modify the Contract Time.

Additional grating materials were needed to coordinate grating mounting details with the UV equipment provided, and to provide grating over the UV equipment that was omitted from the contract documents.

Please let me know if you have any questions.

Sincerely,

A handwritten signature in cursive script that reads "Dylan Friss".

Dylan Friss, PE
Wastewater Engineer IV
(Lic. WI)

Attachment(s): COR #06 (Market & Johnson), Field Order No.4 (SEH)

cc: Thad Webb, SEH
Jeremiah Wendt, SEH
Village of Grantsburg

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 400 Locust Avenue, Suite 2, Charlottesville, VA 22902-4858

434.202.3780 | 888.908.8166 fax | sehinc.com

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Adding Value to Everything We Do

Market & Johnson, Inc. 2350 Galloway Street PO Box 630 Eau Claire, WI 54702-0630 Ph. 715.834.1213 Fax. 715.834.2331

CHANGE ORDER REQUEST (COR)

TO: Short Elliott Hendrickson Inc.

DATE: November 7, 2025

RE: Change Order Request (COR) #06
3479 - Grantsburg WWTP
North Gary Street
Grantsburg, WI 54840

ATTN: Dylan Friss

DESCRIPTION FO#04 - UV Channel grating changes
OF CHANGE:

REQUESTED BY WHOM:

COST OF WORK:

Changes to Market & Johnson's Scope of Work (see attached breakdown).....	\$2,112.86
OVERALL CHANGE TO PROJECT	\$2,112.86

TIME: The Contract Time will be unchanged by zero days for this change.

**COMMENTS /
ADD'L NOTES**

This proposal may be withdrawn by us if not accepted within 30 calendar days.

Sincerely,

MARKET & JOHNSON, INC.

John O'Hearn
Project Manager

Enclosures
cc:

If you would like us to proceed with this work prior to a formal change order being processed, please check the accepted box, sign and return. If accepted, this will be included on a future change order.

Accepted **Not Accepted**

Signature _____ Date _____

Breakdown for Change Order Request (COR) #06
 3479 - Grantsburg WWTP
 North Gary Street
 Grantsburg, WI 54840

by Market & Johnson
 Dated: 11/7/2025

		M&J Contract	Tax Exempt Purchases	Owner Direct Purchases
SUBCONTRACTED WORK		SCOPE OF WORK		
Mona Composites		\$1,930.00		
Subtotal of Subcontracted Work		\$1,930.00	\$0.00	\$0.00
SELF PERFORMED		QTY	U/M	UNIT COST
Subtotal of Self Performed Work				\$0.00
Additional G/L Insurance Required		0.71%		\$13.70
Additional Payment/Performance Bond				\$19.44
Mark-up on Self Performed Work		15.00%		\$4.97
Mark-up on Subcontracted Work		7.50%		\$144.75
Net Change				\$2,112.86
TOTAL OVERALL CHANGE TO PROJECT				\$2,112.86

M&J Project #3479



12011 Westbrae Parkway
Houston TX 77031
USA

Sales Order

Date	7/27/2025
S.O. No.	4288
P.O. No.	214617

Name / Address
Market & Johnson, Inc. Patrick Sullivan 2350 Galloway Street PO Box 630 Eau Claire, WI 54702-0630 USA

Ship To
Grantsburg WWTP Imp c/o Market & Johnson, Inc. Attn: tim Durand (715-579-0097) W6727 Little Valley Rd Spooner WI 54801 USA

Payment Terms	Ship Date	Ship Via
Net 30	12/17/2025	Bestway

FOB	Rep	Freight Terms
Houston	HOU	PP&ADD

Item	Description	Quantity	Rate	Amount
Contact-Info	<p>Customer Contact</p> <p>Name: John O'Hearn Tel: 715-834-1213 Cell 651-413-1785 Email: johearn@market-johnson.com</p> <p>MC Contact:</p> <p>Name: Moosa Raza Tel: 832-831-9828 Fax: 832-831-9829 Email: sales@monacomposites.com</p> <p>Special Instructions:</p> <p>Ship via BESTWAY Freight PP&ADD</p>			
		Total		

Phone #	Fax #	E-mail	Web Site
832-831-9828	832-831-9829	sales@monacomposites.com	www.monacomposites.com



12011 Westbrae Parkway
Houston TX 77031
USA

Sales Order

Date	7/27/2025
S.O. No.	4288
P.O. No.	214617

Name / Address
Market & Johnson, Inc. Patrick Sullivan 2350 Galloway Street PO Box 630 Eau Claire, WI 54702-0630 USA

Ship To
Grantsburg WWTP Imp c/o Market & Johnson, Inc. Attn: tim Durand (715-579-0097) W6727 Little Valley Rd Spooner WI 54801 USA

Payment Terms	Ship Date	Ship Via
Net 30	12/17/2025	Bestway

FOB	Rep	Freight Terms
Houston	HOU	PP&ADD

Item	Description	Quantity	Rate	Amount
E4288	Utilizing 1" x 1.5" x 1/4" FRP Embed Resin is VEFR Color is DARK GRAY Fabricate & ship (8) 5' - 0" long sticks	1	785.00	785.00
S&H	E4288 S&H Shipped: 09/23/2025 Carrier: UPS Tracking#: 1Z8R8W170396500029	1	145.00	145.00
E4288-CO1	10/09/2025: CHANGE ORDER APPROVED TO PROVIDE ADDITIONAL EMBEDS Utilizing 1" x 1.5" x 1/4" FRP Embed Resin is VEFR Color is DARK GRAY Fabricate & ship (8) 5' - 0" long sticks	1	785.00	785.00
Total				

Phone #	Fax #	E-mail	Web Site
832-831-9828	832-831-9829	sales@monacomposites.com	www.monacomposites.com



12011 Westbrae Parkway
Houston TX 77031
USA

Sales Order

Date	7/27/2025
S.O. No.	4288
P.O. No.	214617

Name / Address
Market & Johnson, Inc. Patrick Sullivan 2350 Galloway Street PO Box 630 Eau Claire, WI 54702-0630 USA

Ship To
Grantsburg WWTP Imp c/o Market & Johnson, Inc. Attn: tim Durand (715-579-0097) W6727 Little Valley Rd Spooner WI 54801 USA

Payment Terms	Ship Date	Ship Via
Net 30	12/17/2025	Bestway

FOB	Rep	Freight Terms
Houston	HOU	PP&ADD

Item	Description	Quantity	Rate	Amount
S&H	E4288-CO1 S&H Shipped: 10/09/2025 Carrier: UPS Tracking#: 1Z8R8W170391358416	1	145.00	145.00
P4288	Grantsburg WWTP Imp Mona Composites will provide material per scope of work on Quote#: 6961 & approved drawings 10/10/2025: CHANGE ORDER APPROVED VIA EMAIL FOR \$1685.00 + \$245.00 TO PROVIDE ADDITIONAL GRATING & EMBEDS	1	2,400.00	2,400.00
Estimated S&H	Estimated Shipping & Handling. S&H charges may vary at the time of shipment and if more than one shipment	1	400.00	400.00
			Total	\$4,660.00

\$4,660 Updated
- \$2,730 original
= \$1,930 cost change

Phone #	Fax #	E-mail	Web Site
832-831-9828	832-831-9829	sales@monacomposites.com	www.monacomposites.com

John O'Hearn

From: Moosa Raza <sales@monacomposites.com>
Sent: Thursday, October 9, 2025 4:37 PM
To: John O'Hearn
Cc: Tim Durand; Erum Dhanji
Subject: RE: MC SO#: 4288 / Invoice#: 4505 & Shipment Photos for FRP Embeds On PO#: 05530-48 For Grantsburg WWTP IMP

Good afternoon John / Tim,

We shipped (8) 5' – 0" sticks of embeds today via UPS. We will send invoice later today.

Quote for additional grating & embeds is as follows:

1. 1" thick, 1.5" Square Mesh FRP Molded Grating. Resin is **POLYESTER**. Color is **YELLOW**. Surface is **GRITTED**. Grating is provided as follows:
 - (I) (1) 1' – 3" x 22' – 7" long
2. 316 S.S. Saddle-Style hold down clips.
3. 40 LF of 1" x 1 1/2" x 1/4" FRP Embedment Angle supports above-mentioned grating areas at curb perimeter on two sides. Resin is **VEFR**. Color is **DARK GRAY**. Provided in 5' lengths.

Material Cost = \$1,685.00 **\$1,930 total**
Estimated S&H = \$245.00

We will go ahead and ask drafting to add these grating areas and embeds to the drawings.

Please approve this amount at your convenience.

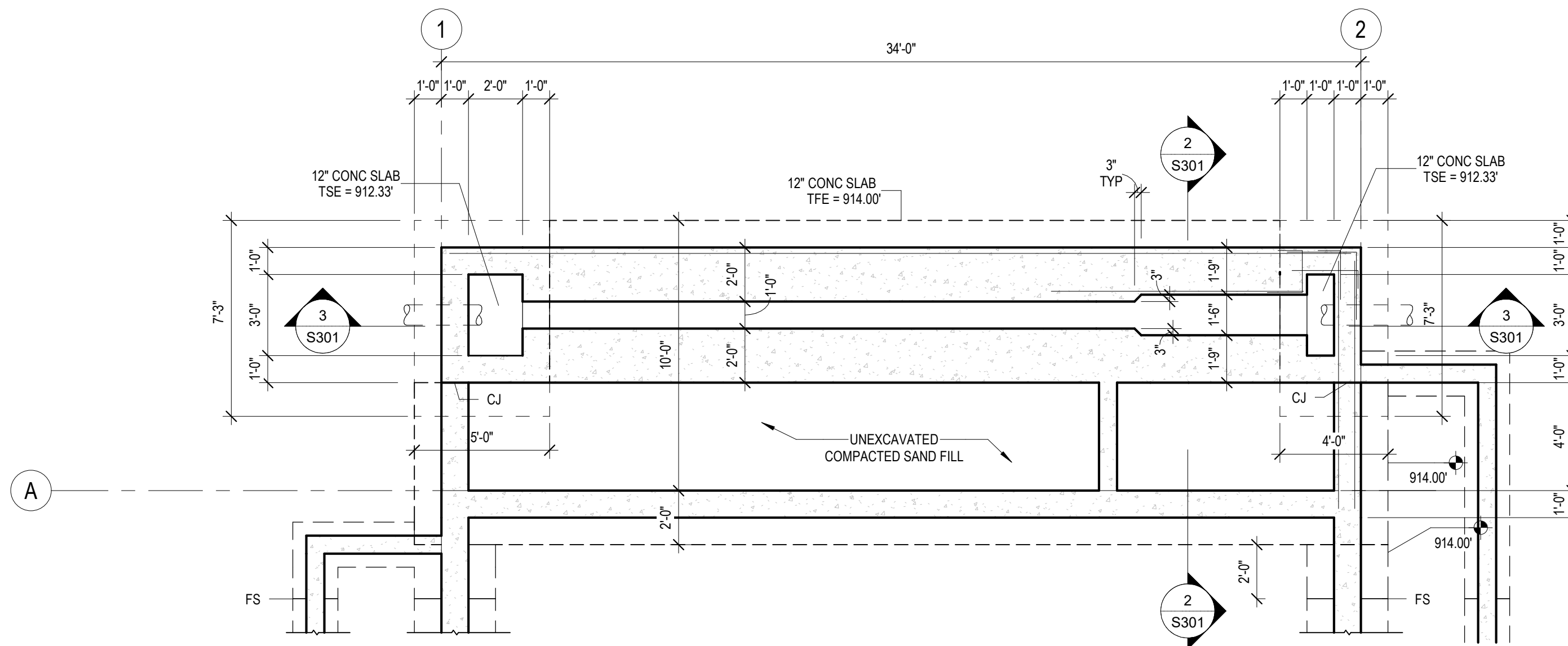
Thanks

Moosa Raza

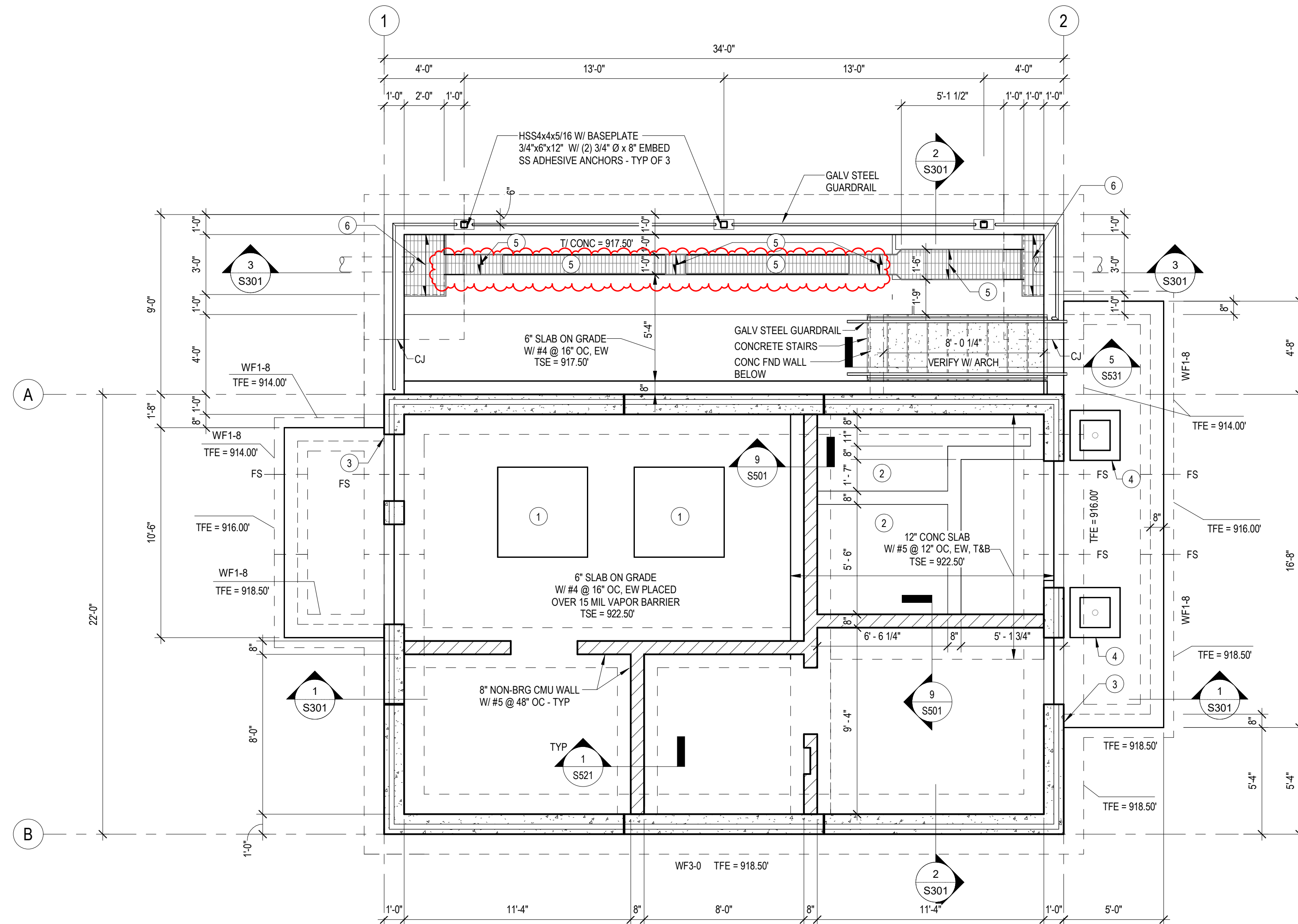
PLEASE NOTE OUR NEW ADDRESS BELOW



12011 Westbrae Parkway
Houston TX 77031
TEL: 832-831-9828
FAX: 832-831-9829



1
S101
UV CHANNEL PARTIAL PLAN
1/4" = 1'-0"



2
S101
FOUNDATION PLAN
1/4" = 1'-0"

FOUNDATION PLAN GENERAL NOTES:

(TYPICAL UNLESS NOTED OTHERWISE)

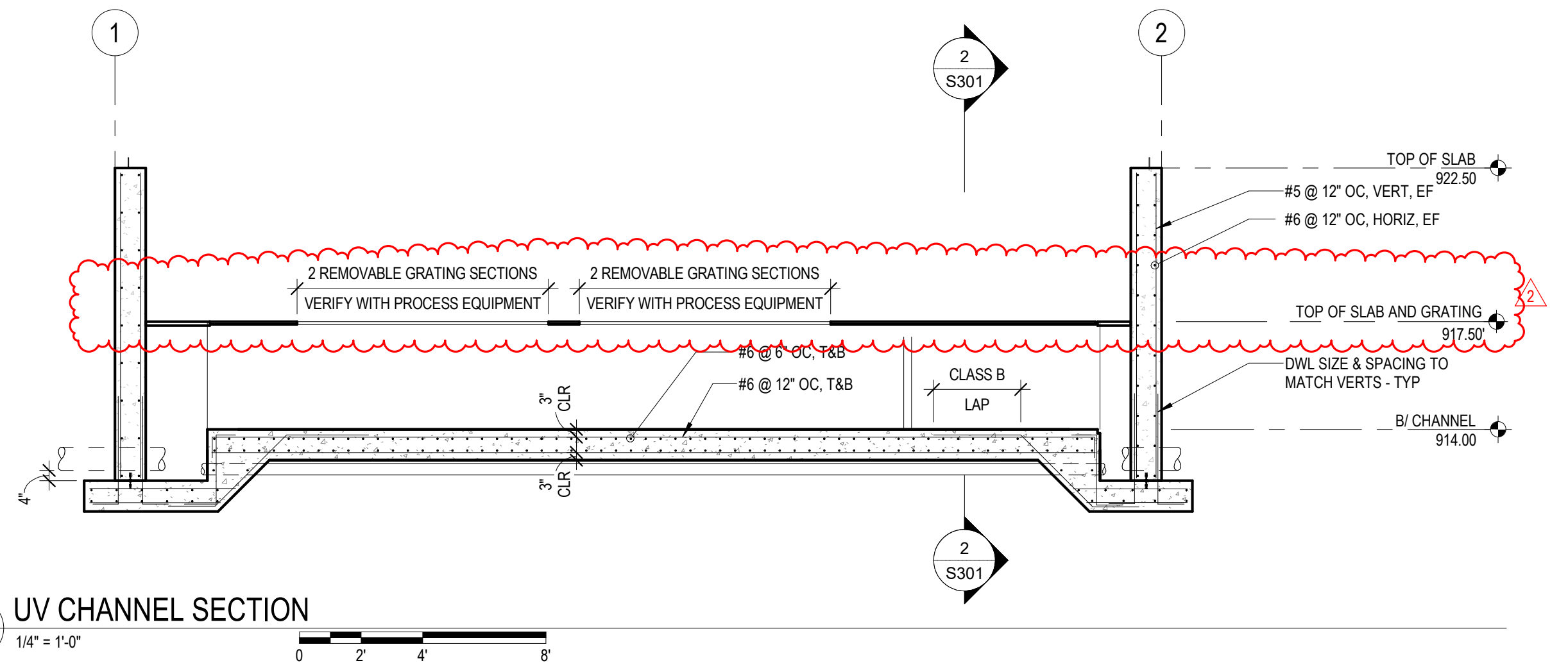
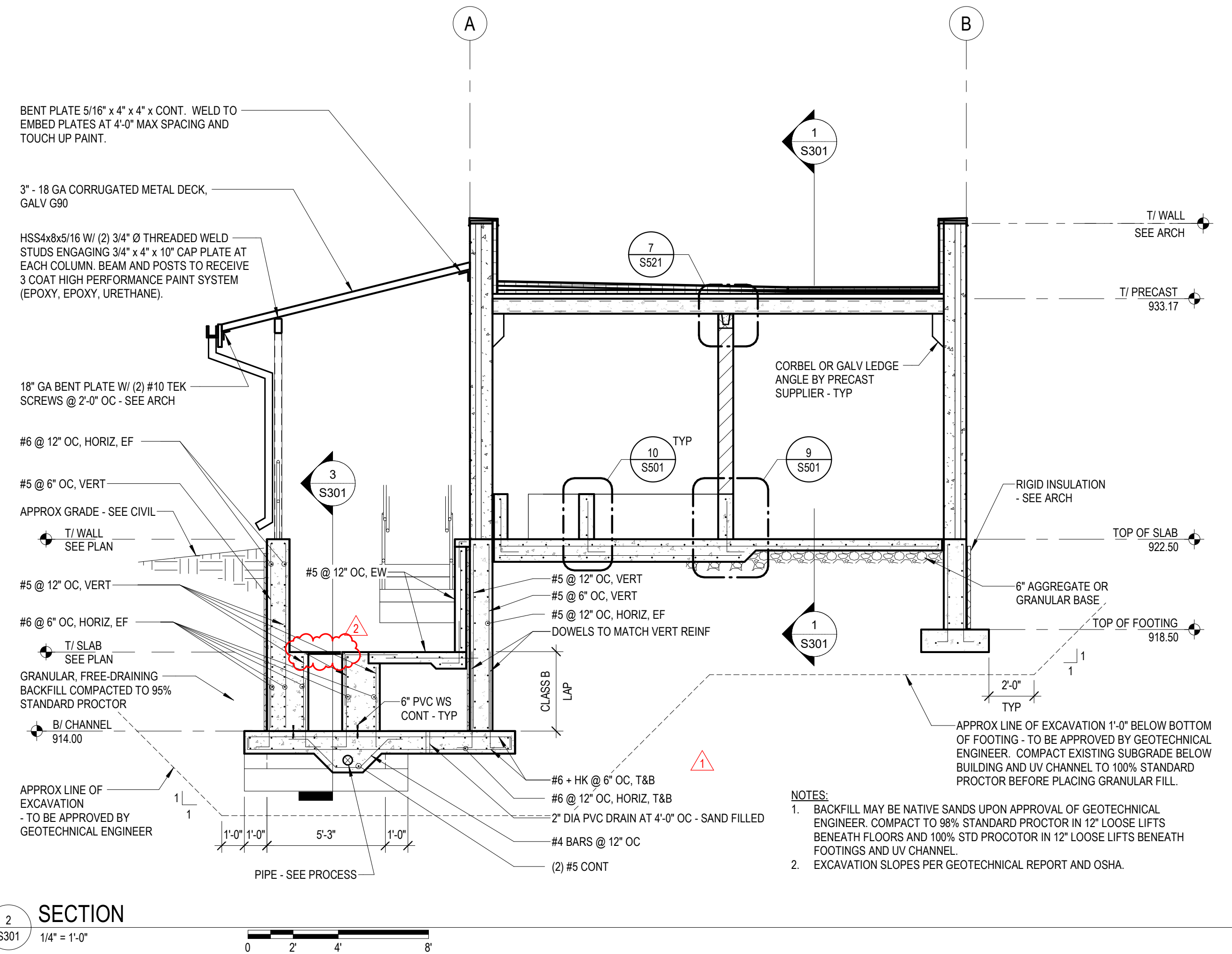
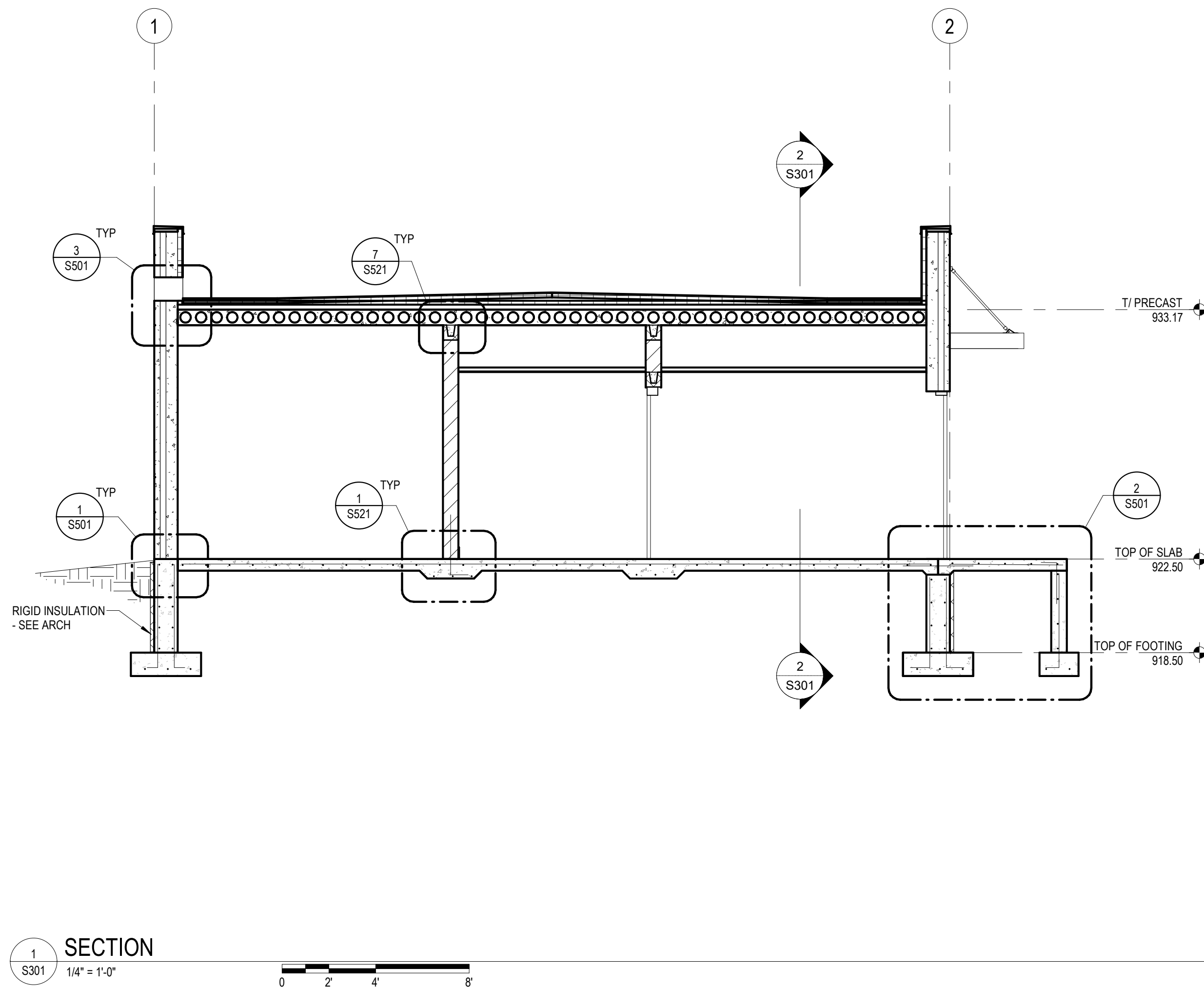
- VERIFY ALL DIMENSIONS AND CONDITIONS WITH ARCHITECTURAL DRAWINGS.
- VERIFY ALL SIZES, LOCATIONS AND ELEVATIONS OF OPENINGS WITH MECHANICAL, ELECTRICAL AND PROCESS DRAWINGS. REINFORCE AS NECESSARY PER 6/S301.
- STEP FOOTINGS AS NECESSARY BELOW UTILITIES AND TO MAINTAIN MINIMUM FROST DEPTH. SEE TYPICAL DETAILS.
- SEE SECTION 2/S301 FOR EXCAVATION AND SOIL CORRECTIONS.
- "CJ" ON PLAN INDICATES CONTRACTION JOINT LOCATIONS. ADHERE TO DETAIL 8/S501
- WALL CONSTRUCTION JOINTS ARE NOT INDICATED ON PLAN. REFER TO GENERAL STRUCTURAL NOTES FOR SPACING AND SUBMIT PROPOSED LOCATIONS FOR APPROVAL.
- CONCRETE SLABS SHALL HAVE MACRO-FIBER IN ADDITION TO STEEL REINFORCING MINIMUM 4 POUNDS PER CUBIC YARD.
- EXTERIOR FOUNDATION WALLS SOUTH OF (AND NOT INCLUSIVE OF GRID A) GRID A SHALL BE REINFORCED WITH #5 AT 12" OC, EA WAY, EACH FACE.

FOUNDATION PLAN KEYNOTES:

- 4" CONCRETE EQUIPMENT PAD - SEE DETAIL 11/S501. VERIFY SIZE AND LOCATION WITH APPROVED PROCESS EQUIPMENT.
- SECONDARY CONTAINMENT PIT: EACH OF (2) CONTAINMENT PITS SHALL BE LEAK TESTED SEPARATELY PRIOR TO PLACEMENT OF ANY WALLS OR FINISHING (INTERIOR OR EXTERIOR) WHICH MAY PREVENT A VISUAL INSPECTION AT THE OUTSIDE FACE OF PIT WALLS DURING THE LEAK TEST. SEE 9/S501 & 10/S501 FOR CONTAINMENT PIT WALL DETAILS.
- DRILL & EPOXY DWLS TO MATCH STOOP FOOTING REINFORCE INTO FOUNDATION WALL, MINIMUM 6" EMBED.
- 6" TALL x 6" WIDE CONCRETE CURB, 18" SQUARE (CLEAR) FOR CHEMICAL FILL STATION FLOOR DRAIN - SEE PROCESS FOR LOCATION. SEE DETAIL 4/S511.
- 1" FRP GRATING. GRATING DESIGN AND CONNECTION BY SUPPLIER'S ENGINEER. COORDINATE EXTENTS WITH PROCESS DRAWINGS AND APPROVED UV EQUIPMENT SUBMITTALS - SEE DETAIL 3/S531.
- 1 1/2" FRP GRATING. GRATING DESIGN AND CONNECTION BY SUPPLIER'S ENGINEER. COORDINATE EXTENTS WITH PROCESS DRAWINGS AND APPROVED UV EQUIPMENT SUBMITTALS. SEE DETAIL 3/S531 (TYP.) & 4/S531 WHERE WALLS CONTINUE UP (LEDGE IN CONCRETE NOT VIABLE).

FOOTING SCHEDULE		
MARK	SIZE	REINFORCING
	12" CONC SLAB	
WF-1-8	1'-8" WIDE x 1'-0" DEEP x CONTINUOUS	(2) #5 REBAR CONTINUOUS, BOTTOM
WF-3-0	3'-0" WIDE x 1'-0" DEEP x CONTINUOUS	(3) #5 REBAR CONTINUOUS, BOTTOM

REV. #	DESCRIPTION	DATE
1	CB 01	09/03/2025
2	FIELD ORDER #4	09/29/2025





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for All of Us®

December 3, 2025

RE: Change Order Proposal #7
Village of Grantsburg
Grantsburg WWTP Improvements
SEH No. 184139 71.50

John O'Hearn
Senior Project Manager
Market and Johnson, Inc.
VIA E-MAIL: johearn@market-johnson.com

Dear Mr. O'Hearn:

SEH has reviewed Change Order Request (COR) #07 for the splitter box dimension adjustments associated with Field Order No. 5, as submitted on November 7, 2025. COR #7 does not request additional contract price or time. COR #07 is approved in the amount of \$0.00. This change does not modify the Contract Time.

Field Order No. 5 clarified dimensions of the dividing walls between the various chambers within the splitter box.

Please let me know if you have any questions.

Sincerely,

A handwritten signature in black ink that reads "Dylan Friss".

Dylan Friss, PE
Wastewater Engineer IV
(Lic. WI)

Attachment(s): COR #07 (Market & Johnson), Field Order No.5 (SEH)

cc: Thad Webb, SEH
Jeremiah Wendt, SEH
Village of Grantsburg

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 400 Locust Avenue, Suite 2, Charlottesville, VA 22902-4858

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Market & Johnson, Inc. 2350 Galloway Street PO Box 630 Eau Claire, WI 54702-0630 Ph. 715.834.1213 Fax. 715.834.2331

CHANGE ORDER REQUEST (COR)

TO: Short Elliott Hendrickson Inc.

DATE: November 7, 2025

RE: Change Order Request (COR) #07
3479 - Grantsburg WWTP
North Gary Street
Grantsburg, WI 54840

ATTN: Dylan Friss

DESCRIPTION FO#05 - splitter box dimension changes
OF CHANGE:

REQUESTED BY WHOM:

COST OF WORK:

Changes to Market & Johnson's Scope of Work (see attached breakdown).....	<u>\$0.00</u>
OVERALL CHANGE TO PROJECT	\$0.00

TIME: The Contract Time will be unchanged by zero days for this change.

**COMMENTS /
ADD'L NOTES**

This proposal may be withdrawn by us if not accepted within 30 calendar days.

Sincerely,

MARKET & JOHNSON, INC.

John O'Hearn
Project Manager

Enclosures
cc:

If you would like us to proceed with this work prior to a formal change order being processed, please check the accepted box, sign and return. If accepted, this will be included on a future change order.

Accepted **Not Accepted**

Signature _____ Date _____

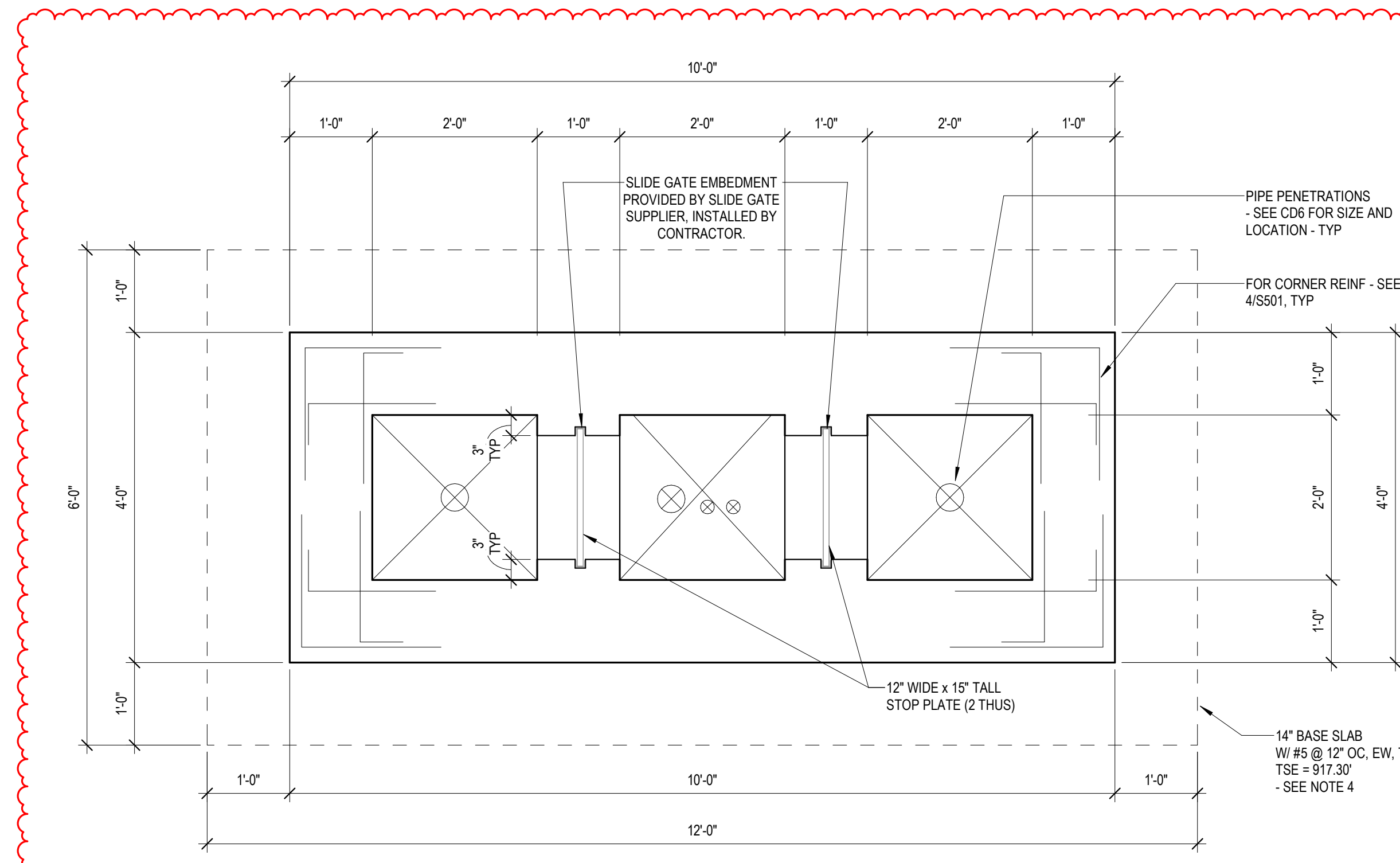
Breakdown for Change Order Request (COR) #07
 3479 - Grantsburg WWTP
 North Gary Street
 Grantsburg, WI 54840

by Market & Johnson
 Dated: 11/7/2025

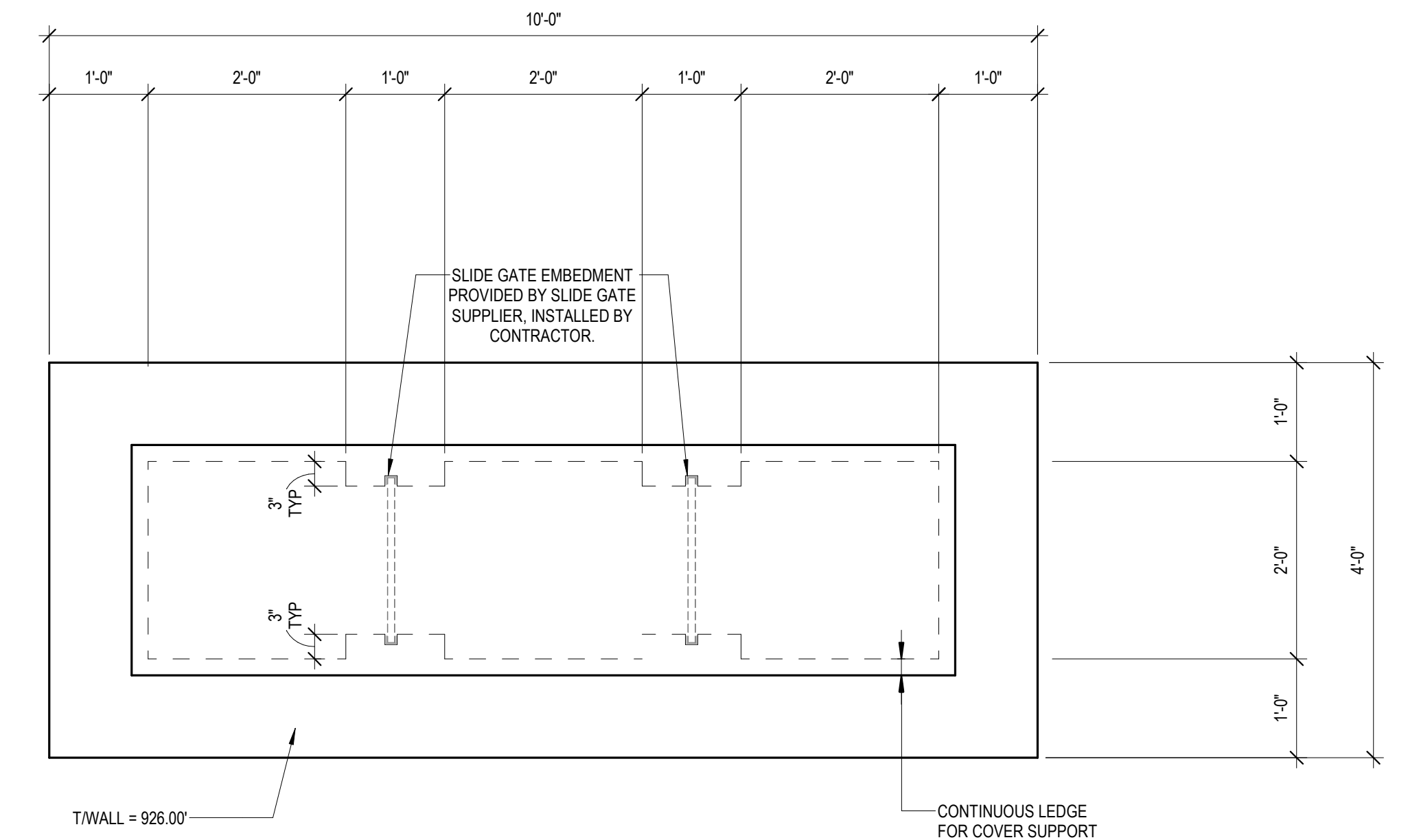
				M&J Contract	Tax Exempt Purchases	Owner Direct Purchases
SUBCONTRACTED WORK		SCOPE OF WORK				
Subtotal of Subcontracted Work				\$0.00	\$0.00	\$0.00
SELF PERFORMED		QTY	U/M	UNIT COST		
Market & Johnson				\$0.00		
Subtotal of Self Performed Work				\$0.00		
Net Change				\$0.00	\$0.00	\$0.00
TOTAL OVERALL CHANGE TO PROJECT						\$0.00

M&J Project #3479

REVISION SCHEDULE		
REV. #	DESCRIPTION	DATE
1	FIELD ORDER #5	10/08/2025



1 S401 3/4" = 1'-0"



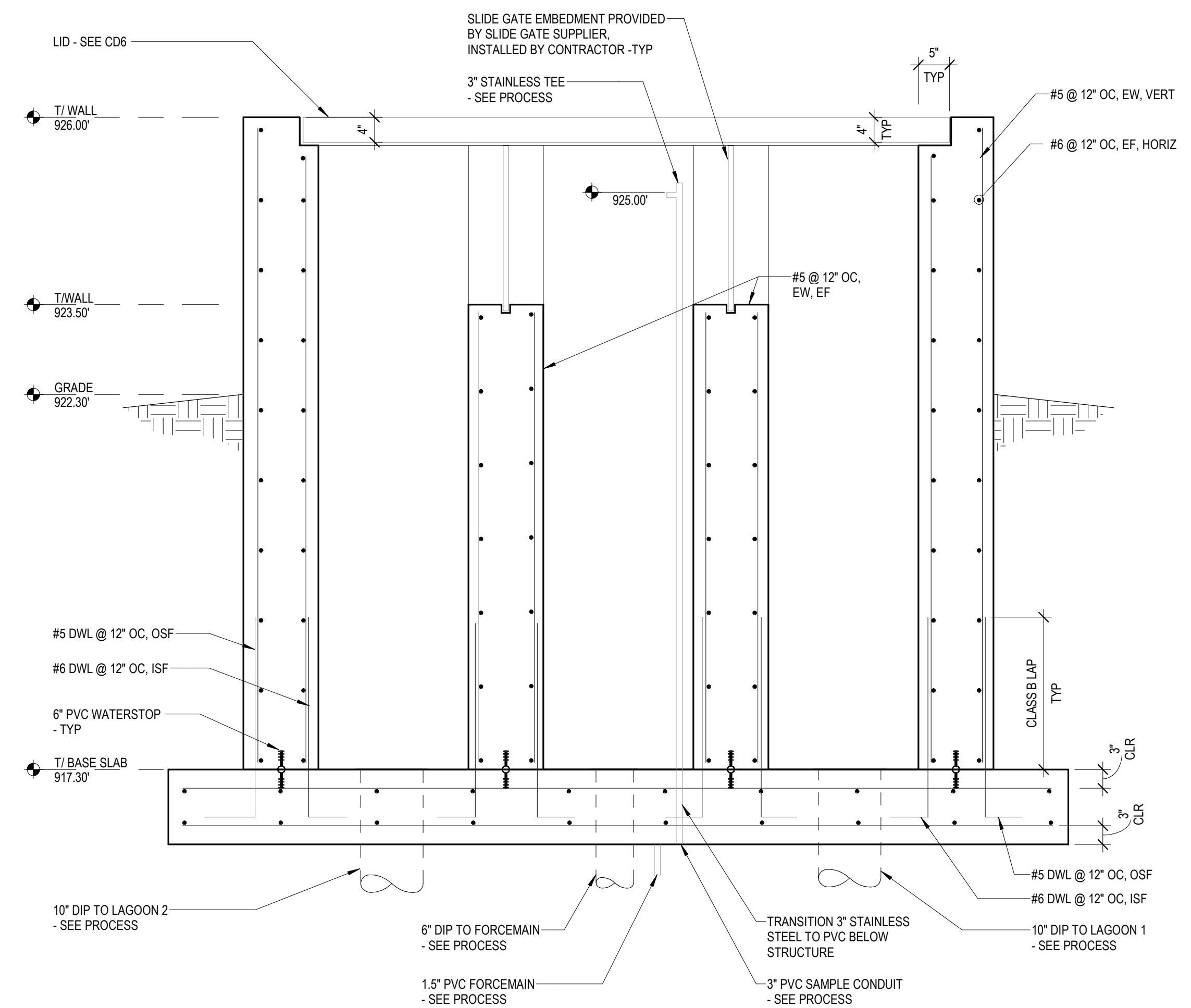
2 S401 3/4" = 1'-0"

SPLITTER BOX GENERAL NOTES:

(TYPICAL UNLESS NOTED OTHERWISE)

- SEE CIVIL DRAWINGS FOR FINAL LOCATION OF SPLITTER STRUCTURE.
- VERIFY ALL PIPE PENETRATIONS AND WALL OPENING SIZE, LOCATIONS, AND ELEVATIONS WITH CIVIL DRAWINGS AND FIELD VERIFY.
- FIELD VERIFY. REFER TO SPLITTER BOX DETAIL CD6.

NOTE: THIS STRUCTURE IS REQUIRED TO PASS A LEAK TEST PRIOR TO BACKFILLING. CONCRETE SHALL ACHIEVE FULL F'C STRENGTH PRIOR TO START OF LEAK TEST. SEE 01 42 00 WATERTIGHTNESS TESTING SPEC FOR PROCEDURES.



3 S401 3/4" = 1'-0"



Building a Better World
for All of Us®

December 22, 2025

RE: Change Order Proposal #1
Village of Grantsburg
Grantsburg WWTP Improvements
SEH No. 184139 71.50

John O'Hearn
Senior Project Manager
Market and Johnson, Inc.
VIA E-MAIL: johearn@market-johnson.com

Dear Mr. O'Hearn:

SEH has reviewed Change Order Request (COR) #08 (Buried Rubble in Campground), as submitted by Market & Johnson and dated December 8, 2025. This COR is required due to unknown buried unsuitable subsurface conditions encountered during excavation for installation of the gravity sanitary sewer line in the campground. Buried concrete, wood, stumps, and metal were encountered that could not have been reasonably anticipated prior to bidding. At the direction of the Engineer, the Contractor removed the unsuitable materials and replaced them with clean backfill. In accordance with Section 5.04 of the General Conditions, the Contractor is entitled to an equitable adjustment in Contract Price equal to the Contractor's additional costs related to the unknown subsurface condition.

Based on SEH's review of the scope, supporting documentation, and the submitted cost breakdown, COR #08 is approved in the amount of \$12,195.11. This change does not modify the Contract Time

Please let me know if you have any questions.

Sincerely,

A handwritten signature in cursive script that reads "Dylan Friss".

Dylan Friss, PE
Wastewater Engineer IV
(Lic. WI)

Attachment(s): COR #04R2 (Market & Johnson)

cc: Thad Webb, SEH
Jeremiah Wendt, SEH
Village of Grantsburg

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 400 Locust Avenue, Suite 2, Charlottesville, VA 22902-4858
434.202.3780 | 888.908.8166 fax | sehinc.com

SEH is 100% employee-owned | Affirmative Action–Equal Opportunity Employer



Adding Value to Everything We Do

Market & Johnson, Inc. 2350 Galloway Street PO Box 630 Eau Claire, WI 54702-0630 Ph. 715.834.1213 Fax. 715.834.2331

CHANGE ORDER REQUEST (COR)

TO: Short Elliott Hendrickson Inc.

DATE: December 8, 2025

RE: Change Order Request (COR) #08
3479 - Grantsburg WWTP
North Gary Street
Grantsburg, WI 54840

ATTN: Dylan Friss

DESCRIPTION OF CHANGE: Buried Rubble in Campground

REQUESTED BY WHOM:

COST OF WORK:

Changes to Market & Johnson's Scope of Work (see attached breakdown).....	\$12,195.11
OVERALL CHANGE TO PROJECT	\$12,195.11

TIME: The Contract Time will be unchanged by zero days for this change.

COMMENTS / ADD'L NOTES

This proposal may be withdrawn by us if not accepted within 30 calendar days.

Sincerely,

MARKET & JOHNSON, INC.

John O'Hearn
Project Manager

Enclosures
cc:

If you would like us to proceed with this work prior to a formal change order being processed, please check the accepted box, sign and return. If accepted, this will be included on a future change order.

Accepted **Not Accepted**

Signature _____ Date _____

Breakdown for Change Order Request (COR) #08
 3479 - Grantsburg WWTP
 North Gary Street
 Grantsburg, WI 54840

by Market & Johnson
 Dated: 12/08/2025

		M&J Contract	Tax Exempt Purchases	Owner Direct Purchases
SUBCONTRACTED WORK		SCOPE OF WORK		
McCabe Construction		\$11,400.00		
Subtotal of Subcontracted Work		\$11,400.00	\$0.00	\$0.00
SELF PERFORMED		QTY	U/M	UNIT COST
Subtotal of Self Performed Work				\$0.00
Additional G/L Insurance Required			0.71%	\$80.94
Additional Payment/Performance Bond				\$114.81
Mark-up on Self Performed Work			15.00%	\$29.36
Mark-up on Subcontracted Work			5.00%	\$570.00
Net Change				\$12,195.11
TOTAL OVERALL CHANGE TO PROJECT				\$12,195.11

M&J Project #3479



3101 Alpine Road
P.O. Box 1769
Eau Claire, WI 54702-1769

*** CO Request ***

DATE: November 26, 2025
TO: Market & Johnson
John O'Hearn
PROJECT: Wastewater Treatment Facility Improvements
Grantsburg, WI
RE: Buried Rubble in Campground

Buried concrete, wood, stumps and metal were encountered while excavating for the gravity sanitary sewer in the campground. Pricing is provided below for removal of the buried rubble as well as replacement backfill.

Remove & Dispose of Buried Rubble

Trucking: \$140/Load
Disposal Fee: \$70/Load
Total Cost: \$210/Load

11/18/25 – Rubble Removed - 5 Loads
11/19/25 – Rubble Removed - 15 Loads

Total Cost: 20 Loads * \$210/Load = \$4,200

Replacement Backfill

Trucking: \$140/Load
Material: \$129/Load
15% MU on Material \$19/Load
Total Cost: \$288/Load

11/18/25 – Sand Backfill – 5 Loads
11/19/25 – Sand Backfill – 20 Loads

Total Cost: 25 Loads * \$288/Load = \$7,200

Please give me a call with questions.

Brady Shepler

Phone: (715) 552-1346 • Fax: (715) 552-1368

An Equal Opportunity Employer



P.O. Box 1769
3101 Alpine Road
Eau Claire, WI 54702-1769

Office: (715) 552-1346
Fax: (715) 552-1368

Date: 11-18-25
Trucking Co./Trk #: Hopkins # 90 Bryan M
Job #: 2025-020
Job Description: _____
Source: D-PT

Start Time: 12:15 End Time: 5:00 Total Hours: 4.75

Product 1

Product 2

Product 3

Empty Weight 1

Empty Weight 2

Empty Weight 3

	Gross Weight	Time
1	Fill Sand-18c	12:13
2	Debris → Out	12:50
3	Fill Sand	13:21
4	Debris → Out	13:57
5	Fill Sand	14:22
6	Debris → Out	14:52
7	Fill Sand	15:22
8	Debris → Out	15:53
9	Fill Sand	16:22
10	Debris- Out	16:51
11		
12		
13	5 RUBBLE	
14	5 SAND	
15		
16		
17		
18		
19		
20		

	Gross Weight	Time
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		

	Gross Weight	Time
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		

Total Gross
Total Empty=# Loads * Empty Wt.
 Total Empty
Total Net = Tot. Gross - Tot. Empty
 Total Net Wt.
Tons = Tot. Net Wt./2000
 Tons 1

Total Gross
Total Empty=# Loads * Empty Wt.
 Total Empty
Total Net = Tot. Gross - Tot. Empty
 Total Net Wt.
Tons = Tot. Net Wt./2000
 Tons 2

Total Gross
Total Empty=# Loads * Empty Wt.
 Total Empty
Total Net = Tot. Gross - Tot. Empty
 Total Net Wt.
Tons = Tot. Net Wt./2000
 Tons 3

Foreman Signature _____



P.O. Box 1769
3101 Alpine Road
Eau Claire, WI 54702-1769

Office: (715) 552-1346
Fax: (715) 552-1368

Date: 11/19/25
Driver Name: Milve M
Trucking Co./Trk #: 10
McCabe Job #: 2025.020
Job Description: WWTP Grantsburg
PIT / Source: Hopkin

Start Time: 7:00

End Time: 4:00

Total Hours: 9hr

Product 1 RUBBLE
waste dirt Hopkins

Product 2 Sand 18 yds - Hopkins
Product 3 concrete - Hopkins

Empty Weight 1

Empty Weight 2

Empty Weight 3

	Gross Weight	Time
1	 	
2		
3		
4		
5		
6		
7		
8		
9		
10	5 RUBBLE	
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		

	Gross Weight	Time
1	 	
2		
3		
4		
5		
6		
7		
8	6 SAND	
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		

	Gross Weight	Time
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		

Total Gross
Total Empty=# Loads * Empty Wt.
 Total Empty
Total Net = Tot. Gross - Tot. Empty
 Total Net Wt.
Tons = Tot. Net Wt./2000
 Tons 1

Total Gross
Total Empty=# Loads * Empty Wt.
 Total Empty
Total Net = Tot. Gross - Tot. Empty
 Total Net Wt.
Tons = Tot. Net Wt./2000
 Tons 2

Total Gross
Total Empty=# Loads * Empty Wt.
 Total Empty
Total Net = Tot. Gross - Tot. Empty
 Total Net Wt.
Tons = Tot. Net Wt./2000
 Tons 3

Foreman Signature _____



P.O. Box 1769
3101 Alpine Road
Eau Claire, WI 54702-1769

Office: (715) 552-1346
Fax: (715) 552-1368

Date: 11-19-25
Trucking Co./Trk #: Hopkins sand and gravel TRK#91
Job #: _____
Job Description: _____
Source: _____

Start Time: 7:30

End Time: 3:30

Total Hours: _____

Product 1

Fill sand

Empty Weight 1

Product 2

Spoils

Empty Weight 2

Product 3

Empty Weight 3

	Gross Weight	Time
1	18 Yards	8:10.
2	18 Yards	8:45
3	18 Yards	9:35
4	18 Yards	10:45
5	18 Yards	11:50
6	14 Yards	1:10
7	18 Yards	2:20
8		
9		
10		
11	6 SAND	
12		
13		
14		
15		
16		
17		
18		
19		
20		

	Gross Weight	Time
1	18 Yards	8:45
2	18 Yards	
3	1 LD	8:50
4	1 LD	10:05
5	1 LD	11:20
6	1 LD	12:27
7	1 LD	1:40
8	1 LD	2:50
9		
10		
11	6 RUBBLE	
12		
13		
14		
15		
16		
17		
18		
19		
20		

	Gross Weight	Time
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		

Total Gross
Total Empty=# Loads * Empty Wt.
 Total Empty
Total Net = Tot. Gross - Tot. Empty
 Total Net Wt.
Tons = Tot. Net Wt./2000
 Tons 1

Total Gross
Total Empty=# Loads * Empty Wt.
 Total Empty
Total Net = Tot. Gross - Tot. Empty
 Total Net Wt.
Tons = Tot. Net Wt./2000
 Tons 2

Total Gross
Total Empty=# Loads * Empty Wt.
 Total Empty
Total Net = Tot. Gross - Tot. Empty
 Total Net Wt.
Tons = Tot. Net Wt./2000
 Tons 3

Foreman Signature _____



P.O. Box 1769
3101 Alpine Road
Eau Claire, WI 54702-1769

Office: (715) 552-1346
Fax: (715) 552-1368

Date: 11-19-25
Driver Name: Chuck 95
Trucking Co./Trk #: Hopkins #
McCabe Job #: 2025.020
Job Description: grantsburg camp
PIT / Source: _____

Start Time: 7:10

End Time: 4:20 pm

Total Hours: _____

Product 1

Product 2

Product 3

Empty Weight 1

Empty Weight 2

Empty Weight 3

SAND IN

	Gross Weight	Time
1	18 cyd	710
2	18 cyd	823
3	18 cyd	937
4	18 cyd	1045
5	18 cyd	1200
6	18 cyd	1408
7	18 cyd	248
8	18 cyd	370
9		
10		
11		
12	8 SAND	
13		
14		
15		
16		
17		
18		
19		
20		

Dirt Haul out - RUBBLE

	Gross Weight	Time
1	18 cyds	753
2	18 cyds	1012
3	18 cyds	1126
4	18 cyds	1232
5		
6		
7		
8	Black top 140	145
9		
10		
11		
12	4 RUBBLE	
13		
14		
15		
16		
17		
18		
19		
20		

	Gross Weight	Time
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		

Total Gross
Total Empty=# Loads * Empty Wt.
 Total Empty
Total Net = Tot. Gross - Tot. Empty
 Total Net Wt.
Tons = Tot. Net Wt./2000
 Tons 1

Total Gross
Total Empty=# Loads * Empty Wt.
 Total Empty
Total Net = Tot. Gross - Tot. Empty
 Total Net Wt.
Tons = Tot. Net Wt./2000
 Tons 2

Total Gross
Total Empty=# Loads * Empty Wt.
 Total Empty
Total Net = Tot. Gross - Tot. Empty
 Total Net Wt.
Tons = Tot. Net Wt./2000
 Tons 3

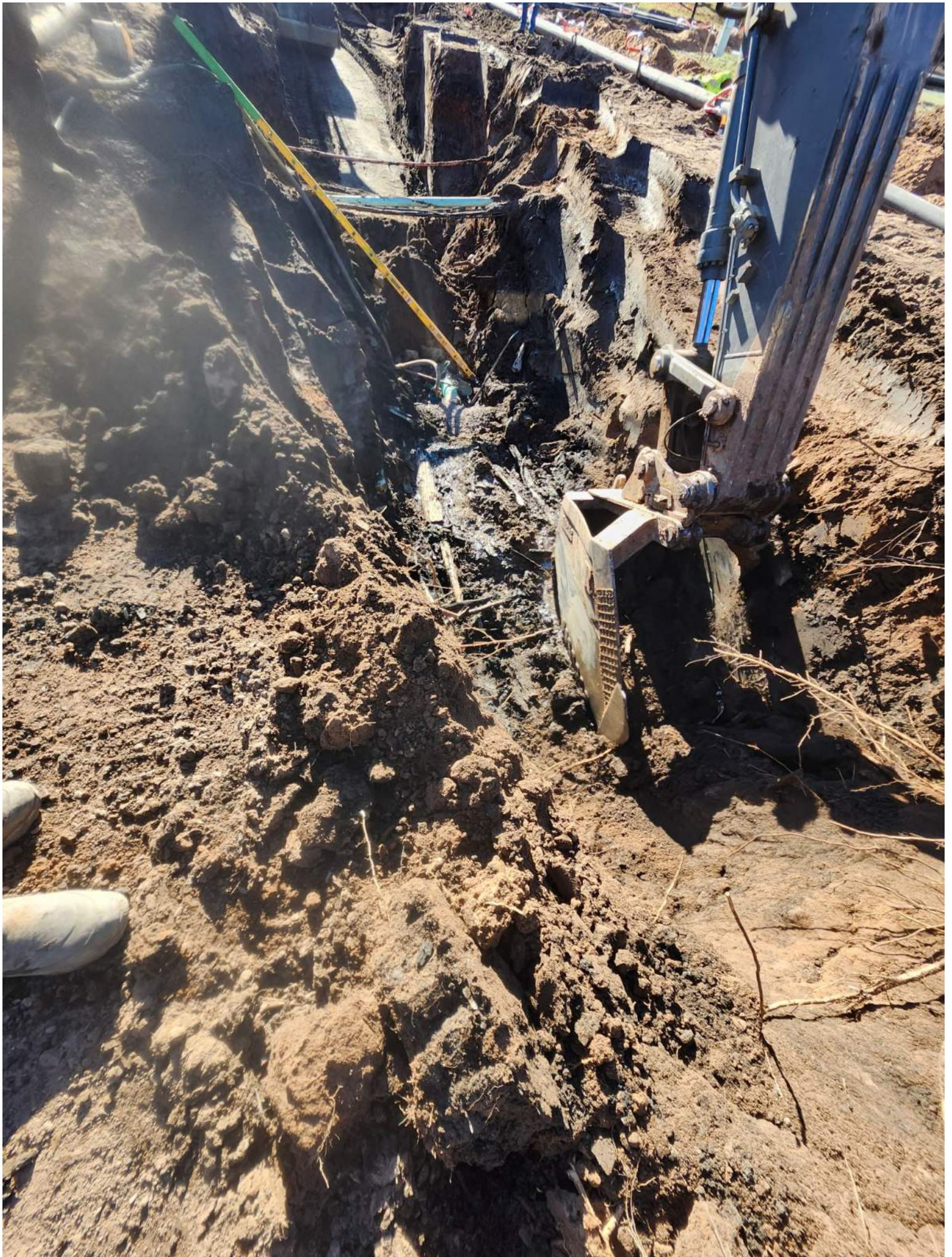
Foreman Signature _____

















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MEMORANDUM

TO: Sheila Meyer, Clerk/Treasurer

FROM: Jeremiah Wendt, Regional Practice Center Leader
Thad Webb, SEH
Dylan Friss, SEH

DATE: February 5, 2026

RE: Grantsburg WWTP Improvements Project - Supplemental Letter Agreement (SLA)
Amendment No. 1 (Task 4)
SEH No. GRANT 184139 14.00

This Amendment No. 1 (“Amendment”) is made pursuant to the Master Agreement for Professional Services between the Village of Grantsburg (“Client”) and Short Elliott Hendrickson Inc. (“Consultant”), effective May 9, 2022, and amends the Supplemental Letter Agreement for the WWTP Improvements Construction-Related Services (the “SLA”), dated February 26, 2025 (collectively, the “Agreement Documents”).

Please consider this memorandum Amendment No. 1 to the SLA for the Grantsburg WWTP Improvements project.

As you are aware, Consultant has been required to perform additional services in support of Amendment No. 1 (Task 4) that were not anticipated in the original scope. These services were necessary to address: (1) revisions to the watermain alignment to match easement requirements; (2) Wisconsin DNR construction storm water permit review items, including associated Endangered Resources coordination; and (3) Wisconsin DSPS–DIS fire alarm plan review coordination.

- **Watermain alignment and easement coordination** – Coordinated with the Village and the affected property owner to secure the watermain easement needed for the WWTP improvements, including confirmation of a 66-foot-wide easement corridor between Gary Street and Russell Street. Based on the agreed easement, revised the proposed watermain alignment to match the easement limits and reduce overall pipe length, and coordinated plan and exhibit updates with SEH survey staff (including preparation of the legal description and easement exhibits). Deliverables included the easement legal description and two easement exhibits (with aerial background and without), along with updated plan alignment documentation reflecting the revised corridor.
- **WDNR construction storm water permit support** – Coordinated and prepared responses to WDNR construction storm water permit review comments and hold items required for permit coverage, including development of written response language and supporting documentation such as project area narratives and photo documentation, to support authorization to proceed with land disturbing activities. Deliverables included a written WDNR response package and compiled supporting documentation submitted to support authorization to proceed with land disturbing activities.

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 326 S. Main Street, Suite 100, Rice Lake, WI 54868-2238

SEH is 100% employee-owned | sehinc.com | 715.236.4000 | 800.903.6970

- **Endangered Resources coordination and late-season field survey (KBB/lupine)** – Coordinated WDNR Endangered Resources follow-up items for the expanded project footprint, including the watermain extension corridor within the Karner Blue Butterfly high potential range. Confirmed survey requirements and seasonal constraints, coordinated survey limits and field access, and managed the qualified biologist subconsultant. Matthew S. Berg (Endangered Resource Services, LLC) completed the late-season lupine/KBB field survey, and SEH compiled the resulting documentation for project files and WDNR review. Deliverables included the late-season field survey documentation (survey forms/report and supporting exhibits, as applicable) and the compiled submittal record/correspondence for project files and WDNR review.
- **State fire alarm permit / plan review (DSPS–DIS) coordination** – Coordinated the Wisconsin DSPS / Division of Industry Services (DIS) fire alarm plan review re-submittal for the WWTP improvements, including preparation/assembly of the required submittal package and processing of the DIS plan review permit fee required at the time of filing. Deliverables included the completed DIS re-submittal and confirmation/record of the plan review permit payment (DIS-102545796).

The total for these additional civil and wastewater engineering services, covering easement work, watermain alignment adjustments, WDNR submittal support, State (DSPS–DIS) fire alarm plan review permit coordination, and coordination and management of the late-season KBB and lupine field survey, including project labor, consultant support and administration, miscellaneous expenses, and computer charges, is \$6,136.71.

If you have any questions, please do not hesitate to contact me at 715.531.8063.

If you find this SLA Amendment acceptable, please sign and date below indicating your acceptance.

Short Elliott Hendrickson Inc.

Village of Grantsburg

By: 

By: _____

Full Name: Jeremiah Wendt

Full Name: _____

Title: Regional Practice Center Leader

Title: _____

Public Works Report February 9th,2026

Events: The budgeted snowflake decorations have been ordered. We were able to save 35% ordering just into the new year.

Snow and ice: while it is not snowing we have been clearing hydrants of snow. In the future we will have new flag markers on all hydrants. Thank you to the homeowners that help keeping them clear!

Streets: The head for the streetlight at Oak/Olson is bad, we are waiting for the new one to arrive. Estimated time is 3 weeks.

Wastewater: The pump controller for the pumps at the Lift station on N. Pine is failing. This current unit is obsolete making future repairs difficult. This new pump controller will be integrated into the WWTP project.

Director of Public Works

John Erickson



Grantsburg Police Department

Law Total Incident Report, by Nature of Incident

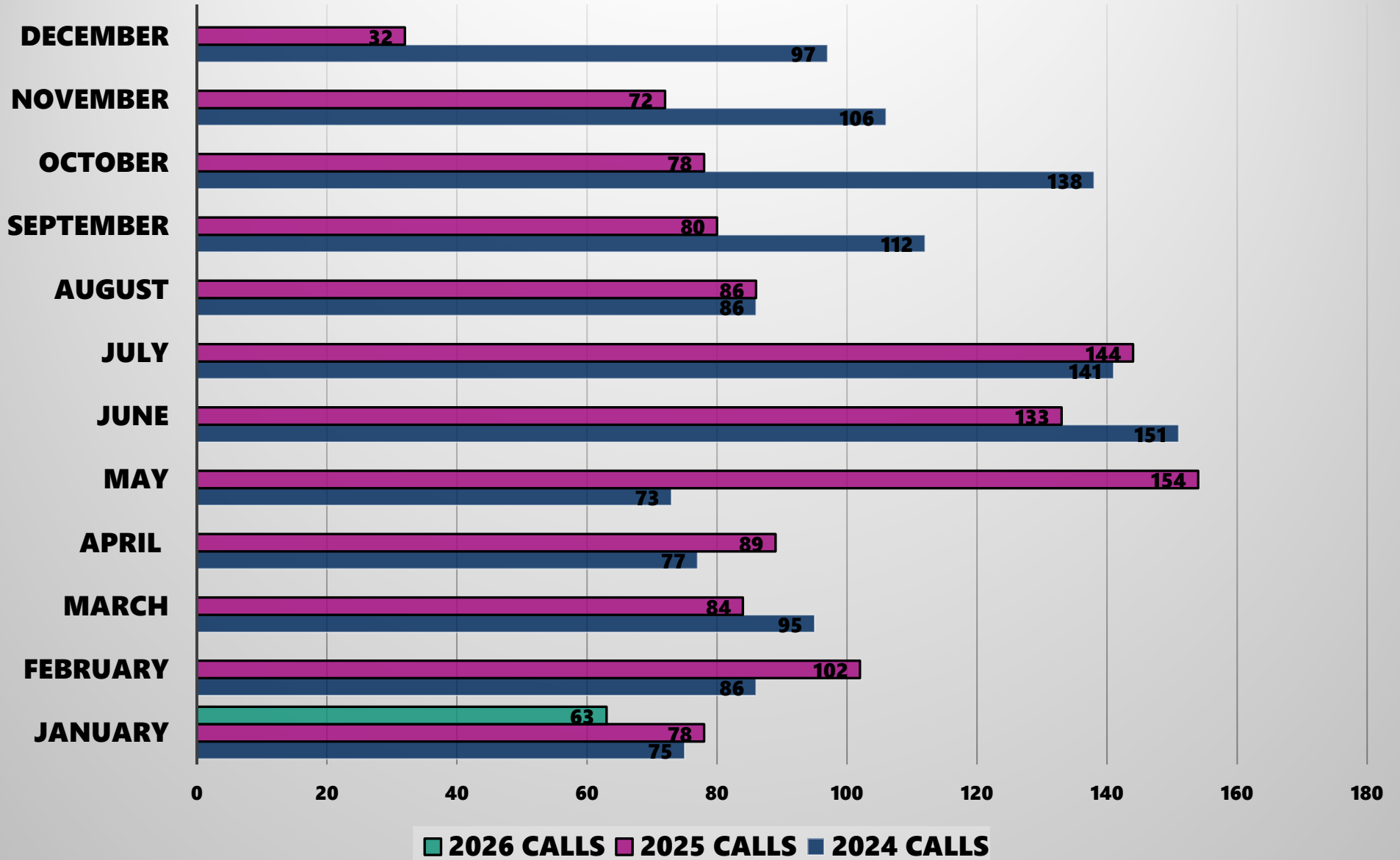
<u>Nature of Incident</u>	<u>Total Incidents</u>
Acc Prop Damage- MV _____	1
Alarm _____	1
Fire Alarm _____	1
Warrant/Prob/Arrest _____	5
Assault _____	1
Agency Assistance _____	5
Assist Citizen _____	1
Background Check _____	1
Civil/Court Order Viol/Custody _____	1
Disabled Veh- Slide In-46 _____	1
Disturbance _____	3
Drug Complaint _____	1
Erratic Driver _____	1
Harassment _____	2
Juvenile Problem - School _____	3
Juvenile Problem _____	3
Medical Emergency _____	5
Ordinance Violation _____	4
Paper Service/Writs _____	2
Door Check _____	2
Property Damage _____	3
Suicidal Subject _____	1
Suspicious Person, Circumstnce _____	7
Traffic Stop _____	7
Welfare-Abuse-Neglect _____	1

Total reported: 63

Report Includes:

All dates between `00:00:00 01/01/26` and `23:59:59 01/31/26`, All agencies matching `GPD`, All natures, All locations, All responsible officers, All dispositions, All clearance codes, All observed offenses, All reported offenses, All offense codes, All circumstance codes

GRANTSBURG POLICE DEPARTMENT CALLS FOR SERVICE



**Village of Grantsburg Clerk/Treasurer Report
License & Permits Issued
February 9, 2026**

Zoning Permits

26-01 Paul & Kate Sommerfeld, 661 Linden St N – new home

VILLAGE OF GRANTSBURG
 GENERAL CHECKING ACCOUNT

BALANCE	1/12/2026		\$80,382.74
Additional December checks		-	\$35,094.15
RECEIPTS	1/12-1/31/2026	+	\$864,758.76
CHECKS PD	1/12-1/31/2026	-	\$735,759.54
CHECKS #36861-36884			\$684,477.86
PAYROLL V9836-V9852			\$17,637.76
ACH/EFTPS			\$33,643.92
CHECKING ACCT BALANCE	1/31/2026		<u>\$174,287.81</u>
RECEIPTS	2/1-2/9/2026	+	\$202,007.75
Transfer from Treasury Acct		+	\$0.00
CHECKS PD	2/1-2/9/2026	-	\$18,994.12
CHECKS #36885-#36887			\$154.97
PAYROLL #V9853-V9869			\$18,839.15
ACH/EFTPS			\$0.00
CHECKING ACCT BALANCE	2/9/2026		<u>\$357,301.44</u>
VOUCHERS TO APPROVE	2/9/2026		<u>\$275,886.12</u>
CHECKING ACCT BALANCE	2/9/2026		<u><u>\$81,415.32</u></u>
Treasury Account Balance	2/9/2026		<u><u>\$1,501,582.68</u></u>

3.Directors Report:

Programming:

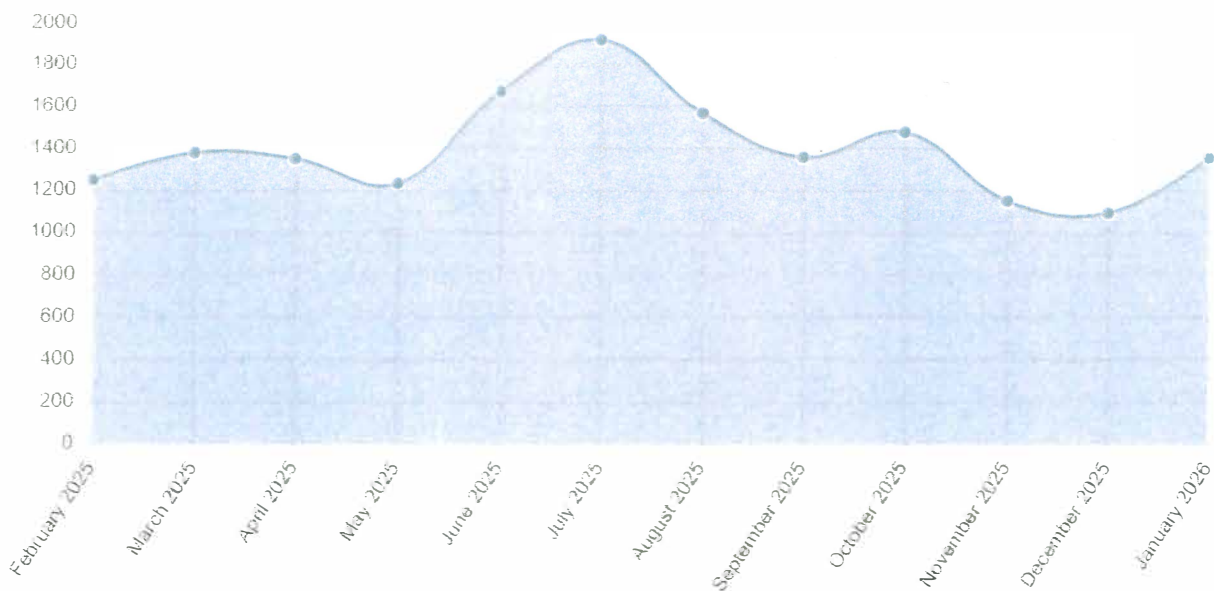
January programming recap:

- Adult D & D- 22
- Tuesday book club-6
- Wee Play-65
- Storytime-58
- Chess Club- 38
- GeoGuessr- 4
- Nerd Night- 52
- Knitting group- 4
- Magic - 12

February Programming:

- Strategy Games, Nerd Night, GeoGuessr
- Book Club, D & D, Magic

Past 12 Months - Checkouts



Choose a stat:

Overdrive by Format

Kindle Book	75	▲
OverDrive Listen	415	
OverDrive Magazine	87	
OverDrive Read	202	
Pending (Audiobook)	11	
Pending (eBook)	1	

Checkouts by Act 150 Location

BUR *Grantsburg Village*	276	▲
BUR Anderson Town	119	
BUR Daniels Town	38	
BUR Grantsburg Town	281	
BUR Meenon Town	17	
BUR Oakland Town	32	
BUR Siren Town	33	
BUR Siren Village	14	
BUR Trade Lake Town	157	
BUR Union Town	1	
BUR West Marshland Town	153	
BUR Wood River Town	166	
ILL-Wisconsin	11	
x POL *St. Croix Falls village*	1	
x POL Sterling	14	▼

Checkouts by format

BLU-RAY	7
BOARD BOOK	41
BOOK	876
BOOK AND AUDIO	5
CD ABRIDGED	3
CD MUSIC	4
CD UNABRIDGED	23
COMBO BLU-RAY/DVD	1
DVD	238
GAME DISC/CARTRIDGE	3
GRAPHIC NOVEL	78
ILL	5
KIT	29
LARGE PRINT	33
MAGAZINE	9

Checkouts by day

Mon	184
Tue	205
Wed	305
Thu	249
Fri	383
Sat	29

School's



Village of Grantsburg Amended Long-Term Community Center & Storage Room Rental Agreement

This Amended Long-Term Community Center & Storage Room Rental Agreement (this “Agreement”) is made and entered into on this ____ day of _____, 2026 by and between, the Village of Grantsburg, a Wisconsin municipal corporation, 316 S. Brad Street, Grantsburg, Wisconsin 54840 (hereinafter the “Village”), and the Grantsburg School District, a Wisconsin municipal corporation, 480 E. James Ave, Grantsburg, WI 54840 (hereinafter the “District”). Village and District may be referred to individually as a “Party” or collectively as the “Parties.”

WITNESSETH:

WHEREAS, the Village owns the Community Center and Storage Room #2 at 316 S. Robert Street, and makes them available for rent to individuals and entities; and

WHEREAS, the District is desirous to rent the Community Center and Storage Room #2 for its gymnastics program and the storage of the gymnastics equipment; and

WHEREAS, the Parties entered into a Long-Term Rental Agreement Community Center & Storage Room on March 24, 2025, (“Old Agreement”), attached hereto and incorporated by reference herein; and

WHEREAS, the Parties seek to continue this relationship, but wanted to clarify various terms of the Old Agreement; and

NOW, THEREFORE, for and in consideration of the covenants, and agreements herein contain, Village and District agree as follows:

1. The Village hereby grants the District **exclusive** use of the Community Center located at 316 S. Robert Street for the following uses:
 - a. WIAA gymnastics season and one month prior to
 - High school gymnastics practices Monday through Friday 3:30 p.m. to 6:00 p.m.
 - WIAA home gymnastics meets
 - b. Summer school (typically the month of June)
 - 2026 – June 9 through July 3
 - 8:00 a.m. – 12:30 p.m. Monday through Friday
 - 1:00 p.m. – 4:00 p.m. Monday through Friday
 - c. Super Summer School (typically the first few weeks of July)
 - 2026 – July 6 – July 17

- 8:00 a.m. – 12:30 p.m. Monday through Friday
 - 1:00 p.m. – 4:00 p.m. Monday through Friday
2. District will provide to the Village the exact start and end dates of their exclusive use of the Community Center of the events described in Paragraph 1 at least 30 days prior to the commencement of their use.
 3. This Agreement shall be effective for a five-year term commencing on January 1, 2025, and ending on December 31, 2029.
 4. The District shall pay the Village the amount of \$1,200 per year for each year of this Agreement for the exclusive use of Storage Room #2 for storage of gymnastics equipment.
 5. The Village has paid the cost of the room divider panels in full. The room divider panels shall be owned by the Village and must be used by the Gymnastics Program when one-half of the Community Center is rented by community members.
 6. The Community Center rental fee for the 2025 rental year will be \$3,500.00. Beginning on the first anniversary of the Commencement Date (January 1, 2026) and on each subsequent anniversary (January 1st) thereafter during the term of this Agreement, the Community Center and Storage Room #2 rent amounts from the previous year shall be increased by the Consumer Price Index for All Urban Consumers from the MSP Region as reported for the 12-month period ending with the November prior to the anniversary date (for the 2026 increase, November 2024 to November 2025 will be used, etc.). In no year shall the increase exceed five percent (5%) of the previous year's rent amount. If the CPI is negative in any year of this Agreement, the rent amounts will be the same as the previous year's rent amounts. Use of the Community Center for reasons other than high school, summer school and super summer school gymnastics will be at the normal rental rates.
 7. All rental amounts (Community Center and Storage Room #2) due to the Village shall be made in quarterly installments and shall be paid by the beginning of each quarter (January 1st, April 1st, July 1st, and October 1st). The 2025 quarterly rental payments will be in the amount of \$1,175 each.
 8. The District may not sublease the rented area without written approval of the Village.
 9. The Village retains the right to use or rent the Community Center for other activities outside the exclusive use dates outlined in Paragraph 1 and the District agrees to remove all equipment from the Community Center by the date and time indicated by the Village, with the Village providing 48 hours' notice to the District of its scheduling of the Community Center. Village understands the equipment is not easily or quickly

movable, so it agrees that it will not schedule events in the Community Center until at least 3 hours after the District's use of the Community Center. When one-half of the Community Center is rented, the gymnastics program will move all gymnastics equipment to the north half (plus an additional 5 feet to the south to accommodate the balance beams) of the Community Center and place the room divider panels to separate the gymnastics equipment from the rented area. The room divider panels may be stored in the hallway between the Village offices and the Grantsburg Public Library when not in use.

10. No commercial permanent signage can be installed on the Village's property. A temporary short-term portable sign may be displayed during rental months but must be removed when the Community Center is available to be rented for other activities. No Village phone numbers shall be published for the purpose of contacting the Renter.
11. No alterations of the Community Center, including holes, permanent markings, or removal of any building items of any kind, is permitted without written pre-approval of the Village Board.
12. During usage, all State and Federal laws including but not limited to Fire Regulations, OSHA, EPA or UBC guidelines, must be met. Entrance and egress clearances shall be intact to ensure safe departures in lieu of any emergency. Electrical panel clearances must allow constant access.
13. The District is responsible for cleaning the Community Center and kitchen area prior to the facility being used by another group or individual including but not limited to cleaning, sweeping, and mopping of floors to original condition prior to the facility being used, removal of garbage on a regular basis and picking up after practices. Room divider panels should be periodically cleaned or vacuumed to remove chalk used by gymnasts. Excessive wear and tear of floors, walls, appliances, or any items requiring repair will be returned to original condition at the renter's expense.
14. The Village will provide the District with keys/fobs for the facility. All keys/fobs shall be returned to the Village at the end of this Agreement. No keys/fobs shall be duplicated, or lock replacement shall be paid by the renter.
15. The District will carry liability insurance for its use of the Community Center with coverage in the amount of one (1) million dollars minimum with the Village listed as an additional insurer.
16. Each Party shall be responsible for its own acts and omissions and those of its officers, employees, and agents in connection with the performance of this Agreement. Nothing contained in this Agreement shall be construed as a waiver of any immunity, defense, or limitation of liability available under Wisconsin law, including, without

limitation, those found in Chapter 893, Wis. Stat. In the event of negligence or willful misconduct, the violating Party agrees to indemnify, defend, and hold harmless the other Party, its elected and appointed officials, officers, board members, employees, agents, representatives, and volunteers, and each of them, from and against any and all suits, actions, legal or administrative proceedings, claims, demands, damages, liabilities, interest, attorneys' fees, costs, and expenses of whatsoever kind or nature. These indemnity rights shall survive the termination of the District's use of the facilities.

17. In the event of any dispute arising under this Agreement, the Parties shall first attempt to resolve the dispute through good faith negotiation. If unsuccessful, the Parties agree to submit the dispute to mediation before pursuing litigation.
18. Neither the Village of Grantsburg nor the Grantsburg School District shall be liable for delays or failure to perform obligations related to gymnastics facilities due to causes beyond their reasonable control, including but not limited to: acts of God, natural disasters, epidemics, government actions, civil unrest, war, terrorism, labor disputes, equipment failure, or utility disruptions
19. This Agreement may be terminated by either Party with a 60-day written notice, and no penalty will be assessed to either Party. All efforts will be made so any 60-day termination notice issued by the Village will not cancel or interrupt the high school gymnastics program while the season is in progress. Upon termination, any advance rental payments made by the District will be refunded by the Village.

20. Miscellaneous:

- a. **Law.** This Agreement shall be governed by the laws of the State of Wisconsin. Any legal action arising from this Agreement shall be brought in the courts of Burnett County, Wisconsin.
- b. **Section Titles.** Section and subsection titles in this Agreement are provided for the convenience only and shall not be used in interpreting this Agreement.
- c. **Interpretation.** If any term, section, or other portion of this Agreement is reviewed by a court, such courts shall interpret this Agreement as having been jointly drafted by the Village and District.
- d. **Supersedes Prior Agreements; Modification.** The entire agreement of the District and Village is contained in this Agreement and shall supersede and replace all prior agreements, including the Old Agreement, promises, and understandings, oral or written, between the Village and District regarding

the matters covered herein. No amendment to this Agreement shall be effective unless in writing and executed by the Village and District.

- e. **Binding Effect.** This Agreement binds the benefits the Village and District and their respective successors and assigns.
- f. **Waiver.** Failure of either Party to insist upon the strict performance of terms and provisions of this Agreement, or any of them, shall not constitute or be construed as a waiver or relinquishment of that Party's right to thereafter enforce such term or provision, and that term of the provisions shall continue in full force and effect.
- g. **Counterparts/Electronic Signatures.** This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. This Agreement may be executed and delivered electronically with such signatures being deemed original signatures for purposes of enforcement and construction of this Agreement.
- h. **Severability.** If any provision of this Agreement is determined by a court of law to be invalid or unenforceable, the court may modify that provision to be within the limits of enforceability or validity, if feasible; however, if the offending provision cannot be so modified, it may be stricken and all other provisions of this Agreement in all other respects shall remain valid and enforceable.
- i. **Authority.** The Village and District represent that they have the full capacity, right, power and authority to execute, deliver and perform the Agreement, and all required actions, consents and approvals therefor have been duly taken and obtained.
- j. **Assignment.** Neither Party shall assign nor otherwise transfer its rights or obligations under this Agreement without the prior written consent of the other. Consent may not be unreasonably withheld.
- k. **No Personal Liability.** Under no circumstances shall any officer, official, director, commissioner, agent, board member, or employee of either Party have any personal liability under this Agreement; and no Party shall seek or claim any such personal liability against the other.

a.

Grantsburg School District

Date

Rick Lindberg, President
Village of Grantsburg

Date

Attest:

Sheila Meyer, Clerk/Treasurer
Village of Grantsburg

Date

Village's



Village of Grantsburg Long-Term Rental Agreement Community Center & Storage Room

This agreement, made and entered into on this ____ day of _____, 2026 by and between,

The Village of Grantsburg
316 S. Brad Street
Grantsburg, Wisconsin 54840

Hereinafter referred to as “the Village”

And

Grantsburg School District

Hereinafter referred to as “District”

1. The Village hereby grants the District use of the Community Center and Storage Room #2 located at 315 S. Robert Street, for high school gymnastics practices Monday through Friday 3:30 p.m. to 6:00 p.m. during the WIAA gymnastics season, the WIAA High School gymnastics season and home gymnastics meets, one month prior to the WIAA High School gymnastics season for open gym (times to be given to the Village Office prior to use), summer school and super summer school gymnastics classes.
2. This agreement shall be effective for a five-year term commencing on January 1, 2025, and ending on December 31, 2029. The Community Center rental fee for each year of this agreement will be \$3,500 per year. Use of the Community Center for reasons other than high school, summer school and super summer school gymnastics will be at the normal rental rates.
3. The District shall pay the Village the amount of \$1,200 per year for each year of this agreement for use of Storage Room #2 for storage of gymnastics equipment.
4. The Village will purchase room divider panels at an estimated cost of \$9,000. The District will reimburse the Village for two-thirds of the total cost of the room divider panels or \$6,000. This \$6,000 may be spread over the five years of this agreement by paying \$1,200 each year. The District may pay more than the yearly \$1,200 if they choose. The room divider panels shall be owned by the Village and must be used by the Gymnastics Program when one-half of the Community Center is rented by community

members.

5. Beginning on the first anniversary of the Commencement Date (January 1, 2026) and on each subsequent anniversary (January 1st) thereafter during the term of this agreement, the Community Center and Storage Room #2 rent amounts from the previous year shall be increased by the Consumer Price Index for All Urban Consumers from the MSP Region as reported for the 12-month period ending with the November prior to the anniversary date (for the 2026 increase, November 2024 to November 2025 will be used, etc.). In no year shall the increase exceed five percent (5%) of the previous year's rent amount. If the CPI is negative in any year of this agreement, the rent amounts will be the same as the previous year's rent amounts.
6. All rental amounts due to the Village shall be made in quarterly installments and shall be paid by the beginning of each quarter (January 1st, April 1st, July 1st, and October 1st). The 2025 quarterly rental payments will be in the amount of \$1,175 each.
7. The District may not sublease the rented area without written approval of the Village.
8. The Village retains the right to use or rent the full Community Center for other activities and the District agrees to remove all equipment from the Community Center by the date and time indicated by the Village. When one-half of the Community Center is rented, the gymnastics program will move all gymnastics equipment to the north half (plus an additional 5 feet to the south to accommodate the balance beams) of the Community Center and place the room divider panels to separate the gymnastics equipment from the rented area. The room divider panels may be stored in the hallway between the Village offices and the Grantsburg Public Library when not in use.
9. No commercial permanent signage can be installed on the Village's property. A temporary short-term portable sign may be displayed during rental months but must be removed when the Community Center is available to be rented for other activities. No Village phone numbers shall be published for the purpose of contacting the Renter.
10. No alterations of the Community Center, including holes, permanent markings, or removal of any building items of any kind, is permitted without written pre-approval of the Village Board.
11. During usage, all State and Federal laws including but not limited to Fire Regulations, OSHA, EPA or UBC guidelines, must be met. Entrance and egress clearances shall be intact to ensure safe departures in lieu of any emergency. Electrical panel clearances must allow constant access.
12. The District is responsible for cleaning the Community Center and kitchen area prior to the facility being used by another group or individual including but not limited to cleaning, sweeping, and mopping of floors to original condition prior to the facility

being used, removal of garbage on a regular basis and picking up after practices. Room divider panels should be periodically cleaned or vacuumed to remove chalk used by gymnasts. Excessive wear and tear of floors, walls, appliances, or any items requiring repair will be returned to original condition at the renter's expense.

13. The Village will provide the District with keys/fobs for the facility. All keys/fobs shall be returned to the Village at the end of this agreement. No keys/fobs shall be duplicated, or lock replacement shall be paid by the renter.
14. The District will carry liability insurance for its use of the Community Center with coverage in the amount of one (1) million dollars minimum with the Village listed as an additional insurer.
15. The District hereby agrees to indemnify, defend, and hold harmless the Village, its officers, agents, and employees from all claims, liabilities, damages, and injuries arising from the District's use of the Community Center. The District shall reimburse the Village for all costs, including reasonable attorney fees, incurred in connection with the defense of any claims. This indemnification shall apply regardless of when the damage or claim is discovered; provided, however, that the District shall not be required to indemnify the Village for liabilities caused by the Village's negligence or willful misconduct. These indemnity rights shall survive the termination of the District's use of the facilities.
16. In the event of any dispute arising under this Agreement, the parties shall first attempt to resolve the dispute through good faith negotiation. If unsuccessful, the parties agree to submit the dispute to mediation before pursuing litigation.
17. Neither the Village of Grantsburg nor the Grantsburg School District shall be liable for delays or failure to perform obligations related to gymnastics facilities due to causes beyond their reasonable control, including but not limited to: acts of God, natural disasters, epidemics, government actions, civil unrest, war, terrorism, labor disputes, equipment failure, or utility disruptions
18. This Agreement shall be governed by the laws of the State of Wisconsin. Any legal action arising from this Agreement shall be brought in the courts of Burnett County, Wisconsin.
19. This agreement may be terminated by either party with a 60-day written notice, and no penalty will be assessed to either party. ~~The Grantsburg School District agrees to complete their \$6,000 obligation towards the purchase of room divider panels even if~~

Notes/Explanation:

You may want to think about:

- Security Deposit provision. Without one, there are limited immediate recourse options to collect and recover for minor damages.
 - **Example:** A security deposit of \$X shall be paid prior to occupancy and will be returned within X days after the termination of this agreement, less any amounts reasonably necessary to cover damages.
- Restrictions on what could be stored in their storage room
- Penalty for not having their equipment cleared up properly or not properly preparing/cleaning the area (as described in Para 8 and 12).

Paragraph 15: Indemnification Clause. The Village is opening itself up to financial exposure for incidents caused by the district's use. Risks this clause helps prevent include:

- If a student is injured during gymnastics practice, the Village could face liability.
- Third-party claims from spectators at gymnastics meets.
- Village's insurance carrier may require indemnification as a condition of coverage.
- Absence creates ambiguity about who bears legal defense costs in the event of litigation.

Paragraph 16: Simple dispute resolution, not a huge worry, but typically included. Dispute resolution encourages parties not to immediately resort to costly litigation. I used a simple version for this agreement.

Paragraph 17: Force Majeure Clause. Typically included to address unforeseeable circumstances. It would help mitigate risks like another pandemic, fire/natural disaster, etc. This is not a high priority because there is a 60 day clause, but worst case having it included could save some monetary damages.

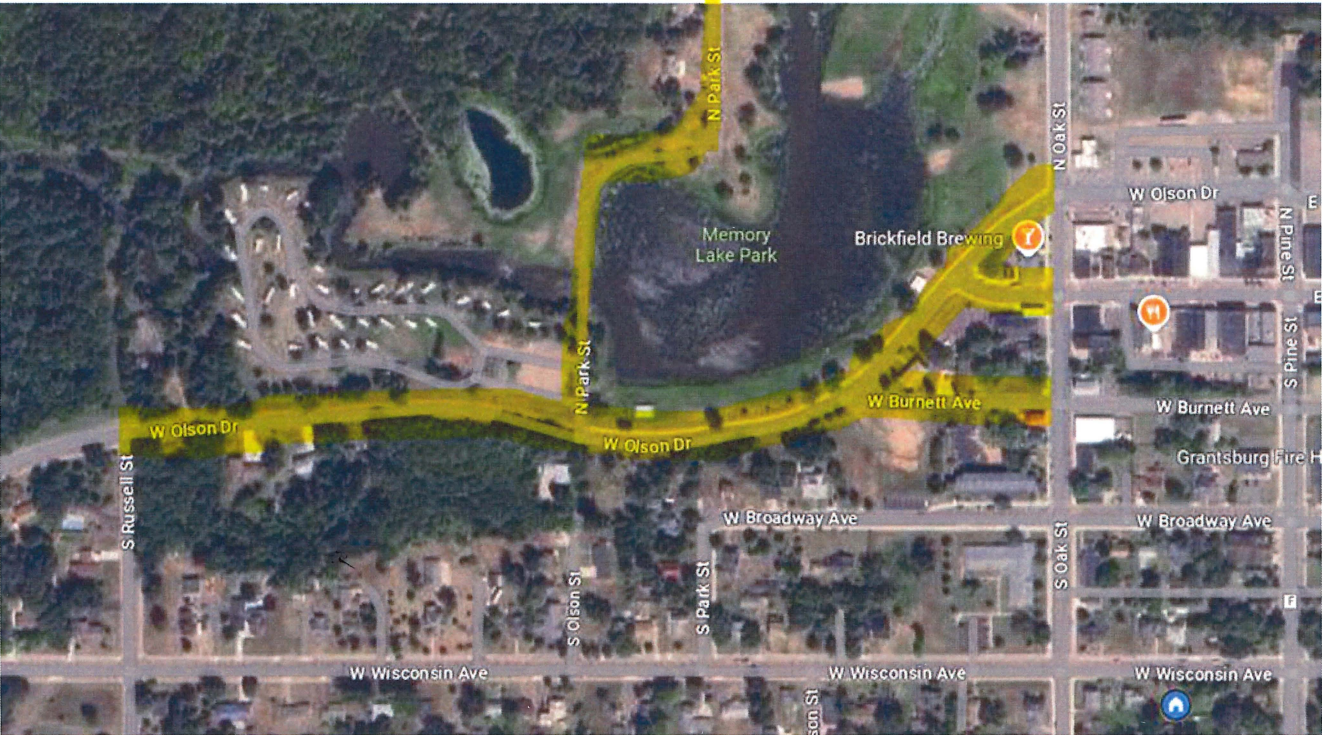
Paragraph 18: Any dispute would likely be in the jurisdiction of this court anyway, but it is a standard provision.

May 12, 2025 motion:

Street closure requests. Nicki Peterson, GRO submitted street closure requests for Watercross, Thursday, July 17 from 8 am to Sunday, July 20 at 6 pm and for Grantoberfest on Saturday, October 4 from 7 am to 4 pm. Mike Janke, Hummer's Rendezvous, presented his request to close the alley behind his bar for the annual Squirrels Unlimited banquet on June 6 at noon to June 7 at midnight. **Motion by Trustee Java, second by Trustee Addison to approve the following street closures as requested: W. Olson Drive from S. Russell Street to N. Oak Street, W. Broadway from W. Olson Drive to N. Oak Street, W. Burnett Avenue from W. Olson Drive to N. Oak Street and N. Park Street from W. Olson Drive over the dam to W. Jackson Avenue for Watercross on Thursday, July 17th at 8 am to Sunday July 20th at 6 pm; Madison Avenue from W. Olson Drive to S. Robert Street, N. Oak Street from W. Burnett Avenue to W. Olson Drive, N. Pine Street from Burnett Avenue to E. Olson Drive then east to Brad Street and to E. Burnett Avenue for Grantoberfest on Saturday, October 4th from 7 am to 4 pm; the portion of the alley south of Madison Avenue directly behind Hummer's Rendezvous Bar and Convention Center for the annual Squirrels Banquet on Friday, June 6th at noon to Sunday, June 8th at 12 a.m. Motion passed unanimously.**

Watercross

8am Thurs July 17 – 6pm ish Sunday July 20





Building a Better World
for All of Us™

January 27, 2026

RE: Grantsburg Wastewater Treatment Plant
Improvements
Grantsburg, Wisconsin
SEH No. GRANT 184139 73.00

Sheila Meyer, Clerk/ Treasurer
Village of Grantsburg
316 S. Brad Street
Grantsburg, WI 54840

Allison Longhenry, Deputy Clerk/ Treasurer
Village of Grantsburg
316 S. Brad Street
Grantsburg, WI 54840

Dear Ms. Meyer & Ms. Longhenry:

Please find enclosed Application for Payment No. 6 from Market & Johnson, Inc. for the above-referenced project. The application is in the amount of \$222,543.80 and includes retainage in accordance with the Contract Documents. SEH has reviewed the Application for Payment and recommends approval for payment to the Contractor.

Major work completed during this period included continued general conditions activities; progress on cast-in-place concrete work; structural precast work; and ongoing building MEP rough-in activities (fire protection, plumbing, and electrical).

If you have any questions, please contact me at 414.949.8932 or dfriss@sehinc.com.

Sincerely,

A handwritten signature in cursive script that reads "Dylan Friss".

Dylan Friss
Wastewater Engineer IV

Enclosure

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 10 North Bridge Street, Chippewa Falls, WI 54729-2250

SEH is an equal opportunity employer | www.sehinc.com | 715.720.6200 | 800.472.5881 | 888.908.8166 fax

APPLICATION AND CERTIFICATE FOR PAYMENT

Invoice #: 122572

To Owner: Village of Grantsburg
316 Brad Street S
Grantsburg, WI 54840

Project: 3479- Grantsburg Wastewater Treatment
Plant Improvements
North Gary Street
Grantsburg WI 54840

Application No. : 6

Distribution to :
 Owner
 Architect
 Contractor

Period To:

From Contractor: Market & Johnson, Inc.
2350 Galloway Street
Eau Claire, WI 54703

Via Architect: Short Elliott Hendrickson, Inc.
10 North Bridge Street
Chippewa Falls WI 54729-2550

Project Nos:

Contract For:

Contract Date:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

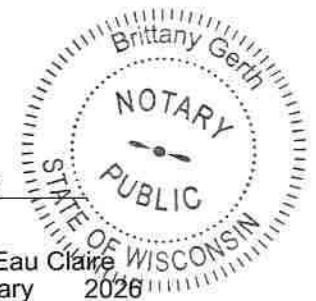
1. Original Contract Sum	\$5,435,026.00
2. Net Change By Change Order	\$0.00
3. Contract Sum To Date	\$5,435,026.00
4. Total Completed and Stored To Date	\$1,885,379.43
5. Retainage :	
a. 5.00% of Completed Work	\$94,268.99
b. 0.00% of Stored Material	\$0.00
Total Retainage	\$94,268.99
6. Total Earned Less Retainage	\$1,791,110.44
7. Less Previous Certificates For Payments	\$1,568,566.64
8. Current Payment Due	\$222,543.80
9. Balance To Finish, Plus Retainage	\$3,643,915.56

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief, the work covered by this Application for Payment has been completed in accordance with the Contract Documents. That all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Market & Johnson, Inc.

Signed by: _____
 By: John O'Hearn Date: 1/26/26
58E48416BC314C7...

State of: Wisconsin County of: Eau Claire
 Subscribed and sworn to before me this 26 day of January 2026
 Notary Public: Brittany Gerth
 My Commission expires: June 16, 2028



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information, and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$222,543.80

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ENGINEER:
 By: Dylan Friss Date: 1/27/2026
Digitally signed by Dylan Friss
 DN: C=US, E=dfriss@seih.com, O=SEH, CN=Dylan Friss
 Date: 2026.01.27 09:54:53-0600'

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	Additions	Deductions
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total Approved this Month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
Net Changes By Change Order	\$0.00	

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	Village of Grantsburg	Owner's Project No.:	
Engineer:	Short Elliott Hendrickson Inc. (SEH)	Engineer's Project No.:	GRANT 172213
Contractor:	Market & Johnson	Contractor's Project No.:	3479
Project:	Grantsburg Wastewater Treatment Plant Improvements		
Contract:	All labor, skill, and materials required to construct above referenced project		

Application No.:		Application Period:		From		to		Application Date:	
6				12/01/25		12/31/25		01/05/26	
A	B	C	D	E	F	G	H	I	
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E)	Work Completed and Materials Stored to Date	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)	
			(D + E) From Previous	This Period (\$)					
Original Contract									
DIVISION 00 - PROCUREMENT AND CONTRACTING REQUIREMENTS									
	Stated Allowance Section 26 00 00	50,000.00	33,990.40			33,990.40	68%	16,009.60	
DIVISION 01 - GENERAL REQUIREMENTS									
91 10 00	INSURANCE/PAYMENT & PERFORMANCE BONDS								
	Insurance/Payment & Performance Bonds	65,903.95	65,903.95			65,903.95	100%	-	
91 40 00	BUILDING PERMIT								
	WWTP Building 20	5,444.00	5,444.00			5,444.00	100%	-	
91 50 00	GENERAL CONDITIONS								
	Supervision	300,575.00	125,732.00	31,433.00		157,165.00	52%	143,410.00	
	Small Tools and Consumables	60,550.00	27,470.00	6,867.00		34,337.00	57%	26,213.00	
	Equipment	137,671.89	58,390.00	14,597.00		72,987.00	53%	64,684.89	
	Mobilization	122,656.00	122,656.00			122,656.00	100%	-	
91 60 00	COLD WEATHER PROTECTION								
	WWTP Building 20	12,355.02	-	7,759.00		7,759.00	63%	4,596.02	
91 70 00	TEMPORARY UTILITIES								
	Lift Station Building 10	15,000.00	-	7,255.00		7,255.00	48%	7,745.00	
DIVISION 02 - EXISTING CONDITIONS									
02 41 13	DEMOLITION & STRUCTURE MOVING								
	Campground - Building Removal (McCabe)	11,200.00	-				0%	11,200.00	
	Campground - Removing Pavements & Misc. Structures (McCabe)	12,290.00	-				0%	12,290.00	
	WWTP - Building Removal (McCabe)	23,000.00	-				0%	23,000.00	
	WWTP - Removing Pavements & Misc. Structures (McCabe)	1,175.00	-				0%	1,175.00	
	Sitework Lift Station Demo (Ahern)	3,200.00	-				0%	3,200.00	
	Sitework Blower Building Demo (Ahern)	3,200.00	-				0%	3,200.00	
02 41 19	SELECTIVE DEMOLITION								
	Lift Station Building 10	7,975.74	-				0%	7,975.74	
	WWTP Building 20	736.70	-				0%	736.70	
02 81 00	CONTAMINATED SITE MATERIAL REMOVAL								
	Lagoon Sludge Removal and Disposal (135 tons @ \$1,118/ton)	150,930.00	-				0%	150,930.00	
DIVISION 03 - CONCRETE									
03 20 01	CONCRETE REINFORCING LABOR								
	Lift Station Building 10	3,746.14	3,746.14			3,746.14	100%	-	
	WWTP Building 20	12,914.26	9,500.00			9,500.00	74%	3,414.26	
03 20 02	CONCRETE REINFORCING MATERIAL								
	Lift Station Building 10	1,400.00	1,400.00			1,400.00	100%	-	
	WWTP Building 20	12,250.00	12,250.00			12,250.00	100%	-	
03 30 00	CAST IN PLACE CONCRETE								
	Lift Station Building 10	13,816.03	13,816.03			13,816.03	100%	-	
	WWTP Building 20	216,451.10	125,455.00	38,750.00		164,205.00	76%	52,246.10	
03 41 01	STRUCTURAL PRECAST								
	Lift Station Building 10	50,000.01	-	50,000.01		50,000.01	100%	-	
	WWTP Building 20	142,086.99	137,341.49	4,745.50		142,086.99	100%	-	

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	Village of Grantsburg	Owner's Project No.:	
Engineer:	Short Elliott Hendrickson Inc. (SEH)	Engineer's Project No.:	GRANT 172213
Contractor:	Market & Johnson	Contractor's Project No.:	3479
Project:	Grantsburg Wastewater Treatment Plant Improvements		
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Application No.:		Application Period:		From	to	Application Date:			
6				12/01/25	12/31/25	01/05/26			
A	B	C	D		E	F	G	H	I
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E)	Work Completed and Materials Stored to Date	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)	
			(D + E) From Previous	This Period (\$)					
DIVISION 04 – MASONRY									
04 20 00	UNIT MASONRY								
	WWTP Building 20	24,247.00	-	303.13		303.13	1%	23,943.87	
DIVISION 05 – METALS									
05 10 01	STRUCTURAL STEEL INSTALL								
	Lift Station Building 10	747.23	-			-	0%	747.23	
	WWTP Building 20	6,583.73	-			-	0%	6,583.73	
05 10 02	STRUCTURAL STEEL SUPPLY MATERIAL								
	Lift Station Building 10	10,000.00	-			-	0%	10,000.00	
	WWTP Building 20	21,900.00	-			-	0%	21,900.00	
05 50 01	MISCELLANEOUS METALS - INSTALL								
	Lift Station Building 10	329.58	-			-	0%	329.58	
	WWTP Building 20	6,539.92	-			-	0%	6,539.92	
05 50 02	MISCELLANEOUS METALS - MATERIAL								
	WWTP Building 20	2,730.00	-			-	0%	2,730.00	
DIVISION 06- WOOD, PLASTIC, AND COMPOSITES									
06 10 00	BUILDING WORKS								
	Lift Station Building 10	10,575.93	-			-	0%	10,575.93	
	WWTP Building 20	18,696.96	-			-	0%	18,696.96	
DIVISION 07 - THERMAL AND MOISTURE PROTECTION									
07 10 00	DAMPROOFING AND WATERPROOFING								
	WWTP Building 20	4,585.00	-	4,585.00		4,585.00	100%	-	
07 50 00	MEMBRANE ROOFING								
	Lift Station Building 10	23,587.00	-			-	0%	23,587.00	
	WWTP Building 20	25,163.00	-			-	0%	25,163.00	
07 90 00	JOINT SEALANTS								
	Lift Station Building 10	1,000.00	-			-	0%	1,000.00	
	WWTP Building 20	8,990.00	-			-	0%	8,990.00	
DIVISION 08 – OPENINGS									
08 10 00	DOORS, FRAMES & HARDWARE SUPPLY								
	Lift Station Building 10	8,000.00	-			-	0%	8,000.00	
	WWTP Building 20	24,400.00	-			-	0%	24,400.00	
08 31 00	ACCESS DOORS & PANELS SUPPLY								
	Lift Station Building 10	2,312.88	-			-		2,312.88	
08 33 00	COILING DOORS & GRILLES SUPPLY								
	WWTP Building 20	8,571.00	-			-	0%	8,571.00	
08 80 00	GLAZING								
	WWTP Building 20	500.00	-			-		500.00	
DIVISION 09 – FINISHES									
09 21 16	GYPSUM BOARD ASSEMBLIES								
	Lift Station Building 10	550.88	-			-	0%	550.88	
09 30 00	TILING								
	WWTP Building 20	5,000.00	-			-	0%	5,000.00	

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	Village of Grantsburg	Owner's Project No.:	
Engineer:	Short Elliott Hendrickson Inc. (SEH)	Engineer's Project No.:	GRANT 172213
Contractor:	Market & Johnson	Contractor's Project No.:	3479
Project:	Grantsburg Wastewater Treatment Plant Improvements		
Contract:	All labor, skill, and materials required to construct above referenced project		

Application No.:	6	Application Period:	From	12/01/25	to	12/31/25	Application Date:	01/05/26	
A	B	C	D Work Completed		E	F	G	H	I
Item No.	Description	Scheduled Value (\$)	(D + E) From Previous	This Period (\$)	Materials Currently Stored (not in D or E)	Work Completed and Materials Stored to Date	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)	
09 50 00	CEILINGS WWTP Building 20	1,290.00	-			-	0%	1,290.00	
09 60 00	SOFT FLOORING WWTP Building 20	5,000.00	-			-	0%	5,000.00	
09 90 00	PAINTING & COATING Lift Station Building 10 WWTP Building 20	28,175.00 18,300.00	-			-		28,175.00 18,300.00	
DIVISION 10 - SPECIALTIES									
10 14 00	SIGNAGE SUPPLY WWTP Building 20	682.00	-			-	0%	682.00	
10 28 00	TOILET & BATH ACCESSOIRES SUPPLY WWTP Building 20	1,620.30	-			-	0%	1,620.30	
10 40 00	SAFETY SPECIALTIES SUPPLY WWTP Building 20	1,019.30	-			-	0%	1,019.30	
10 70 00	EXTERIOR SPECIALTIES SUPPLY WWTP Building 20	8,837.00	-			-	0%	8,837.00	
DIVISION 12 - FURNISHINGS									
12 30 00	CASEWORK WWTP Building 20	8,906.00	-			-		8,906.00	
DIVISION 21 - FIRE SUPPRESSION									
21 13 13	FIRE PROTECTION SYSTEMS ST-20 Fire Protection	32,000.00	7,689.00	5,324.00		13,013.00		18,987.00	
DIVISION 22 - PLUMBING									
22 00 00	PLUMBING ST-10 Plumbing ST-20 Plumbing	23,700.00 103,000.00	- 10,000.00	25,000.00		- 35,000.00	0% 34%	23,700.00 68,000.00	
DIVISION 23 - HEATING, VENTILATION, AND AIR CONDITIONING									
23 00 00	HVAC ST-10 HVAC ST-20 HVAC	19,000.00 94,100.00	- -	-		- -	0% 0%	19,000.00 94,100.00	
DIVISION 26 - ELECTRICAL									
26 00 00	ELECTRICAL Submittals Str 20 Electrical Labor Str 20 Electrical Material Str 20 Electrical Switchgear Str 10 Electrical Labor Str 10 Electrical Material Str 30 Electrical Labor Str 30 Electrical Material Str 40 Electrical Labor Str 40 Electrical Material	41,811.00 52,500.00 24,500.00 19,580.00 39,500.00 25,734.00 13,250.00 9,550.00 15,100.00 9,650.00	2,410.00 2,500.00 500.00 14,825.00 5,500.00 4,300.00 -	5,000.00 2,500.00 839.00 3,000.00 2,599.00 -		2,410.00 7,500.00 3,000.00 15,664.00 8,500.00 6,899.00 -	6% 14% 12% 80% 22% 27% 0% 0% 0% 0%	39,401.00 45,000.00 21,500.00 3,916.00 31,000.00 18,835.00 13,250.00 9,550.00 15,100.00 9,650.00	

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

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Contractor:	Market & Johnson	Contractor's Project No.:	3479
Project:	Grantsburg Wastewater Treatment Plant Improvements		
Contract:	All labor, skill, and materials required to construct above referenced project		

Application No.:		Application Period:		From	to	Application Date:		
6				12/01/25	12/31/25	01/05/26		
A	B	C	D	E	F	G	H	I
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E)	Work Completed and Materials Stored to Date	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)
			(D + E) From Previous	This Period (\$)				
26 32 13	ENGINE GENERATORS Str 10 Generator	62,800.00	-			-	0%	62,800.00
26 51 19	LED INTERIOR LIGHTING Str 20 Lighting	13,695.00	13,204.00			13,204.00	96%	491.00
DIVISION 28 – ELECTRONIC SAFETY AND SECURITY								
28 31 00	FIRE ALARM SYSTEM Str 20 Fire Alarm	4,237.00	3,539.00			3,539.00	84%	698.00
DIVISION 31 – EARTHWORK								
31 11 00	CLEARING & GRUBBING Campground - Clearing & Grubbing	9,430.00	9,430.00			9,430.00	100%	-
31 23 10	EXCAVATION & EMBANKMENT Campground - Excavation & Embankment Labor & Equipment WWTP - Excavation & Embankment Labor & Equipment WWTP - Excavation & Embankment Materials	76,696.00 80,266.00 36,900.00	46,104.74 60,556.05 20,000.00			46,104.74 60,556.05 20,000.00	60% 75% 54%	30,591.26 19,709.95 16,900.00
31 23 19	DEWATERING Campground - Lift Station Building 10	226,200.00	226,200.00			226,200.00	100%	-
31 25 10	TEMPORARY EROSION CONTROL Campground - Temp Erosion Control WWTP - Temp Erosion Control	3,020.00 4,685.00	2,227.61 1,016.00			2,227.61 1,016.00	22%	792.39 3,669.00
DIVISION 32 – EXTERIOR IMPROVEMENTS								
32 11 26	CRUSHED AGGREGATE BASE COURSE Campground - Crushed Agg. Base Course WWTP - Crushed Agg. Base Course	21,505.00 13,435.00	-			-	0%	21,505.00 13,435.00
32 12 16	ASPHALT PAVING Lift Station Building 10	43,925.00	-			-	0%	43,925.00
32 16 00	SITE CONCRETE Lift Station Building 10 WWTP Building 20	45,294.46 2,400.00	-			-	0%	45,294.46 2,400.00
32 31 00	FENCES & GATES WWTP Building 20	31,100.00	-			-	0%	31,100.00
DIVISION 33 – UTILITIES								
33 11 00	WATER DISTRIBUTION SYSTEMS Sitework Splitter Box Sitework Splitter Box Bypass Campground - Water Distribution Systems Labor & Equipment Campground - Water Distribution Systems Material WWTP - Water Distribution Systems Labor & Equipment WWTP - Water Distribution Systems Material	81,900.00 34,200.00 2,620.00 2,880.00 4,379.00 5,650.00	- - - - - -			- - - - - -	0% 0% 0% 0% 0% 0%	81,900.00 34,200.00 2,620.00 2,880.00 4,379.00 5,650.00
33 31 00	SANITARY SEWER SYSTEMS Campground - Sanitary Sewer Systems Labor & Equipment Campground - Sanitary Sewer Systems Materials	258,440.00 77,900.00	229,953.82 77,900.00			229,953.82 77,900.00	89% 100%	28,486.18 -
33 34 00	SEWAGE FORCE MAINS Campground - Sewage Force Mains Labor & Equipment Campground - Sewage Force Mains Materials	21,069.00 28,950.00	- 5,172.56			- 5,172.56	0% 18%	21,069.00 23,777.44

Progress Estimate - Lump Sum Work

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6				12/01/25	12/31/25	01/05/26		
A	B	C	D	E	F	G	H	I
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E)	Work Completed and Materials Stored to Date	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)
			(D + E) From Previous	This Period (\$)				
DIVISION 40 – PROCESS INTEGRATION								
40 23 10	PROCESS PIPING							
	ST-10 Lift Station Piping	180,900.00	15,000.00			15,000.00	8%	165,900.00
	Mobilization	43,700.00	20,000.00	23,700.00		43,700.00	100%	-
	Submittals	41,900.00	41,900.00			41,900.00	100%	-
	WWTP - Site Piping Labor & Equipment	103,010.00	-			-	0%	103,010.00
	WWTP - Site Piping Materials	61,900.00	-			-	0%	61,900.00
40 90 10/40 91 19	LIFT STATION CONTROLS & DEVICES/INSTRUMENTATION							
	Str 20 Instrumentation & Controls	199,424.00	-			-	0%	199,424.00
	Str 10 Instrumentation & Controls	67,700.00	-			-	0%	67,700.00
	Str 30 Instrumentation & Controls	67,700.00	-			-	0%	67,700.00
	Str 40 Instrumentation & Controls	33,850.00	-			-	0%	33,850.00
DIVISION 41 – MATERIAL PROCESSING AND HANDLING EQUIPMENT								
41 20 00	PIECE MTL HANDLING EQUIPMENT							
	Lift Station Building 10	9,966.00	-			-	0%	9,966.00
DIVISION 43 – PROCESS GAS AND LIQUID HANDLING, PURIFICATION, AND STORAGE EQUIPMENT								
43 21 25	SUBMERSIBLE PUMPS							
	ST-10 Lift Station Pumps	91,500.00	-			-	0%	91,500.00
	ST-20 Treatment Building Piping	76,000.00	20,000.00			20,000.00	26%	56,000.00
43 21 47	CHEMICAL FEED PUMPS							
	ST-20 Treatment Building	74,700.00	5,000.00			5,000.00	7%	69,700.00
DIVISION 44 – POLLUTION AND WASTE CONTROL EQUIPMENT								
44 42 19	POSITIVE DISPLACEMENT BLOWERS							
	ST-20 Treatment Building Blowers	66,100.00	5,000.00			5,000.00	8%	61,100.00
44 45 16	Lagoon Aeratio Equipment							
	WWTP Building 20	53,100.00	53,100.00			53,100.00	100%	-
DIVISION 46 – WATER AND WASTEWATER EQUIPMENT								
46 21 39	FINE SCREENING EQUIPMENT							
	ST-10 Lift Station Screen	184,900.00	-			-	0%	184,900.00
46 66 00	ULTRAVIOLET LIGHT DISINFECTION EQUIPMENT							
	ST-20 Treatment Building UV	196,000.00	5,000.00			5,000.00	3%	191,000.00
UNIT PRICES								
	Clearing & Grubbing (1LS @ \$15,750/LS)	15,750.00	-			-	0%	15,750.00
	Strip Topsoil (1.5 Acre @ \$3,900/Acre)	5,850.00	-			-	0%	5,850.00
	Base Agg. Dense 3/4" WWTP DWY (89 ton @ \$22/ton)	1,958.00	-			-	0%	1,958.00
	Base Agg. Dense 1 1/4" WWTP DWY (267 ton @ \$22/ton)	5,874.00	-			-	0%	5,874.00
	Base Agg. Dense 3/4" Gary Street (261 ton @ \$22/ton)	5,742.00	-			-	0%	5,742.00
	Base Agg. Denser 1 1/4" Gary Street (750 ton @ \$22/ton)	16,500.00	-			-	0%	16,500.00
	Turf Establishment (1 Acre @ \$10,500/acre)	10,500.00	-			-	0%	10,500.00
	Connect to Ex. Water Main (1 EA @ \$1,700/EA)	1,700.00	-			-	0%	1,700.00
	4" DI Water Main (4 LF @ \$75/LF)	300.00	-			-	0%	300.00
	6" DI Water Main (127 LF @ \$75/LF)	9,525.00	-			-	0%	9,525.00
	8" DI Water Main (3,364 LF @ \$80/LF)	269,120.00	-			-	0%	269,120.00
	Fittings (788 LB @ \$15.50/LB)	12,214.00	-			-	0%	12,214.00
	Fire Hydrant (7 EA @ \$5,900/EA)	41,300.00	-			-	0%	41,300.00

Progress Estimate - Lump Sum Work

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Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E)	Work Completed and Materials Stored to Date	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)	
			(D + E) From Previous	This Period (\$)					
	4" Valve & Box (1 EA @ \$2,125/EA)	2,125.00	-			-	0%	2,125.00	
	6" Valve & Box (7 EA @ \$2,420/EA)	16,940.00	-			-	0%	16,940.00	
	8" Valve & Box (8 EA @ \$3,170/EA)	25,360.00	-			-	0%	25,360.00	
Original Contract Totals		\$ 5,435,027.00	\$ 1,651,122.79	\$ 234,256.64	\$ -	\$ 1,885,379.43	35%	\$ 3,549,647.57	
Change Orders									
Change Order Totals		\$ -	\$ -	\$ -	\$ -	\$ -			\$ -
Original Contract and Change Orders									
Project Totals		\$ 5,435,027.00	\$ 1,651,122.79	\$ 234,256.64	\$ -	\$ 1,885,379.43	35%	\$ 3,549,647.57	

VILLAGE OF GRANTSBURG	
CHECK REGISTERS	
February 9, 2026	
1	\$300.26
2	\$267.72
3	\$34,526.17
4	\$630,416.14
5	\$2,533.45
6	\$15,104.31
7	\$54,061.72
8	\$33,643.92
9	\$154.97
10	\$2,415.21
11	\$16,423.94
12	\$11,571.49
13	\$237,516.87
14	\$26,797.76
15	\$0.00
16	\$0.00
17	\$1,065,733.93
18	
TOTAL	

1/13/2026 11:42 AM

In Progress Checks - Quick Report - Manual

Page: 1

ALL Checks by Payee

ACCT

GENERAL CHECKING - COMM BANK

Dated From: 12/31/2025

From Account:

Thru: 12/31/2025

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
	12/31/2025	EFTPS PAYMENTS	300.26
Manual Check		Penalty for late payment for 8/21	
		Grand Total	300.26

1/13/2026 11:24 AM

Check Register - Quick Report - Regular

Page: 1

ALL Checks

ACCT

GENERAL CHECKING - COMM BANK

Dated From: 12/29/2025

From Account:

Thru: 12/29/2025

Thru Account:

Check Nbr	Check Date	Payee	Amount
36832	12/29/2025	AMAZON CAPITAL SERVICES Library - Collection - Print	15.19
36833	12/29/2025	GRANTSBURG TELCOM Library- phone, voice, fax	70.58
36834	12/29/2025	MIDWEST TAPE Library- AV/DVD	181.95
Grand Total			267.72

1/13/2026 11:23 AM

Check Register - Quick Report - Regular

Page: 1

ALL Checks

ACCT

GENERAL CHECKING - COMM BANK

Dated From: 12/31/2025

From Account:

Thru: 12/31/2025

Thru Account:

Check Nbr	Check Date	Payee	Amount
36835	12/31/2025	DIXON VENTURES LLC Snow plow truck fuel	150.03
36836	12/31/2025	EASY IT GUYS LLC Monthly firewall + license fee	100.00
36837	12/31/2025	LUDVIGSON LAW OFFICE Police - legal services	410.00
36838	12/31/2025	WASTE MANAGEMENT 4th Qtr pickup & bulk pickups	33,866.14
		Grand Total	34,526.17

1/13/2026 2:10 PM

Check Register - Quick Report - ALL
ALL Checks

Page: 1
ACCT

GENERAL CHECKING - COMM BANK

Dated From: 1/15/2026 From Account:
Thru: 1/15/2026 Thru Account:

Check Nbr	Check Date	Payee	Amount
36862	1/15/2026	MARKET & JOHNSON WWTP Pay Request #5	630,416.14
Grand Total			630,416.14

1/20/2026 1:00 PM

Payroll Register Totals Only Report
Check Date: 01/22/2026

Page: 1
PAYRL

From Employee:
Thru Employee:

From Dept:
Thru Dept:

Pay Periods: 12/20/2025 Thru: 1/16/2026
(Male: 2 Female: 6)

Total Checks: 8

Earnings:

Regular Pay	3,154.68	179.25	Hours

	3,154.68		

Withholdings:

Federal	47.17
Social Security	189.47
Medicare	44.32
Wisconsin	53.14
Health, etc Ins	98.71
WRS Contrib.	188.42

	621.23

NET PAY 2,533.45

Library

Flexible Time Off:

	<u>Earned</u>	<u>Used</u>
Sick Hours	0.00	4.00
Vacation Hours	0.00	10.50
	-----	-----
	0.00	14.50

1/20/2026 2:46 PM

Payroll Register Totals Only Report
Check Date: 01/22/2026

Page: 1
PAYRL

From Employee:
Thru Employee:

From Dept:
Thru Dept: 800 Library OLD

Pay Periods: 1/03/2026 Thru: 1/16/2026

Total Checks: 9

(Male: 4 Female: 5)

Earnings:

Regular Pay	21,349.64	680.00	Hours
ON CALL	40.00		

	21,389.64		

Withholdings:

Federal	926.96
Social Security	1,267.09
Medicare	296.33
Wisconsin	803.89
Deferred Comp.	408.40
Health, etc Ins	952.61
Union Dues	90.00
WRS Contrib.	1,540.05

	6,285.33

NET PAY 15,104.31

Flexible Time Off:

	<u>Earned</u>	<u>Used</u>
Comp. Hours	12.75	0.00
Personal Hrs	0.00	8.00
Sick Hours	0.00	0.50
Vacation Hours	0.00	32.75
	-----	-----
	12.75	41.25

GENERAL CHECKING - COMM BANK

ALL Checks

Posted From: 1/22/2026 From Account:
Thru: 1/22/2026 Thru Account:

Check Nbr	Check Date	Payee	Amount
36863	1/22/2026	LEE, LARISSA Misc reimb.	123.34
36864	1/22/2026	LONGHENRY, ALLISON Misc reimb.	138.46
36865	1/22/2026	MEYER, SHEILA Misc. reimb	48.14
36870	1/22/2026	ANDERSON'S COLLISION MECHANICAL TOWING JD1585 tire change	207.07
36871	1/22/2026	BOWMAR APPRAISAL INC. Assessor Contract - 2026 1st Qtr	2,100.00
36872	1/22/2026	DIGGERS HOTLINE INC. Locates - 2026	811.80
36873	1/22/2026	GET IT DONE SERVICES & RENTAL lift rental	175.00
36874	1/22/2026	HAWKINS INC. water & sewer chemicals	2,782.80
36875	1/22/2026	KAGE INNOVATION LLC snow/machinery hardware & supplies	157.52
36876	1/22/2026	MUNICIPAL PROPERTY INSURANCE CO 2026 Property insurance	24,035.00
36877	1/22/2026	OLD NATIONAL BANK CDBG loan payment & WI AVE swr loan paym	9,766.70
36878	1/22/2026	QUADIENNT LEASING USA INC. Postage mach. Nov 2025 - Jan 2026	196.44
36879	1/22/2026	SECURIAN FINANCIAL GROUP INC. Life Insurance	121.20
36880	1/22/2026	SPECTRUM INSURANCE GROUP LLC Liab., vehicles, workers comp ins & bond	12,268.25
36881	1/22/2026	TEAMSTERS LOCAL UNION #346 Dues	135.00
36882	1/22/2026	TOWN OF GRANTSBURG TaxPayment c/o T. Vruno TaxID3854	626.75
36883	1/22/2026	WI CHIEFS OF POLICE ASSOC 2026 membership	150.00
36884	1/22/2026	WI DEPT of JUSTICE-TIME 1st Qtr TIME charge	218.25
Grand Total			54,061.72

GENERAL CHECKING - COMM BANK

Accounting Checks

Posted From: 1/19/2026 From Account:
Thru: 1/31/2026 Thru Account:

Check Nbr	Check Date	Payee	Amount
ACH	1/01/2026	UNITED HEALTHCARE	82.72
	Manual Check	Vision & STD insurance - January	
ACH	1/19/2026	WI Dept. of Revenue	765.95
	Manual Check	State w/h 12/16-12/31	
ACH	1/15/2026	WI DEPARTMENT OF REVENUE	7.47
	Manual Check	December 2025 sales tax	
ACH	1/30/2026	WI RETIREMENT SYSTEM	6,993.72
	Manual Check	Retirement- December	
ACH	1/30/2026	TEAMCARE	18,052.00
	Manual Check	Health, dental, vision, life, std	
ACH	1/19/2026	EASY IT GUYS LLC	1,110.88
	Manual Check	Deputy C/T computer	
ACH	1/26/2026	EFTPS PAYMENTS	4,568.55
	Manual Check	SS, Medicare, Federal W/H	
ACH	1/26/2026	EMPOWERMENT RETIREMENT SERVICES	408.40
	Manual Check	Deferred comp w/h	
ACH	1/23/2026	WI Dept. of Revenue	857.03
	Manual Check	State w/h 1/16-31	
ACH	1/23/2026	WI Dept. of Revenue	828.07
	Manual Check	State w/h 1/1-15	
ACH	1/31/2026	COMMUNITY BANK	54.85
	Manual Check	Checking analysis charge	
ACH	1/19/2026	WI Dept. of Revenue	-3.00
	Manual Check	CORRECTION: State w/h 12/16-12/31	
36854	1/13/2026	UNITED HEALTHCARE	-82.72
	Manual Check	VOID Check - ACH payment	
Grand Total			33,643.92

2/03/2026 4:03 PM

Check Register - Quick Report - Regular

Page: 1

Accounting Checks

ACCT

GENERAL CHECKING - COMM BANK

Dated From: 2/05/2026 From Account:

Thru: 2/05/2026 Thru Account:

Check Nbr	Check Date	Payee	Amount
36885	2/05/2026	LEE, LARISSA Misc. reimb.	61.67
36886	2/05/2026	LONGHENRY, ALLISON Misc. reimb.	69.23
36887	2/05/2026	MEYER, SHEILA Misc. reimb.	24.07
Grand Total			154.97

From Employee:
Thru Employee:

From Dept:
Thru Dept: 800 Library OLD

Total Checks: 10
Pay Periods: 1/17/2026 Thru: 1/30/2026
(Male: 5 Female: 5)

Earnings:

Regular Pay	22,845.64	768.00	Hours
ON CALL	80.00		

	22,925.64		

Withholdings:

Federal	1,001.14
Social Security	1,372.55
Medicare	320.99
Wisconsin	862.18
Deferred Comp.	408.40
Health, etc Ins	787.77
Union Dues	139.50
WRS Contrib.	1,609.17

	6,501.70

NET PAY 16,423.94

Flexible Time Off:

	<u>Earned</u>	<u>Used</u>
Comp. Hours	24.50	0.00
Sick Hours	0.00	2.50
Vacation Hours	0.00	55.00
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	24.50	57.50

2/06/2026 11:42 AM

In Progress Checks - Quick Report - ALL

Page: 1

ALL Checks by Payee

ACCT

GENERAL CHECKING - COMM BANK

Dated From: 2/09/2026 From Account:

Thru: 2/09/2026 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
	2/09/2026	AMAZON CAPITAL SERVICES Library - Collection - Print	364.60
	2/09/2026	E O JOHNSON CO. INC Library - copy machinen lease	143.59
	2/09/2026	MIDWEST TAPE Library- AV/DVD	72.02
	2/09/2026	NORTHERN WATERS LIBRARY SERVICE Library - NWLS 2026 Expence	10,991.28
		Grand Total	11,571.49

ALL Checks by Payee

ACCT

GENERAL CHECKING - COMM BANK

Dated From: 2/10/2026 From Account:

Thru: 2/10/2026 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
	2/10/2026	BURNETT CO. HIGHWAY DEPT. V/P salt/sand	3,327.63
	2/10/2026	BURNETT DAIRY CO-OP Diesel & Fuel Oil	1,490.83
	2/10/2026	CINTAS CORPORATION VO Rug & PW Uniform Service & V/P	408.08
	2/10/2026	COMMERCIAL TESTING LAB INC. Sewer & Water Testing	691.80
	2/10/2026	CRANE ENGINEERING North Lift Station Repair	1,570.29
	2/10/2026	E O JOHNSON CO. INC Copier, P&I, Maintenance & Supplies	398.17
	2/10/2026	HAWKINS INC. Water & Sewer Chemicals	2,460.46
	2/10/2026	INDIANHEAD GLASS INC. PD transaction window	945.00
	2/10/2026	INTER-CO COOP PUBLISHING 2026 Subscription, W/S, pw admin, PD ads	915.50
	2/10/2026	MARKET & JOHNSON WWTP Pay Request #6	222,543.80
	2/10/2026	STREICHER'S POLICE EQUIP. uniforms - B. Getts & J. Woody	847.99
	2/10/2026	TEAMSTERS LOCAL UNION #346 Dues & SL/BG initiation fees	279.00
	2/10/2026	WE ENERGIES Gas line repair	1,638.32
		Grand Total	237,516.87

ALL Checks by Payee

ACCT

GENERAL CHECKING - COMM BANK

Dated From: 2/01/2026 From Account:

Thru: 2/10/2026 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
Manual Check	2/06/2026	AMERICAN EXPRESS/AMAZON Supplies, Envelopes, PD Training, Subscr	4,341.52
Manual Check	2/05/2026	AT&T MOBILITY PD & PW Cell Phones	253.98
Manual Check	2/05/2026	COMMUNITY BANK-EMPLOYER HSA Bridget - January	334.00
Manual Check	2/01/2026	EASY IT GUYS LLC managed IT services	2,220.50
Manual Check	2/06/2026	EFTPS PAYMENTS SS, Medicare, Federal W/H	4,853.96
Manual Check	2/06/2026	EMPOWERMENT RETIREMENT SERVICES Deferred comp w/h	408.40
Manual Check	2/10/2026	NORTHWESTERN WI ELECTRIC Electric	11,131.89
Manual Check	2/04/2026	US BANK WMCA 2026 Membership - AL	65.00
Manual Check	2/06/2026	WE ENERGIES natural gas	3,188.51
		Grand Total	26,797.76