



Village of Grantsburg

Village Board of Trustees Meeting

Monday, January 12, 2026

The Board of Trustees for the Village of Grantsburg met on Monday, January 12, 2026, at 4:00 p.m. in the Village Board Room, 316 S. Brad Street, Grantsburg, Wisconsin.

Present: President Rick Lindberg, Trustee Greg Peer, Trustee Leo Janke, Trustee John Addison, Trustee Matt Chadwick, Trustee Kim Korhonen

Absent: Trustee Hank Java

Others: Police Chief Jared Woody, DPW John Erickson, Deputy Clerk/Treasurer Allison Longhenry, Deputy Clerk/Treasurer Sarah Longhenry, Greg Marsten-Burnett County Sentinel, Dan Penzkover & Isaac Steinmeyer -SEH, Ben Seume & Aria & Cora, Brent Blomberg.

Call to Order. President Lindberg called the Village Board meeting to order at 4:05 p.m. Clerk/Treasurer Meyer conducted roll call. The pledge of allegiance was recited.

Public Comments. Ben Seume spoke on usage of the Community Center for homeschool children. Initially he is thinking of Mondays from 12:30 to 2:30 p.m. Seume had several possible options for covering the rental fee. He asked for the Village Board's support. Seume's proposal was referred to the Leisure & Rec Committee for further discussion.

Correspondence. Included in the Trustee packets were the Burnett County Administration newsletter, the monthly project update report from S E H, and the Golf financials and a Sewer User Survey Report conducted by MSA.

Minutes. President Lindberg asked if there were any changes, corrections or additions to the minutes presented from the following 2025 meetings: December 8th Administration Committee; December 8th Village Board. None were proposed. **Minutes were accepted as presented.**

2026 Recycling Attendant Agreement. Motion by President Lindberg, second by Trustee Janke to approve the 2026 Recycling Attendant Agreement as submitted by Recycling Control Commission, Spooner. Motion passed unanimously.

STAFF REPORTS

Public Works DPW Erickson informed the Trustees of items happening since the last board meeting including 28 Christmas in the Park displays this year, down from 40 last year, and snowplowing, which has taken most of the crew's time.

Police Chief Woody presented his incident report and graph for December showing 32 calls for service. Chief Woody also reported his department remains one officer short. The employment ad has been reworked to include union membership and insurance.

Administration Clerk/Treasurer Meyer presented the license and permits report showing one liquor license issued, and the cash report with a checking account balance of \$80,382.74 after all vouchers are paid, and a Treasury account balance of \$1,496,720.35.

Library Director Yoerg was unable to attend the meeting. Her monthly report was provided in the Trustee packets for their review.

COMMITTEE REPORTS

Administration Committee. 7) Landfill plan modification – DPW Erickson explained the situation with the WDNR requesting sampling of monitoring wells located at the old landfill site. Sampling has shown no issues or problems. **Motion by Trustee Peer, second by Trustee Addison to approve SEH’s Supplemental Letter Agreement for the Grantsburg Landfill Plan Modification Request 2026 at a cost of \$7,000 to request WDNR approval to terminate environmental monitoring for the closed Grantsburg Landfill with an additional WDNR review fee of \$1,650. Motion passed unanimously.**

DPW Erickson left the meeting at 4:30.

4) Water Treatment Plant (WTP) – Isaac Steinmeyer, SEH explained the next phase of the Water Treatment Plant project for Wells #1 & #2 to be final design. In this phase, SEH will create final plans to submit for grants and for bidding the project. Final design will include site plan, street and utility work between Wells #1 & #2, building architectural plans including placement of the filter vessels, converting both Well houses, mechanical design, heating and cooling, electrical design and SCADA system requirements. This phase will also include bidding services which will be prepared in the fall/winter 2026 with bidding in January 2027. **Motion by President Lindberg, second by Trustee Peer to accept the Administration Committee’s recommendation and approve SEH’s Supplemental Letter Agreement for Water Treatment Plant Well 1 and 2–Amendment 1 for Final Design Services \$515,000 and Bidding Services-Single General Contractor Bid \$32,500. Motion passed unanimously.**

5) CDBG Grant Application and Administration Agreement - Dan Penzkover, SEH explained they are proposing to submit applications for the WTP project to two funding sources, WI Department of Administration’s Community Development Block Grant (CDBG) and WDNR’s Safe Drinking Water (SDW). **Motion by Trustee Addison, second by Trustee Korhonen to approve SEH’s Agreement for Professional Services for 2026 CDBG Application and Administration in the amount of \$19,000 for the application and \$29,000 for the administration. Motion passed unanimously.**

6) SDW Grant App and Administration Agreement. **Motion by Trustee Addison, second by Trustee Korhonen to approve SEH’s Agreement for Professional Services for SFY27 SDW Application/Administration-Water Treatment Facility in the amount of \$9,750 for the application and \$33,150 for the administration. Motion passed unanimously.**

1) Community Center rental agreement with the Grantsburg School District - C/T Meyer reported nothing has been received back from the School.

2) Zoning exception form – The Zoning Exception Agreement, modified by Attorney Norenberg was in the packets for review. **Motion by Trustee Peer, second by President Lindberg to approve the Zoning Exception Agreement form as presented. Motion passed unanimously.**

3) Sommerfeld exception request – **Motion by Trustee Addison, second by Trustee Korhonen to accept the Administration Committee’s recommendation and issue Paul & Katherine Sommerfeld an ordinance violation citation for \$185 for January and to continue to issue these citations for February, March, and April as long as they are still living in the bus on their property on Linden Street. They will have to move to a campground or other place, or it can be reassessed in May. Motion passed unanimously.**

Bills Motion by Trustee Janke, second by Trustee Addison to approve payment of the bills as presented:

Checks #36788-#36860	\$313,276.78
Payroll vouchers V9792-V9835	\$48,735.26
ACH/EFTPS payments	\$381,194.91
Total	<u>\$743,206.95</u>

Motion passed unanimously.

Market and Johnson Inc., change orders. Change orders #04R2 and #08 were presented. Several Trustees had questions about the change orders and why some of the items had not been in the original contract. C/T Meyer was asked to invite the engineers to the February meeting for further explanation.

Market and Johnson Inc. pay request. **Motion by Trustee Addison, second by Trustee Peer to approve the WWTP project pay request #5 from Market & Johnson in the amount of \$630,416.14. Motion passed unanimously.**

Trustee reports, concerns...

THE VILLAGE BOARD WILL CONVENE INTO CLOSED SESSION to review applications and interview candidates for the Deputy Clerk/Treasurer position pursuant to WIS. Stats. 19.85 (1) (c) “Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility.”

Motion by Trustee Peer, second by Trustee Addison to convene into closed session at 5:20 p.m. Motion passed unanimously.

THE VILLAGE BOARD WILL RECONVENE INTO OPEN SESSION pursuant to Wis. Stats. 19.85 (2).

Motion by Trustee Korhonen, second by Trustee Janke to reconvene into open session at 6:05 p.m. Motion passed unanimously.

Motion by Trustee Peer, second by Trustee Addison to change all Village employees to the vacation schedule contained in the Police Union Contract effective for 2026. Motion passed unanimously.

Motion by Trustee Addison, second by President Lindberg to continue to pay the difference in single and family insurance premiums to the three individuals with single insurance when the Village changed to Teamcare health insurance. Motion passed unanimously.

Motion by Trustee Addison, second by Trustee Janke to change the Village Office hours to be open to the public on Monday, Wednesday, and Fridays and closed to the public on Tuesdays and Thursdays to allow for training of Village Office staff effective January 19th through the end of April. This will be reassessed in May. Motion passed unanimously.

Motion by Trustee Peer, second by Trustee Korhonen to not pay Officer Getts a stipend for additional work caused by the short-staffed department. Motion passed unanimously.

Adjournment The Village Board meeting was adjourned at 6:17 p.m.

Sheila Meyer
Clerk/Treasurer