



Village of Grantsburg

316 South Brad Street
Grantsburg, WI 54840

Village Board Meeting Agenda Monday, September 15, 2025 at 4:00 p.m. Village Board Room, 316 S. Brad Street

The Village Board of Trustees will discuss the following items and take action as needed:

1. **Call to Order; Roll Call; Pledge of Allegiance**
2. **Public Comments**: 30 minutes per meeting/5 minutes per speaker. Pursuant to WI Statutes § 19.83(2) and 19.84(2), the public may present matters; however, they cannot be discussed or acted upon until specific notice of the subject matter of the proposed action can be given.
3. **Correspondence**: [Burnett Co Admin newsletter](#); S E H [project update](#) report; [Golf Financials](#);
4. **Minutes** from the following 2025 meetings: [August 11th](#) Administration Committee; [August 11th](#) Village Board; [August 13th](#) Public Safety; [August 20th](#) Special Village Board; [September 10th](#) Leisure & Rec
5. **Library Board Appointment**: Jamie Hartke to fill an unexpired term starting immediately and ending on 5/1/2028.
6. **Staff Reports**
 - A) Public Works Director 1) [DPW report](#)
 - B) Police Chief 1) Police [report](#) & [graph](#)
 - C) Clerk/Treasurer 1) [License/permits](#) issued 2) [Cash](#) Report 3) [Budget to Actual](#) 4) [Wild Rice survey](#)
 - D) Library Director 1) [Library report](#)
 - E) Fire Association 1) Rep President Lindberg's report
7. **Committee Reports**:
 - Public Safety Comm**: 1) [Property maintenance](#)
 - Administration Comm recommendations**: a) [Resolution 2025-02](#) for the issuance, sale, and delivery of a \$1,180,000 General Obligation Promissory Note and award, thereof b) [Refuse & recycling](#) proposals c) Homecoming Parade d) School rental contract e) Industrial park f) [Grantoberfest request](#)
 - Leisure & Rec Comm**: 2026 Rates & rules a) campground rates b) Seasonal Camper rules c) pool
8. **Campground project** 1) Stout Construction [pay request #5 Final](#) 2) [Change order #4](#) 3) [Change order #5](#)
9. **WWTP project** Market and Johnson pay request [#1](#) and [#2](#)
10. **Payment of Bills**
11. **Trustee reports, concerns, etc.** (no action will be taken at this meeting)

12. Adjournment

Sheila Meyer, Clerk/Treasurer

**** Appearance times/agenda order may change at the discretion of the Village Board****

Posted September 11, 2025, Village of Grantsburg website www.villageofgrantsburg.gov , Village Office 316 South Brad Street; Community Center 315 South Robert Street; Grantsburg Public Library 415 S. Robert Street
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The Village Office is handicapped accessible. If you need any other special accommodations please contact the Village Clerk, 316 S. Brad Street, Grantsburg, Wisconsin – (715) 463-2405.



County Administration Newsletter

Vision & Stewardship

Issue 131

August 2025

Administration

Each summer I have the privilege of speaking to our local Rotary Club in Grantsburg, and this last month was once again that time of year. It is something I look forward to each year because of the values Rotary represents and the strong connection between their mission and the work we do in Burnett County.

One of the things I've always admired about Rotary is the *Four-Way Test of the things we think, say or do*:

- 1) Is it the truth?
- 2) Is it fair to all concerned?
- 3) Will it build goodwill and better friendships?
- 4) Will it be beneficial to all concerned?

While simple, these principles provide a strong foundation for decision-making, leadership, and community service. They are equally relevant to us in county government. Whether we are working on policies, managing resources, or serving residents directly, these four questions reflect the standards we strive to uphold every day.

I also want to take this opportunity to express my appreciation for the service Rotary provides to our community. Their projects, outreach, and support make Burnett County a stronger community. Just as public service requires a dedication to others, Rotary members consistently demonstrate what it means to put "Service Above Self."

I value this annual opportunity to engage with Rotary, share updates on Burnett County, and most importantly, reaffirm the common values we hold in working toward a better community.

-Nate

Highway

Burnett County Highway Department Participates in Touch-A-Truck Event

In June, the Burnett County Highway Department proudly participated in the Touch-A-Truck event hosted by the Webster Public Library at the Webster Fairgrounds. The event gave children and families a unique opportunity to get up close with the equipment that helps maintain and improve our county's roadways along with many other business and emergency personnel. This event keeps growing every year where more families are being educated along with meeting the people involved with these professions and learning about the equipment.

The Highway Department showcased its new plow truck along with a backhoe, both of which drew a lot of excitement from the kids. Young participants had the chance to climb inside the vehicles, sit in the driver's seat, and even honk the horn—an activity that quickly became a crowd favorite.

Events like Touch-A-Truck provide a fun and interactive way for children to learn more about the important work that county crews do every day to keep roads safe and accessible. The Highway Department was glad to be part of the event and appreciated the chance to connect with the community in such a positive and engaging setting.



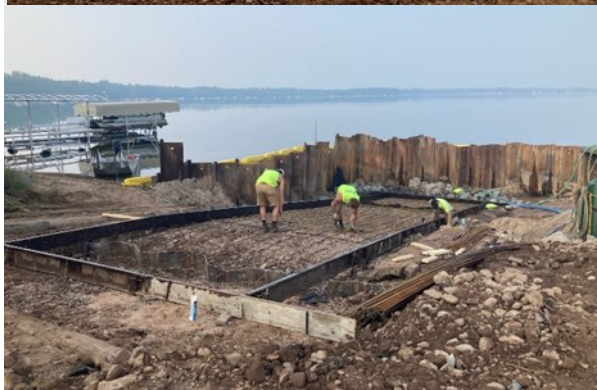
Forestry

Devils Lake Landing Project

Our department is happy to announce that the renovations at Devils Lake boat landing are nearing completion! Construction of the new boat ramp is finished, and the landing reopened on Friday, August 15th. The new ramp has sheet metal components driven deep underground in two locations in order to prevent frost damage, which has historically been a major issue at this landing. The final steps in the project will include installation of a new restroom building and finishing the sidewalks and landscaping. That work is scheduled to take place during the first two weeks of September.

This will wrap up a multi-year project that began in 2021 with the approval of the first grant for the project from the state Recreational Boating Facilities Program. Additional funding from that program was approved in 2022 and 2024. The first phase of construction consisted of installing a sheet metal retaining wall and repaving the parking lot in late 2023 and early 2024.

Upon completion, \$1,120,226 will have been spent over the two phases to improve the landing. Of that total, \$544,387 was funded by grants, and \$575,839 is being paid for by Burnett County



Sheriff's Office



Answering the Call – One Year Strong



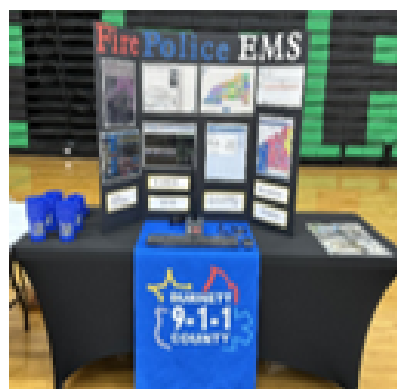
Burnett County 911 Celebrates Its First Anniversary

On July 16, 2025, Burnett County 911 proudly celebrated the 1-year anniversary of our new 911 Communications Center. In our first year of operation, our dispatchers answered **37,795 phone calls** and managed **13,374 calls for service**, supporting law enforcement, fire, and EMS agencies across the county.

The new center has allowed us to grow from one dedicated dispatcher handling 75% of the call volume in previous years, to now being staffed with **two dispatchers on duty 24/7**. This change has greatly improved call taking, giving our team the ability to devote the necessary time and attention to each call. We are proud to share that our center has remained **fully staffed for the past year**, while also providing an efficient workspace that enhances supervision, training, and overall service delivery.

Over the past six months, we have also placed a stronger focus on **community relations**. Our team promoted 911 careers at both the Siren and Grantsburg High School Job Fairs, where students showed interest and asked excellent questions about the work we do. On **June 26, 2025**, we hosted our **First Annual Red Cross Blood Drive**, surpassing our goal of 21 units by collecting **33 donations**. Looking ahead, we are excited to continue connecting with our community, including participating annually in **National Night Out**.

Most importantly, our success this past year reflects the dedication of our hardworking dispatchers and the trust of the community we serve. **Thank you for allowing us to be your first point of contact in an emergency — we look forward to many more years of service and innovation.**



Health & Human Services



Protecting our Youth: Understanding Sextortion Knowledge = Your SuperPower

Sextortion is a serious online threat where predators trick or pressure youth into sharing explicit images; then demand more pics or \$\$ or threaten to expose them. This presentation empowers families to prevent and respond to it.



**Wednesday, September 10
Siren Schools Auditorium
Presentation 6:15 PM
Free Dinner @ 5:30 until gone
Informational Resource Tables will be
available before and after the presentation.**

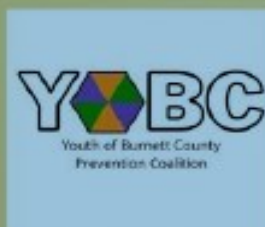
Speakers include:

John DeMay & Brittney Bird

(Parents w/personal experience of loss as a result)

Representatives from

- **WI Department of Justice**
- **Burnett County Sheriff's Dept**
- **Community Referral Agency, Inc**



Child Support



The Wisconsin Child Support Program turns **50** this year. Click on the link below to take a look at how the program has evolved over the years and some of the key milestones.

[50 Years of Child Support](#)

Facilities

As part of our ongoing commitment to health and safety, our facility recently completed required drinking water testing under Wisconsin Department of Natural Resources (DNR) regulations. Unfortunately, the latest results showed that lead and/or copper levels exceeded the state's safe drinking water standards.

Why This Matters

Lead and copper can get into water when older plumbing materials corrode. That's why the state makes us test — to catch any issues early. If the levels come back high, we must investigate, report it, and come up with a plan to fix it.

What We Found

One of our ten sample sites showed levels above the limit.

We've already reported the results to the DNR.

Follow-up testing and inspections are underway so we can figure out exactly where the problem is coming from.

What We're Doing About It

Letting the required stakeholders know.

Expanding testing so we get the full picture.

Checking out our plumbing and system conditions for possible causes.

Working side-by-side with the DNR to put a solid corrective plan together.

We are also doing monthly testing on the side which is not required by the DNR but we are doing this as a secondary method to ensure safety.

What's Next

Submitting our corrective action plan to the DNR.

Looking at treatment and corrosion control options.

Possibly doing plumbing inspections or replacements depending on what we find.

Keeping you all updated as we hit milestones.

How You Can Help

If you get questions from the public or other departments, please send them to (Walker Ingham – Facilities manager) so our message stays consistent.

This situation isn't unusual in older systems, but it's a good reminder of why these tests matter and why our follow-up work is so important. Thanks for staying on top of things and helping us keep our water safe and reliable

Health & Human Services

MEET OUR KEYNOTE SPEAKERS



JOSHUA DEISINGER
MS, LPC-IT, SAC-IT



GRACE OGREN
B.A. IN ENGLISH



DR. MALASRI CHAUDHERY-MALGERI
PH.D. IN PSYCHOLOGY

WISCONSIN CRISIS INTERVENTION CONFERENCE


SEPTEMBER 18-19, 2025
 KALAHARI CONVENTION CENTER,
 WISCONSIN DELLS, WI

SPONSORSHIPS AND EXHIBITOR SPACE
STILL AVAILABLE!



REGISTER TODAY!

You're Invited: West CAP Energy Assistance Info Session

Hybrid Meeting – Join in Person or via Zoom

 **Date:** 9.16.2025

 **Time:** 1:00 – 2:00 pm

 **Location:** Room 165, Government Center

 **Zoom Link:** [Join Zoom Meeting](#)

 **Meeting ID:** 860 1343 9212

 **Passcode:** 708279



WEST CAP

Agenda Highlights:

- **Heating Season Coverage:** Oct 1–May 15, plus year-round services
- **Eligibility:** Who qualifies and how
- **Application Options:** Multiple ways to apply
- **Utility Coverage:** What bills can be paid
- **Crisis & Emergency Help:** For no heat and urgent issues
- **Home Repair Help:** Leaks, hot water issues, A/C outages
- **Weatherization Services:** Insulation, energy-saving upgrades
- **Q&A Session:** Bring your questions!

Health & Human Services

Protect Your FoodShare Benefits

Stay Informed. Stay Covered.

Government programs like Medicaid and FoodShare are often in the news when lawmakers work on state and federal budgets. While it may take time before any new requirements are put in place, it's important to stay informed and protect your benefits.

What You Can Do Now:

- Use your benefits for prescriptions, doctor visits, ongoing treatments, and more.
- Make sure your contact information (address, phone, email) is current. Update it anytime at [ACCESS](#) ([ACCESS in Spanish](#)).
- Read any mail, texts, or emails you receive from us.

Other Ways to Stay Informed:

- [DHS Medicaid News](#) (or search "Medicaid News Wisconsin" in your Internet browser)
- [FoodShare News](#) (or search "FoodShare News Wisconsin" in your Internet browser)
- [Protect Your FoodShare Benefits](#) – DHS Publication

Tip: Keeping your contact information updated in ACCESS is the best way to make sure you receive important notices about your FoodShare or Medicaid benefits.



Your Benefits on the Go
Download the MyACCESS app from your app store to manage your benefits anywhere, anytime.

Health & Human Services

FoodShare Theft

Scammers are trying to steal FoodShare benefits.
Protect your benefits with these helpful tips.



Choose a hard-to-guess PIN and keep it secret. Cover the keypad when you enter your PIN and don't share it with anyone you don't want using your benefits.



Check your account often. Use the MyACCESS or ebtEDGE mobile apps to check your account for charges you didn't make and report any to QUEST Card Service right away.



Freeze or block your card. Freeze your card between uses so no one can use it, including you. Block your card from out-of-state use or internet use if you don't shop online or travel outside Wisconsin.

Tips to create a secure PIN

✓ DO THIS

Use numbers memorable to you, but hard for others to guess. For example, the day you got your favorite pet.

✗ DO NOT

- Repeat numbers, like 2222
- Use numbers in a row, like 4567
- Use a pattern, like 1212
- Use a birthdate or birth year



- To learn more about how to protect your FoodShare benefits, scan this QR code or go to dhs.wi.gov/foodshare/security.htm.
- To change your PIN, call QUEST Card Service at 877-415-5164 or use the ebtEDGE website or mobile app.

This institution is an equal opportunity provider.

Welcome!

Michael Isenhower – Deputy Sheriff
Erin Liljenberg – Corrections Deputy

Thank you for your service to Burnett County!



VILLAGE OF GRANTSBURG SEH PROJECTS MONTHLY UPDATE

August 29, 2025

Copies to: Sheila Meyer, John Erickson and Allison Longhenry (Village of Grantsburg)
Dan Penzkover, Bryan Cunningham, Jeremiah Wendt, Derrick Bacha, Jeff
Nussbaum, Isaac Steinmeyer, Jana Nyhagen, Bridget Anderson, Brea Grace,
Thad Webb, Dylan Friss and Henry Elling (SEH)

I. Industrial Park Project

- A. A warranty walk-through inspection of the project will be scheduled with McCabe and the Village in September.

II. WWTP/Main Lift Station Project

- A. Preliminary work has begun at the South Lift Station and mobilization is scheduled for mid-September. A progress meeting was held on Aug. 19th.
- B. The Village completed the easement for the watermain connection between Gary Street and Russell Street and is awaiting it to be recorded. The watermain work is scheduled to take place in mid-October.
- C. The dewatering permit is pending approval, and it is tentatively scheduled to begin after Labor Day.
- D. SEH is working on the final permit for land application of sludge.
- E. WDNR requested additional Environmental Review information regarding the watermain alignment and SEH will be providing this information.

III. Campground Expansion/WDNR Stewardship Project

- A. A final follow-up walk through inspection with the Village, SEH and Steve Shervey, was completed on Aug. 25th.
- B. A final pay application is expected before the Sept. 8th Board meeting.
- C. Liquidated damages will be applied to the final pay application for July 17-Aug. 1.
- D. Stout Construction continues work on a few small items and the campground is expected to reopen for Labor Day weekend.

IV. James & Johnson Street WisDOT STP-R Project

- A. McCabe Construction continues work on the project.
- B. Village staff had a conference call with WisDOT personnel last week and it was decided to change a few things in the project and go with a 6" base for all of James Avenue, leave some curb & gutter out and the net additional fee to the Village will be \$55,000.

V. Water Treatment Plant Project

- A. SEH met with John this month to review preliminary project information, review site layouts and WTP floorplans, and will continue work on the preliminary water treatment plant design.

- VI. STH 70 (State Line to 350' East of Johnson St.) WisDOT Paving Project**
 - A. Construction currently proposed in 2030

Profit and Loss Comparison

Grantsburg Golf Course LLC

January 1-August 31, 2025

DISTRIBUTION ACCOUNT	TOTAL	
	JAN 1 - AUG 31 2025	JAN 1 - AUG 31 2024 (PY)
Income		
Cart Rental	0	0
Power Cart	30,550.00	27,785.00
Total for Cart Rental	\$30,550.00	\$27,785.00
Green Fees	47,011.50	40,630.00
Memberships	25,435.00	23,630.00
Merchandise Sales	0	0
Beer	15,897.00	13,580.00
Clothing	2,364.00	1,713.00
Food	845.00	796.50
Golf Items	5,285.00	5,452.00
Pop	4,496.80	4,491.00
Total for Merchandise Sales	\$28,887.80	\$26,032.50
Storage		150.00
Trail Fees		125.00
Total for Income	\$131,884.30	\$118,352.50
Cost of Goods Sold		
Gross Profit	\$131,884.30	\$118,352.50
Expenses		
Bank Service Charges	152.72	144.96
General Administration	0	0
Accounting	1,384.00	1,716.84
Organizational Expense	136.00	166.49
Licenses & Permits		608.00
Total for General Administration	\$1,520.00	\$2,491.33
General Operation	\$1,841.00	\$2,604.57
Chemicals and Fertilizer	938.96	727.95
Gas & Oil	2,555.58	2,551.08
Repairs & Maintenance	1,573.62	2,092.47
Small Equip Purchases		488.28
Total for General Operation	\$6,909.16	\$8,464.35
Insurance Expense	2,626.00	3,104.00
Merchandise purchased	0	0
Beer	7,893.02	8,868.34
Clothing	2,909.90	2,357.50
Food	554.43	479.83
Golf Items	7,173.03	8,261.65
Pop	4,215.54	4,386.36
Total for Merchandise purchased	\$22,745.92	\$24,353.68

Profit and Loss Comparison

Grantsburg Golf Course LLC

January 1-August 31, 2025

DISTRIBUTION ACCOUNT	TOTAL	
	JAN 1 - AUG 31 2025	JAN 1 - AUG 31 2024 (PY)
Office Supplies	\$556.02	\$228.74
Postage		108.43
Total for Office Supplies	\$556.02	\$337.17
Payroll Expenses	0	0
Taxes	4,173.36	3,452.48
Wages	52,255.00	42,840.82
Total for Payroll Expenses	\$56,428.36	\$46,293.30
Professional Fees	400.00	400.00
Repairs and Maintenance	2,900.22	2,324.79
Sales Tax Paid	5,635.06	5,742.30
Square Fees	2,182.48	1,248.29
Telephone Expense	319.97	335.71
Utilities	0	0
Electricity	817.42	629.14
Water & Sewer	3,776.49	676.22
Total for Utilities	\$4,593.91	\$1,305.36
Federal Income Tax		910.35
Rent Expense		4,000.00
Total for Expenses	\$106,969.82	\$101,455.59
Net Operating Income	\$24,914.48	\$16,896.91
Other Income		
Other Expenses		
Net Other Income	0	0
Net Income	\$24,914.48	\$16,896.91



Village of Grantsburg

316 Brad Street South
Grantsburg, WI 54840

Administration Committee Meeting Minutes

The Village Administration Committee met on Monday August 11th at 2:15 p.m.
in the Village Board room, 316 Brad St S, Grantsburg, WI 54840.

Present: Chairman/President Rick Lindberg
Trustee Greg Peer

Others: Clerk/Treasurer Sheila Meyer
Director of Public Works John Erickson
Police Chief Jared Woody
Kathy Linville, Republic Services
Brian Riley, Ehlers

Absent: Trustee Hank Java

President Lindberg called the Administration Committee Meeting to order at 2:15 p.m. The Pledge of Allegiance was recited.

Burnett Co. Agricultural Society Fair – Street closure and no parking request

The Burnett County Ag Fair requested a temporary street closure for their annual parade and no parking along their section of Pine Street South as done in past years.

Motion by Trustee Peer, second by President Lindberg to approve the Burnett Co. Agricultural Society Fair's temporary street closure of Madison Avenue from Olson Drive to Pine Street South to the fairgrounds for the annual parade on Saturday, August 23rd from 3:30 p.m. to 4:30 p.m. and the no parking request for the east side of Pine Street South for the entire length of the fairgrounds from August 21st – August 24th. Motion carried unanimously.

Financial overview of debt service – Brian Riley, Ehlers, Inc. Committee moved to later in the meeting.

Refuse & recycling proposals

Clerk/Treasurer Meyer reviewed the three proposals received for trash and recycling service from Republic Services, Waste Management, and Talon Sanitation. Kathy Linville with Republic Services was present and shared they currently service 87 municipalities in Wisconsin, more locally Rice Lake and Spooner. She indicated service time and date may be negotiable and highlighted Republic's commitment to local involvement and support. The committee discussed the proposals briefly and chose to table the discussion to September's meeting to allow more time to review all contracts.

No motions made.

Brian joined the meeting at 2:21 p.m.

Kathy left the meeting at 2:34 p.m.

Chief Woody joined the meeting at 3:03 p.m.

Financial overview of debt service – Brian Riley, Ehlers, Inc.

Clerk/Treasurer Meyer gave brief financial overview. Brian provided a slideshow in which he reviewed options for refinancing and consolidation options for multiple project loans the Village currently has. In his presentation Brian explained different financing options and how each could benefit the Village. Brian then reviewed the process and timeline in which the Village would solicit proposals for lending, select a lender, and close by the end of September.

Motion by Trustee Peer, second by President Lindberg to recommend the Village Board allow Brian Riley with Ehlers to solicit for lending proposals on behalf of the Village. Motion carried unanimously.

Brian left the meeting at 3:24 p.m.

THE ADMINISTRATION COMMITTEE WILL CONVENE INTO CLOSED SESSION to discuss procedures for filling vacancy in the Police Department pursuant to Wis. Stats. 19.85 (1) (c) “Considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility.”

Motion by Trustee Peer, second by President Lindberg to convene into closed session. Motion carried unanimously.

THE ADMINISTRATION COMMITTEE WILL RECONVENE INTO OPEN SESSION pursuant to Wis. Stats. 19.85 (2).

Motion by Trustee Peer, second by President Lindberg to reconvene into open session. Motion carried unanimously.

Motion by Trustee Peer, second by President Lindberg to recommend the Village Board offer Jerome Hoyt the position of full-time police officer at the rate of \$33 per hour, maintaining that rate through 2026. Motion carried unanimously.

The meeting was adjourned at 3:38 p.m.

Allison Longhenry
Deputy Clerk/Treasurer



Village of Grantsburg

316 Brad Street South
Grantsburg, WI 54840

Village Board Meeting Minutes

The Village Board met on Monday, August 11th at 4:00 p.m.
in the Village Board room, 316 Brad St S, Grantsburg, WI 54840.

Present: President Rick Lindberg
Trustee Greg Peer
Trustee Sam Campeau
Trustee Leo Janke
Trustee John Addison

Others: Director of Public Works John Erickson
Police Chief Jared Woody
Library Director Lynett Yoerg
Jeremy Gronski, Village of Grantsburg Housing Authority
Kathy Linville, Republic Services
Eric Brown, Waste Management
Tyler Myers & Abby DeWitt, The 101 Lofts
Greg Marsten, Burnett County Sentinel
Others: Jerome Hoyt, Mike Janke, and various others

Absent: Trustee Hank Java

President Lindberg called the Village Board Meeting to order at 4:00 p.m. Deputy Clerk/Treasurer Longhenry conducted roll call. The Pledge of Allegiance was recited.

Public Comments

No one appeared.

Correspondence

Included in the Trustee packets were the Burnett Co Admin newsletter, SEH project update report, and Golf Financials.

Minutes

President Lindberg asked if there were any changes, corrections, or additions to the minutes presented from the following 2025 meetings: July 14th Administration Committee, July 14th Village Board, July 17th Special Village Board, July 24th Public Safety Committee, and July 24th Special Village Board. None were proposed. **The minutes stand approved as submitted.**

Utility Easement

Deputy Clerk/Treasurer explained the proposed easement was to allow the Village to run utilities from N Russell Street through PLM Developments' (Scott McLain) parcel to the Village's Wastewater Treatment Plant to which McLain has already agreed.

Motion by Trustee Peer, second by Trustee Janke to accept the Utility Easement Agreement with PLM Developments as presented. Motion carried unanimously.

Southern Crex Spirits outdoor bar license

Mike Janke submitted request to an outdoor bar set up as done in the past.

Motion by Trustee Addison, second by Trustee Campeau to approve the request from Southern Crex Spirits dba Hummer's for an outdoor bar set up on the patio Saturday, September 6th, 2025, from 4 p.m. to 12 MIDNIGHT. Motion carried unanimously.

Mike Janke left the meeting at 4: 07 p.m.

Staff Reports:

DPW Report

DPW Erickson reviewed the report included in the Trustee packets highlighting the campground expansion is nearing completion and has an inspection date of August 13th, St. George Avenue between Robert St S and Russell St S will be chip sealed beginning August 14th depending on weather, annual sewer televising was completed, Market and Johnson planned to begin the Wastewater Treatment Plant project construction on August 11th, and all water system gate valves were exercised as required by the WI-DNR.

Police Chief Report

Chief Woody reviewed the monthly incident report and calls for service report included in the Trustee packets noting the high number of animal incidents relating to issuing unlicensed dogs citations. He also shared that National Night Out held on August 5th was a success.

Public Hearing – The 101 Lofts, LLC (Tyler Myers & Abby DeWitt) Conditional Use Application to have residential dwelling units on the first floor of 101 W Madison Avenue.

President Lindberg called the Public Hearing to order at 4:15 p.m. Deputy Clerk/Treasurer Longhenry read the Public Hearing Notice. President Lindberg asked for anyone wishing to speak in favor of the conditional use application. Applicant Tyler Myers provided overview of the proposed project. He would like to have 3-4 residential dwelling units on the first floor of 101 W Madison Avenue. Tyler indicated the portion of the building fronting the street will remain commercial to comply with Village ordinance. President Lindberg asked for anyone wishing to speak against the conditional use application. No one spoke. President Lindberg closed the public hearing at 4:21 p.m. Deputy Clerk/Treasurer indicated the Plan Commission voted unanimously to recommend the Village Board approve the conditional use application.

Motion by Trustee Peer second, by Trustee Addison to accept the Plan Commission's recommendation and approve the Conditional Use Application submitted by The 101 Lofts, LLC (Tyler Myers & Abby DeWitt) to have residential dwelling units on the first floor of 101 W Madison Avenue (parcel 07-131-2-38-19-14-5 15-810-042000). Motion carried unanimously.

Staff Reports Continued:

Police Chief Report continued.

Chief Woody reviewed the law enforcement jurisdiction agreement with the Town of Grantsburg included in the packet. He indicated this would allow Village Officers to have jurisdiction in areas where a street goes from Village to Town and back to Village. He explained this agreement is updated from the previous agreement and he would present it to the Grantsburg Town Board at their next meeting for review.

Motion by Trustee Addison, second by Trustee Janke to approve the Agreement Between Village of Grantsburg and Town of Grantsburg regarding Law Enforcement Jurisdiction.

Motion carried unanimously.

Clerk/Treasurer Report

Deputy Clerk/Treasurer reviewed the licenses/permits issued for the month and the cash report included in the packet. Chief Woody highlighted citations issued to liquor license holders for not having a licensed operator on premises during sales.

Jeremy Gronski – Grantsburg Housing Authority – Crexway Court report.

Jeremy introduced himself as the Housing Director for Crexway Court and provided a brief overview of the 28-unit building and its' operations. He offered to attend meetings in the future for periodic updates at the Village's request, he also provided a copy of the housing authority's 5-year budget to Deputy Clerk/Treasurer Longhenry.

Jeremy left the meeting at 4:41 p.m.

Staff Reports Continued:

Library Director Report

Director Yoerg reviewed the reports included in the Trustee packets and shared that she had attended the Towns Association meeting on July 24th.

James Ave & Johnson Street asphalt base

Deputy Clerk/Treasurer provided the Village Board with a copy of a letter from Wisconsin Department of Transportation denying the Village's request for extra funding due to the cost overrun on the James Ave and Johnson Street project. The committee discussed the need to schedule a special board meeting to review the Village's options and their financial impact.

Tyler and Abby left the meeting at 4:48 p.m.

Committee Reports:

Public Safety Committee

Trustee Peer recapped the recent public safety meeting stating that 60 properties had been reviewed and several letters and citations were planned to be issued. He also shared redoing the letters to provide more detail to property owners of their violations which should improve the process. The next meeting was scheduled for October 8th at 9 a.m.

Administration Committee

Deputy Clerk/Treasurer Longhenry provided a recap of the Administration meeting held earlier in the day. She shared the approved motion for the Burnett County Ag Fair request read as follows; Motion by Trustee Peer, second by President Lindberg to approve the Burnett Co. Agricultural Society Fair's temporary street closure of Madison Avenue from Olson Drive to Pine Street South to the fairgrounds for the annual parade on Saturday, August 23rd from 3:30 p.m. to 4:30 p.m. and the no parking request for the east side of Pine Street South for the entire length of the fairgrounds from August 21st – August 24th. She also shared the approved motion as follows; Motion by Trustee Peer, second by President Lindberg to recommend the Village Board allow Brian Riley with Ehlers to solicit for lending proposals on behalf of the Village. She continued to explain that Brian will present proposals at the next Administration Committee meeting. Lastly, she reviewed that no motion was made for Refuse & recycling proposals as the committee wanted more time to review the three proposals and will review at the next committee meeting in September. Kathy with Republic Services and Eric with Waste Management were present and were available for questions from the board. Kathy highlighted Republic's commitment to local involvement and support as she did at the committee meeting.

Payment of Bills

Motion by Trustee Janke, second by President Lindberg to approve payment of the bills as presented:

Checks #36546-36557, 36588	\$306,127.48
Payroll vouchers V9573-V9607	\$24,791.96
ACH/EFTPS payments	<u>\$35,248.49</u>
Total	\$366,167.93

Motion passed unanimously.

THE VILLAGE BOARD WILL CONVENE INTO CLOSED SESSION to discuss procedures for filling vacancy in the Police Department pursuant to Wis. Stats. 19.85 (1) (c) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility."

Motion by President Lindberg, second by Trustee Peer to convene into closed session. Motion carried unanimously.

THE ADMINISTRATION COMMITTEE WILL RECONVENE INTO OPEN SESSION pursuant to Wis. Stats. 19.85 (2).

Motion by Trustee Janke, second by Trustee Addison to reconvene into open session. Motion carried unanimously.

Motion by Trustee Addison, second by Trustee Janke to accept the Administration Committee recommendation and offer Jerome Hoyt a promotion from part-time officer to the position of full-time police officer at the rate of \$33 per hour, maintaining that rate through 2026. Motion carried unanimously.

The meeting was adjourned at 5:33 p.m.

Allison Longhenry
Deputy Clerk/Treasurer



Village of Grantsburg

316 Brad Street South
Grantsburg, WI 54840

Public Safety Committee Meeting Minutes

The Village Public Safety Committee met on Wednesday, August 13 at 9:00 a.m.
in the Village Board room, 316 Brad St S, Grantsburg, WI 54840.

Present: Chairman/Trustee Greg Peer
Trustee John Addison
Trustee Sam Campeau

Others: Chief Jared Woody
Others: Curtis Sutherland and Nicole Mothes

*This committee meeting was recorded as Deputy Clerk/Treasurer had to assist customers and needed the recording to be utilized for minute taking. All those present were made aware the meeting was being recorded.

Chairman Peer called the Public Safety Committee Meeting to order at 9:00 a.m. The Pledge of Allegiance was recited.

Property Maintenance questions and review

Chief Woody asked the committee for guidance on exterior house maintenance and how much emphasis the committee would like to place on that section of the code. Deputy Clerk/Treasurer Longhenry provided an overview of Village ordinance section §415-14 Minimum standards for exterior maintenance. The committee agreed they would like the focus of exterior maintenance to first be on the safety aspect. The committee continued to discuss the process for rental properties. They indicated it is the property owner's responsibility to maintain the property in compliance with Village ordinances; therefore, the owners will receive all notices and fines. The committee discussed the possibility of having the letters include more detail on the specific ordinance violation. Chief Woody indicated he would discuss that request with Police Office Administrator Lee as she was not present due to training.

Curtis Sutherland and Nicole Mothes 232 E Madison Avenue – Sutherland and Mothes joined the meeting to discuss the non-permitted structure and report of living in a camper at their address. They indicated that the structure was not permanent and that no one was living in the camper. The committee informed them that the structure, no matter permanence, would require a permit held by the property owner if it remained on the property and that the structure is likely non-conforming for the zoning district. Sutherland and Mothes provided a plan for removing the structure and indicated that the violation would be removed by the end of September of this year. They have sold the structure, and it will require heavy equipment to move, they indicated if this sale falls through, they will remove the structure from the property piece by piece. The committee thanked Sutherland and Mothes for attending the meeting and sharing their plan. The committee chose to postpone any citations for the time being and will review the property at the committee's next meeting in October.

Sutherland and Mothes left the meeting at 10:51 a.m.

The committee reviewed 60 properties and issued several initial and 2nd letters, 22 citations and one 2nd citation. The committee also reviewed several properties that will be tabled until spring due to their consistent improvement and considered many properties resolved and no longer requiring review.

No motions were made at this meeting.

The committee set the next Public Safety Committee meeting for Wednesday, October 8 at 9:00 a.m.

The meeting was adjourned at 11:17 a.m.

Allison Longhenry
Deputy Clerk/Treasurer



Village of Grantsburg

Village Board of Trustees Special Meeting

Wednesday, August 20, 2025

The Board of Trustees for the Village of Grantsburg met on Wednesday, August 20, 2025, at 1:00 p.m. at 316 S. Brad Street, Grantsburg, Wisconsin.

Present: President Rick Lindberg, Trustee Greg Peer, Trustee Hank Java, Trustee Leo Janke, Trustee Sam Campeau

Absent: Trustee John Addison

Others: DPW John Erickson, Deputy Clerk/Treasurer Allison Longhenry, Josh Watt-Grantsburg School District Superintendent. The following joined via Teams: Bryce Highstrom-NWBE, Inc. engineer, Nicholas Spitzer-WisDOT Project Manager, Devin Haring, Nathan Ulness, Tara Weiss, Tok Yang & Megan Isenhower, all from WI DOT

Call to Order President Lindberg called the Special Village Board meeting to order at 1:00 p.m. Clerk/Treasurer Meyer conducted roll call. The Pledge of Allegiance was recited.

James & Johnson Project options: The representatives from WI Department of Transportation went through several options for the James Avenue & Johnson Street project to help reduce the cost of the project with the addition of base required on James Avenue. Nicholas Spitzer, WisDOT felt the 810 lineal feet of curb & gutter, that has not been removed yet, is in good shape and could remain. The DOT reps felt the best options for base would be to add at least 4 inches with fabric or add 6 inches with fabric. Each option would have to pass test rolls. If the 4" with fabric was applied and did not pass the test rolls, it would cost over \$10,000 to remove the material. Leaving the curb & gutter and adding 6" of base with fabric would add \$69,595 to the Village's cost for the project. As discussion continued, everyone felt if 6 inches of base were added, the fabric could be eliminated for a savings of \$14,000.

DPW Erickson had provided numbers for using the Trade Lake pit with the Burnett County Highway Department loading, hauling and spreading a 2-inch lift at a cost of \$7,500. He asked the DOT reps if this was an option to save money on the base material. Tara Weiss indicated this was not a viable option since the contract has already been let and there is not time for DOT to test the gravel from the Trade Lake pit.

Trustee Java asked if there was a reason the core samples were removed from the bid specs. The DOT reps indicated the area around the project is usually known and that core samples may not have shown the lack of base under all of James.

DPW Erickson asked to go over the different options for pavement provided by Spitzer. The differences in MT mixes and 58-28 verses 58-34 were explained by DOT's pavement expert, Devin Haring. All options have the same life expectancy. With a 6" base, Haring's first option was 4LT 58-28S. DPW Erickson talked with Monarch Paving and Monarch believed this was a good option for this project. Using this mix of pavement would save \$14,556.

Motion by Trustee Peer, second by Trustee Java to use a 6-inch base without fabric on James Avenue and a pavement mix of 4LT 58-28S on both James and Johnson Street and to leave 810 lineal feet of curb & gutter for an additional cost to the original contract of

\$41,030. Motion passed unanimously.

It was decided that if the 6' base without fabric fails the test roll, the Board would meet again and discuss options.

President Lindberg asked if a conversation could be held with WisDOT on the process they currently use on these projects to prevent large cost changes to be the entire responsibility of the municipality. Tou Yang and Tara Weiss both indicated that this could happen.

Grantsburg School District Superintendent, Josh Watt was asked if traffic patterns could be altered to help the project be completed in a timely matter and to ensure the safety of all students, parents and workers. Watt felt that once school started, the volume of traffic was too large to try to alter any of the existing traffic patterns. He did not want James Avenue to be closed from the Elementary School to the pool.

CT Meyer asked if change orders would have to be approved and signed for the changes. Highstrom indicated that they were not used on WisDOT projects and that verbal changes worked.

The meeting was adjourned at 2:00 p.m.

Sheila Meyer
Clerk/Treasurer



Village of Grantsburg

316 Brad Street South
Grantsburg, WI 54840

Leisure & Rec Committee Meeting Minutes

The Village Leisure & Rec Committee met on Wednesday, September 10 at 1:00 p.m.
in the Village Board room, 316 Brad St S, Grantsburg, WI 54840.

Present: Chairman/Trustee Leo Janke
Trustee John Addison
Trustee Sam Campeau

Others: Clerk/Treasurer Sheila Meyer
Administrative Assistant Larissa Lee

Chairman Janke called the Leisure & Rec Committee Meeting to order at 1:00 p.m. The Pledge of Allegiance was recited.

Campground Update

Village staff reported the campground expansion, James N. McNally Campground West is now open and taking reservations despite a few details that need completion including an entrance sign and runoff repair that is being completed by the contractor. The committee discussed online reservation options still in the works, advertising during the off season, and placing a portage sign at the point of river access.

Campground – 2026 rates and rules

Village staff reviewed the current rates for both campgrounds and reviewed history of rate increases. The committee recommended to remove tent reservations at the main campground now that tent specific sites are available in the west campground. They also recommended that sites in the main campground be rented to seasonal and monthly occupants first. The committee agreed to keep rates at the west campground the same for 2026. Discussion continued for possible rate increases at the main campground.

Motion by Trustee Addison, second by Trustee Campeau to recommend the Village Board increase rates at the main campground as follows: seasonal regular site \$1900, seasonal river site \$2100, monthly \$800 and weekly \$300. Motion carried unanimously.

The committee reviewed the existing seasonal campground agreement. Village staff indicated issues this season relating to site maintenance, pets, and UTV/ATV traffic. The committee discussed changes to sections 5, 6, and 7.

Motion by Trustee Addison, second by Chairman Janke to recommend the Village Board approve the new seasonal camping agreement with suggested updates. Motion carried unanimously.

Pool – 2026 rates

The committee requested to see comparison for the effect of the new splashpad on pool financials. They also discussed any potential rate increases.

Motion by Trustee Addison, second by Chairman Janke to keep pool rates the same for the 2026 season. Motion carried unanimously.

2026 Budget suggestions

Clerk/Treasurer Meyer reviewed the budget process and asked Trustees to bring suggestions to department heads by the end of September as she plans to have a draft budget for Village Board review at the October board meeting.

The meeting was adjourned at 2:01 p.m.

Allison Longhenry
Deputy Clerk/Treasurer

Public Works Report September 15th,2025

Campground West: The WI Dept of Agriculture Trade and Consumer Protection visited our campground and completed an inspection. The inspection passed and no further action is required from them.

1 new pad was poured at the James McNally East campground.

Streets: August 19th chip sealing took place on E. St George Ave, W. St. George Ave. McCabe has started construction again on James and Johnson St.

Wastewater: Market and Johnson has mobilized, dewatering has started.

We have started our fall sewer jetting to our sewer system.

Water: Well 2 rehab took place on 8/19. It will still be about a week or two before the well will be back online. backflow preventors/meter testing took place throughout our system keeping us compliant.

Annual water tower inspections took place, this involves climbing the towers and physically inspecting hatches, screens, overall condition with pictures and reporting them to the DNR.

Director of Public Works

John Erickson



Grantsburg Police Department

Law Total Incident Report, by Nature of Incident

<u>Nature of Incident</u>	<u>Total Incidents</u>
Car vs Deer	1
Acc Prop Damage- MV	2
Fire Alarm	1
Animal Problem	2
Agency Assistance	8
Assist Citizen	8
ATV Complaint, ATV ACCIDENT	1
Background Check	7
Civil/Court Order Viol/Custody	1
Disturbance	2
Erratic Driver	3
Struct Fire/Veh Fire	1
Juvenile Problem - School	1
Juvenile Problem	2
Lost Property	3
Medical Emergency	6
Missing Person	1
Ordinance Violation	3
Paper Service/Writs	2
Property Damage	3
Rescue	1
Suspicious Person, Circumstnce	9
Theft/Shoplift	3
Traffic Stop	9
Welfare-Abuse-Neglect	6

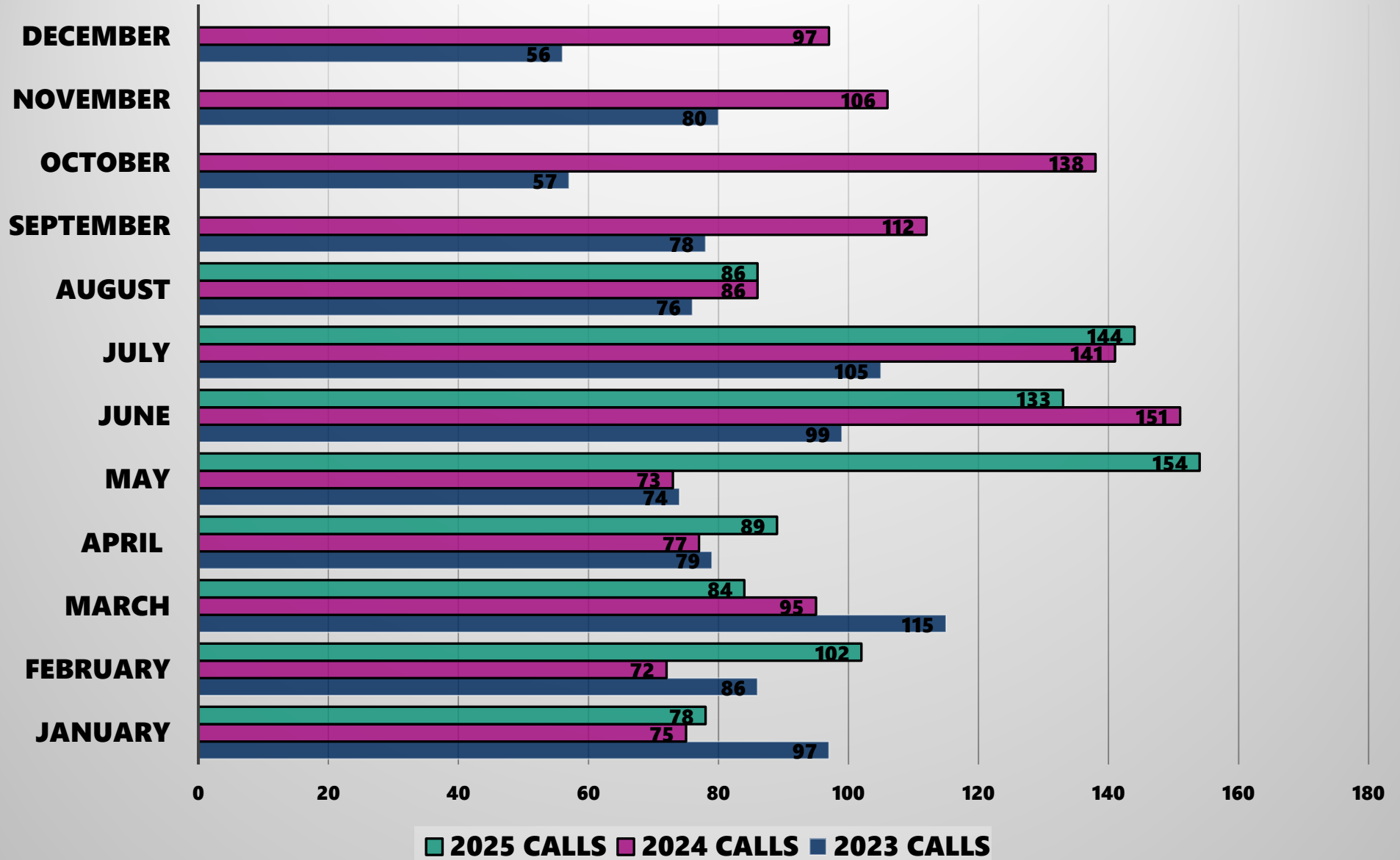
Total reported: 86

Report Includes:

All dates between '00:00:00 08/01/25' and '23:59:59 08/31/25', All agencies matching 'GPD', All natures, All locations, All responsible officers, All dispositions, All clearance codes, All observed offenses, All reported offenses, All offense codes, All circumstance codes

GRANTSBURG POLICE DEPARTMENT

CALLS FOR SERVICE



Village of Grantsburg Clerk/Treasurer Report

License & Permits Issued

September 15, 2025

Building Permits

- 25-23** Charles & Gladys Becvar (Oachs Bros) 554 N Robert St – driveway
- 25-24** Renae Wright (Jeff Howe Constructions LLC) 343 W Wisconsin Ave – driveway
- 25-25** Community Bank (Graphic House Inc) 114 E Madison Ave – sign
- 25-26** Community Bank (Graphic House Inc) 810 S Pine St – sign
- 25-27** Gerald Clark 511 N Park St - shed

Food Truck Permits

- Lemon Ed's – Brickfield Brewing 9/2

Picnic Licenses

Operator Licenses

- 25-63** Ashlynn Lenner – Burnett County Ag Fair
- 25-64** Colleen Saunby – Burnett County Ag Fair
- 25-65** Rachelle Peterson – Burnett County Ag Fair
- 25-66** Corinne Scheele – Burnett County Ag Fair
- 25-67** Samantha Juleen – Nona Luce Del Sol
- 25-68** Alexis Kammeyer – T-Dawgs
- 25-69** Emily Paulson – Lucky Seven
- 25-70** Jonny Monn – Lucky Seven
- 25-71** Matthew Waidzulis – T-Dawgs
- 25-72** Vinod Singh – MN Stores
- 25-73** Vikram Singh – MN Stores

VILLAGE OF GRANTSBURG

GENERAL CHECKING ACCOUNT

BALANCE	8/11/2025		\$33,634.92
Transfer from Debt Service		+	\$25,000.00
RECEIPTS	8/11-8/31/2025	+	\$251,252.54
CHECKS PD	8/1-8/31/2025	-	\$167,318.55
CHECKS #36589-36609	\$111,132.52		
PAYROLL V9642-V9675	\$23,978.54		
ACH/EFTPS	\$32,207.49		
CHECKING ACCT BALANCE	8/31/2025		<u>\$142,568.91</u>
RECEIPTS	9/1-9/15/2025	+	\$11,061.65
CHECKS PD	9/1-9/15/2025	-	\$65,185.60
CHECKS #36610-36616	\$3,998.14		
PAYROLL V9676-V9705	\$22,313.69		
ACH/EFTPS	\$38,873.77		
CHECKING ACCT BALANCE	9/15/2025		<u>\$88,444.96</u>
VOUCHERS TO APPROVE	9/15/2025		<u>\$37,132.10</u>
CHECKING ACCT BALANCE	9/15/2025		<u><u>\$51,312.86</u></u>
Treasury Account Balance	9/15/2025		<u><u>\$116,417.60</u></u>

Village of Grantsburg													
				Actual to Expected - General Fund & Capital Projects Fund									
		Year to Date (to end of month)											
	2025 Budget	January	February	March	April	May	June	July	August	September	October	November	December
REVENUES:													
Tax Collections:													
Taxes	\$ 488,924	\$ 488,924	\$ 488,924	\$ 488,924	\$ 488,924	\$ 488,924	\$ 488,924	\$ 488,924	\$ 488,924				
Tax from Water Fund	\$ 54,195	\$ 54,195	\$ 54,195	\$ 54,195	\$ 54,195	\$ 54,195	\$ 54,195	\$ 54,195	\$ 54,195				
Payments in Lieu of Taxes	\$ 12,000	\$ 1,822	\$ 12,439	\$ 12,439	\$ 12,439	\$ 12,439	\$ 12,451	\$ 12,451	\$ 12,451				
InterGov Revenue:													
Shared Revenue	\$ 517,213	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 81,191	\$ 81,191				
Local Street Aid	\$ 91,090	\$ 22,753	\$ 22,753	\$ 22,753	\$ 45,505	\$ 45,505	\$ 45,505	\$ 68,258	\$ 68,258				
State Aids	\$ 25,471	\$ -	\$ 4,551	\$ 4,551	\$ 5,192	\$ 16,849	\$ 16,849	\$ 25,556	\$ 25,556				
								\$ -					
License	\$ 18,400	\$ 625	\$ 841	\$ 1,241	\$ 3,100	\$ 10,471	\$ 12,259	\$ 23,859	\$ 24,279				
Fines & Penalties	\$ 4,000	\$ 242	\$ 489	\$ 634	\$ 826	\$ 1,342	\$ 1,776	\$ 2,274	\$ 2,281				
Service Charges:													
Airport	\$ 6,900	\$ 2,631	\$ 6,931	\$ 6,931	\$ 6,931	\$ 6,931	\$ 6,931	\$ 6,931	\$ 6,931				
Trash Collection	\$ 144,000	\$ 244	\$ 334	\$ 34,163	\$ 34,360	\$ 34,778	\$ 72,618	\$ 73,140	\$ 73,187				
Campground	\$ 95,000	\$ 1,807	\$ 2,432	\$ 13,672	\$ 26,317	\$ 43,038	\$ 51,268	\$ 57,451	\$ 59,899				
Pool	\$ 26,700	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,681	\$ 21,248	\$ 25,272				
Cemetery	\$ 2,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000	\$ 2,800	\$ 3,000	\$ 3,000				
Other	\$ 2,700	\$ 245	\$ 747	\$ 1,227	\$ 1,284	\$ 1,885	\$ 2,260	\$ 2,498	\$ 2,440				
Misc Revenues:													
Donations	\$ 90,486	\$ -	\$ 99	\$ 99	\$ 25,099	\$ 51,629	\$ 58,206	\$ 122,230	\$ 122,280				
Rent	\$ 9,000	\$ 399	\$ 424	\$ 823	\$ 1,938	\$ 2,688	\$ 4,162	\$ 5,002	\$ 5,752				
Interest	\$ 21,200	\$ 30	\$ 2,055	\$ 5,209	\$ 5,658	\$ 9,030	\$ 10,894	\$ 10,907	\$ 11,040				
Other	\$ -	\$ -	\$ -	\$ -	\$ 3,116	\$ 6,407	\$ 15,903	\$ 15,903	\$ 18,703				
Other Financing Sources:													
Long-term loan	\$ 51,173	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				
TOTALS	\$ 1,660,452	\$ 573,917	\$ 597,214	\$ 646,861	\$ 714,884	\$ 787,111	\$ 867,682	\$ 1,075,018	\$ 1,085,639	\$ -	\$ -	\$ -	\$ -
Expected		\$ 571,286	\$ 594,283	\$ 637,663	\$ 695,120	\$ 731,240	\$ 820,990	\$ 978,161	\$ 1,008,103	\$ 1,066,284	\$ 1,158,162	\$ 1,600,458	\$ 1,660,452
YTD Revenues Over (Under) expected		\$ 2,631	\$ 2,931	\$ 9,198	\$ 19,764	\$ 55,871	\$ 46,692	\$ 96,857	\$ 77,536	\$ (1,066,284)	\$ (1,158,162)	\$ (1,600,458)	\$ (1,660,452)

	2025 Budget	January	February	March	April	May	June	July	August	September	October	November	December
EXPENDITURES:													
General Government:													
Legislative	\$ 7,458	\$ 754	\$ 955	\$ 678	\$ 6,350	\$ 7,547	\$ 7,958	\$ 7,982	\$ 8,026				
Administration	\$ 112,146	\$ 9,030	\$ 17,553	\$ 29,065	\$ 39,977	\$ 48,437	\$ 60,886	\$ 69,908	\$ 78,160				
Legal, Code, Eng. Services	\$ 6,000	\$ -	\$ -	\$ 610	\$ 11,705	\$ 18,233	\$ 23,869	\$ 25,504	\$ 29,644				
IT, Audit & Assessor Services	\$ 40,350	\$ 8,859	\$ 15,108	\$ 16,679	\$ 21,853	\$ 24,902	\$ 26,150	\$ 31,324	\$ 32,580				
Village Office Building	\$ 24,097	\$ 726	\$ 4,032	\$ 6,601	\$ 9,224	\$ 11,261	\$ 23,074	\$ 25,071	\$ 27,370				
Insurance-Prop,W/C,Liab	\$ 42,077	\$ 7,178	\$ 7,178	\$ 26,321	\$ 26,321	\$ 26,321	\$ 32,845	\$ 32,845	\$ 32,845				
Other	\$ 3,200	\$ 3,024	\$ 3,024	\$ 3,024	\$ 3,024	\$ 3,024	\$ 3,024	\$ 3,024	\$ 3,024				
Public Safety:													
Police	\$ 374,659	\$ 29,663	\$ 55,507	\$ 80,816	\$ 109,077	\$ 135,067	\$ 173,940	\$ 201,393	\$ 229,370				
Fire	\$ 60,961	\$ 14,115	\$ 14,115	\$ 14,115	\$ 14,115	\$ 14,115	\$ 14,115	\$ 19,289	\$ 19,289				
Ambulance	\$ 86,428	\$ -	\$ 43,284	\$ 43,284	\$ 43,284	\$ 43,284	\$ 86,568	\$ 86,568	\$ 86,568				
Public Works													
Streets, Garage, Machinery	\$ 189,961	\$ 10,772	\$ 24,602	\$ 36,328	\$ 60,169	\$ 74,747	\$ 93,706	\$ 118,970	\$ 136,655				
Machinery OUTLAY	\$ 51,173	\$ 1,000	\$ 1,000	\$ 40,104	\$ 40,104	\$ 40,104	\$ 40,104	\$ 40,104	\$ 40,104				
Snow	\$ 46,371	\$ 5,001	\$ 11,803	\$ 18,895	\$ 20,400	\$ 23,706	\$ 24,124	\$ 24,615	\$ 25,689				
Street lights	\$ 25,000	\$ -	\$ 1,969	\$ 3,975	\$ 5,729	\$ 7,454	\$ 13,272	\$ 11,276	\$ 12,923				
Airport	\$ 6,597	\$ 224	\$ 632	\$ 987	\$ 1,121	\$ 1,943	\$ 3,785	\$ 4,274	\$ 4,706				
Trash/Recycling	\$ 139,519	\$ 517	\$ 517	\$ 1,033	\$ 33,222	\$ 33,739	\$ 35,822	\$ 73,005	\$ 73,225				
									\$ 293,302				
Riverside Cemetery	\$ 14,870	\$ 964	\$ 1,129	\$ 2,214	\$ 2,677	\$ 3,272	\$ 6,940	\$ 8,825	\$ 10,667				
Leisure & Rec													
Community Center	\$ 9,420	\$ 6	\$ 1,195	\$ 2,291	\$ 3,237	\$ 4,037	\$ 4,515	\$ 5,079	\$ 5,597				
Park	\$ 25,018	\$ 65	\$ 564	\$ 683	\$ 1,419	\$ 2,211	\$ 3,469	\$ 5,493	\$ 7,132				
Park OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ 5,048	\$ 21,543	\$ 21,968	\$ 23,818	\$ 23,818				
Campground	\$ 101,320	\$ 1,614	\$ 4,434	\$ 7,377	\$ 12,057	\$ 17,450	\$ 23,061	\$ 30,419	\$ 40,779				
Campground OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 37,400	\$ 37,400				
Events	\$ 13,227	\$ 454	\$ 519	\$ 952	\$ 1,192	\$ 2,803	\$ 4,595	\$ 6,921	\$ 8,294				
Fairgrounds	\$ 834	\$ -	\$ -	\$ 810	\$ 810	\$ 810	\$ 810	\$ 810	\$ 810				
Pool	\$ 54,316	\$ 291	\$ 355	\$ 392	\$ 737	\$ 2,211	\$ 24,667	\$ 36,379	\$ 51,507				
Splashpad	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80,156	\$ 83,902				
Other	\$ 8,300	\$ -	\$ -	\$ 26	\$ 467	\$ 623	\$ 678	\$ 834	\$ 1,060				
Debt Service	\$ 161,650	\$ 97	\$ 195	\$ 140,013	\$ 140,110	\$ 140,305	\$ 146,496	\$ 146,496	\$ 146,691				
Library operating transfer	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000				
Misc.	\$ 500	\$ -	\$ -	\$ -	\$ -								
TOTALS	\$ 1,660,452	\$ 149,354	\$ 264,670	\$ 532,273	\$ 668,429	\$ 764,149	\$ 955,441	\$ 1,212,782	\$ 1,606,137	\$ -	\$ -	\$ -	\$ -
Expected		\$ 149,354	\$ 264,673	\$ 525,798	\$ 668,481	\$ 764,221	\$ 963,692	\$ 1,069,349	\$ 1,148,618	\$ 1,316,994	\$ 1,461,681	\$ 1,529,234	\$ 1,660,452
YTD Expenditures Over (Under) expected		\$ -	\$ (3)	\$ 6,475	\$ (52)	\$ (72)	\$ (8,251)	\$ 143,433	\$ 457,519	\$ (1,316,994)	\$ (1,461,681)	\$ (1,529,234)	\$ (1,660,452)
Budget Over(Under) expected	\$ -	\$ (2,631)	\$ (2,934)	\$ (2,723)	\$ (19,816)	\$ (55,943)	\$ (54,943)	\$ 46,576	\$ 379,983	\$ (250,710)	\$ (303,519)	\$ 71,224	\$ -

**Northern wild rice (*Zizania palustris*)
Point-intercept Survey
Memory Lake – WBIC: 2646500
Burnett County, Wisconsin**



Few blades of Northern wild rice east of the dam 9/8/25



Low-density rice northwest of the bridge 9/8/25

Project Initiated by:
The Village of Grantsburg and the
Wisconsin Department of Natural Resources



density rice in the north "nook" bay 9/8/25

Low-

Survey Conducted by and Report Prepared by:
Endangered Resource Services, LLC
Matthew S. Berg, Research Biologist
St. Croix Falls, Wisconsin
September 8-9, 2025

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INTRODUCTION:

Memory Lake (WBIC 2646500), a 12-acre impoundment of the Wood River created by the 13ft Hickerson Roller Dam, is located in west-central Burnett County, Wisconsin in the Village of Grantsburg (T38N R19W S14) (Figure 1). The lake reaches a maximum depth of 6ft in the river channel immediately upstream from the dam. The bottom is predominately sand in and near the river channel, but some areas of muck occur in the side bays and the eastern back channel. Although no historical data exists (WDNR 2025), Secchi readings at the time of the survey were less than 3ft. Despite this very poor clarity, the entire lake fell within the littoral zone during the 2025 survey.



Figure 1: Memory Lake Aerial Photo

BACKGROUND AND STUDY RATIONALE:

Since 1977, the Village of Grantsburg (VOG) and various local organizers have hosted the World Championship Snowmobile Watercross on Memory Lake. Over the years, various management practices including drawdowns and mechanical harvesting have been used to lower aquatic vegetation levels prior to the annual July competition. Past management has also included repeated dredging as the Wood River's high sediment load tends to settle out and accumulate in the lake (Elizabeth Peer – pers. comm.). Since a large flood event filled in much of the upstream portion of the lake in 2006, Northern wild rice (*Zizania palustris*) has come to dominate most shallow areas. The lake also has a population of Curly-leaf pondweed (*Potamogeton crispus*) (CLP) – a common exotic species that is often invasive.

In 2009, the VOG hired Short Elliott Hendrickson Inc. (SEH) to write the lake's original Wisconsin Department of Natural Resources (WDNR) approved Aquatic Plant Management Plan (APMP). As a prerequisite to writing this plan, students at Grantsburg High School (GHS), under the direction of Matthew S. Berg, completed an early-season point-intercept survey of the lake's macrophytes in May of 2009. In addition to this original survey, students also completed a wild rice bed mapping survey and an early fall point-intercept survey from September 23-26, 2014.

Per WDNR expectations, APMP on actively managed lakes are normally updated every five to seven years to remain current. As their APMP was well out of date, the WDNR informed the VOG that they needed to update their plan if they wanted their 2023 harvesting permit to be approved. In anticipation of updating their plan in 2024, we were asked to immediately complete another full point-intercept survey of all aquatic macrophytes on the lake on July 12, 2023 with a follow-up CLP point-intercept and bed mapping survey in the spring of 2024. Following the update of their APMP by SEH (Renee Cance) and WDNR review (Pamela Toshner), the VOG was informed they needed to complete a wild rice point-intercept survey to assess year-over-year post harvest changes. Ideally that survey would have occurred in July at the same time as the 2023 survey. However, as we weren't informed it was needed until late August, this was the earliest we could complete it. This report is the summary analysis of that survey conducted on September 8 and 9, 2025.

METHODS:

Northern Wild Rice Point-intercept Survey:

Using a standard formula that takes into account the shoreline shape and distance, islands, water clarity, depth, and total lake acreage, Michelle Nault (WDNR) generated the original 118-point sampling grid for Memory Lake that has been used for each survey since 2009 (Appendix I). Using this grid, we completed a density survey where we sampled for Northern wild rice at each point on the lake. We located each point using a handheld mapping GPS unit (Garmin 76CSx) and used a rake to sample an approximately 2.5ft section of the bottom. When found, NWR was assigned a rake fullness value of 1-3 as an estimation of abundance (Figure 2). We also noted visual sightings of NWR within six feet of the point.

Rating	Coverage	Description
1		A few plants on rake head
2		Rake head is about 1/2 full Can easily see top of rake head
3		Overflowing Cannot see top of rake head

Figure 2: Rake Fullness Ratings (UWEX 2010)

DATA ANALYSIS:

Comparison to Past Surveys: We compared data from our July 2023 and our September 2025 surveys (Figure 4) to see if there were any significant changes in the Northern wild rice population over this time. For count data, we used the Chi-square analysis on the WDNR pre/posttreatment survey worksheet. For comparing averages (mean rake fullness/point), we used t-tests. Differences were considered significant at $p < 0.05$, moderately significant at $p < 0.01$ and highly significant at $p < 0.001$ (UWEX 2010). It should be noted that we used the total number of points sampled (116 in 2023/118 in 2025) as the basis for “sample points”.

RESULTS:

Northern Wild Rice Point-intercept Survey:

Our July 2023 survey found Northern wild rice at 44 of 116 points which extrapolated to 37.9% of the entire lake having at least some rice present. Of these, three points rated a rake fullness value of 3, ten points were a rake of 2, and 31 had a rake of 1. We also noted rice as a visual at 24 additional points (Figure 3) (Appendix III). These results produced a mean rake fullness of 1.36 and suggested 11.3% of the lake had a significant amount of rice (rake fullness of 2 or 3).

Rising water levels following a rain event allowed us to access all 118 points in September 2025, and we found rice at 24 of them (20.3% coverage) with 21 additional visual sightings (Figure 3) (Appendix III). None of these samples had a rake fullness rating of 3, one point rated a rake fullness of 2, and the rest were a rake of 1. This produced a mean rake fullness of 1.04 and extrapolated to 0.8% of the lake having a significant amount rice (rake fullness of 2 or 3).

Compared to 2023, the 2025 survey documented a lakewide reduction in both rice density and distribution. Collectively, there was a **-45.5%** reduction in total NWR coverage as well as a **-92.3%** decline in areas with a significant amount of rice. Statistically, there was a moderately significant decline in mean density ($p=0.001$), total distribution ($p=0.003$), and rake fullness 2 ($p=0.004$) (Figure 4).

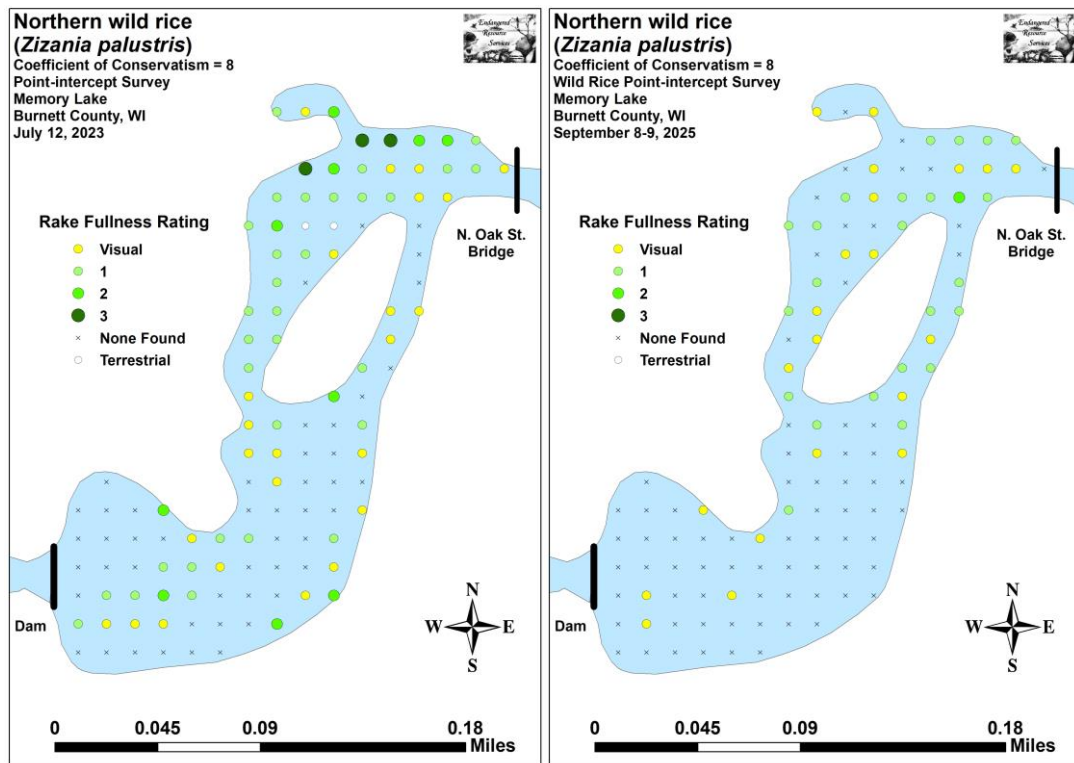


Figure 3: 2023 and 2025 Northern Wild Rice Density and Distribution

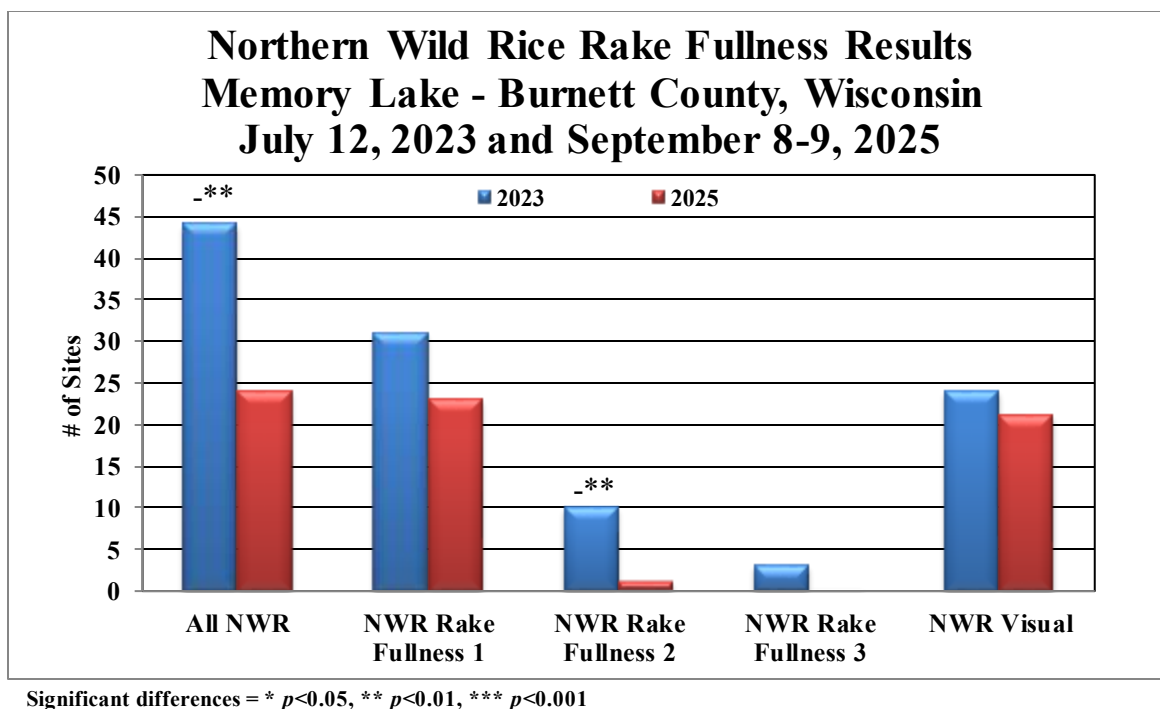


Figure 4: 2023 and 2025 Changes in Northern Wild Rice Rake Fullness

Descriptions of Northern Wild Rice Beds:

North and South Shorelines West of the Bridge – Historically the densest areas on the lake, we found rice on both sides of the channel, but it was extremely patchy. All plants seen showed evidence of being cropped by geese, and only a few had produced seed heads (for a visual review of the beds, please see the photo documentation in Appendix IV).

“Nook Bay” – Similarly, the small bay on the lake’s north side also had only scattered rice plants. Here too, geese had cropped almost all individuals, and we note few had flowered.

Central Channel – The narrow channel connecting the north and south ends of the lake has also historically been lined by rice beds. In 2025, we found only a few widely scattered plants.

Southeast Bay East of the Channel – The area east of the channel in the southeast bay has historically had at least some rice; especially on the lake’s margins. In 2025, we found only a handful of plants scattered in the shallows. In the northeast corner of the bay east of the island, rice was more common, but never truly bed forming.

Immediately East of the Dam – The 2023 survey documented rice throughout the sand bar east of the lake outlet. However, in 2025, we found almost no rice here, and those plants that were present had been cropped down to the waterline so they were unable to flower.

DISCUSSION AND CONSIDERATIONS FOR MANAGEMENT: Northern Wild Rice Management:

Northern wild rice continues to be found throughout Memory Lake, but levels were down sharply in 2025. Although the harvesting prior to Watercross could be a contributing factor to this decline, rice is known to go through natural boom/bust population cycles. It is also susceptible to being uprooted by sudden increases in water levels during the floating-leaf stage (Durkee, 2008). Because the decline in rice was widespread throughout the lake including in all areas upstream of harvesting, a natural decline is the most likely explanation for the losses documented in 2025. If populations don't recover in the near future, reseeding may be required to bring the population back as, currently, the lake's waterfowl are cropping almost all plants to the point they are struggling to flower and set grain.

LITERATURE CITED

- Durkee Walker, R. E. (2008). Wild rice: The dynamics of its population cycles and the debate over its control at the Minnesota legislature. University of Minnesota Press.
- UWEX Lakes Program. [online]. 2010. Aquatic Plant Management in Wisconsin. Available from <http://www.uwsp.edu/cnr-ap/UWEXLakes/Pages/ecology/aquaticplants/default.aspx> (2025, September).
- UWEX Lakes Program. [online]. 2010. Pre/Post Herbicide Comparison. Available from <http://www.uwsp.edu/cnr-ap/UWEXLakes/Documents/ecology/Aquatic%20Plants/Appendix-D.pdf> (2025, September).
- WDNR. [online]. 2025. Wisconsin Water Quality Data for Memory Lake – Burnett County. Available from <https://apps.dnr.wi.gov/lakes/waterquality/Station.aspx?id=10053996> (2025, September).
- WDNR. [online]. 2025. Wisconsin Lakes Information – Memory Lake – Burnett County. [Wisconsin Lakes](#) (2025, September).

Appendix I: Survey Sample Point Map

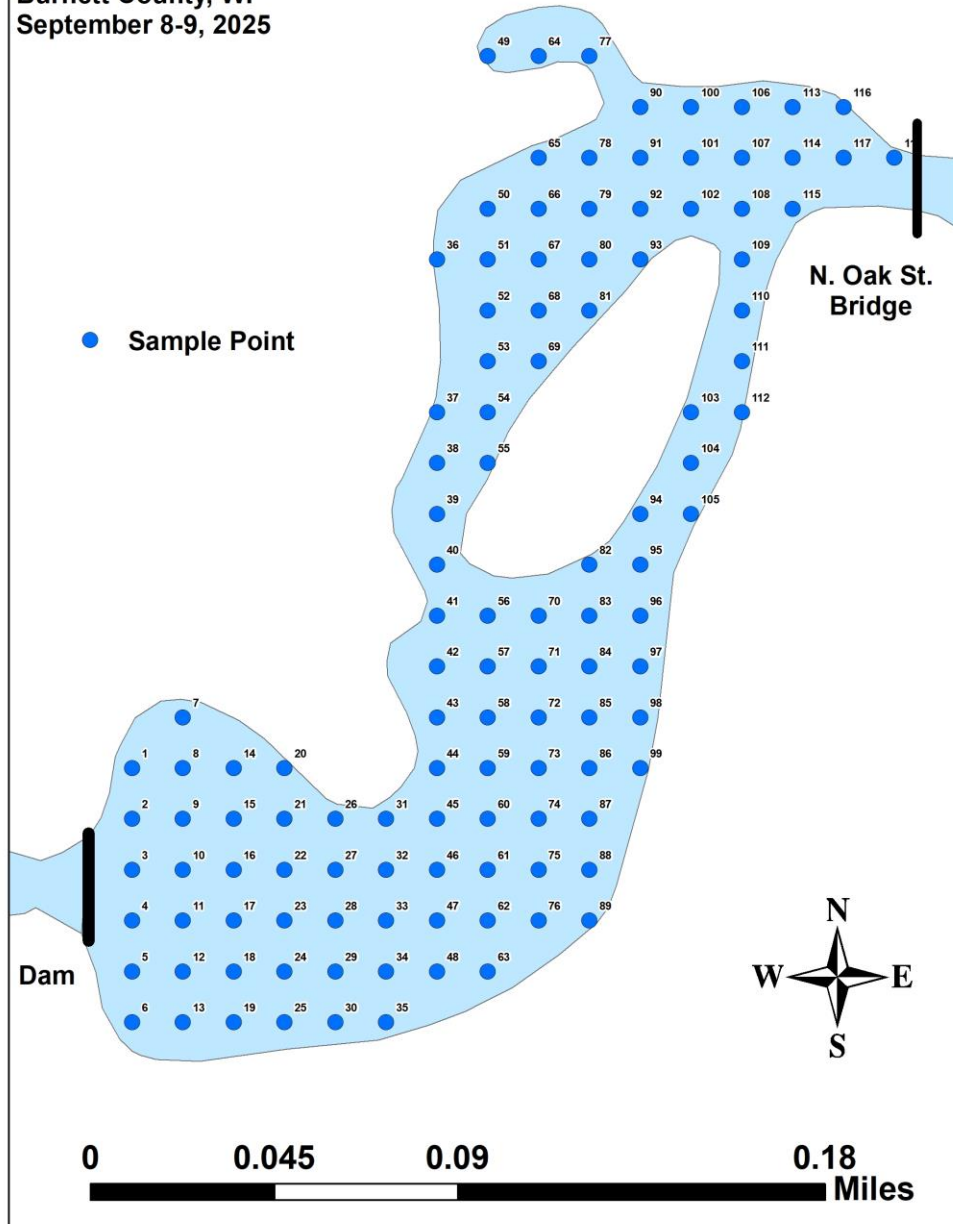
Survey Sample Points

Wild Rice Point-intercept Survey

Memory Lake

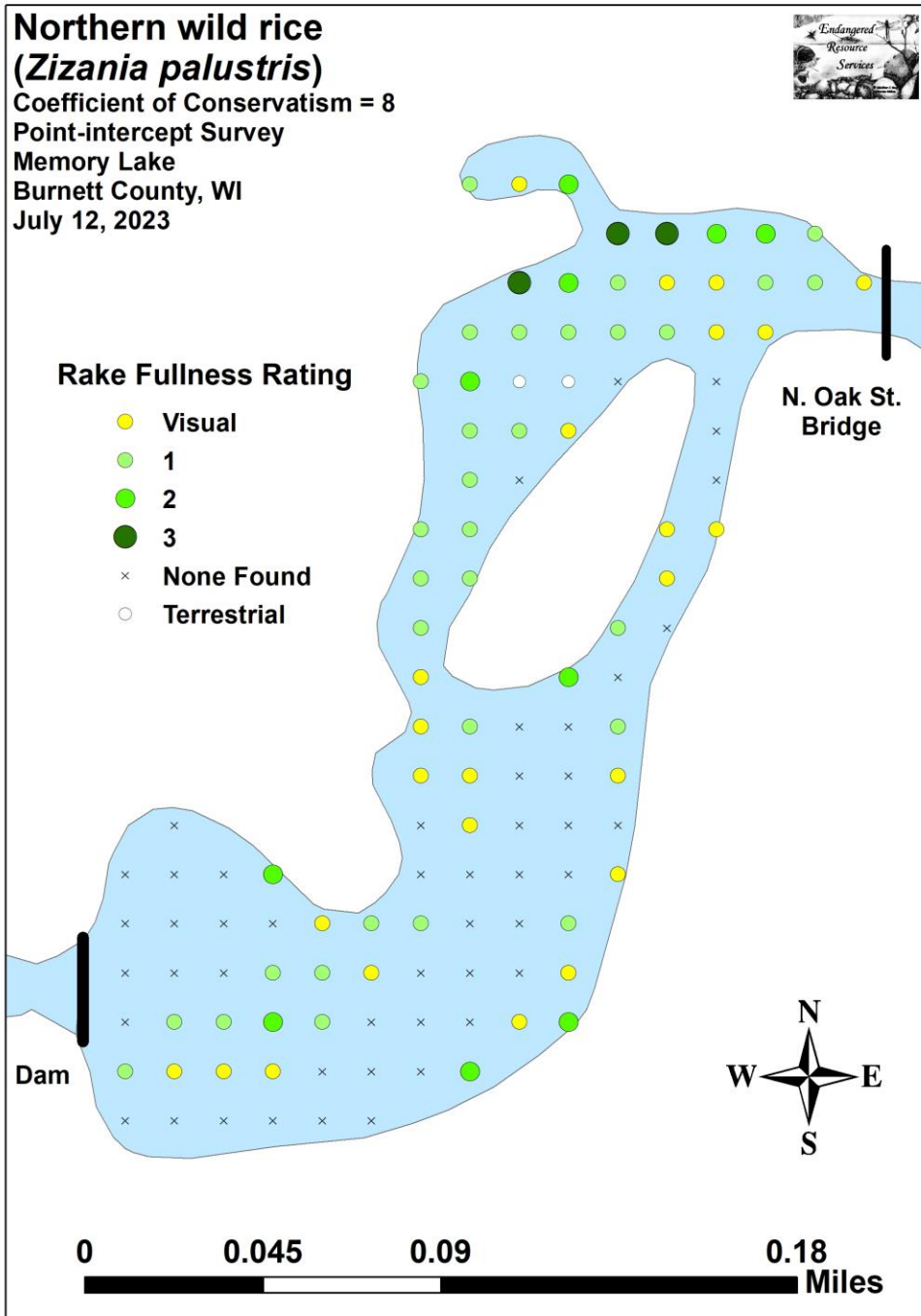
Burnett County, WI

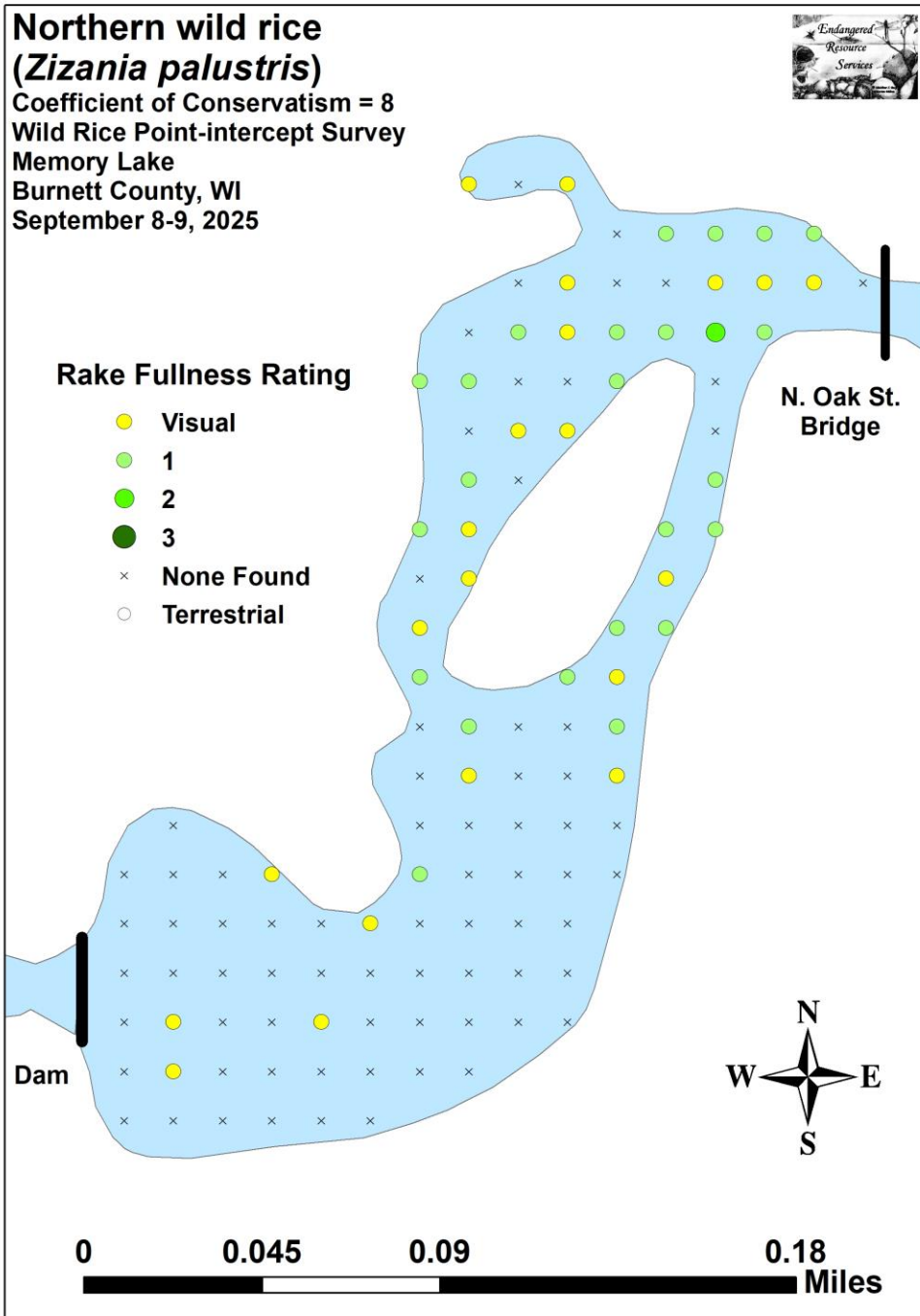
September 8-9, 2025



Appendix II: Vegetative Survey Datasheet

**Appendix III: 2023 and 2025 Northern Wild Rice
Density and Distribution Maps**





Appendix IV: September 2025 Northern Wild Rice Bed Photos

Scattered rice on the north shoreline west of the bridge facing east.



Scattered rice on the south shoreline west of the bridge facing east.



Close-up showing rice bed's patchy nature/plants occur in microclusters within broader area facing northeast.



Close-up showing rice bed's patchy nature/plants occur in microclusters within broader area facing west.



Kayaking during the survey east of the dam showing only a few blades of rice.



View from the landing showing little rice in the lake's south end.



Scattered rice in the “nook bay” on the lake’s north side.



Appendix V: 2025 Northern Wild Rice PI Raw Data Spreadsheet

[MemoryLakeBurnettCo_WBIC2646500NWRPISurvey98-92025MBergERSLLC.xlsx](#)

3.Directors Report:

Programming:

August programming recap:

- Knitting group- 0
- Adult D & D- 46
- Tuesday book club-8
- Stacey's book club- 3
- July prize entries- 1146

September Programming:

- Wee Play starts September 12
- Strategy Games starts September 30
-

Past 12 Months - Checkouts



Checkouts by Act 150 Location

BAY *Iron River Town*	1
BUR *Grantsburg Village*	371
BUR Anderson Town	148
BUR Daniels Town	66
BUR Grantsburg Town	339
BUR Meenon Town	15
BUR Oakland Town	30
BUR Rusk Town	3
BUR Sand Lake Town	1
BUR Siren Town	27
BUR Siren Village	4
BUR Trade Lake Town	183
BUR West Marshland Town	129
BUR Wood River Town	191
ILL-Wisconsin	13

Overdrive by Type

Audiobook	353
Ebook	303
Magazine	32

EXHIBIT A
RESOLUTION 2025-02(Adopted at an Open Meeting held 15th September, 2025)

WHEREAS, the Village of Granstburg, Burnett County, Wisconsin ("Village"), is presently in need of funds aggregating one million one hundred eighty thousand (\$ 1,180,000) for public purpose(s) of: (1)

Financing the costs of capital projects and equipment and a current refunding of State Trust Fund Loan Series 2023

; and

WHEREAS, the Village Board deems it necessary and in the best interests of the Village that, pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, the sum of one million one hundred eighty thousand Dollars (\$ 1,180,000) be borrowed for such purpose(s) upon the terms and conditions hereinafter set forth:

NOW, THEREFORE, BE IT RESOLVED, that for the purpose(s) hereinabove set forth the Village, by its President, and Clerk, pursuant to Section 67.12(12), Wisconsin Statutes, borrow from Bank of Alma

("Lender"), the sum of \$ 1,180,000, and, to evidence such indebtedness, said President and Clerk shall make, execute and deliver to the Lender for and on behalf of the Village the promissory note of the Village to be dated October 7, 2025, in said principal amount with interest at the rate of four and twenty two hundredths percent (4.22 %) per annum and payable as follows:

[Check (a), (b), (c) or (d); only one shall apply.]

- (a) ☐ **Single Payment.** In one payment on _____, PLUS interest payable as set forth below.
- (b) ☐ **Installments of Principal and Interest.** (2) In _____ equal payments of \$ _____ due on _____ and on ☐ the same day(s) of each _____ month thereafter ☐ every 7th day thereafter ☐ every 14th day thereafter, PLUS a final payment of the unpaid balance and accrued interest due on _____. All payments include principal and interest.
- (c) ☐ **Installments of Principal.** In _____ equal payments of principal of \$ _____ due on _____ and on ☐ the same day(s) of each _____ month thereafter ☐ every 7th day thereafter ☐ every 14th day thereafter, PLUS a final payment of the unpaid principal due on _____, PLUS interest payable as set forth below.
- (d) ☒ **Other.** See attachment A

Interest is payable on March 1, and on ☒ the same day of each sixth month thereafter, ☐ every 7th day thereafter, ☐ every 14th day thereafter, and at maturity, or, if box (b) is checked, at the times so indicated. Interest is computed for the actual number of days principal is unpaid on the basis of ☒ a 360 day year ☐ a 365 day year. (2) of twelve 30-day months. Said interest to be payable on the dates set forth above on the outstanding principal balance, with ☐ no prepayment privileges ☒ prepayment privileges on any _____ date on or after October 7, 2025

A copy of the promissory note shall be attached to this resolution.

(1) Here describe each purpose in detail. If the purpose is meeting general and current municipal expenses or refinancing obligation of the Village, so specify.

(2) Section 67.12(12), Wisconsin Statutes, does not place any restrictions on the basis of interest rate calculations.

BE IT FURTHER RESOLVED, that there be, and there hereby is, levied on all the taxable property of the Village, a direct annual irrepealable tax sufficient in amount to pay the principal and interest on said note as the same becomes due and payable, said tax to be in the following minimum amounts:(4)

Amount of Tax (principal and interest)	To Meet Note Payments Due On	Year of Levy (must be in year(s) prior to due date)
\$ 100,816.40	3/1 and 9/1 2026	For the year 2025
\$ 135,432.80	3/1 and 9/1 2027	For the year 2026
\$ 135,719.20	3/1 and 9/1 2028	For the year 2027
\$ 135,836.80	3/1 and 9/1 2029	For the year 2028
\$ 134,785.60	3/1 and 9/1 2030	For the year 2029
\$ 102,607.80	3/1 and 9/1 2031	For the year 2030
\$ 101,611.60	3/1 and 9/1 2032	For the year 2031
\$ 101,531.00	3/1 and 9/1 2033	For the year 2032
\$ 57,323.80	3/1 and 9/1 2034	For the year 2033
\$ 514,846.80	3/1 and 9/1 2035	For the year 2034

If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said note when due, the requisite amount shall be paid from other funds of the Village then available, which sums shall be replaced upon the collection of the taxes herein levied.

In the event that the Village exercises its prepayment privilege, if any, then no such direct annual tax shall be included on the tax rolls for the prepayments made and the amount of direct annual tax hereinabove levied shall be reduced accordingly for the year or years with respect to which said note was prepaid.

In each of said levy years, the direct annual tax so levied shall be carried into the tax rolls each year and shall be collected in the same manner and at the same time as other taxes of the Village for such years are collected; provided, that the amount of tax carried into the tax roll may be reduced in any year by the amount of any surplus in the debt service account for the note. So long as any part of the principal of, or interest on, said note remains unpaid, the proceeds of said tax shall be segregated in a special fund used solely for the payment of the principal of, and interest on, said note.

BE IT FURTHER RESOLVED, that there be and there hereby is established in the treasury of the Village, if one has not already been established, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Sinking funds established for obligations previously issued by the Village may be considered as separate and distinct accounts within the debt service fund. Within the debt service fund, there be and there hereby is established a separate and distinct account designated as the "Debt

Service Account for Promissory Note dated October 7, 2025," which account shall be used solely for the purpose of paying principal of and interest on said note. There shall be deposited in said account any accrued interest paid on said note at the time it is delivered to the Lender, all money raised by taxation or appropriated pursuant hereto, and such other sums as may be necessary to pay principal and interest on said note when the same shall become due.

BE IT FURTHER RESOLVED, that the proceeds of said note shall be used solely for the purposes for which it is issued, but may be temporarily invested until needed in legal investments, provided that no such investment shall be in such a manner as would cause said note to be an "arbitrage bond" within the meaning of Section 148 of the Internal Revenue Code of 1986, as amended, or the Regulations of the Commissioner of Internal Revenue thereunder; and an officer of the Village, charged with the responsibility for issuing the note, shall certify by use of an arbitrage certificate, if required, that, on the basis of the facts, estimates and circumstances in existence on the date of the delivery of the note, it is not expected that the proceeds will be used in a manner that would cause said note to be an "arbitrage bond."

BE IT FURTHER RESOLVED, that the projects financed by the note and their ownership, management and use will not cause the note to be a "private activity bond" within the meaning of Section 141 of the Internal Revenue Code of 1986, as amended, and that the Village shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the note.

BE IT FURTHER RESOLVED, that the Village Clerk shall keep records for the registration and for the transfer of the note. The person in whose name the note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on the note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such note to the extent of the sum or sums so paid. The note may be transferred by the registered owner thereof by presentation of the note at the office of the Village Clerk, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his legal representative duly authorized in writing. Upon such presentation, the note shall be transferred by appropriate entry in the registration records and a similar notation, including date of registration, name of new registered owner and signature of the Village Clerk, shall be made on such note.

BE IT FURTHER RESOLVED, that the note is hereby designated as a "qualified tax-exempt obligation" for purposes of Section 265 of the Internal Revenue Code of 1986, as amended, relating to the ability of financial institutions to deduct from income, for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.(5)

BE IT FURTHER RESOLVED, that the Village officials are hereby authorized and directed, so long as said note is outstanding, to deliver to the Lender any audit statement or other financial information the Lender may reasonably request and to discuss its affairs and finances with the Lender.

BE IT FURTHER RESOLVED, that said note shall be delivered to the Lender on or after the date of said note, upon receipt of the total principal amount of the loan evidenced thereby, plus accrued interest, if any, to date of delivery, provided that, if this is a refinancing, the refunding note shall be immediately exchanged for the note being refinanced.

- (4) First tax levy should be for the current year unless tax roll has already been delivered for collection, and amount of levy should be sufficient to meet all principal and interest payments coming due prior to date for collection of next succeeding tax levy.
- (5) Delete this paragraph if the Village will be issuing more than \$10,000,000 of tax-exempt obligations in the calendar year. In that case, banks will not be entitled to deduct, for federal income tax purposes, interest expense that is allocable to carrying or acquiring the note.

September 11, 2025

SALE DAY REPORT FOR:

Village of Grantsburg, Wisconsin

**\$1,180,000 General Obligation Promissory Note,
Series 2025A**



Prepared by:

Ehlers
3001 Broadway Street, Suite 320
Minneapolis, MN 55413

Brian Reilly,
Senior Municipal Advisor

Peter Meidal,
Municipal Advisor

Josh Low,
Municipal Advisor

BUILDING COMMUNITIES. IT'S WHAT WE DO.

Sale Results

PURPOSE: To finance the costs of capital projects and equipment and a current refunding of State Trust Fund Loan Series 2023.

NUMBER OF BIDS: 5

Purchaser: Bank of Alma, Alma, Wisconsin

Summary of Sale Results:	
Principal Amount:	\$1,180,000
Net Interest Cost:	4.2200%
Costs of Issuance:	\$15,700
Yield:	4.220%
Future Value Savings on Refunding Portion:	\$12,929
Present Value Savings on Refunding Portion:	\$13,613
Savings Percentage on Refunding Portion:	4.634%
Total Net P&I	\$1,520,512

NOTES: The Village Treasurer will serve as Paying Agent on the Notes.

The Notes maturing September 1, 2026 and thereafter are callable October 7, 2025 or any date thereafter.

CLOSING DATE: October 7, 2025

VILLAGE BOARD ACTION: Adopt a resolution awarding the sale of \$1,180,000 General Obligation Promissory Note, Series 2025A.

SUPPLEMENTARY ATTACHMENTS

- Proposal Results
- Sources and Uses of Funds
- Updated Debt Service Schedules

PROPOSAL RESULTS

\$1,180,000 General Obligation Promissory Note, Series 2025A

Village of Grantsburg, Wisconsin

SALE: September 11, 2025

Non-Rated

Tax Exempt - Bank Qualified

NAME OF INSTITUTION	MATURITY (September 1)	RATE	PRICE
BANK OF ALMA Alma, Wisconsin	2026	4.220%	\$1,180,000.00
	2027	4.220%	
	2028	4.220%	
	2029	4.220%	
	2030	4.220%	
	2031	4.220%	
	2032	4.220%	
	2033	4.220%	
	2034	4.220%	
	2035	4.220%	
FIRST STATE BANK AND TRUST Hudson, Wisconsin		4.350%	
FIRST NATIONAL BANK OF RIVER FALLS River Falls, Wisconsin		4.930%	
JOHNSON FINANCIAL GROUP Racine, Wisconsin		5.400%	
WESTCONSIN CREDIT UNION New Richmond, Wisconsin		5.500%	

Village of Grantsburg, WI

Final Debt Service and Capitalization Schedules

\$1,180,000 General Obligation Promissory Note, Series 2025A

Year	Principal	Rate	Interest	Total P&I	5-Year Projects	20-Year Projects	2023 STFL Refunding
2025							
2026	56,000	4.22%	44,816	100,816	33,659	56,979	10,179
2027	88,000	4.22%	47,433	135,433	33,106	57,017	45,310
2028	92,000	4.22%	43,719	135,719	33,925	56,920	44,875
2029	96,000	4.22%	39,837	135,837	33,659	56,780	45,398
2030	99,000	4.22%	35,786	134,786	33,350	56,599	44,836
2031	71,000	4.22%	31,608	102,608		57,375	45,233
2032	73,000	4.22%	28,612	101,612		57,067	44,545
2033	76,000	4.22%	25,531	101,531		56,716	44,815
2034	35,000	4.22%	22,324	57,324		57,324	
2035	494,000	4.22%	20,847	514,847		514,847	
Totals	\$1,180,000		\$340,512	\$1,520,512	\$167,699	\$1,027,624	\$325,189

Issue Summary					
Key Dates Dated Date:10/7/2025 First Interest Payment:3/1/2026 First Principal Payment:9/1/2026					
Interest Rate Interest Rate:4.22% All Inclusive Cost (AIC)4.46%					
Sources and Uses		Total	5-Year Projects	Projects	Refunding
Par Amount of Note		1,180,000	149,000	763,000	268,000
Transfer from Prior Issue Debt Service Funds		44,163			44,163
Total Sources		\$1,224,163	\$149,000	\$763,000	\$312,163
Costs of Issuance		15,700	1,982	10,152	3,566
Deposit to Project Construction Fund		899,163	146,973	752,190	
Deposit to Current Refunding Fund		308,518			308,518
Rounding Amount		782	45	658	79
Total Uses		\$1,224,163	\$149,000	\$763,000	\$312,163

PROPOSAL FORM

Village Board
Village of Grantsburg, Wisconsin (the "Village")

September 11, 2025

RE: \$1,180,000* General Obligation Promissory Note, Series 2025A (the "Note")
DATED: October 7, 2025

For all or none of the above Note, we will pay you \$1,180,000 plus accrued interest to date of delivery for such Note, with a final principal installment on September 1, 2035, and bearing interest at the following rate:

Bank Fees, if any 4.22 % *To save interest*
\$0- *costs we will allow for 4 draws.*

*The Village reserves the right to increase or decrease the principal amount of the Note, in increments of \$1,000 each. Increases or decreases may be made in any installment year.

Interest on the Note will be payable on March 1, 2026 and semi-annually thereafter.

The Note will be subject to call and prior payment on any date after the settlement date at a price of par plus accrued interest.

The Lender shall agree to purchase the debt instrument for investment and not with a present view to the distribution, transfer or resale thereof. The Lender intends to hold and book the Note as a loan in its loan portfolio; the Lender acknowledges that the use of the word "Note" in the name of the debt instrument is for convenience only and is not intended to indicate that the instrument is a security within the meaning of the Securities Act of 1933. The Lender shall be required to hold such Note for its own account and for an indefinite period of time and does not intend to dispose of all or any portion of such Note and understands that transfer of such Note is restricted pursuant to the terms of the financing agreement.

The Village has not requested a rating on this issue. A rating may not be requested without contacting Ehlers and receiving the permission of the Village.

This proposal is for consideration and acceptance by the Village Board on September 15, 2025, and is conditional upon delivery of said Note to us within 40 days of award. Delivery is anticipated on or about October 7, 2025. The Note will be executed through Wisconsin Bankers Association Forms. The Village Clerk/Treasurer shall be designated as the paying agent. The Note will be "bank qualified" and tax exempt.

Submitted by:

Name of Institution:

Bank of Albany

Submitted By:

William Bosshard

Title:

President

Signature:

William Bosshard

The Village reserves the right to waive any informalities in any proposal and select the proposal deemed most advantageous, in its sole discretion.

The foregoing offer is hereby accepted by and on behalf of the Village Board of the Village of Grantsburg, Wisconsin, this 11 day of September, 2025.

By: _____

By: _____

Title: _____

Title: _____

Trash & Recycling proposal comparison

September 15, 2025

Company:	Term of Contract	32/35 gallon Cost per month	32/35 gallon/Sr.	64/65 gallon	95/96 gallon	Recycling
CURRENT						
Waste Management		\$ 13.09	\$ 10.70	\$ 15.47	\$ 17.87	\$ 4.59
	with Recy	\$ 17.68	\$ 15.29	\$ 20.06	\$ 22.46	included

Wednesday pickup day. Recycling every other Wednesday.

PROPOSALS

Waste Management-existing carts	5-year	\$ 13.10	\$ 10.69	\$ 15.47	\$ 17.87	\$ 4.99
	with Recy	\$ 18.09	\$ 15.68	\$ 20.46	\$ 22.86	included 64 gal
Waste Management-new carts	7-year	\$ 13.10	\$ 10.69	\$ 15.47	\$ 17.87	\$ 5.59
	with Recy	\$ 18.69	\$ 16.28	\$ 21.06	\$ 23.46	included 64 gal

Wednesday pickup day. Recycling every other Wednesday.

Annual rate adjustment each year on 10/1 will be 100% of the change in the Consumer Price Index (CPI) for Wtr/Swr/Trash

12 month rolling average published by the Bureau of Labor and Statistics.

In addition, the charges shall be adjusted to reflect any new or increases in disposal, federal, state, county, or local taxes or fees.

Republic Services	5-year	\$ 16.57	reduced rate	\$ 17.57	\$ 18.58	\$ 6.50
	with Recy	\$ 23.07	reduced rate	\$ 24.07	\$ 25.08	included 96 gal

Monday pickup day. Recycling bi-weekly on Monday. Out by 5 a.m.

Annual price increase of 4.5%

Carts damaged by Republic Services will be replaced at no charge. Carts damaged due to residents' negligence will be replaced by

Republic Services and billed directly to residents at actual cost.

Talon Sanitation	5-year	\$	15.80	\$	13.44	\$	18.15	\$	20.51	included 96 gal
-------------------------	--------	----	-------	----	-------	----	-------	----	-------	-----------------

Friday pickup day. Recycling 2nd and 4th Friday of each month. Out by 7 a.m.

3% price increase of refuse rates after 2 years.

Missed resident due to no fault of resident will be picked up at no charge on following Monday. Missed due to not being out on time,

\$25 charge to resident for extra pickup.

Damaged carts will be replaced by Talon.

Sticker system for bulk items.

After speaking with Talon's office person, they are not set up to handle our account.

From: [Nicki Peterson](#)
To: [Sheila Meyer](#)
Subject: Grantoberfest Oct 4
Date: Friday, August 29, 2025 2:12:45 PM

This email comes from outside the organization.

Do not click links or open attachments unless it is an email you expected to receive.

Hi Sheila, I would like to put in a formal request to have open containers within the closed street areas of downtown during Grantoberfest on Oct 4 from 10am-4pm. This would allow customers of establishments to be able to walk around and partake in activities and visit all the food vendors. Please let me know if I need to do anything further for this request. Thank you!!

Sent from my iPhone

Sheila Meyer

From: Bryan Cunningham <bcunningham@sehinc.com>
Sent: Tuesday, September 9, 2025 12:48 PM
To: Village Office; John Erickson
Cc: Daniel Penzkover
Subject: Grantsburg Campground Application for Payment #5 (Final) Stout Construction
Attachments: Grantsbg Muni Campgrnd_Pay App 5-Final and COs 4&5.pdf



This email comes from outside the organization.

Do not click links or open attachments unless it is an email you expected to receive.

Sheila-

Attached is the final Application for Payment No. 5 for the Campground project from Stout Construction. It includes all the final agreed quantities, and releases all retainage.

Also included are Change Orders No. 4 & 5, addressing the additional concrete work, and the Liquidated Damages, which are then rolled into the pay app total final cost.

Stout says they will be on site today for a couple last wrapup items, including addressing the DNR comments.

If there are any questions or more information needed, please let me know.

Bryan Cunningham, PE (WI)
Associate, Project Manager
Short Elliott Hendrickson Inc. (SEH®)
326 S. Main Street, Suite 100 | Rice Lake, WI 54868-1350
715.861.4987 direct | 715.271.7522 mobile | 800.903.6970 main

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for All of Us™

September 9, 2025

RE: Municipal Campground Expansion
Grantsburg, Wisconsin
SEH No. GRANT 159992

Sheila Meyer, Clerk/Treasurer
Village of Grantsburg
316 Brad Street
Grantsburg, WI 54840

Dear Sheila:

Please find Application for Payment No. 5 and Final from Stout Construction LLC for the above referenced project. The application is in the amount of \$75,081.35 and releases all retainage in accordance with contract documents. We have reviewed the Application for Payment and recommend that payment be made to the contractor.

Attached to this Pay Application are Change Orders No. 4 and 5, which include additional concrete work, and the Liquidated Damages associated with the late final completion date. The cost adjustments associated with these Change Orders have been incorporated into the final Pay Application amount. Please sign these documents also as approved with the overall pay application.

If you have any questions, please contact me at 715.861.4987 or bcunningham@sehinc.com.

Sincerely,

Bryan Cunningham, PE (WI)
Project Manager

Enclosure

x:\fj\grant\159992\7-const-svcs\73-app-pymt\afp 5 final\grant 159992 afp letter 5 final.docx

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 326 S. Main St., Suite 100, WI 54868

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Application for Payment
(Unit Price Contract)
No. 5

Eng. Project No.: GRANT 159992

Location: Grantsburg, WI

Contractor Stout Construction LLC

Contract Date

October 14, 2024

614 25th Street

Chetek, WI 54728

Contract Amount

\$ 835,799.38

Contract for Grantsburg Municipal Campground Expansion

Application Date 8/29/25

For Period Ending

8/29/25

Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
Base Bid						
01 71 13.1	Mobilization	LS	1	1	35,750.00	\$35,750.00
02 41 33.1	Remove Asphalt Pavement	SY	125	0	5.50	
02 41 33.2	Remove Concrete Driveway or Sidewalk	SY	20	20	12.00	\$240.00
31 11 00.1	Clearing and Grubbing	Acre	3.1	3.1	12,000.00	\$37,200.00
31 23 10.1	Common Excavation	CY	600	600	16.50	\$9,900.00
	Excavation and Fill of Stormwater Basin					
	Engineered Soil Base (70% Sand, 30%					
31 23 10.2	Compost)	CY	260	260	85.00	\$22,100.00
31 23 33.1	Crushed Rock for Pipe Stabilization	Ton	80	0	30.00	
31 25 10.1	Construction Site Entrance Tracking Pad	Each	1	1	1,500.00	\$1,500.00
31 25 10.2	Inlet Protection Type D	Each	6	0	100.00	
	Silt Fence, Delivered, Installed and					
31 25 10.3	Maintained	LF	1850	1850	3.00	\$5,550.00
31 25 10.4	Erosion Mat, CI 1 Type B Urban	SY	2400	400	2.00	\$800.00
31 37 00.1	Light Rip Rap	CY	12	27	95.00	\$2,565.00
	Dense Graded Crushed Base Course, 1-					
32 11 26.1	1/4 inch	Ton	3000	2361	20.97	\$49,510.17
	Dense Graded Crushed Surface Course,					
32 11 26.2	3/4-inch	Ton	440	1014	22.74	\$23,058.36
32 12 18.1	Hot Mix Asphalt Pavement-Front Loop	Ton	265	260	129.87	\$33,766.20
32 12 18.1a	Hot Mix Asphalt Pavement-Back Loop	Ton	270		122.65	
32 12 50.1	Saw Cut Asphalt Pavement	LF	140	60	3.00	\$180.00
32 12 50.2	Saw Cut Concrete Sidewalk or Curb	LF	30	40	3.00	\$120.00
	Remove and Replace Concrete Curb and					
32 16 30.1	Gutter	LF	130	106	44.69	\$4,737.14
32 18 40.1	4-inch Concrete Sidewalk/Driveway	SF	8250	8454	5.67	\$47,934.18
32 18 40.2	6-inch Concrete Sidewalk/Driveway	SF	950	950	7.35	\$6,982.50
32 40 00.1	Site Sign	Each	10	10	200.00	\$2,000.00
32 40 00.2	Picnic Table	Each	28	9	1,900.00	\$17,100.00
32 40 00.3	ADA Picnic Table	Each	2	1	2,250.00	\$2,250.00
32 40 00.4	Fire Ring	Each	28		530.00	
32 40 00.5	ADA Fire Ring	Each	2		680.00	
32 92 12.1	Turf Establishment	SY	12000	12000	5.35	\$64,200.00
	2-inch HDPE Water Service to Building or					
33 11 00.1	Campsites	LF	200	30	63.62	\$1,908.60
	1 1/2-inch HDPE Water Service Supply to					
33 11 00.2	Sites	LF	330	330	32.37	\$10,682.10
	1-inch HDPE Water Service Supply to					
33 11 00.3	Sites	LF	900	900	26.36	\$23,724.00

Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
33 11 00.4	2-inch Corporation Stop with Saddle	Each	1	1	854.10	\$854.10
33 11 00.5	2-inch Curb Stop and Box	Each	1	1	872.81	\$872.81
33 11 00.6	1 1/2-inch Curb Stop and Box	Each	2	2	733.45	\$1,466.90
33 11 00.7	Campground Water Spigot	Each	16	16	775.00	\$12,400.00
	Wye Connection of Forcemain to Existing					
33 31 00.1	Sanitary Sewer Main	Each	1	1	890.00	\$890.00
	6-inch PVC Sanitary Sewer Service or					
33 31 00.2	Campsite System	LF	250	250	41.14	\$10,285.00
	4-inch PVC Sanitary Sewer Campsite					
33 31 00.3	System	LF	340	340	35.19	\$11,964.60
	4-inch Sanitary Sewer Riser Campsite					
33 31 00.4	Connection	Each	7	7	648.57	\$4,539.99
33 31 00.5	4-inch Sanitary Sewer Service Cleanout	Each	1	1	840.00	\$840.00
33 31 00.6	6-inch Sanitary Sewer Service Cleanout	Each	2	2	943.21	\$1,886.42
33 32 20.1	Sanitary Sewer Grinder Pump Assembly	Each	1	1	24,817.00	\$24,817.00
33 34 00.1	1.25-inch HDPE Forcemain	LF	220	20	37.53	\$750.60
33 41 00.1	18-inch RCP Storm Sewer	LF	280	280	72.58	\$20,322.40
33 41 00.2	4-inch HDPE Drain Tile with Sock	LF	160	160	13.35	\$2,136.00
33 41 00.3	18-inch End Section	Each	3	3	1,275.00	\$3,825.00
33 41 00.4	Storm Inlet Median Grate	Each	2	2	5,250.00	\$10,500.00
33 41 00.5	Pond Outlet Structure	Each	1	1	3,581.61	\$3,581.61
E1	Campsite Electrical Pedestal	Each	19	19	856.00	\$16,264.00
E2	Electrical System Design and Construction	LS	1	1	45,208.00	\$45,208.00
E3	Campground Exterior Electrical Lighting	LS	1	1	22,077.00	\$22,077.00
A1	Campground Bathroom Building	LS	1	1	91,318.00	\$91,318.00
	Campground Shower Addition to Bathroom					
A2	Building	LS	1	0	31,870.00	
CO#2	Directional Drilling	LS	1	0	20,478.90	
Total Accrued Amount						\$690,557.68

Application for Payment (continued)

Total Contract Amount	\$ 835,799.38	Total Amount Earned	\$ 690,557.68
		Material Suitably Stored on Site, Not Incorporated into Work	
Contract Change Order No. 2		Percent Complete 100	20,478.90
Contract Change Order No. 3		Percent Complete 100	-2,294.00
Contract Change Order No. 4		Percent Complete 100	1,350.00
Contract Change Order No. 5		Percent Complete 100	-32,000.00
Less Previous Applications:		GROSS AMOUNT DUE	\$ 678,092.58
AFP No. 1: 61,322.50	AFP No. 6:	LESS 0 % RETAINAGE	\$
AFP No. 2: 161,862.55	AFP No. 7:	AMOUNT DUE TO DATE	\$ 678,092.58
AFP No. 3: 139,580.29	AFP No. 8:	LESS PREVIOUS APPLICATIONS	\$ 603,011.23
AFP No. 4: 240,245.89	AFP No. 9:	AMOUNT DUE THIS APPLICATION	\$ 75,081.35
AFP No. 5:			

CONTRACTOR'S AFFIDAVIT

The undersigned Contractor hereby swears under penalty of perjury that (1) all previous progress payments received from the Owner on account of work performed under the Contract referred to above have been applied by the undersigned to discharge in full all obligations of the undersigned incurred in connection with work covered by prior Applications for Payment under said contract, Grantsburg Municipal Campground Expansion, Grantsburg, WI, and (2) all material and equipment incorporated in said Project or otherwise listed in or covered by this Application for Payment and free and clear of all liens, claims, security interests and encumbrances.

Date September, 9, 2025

Stout Construction LLC

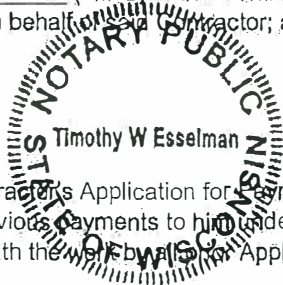
(Contractor)

COUNTY OF Barron
STATE OF Wisconsin)
) SS

By Travis Thrauski Project Manager
(Name and Title)

Before me on this 9 day of September, 2025, personally appeared Travis Thrauski known to be, who being duly sworn did depose and say that he is the Project Manager (office) of the Contractor above mentioned that he executed the above Application for Payment and Affidavit on behalf of said Contractor; and that all of the statements contained therein are true, correct and complete.

My Commission expires 9/13/27



[Signature]
(Notary Public)

The undersigned has checked the Contractor's Application for Payment shown above. A part of this Application is the Contractor's Affidavit stating that all previous payments to him under this contract have been applied by him to discharge in full all of his obligations in connecting with the work by said Contractor for Applications for Payment.

In accordance with the Contract, the undersigned recommends approval of payment to the Contractor for the Amount due.

Short Elliott Hendrickson Inc.

By [Signature]
Date 9/9/25

Village of Grantsburg

By _____
Date _____



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CHANGE ORDER

Village of Grantsburg

OWNER

9/3/25

DATE

OWNER'S PROJECT NO.

Grantsburg Municipal Campground Expansion

PROJECT DESCRIPTION

4

CHANGE ORDER NO.

GRANT 159992 71.50

SEH FILE NO.

The following changes shall be made to the contract documents:

Description:

Additional mobilization for concrete work along back of restroom building where shower rooms were eliminated, and patching of previously damaged curb & gutter along Olson Drive.

Purpose of Change Order:

Addition of work not originally in plans required additional mobilization for concrete installation, proposed by the contractor at \$1,350.

Change Order includes this additional Mobilization only. Square footage of concrete sidewalk and linear feet of curb replacement will still be paid at the contract unit prices within an Application for Payment.

Basis of Cost: ☒ Actual ☐ Estimated

Attachments (list supporting documents)

None

Contract Status

Original Contract

Net Change Prior C.O.'s 1 to 3

Change this C.O.

Revised Contract

Time

Substantial

Final

Cost

June 30, 2025

July 15, 2025

\$835,799.38

-

-

-\$95,210.80

-

-

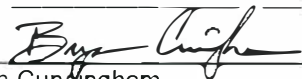
\$1,350.00

-

-

\$741,938.58

Recommended for Approval: **Short Elliott Hendrickson Inc.** by


Bryan Cunningham

Agreed to by Contractor:

Approved for Owner:

BY Stout Construction, LLC

Project Manager

BY Village of Grantsburg

TITLE

Distribution

Contractor

Owner

Project Representative

SEH Office

TITLE

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Short Elliott Hendrickson Inc., 326 South Main Street, Suite 100, Rice Lake, WI 54868-2238

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CHANGE ORDER

Village of Grantsburg

OWNER

9/3/25

DATE

OWNER'S PROJECT NO.

Grantsburg Municipal Campground Expansion

PROJECT DESCRIPTION

5

CHANGE ORDER NO.

GRANT 159992 71.50

SEH FILE NO.

The following changes shall be made to the contract documents:

Description:

Application of Liquidated Damages for Final Completion after contract completion date.

Purpose of Change Order:

Liquidated Damages (LD)

Contractual Final completion was July 15, 2025.

Final inspection on July 17 established that the project had not met conditions of Final Completion.

Final Completion achieved after the work on Friday, August 1, upon completion of operational components.

Total calendar days for LD = 16 (counting July 17 and ending with August 1)

16 days X \$2000/day LD = \$32,000 to be subtracted from contract payment via Change Order.

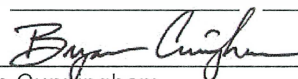
Basis of Cost: ☒ Actual ☐ Estimated

Attachments (list supporting documents)

None

Contract Status	Time		Cost
	Substantial	Final	
Original Contract	June 30, 2025	July 15, 2025	\$835,799.38
Net Change Prior C.O.'s <u>1</u> to <u>3</u>	-	-	-\$93,860.80
Change this C.O.	-	-	-\$32,000
Revised Contract			\$709,938.58

Recommended for Approval: **Short Elliott Hendrickson Inc.** by


Bryan Cunningham

Agreed to by Contractor:

Approved for Owner:

BY Stout Construction, LLC
Project Manager

BY Village of Grantsburg

TITLE

Distribution

Contractor

Owner

Project Representative

SEH Office

TITLE

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August 14, 2025

RE: Grantsburg Wastewater Treatment Plant
Improvements
Grantsburg, Wisconsin
SEH No. GRANT 184139 73.00

Sheila Meyer, Clerk/ Treasurer
Village of Grantsburg
316 S. Brad Street
Grantsburg, WI 54840

Allsion Longhenry, Deputy Clerk/ Treasurer
Village of Grantsburg
316 S. Brad Street
Grantsburg, WI 54840

Dear Ms. Meyer & Ms. Longhenry:

Please accept the enclosed Application for Payment No. 1 from Market and Johnson, Inc., Eau Claire, Wisconsin for the above referenced project. The application is in the amount of \$94,899.63 and provides for retainage in accordance with contract documents. We have reviewed the Application for Payment and recommend that payment be made to the contractor.

Major items this month include payment for bonding and allowance allocated for utility services.

If you have any questions, please contact me at 414.949.8932 or dfriss@sehinc.com.

Sincerely,

Dylan Friss
Wastewater Engineer IV

Df
Enclosure

x:\f\g\grant\184139\7-const-svcs\73-app-pymt\2025 07 pay app #1\afp1 letter - draft.docx

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 10 North Bridge Street, Chippewa Falls, WI 54729-2250

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APPLICATION AND CERTIFICATE FOR PAYMENT

Invoice #: 072576

To Owner:

Village of Grantsburg
316 Brad Street S
Grantsburg, WI 54840

Project:

3479- Grantsburg Wastewater Treatment
Plant Improvements
North Gary Street
Grantsburg WI 54840

Application No. :

1

Distribution to :

☐

Owner

☐

Architect

☐

Contractor

☐

☐

Period To:

7/31/2025

Project Nos:

Contract Date:

From Contractor:

Market & Johnson, Inc.
2350 Galloway Street
Eau Claire, WI 54703

Via Architect:

Short Elliott Hendrickson, Inc.
10 North Bridge Street
Chippewa Falls WI 54729-2550

Contract For:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

1. Original Contract Sum	\$5,435,026.00
2. Net Change By Change Order	\$0.00
3. Contract Sum To Date	\$5,435,026.00
4. Total Completed and Stored To Date	\$99,894.35
5. Retainage :	
a. 5.00% of Completed Work	\$4,994.72
b. 0.00% of Stored Material	\$0.00
Total Retainage	\$4,994.72
6. Total Earned Less Retainage	\$94,899.63
7. Less Previous Certificates For Payments	\$0.00
8. Current Payment Due	\$94,899.63
9. Balance To Finish, Plus Retainage	\$5,340,126.37

CHANGE ORDER SUMMARY	Additions	Deductions
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total Approved this Month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
Net Changes By Change Order	\$0.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief, the work covered by this Application for Payment has been completed in accordance with the Contract Documents. That all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Market & Johnson, Inc.

Signed by: John O'Hearn Date: 8/6/25
58E48416BC314C7...

State of: Wisconsin County of: Eau Claire
Subscribed and sworn to before me this 6 day of August 2025
Notary Public: Brittany Gerth
My Commission expires: June 16, 2028

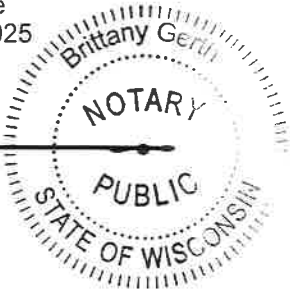
~~ENGINEER'S~~
~~ARCHITECT'S~~ **CERTIFICATE FOR PAYMENT**
In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information, and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 94,899.63

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

~~ENGINEER~~
~~ARCHITECT:~~
By: _____ Date: 8/14/2025

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



Progress Estimate - Lump Sum Work
Contractor's Application for Payment

Owner:	Village of Grantsburg							Owner's Project No.:	
Engineer:	Short Elliott Hendrickson Inc. (SEH)							Engineer's Project No.:	
Contractor:	Market & Johnson							Contractor's Project No.:	3479
Project:	Grantsburg Wastewater Treatment Plant Improvements								
Contract:	All labor, skill, and materials required to construct								

Application No.:	1	Application Period:	From	07/01/25	to	07/31/25	Application Date:	08/06/25
-------------------------	---	----------------------------	-------------	----------	-----------	----------	--------------------------	----------

A	B	C	D	E	F	G	H	I
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E)	Work Completed and Materials Stored to Date	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)
			(D + E) From Previous	This Period (\$)				
Original Contract								
DIVISION 00 - PROCUREMENT AND CONTRACTING REQUIREMENTS								
	Stated Allowance Section 26 00 00	50,000.00		33,990.40		33,990.40	68%	16,009.60
DIVISION 01 - GENERAL REQUIREMENTS								
91 10 00	INSURANCE/PAYMENT & PERFORMANCE BONDS							
	Insurance/Payment & Performance Bonds	65,903.95		65,903.95		65,903.95	100%	-
91 40 00	BUILDING PERMIT							
	WWTP Building 20	5,444.00				-	0%	5,444.00
91 50 00	GENERAL CONDITIONS							
	Supervision	300,576.00				-	0%	300,576.00
	Small Tools and Consumables	60,550.00						
	Equipment	137,670.89						
	Mobilization	122,656.00				-	0%	122,656.00
91 60 00	COLD WEATHER PROTECTION							
	WWTP Building 20	12,355.02				-	0%	12,355.02
91 70 00	TEMPORARY UTILITIES							
	Lift Station Building 10	15,000.00				-	0%	15,000.00
DIVISION 02 - EXISTING CONDITIONS								
02 41 13	DEMOLITION & STRUCTURE MOVING							
	Campground - Building Removal (McCabe)	11,200.00				-	0%	11,200.00
	Campground - Removing Pavements & Misc. Structures (McCabe)	12,290.00				-	0%	12,290.00
	WWTP - Building Removal (McCabe)	23,000.00				-	0%	23,000.00
	WWTP - Removing Pavements & Misc. Structures (McCabe)	1,175.00				-	0%	1,175.00
	Sitework Lift Station Demo (Ahern)	3,200.00				-	0%	3,200.00
	Sitework Blower Building Demo (Ahern)	3,200.00				-	0%	3,200.00
02 41 19	SELECTIVE DEMOLITION							
	Lift Station Building 10	7,975.74				-	0%	7,975.74
	WWTP Building 20	736.70				-	0%	736.70
02 81 00	CONTAMINATED SITE MATERIAL REMOVAL							
	Lagoon Sludge Removal and Disposal (135 tons @ \$1,118/ton)	150,930.00				-	0%	150,930.00
DIVISION 03 - CONCRETE								
03 20 01	CONCRETE REINFORCING LABOR							
	Lift Station Building 10	3,746.14				-	0%	3,746.14
	WWTP Building 20	12,914.26				-	0%	12,914.26
03 20 02	CONCRETE REINFORCING MATERIAL							
	Lift Station Building 10	1,400.00				-	0%	1,400.00
	WWTP Building 20	12,250.00				-	0%	12,250.00
03 30 00	CAST IN PLACE CONCRETE							
	Lift Station Building 10	13,816.03				-	0%	13,816.03
	WWTP Building 20	216,451.10				-	0%	216,451.10
03 41 01	STRUCURAL PRECAST							
	Lift Station Building 10	50,000.01				-	0%	50,000.01
	WWTP Building 20	142,086.99				-	0%	142,086.99
DIVISION 04 - MASONRY								
04 20 00	UNIT MASONRY							

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	Village of Grantsburg	Owner's Project No.:	
Engineer:	Short Elliott Hendrickson Inc. (SEH)	Engineer's Project No.:	
Contractor:	Market & Johnson	Contractor's Project No.:	3479
Project:	Grantsburg Wastewater Treatment Plant Improvements		
Contract:	All labor, skill, and materials required to construct		

Application No.:	1	Application Period:	From	07/01/25	to	07/31/25	Application Date:	08/06/25
A	B	C	D	E	F	G	H	I
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E)	Work Completed and Materials Stored to Date	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)
			(D + E) From Previous	This Period (\$)				
	WWTP Building 20	24,247.00				-	0%	24,247.00
DIVISION 05 – METALS								
05 10 01	STRUCTURAL STEEL INSTALL							
	Lift Station Building 10	747.23				-	0%	747.23
	WWTP Building 20	6,583.73				-	0%	6,583.73
05 10 02	STRUCTURAL STEEL SUPPLY MATERIAL							
	Lift Station Building 10	10,000.00				-	0%	10,000.00
	WWTP Building 20	21,900.00				-	0%	21,900.00
05 50 01	MISCELLANEOUS METALS - INSTALL							
	Lift Station Building 10	329.58				-	0%	329.58
	WWTP Building 20	6,539.92				-	0%	6,539.92
05 50 02	MISCELLANEOUS METALS - MATERIAL							
	WWTP Building 20	2,730.00				-	0%	2,730.00
DIVISION 06- WOOD, PLASTIC, AND COMPOSITES								
06 10 00	BUILDING WORKS							
	Lift Station Building 10	10,575.93				-	0%	10,575.93
	WWTP Building 20	18,696.96				-	0%	18,696.96
DIVISION 07 - THERMAL AND MOISTURE PROTECTION								
07 10 00	DAMPROOFING AND WATERPROOFING							
	WWTP Building 20	4,585.00				-	0%	4,585.00
07 50 00	MEMBRANE ROOFING							
	Lift Station Building 10	23,587.00				-	0%	23,587.00
	WWTP Building 20	25,163.00				-	0%	25,163.00
07 90 00	JOINT SEALANTS							
	Lift Station Building 10	1,000.00				-	0%	1,000.00
	WWTP Building 20	8,990.00				-	0%	8,990.00
DIVISION 08 – OPENINGS								
08 10 00	DOORS, FRAMES & HARDWARE SUPPLY							
	Lift Station Building 10	8,000.00				-	0%	8,000.00
	WWTP Building 20	24,400.00				-	0%	24,400.00
08 31 00	ACCESS DOORS & PANELS SUPPLY							
	Lift Station Building 10	2,312.88				-		2,312.88
08 33 00	COILING DOORS & GRILLES SUPPLY							
	WWTP Building 20	8,571.00				-	0%	8,571.00
08 80 00	GLAZING							
	WWTP Building 20	500.00				-		500.00
DIVISION 09 – FINISHES								
09 21 16	GYPSUM BOARD ASSEMBLIES							
	Lift Station Building 10	550.88				-	0%	550.88
09 30 00	TILING							
	WWTP Building 20	5,000.00				-	0%	5,000.00
09 50 00	CEILINGS							
	WWTP Building 20	1,290.00				-	0%	1,290.00
09 60 00	SOFT FLOORING							
	WWTP Building 20	5,000.00				-	0%	5,000.00

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	Village of Grantsburg	Owner's Project No.:	
Engineer:	Short Elliott Hendrickson Inc. (SEH)	Engineer's Project No.:	
Contractor:	Market & Johnson	Contractor's Project No.:	3479
Project:	Grantsburg Wastewater Treatment Plant Improvements		
Contract:	All labor, skill, and materials required to construct		

Application No.:	1	Application Period:	From	07/01/25	to	07/31/25	Application Date:	08/06/25
A	B	C	D	E	F	G	H	I
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E)	Work Completed and Materials Stored to Date	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)
			(D + E) From Previous	This Period (\$)				
09 90 00	PAINTING & COATING							
	Lift Station Building 10	28,175.00				-		28,175.00
	WWTP Building 20	18,300.00				-		18,300.00
DIVISION 10 - SPECIALTIES								
10 14 00	SIGNAGE SUPPLY							
	WWTP Building 20	682.00				-	0%	682.00
10 28 00	TOILET & BATH ACCESSOIRES SUPPLY							
	WWTP Building 20	1,620.30				-	0%	1,620.30
10 40 00	SAFETY SPECIALTIES SUPPLY							
	WWTP Building 20	1,019.30				-	0%	1,019.30
10 70 00	EXTERIOR SPECIALTIES SUPPLY							
	WWTP Building 20	8,837.00				-	0%	8,837.00
DIVISION 12 - FURNISHINGS								
12 30 00	CASEWORK							
	WWTP Building 20	8,906.00				-		8,906.00
DIVISION 21 – FIRE SUPPRESSION								
21 13 13	FIRE PROTECTION SYSTEMS							
	ST-20 Fire Protection	32,000.00				-		32,000.00
DIVISION 22 – PLUMBING								
22 00 00	PLUMBING							
	ST-10 Plumbing	23,700.00				-	0%	23,700.00
	ST-20 Plumbing	103,000.00				-	0%	103,000.00
DIVISION 23 – HEATING, VENTILATION, AND AIR CONDITIONING								
23 00 00	HVAC							
	ST-10 HVAC	19,000.00				-	0%	19,000.00
	ST-20 HVAC	94,100.00				-	0%	94,100.00
DIVISION 26 – ELECTRICAL								
26 00 00	ELECTRICAL							
	Submittals	41,811.00				-	0%	41,811.00
	Str 20 Electrical Labor	52,500.00				-	0%	52,500.00
	Str 20 Electrical Material	24,500.00				-	0%	24,500.00
	Str 20 Electrical Switchgear	19,580.00				-	0%	19,580.00
	Str 10 Electrical Labor	39,500.00				-	0%	39,500.00
	Str 10 Electrical Material	25,734.00				-	0%	25,734.00
	Str 30 Electrical Labor	13,250.00				-	0%	13,250.00
	Str 30 Electrical Material	9,550.00				-	0%	9,550.00
	Str 40 Electrical Labor	15,100.00				-	0%	15,100.00
	Str 40 Electrical Material	9,650.00				-	0%	9,650.00
26 32 13	ENGINE GENERATORS							
	Str 10 Generator	62,800.00				-	0%	62,800.00
26 51 19	LED INTERIOR LIGHTING							
	Str 20 Lighting	13,694.00				-	0%	13,694.00
DIVISION 28 – ELECTRONIC SAFETY AND SECURITY								
28 31 00	FIRE ALARM SYSTEM							
	Str 20 Fire Alarm	4,237.00				-	0%	4,237.00

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			(D + E) From Previous	This Period (\$)				
DIVISION 31 – EARTHWORK								
31 11 00	CLEARING & GRUBBING							
	Campground - Clearing & Grubbing	9,430.00				-	0%	9,430.00
31 23 10	EXCAVATION & EMBANKMENT							
	Campground - Excavation & Embankmant Labor & Equipment	76,696.00				-	0%	76,696.00
	WWTP - Excavation & Embankmant Labor & Equipment	80,266.00				-	0%	80,266.00
	WWTP - Excavation & Embankmant Materials	36,900.00				-	0%	36,900.00
31 23 19	DEWATERING							
	Campground - Lift Station Building 10	226,200.00				-	0%	226,200.00
31 25 10	TEMPORARY EROSION CONTROL							
	Campground - Temp Erosion Control	3,020.00				-		3,020.00
	WWTP - Temp Erosion Control	4,685.00				-	0%	4,685.00
DIVISION 32 – EXTERIOR IMPROVEMENTS								
32 11 26	CRUSHED AGGREGATE BASE COURSE							
	Campground - Crushed Agg. Base Course	21,505.00				-	0%	21,505.00
	WWTP - Crushed Agg. Base Course	13,435.00				-	0%	13,435.00
32 12 16	ASPHALT PAVING							
	Lift Station Building 10	43,925.00				-	0%	43,925.00
32 16 00	SITE CONCRETE							
	Lift Station Building 10	45,294.46				-	0%	45,294.46
	WWTP Building 20	2,400.00				-	0%	2,400.00
32 31 00	FENCES & GATES							
	WWTP Building 20	31,100.00				-	0%	31,100.00
DIVISION 33 – UTILITIES								
33 11 00	WATER DISTRIBUTION SYSTEMS							
	Sitework Splitter Box	81,900.00				-	0%	81,900.00
	Sitework Splitter Box Bypass	34,200.00				-	0%	34,200.00
	Campground - Water Distribution Systems Labor & Equipment	2,620.00				-	0%	2,620.00
	Campground - Water Distribution Systems Material	2,880.00				-	0%	2,880.00
	WWTP - Water Distribution Systems Labor & Equipment	4,379.00				-	0%	4,379.00
	WWTP - Water Distribution Systems Material	5,650.00				-	0%	5,650.00
33 31 00	SANITARY SEWER SYSTEMS							
	Campground - Sanitary Sewer Systems Labor & Equipment	258,440.00				-	0%	258,440.00
	Campground - Sanitary Sewer Systems Materials	77,900.00				-	0%	77,900.00
33 34 00	SEWAGE FORCE MAINS							
	Campground - Sewage Force Mains Labor & Equipment	21,069.00				-	0%	21,069.00
	Campground - Sewage Force Mains Materials	28,950.00				-	0%	28,950.00
DIVISION 40 – PROCESS INTEGRATION								
40 23 10	PROCESS PIPING							
	ST-10 Lift Station Piping	180,900.00				-	0%	180,900.00
	Mobilization	43,700.00				-	0%	43,700.00
	Submittals	41,900.00				-	0%	41,900.00
	WWTP - Site Piping Labor & Equipment	103,010.00				-	0%	103,010.00
	WWTP - Site Piping Materials	61,900.00				-	0%	61,900.00
40 90 10/40 91 19	LIFT STATION CONTROLS & DEVICES/INSTRUMENTATION							

Progress Estimate - Lump Sum Work

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			(D + E) From Previous	This Period (\$)					
	Str 20 Instrumentation & Controls	199,424.00				-	0%	199,424.00	
	Str 10 Instrumentation & Controls	67,700.00				-	0%	67,700.00	
	Str 30 Instrumentation & Controls	67,700.00				-	0%	67,700.00	
	Str 40 Instrumentation & Controls	33,850.00				-	0%	33,850.00	
DIVISION 41 – MATERIAL PROCESSING AND HANDLING EQUIPMENT									
41 20 00	PIECE MTL HANDLING EQUIPMENT								
	Lift Station Building 10	9,966.00				-	0%	9,966.00	
DIVISION 43 – PROCESS GAS AND LIQUID HANDLING, PURIFICATION, AND STORAGE EQUIPMENT									
43 21 25	SUBMERSIBLE PUMPS								
	ST-10 Lift Station Pumps	91,500.00				-	0%	91,500.00	
	ST-20 Treatment Building Piping	76,000.00				-	0%	76,000.00	
43 21 47	CHEMICAL FEED PUMPS								
	ST-20Treatment Building	74,700.00				-	0%	74,700.00	
DIVISION 44 – POLLUTION AND WASTE CONTROL EQUIPMENT									
44 42 19	POSITIVE DISPLACEMENT BLOWERS								
	ST-20 Treatment Building Blowers	66,100.00				-	0%	66,100.00	
44 45 16	Lagoon Aeratio Equipment								
	WWTP Building 20	53,100.00				-	0%	53,100.00	
DIVISION 46 – WATER AND WASTEWATER EQUIPMENT									
46 21 39	FINE SCREENING EQUIPMENT								
	ST-10 Lift Station Screen	184,900.00				-	0%	184,900.00	
46 66 00	ULTRAVIOLET LIGHT DISINFECTION EQUIPMENT								
	ST-20 Treatment Building UV	196,000.00				-	0%	196,000.00	
UNIT PRICES									
	Clearing & Grubbing (1LS @ \$15,750/LS)	15,750.00				-	0%	15,750.00	
	Strip Topsoil (1.5 Acre @ \$3,900/Acre)	5,850.00				-	0%	5,850.00	
	Base Agg. Dense 3/4" WWTP DWY (89 ton @ \$22/ton)	1,958.00				-	0%	1,958.00	
	Base Agg. Dense 1 1/4" WWTP DWY (267 ton @ \$22/ton)	5,874.00				-	0%	5,874.00	
	Base Agg. Dense 3/4" Gary Street (261 ton @ \$22/ton)	5,742.00				-	0%	5,742.00	
	Base Agg. Denser 1 1/4" Gary Street (750 ton @ \$22/ton)	16,500.00				-	0%	16,500.00	
	Turf Establishment (1 Acre @ \$10,500/acre)	10,500.00				-	0%	10,500.00	
	Connect to Ex. Water Main (1 EA @ \$1,700/EA)	1,700.00				-	0%	1,700.00	
	4" DI Water Main (4 LF @ \$75/LF)	300.00				-	0%	300.00	
	6" DI Water Main (127 LF @ \$75/LF)	9,525.00				-	0%	9,525.00	
	8" DI Water Main (3,364 LF @ \$80/LF)	269,120.00				-	0%	269,120.00	
	Fittings (788 LB @ \$15.50/LB)	12,214.00				-	0%	12,214.00	
	Fire Hydrant (7 EA @ \$5,900/EA)	41,300.00				-	0%	41,300.00	
	4" Valve & Box (1 EA @ \$2,125/EA)	2,125.00				-	0%	2,125.00	
	6" Valve & Box (7 EA @ \$2,420/EA)	16,940.00				-	0%	16,940.00	
	8" Valve & Box (8 EA @ \$3,170/EA)	25,360.00				-	0%	25,360.00	
Original Contract Totals		\$ 5,435,026.00	\$ -	\$ 99,894.35	\$ -	\$ 99,894.35	2%	\$ 5,136,910.76	

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	Village of Grantsburg	Owner's Project No.:	
Engineer:	Short Elliott Hendrickson Inc. (SEH)	Engineer's Project No.:	
Contractor:	Market & Johnson	Contractor's Project No.:	3479
Project:	Grantsburg Wastewater Treatment Plant Improvements		
Contract:	All labor, skill, and materials required to construct		

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			(D + E) From Previous	This Period (\$)				
Change Orders								
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
Change Order Totals		\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
Original Contract and Change Orders								
Project Totals		\$ 5,435,026.00	\$ -	\$ 99,894.35	\$ -	\$ 99,894.35	2%	\$ 5,136,910.76



Building a Better World
for All of Us™

September 4, 2025

RE: Grantsburg Wastewater Treatment Plant
Improvements
Grantsburg, Wisconsin
SEH No. GRANT 184139 73.00

Sheila Meyer, Clerk/ Treasurer
Village of Grantsburg
316 S. Brad Street
Grantsburg, WI 54840

Allison Longhenry, Deputy Clerk/ Treasurer
Village of Grantsburg
316 S. Brad Street
Grantsburg, WI 54840

Dear Ms. Meyer & Ms. Longhenry:

Please accept the enclosed Application for Payment No. 2 from Market and Johnson, Inc., Eau Claire, Wisconsin for the above referenced project. The application is in the amount of \$54,835.42 and provides for retainage in accordance with contract documents. We have reviewed the Application for Payment and recommend that payment be made to the contractor.

Major items this month include payment for contractor coordination for mobilization (supervision) and the submittal process.

If you have any questions, please contact me at 414.949.8932 or dfriss@sehinc.com.

Sincerely,

Dylan Friss
Wastewater Engineer IV

Enclosure

x:\fj\g\grant\184139\73-const-svcs\73-app-pymt\2025 09 pay app #2\afp2 letter.docx

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 10 North Bridge Street, Chippewa Falls, WI 54729-2250

SEH is an equal opportunity employer | www.sehinc.com | 715.720.6200 | 800.472.5881 | 888.908.8166 fax

APPLICATION AND CERTIFICATE FOR PAYMENT

Invoice #: 082541

To Owner:	Village of Grantsburg 316 Brad Street S Grantsburg, WI 54840	Project:	3479- Grantsburg Wastewater Treatment Plant Improvements North Gary Street Grantsburg WI 54840	Application No. :	2	Distribution to :	☐ Owner ☐ Architect ☐ Contractor ☐
From Contractor:	Market & Johnson, Inc. 2350 Galloway Street Eau Claire, WI 54703	Via Architect:	Short Elliott Hendrickson, Inc. 10 North Bridge Street Chippewa Falls WI 54729-2550	Period To:	8/31/2025	Project Nos:	
Contract For:		Contract Date:					

CONTRACTOR'S APPLICATION FOR PAYMENT

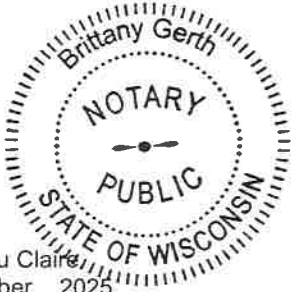
Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

1. Original Contract Sum	\$5,435,026.00
2. Net Change By Change Order	\$0.00
3. Contract Sum To Date	\$5,435,026.00
4. Total Completed and Stored To Date	\$157,615.85
5. Retainage :	
a. 5.00% of Completed Work	\$7,880.80
b. 0.00% of Stored Material	\$0.00
Total Retainage	\$7,880.80
6. Total Earned Less Retainage	\$149,735.05
7. Less Previous Certificates For Payments	\$94,899.63
8. Current Payment Due	\$54,835.42
9. Balance To Finish, Plus Retainage	\$5,285,290.95

CHANGE ORDER SUMMARY	Additions	Deductions
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total Approved this Month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
Net Changes By Change Order	\$0.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief, the work covered by this Application for Payment has been completed in accordance with the Contract Documents. That all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:	Market & Johnson, Inc.
Signed by:	
By: <u>John O'Hearn</u>	Date: <u>9/2/25</u>
58E48416BC314C7...	
State of:	Wisconsin
Subscribed and sworn to before me this	2
Notary Public:	Brittany Gerth
My Commission expires:	June 16, 2028
County of:	Eau Claire
	September 2025



ENGINEER'S
ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information, and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$54,835.42

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ENGINEER:	
By: _____	Date: <u>9/4/2025</u>

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

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Contractor:	Market & Johnson	Contractor's Project No.:	3479
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			(D + E) From Previous	This Period (\$)				
Original Contract								
DIVISION 00 - PROCUREMENT AND CONTRACTING REQUIREMENTS								
	Stated Allowance Section 26 00 00	50,000.00	33,990.40			33,990.40	68%	16,009.60
DIVISION 01 - GENERAL REQUIREMENTS								
91 10 00	INSURANCE/PAYMENT & PERFORMANCE BONDS							
	Insurance/Payment & Performance Bonds	65,903.95	65,903.95			65,903.95	100%	-
91 40 00	BUILDING PERMIT							
	WWTP Building 20	5,444.00				-	0%	5,444.00
91 50 00	GENERAL CONDITIONS							
	Supervision	300,576.00		30,057.00		30,057.00	10%	270,519.00
	Small Tools and Consumables	60,550.00						
	Equipment	137,670.89						
	Mobilization	122,656.00				-	0%	122,656.00
91 60 00	COLD WEATHER PROTECTION							
	WWTP Building 20	12,355.02				-	0%	12,355.02
91 70 00	TEMPORARY UTILITIES							
	Lift Station Building 10	15,000.00				-	0%	15,000.00
DIVISION 02 – EXISTING CONDITIONS								
02 41 13	DEMOLITION & STRUCTURE MOVING							
	Campground - Building Removal (McCabe)	11,200.00				-	0%	11,200.00
	Campground - Removing Pavements & Misc. Structures (McCabe)	12,290.00				-	0%	12,290.00
	WWTP - Building Removal (McCabe)	23,000.00				-	0%	23,000.00
	WWTP - Removing Pavements & Misc. Structures (McCabe)	1,175.00				-	0%	1,175.00
	Sitework Lift Station Demo (Ahern)	3,200.00				-	0%	3,200.00
	Sitework Blower Building Demo (Ahern)	3,200.00				-	0%	3,200.00
02 41 19	SELECTIVE DEMOLITION							
	Lift Station Building 10	7,975.74				-	0%	7,975.74
	WWTP Building 20	736.70				-	0%	736.70
02 81 00	CONTAMINATED SITE MATERIAL REMOVAL							
	Lagoon Sludge Removal and Disposal (135 tons @ \$1,118/ton)	150,930.00				-	0%	150,930.00
DIVISION 03 – CONCRETE								
03 20 01	CONCRETE REINFORCING LABOR							
	Lift Station Building 10	3,746.14				-	0%	3,746.14
	WWTP Building 20	12,914.26				-	0%	12,914.26
03 20 02	CONCRETE REINFORCING MATERIAL							
	Lift Station Building 10	1,400.00				-	0%	1,400.00
	WWTP Building 20	12,250.00				-	0%	12,250.00
03 30 00	CAST IN PLACE CONCRETE							
	Lift Station Building 10	13,816.03				-	0%	13,816.03
	WWTP Building 20	216,451.10				-	0%	216,451.10
03 41 01	STRUCURAL PRECAST							
	Lift Station Building 10	50,000.01				-	0%	50,000.01
	WWTP Building 20	142,086.99		5,254.50		5,254.50	4%	136,832.49
DIVISION 04 – MASONRY								
04 20 00	UNIT MASONRY							

Progress Estimate - Lump Sum Work

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Item No.	Description	Scheduled Value (\$)	Work Completed (D + E) From Previous	Work Completed This Period (\$)	Materials Currently Stored (not in D or E)	Work Completed and Materials Stored to Date	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)
	WWTP Building 20	24,247.00				-	0%	24,247.00
DIVISION 05 – METALS								
05 10 01	STRUCTURAL STEEL INSTALL					-	0%	
	Lift Station Building 10	747.23				-	0%	747.23
	WWTP Building 20	6,583.73				-	0%	6,583.73
05 10 02	STRUCTURAL STEEL SUPPLY MATERIAL					-	0%	
	Lift Station Building 10	10,000.00				-	0%	10,000.00
	WWTP Building 20	21,900.00				-	0%	21,900.00
05 50 01	MISCELLANEOUS METALS - INSTALL					-	0%	
	Lift Station Building 10	329.58				-	0%	329.58
	WWTP Building 20	6,539.92				-	0%	6,539.92
05 50 02	MISCELLANEOUS METALS - MATERIAL					-	0%	
	WWTP Building 20	2,730.00				-	0%	2,730.00
DIVISION 06- WOOD, PLASTIC, AND COMPOSITES								
06 10 00	BUILDING WORKS					-	0%	
	Lift Station Building 10	10,575.93				-	0%	10,575.93
	WWTP Building 20	18,696.96				-	0%	18,696.96
DIVISION 07 - THERMAL AND MOISTURE PROTECTION								
07 10 00	DAMPROOFING AND WATERPROOFING					-	0%	
	WWTP Building 20	4,585.00				-	0%	4,585.00
07 50 00	MEMBRANE ROOFING					-	0%	
	Lift Station Building 10	23,587.00				-	0%	23,587.00
	WWTP Building 20	25,163.00				-	0%	25,163.00
07 90 00	JOINT SEALANTS					-	0%	
	Lift Station Building 10	1,000.00				-	0%	1,000.00
	WWTP Building 20	8,990.00				-	0%	8,990.00
DIVISION 08 – OPENINGS								
08 10 00	DOORS, FRAMES & HARDWARE SUPPLY					-	0%	
	Lift Station Building 10	8,000.00				-	0%	8,000.00
	WWTP Building 20	24,400.00				-	0%	24,400.00
08 31 00	ACCESS DOORS & PANELS SUPPLY					-	0%	
	Lift Station Building 10	2,312.88				-	0%	2,312.88
08 33 00	COILING DOORS & GRILLES SUPPLY					-	0%	
	WWTP Building 20	8,571.00				-	0%	8,571.00
08 80 00	GLAZING					-	0%	
	WWTP Building 20	500.00				-	0%	500.00
DIVISION 09 – FINISHES								
09 21 16	GYPSUM BOARD ASSEMBLIES					-	0%	
	Lift Station Building 10	550.88				-	0%	550.88
09 30 00	TILING					-	0%	
	WWTP Building 20	5,000.00				-	0%	5,000.00
09 50 00	CEILINGS					-	0%	
	WWTP Building 20	1,290.00				-	0%	1,290.00
09 60 00	SOFT FLOORING					-	0%	
	WWTP Building 20	5,000.00				-	0%	5,000.00

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	Village of Grantsburg	Owner's Project No.:	
Engineer:	Short Elliott Hendrickson Inc. (SEH)	Engineer's Project No.:	
Contractor:	Market & Johnson	Contractor's Project No.:	3479
Project:	Grantsburg Wastewater Treatment Plant Improvements		
Contract:	All labor, skill, and materials required to construct		

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Item No.	Description	Scheduled Value (\$)	Work Completed (D + E) From Previous	This Period (\$)	Materials Currently Stored (not in D or E)	Work Completed and Materials Stored to Date	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)
09 90 00	PAINTING & COATING							
	Lift Station Building 10	28,175.00				-		28,175.00
	WWTP Building 20	18,300.00				-		18,300.00
DIVISION 10 - SPECIALTIES								
10 14 00	SIGNAGE SUPPLY							
	WWTP Building 20	682.00				-	0%	682.00
10 28 00	TOILET & BATH ACCESSOIRES SUPPLY							
	WWTP Building 20	1,620.30				-	0%	1,620.30
10 40 00	SAFETY SPECIALTIES SUPPLY							
	WWTP Building 20	1,019.30				-	0%	1,019.30
10 70 00	EXTERIOR SPECIALTIES SUPPLY							
	WWTP Building 20	8,837.00				-	0%	8,837.00
DIVISION 12 - FURNISHINGS								
12 30 00	CASEWORK							
	WWTP Building 20	8,906.00				-		8,906.00
DIVISION 21 – FIRE SUPPRESSION								
21 13 13	FIRE PROTECTION SYSTEMS							
	ST-20 Fire Protection	32,000.00				-		32,000.00
DIVISION 22 – PLUMBING								
22 00 00	PLUMBING							
	ST-10 Plumbing	23,700.00				-	0%	23,700.00
	ST-20 Plumbing	103,000.00				-	0%	103,000.00
DIVISION 23 – HEATING, VENTILATION, AND AIR CONDITIONING								
23 00 00	HVAC							
	ST-10 HVAC	19,000.00				-	0%	19,000.00
	ST-20 HVAC	94,100.00				-	0%	94,100.00
DIVISION 26 – ELECTRICAL								
26 00 00	ELECTRICAL							
	Submittals	41,811.00		2,410.00		2,410.00	6%	39,401.00
	Str 20 Electrical Labor	52,500.00				-	0%	52,500.00
	Str 20 Electrical Material	24,500.00				-	0%	24,500.00
	Str 20 Electrical Switchgear	19,580.00				-	0%	19,580.00
	Str 10 Electrical Labor	39,500.00				-	0%	39,500.00
	Str 10 Electrical Material	25,734.00				-	0%	25,734.00
	Str 30 Electrical Labor	13,250.00				-	0%	13,250.00
	Str 30 Electrical Material	9,550.00				-	0%	9,550.00
	Str 40 Electrical Labor	15,100.00				-	0%	15,100.00
	Str 40 Electrical Material	9,650.00				-	0%	9,650.00
26 32 13	ENGINE GENERATORS							
	Str 10 Generator	62,800.00				-	0%	62,800.00
26 51 19	LED INTERIOR LIGHTING							
	Str 20 Lighting	13,694.00				-	0%	13,694.00
DIVISION 28 – ELECTRONIC SAFETY AND SECURITY								
28 31 00	FIRE ALARM SYSTEM							
	Str 20 Fire Alarm	4,237.00				-	0%	4,237.00

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

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			(D + E) From Previous	This Period (\$)				
DIVISION 31 – EARTHWORK								
31 11 00	CLEARING & GRUBBING							
	Campground - Clearing & Grubbing	9,430.00				-	0%	9,430.00
31 23 10	EXCAVATION & EMBANKMENT							
	Campground - Excavation & Embankmant Labor & Equipment	76,696.00				-	0%	76,696.00
	WWTP - Excavation & Embankmant Labor & Equipment	80,266.00				-	0%	80,266.00
	WWTP - Excavation & Embankmant Materials	36,900.00				-	0%	36,900.00
31 23 19	DEWATERING							
	Campground – Lift Station Building 10	226,200.00				-	0%	226,200.00
31 25 10	TEMPORARY EROSION CONTROL							
	Campground - Temp Erosion Control	3,020.00				-		3,020.00
	WWTP - Temp Erosion Control	4,685.00				-	0%	4,685.00
DIVISION 32 – EXTERIOR IMPROVEMENTS								
32 11 26	CRUSHED AGGREGATE BASE COURSE							
	Campground - Crushed Agg. Base Course	21,505.00				-	0%	21,505.00
	WWTP - Crushed Agg. Base Course	13,435.00				-	0%	13,435.00
32 12 16	ASPHALT PAVING							
	Lift Station Building 10	43,925.00				-	0%	43,925.00
32 16 00	SITE CONCRETE							
	Lift Station Building 10	45,294.46				-	0%	45,294.46
	WWTP Building 20	2,400.00				-	0%	2,400.00
32 31 00	FENCES & GATES							
	WWTP Building 20	31,100.00				-	0%	31,100.00
DIVISION 33 – UTILITIES								
33 11 00	WATER DISTRIBUTION SYSTEMS							
	Sitework Splitter Box	81,900.00				-	0%	81,900.00
	Sitework Splitter Box Bypass	34,200.00				-	0%	34,200.00
	Campground - Water Distribution Systems Labor & Equipment	2,620.00				-	0%	2,620.00
	Campground - Water Distribution Systems Material	2,880.00				-	0%	2,880.00
	WWTP - Water Distribution Systems Labor & Equipment	4,379.00				-	0%	4,379.00
	WWTP - Water Distribution Systems Material	5,650.00				-	0%	5,650.00
33 31 00	SANITARY SEWER SYSTEMS							
	Campground - Sanitary Sewer Systems Labor & Equipment	258,440.00				-	0%	258,440.00
	Campground - Sanitary Sewer Systems Materials	77,900.00				-	0%	77,900.00
33 34 00	SEWAGE FORCE MAINS							
	Campground - Sewage Force Mains Labor & Equipment	21,069.00				-	0%	21,069.00
	Campground - Sewage Force Mains Materials	28,950.00				-	0%	28,950.00
DIVISION 40 – PROCESS INTEGRATION								
40 23 10	PROCESS PIPING							
	ST-10 Lift Station Piping	180,900.00				-	0%	180,900.00
	Mobilization	43,700.00				-	0%	43,700.00
	Submittals	41,900.00		20,000.00		20,000.00	48%	21,900.00
	WWTP - Site Piping Labor & Equipment	103,010.00				-	0%	103,010.00
	WWTP - Site Piping Materials	61,900.00				-	0%	61,900.00
40 90 10/40 91 19	LIFT STATION CONTROLS & DEVICES/INSTRUMENTATION							

Progress Estimate - Lump Sum Work

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			(D + E) From Previous	This Period (\$)				
	Str 20 Instrumentation & Controls	199,424.00				-	0%	199,424.00
	Str 10 Instrumentation & Controls	67,700.00				-	0%	67,700.00
	Str 30 Instrumentation & Controls	67,700.00				-	0%	67,700.00
	Str 40 Instrumentation & Controls	33,850.00				-	0%	33,850.00
DIVISION 41 – MATERIAL PROCESSING AND HANDLING EQUIPMENT								
41 20 00	PIECE MTL HANDLING EQUIPMENT							
	Lift Station Building 10	9,966.00				-	0%	9,966.00
DIVISION 43 – PROCESS GAS AND LIQUID HANDLING, PURIFICATION, AND STORAGE EQUIPMENT								
43 21 25	SUBMERSIBLE PUMPS							
	ST-10 Lift Station Pumps	91,500.00				-	0%	91,500.00
	ST-20 Treatment Building Piping	76,000.00				-	0%	76,000.00
43 21 47	CHEMICAL FEED PUMPS							
	ST-20Treatment Building	74,700.00				-	0%	74,700.00
DIVISION 44 – POLLUTION AND WASTE CONTROL EQUIPMENT								
44 42 19	POSITIVE DISPLACEMENT BLOWERS							
	ST-20 Treatment Building Blowers	66,100.00				-	0%	66,100.00
44 45 16	Lagoon Aeratio Equipment							
	WWTP Building 20	53,100.00				-	0%	53,100.00
DIVISION 46 – WATER AND WASTEWATER EQUIPMENT								
46 21 39	FINE SCREENING EQUIPMENT							
	ST-10 Lift Station Screen	184,900.00				-	0%	184,900.00
46 66 00	ULTRAVIOLET LIGHT DISINFECTION EQUIPMENT							
	ST-20 Treatment Building UV	196,000.00				-	0%	196,000.00
UNIT PRICES								
	Clearing & Grubbing (1LS @ \$15,750/LS)	15,750.00				-	0%	15,750.00
	Strip Topsoil (1.5 Acre @ \$3,900/Acre)	5,850.00				-	0%	5,850.00
	Base Agg. Dense 3/4" WWTP DWY (89 ton @ \$22/ton)	1,958.00				-	0%	1,958.00
	Base Agg. Dense 1 1/4" WWTP DWY (267 ton @ \$22/ton)	5,874.00				-	0%	5,874.00
	Base Agg. Dense 3/4" Gary Street (261 ton @ \$22/ton)	5,742.00				-	0%	5,742.00
	Base Agg. Denser 1 1/4" Gary Street (750 ton @ \$22/ton)	16,500.00				-	0%	16,500.00
	Turf Establishment (1 Acre @ \$10,500/acre)	10,500.00				-	0%	10,500.00
	Connect to Ex. Water Main (1 EA @ \$1,700/EA)	1,700.00				-	0%	1,700.00
	4" DI Water Main (4 LF @ \$75/LF)	300.00				-	0%	300.00
	6" DI Water Main (127 LF @ \$75/LF)	9,525.00				-	0%	9,525.00
	8" DI Water Main (3,364 LF @ \$80/LF)	269,120.00				-	0%	269,120.00
	Fittings (788 LB @ \$15.50/LB)	12,214.00				-	0%	12,214.00
	Fire Hydrant (7 EA @ \$5,900/EA)	41,300.00				-	0%	41,300.00
	4" Valve & Box (1 EA @ \$2,125/EA)	2,125.00				-	0%	2,125.00
	6" Valve & Box (7 EA @ \$2,420/EA)	16,940.00				-	0%	16,940.00
	8" Valve & Box (8 EA @ \$3,170/EA)	25,360.00				-	0%	25,360.00
Original Contract Totals		\$ 5,435,026.00	\$ 99,894.35	\$ 57,721.50	\$ -	\$ 157,615.85	3%	\$ 5,079,189.26

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

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			(D + E) From Previous	This Period (\$)				
Change Orders								
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
Change Order Totals		\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
Original Contract and Change Orders								
Project Totals		\$ 5,435,026.00	\$ 99,894.35	\$ 57,721.50	\$ -	\$ 157,615.85	3%	\$ 5,079,189.26

VILLAGE OF GRANTSBURG		
CHECK REGISTERS		
September 15, 2025		
1	\$2,623.07	
2	\$21,355.47	
3	\$2,253.72	
4	\$71,399.38	
5	\$39,733.14	
6	\$11,892.27	
7	\$18,061.50	
8	\$2,598.68	
9	\$19,715.01	
10	\$27,067.38	
11	\$326.74	
12	(\$3,041.68)	
13	\$3,671.40	
14	\$14,848.07	
15	\$1,926.97	
16	\$35,205.13	
TOTAL	\$269,636.25	

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ALL Checks by Payee

ACCT

GENERAL CHECKING - COMM BANK

Dated From: 9/15/2025

From Account:

Thru: 9/15/2025

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
	9/15/2025	ADVANCED METER TESTING LLC Meter testing-CO & back flow preventers	1,930.00
	9/15/2025	BURNETT CO. HIGHWAY DEPT. street maintenance & supplies	3,974.99
	9/15/2025	BURNETT CO. SENTINEL CUP notice, TIF meeting notice	127.50
	9/15/2025	BURNETT DAIRY CO-OP fuel oil & weed killer	2,444.47
	9/15/2025	BURNETT MEDICAL CENTER Blood draw - Erickson	40.00
	9/15/2025	COMMERCIAL TESTING LAB INC. Sewer & Water tests	699.30
	9/15/2025	COMMUNITY BANK-PETTY CASH staff birthday, water, sewer sample supp	62.63
	9/15/2025	DARRELL'S HARDWARE HANK cmpgd, shop, street, misc supplies	525.93
	9/15/2025	DIGGERS HOTLINE INC. Water & Sewer locates	56.10
	9/15/2025	DIXON VENTURES LLC machinery fuel	51.35
	9/15/2025	E O JOHNSON COMPANY Police copier-overage 8/2024 - 8/30/2025	87.10
	9/15/2025	ENDANGERED RESOURCE SERVICES LLC APM - Memory Lake wild rice survey	697.00
	9/15/2025	FIEDLER, JULIE Pool concessions & cleaning supplies	100.63
	9/15/2025	FOREMOST PROMOTIONS Police - flying discs	90.00
	9/15/2025	GRANTSBURG TELCOM Telephone & internet	2,019.28
	9/15/2025	HAWKINS INC. Sewer chemicals	2,496.06
	9/15/2025	JOHNSON CONTROLS FIRE PROTECTION Fire Alarm Monitoring 10/1/25-9/30/26	720.00
	9/15/2025	KJ'S FRESH MARKET Police - NNO food	389.91
	9/15/2025	LINDQUIST, MIKE 2025 Refund of hangar lease (for mowing)	310.53

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In Progress Checks - Quick Report - ALL

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ALL Checks by Payee

ACCT

GENERAL CHECKING - COMM BANK

Dated From: 9/15/2025

From Account:

Thru: 9/15/2025

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
	9/15/2025	OACHS BROS. CONSTRUCTION INC. Concrete pad at campground	4,050.00
	9/15/2025	PAPER DIRECT INC. license/permit paper	65.97
	9/15/2025	S E H cmpgd exp, adj from gen eng to WWTP	2,151.74
	9/15/2025	SECURIAN FINANCIAL GROUP INC. Life insurance - Oct & tx from 24 to 25	134.91
	9/15/2025	ST. CROIX TRIBAL POLICE Security for Watercross (bill Wtrx)	2,086.20
	9/15/2025	TEAMSTERS LOCAL UNION #346 Sept. dues	180.00
	9/15/2025	TOWN OF GRANTSBURG Town tax on parcel annexed-FINAL	15.93
	9/15/2025	VERSATERM PUBLIC SAFETY US INC. Police bodycams 4th qtr	660.00
	9/15/2025	VILLAGE OF CLAYTON Security for Watercross (bill Wtrx)	612.00
	9/15/2025	VILLAGE OF SIREN Security for Watercross (bill Wtrx)	3,017.01
	9/15/2025	WELD RILEY S.C. PD Union Negotiations	1,510.50
	9/15/2025	WI DEPARTMENT OF TRANSPORTATION James & Johnson project	3,807.09
	9/15/2025	WI DEPT. of JUSTICE Op Lic Bkgd Cks	91.00
		Grand Total	35,205.13

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ALL Checks by Payee

ACCT

GENERAL CHECKING - COMM BANK

Dated From: 9/14/2025

From Account:

Thru: 9/14/2025

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
	9/14/2025	BAKER & TAYLOR Library - books	409.32
	9/14/2025	COMMUNITY SAFETY NET Library - advertising	48.00
	9/14/2025	E O JOHNSON CO. INC Library - copier lease	143.59
	9/14/2025	GRANTSBURG TELCOM Library - telephone	79.80
	9/14/2025	MIDWEST TAPE Library - DVD's	262.02
	9/14/2025	MODERN MARKETING Library - Outreach program	153.50
	9/14/2025	NORTHERN WATERS LIBRARY SERVICE Library - software	655.74
	9/14/2025	PAUL'S SHEET METAL & ROOFING INC. Library - roof inspection	175.00
		Grand Total	1,926.97

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In Progress Checks - Quick Report - Manual

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ALL Checks by Payee

ACCT

GENERAL CHECKING - COMM BANK

Dated From: 9/01/2025

From Account:

Thru: 9/16/2025

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
Manual Check	9/01/2025	EASY IT GUYS LLC IT services	2,142.00
Manual Check	9/12/2025	EMPOWERMENT RETIREMENT SERVICES Deferred comp w/h	520.96
Manual Check	9/05/2025	TEAMCARE Insurance - September (non-police)	12,185.11
		Grand Total	14,848.07

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Check Register - Quick Report - ALL

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ALL Checks

ACCT

GENERAL CHECKING - COMM BANK

Dated From: 9/09/2025

From Account:

Thru: 9/09/2025

Thru Account:

Check Nbr	Check Date	Payee	Amount
36615	9/09/2025	BREMER BANK N. A. 2017 loan - misc	629.72
36616	9/09/2025	LEXIPOL LLC Annual Agreement 8/1/25-7/31/26	3,041.68
Grand Total			3,671.40

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Check Register - Quick Report - Manual

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ALL Checks

ACCT

GENERAL CHECKING - COMM BANK

Dated From: 9/09/2025

From Account:

Thru: 9/09/2025

Thru Account:

Check Nbr	Check Date	Payee	Amount
36484	9/09/2025	LEXIPOL LLC	-3,041.68
	Manual Check	VOID Annual Agreement 8/1/25-7/31/26	
		Grand Total	-3,041.68

GENERAL CHECKING - COMM BANK

Accounting Checks

Posted From: 9/04/2025 From Account:
Thru: 9/04/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
36610	9/04/2025	LEE, LARISSA Misc. reimbursement	50.93
36611	9/04/2025	LONGHENRY, ALLISON Misc. reimbursement	58.48
36612	9/04/2025	MEYER, SHEILA Misc. reimbursement	13.33
36613	9/04/2025	TEAMSTERS LOCAL UNION #346 Dues	204.00
Grand Total			326.74

36614 void.

GENERAL CHECKING - COMM BANK

Accounting Checks

Posted From: 9/01/2025 From Account:
Thru: Thru Account:

Check Nbr	Check Date	Payee	Amount
ACH 9/05/2025	AT&T MOBILITY	253.69	
Manual Check	PD - cellphones		
ACH 9/10/2025	NORTHWESTERN WI ELECTRIC	10,826.09	
Manual Check	electric service		
ACH 9/05/2025	WE ENERGIES	731.55	
Manual Check	natural gas		
ACH 9/08/2025	WI RETIREMENT SYSTEM	8,219.74	
Manual Check	Retirement - July		
ACH 9/04/2025	EMPOWERMENT RETIREMENT SERVICES	387.52	
Manual Check	Deferred comp.. w/h		
ACH 9/04/2025	WI Dept. of Revenue	55.04	
Manual Check	State w/h - late fee for July		
ACH 9/12/2025	WI Dept. of Revenue	980.10	
Manual Check	State w/h 8/16 to 8/31		
EFTPS 9/09/2025	EFTPS PAYMENTS	5,613.65	
Manual Check	S/S & Fed w/h		
Grand Total			27,067.38

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Payroll Register Totals Only Report
Check Date: 09/04/2025

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PAYRL

From Employee:
Thru Employee:

From Dept:
Thru Dept: 800 Library OLD

Total Checks: 23 Pay Periods: 8/16/2025 Thru: 8/29/2025
(Male: 14 Female: 9)

Earnings:

Regular Pay	26,219.21	1,094.25	Hours
ON CALL	80.00		

	26,299.21		

Withholdings:

Federal	1,174.39
Social Security	1,590.87
Medicare	372.04
Wisconsin	882.32
Deferred Comp.	387.52
Health, etc Ins	640.03
Union Dues	102.00
WRS Contrib.	1,435.03
WRS FIX	0.00

	6,584.20

NET PAY 19,715.01

Flexible Time Off:

	<u>Earned</u>	<u>Used</u>
Comp. Hours	8.50	12.00
Personal Hrs	0.00	16.00
Sick Hours	0.00	11.25
Vacation Hours	0.00	25.50
	-----	-----
	8.50	64.75

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Reprint Payroll Register Totals Only
All Employees

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PAYRL

Check Date From: 9/04/2025
Thru: 9/04/2025

From Dept: 800 Library OLD
Thru Dept:

Total Checks: 7 Pay Periods: 8/16/2025 Thru: 8/29/2025
(Male: 2 Female: 5)

Earnings:

Regular Pay	3,272.37	186.25	Hours

	3,272.37		

Withholdings:

Federal	39.38
Social Security	192.09
Medicare	44.94
Wisconsin	42.85
Health, etc Ins	174.07
WRS Contrib.	180.36
WRS FIX	0.00

	673.69

NET PAY 2,598.68

Library

Flexible Time Off:

	<u>Earned</u>	<u>Used</u>
Vacation Hours	0.00	12.00
	-----	-----
	0.00	12.00

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ALL Checks

ACCT

GENERAL CHECKING - COMM BANK

Dated From: 8/01/2025 From Account:

Thru: 8/31/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
ACH	8/29/2025	WI DEPARTMENT OF REVENUE	888.03
	Manual Check	Sales tax - July	
ACH	8/01/2025	WI DEPARTMENT OF REVENUE	993.40
	Manual Check	Sales tax - June	
ACH	8/26/2025	WI Dept. of Revenue	987.20
	Manual Check	State w/h 7/16 to 7/31	
ACH	8/29/2025	WI Dept. of Revenue	959.65
	Manual Check	State w/h 8/1 to 8/15	
ACH	8/08/2025	EMPOWERMENT RETIREMENT SERVICES	387.52
	Manual Check	Deferred comp w/h	
ACH	8/22/2025	EMPOWERMENT RETIREMENT SERVICES	387.52
	Manual Check	Deferred comp w/h	
ACH	8/01/2025	UNITED HEALTHCARE	261.64
	Manual Check	Vision & STD - August	
ACH	8/01/2025	MEDICA INSURANCE COMPANY	12,324.33
	Manual Check	Health insurance - August	
ACH	8/21/2025	COMMUNITY BANK-Employee HSA	80.00
	Manual Check	Employee HSA contribution x2	
ACH	8/27/2025	HEALTH PARTNERS	758.51
	Manual Check	Dental insurance - Sept	
ACH	8/31/2025	Community Bank	33.70
	Manual Check	Checking analysis fee	
		GrandTotal	18,061.50

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ALL Checks

ACCT

GENERAL CHECKING - COMM BANK

Dated From:

From Account:

Thru: 8/21/2025

Thru Account:

Check Nbr	Check Date	Payee	Amount
EFTPS	8/07/2025	EFTPS PAYMENTS	5,887.13
	Manual Check	S/S & Federal w/h	
EFTPS	8/21/2025	EFTPS PAYMENTS	6,005.14
	Manual Check	S/S & Federal w/h	
		Grand Total	11,892.27

GENERAL CHECKING - COMM BANK

Accounting Checks

Posted From: 8/29/2025 From Account:
Thru: 8/29/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
36609	8/29/2025	US BANK NA	39,733.14
		Water '93 Bond loan payment Prin & Int	
		Grand Total	39,733.14

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Check Register - Quick Report - Regular

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ALL Checks

ACCT

GENERAL CHECKING - COMM BANK

Dated From: 8/27/2025

From Account:

Thru: 8/27/2025

Thru Account:

Check Nbr	Check Date	Payee	Amount
36589	8/27/2025	BURNETT MEDICAL CENTER PD Drug Testing - case #G25-0623	40.00
36590	8/27/2025	CINTAS CORPORATION VO rug & PW uniform service	292.41
36591	8/27/2025	CORTY, ROGER Stump grinding by Memory Park	65.00
36592	8/27/2025	DIXON VENTURES LLC Wtrx pizzas for security	81.77
36593	8/27/2025	E O JOHNSON CO. INC copiers lesae & principal, maintenance	240.59
36594	8/27/2025	FOREMOST PROMOTIONS PD marketing handouts	300.00
36595	8/27/2025	GET IT DONE SERVICES & RENTAL inflatables for NNO	550.00
36596	8/27/2025	HAWKINS INC. water, sewer, and pool chemicals	9,050.42
36597	8/27/2025	JEFF'S SMALL ENGINE REPAIR machinery supplies	371.98
36598	8/27/2025	LEE, LARISSA mileage, NNO	764.29
36599	8/27/2025	LONGHENRY, ALLISON WMCA Annual Conference - mileage & meals	300.54
36600	8/27/2025	LUDVIGSON LAW OFFICE PD legal services 7/2025	910.00
36601	8/27/2025	NORTHERN LAKE SERVICE INC. Water tests-TTHM, haloacetic acids	209.25
36602	8/27/2025	PUBLIC SERVICE COMM OF WI Change to monthly billing review	144.52
36603	8/27/2025	R & R WASTE SYSTEMS INC. 2025 sewer televising	14,538.75
36604	8/27/2025	S E H WWTP, cmpgd, Well 1/2, gen engineering	40,642.67
36605	8/27/2025	SCHERER BROS. LUMBER CO, West Campground - site posts	678.42
36606	8/27/2025	SECURIAN FINANCIAL GROUP INC. Life ins - Sept	134.91
36607	8/27/2025	USA BLUE BOOK water testing supplies	573.36

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Check Register - Quick Report - Regular

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ALL Checks

ACCT

GENERAL CHECKING - COMM BANK

Dated From: 8/27/2025

From Account:

Thru: 8/27/2025

Thru Account:

Check Nbr	Check Date	Payee	Amount
36608	8/27/2025	WELD RILEY S.C. PD Union Negotiations	1,510.50
Grand Total			71,399.38

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Check Register - Quick Report - Manual

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ALL Checks

ACCT

GENERAL CHECKING - COMM BANK

Dated From:

From Account:

Thru: 8/26/2025

Thru Account:

Check Nbr	Check Date	Payee	Amount
ACH	8/26/2025	US BANK	386.69
	Manual Check	Library - supplies, coll-P, snack bar	
ACH	8/21/2025	WEX BANK	1,859.71
	Manual Check	PD & PW fuel	
ACH	8/21/2025	EASY IT GUYS LLC	7.32
	Manual Check	Keeper for PD accounts x4	
		Grand Total	2,253.72

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Payroll Register Totals Only Report

Page: 1

Check Date: 08/21/2025

PAYRL

From Employee:

From Dept: 000 Old Dept. 00

Thru Employee:

Thru Dept: 800 Library OLD

Total Checks:	27	Pay Periods:	8/02/2025	Thru:	8/15/2025
		(Male:	17	Female:	10)

Earnings:

Regular Pay	28,172.98	1,249.25	Hours
ON CALL	80.00		

	28,252.98		

Withholdings:

Federal	1,254.22
Social Security	1,711.98
Medicare	400.38
Wisconsin	930.13
Deferred Comp.	387.52
HSA EE contrib.	40.00
Health, etc Ins	600.64
WRS Contrib.	1,572.64
WRS FIX	0.00

	6,897.51

NET PAY 21,355.47

Flexible Time Off:	<u>Earned</u>	<u>Used</u>
Comp. Hours	20.25	92.25
Personal Hrs	0.00	7.50
Sick Hours	0.00	2.50
Vacation Hours	0.00	53.50
	-----	-----
	20.25	155.75

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Payroll Register Totals Only Report
Check Date: 08/21/2025

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PAYRL

From Employee:
Thru Employee:

From Dept: 899 Library BiWeekl
Thru Dept: 899 Library BiWeekl

Total Checks: 7 Pay Periods: 8/02/2025 Thru: 8/15/2025
(Male: 2 Female: 5)

Earnings:

Regular Pay	3,198.10	183.00	Hours

	3,198.10		

Withholdings:

Federal	46.10
Social Security	194.54
Medicare	45.51
Wisconsin	49.97
Health, etc Ins	60.24
WRS Contrib.	178.67
WRS FIX	0.00

	575.03

NET PAY 2,623.07

Library

Flexible Time Off:

	<u>Earned</u>	<u>Used</u>
Sick Hours	0.00	5.50
Vacation Hours	0.00	18.00
	-----	-----
	0.00	23.50