



Village of Grantsburg

316 Brad Street South
Grantsburg, WI 54840

Village Board Meeting Minutes

The Village Board met on Monday, August 11th at 4:00 p.m.
in the Village Board room, 316 Brad St S, Grantsburg, WI 54840.

Present: President Rick Lindberg
Trustee Greg Peer
Trustee Sam Campeau
Trustee Leo Janke
Trustee John Addison

Others: Director of Public Works John Erickson
Police Chief Jared Woody
Library Director Lynett Yoerg
Jeremy Gronski, Village of Grantsburg Housing Authority
Kathy Linville, Republic Services
Eric Brown, Waste Management
Tyler Myers & Abby DeWitt, The 101 Lofts
Greg Marsten, Burnett County Sentinel
Others: Jerome Hoyt, Mike Janke, and various others

Absent: Trustee Hank Java

President Lindberg called the Village Board Meeting to order at 4:00 p.m. Deputy Clerk/Treasurer Longhenry conducted roll call. The Pledge of Allegiance was recited.

Public Comments

No one appeared.

Correspondence

Included in the Trustee packets were the Burnett Co Admin newsletter, SEH project update report, and Golf Financials.

Minutes

President Lindberg asked if there were any changes, corrections, or additions to the minutes presented from the following 2025 meetings: July 14th Administration Committee, July 14th Village Board, July 17th Special Village Board, July 24th Public Safety Committee, and July 24th Special Village Board. None were proposed. **The minutes stand approved as submitted.**

Utility Easement

Deputy Clerk/Treasurer explained the proposed easement was to allow the Village to run utilities from N Russell Street through PLM Developments' (Scott McLain) parcel to the Village's Wastewater Treatment Plant to which McLain has already agreed.

Motion by Trustee Peer, second by Trustee Janke to accept the Utility Easement Agreement with PLM Developments as presented. Motion carried unanimously.

Southern Crex Spirits outdoor bar license

Mike Janke submitted request to an outdoor bar set up as done in the past.

Motion by Trustee Addison, second by Trustee Campeau to approve the request from Southern Crex Spirits dba Hummer's for an outdoor bar set up on the patio Saturday, September 6th, 2025, from 4 p.m. to 12 MIDNIGHT. Motion carried unanimously.

Mike Janke left the meeting at 4: 07 p.m.

Staff Reports:

DPW Report

DPW Erickson reviewed the report included in the Trustee packets highlighting the campground expansion is nearing completion and has an inspection date of August 13th, St. George Avenue between Robert St S and Russell St S will be chip sealed beginning August 14th depending on weather, annual sewer televising was completed, Market and Johnson planned to begin the Wastewater Treatment Plant project construction on August 11th, and all water system gate valves were exercised as required by the WI-DNR.

Police Chief Report

Chief Woody reviewed the monthly incident report and calls for service report included in the Trustee packets noting the high number of animal incidents relating to issuing unlicensed dogs citations. He also shared that National Night Out held on August 5th was a success.

Public Hearing – The 101 Lofts, LLC (Tyler Myers & Abby DeWitt) Conditional Use Application to have residential dwelling units on the first floor of 101 W Madison Avenue.

President Lindberg called the Public Hearing to order at 4:15 p.m. Deputy Clerk/Treasurer Longhenry read the Public Hearing Notice. President Lindberg asked for anyone wishing to speak in favor of the conditional use application. Applicant Tyler Myers provided overview of the proposed project. He would like to have 3-4 residential dwelling units on the first floor of 101 W Madison Avenue. Tyler indicated the portion of the building fronting the street will remain commercial to comply with Village ordinance. President Lindberg asked for anyone wishing to speak against the conditional use application. No one spoke. President Lindberg closed the public hearing at 4:21 p.m. Deputy Clerk/Treasurer indicated the Plan Commission voted unanimously to recommend the Village Board approve the conditional use application.

Motion by Trustee Peer second, by Trustee Addison to accept the Plan Commission's recommendation and approve the Conditional Use Application submitted by The 101 Lofts, LLC (Tyler Myers & Abby DeWitt) to have residential dwelling units on the first floor of 101 W Madison Avenue (parcel 07-131-2-38-19-14-5 15-810-042000). Motion carried unanimously.

Staff Reports Continued:

Police Chief Report continued.

Chief Woody reviewed the law enforcement jurisdiction agreement with the Town of Grantsburg included in the packet. He indicated this would allow Village Officers to have jurisdiction in areas where a street goes from Village to Town and back to Village. He explained this agreement is updated from the previous agreement and he would present it to the Grantsburg Town Board at their next meeting for review.

Motion by Trustee Addison, second by Trustee Janke to approve the Agreement Between Village of Grantsburg and Town of Grantsburg regarding Law Enforcement Jurisdiction.

Motion carried unanimously.

Clerk/Treasurer Report

Deputy Clerk/Treasurer reviewed the licenses/permits issued for the month and the cash report included in the packet. Chief Woody highlighted citations issued to liquor license holders for not having a licensed operator on premises during sales.

Jeremy Gronski – Grantsburg Housing Authority – Crexway Court report.

Jeremy introduced himself as the Housing Director for Crexway Court and provided a brief overview of the 28-unit building and its' operations. He offered to attend meetings in the future for periodic updates at the Village's request, he also provided a copy of the housing authority's 5-year budget to Deputy Clerk/Treasurer Longhenry.

Jeremy left the meeting at 4:41 p.m.

Staff Reports Continued:

Library Director Report

Director Yoerg reviewed the reports included in the Trustee packets and shared that she had attended the Towns Association meeting on July 24th.

James Ave & Johnson Street asphalt base

Deputy Clerk/Treasurer provided the Village Board with a copy of a letter from Wisconsin Department of Transportation denying the Village's request for extra funding due to the cost overrun on the James Ave and Johnson Street project. The committee discussed the need to schedule a special board meeting to review the Village's options and their financial impact.

Tyler and Abby left the meeting at 4:48 p.m.

Committee Reports:

Public Safety Committee

Trustee Peer recapped the recent public safety meeting stating that 60 properties had been reviewed and several letters and citations were planned to be issued. He also shared redoing the letters to provide more detail to property owners of their violations which should improve the process. The next meeting was scheduled for October 8th at 9 a.m.

Administration Committee

Deputy Clerk/Treasurer Longhenry provided a recap of the Administration meeting held earlier in the day. She shared the approved motion for the Burnett County Ag Fair request read as follows; Motion by Trustee Peer, second by President Lindberg to approve the Burnett Co. Agricultural Society Fair's temporary street closure of Madison Avenue from Olson Drive to Pine Street South to the fairgrounds for the annual parade on Saturday, August 23rd from 3:30 p.m. to 4:30 p.m. and the no parking request for the east side of Pine Street South for the entire length of the fairgrounds from August 21st – August 24th. She also shared the approved motion as follows; Motion by Trustee Peer, second by President Lindberg to recommend the Village Board allow Brian Riley with Ehlers to solicit for lending proposals on behalf of the Village. She continued to explain that Brian will present proposals at the next Administration Committee meeting. Lastly, she reviewed that no motion was made for Refuse & recycling proposals as the committee wanted more time to review the three proposals and will review at the next committee meeting in September. Kathy with Republic Services and Eric with Waste Management were present and were available for questions from the board. Kathy highlighted Republic's commitment to local involvement and support as she did at the committee meeting.

Payment of Bills

Motion by Trustee Janke, second by President Lindberg to approve payment of the bills as presented:

Checks #36546-36557, 36588	\$306,127.48
Payroll vouchers V9573-V9607	\$24,791.96
ACH/EFTPS payments	<u>\$35,248.49</u>
Total	\$366,167.93

Motion passed unanimously.

THE VILLAGE BOARD WILL CONVENE INTO CLOSED SESSION to discuss procedures for filling vacancy in the Police Department pursuant to Wis. Stats. 19.85 (1) (c) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility."

Motion by President Lindberg, second by Trustee Peer to convene into closed session. Motion carried unanimously.

THE ADMINISTRATION COMMITTEE WILL RECONVENE INTO OPEN SESSION pursuant to Wis. Stats. 19.85 (2).

Motion by Trustee Janke, second by Trustee Addison to reconvene into open session. Motion carried unanimously.

Motion by Trustee Addison, second by Trustee Janke to accept the Administration Committee recommendation and offer Jerome Hoyt a promotion from part-time officer to the position of full-time police officer at the rate of \$33 per hour, maintaining that rate through 2026. Motion carried unanimously.

The meeting was adjourned at 5:33 p.m.

Allison Longhenry
Deputy Clerk/Treasurer