



# Village of Grantsburg

316 Brad Street South  
Grantsburg, WI 54840

## Administration Committee Meeting Minutes

The Village Administration Committee met on Monday July 14<sup>th</sup> at 3:00 p.m.  
in the Village Board room, 316 Brad St S, Grantsburg, WI 54840.

Present: Chairman/President Rick Lindberg  
Trustee Greg Peer  
Trustee Hank Java

Others: Clerk/Treasurer Sheila Meyer  
Director of Public Works John Erickson  
Chief Jared Woody  
Pool Manager Julie Fiedler  
Trustee John Addison

President Lindberg called the Administration Committee Meeting to order at 3:00 p.m. The Pledge of Allegiance was recited.

### Pool – 2026 Pool painting project

Pool Manager Fiedler presented the quote for \$33,250 to sandblast, crack-seal, paint, and paint swim lanes before the 2026 season. Fielder contacted other pools that have used this company, and they were all satisfied with the work. She also clarified the company is aware of how the pool is winterized and they confirmed that our method is just like other midwestern pools, and it will not shorten the life of their finished product. With an expected life of 5-7 years, the pool's cost will remain in line with the annual costs of painting.

Motion by Trustee Peer second by Trustee Java to recommend the Village Board accept the bid from American Sandblasting, Inc, for \$33,250.00. Motion carried.

### Stout Construction – liquidated damages?

Clerk/Treasurer Meyer notified the committee that Stout Construction will not meet the contracted deadline of July 15<sup>th</sup> for completion of the campground expansion project. The contractor informed the engineer and the Village that the contract states the Village can choose to institute liquidated damages up to \$2,000 for each day the project completion is delayed. The committee discussed the degree to which the project is incomplete. DPW Erickson indicated several items remain incomplete including restoration, electric, bathrooms, picnic tables, infiltration basin, sewer risers, concrete, and other miscellaneous items. DPW Erickson did indicate that the contractor has been really good to work with, and he hopes to continue a good working relationship with them to which the committee agreed. The committee also discussed the income loss due to the delay in opening the campground.

Motion by Trustee Java second by Trustee Peer to recommend the Village Board institute liquidated damages in the contract with Stout Construction in the amount of \$2,000.00 per day. Motion carried.

#### Sewer Utility rate increase due to WWTP project

Clerk/Treasurer Meyer updated the committee with a budget overview of the sewer fund. A requirement of WWTP project funding requires the Village to have 125% of the loan payments in the sewer fund which requires the Village to do a significant sewer rate increase. Meyer proposed an increase which was detailed in the meeting packet. The increase would equate to a 66.85% increase on the sewer charges for an average residential user and a 98.25% increase on the sewer charges for an average commercial/industrial/public authority user. The committee discussed putting an explanation in the newsletter along with area comparisons to help the community both understand the need for the increase and show our new rates are in line for area communities.

Motion by Trustee Peer second by President Lindberg to recommend the Village Board increase sewer rates as detailed; Residential Fixed Quarterly \$75.00, Residential Usage per 1,000 gallons \$9.50, Commercial, Industrial, Public Authority Fixed Quarterly \$75.00, Commercial, Industrial, Public Authority Usage per 1,000 gallons \$9.50. Motion carried.

#### Change to monthly billing for Utility Bills

Clerk/Treasurer Meyer requested the committee allow utility bills to be sent monthly. Deputy Clerk/Treasurer Longhenry reviewed a memo included detailing the increase in cost to move to a monthly billing schedule. Both Meyer and Longhenry feel it will be easier for residents to pay \$100 monthly rather than getting a larger bill each quarter.

Motion by Trustee Java second by President Lindberg to recommend the Village Board switch to monthly utility billing beginning October 1<sup>st</sup> pending approval from the Wisconsin Public Service Commission. Motion carried.

#### Mower to sell

DPW Erickson informed that committee that the Rod & Gun Club approached the golf course to purchase a mower that they planned to sell. Erickson explained that usually items are placed on Wisconsin Surplus, but the Village does not have plans for other items to go to auction for the rest of 2025. He contacted a local mower vendor to get pricing on the mower which totaled \$2,500.00. He felt that it would be a good community partnership and would be an easier process than going to auction. The committee agreed with DPW Erickson that the mower could be sold to the Rod & Gun Club.

No motions made.

The meeting was adjourned at 4:01 p.m.

Allison Longhenry  
Deputy Clerk/Treasurer