



Village of Grantsburg

316 South Brad Street
Grantsburg, WI 54840

Village Board Meeting Agenda Monday, June 9, 2025 at 4:00 p.m. (Note earlier time) Village Board Room, 316 S. Brad Street

The Village Board of Trustees will discuss the following items and take action as needed:

1. **Call to Order; Roll Call; Pledge of Allegiance**
2. **Appearances:** **Scott DeRocker/NW WI Dust Devils** – ATV/UTV routes on Village Streets
Nicki Peterson/GRO – ATV/UTV use during Watercross
3. **Public Comments:** 30 minutes per meeting/5 minutes per speaker. Pursuant to WI Statutes § 19.83(2) and 19.84(2), the public may present matters; however, they cannot be discussed or acted upon until specific notice of the subject matter of the proposed action can be given.
4. **Correspondence:** [Burnett Co Admin](#) newsletter; [S E H project](#) update report; [Golf Financials](#)
5. **Minutes** from the following 2025 meetings: [May 12th Special Village Board](#); [May 12th Village Board](#); [May 14th Public Safety](#); June 4th [Leisure & Rec Committee](#)
1. **2025-2026 License renewals;** 1) Alcohol (see attached list) 2) Cigarette, Tobacco & Vaping (see attached list) 3) allow Clerk/Treasurer to issue Picnic License and Operator License
2. **Joker's Bar and Fun Alley** – Outdoor bar sales for July 18, 19, 20, 2025
3. **Resolution #2025-01 Compliance Maintenance Annual Report (CMAR)** – Sewer System
4. **2024 Consumer Confidence Report (CCR)** – Water System
5. **Staff Reports**
 - A) **Public Works Director** 1) [DPW report](#)
 - B) **Police Chief** 1) [Police report & graph](#) 2) [Ordinance change §511-29](#) Traffic control attendants 3) [Ordinance change §507-4](#) Golf carts
 - C) **Clerk/Treasurer** 1) [License/permits issued](#) 2) [Cash Report](#) 3) [Budget to Actual](#)
 - D) **Library Director** 1) [Library report](#)
6. **Committee Reports:**
 - A. **[Public Safety Comm](#) recommendations:** 1) **Natural Lawns:** Application, Allow Public Safety Committee to approve requests
2) **All-Terrain and Utility Vehicles:** Ordinance changes to Chapter §507-1 B (1) and (2), apply to WI Dot for use on State Highways 70 and 48/87
Property maintenance report
 - B. **[Leisure & Rec Comm](#) recommendations:** 1) Campground name, address, rates, fire rings
2) Pool rates
 - C. **[Administration Comm](#) recommendations:** 1) Solid waste transfer station 2) Splashpad 3) Pool
6. **Payment of Bills**
7. **Stout Construction, LLC** – [Pay Requests #2](#) and [#3](#) for Campground Expansion
8. **Trustee reports, concerns, etc.** (no action will be taken at this meeting)
9. **THE VILLAGE BOARD WILL CONVENE INTO CLOSED SESSION** to discuss the Clerk/Treasurer and Deputy Clerk/Treasurer positions pursuant to Wis. Stats. 19.85 (1) (c) "Considering employment, promotion, compensation or performance evaluation data of any

public employee over which the government has jurisdiction or exercises responsibility.”

0. **THE VILLAGE BOARD WILL RECONVENE INTO OPEN SESSION** pursuant to Wis. Stats. 19.85 (2).
1. **Any motions needed from closed session**
12. **Adjournment**

Sheila Meyer, Clerk/Treasurer

**** Appearance times/agenda order may change at the discretion of the Village Board****

Posted June 4, 2025, Village of Grantsburg website www.villageofgrantsburg.gov ; Village Office 316 South Brad Street; Community Center 315 South Robert Street; Grantsburg Public Library 415 S. Robert Street
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The Village Office is handicapped accessible. If you need any other special accommodations please contact the Village Clerk, 316 S. Brad Street, Grantsburg, Wisconsin – (715) 463-2405.



County Administration Newsletter

Vision & Stewardship

Issue 128

May 2025

Administration



San Antonio, TX Skyline

We are grateful to Burnett County for allowing us the opportunity to attend the 2025 Tyler Connect conference in San Antonio, Texas May 11th to 14th. This annual conference is organized by Tyler Technologies, and over 7,000 government finance and information technology staff attended from across the United States. Burnett County was recognized for 20 years of using New World ERP (Enterprise Resource Planning) for Financial Management and Human Resources. An ERP system integrates and manages various processes, data, and resources across different departments, such as finance, human resources, and operations, into a single, unified system. This helps to streamline operations, improve efficiency, and gain real-time visibility into the organization as a whole.

In addition to the keynote address on Regenerative Resilience, we each attended 12 sessions on topics ranging from improving efficiency, customizing the system for our needs, and new features that are available and the upgrades that are currently being developed. The sessions included hands-on training as well as presentations and links to find additional data on the company's online user portal. We had the opportunity to vote on potential updates to prioritize their development. The two current areas of focus are expanding the options for getting data into and out of the system efficiently, and providing additional resources for auditors to monitor staff activity within the system through a variety of tracking tools.

We had the privilege of connecting directly with Tyler's knowledgeable technical and accounting staff, and exchanging ideas with thousands of product users whose ideas will help us to identify and implement best practices for managing Burnett County's valuable resources.

Judy Cornelison, Fiscal Manager

Jenelle Lindquist, Fiscal Specialist III

Highway

As the first major holiday of the summer has come and gone, the Burnett County Highway Department is ramping up preparations to ensure safety for the increased number of motorists traveling during the beautiful summer months. With higher traffic volumes comes more road construction, which means more men and women are working on state highways, county roads, and local town and village streets.

We continuously train our crews on maintaining situational awareness and properly setting up signage and road closures to help ensure that everyone—both motorists and workers—gets home safely. On May 6, our team experienced a sobering reminder of how crucial these safety measures are.

While reclaiming shoulders on STH-35, our crew witnessed a serious accident. A utility van was struck by an 18-wheeler traveling at approximately 62 mph. The impact caused the van to flip into the nearby woods and land on its roof—right next to where our crew was working.

Highway employees Brad Dahlberg and Kelly Buskirk sprang into action. Hearing the driver trapped and calling for help, they rushed to the scene and worked quickly to clear debris and gain access to the vehicle. Their brave and

immediate response helped free the trapped driver before paramedics arrived. Thanks to their heroic efforts, the motorist survived and later expressed his deep gratitude to both Brad and Kelly.

On May 14, during the County Infrastructure Committee meeting, Brad and Kelly were formally honored by Sheriff Tracy Finch and Highway Commissioner Jeremy Burton for their courage and quick action in helping a fellow traveler in need.

We are proud to recognize Brad and Kelly for their selfless service and are reminded again of the importance of vigilance, training, and teamwork on our roads.



Forestry

Spring has arrived and that means planting season. The Forest & Parks Department staff worked to secure a grant in the amount of \$34,610.40, from the National Arbor Day Foundation to assist with the financial aspect of tree planting in our County. Compiled with a Sustainable Forestry Grant of \$20,000.00 from the Wisconsin DNR, the total grant funds for this project are \$54,610.40. The overall cost of this project was \$72,330.00.

The Forest & Parks Department moved forward to welcome 165,600 red pine trees, spanning 190 acres on Burnett County Forest Land. The sites had undergone a clear cut harvest in 2023 and 2024. The next step was to trench the acreage of planting sites. The trenching was completed by Future Forests, Inc. by November of 2024.



(one of the trenched plating sites)



(A red pine tree plug)



(Hoedad)

Over the course of 3 days in late April, a crew of 10, from Great Lakes Forestry undertook the labor intensive task of hand planting the red pines. The crew would load their tree planting harness/packs with the tree plugs and use their hoedad tool to plant the container stock "tree plug". The crew averaged to plant one tree every 3.5 seconds!



(Susie and a crew member planting)

Over the course of the next 80-90 years, our department will monitor the growth of the red pine. In approximately, 25-30 years the first thinning will occur and every 8 to 10 years after that additional thinnings will take place, bringing in timber sale revenue to Burnett County. Red pine trees are typically used as utility poles, for construction lumber and paper production. Now we watch and wait, in hopes that the weather and wildlife permit successful growth for the red pine trees.

UW – Extension

Register by June 9th for:

BURNETT – DOUGLAS – WASHBURN
4-H SUMMER CAMP 2025

**IT'S ALL
FUN & GAMES**

Open to all youth ages 8-11

JULY 7-9, 2025

Cost: \$140*

***\$70 for Washburn Co 4-H
members enrolled in
4-HOnline before April 8th
Luther Park Camp
30376 Lakes Dr, Danbury, WI**

**Questions?
Contact:
Beth Rank,
4-H Educator
beth.rank@wisc.edu
608-347-6994**

**Camper Registration Forms:
<https://go.wisc.edu/889x5e>**

An EEO/AA employer, University of Wisconsin-Madison Division of Extension provides equal opportunities in employment and programming, including Title VI, Title IX, the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act requirements.

 
UW-MADISON EXTENSION

UW – Extension

BURNETT-DOUGLAS -WASHBURN



UW-MADISON EXTENSION

4-H OUTPOST CAMP 2025



Activities

- Camping in treehouses
- Outdoor cooking over campfires
- Canoeing and swimming
- Outdoor fun and games



Held at Luther Park Camping and Retreat Center in Danbury, WI

Cost: \$110 per youth
Camperships are available, contact your 4-H Educator for details
Bus available for Douglas County Campers.

Register at:

<https://go.wisc.edu/7j586f>

July 15-17, 2025

For 12-19
Years Old



Camp costs partially offset by grants from:

Registration Deadline June 16



For questions contact
Katie Stenroos- Douglas
County 4-H Educator at
katelin.stenroos@wisc.edu



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County Veteran Service Officer

WDVA Launches New and Accessible Website

The Wisconsin Department of Veterans Affairs (WDVA) is proud to announce the launch of its newly redesigned website, WisVets.com. The overhaul is aimed at providing veterans and their families with an improved digital experience to connect them with all Wisconsin veteran benefits and services.

"This redesign is more than just a visual update," said WDVA Secretary James Bond. "It reflects many months of collaboration with our partners, veteran advocates, and Wisconsin veterans themselves. Their feedback was instrumental in creating a website that's accessible to anyone seeking information about the benefits and services we offer veterans in our state."

The new site features a modern, streamlined design, simplified navigation, improved search function, and mobile-friendly responsiveness. It also meets WCAG 2.1 Level AA accessibility standards, including features like higher contrast for easier reading, enhanced keyboard navigation, and compatibility with screen readers.

"We're proud to support the Wisconsin Department of Veterans Affairs in their digital efforts to provide current, accessible information to those who have served our country," said Mark Roller, partner at Ascedia, the Wisconsin agency that collaborated with WDVA on the redesign.

"Knowing that veterans and their contributions are being recognized and supported locally is incredibly rewarding."

With clearer organization and user-friendly tools, the redesigned site reflects WDVA's ongoing commitment to serving Wisconsin's veteran community with efficiency, transparency, and accessibility.

WDVA welcomes feedback from users as part of its commitment to continuous improvement. Please provide suggestions by emailing the Communication Director Colleen Flaherty at colleen.flaherty@dva.wisconsin.gov.

To experience the redesigned website, [please visit WisVets.com](http://WisVets.com).



Land Services Department

Septic maintenance cards were mailed out in May, if you received a card then your system is due for servicing in 2025. Please call your service provider to get the servicing scheduled. Here is a link to the list of local providers: <https://www.burnettcountywi.gov/DocumentCenter/View/4946/List-of-Pumpers-PDF?bidId=>

Approximately 5,800 cards were sent out in May, so please be patient if the service provider takes some time to get back to you.



Health and Human Services

“Mental Health America's 2025 **Mental Health Month** campaign is **“Turn Awareness into Action.”**

Take action for your own mental health – mental health cannot wait. Taking action for your personal mental well-being—whether by setting boundaries, reaching out for support, or practicing self-care—can make a lasting difference. This Mental Health Month, prioritize yourself and explore the resources that can help you build resilience, manage challenges, and thrive.

DIY Mental Health

- Small actions can lead to big changes. Whether it is building a routine, practicing mindfulness, or finding new ways to nurture your spirit, these self-help resources can help you feel empowered to take proactive steps toward wellness.

The Power of Boundaries

- People who took a mental health screen at mhascreening.org and our social media followers indicated that setting boundaries was one of the most important actions they took to improve their mental health. Healthy relationships start with healthy boundaries—let us help you create them.

Fitness, Food, & Mood

- What you eat, how you move, and how you care for yourself physically can have a profound impact on your mental well-being. By making small changes—like preparing nutritious meals, engaging in regular movement, and practicing mindful breathing—you can transform your mood and overall health.

Healing Through Creativity

- Creative expression is a powerful tool for healing, whether through writing, art, music, movement, or something else entirely. It can help process emotions, provide a sense of purpose, and offer a healthy outlet during tough times. Creativity is self-care!

Rest & Reset

- You cannot pour from an empty cup. Rest is not just about sleep (although that is definitely part of it). It is about allowing yourself the time and space to recharge. Taking breaks, setting aside moments for relaxation, and knowing when to step back can help prevent burnout and improve overall well-being.

Starting Treatment

- Beginning mental health treatment can feel overwhelming, but you do not have to figure it out alone. We have created resources to help you understand your options, from finding the right provider to navigating insurance. Whether you are exploring therapy, medication, or other forms of support, we are here to help you take that first step with confidence.

Support beyond the System

- Not every mental health journey relies solely on traditional treatment. A well-rounded approach includes support from your community, peers, and even animals. Peer support, workplace accommodations, and social connections can be just as essential as therapy or medication. There are countless ways to work on your well-being—find what works best for you and make it a regular part of your life.

NWC Crisis Line Number 888-552-6642

Health and Human Services

Take action for all – mental health is a personal journey, but it is also a movement—and you do not need to be an expert to make a difference. Whether you are sharing resources, supporting a friend, advocating for better policies, or simply starting conversations, every action counts. Change happens when everyday people take small steps toward a healthier, more supportive world—and that means you have the power to help. No matter your background or experience, there is a role for you in building a future where mental health is a priority for all.

Action through Advocacy

- Your voice matters. Policymakers and elected officials need to hear from you about the importance of mental health resources and support. Connect with Director Ashley Williams for an update on current legislative concerns – Ashley.Williams@burnettcountywi.gov

Giving Back

- Whether you volunteer, fundraise, or donate, giving back is a powerful way to create change. By supporting organizations dedicated to mental health and community wellness, you help ensure that more people have access to the resources they need.
- Wear green, get involved, and be part of a movement that makes a difference.



At Burnett County Department of Health and Human Services, the Behavioral Health unit works hard to link those with mental health needs to the services that will lead to recovery. The department encompasses Adult Protective Services, Mental Health/AODA, Birth to Three, and Comprehensive Community Services (CCS). We currently have a staff of 10 who collaborate to address needs and serve the community with compassion, understanding, and efficiency. We are aware that recovery, including meaningful and fulfilling roles in social life, school, and work is attainable. Our team has also observed that an increase in success begins with early interventions and treatment in combination with active participation by the consumer in the recovery process.

The Behavioral Health unit works very closely with Northwest Connections (NWC) to make sure everyone has access to needed services. NWC is contracted by the county to provide a 24-hour mental health crisis line for individuals experiencing challenging struggles. Each call receives follow-up by the MH/AODA unit to assist individuals with accessing therapeutic or other necessary services in the community.

For those struggling with mental health and substance use challenges, the Comprehensive Community Services (CCS) helps us to meet individuals where they are at in their recovery and assist them in meeting their personal goals through wraparound services. The CCS program assists in recovery through a wide service array and can open doors to a more non-traditional way of treatment when needed. We are very excited to have this program available to our community members and look forward to witnessing the positive results in the lives of our consumers.

Interested in hearing more about Mental Health Crisis Services?

Contact Jena Ryan, Behavioral Health Case Manager Jena.Ryan@burnettcountywi.gov

Welcome!

WELCOME

NEW AND RETURNING SEASONAL HIGHWAY WORKERS

KARLI BARTLETT, LILLY JOHNSON, NOLAN BRANSTAD,
ZACH ROMBACH, BEN ONES
NOT PICTURED: TRENT GUSTAFSON



Welcome!



WELCOME!
JOYCE SUTTON
ADRC OF NW WISCONSIN
MEAL SITE AIDE





GRANTSBURG PROJECTS MONTHLY UPDATE REPORT

May 30, 2025

Copies to: Sheila Meyer, John Erickson and Allison Longhenry (Village of Grantsburg)
Dan Penzkover, Bryan Cunningham, Jeremiah Wendt, Derrick Bacha, Jeff Nussbaum, Isaac Steinmeyer, Jana Nyhagen, Renee Cance, Brea Grace and Henry Elling (SEH)

I. Industrial Park Project

- A. The start up for the lift station was held on May 6th.
- B. A warranty walk-through inspection of the project will be scheduled with McCabe later in the summer.

II. WWTP/Main Lift Station Project

- A. The bid opening occurred on Tuesday, April 29th, and the contract was awarded to Market and Johnson at the May 12th board meeting.
- B. SEH has received signed contracts from Market and Johnson and sent them to the Village for signature.
- C. A pre-construction meeting will be scheduled by SEH soon.

III. Memory Lake Aquatic Plant Management (APM) Plan

- A. The final draft of the APM Plan was submitted to WDNR on April 30, 2025, and WDNR has 30 days to review the APM Plan.
- B. The Village began a 21-day public comment period in early May, ending on May 27th.
- C. SEH will address any relevant public and WDNR review comments in June 2025.

IV. Campground Expansion/Stewardship Project

- A. DNR Stewardship grant end date is June 2026.
- B. Stout Construction continues work on the project and building.
- C. Bryan C. and John E. completed a site inspection with Stout on April 22nd.
- D. SEH is continuing to make periodic site visits as the work continues.

V. James & Johnson Street WisDOT STP-R Project

- A. Project was bid on May 13, 2025. Single bidder (McCabe Construction Inc.), but the bid came back at \$653,100.00 which was \$2,000.00 less than the Engineer's Estimate.
- B. WisDOT State Municipal Agreement had \$625,445.00 for Construction.
 - a. NWBE will be the construction project manager for WisDOT.
 - b. The WisDOT contract will take about 1 month and then a preconstruction meeting will be set up by NWBE, prior to the start of construction.
- C. Derrick is working on a Change Management increase to submit to WisDOT, to increase the original project budget for approximately \$28,000.

VI. Water Treatment Plant Project

- A. SEH submitted the ITA/PERF for the project to WDNR in October 2024.
- B. A kick-off meeting for the preliminary water treatment plant design was held at on May 8th.

VII. Water Tower Rehabilitation Projects

- A. SEH submitted an ITA/PERF for the work to WDNR in October 2024.
 - a. The DNR marked the project “Ineligible”. The DNR comment for the project is “The repairs for the 200,000-gallon elevated storage tank (North) are eligible. The coating has been split and is ineligible for funding based on the requirements in s. NR 166.06, Wis. Adm. Code.” ***SEH has reached out to DNR for additional information.*** A re-evaluation request can be made between July 1, 2025 – July 30, 2025, and the full SDWL application is still due by June 30, 2025, for this funding cycle.

VIII. STH 70 (State Line to 350’ East of Johnson St.) WisDOT Paving Project

- A. Construction currently proposed in 2031
- B. Dan spoke with John to discuss watermain/utility needs on Dec. 3, 2024, and Dan contacted WisDOT and emailed their response to the Village.

Profit and Loss Comparison

Grantsburg Golf Course LLC

January 1-May 31, 2025

DISTRIBUTION ACCOUNT	TOTAL	
	JAN 1 - MAY 31 2025	JAN 1 - MAY 31 2024 (PY)
Income		
Cart Rental	0	0
Power Cart	8,370.00	6,875.00
Total for Cart Rental	\$8,370.00	\$6,875.00
Green Fees	10,131.00	8,105.00
Memberships	23,670.00	22,385.00
Merchandise Sales	0	0
Beer	3,874.00	3,074.00
Clothing	509.00	311.00
Food	227.00	163.50
Golf Items	1,741.00	1,306.00
Pop	952.00	985.00
Total for Merchandise Sales	\$7,303.00	\$5,839.50
Storage		150.00
Trail Fees		125.00
Total for Income	\$49,474.00	\$43,479.50
Cost of Goods Sold		
Gross Profit	\$49,474.00	\$43,479.50
Expenses		
Bank Service Charges	77.15	30.00
General Administration	0	0
Accounting	836.00	700.00
Licenses & Permits	110.00	
Total for General Administration	\$946.00	\$700.00
General Operation	\$77.00	\$1,353.34
Gas & Oil	432.04	457.89
Repairs & Maintenance	1,081.38	911.00
Chemicals and Fertilizer		322.83
Small Equip Purchases		192.91
Total for General Operation	\$1,590.42	\$3,237.97
Insurance Expense	2,408.00	3,104.00
Merchandise purchased	0	0
Beer	2,706.81	2,877.36
Clothing	2,909.90	2,217.50
Golf Items	4,259.48	5,953.29
Pop	1,412.20	1,252.52
Food		377.05
Total for Merchandise purchased	\$11,288.39	\$12,677.72

Profit and Loss Comparison

Grantsburg Golf Course LLC

January 1-May 31, 2025

DISTRIBUTION ACCOUNT	TOTAL	
	JAN 1 - MAY 31 2025	JAN 1 - MAY 31 2024 (PY)
Office Supplies	\$556.02	\$171.83
Postage		108.43
Total for Office Supplies	\$556.02	\$280.26
Payroll Expenses	0	0
Taxes	830.17	
Wages	9,990.00	
Total for Payroll Expenses	\$10,820.17	0
Professional Fees	400.00	400.00
Repairs and Maintenance	1,216.65	601.35
Sales Tax Paid	1,468.42	498.25
Square Fees	234.14	538.71
Telephone Expense	208.42	222.22
Transaction fees credit card	420.47	
Utilities	0	0
Electricity	283.46	242.28
Water & Sewer	1,866.03	676.22
Total for Utilities	\$2,149.49	\$918.50
Federal Income Tax		910.35
Rent Expense		4,000.00
Total for Expenses	\$33,783.74	\$28,119.33
Net Operating Income	\$15,690.26	\$15,360.17
Other Income		
Other Expenses		
Net Other Income	0	0
Net Income	\$15,690.26	\$15,360.17



Village of Grantsburg

Village Board of Trustees Special Meeting

Monday, May 12, 2025

The Board of Trustees for the Village of Grantsburg met on Monday, May 12, 2025, at 5:30 p.m. in the Village Board Room, 316 S. Brad Street, Grantsburg, Wisconsin.

Present: President Rick Lindberg, Trustee Greg Peer, Trustee Hank Java, Trustee Leo Janke, Trustee Sam Campeau, Trustee John Addison

Others: Police Chief Jared Woody, Deputy Clerk/Treasurer Allison Longhenry, Greg Marsten-Burnett County Sentinel, Brent Blomberg, Todd Satter, Harlan Prine

Call to Order Trustee Peer called the Special Village Board meeting to order at 5:30 p.m. Clerk/Treasurer Meyer conducted roll call. The pledge of allegiance was recited.

Committee and Representative Appointments The Trustees discussed the proposed list of committee and representative appointments. Trustee Campeau volunteered to replace Trustee Peer as the Ambulance representative. John Addison was added to the vacancy on the Public Works Committee.

President Lindberg and Trustee Addison joined the meeting at 5:40 p.m.

Motion by Trustee Peer, second by Trustee Java to approve the Committee appointments for the following committees: Administration, Public Safety, Public Works, and Leisure & Recreation and the Representative appointments for the following boards/associations: Library Board, Towns' Association, Ambulance Committee, Fire Association, Fair Society Property Committee, Plan Commission, Industrial Development Corp. Liaison, and Board of Review (see attached). Motion passed unanimously.

Change Village Board meeting time The idea of having Village Board meetings start earlier was discussed. **Motion by Trustee Java, second by Trustee Addison to change the start time for Village Board meetings to 4:00 p.m. Motion passed unanimously.**

Elect President Pro Tem Motion by Trustee Java, second by President Lindberg to appoint Trustee Greg Peer as President Pro Tem. Motion passed unanimously.

Change signatures on accounts at Community Bank Motion by Trustee Java, second by Trustee Janke to change the signers on Village bank accounts at Community Bank to Rick Lindberg, Gregory Peer, Sheila Meyer and Allison Longhenry with two signatures required on the Village checking account. Motion passed unanimously.

Adjournment President Lindberg adjourned the meeting at 5:50 p.m.

Sheila Meyer
Clerk/Treasurer



Village of Grantsburg

Village Board of Trustees Meeting

Monday, May 12, 2025

The Board of Trustees for the Village of Grantsburg met on Monday, May 12, 2025, at 6:00 p.m. in the Village Board Room, 316 S. Brad Street, Grantsburg, Wisconsin.

Present: President Rick Lindberg, Trustee Greg Peer, Trustee Leo Janke, Trustee Hank Java, Trustee Sam Campeau, Trustee John Addison.

Others: Police Chief Jared Woody, Director of Public Works John Erickson, Deputy Clerk/Treasurer Allison Longhenry, Library Director Lynett Yoerg, Greg Marsten-Burnett County Sentinel, Brandon Wilger-Two Rivers Accounting via zoom, Pam Peterson-Grantsburg Area Chamber of Commerce, Jeremiah Wendt and Bridget Anderson-SEH, Mike Janke, Scott DeRocker, Jeff Elmer and Dave Franklin-Northwest Wisconsin Dust Devils, Brent Blomberg, Harlan Prine, Todd Satter

Call to Order. President Lindberg called the Village Board meeting to order at 6:00 p.m. Clerk/Treasurer Meyer conducted roll call. The pledge of allegiance was recited.

Oaths C/T Meyer administered the Oath of Office to newly elected Trustees, Rick Lindberg, Hank Java, John Addison, and Samuel Campeau.

Appearances. Scott DeRocker, Jeff Elmer and Dave Franklin of the Northwest Wisconsin Dust Devils appeared to request the Village work with the organization to open areas and trails to UTV/ATVs within the Village. The group asked about opening the west section of Madison Avenue to the alley so UTV/ATVs could access Hummer's Rendezvous and Dale's Country Café and to allow the use of the trail that crosses Airport property to keep the UTV/ATVs off County Road D. The group is also working with WDNR to provide safe routes from Grantsburg to Danbury. President Lindberg suggested DeRocker email their specific requests to the Village and to include the items on the Public Safety meeting on Wednesday for discussion.

Brandon Wilger, Two Rivers Accounting, appeared via zoom to present a summary of the Village's 2024 Audit Report.

Pam Peterson-Grantsburg Area Chamber of Commerce joined the meeting at 6:35 p.m. Peterson presented a map showing requested street closures for Big Gust Days, June 7th. The request included the Village Crew help by moving picnic tables and providing street closure signs and barricades. **Motion by Trustee Peer, second by Trustee Janke to approve the requested street closures for Big Gust Days on June 7th to include Madison Avenue from**

W. Olson Drive to S. Robert Street leaving the intersection at Madison and S. Pine Street open, and Brad Street from E. Burnett Avenue to E. Olson Drive. Motion passed unanimously.

Public Comments. No one appeared.

Correspondence. Included in the Trustee packets were the Burnett County Administration newsletter, a Northwest Regional Planning Commission newsletter, the monthly project update report from S E H, Notice of Public Comment Period for Memory Lake Aquatic Management plan, the EDA closeout letter for the Industrial Park project.

Minutes. President Lindberg asked if there were any changes, corrections or additions to the minutes presented from the following 2025 meetings: April 14th Administration Committee; April 14th Village Board; April 15th Administration Committee; April 28th Administration Committee; April 28th Public Safety Committee, and May 8th Administration Committee. None were proposed. **Minutes were accepted as presented.**

Wastewater Treatment Plant (WWTP) Improvements. Jeremiah Wendt, SEH, Project Manager on the WWTP Improvements project introduced Bridget Anderson, SEH, Project Engineer and on-site representative. Wendt reported there were three bids received on the project with Market & Johnson, Inc., Eau Claire, WI submitting the low bid at \$5,435,026. The other two bids were from Minger Construction Co., Inc., at \$5,476,025.45 and Staab Construction Corporation at \$5,927,000. Trustee Addison asked about the low bid coming in at over \$1 million higher than the estimates presented in the Facility Plan. Wendt explained that the Facility Plan was started in 2023, and contractors may be concerned about added costs of materials due to possible higher tariffs. SEH submitted a recommendation to award the bid for WWTP project to Market & Johnson stating they have the equipment and expertise to perform the work needed. **Motion by Trustee Peer, second by President Lindberg to award the Wastewater Treatment Plant Improvements project to Market & Johnson, Inc. with the low bid of \$5,435,026. Motion passed unanimously.**

Street closure requests. Nicki Peterson, GRO submitted street closure requests for Watercross, Thursday, July 17 from 8 am to Sunday, July 20 at 6 pm and for Grantoberfest on Saturday, October 4 from 7 am to 4 pm. Mike Janke, Hummer's Rendezvous, presented his request to close the alley behind his bar for the annual Squirrels Unlimited banquet on June 6 at noon to June 7 at midnight. **Motion by Trustee Java, second by Trustee Addison to approve the following street closures as requested: W. Olson Drive from S. Russell Street to N. Oak Street, W. Broadway from W. Olson Drive to N. Oak Street, W. Burnett Avenue from W. Olson Drive to N. Oak Street and N. Park Street from W. Olson Drive over the dam to W. Jackson Avenue for Watercross on Thursday, July 17th at 8 am to Sunday July 20th at**

6 pm; Madison Avenue from W. Olson Drive to S. Robert Street, N. Oak Street from W. Burnett Avenue to W. Olson Drive, N. Pine Street from Burnett Avenue to E. Olson Drive then east to Brad Street and to E. Burnett Avenue for Grantoberfest on Saturday, October 4th from 7 am to 4 pm; the portion of the alley south of Madison Avenue directly behind Hummer's Rendezvous Bar and Convention Center for the annual Squirrels Banquet on Friday, June 6th at noon to Sunday, June 8th at 12 a.m. Motion passed unanimously.

(Re)appointments to Plan Commission: Motion by Trustee Java, second by Trustee Janke to reappoint Natalie Finch, Brent Blomberg and Tyler Myers to the Plan Commission for terms to expire May 1, 2028. Motion passed unanimously.

(Re)appointment to Grantsburg Housing Authority Motion by Trustee Peer, second by Trustee Janke to reappoint Kathe Good to the Grantsburg Housing Authority Board of Commissioners as the Resident Rep for a term to expire March 1, 2030. Motion passed unanimously.

STAFF REPORTS

Public Works 1) DPW Erickson presented his report informing the Trustees of items the Village crew has been working on since the last board meeting. DPW Erickson updated the Trustees on the new campground project, the splashpad installation, hydrant flushing reporting that all 166 hydrants in the Village have been flushed. He also reported several items are currently on the WI Surplus Auction site, the Variable Frequency Drive has been installed at the south lift station, the Industrial Park lift station startup took place May 6th, and the new paint sprayer has arrived. 2) **Motion by Trustee Java, second by Trustee Addison to approve a Monarch Paving bid to pave the entrance road and parking area at the James N. McNally campground for up to \$39,425. Motion passed unanimously.**

Police 1) Chief Woody presented his police report and graph comparing the number of calls in April 2025 to April 2024 and April 2023. Chief Woody reported he helped with the drug takeback day at Burnett Medical Center which brought in 50 pounds of drugs to be sent to DEA for destruction as compared to 5 pounds or less in previous years. 2) Chief Woody presented an addition to Ordinance 507 to allow him to grant special permission during events for ATV & UTV routes within the Village. **Motion by Trustee Java, second by Trustee Campeau to amend Village Ordinance 507, Chapter 507-1 to include "E. Special Events. The Chief of Police may authorize the operation of all-terrain vehicles and utility terrain vehicles, with a special event permit, to temporarily allow additional routes upon village streets and highways under Wis Statutes §23.33 (11) (am)4. This authorization must be sought and obtained by the event organizers in advance and such additional routes must have a posted speed limit of 35 mph or less in accordance with state law". Motion passed unanimously.**

Clerk/Treasurer C/T Meyer presented the licenses and permits report showing four building permits, two picnic license and two food truck permits issued since the last meeting, the cash report showing a checking account balance of \$42,280.17 after all vouchers are paid, and a Treasury account balance of \$357,706.72. C/T Meyer also provided an Actual to Expected report showing revenues and expenditures to date compared to the 2025 budget.

Library 1) Library Director Yoerg presented the monthly Library report showing April activities and upcoming May programs. Yoerg reported on some Federal funded programs that may be affected by cuts being made at the Federal level.

Ambulance Village Rep Trustee Peer presented the North Memorial Health ambulance report for the 1st quarter of 2025. There were 521 requests for service with 352 being actual transports. The 15-minute response time was maintained with the busiest hour being between 5:00 and 6:00 p.m. and the quietest hour between 1:00 and 2:00 a.m. The Village had 36 total responses.

Bills Motion by Trustee Janke, second by Trustee Java to approve payment of the bills as presented:

Checks #36380-36429	\$147,793.91
Payroll vouchers V9410-V9443	\$48,287.67
ACH/EFTPS payments	\$136,556.84
Total	<u>\$332,638.42</u>

Motion passed unanimously.

Trustee reports, concerns... Trustee Peer reported Superior Fuel has started making modifications to the parcel west of town.

THE VILLAGE BOARD WILL CONVENE INTO CLOSED SESSION to discuss a legal case involving the Village of Grantsburg pursuant to Wis. Stats. 19.85 (1) (a) "Deliberating concerning a case which was the subject of any judicial or quasi-judicial trial."

Motion by Trustee Java, second by Trustee Janke to convene into closed session at 7:35 p.m.
Motion passed unanimously.

THE VILLAGE BOARD WILL RECONVENE INTO OPEN SESSION pursuant to Wis. Stats. 19.85 (2).

Motion by Trustee Java, second by Trustee Janke to reconvene into open session at 8:25 p.m.
Motion passed unanimously.

Adjournment The Village Board meeting was adjourned at 8:26 p.m.

Sheila Meyer
Clerk/Treasurer



Village of Grantsburg

316 Brad Street South
Grantsburg, WI 54840

Public Safety Committee Meeting Minutes

The Village Public Safety Committee met on Wednesday, May 14 at 11:00 a.m.
in the Village Board room, 316 Brad St S, Grantsburg, WI 54840.

Present: Chairman/Trustee Greg Peer
Trustee John Addison
Trustee Sam Campeau

Others: Clerk/Treasurer Sheila Meyer
Chief Jared Woody
Police Office Administrator Larissa Lee
President Rick Lindberg
Harlin Prine, citizen

Chairman Peer called the Public Safety Committee Meeting to order at 11:00 a.m. The Pledge of Allegiance was recited.

Police – Library fines

Chief Woody reviewed the current process when library materials are not returned or are returned damaged. He feels that the process is unnecessarily time-consuming for the police department and would like to ensure the library exhausts all options before passing on to the police department. He would like to streamline the process where police involvement is required. The committee discussed the guidelines that are detailed in the Village's ordinances. The committee would like to invite Library Director Lynett Yoerg to the next Public Safety Committee meeting so the process can be reviewed.

No motions made.

Natural Lawn plan/application received

The committee reviewed the request for a natural lawn from resident Sarah Busch located at 335 West Benson Avenue. The committee discussed ongoing review by the police department to ensure the property remains in compliance throughout the year. The committee also discussed whether a fee would be required by natural lawn applicants and how often applications would need to be submitted. They determined no fee at this time and requested applications annually.

Motion by Trustee Addison second by Trustee Campeau to recommend the Village Board approve the natural lawn application for 2025 for Sarah Busch and requests the Village Board give the Public Safety Committee authority to approve future natural lawn applications at the committee level. Motion carried.

Snowmobile Ordinance and All-Terrain Vehicles Ordinance

Chief Woody requested permission to alter the existing plan for atv/utv use for events. Currently the ordinance allows the Village Board the ability to grant special permission for event use of golf carts on Village streets, Chief Woody requests that he has the ability grant that permission for golf carts and atv/utvs. The committee discussed the overall ordinance for atv/utvs throughout the Village which does not allow atv/utvs to drive on Madison Avenue East between Oak Street and Pine Street and James Avenue East between Russell Street South and Johnson Street and Johnson Street to Highway 70.

The committee did not feel there would be an issue with opening all streets to atv/utv traffic. Chief Woody explained that the Village could request Wisconsin DOT permission to allow atv/utv use on state highways. This would allow atv/utv riders to access all highway 70 businesses.

Motion by Trustee Addison second by Trustee Campeau to recommend the Village Board change §507-4 Golf carts 'Permission may be granted by the Village Board for golf cart use during events' to apply to golf carts, all-terrain, and off-road vehicles and change Village Board to Chief of Police. Motion carried.

Motion by Trustee Addison second by Trustee Campeau to recommend the Village Board remove §507-1 All-terrain vehicles and utility terrain vehicles, Section B. All-terrain and utility terrain vehicle use in Village and allow Chief of Police to petition the Wisconsin Department of Transportation to grant permission to allow all-terrain and utility terrain vehicles to operate on state highways within the Village limits. Motion carried.

Northwest Wisconsin Dust Devils – trails and street requests

The Northwest Wisconsin Dust Devils requested at the previous Village Board meeting to allow atv/utvs to access the trail on the northwest corner of the Village's airport property. The committee discussed that non-aeronautical use of airport property should not be allowed as it may cause issues with the FAA. The committee asked Clerk/Treasurer Meyer to update Scott DeRocker of the decision.

No motions made.

Property maintenance questions and review

Chief Woody and Police Office Administrator Lee reviewed 72 properties that were found out of compliance. Of the 72 properties one repeat property was issued a third citation, and 65 follow-up letters were sent. The Police Department will do a review of these properties prior to the next committee meeting to discuss the next steps for each property.

No motions made.

The committee set the next Public Safety Committee meeting for Thursday, June 26 at 9:00 a.m.

The meeting was adjourned at 1:34 p.m.

Allison Longhenry
Deputy Clerk/Treasurer



Village of Grantsburg

316 Brad Street South
Grantsburg, WI 54840

Leisure & Rec Committee Meeting Minutes

The Village Leisure & Rec Committee met on Wednesday, June 4 at 3:00 p.m.
in the Village Board room, 316 Brad St S, Grantsburg, WI 54840.

Present: Chairman/Trustee Leo Janke
Trustee John Addison
Trustee Sam Campeau

Others: Clerk/Treasurer Sheila Meyer
Director of Public Works John Erickson
Chief Jared Woody
Police Office Administrator Larissa Lee

Chairman Janke called the Leisure & Rec Committee Meeting to order at 3:04 p.m. The Pledge of Allegiance was recited.

Campground update

DPW Erickson provided an update on the progress of the campground expansion project. The Public Works Department will work with Stout Construction to fix the steep grade created by the new sidewalk installation. Deputy Clerk/Treasurer Longhenry reviewed the overview of the campground that was included in the packet. The committee discussed availability for the 2025 season. Clerk/Treasurer Meyer indicated the project must be completed per grant requirements by June 30th, 2025. Deputy Clerk/Treasurer Longhenry explained upon completion that the Wisconsin Department of Agriculture, Trade and Consumer Protection (DATCP) will perform an inspection which is required before it can be available for use.

Campground Expansion a) name b) rates c) operations d) fire rings

The committee discussed name options and rates. They felt it would be less confusing to keep things consistent with the current campground. The rates discussed would be for the 2025 season and future rates would be discussed during the 2026 budget cycle.

Motion by Trustee Addison second by Trustee Campeau to recommend the Village Board name the campground expansion James N. McNally Campground West and set rates as follows; daily rates – tent \$30, water/electric and electric sites \$40, and full hook-up sites \$50, weekly rates tent \$150, water/electric and electric sites \$200, and full hook-up sites \$250. Motion carried.

The committee discussed current campground use for Watercross and if the campground expansion would be similarly available for Watercross use in future years. Village staff reported that currently Watercross uses the campground at no cost. The committee requested Village staff to determine the cost of water/sewer and electric use for the 2025 event. The committee would like to discuss Watercross use at a future meeting.

At the April Board meeting the Village Board chose to remove the \$16,000 campfire rings from the campground project. A quote for 2 more affordable campfire ring alternatives were included in the packet.

Motion by Trustee Addison second by Trustee Campeau to recommend the Village Board approve the purchase of 30 fire rings not to exceed \$7,200. Motion carried.

Pool a) user rates b) financials

The committee reviewed the pool user rates that have not been increased since 2012 as detailed in the packet. Pool Manager Fiedler requested to increase single and family memberships each by \$25.00 and leave all other rates the same. The committee agreed rates should increase and discussed increasing the daily rate to offset potential additional costs of the splashpad. Village staff informed the committee that splashpad costs and operations will be discussed at the Monday, June 9th Administration Committee meeting at 3:00 p.m.

Motion by Trustee Addison second by Trustee Campeau to set single pool memberships at \$75.00, family pool memberships at \$175, and daily pool passes to \$6.00 and keep the additional child fee at \$5.00 and babysitter fee at \$20.00. Motion carried.

The meeting was adjourned at 3:35 p.m.

Allison Longhenry
Deputy Clerk/Treasurer

APPLICATION FOR LICENSE FOR JULY 1, 2025 TO JUNE 30, 2026

Class “B” Beer and “Class B” Liquor license

Jokers Bar and Fun Alley, LLC
dba Jokers Bar and Fun Alley
110 W. Madison Avenue
Timothy Nelson - Agent

Southern Crex Spirits, Inc.
DBA Hummer’s Rendezvous
115 W. Madison Avenue
Michael Janke - Agent

TJN Events Corp LLC
DBA T Dawgs Bar & Grill
429 State Road 70
Valerie Fisk - Agent

American Legion Post No. 185
dba The Foxhole Bar
108 N. Oak Street
Robert Wood - Agent

Class “A” Beer and “Class A” Liquor license

Dolgencorp, LLC
DBA Dollar General Store #17495
215 E. State Road 70
April Kaiser - Agent

Edwards Oil, Inc.
dba Lucky Seven General Store
639 State Road 70 W
Penelope Nissen - Agent

MN Stores, LLC
dba Snak Atak #12
108 W. State Road 70
Davinder Singh - Agent

Dixon Ventures, LLC
DBA Country Store
200 W Benson Avenue

Darla Harper - Agent

Family Dollar Stores of Wisconsin, LLC
DBA Family Dollar #27757
389 E. State Road 70
Joshua Bragger - Agent

KJ's of WI, Inc.
DBA KJ's Fresh Market
603 State Road 70
Lynn Auchti - Agent

Class "B" Beer license

Grantsburg Golf Course LLC
DBA Grantsburg Golf Course
333 W. St. George Avenue
Jordan Knutson - Agent

Class "B" Beer and "Class C" Wine license

VA Fisk Enterprise LLC
dba Nonna Luce Del'Sole
433 E State Highway 70
Valerie Fisk - Agent

"Class C" Wine license

MC Rentals, LLC
dba The Grind Coffee Bar & Boutique
131 W. Madison Avenue
Kelsie Coyour - Agent

Dated: May 23, 2025

Allison Longhenry
Deputy Clerk/Treasurer

**APPLICATIONS FOR CIGARETTE, TOBACCO, AND ELECTRONIC VAPING DEVICE
RETAIL LICENSE FOR JULY 1, 2025 TO JUNE 30, 2026**

Joker's Bar and Fun Alley - Timothy Nelson, Agent

Southern Crex Spirits, Inc. dba Hummer's Rendezvous - Michael Janke, Agent

Edwards Oil, Inc dba Lucky Seven General Store - Penelope Nissen, Agent

MN Stores, LLC dba Snak Atak #12 - Davinder Singh, Agent

Dixon Ventures, LLC dba Country Store - Darla Harper, Agent

Puff N Stuff, LLC - Marie Vannelli, Agent

Dolgencorp, LLC dba Dollar General Store #17495 - April Kaiser, Agent

Family Dollar Stores of Wisconsin, LLC dba Family Dollar Store #27757 - Joshua Bragger, Agent



Start here.

VILLAGE OF GRANTSBURG

316 S. Brad Street
Grantsburg, WI 54840
715-463-2405
FAX 715-463-5555
office@villageofgrantsburg.gov

BEER/LIQUOR LICENSE EXTENSION APPLICATION (OUTDOOR BAR SET UP ON LICENSED PREMISE)

NAME OF APPLICANT: <i>Todd Satter</i>	TRADE NAME: <i>Jokers Bar And Fun Alley</i>
ADDRESS OF PREMISES: <i>110 W Madison Ave Grantsburg</i>	
DATE(S) OF LICENSE EXTENSION: <i>July 18, 19, 20, 2025</i>	
HOURS REQUESTED: <i>11am - 10pm</i>	
DESCRIBE REASON FOR EXTENSION REQUEST: <i>Outdoor bar/Liquor Sales.</i>	
Permit Fees: \$25.00 permit extension fee per event	
<i>Todd Satter</i> Applicant Signature <i>5-16-25</i> Date	

For Office Use Only

RECEIVED APPLICATION: *5/16/25* DATE APPROVED/DENIED: _____
AMOUNT/DATE PAID: *\$25.00 5/16/25*

Bar MAP





4-color Process

Village of Grantsburg

316 South Brad Street
Grantsburg, WI 54840

RESOLUTION #2025-01

COMPLIANCE MAINTENANCE ANNUAL REPORT

RESOLVED that the Village of Grantsburg informs the Wisconsin Department of Natural Resources that the following actions were taken by the Village Board:

1. Reviewed the Compliance Maintenance Annual Report, which is attached to this resolution.
2. Set forth the following actions necessary to maintain effluent requirements contained in the WPDES Permit
 - a. Maintain the wastewater system and treatment plant to keep it running efficiently.
 - b. Provide continuing education and training for the certified operators.
 - c. Work with engineers to assess and address needs of the wastewater system and treatment facility.

Passed by the Village Board on June 09, 2025

Rick Lindberg,
Village President

Sheila Meyer
Village Clerk/Treasurer

Compliance Maintenance Annual Report

Grantsburg Village Of

Last Updated: Reporting For:
6/5/2025 **2024**

Influent Flow and Loading

1. Monthly Average Flows and BOD Loadings

1.1 Verify the following monthly flows and BOD loadings to your facility.

Influent No. 701	Influent Monthly Average Flow, MGD	x	Influent Monthly Average BOD Concentration mg/L	x	8.34	=	Influent Monthly Average BOD Loading, lbs/day
January	0.1615	x	107	x	8.34	=	145
February	0.1571	x	126	x	8.34	=	165
March	0.1670	x	126	x	8.34	=	176
April	0.2799	x	132	x	8.34	=	307
May	0.2523	x	76	x	8.34	=	160
June	0.2671	x	80	x	8.34	=	179
July	0.1810	x	85	x	8.34	=	128
August	0.1796	x	110	x	8.34	=	165
September	0.1680	x	146	x	8.34	=	205
October	0.1487	x	196	x	8.34	=	244
November	0.1463	x	155	x	8.34	=	189
December	0.1436	x	133	x	8.34	=	160

2. Maximum Monthly Design Flow and Design BOD Loading

2.1 Verify the design flow and loading for your facility.

Design	Design Factor	x	%	=	% of Design
Max Month Design Flow, MGD	.38	x	90	=	0.342
		x	100	=	.38
Design BOD, lbs/day	490	x	90	=	441
		x	100	=	490

2.2 Verify the number of times the flow and BOD exceeded 90% or 100% of design, points earned, and score:

	Months of Influent	Number of times flow was greater than 90% of	Number of times flow was greater than 100% of	Number of times BOD was greater than 90% of design	Number of times BOD was greater than 100% of design
January	1	0	0	0	0
February	1	0	0	0	0
March	1	0	0	0	0
April	1	0	0	0	0
May	1	0	0	0	0
June	1	0	0	0	0
July	1	0	0	0	0
August	1	0	0	0	0
September	1	0	0	0	0
October	1	0	0	0	0
November	1	0	0	0	0
December	1	0	0	0	0
Points per each		2	1	3	2
Exceedances		0	0	0	0
Points		0	0	0	0
Total Number of Points					0

0

Compliance Maintenance Annual Report

Grantsburg Village Of

Last Updated: Reporting For:

6/5/2025

2024

3. Flow Meter

3.1 Was the influent flow meter calibrated in the last year?

- ☒ Yes Enter last calibration date (MM/DD/YYYY)

2024-06-04

☐ No

If No, please explain:

4. Sewer Use Ordinance

4.1 Did your community have a sewer use ordinance that limited or prohibited the discharge of excessive conventional pollutants ((C)BOD, SS, or pH) or toxic substances to the sewer from industries, commercial users, hauled waste, or residences?

☒ Yes

☐ No

If No, please explain:

4.2 Was it necessary to enforce the ordinance?

☐ Yes

☒ No

If Yes, please explain:

5. Septage Receiving

5.1 Did you have requests to receive septage at your facility?

Septic Tanks

Holding Tanks

Grease Traps

☐ Yes

☐ Yes

☐ Yes

☒ No

☒ No

☒ No

5.2 Did you receive septage at your facility? If yes, indicate volume in gallons.

Septic Tanks

☐ Yes

gallons

☒ No

Holding Tanks

☐ Yes

gallons

☒ No

Grease Traps

☐ Yes

gallons

☒ No

5.2.1 If yes to any of the above, please explain if plant performance is affected when receiving any of these wastes.

6. Pretreatment

6.1 Did your facility experience operational problems, permit violations, biosolids quality concerns, or hazardous situations in the sewer system or treatment plant that were attributable to commercial or industrial discharges in the last year?

☐ Yes

☒ No

If yes, describe the situation and your community's response.

6.2 Did your facility accept hauled industrial wastes, landfill leachate, etc.?

Compliance Maintenance Annual Report

☐ Yes ☒ No If yes, describe the types of wastes received and any procedures or other restrictions that were in place to protect the facility from the discharge of hauled industrial wastes.	
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Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Grantsburg Village Of

Last Updated: Reporting For:
6/5/2025 2024

Effluent Quality and Plant Performance (BOD/CBOD)

1. Effluent (C)BOD Results

1.1 Verify the following monthly average effluent values, exceedances, and points for BOD or CBOD

Outfall No. 002	Monthly Average Limit (mg/L)	90% of Permit Limit > 10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	30	27	21	1	0	0
February	30	27	15	1	0	0
March	30	27	18	1	0	0
April	30	27	33	1	1	1
May	30	27	11	1	0	0
June	30	27	11	1	0	0
July	30	27	9	1	0	0
August	30	27	5	1	0	0
September	30	27	6	1	0	0
October	30	27	12	1	0	0
November	30	27	9	1	0	0
December	30	27	13	1	0	0

* Equals limit if limit is <= 10

Months of discharge/yr	12		
Points per each exceedance with 12 months of discharge		7	3
Exceedances		1	1
Points		7	3
Total number of points			10

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge. Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is 12/6 = 2.0

1.2 If any violations occurred, what action was taken to regain compliance?

Effluent BOD exceedance due to pond turnover which is typical in the spring. Results in the following weeks continued to decline.

2. Flow Meter Calibration

2.1 Was the effluent flow meter calibrated in the last year?

● Yes

Enter last calibration date (MM/DD/YYYY)

2024-06-04

○ No

If No, please explain:

3. Treatment Problems

3.1 What problems, if any, were experienced over the last year that threatened treatment?

None

4. Other Monitoring and Limits

4.1 At any time in the past year was there an exceedance of a permit limit for any other pollutants such as chlorides, pH, residual chlorine, fecal coliform, or metals?

○ Yes

10

Compliance Maintenance Annual Report

Grantsburg Village Of

Last Updated: Reporting For:
6/5/2025 2024

Effluent Quality and Plant Performance (Total Suspended Solids)

1. Effluent Total Suspended Solids Results

1.1 Verify the following monthly average effluent values, exceedances, and points for TSS:

Outfall No. 002	Monthly Average Limit (mg/L)	90% of Permit Limit >10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	60	54	11	1	0	0
February	60	54	12	1	0	0
March	60	54	12	1	0	0
April	60	54	28	1	0	0
May	60	54	12	1	0	0
June	60	54	6	1	0	0
July	60	54	4	1	0	0
August	60	54	4	1	0	0
September	60	54	3	1	0	0
October	60	54	3	1	0	0
November	60	54	3	1	0	0
December	60	54	8	1	0	0
* Equals limit if limit is <= 10						
Months of Discharge/yr				12		
Points per each exceedance with 12 months of discharge:					7	3
Exceedances					0	0
Points					0	0
Total Number of Points						0
NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge. Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is 12/6 = 2.0						
1.2 If any violations occurred, what action was taken to regain compliance?						

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Grantsburg Village Of

Last Updated: Reporting For:
6/5/2025 2024

Effluent Quality and Plant Performance (Ammonia - NH3)

1. Effluent Ammonia Results									
1.1 Verify the following monthly and weekly average effluent values, exceedances and points for ammonia									
Outfall No. 002	Monthly Average NH3 Limit (mg/L)	Weekly Average NH3 Limit (mg/L)	Effluent Monthly Average NH3 (mg/L)	Monthly Permit Limit Exceed ance	Effluent Weekly Average for Week 1	Effluent Weekly Average for Week 2	Effluent Weekly Average for Week 3	Effluent Weekly Average for Week 4	Weekly Permit Limit Exceed ance
January	78	108	20.12	0	16.3	17.7	19.4	23.4	0
February	78	108	24.075	0	23.5	24.2	24.5	24.1	0
March	78	108	25.9	0	25	25	26.6	27	0
April	108	108	21.425	0	23.7	23.5	20.7	17.8	0
May	108	108	18.04	0	17	16.9	18.1	18.4	0
June	108	108	19.85	0	19.8	22.1	18.9	18.6	0
July	108	108	12.96	0	16.8	14.5	13.1	11.2	0
August	108	108	9.55	0	9.4	9.6	9.4	9.8	0
September	108	108	9.3	0	10	9	9	9.2	0
October	78	108	6.52	0	7.6	6.6	5.9	6	0
November	78	108	9.15	0	7.7	8.8	9.7	10.4	0
December	78	108	15.32	0	11.9	14.1	15.5	16.6	0
Points per each exceedance of Monthly average:									10
Exceedances, Monthly:									0
Points:									0
Points per each exceedance of weekly average (when there is no monthly average):									2.5
Exceedances, Weekly:									0
Points:									0
Total Number of Points									0
NOTE: Limit exceedances are considered for monthly OR weekly averages but not both. When a monthly average limit exists it will be used to determine exceedances and generate points. This will be true even if a weekly limit also exists. When a weekly average limit exists and a monthly limit does not exist, the weekly limit will be used to determine exceedances and generate points.									
1.2 If any violations occurred, what action was taken to regain compliance?									

0

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Grantsburg Village Of

Last Updated: Reporting For:
6/5/2025 2024

Effluent Quality and Plant Performance (Phosphorus)

1. Effluent Phosphorus Results

1.1 Verify the following monthly average effluent values, exceedances, and points for Phosphorus

Outfall No. 002	Monthly Average phosphorus Limit (mg/L)	Effluent Monthly Average phosphorus (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance
January	1	0.530	1	0
February	1	0.648	1	0
March	1	0.618	1	0
April	1	0.873	1	0
May	1	0.548	1	0
June	1	0.538	1	0
July	1	0.492	1	0
August	1	0.468	1	0
September	1	0.660	1	0
October	1	0.522	1	0
November	1	0.675	1	0
December	1	0.618	1	0
Months of Discharge/yr			12	
Points per each exceedance with 12 months of discharge:				10
Exceedances				0
Total Number of Points				0

NOTE: For systems that discharge intermittently to waters of the state, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

0

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Grantsburg Village Of

Last Updated: Reporting For:
6/5/2025 **2024**

Ponds And Lagoon Leakage

1. Pond Lining

1.1 What material was used to line your ponds?

PVC

2. Flow Measurements

2.1 Did you measure influent flow to your wastewater ponds or lagoons?

● Yes (0 points) ☐

○ No (40 points) (Go to question 6) ☐

2.1.1 Method of influent flow measurement:

AN ISCO 3010 Ultrasonic Flow Transmitter. It measures both depth and flow through a 1' weir and has a totalizer.

2.2 Did you measure effluent flow discharged from your wastewater system either to the land disposal system or to the receiving stream?

● Yes (0 points) ☐

○ No (40 points) (Go to question 6) ☐

○ No Discharge (0 points)

2.2.1 Method of effluent flow measurement:

AN ISCO 3010 Ultrasonic Flow Transmitter. It measures both depth and flow through a 1' weir and has a totalizer.

0

3. Total Flow Volumes

3.1 Total monthly influent and effluent flow volumes from the pond/lagoon system during the last calendar year.

Total Monthly Influent Volume		Total Monthly Effluent Volume
5.0062	JANUARY	4.3972
4.557	FEBRUARY	4.0019
5.1757	MARCH	4.372
8.3958	APRIL	7.4591
7.82	MAY	7.5876
8.0126	JUNE	7.7374
5.6097	JULY	5.6097
5.5684	AUGUST	4.9139
5.0399	SEPTEMBER	3.9511
4.6092	OCTOBER	3.5754
4.3895	NOVEMBER	3.8337
4.4524	DECEMBER	3.3822
68.6364	YEARLY TOTAL	60.8212

3.2 From the Yearly Total influent and effluent volumes above, total effluent is divided by total influent and converted to a percent of volume loss.

Total effluent, MG => 60.8212

----- = 0.886 <= effl / infl ratio

Total influent, MG => 68.6364

Conversion to a percent of volume loss:

Compliance Maintenance Annual Report

Grantsburg Village Of

Last Updated: Reporting For:
6/5/2025 2024

(1-effl/infl ratio) * 100 = 11.4 % of influent lost and not discharged with effluent																							
4. Surface Area 4.1 What was the total wastewater surface area of the ponds/lagoons at operating level (do not include seepage cells)? 4 Acres																							
5. Leakage Rate Estimation 5.1 Total influent volume (in MG) minus total effluent volume (in MG) plus or minus the change in pond/lagoon storage (in MG) is the net wastewater loss. The net loss divided by 0.000365 equals the estimated leakage amount in gpd. <table><tr><td>Total Annual Influent (MG)</td><td>68.6364</td><td></td></tr><tr><td>Total Annual Effluent (MG)</td><td>60.8212</td><td></td></tr><tr><td>Estimated Net Loss (MG)</td><td>7.8152</td><td></td></tr><tr><td>Estimated Leakage Amount (gpd)</td><td></td><td>21412</td></tr></table> If you have a *Department approved* method for determining a change in storage volume, enter the storage change last year in MG below. o Storage Increase: Enter amount in MG -> o Storage Decrease: Enter amount in MG -> 5.2 CMAR Estimated Leakage Rate in gallons per acre per day (gpac): The CMAR Estimated Leakage Rate in gpac is the leakage amount in gpd (from part 5.1) divided by the total pond surface area (from question 4). <table><tr><td>Leakage Amount (gpd)</td><td></td><td>Acres</td><td></td><td>CMAR Estimated Leakage Rate</td></tr><tr><td>21412</td><td>divided by</td><td>4</td><td>=</td><td>5353</td></tr></table>		Total Annual Influent (MG)	68.6364		Total Annual Effluent (MG)	60.8212		Estimated Net Loss (MG)	7.8152		Estimated Leakage Amount (gpd)		21412	Leakage Amount (gpd)		Acres		CMAR Estimated Leakage Rate	21412	divided by	4	=	5353
Total Annual Influent (MG)	68.6364																						
Total Annual Effluent (MG)	60.8212																						
Estimated Net Loss (MG)	7.8152																						
Estimated Leakage Amount (gpd)		21412																					
Leakage Amount (gpd)		Acres		CMAR Estimated Leakage Rate																			
21412	divided by	4	=	5353																			
6. On Site Leakage Testing 6.1 Did you conduct an on-site, field water balance/leakage test on your ponds or lagoons that was approved by the Department and is still valid? o Yes Year ● No If yes, what was the field Test Calculated Leakage Rate for your ponds/lagoons? gpac NOTE: if 6.1 is answered Yes, the value entered above in gpac will be used in 7.1 to compute points generated. 6.2 Leakage Rate Comments:																							
7. Estimated Leakage Rate and Points 7.1 The CMAR Estimated Leakage Rate (from 5) is used to determine the points generated in the table below. If an approved field test was conducted and the results are still valid and accepted by the Department, the Field Calculated Leakage rate (from 5.2) is used to determine the points earned from the table below																							

Compliance Maintenance Annual Report

gpads		30
0 - 1,000	0	
1,001 - 2,000	10	
2,001 - 4,000	20	
4,001 - 7,000	30	
> 7,000	40	
Based on the leakage rate in gpads, the points earned are:		

Total Points Generated	30
Score (100 - Total Points Generated)	70
Section Grade	D

Compliance Maintenance Annual Report

Grantsburg Village Of

Last Updated: Reporting For:
6/5/2025 **2024**

Biosolids Quality and Management

1. Biosolids Use/Disposal 1.1 How did you use or dispose of your biosolids? (Check all that apply) ☐ Land applied under your permit ☐ Publicly Distributed Exceptional Quality Biosolids ☐ Hauled to another permitted facility ☐ Landfilled ☐ Incinerated ☒ Other NOTE: If you did not remove biosolids from your system, please describe your system type such as lagoons, reed beds, recirculating sand filters, etc. 1.1.1 If you checked Other, please describe: Lagoon system	
6. Biosolids Storage 6.1 How many days of actual, current biosolids storage capacity did your wastewater treatment facility have either on-site or off-site? ☐ >= 180 days (0 Points) ☐ 150 - 179 days (10 Points) ☐ 120 - 149 days (20 Points) ☐ 90 - 119 days (30 Points) ☐ < 90 days (40 Points) ☒ N/A (0 Points) 6.2 If you checked N/A above, explain why. We have aerated lagoons.	0
7. Issues 7.1 Describe any outstanding biosolids issues with treatment, use or overall management:	

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Grantsburg Village Of

Last Updated: Reporting For:
6/5/2025 **2024**

Staffing and Preventative Maintenance (All Treatment Plants)

1. Plant Staffing 1.1 Was your wastewater treatment plant adequately staffed last year? ● Yes ○ No If No, please explain: Could use more help/staff for: 1.2 Did your wastewater staff have adequate time to properly operate and maintain the plant and fulfill all wastewater management tasks including recordkeeping? ● Yes ○ No If No, please explain:	
2. Preventative Maintenance 2.1 Did your plant have a documented AND implemented plan for preventative maintenance on major equipment items? ● Yes (Continue with question 2) ☐☐ ○ No (40 points)☐☐ If No, please explain, then go to question 3: 2.2 Did this preventative maintenance program depict frequency of intervals, types of lubrication, and other tasks necessary for each piece of equipment? ● Yes ○ No (10 points) 2.3 Were these preventative maintenance tasks, as well as major equipment repairs, recorded and filed so future maintenance problems can be assessed properly? ● Yes ○ Paper file system ● Computer system ○ Both paper and computer system ○ No (10 points)	0
3. O&M Manual 3.1 Does your plant have a detailed O&M and Manufacturer Equipment Manuals that can be used as a reference when needed? ● Yes ○ No	
4. Overall Maintenance /Repairs 4.1 Rate the overall maintenance of your wastewater plant. ○ Excellent ○ Very good ○ Good ● Fair ○ Poor Describe your rating:	

Compliance Maintenance Annual Report

The Village received notice they were awarded Clean Water Fund principal forgiveness of \$2.1 million were denied a grant through Community Development Block Grant funding for upgrading the wastewater treatment plant.	
---	--

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Grantsburg Village Of

Last Updated: Reporting For:
6/5/2025 **2024**

Operator Certification and Education

1. Operator-In-Charge

1.1 Did you have a designated operator-in-charge during the report year?

- ☒ Yes (0 points)
- ☐ No (20 points)

Name:

JOHN A ERICKSON

Certification No:

38063

0

2. Certification Requirements

2.1 In accordance with Chapter NR 114.56 and 114.57, Wisconsin Administrative Code, what level and subclass(es) were required for the operator-in-charge (OIC) to operate the wastewater treatment plant and what level and subclass(es) were held by the operator-in-charge?

Sub Class	SubClass Description	WWTP	OIC		
		Basic	OIT	Basic	Advanced
A1	Suspended Growth Processes				
A2	Attached Growth Processes				
A3	Recirculating Media Filters				
A4	Ponds, Lagoons and Natural	X		X	
A5	Anaerobic Treatment Of Liquid				
B	Solids Separation				
C	Biological Solids/Sludges				
P	Total Phosphorus	X		X	
N	Total Nitrogen				
D	Disinfection	X		X	
L	Laboratory				
U	Unique Treatment Systems				
SS	Sanitary Sewage Collection	X	NA	X	NA

0

2.2 Was the operator-in-charge certified at the appropriate level and subclass(es) to operate this plant? (Note: Certification in subclass SS is required 5 years after permit reissuance.)

- ☒ Yes (0 points)
- ☐ No (20 points)

2.3 For wastewater treatment facilities with a registered or certified laboratory, is at least one operator that works in the laboratory certified at the basic level in the laboratory (L) subclass?

- ☐ Yes
- ☐ No
- ☒ N/A – Wastewater treatment facility does not have a registered or certified laboratory

2.4 For wastewater treatment facilities that own and operate a sanitary sewage collection system, has at least one operator been designated the OIC for sanitary sewage collection system and certified at the basic level in the sanitary sewage collection system (SS) subclass?

- ☒ Yes
- ☐ No
- ☐ N/A – Owner of the Wastewater treatment facility does not own and operate a sanitary sewage collection system

3. Succession Planning

3.1 In the event of the loss of your designated operator-in-charge, did you have a contingency plan to ensure the continued proper operation and maintenance of the plant that includes one or more of the following options (check all that apply)?

- ☒ One or more additional certified operators on staff

Compliance Maintenance Annual Report

Grantsburg Village Of

Last Updated: Reporting For:
6/5/2025 2024

☐ An arrangement with another certified operator ☐ An arrangement with another community with a certified operator ☐ An operator on staff who has an operator-in-training certificate for your plant and is expected to be certified within one year ☐ A consultant to serve as your certified operator ☐ None of the above (20 points) If "None of the above" is selected, please explain:	0
4. Continuing Education Credits 4.1 If you had a designated operator-in-charge, was the operator-in-charge earning Continuing Education Credits at the following rates? OIT and Basic Certification: ☒ Averaging 6 or more CECs per year. ☐ Averaging less than 6 CECs per year. Advanced Certification: ☐ Averaging 8 or more CECs per year. ☐ Averaging less than 8 CECs per year.	

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Grantsburg Village Of

Last Updated: Reporting For:
6/5/2025 2024

Financial Management

1. Provider of Financial Information		
Name:	Sheila Meyer	
Telephone:	715-463-2405	(XXX) XXX-XXXX
E-Mail Address (optional):	office@villageofgrantsburg.gov	
2. Treatment Works Operating Revenues		
2.1 Are User Charges or other revenues sufficient to cover O&M expenses for your wastewater treatment plant AND/OR collection system ?		
● Yes (0 points) ☐		
○ No (40 points)		
If No, please explain:		
2.2 When was the User Charge System or other revenue source(s) last reviewed and/or revised?		
Year:	2024	0
● 0-2 years ago (0 points) ☐		
○ 3 or more years ago (20 points) ☐		
○ N/A (private facility)		
2.3 Did you have a special account (e.g., CWWP required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system?		
● Yes (0 points)		
○ No (40 points)		
REPLACEMENT FUNDS [PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 3]		
3. Equipment Replacement Funds		
3.1 When was the Equipment Replacement Fund last reviewed and/or revised?		
Year:	2024	
● 1-2 years ago (0 points) ☐		
○ 3 or more years ago (20 points) ☐		
○ N/A		
If N/A, please explain:		
3.2 Equipment Replacement Fund Activity		
3.2.1 Ending Balance Reported on Last Year's CMAR	\$	78,495.24
3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)	\$	0.00
3.2.3 Adjusted January 1st Beginning Balance	\$	78,495.24
3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)	+	\$ 6,359.65

Compliance Maintenance Annual Report

Grantsburg Village Of

Last Updated: Reporting For:
6/5/2025 2024

3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below*)		-	\$	16,776.85	0
3.2.6 Ending Balance as of December 31st for CMAR Reporting Year			\$	68,078.04	
All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.					
3.2.6.1 Indicate adjustments, equipment purchases, and/or major repairs from 3.2.5 above. Main lift pump replacement.					
3.3 What amount should be in your Replacement Fund?			\$	67,980.00	0
Please note: If you had a CWFPP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the SectionInstructions link under Info header in the left-side menu.					
3.3.1 Is the December 31 Ending Balance in your Replacement Fund above, (#3.2.6) equal to, or greater than the amount that should be in it (#3.3)? ● Yes ○ No If No, please explain.					
2% of plant continuing to make deposits into account					
4. Future Planning					
4.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating, or new construction of your treatment facility or collection system? ● Yes - If Yes, please provide major project information, if not already listed below. ☐ ☐ ○ No					
Project #	Project Description	Estimated Cost	Approximate Construction Year		
1	Upgrades to Existing WWTP to include; new fine screening system at South lift station; construct or remodel operations building to house blowers, controls, chemical, pumps, samplers; replace current chlorine disinfection with UV disinfection system; replace fine bubble diffusers in lagoons, lagoon sludge removal/disposal; develop SCADA system for WWTP and list stations.	\$2,640,000	2024		
5. Financial Management General Comments					
ENERGY EFFICIENCY AND USE					
6. Collection System					
6.1 Energy Usage					
6.1.1 Enter the monthly energy usage from the different energy sources:					
COLLECTION SYSTEM PUMPAGE: Total Power Consumed					
Number of Municipally Owned Pump/Lift Stations: 3					

Compliance Maintenance Annual Report

Grantsburg Village Of

Last Updated: Reporting For:
6/5/2025 **2024**

	Electricity Consumed (kWh)	Natural Gas Consumed (therms)
January	3,930	
February	3,514	
March	3,277	
April	3,368	
May	5,009	
June	4,957	
July	4,442	
August	3,257	
September	3,914	
October	3,039	
November	3,260	
December	3,316	
Total	45,283	0
Average	3,774	0

6.1.2 Comments:

6.2 Energy Related Processes and Equipment

6.2.1 Indicate equipment and practices utilized at your pump/lift stations (Check all that apply):

- ☐ Comminution or Screening
- ☐ Extended Shaft Pumps
- ☐ Flow Metering and Recording
- ☒ Pneumatic Pumping
- ☒ SCADA System
- ☒ Self-Priming Pumps
- ☒ Submersible Pumps
- ☐ Variable Speed Drives
- ☐ Other:

6.2.2 Comments:

6.3 Has an Energy Study been performed for your pump/lift stations?

● No

○ Yes

Year:

By Whom:

Describe and Comment:

Compliance Maintenance Annual Report

Grantsburg Village Of

Last Updated: Reporting For:
6/5/2025 2024

6.4 Future Energy Related Equipment

6.4.1 What energy efficient equipment or practices do you have planned for the future for your pump/lift stations?

The main lift station will be relocated and will have a VFD installed at that time.

7. Treatment Facility

7.1 Energy Usage

7.1.1 Enter the monthly energy usage from the different energy sources:

TREATMENT PLANT: Total Power Consumed/Month

	Electricity Consumed (kWh)	Total Influent Flow (MG)	Electricity Consumed/ Flow (kWh/MG)	Total Influent BOD (1000 lbs)	Electricity Consumed/ Total Influent BOD (kWh/1000lbs)	Natural Gas Consumed (therms)
January	15,560	5.01	3,106	4.50	3,458	
February	17,400	4.56	3,816	4.79	3,633	
March	15,320	5.18	2,958	5.46	2,806	
April	14,000	8.40	1,667	9.21	1,520	
May	13,280	7.82	1,698	4.96	2,677	
June	12,560	8.01	1,568	5.37	2,339	
July	12,320	5.61	2,196	3.97	3,103	
August	11,680	5.57	2,097	5.12	2,281	
September	13,400	5.04	2,659	6.15	2,179	
October	11,040	4.61	2,395	7.56	1,460	
November	13,200	4.39	3,007	5.67	2,328	
December	13,840	4.45	3,110	4.96	2,790	
Total	163,600	68.65		67.72		0
Average	13,633	5.72	2,523	5.64	2,548	0

7.1.2 Comments:

7.2 Energy Related Processes and Equipment

7.2.1 Indicate equipment and practices utilized at your treatment facility (Check all that apply):

- ☐ Aerobic Digestion
- ☐ Anaerobic Digestion
- ☐ Biological Phosphorus Removal
- ☐ Coarse Bubble Diffusers
- ☐ Dissolved O2 Monitoring and Aeration Control
- ☐ Effluent Pumping
- ☒ Fine Bubble Diffusers
- ☐ Influent Pumping
- ☐ Mechanical Sludge Processing
- ☐ Nitrification
- ☐ SCADA System
- ☐ UV Disinfection
- ☒ Variable Speed Drives
- ☐ Other:

Compliance Maintenance Annual Report

Grantsburg Village Of

Last Updated: Reporting For:
6/5/2025 2024

7.2.2 Comments:

7.3 Future Energy Related Equipment

7.3.1 What energy efficient equipment or practices do you have planned for the future for your treatment facility?

The WWTP upgrades will include replacement of diffusers within the lagoons which will improve aeration efficiency.

8. Biogas Generation

8.1 Do you generate/produce biogas at your facility?

● No

○ Yes

If Yes, how is the biogas used (Check all that apply):

☐ Flared Off

☐ Building Heat

☐ Process Heat

☐ Generate Electricity

☐ Other:

9. Energy Efficiency Study

9.1 Has an Energy Study been performed for your treatment facility?

○ No

● Yes

☒ Entire facility

Year:

2018

By Whom:

Focus on Energy

Describe and Comment:

They looked at our electricity consumption from 2017 and compared it to 2018. They gave us credit for using less electricity. We talked with them about what we could do to reduce consumption.

☐ Part of the facility

Year:

By Whom:

Describe and Comment:

Compliance Maintenance Annual Report

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Grantsburg Village Of

Last Updated: Reporting For:
6/5/2025 2024

Sanitary Sewer Collection Systems

1. Capacity, Management, Operation, and Maintenance (CMOM) Program

1.1 Do you have a CMOM program that is being implemented?

- ☒ Yes
- ☐ No

If No, explain:

1.2 Do you have a CMOM program that contains all the applicable components and items according to Wisc. Adm Code NR 210.23 (4)?

- ☒ Yes
- ☐ No (30 points)
- ☐ N/A

If No or N/A, explain:

1.3 Does your CMOM program contain the following components and items? (check the components and items that apply)

☒ Goals [NR 210.23 (4)(a)]

Describe the major goals you had for your collection system last year:

work with engineering firm on plans for facility upgrades
Implementation of annual televising to include 5% of the system.

Did you accomplish them?

- ☒ Yes
- ☐ No

If No, explain:

☒ Organization [NR 210.23 (4) (b)] ☐ ☐

Does this chapter of your CMOM include:

- ☒ Organizational structure and positions (eg. organizational chart and position descriptions)
- ☒ Internal and external lines of communication responsibilities
- ☒ Person(s) responsible for reporting overflow events to the department and the public

☒ Legal Authority [NR 210.23 (4) (c)]

What is the legally binding document that regulates the use of your sewer system?

Sewer Use Ordinance

If you have a Sewer Use Ordinance or other similar document, when was it last reviewed and revised? (MM/DD/YYYY) 2014-12-14

Does your sewer use ordinance or other legally binding document address the following:

- ☒ Private property inflow and infiltration
 - ☒ New sewer and building sewer design, construction, installation, testing and inspection
 - ☐ Rehabilitated sewer and lift station installation, testing and inspection
 - ☐ Sewage flows satellite system and large private users are monitored and controlled, as necessary
 - ☒ Fat, oil and grease control
 - ☐ Enforcement procedures for sewer use non-compliance
 - ☒ Operation and Maintenance [NR 210.23 (4) (d)]
- Does your operation and maintenance program and equipment include the following:
- ☒ Equipment and replacement part inventories
 - ☐ Up-to-date sewer system map

Compliance Maintenance Annual Report

Grantsburg Village Of

Last Updated: Reporting For:
6/5/2025 2024

☒ A management system (computer database and/or file system) for collection system information for O&M activities, investigation and rehabilitation ☐ A description of routine operation and maintenance activities (see question 2 below) ☐ Capacity assessment program ☐ Basement back assessment and correction ☐ Regular O&M training ☒ Design and Performance Provisions [NR 210.23 (4) (e)]☐☐ What standards and procedures are established for the design, construction, and inspection of the sewer collection system, including building sewers and interceptor sewers on private property? ☒ State Plumbing Code, DNR NR 110 Standards and/or local Municipal Code Requirements ☒ Construction, Inspection, and Testing ☐ Others: ☒ Overflow Emergency Response Plan [NR 210.23 (4) (f)]☐☐ Does your emergency response capability include: ☒ Responsible personnel communication procedures ☒ Response order, timing and clean-up ☒ Public notification protocols ☐ Training ☒ Emergency operation protocols and implementation procedures ☒ Annual Self-Auditing of your CMOM Program [NR 210.23 (5)]☐☐ ☐ Special Studies Last Year (check only those that apply): ☐ Infiltration/Inflow (I/I) Analysis ☐ Sewer System Evaluation Survey (SSES) ☐ Sewer Evaluation and Capacity Management Plan (SECAP) ☐ Lift Station Evaluation Report ☐ Others:	0																														
2. Operation and Maintenance 2.1 Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained. <table><tr><td>Cleaning</td><td> 100 </td><td>% of system/year</td></tr><tr><td>Root removal</td><td> 0 </td><td>% of system/year</td></tr><tr><td>Flow monitoring</td><td> 100 </td><td>% of system/year</td></tr><tr><td>Smoke testing</td><td> 0 </td><td>% of system/year</td></tr><tr><td>Sewer line televising</td><td> 5 </td><td>% of system/year</td></tr><tr><td>Manhole inspections</td><td> 100 </td><td>% of system/year</td></tr><tr><td>Lift station O&M</td><td> 12 </td><td># per L.S./year</td></tr><tr><td>Manhole rehabilitation</td><td> 0 </td><td>% of manholes rehabbed</td></tr><tr><td>Mainline rehabilitation</td><td> 0 </td><td>% of sewer lines rehabbed</td></tr><tr><td>Private sewer inspections</td><td> 0 </td><td>% of system/year</td></tr></table>		Cleaning	100	% of system/year	Root removal	0	% of system/year	Flow monitoring	100	% of system/year	Smoke testing	0	% of system/year	Sewer line televising	5	% of system/year	Manhole inspections	100	% of system/year	Lift station O&M	12	# per L.S./year	Manhole rehabilitation	0	% of manholes rehabbed	Mainline rehabilitation	0	% of sewer lines rehabbed	Private sewer inspections	0	% of system/year
Cleaning	100	% of system/year																													
Root removal	0	% of system/year																													
Flow monitoring	100	% of system/year																													
Smoke testing	0	% of system/year																													
Sewer line televising	5	% of system/year																													
Manhole inspections	100	% of system/year																													
Lift station O&M	12	# per L.S./year																													
Manhole rehabilitation	0	% of manholes rehabbed																													
Mainline rehabilitation	0	% of sewer lines rehabbed																													
Private sewer inspections	0	% of system/year																													

Compliance Maintenance Annual Report

Grantsburg Village Of

Last Updated: Reporting For:

6/5/2025

2024

Private sewer I/I removal % of private services

River or water crossings % of pipe crossings evaluated or maintained

Please include additional comments about your sanitary sewer collection system below:

3. Performance Indicators

3.1 Provide the following collection system and flow information for the past year.

36.04	Total actual amount of precipitation last year in inches
33.77	Annual average precipitation (for your location)
17	Miles of sanitary sewer
3	Number of lift stations
0	Number of lift station failures
0	Number of sewer pipe failures
0	Number of basement backup occurrences
0	Number of complaints
.1643	Average daily flow in MGD (if available)
.2579	Peak monthly flow in MGD (if available)
	Peak hourly flow in MGD (if available)

3.2 Performance ratios for the past year:

0.00	Lift station failures (failures/year)
0.00	Sewer pipe failures (pipe failures/sewer mile/yr)
0.00	Sanitary sewer overflows (number/sewer mile/yr)
0.00	Basement backups (number/sewer mile)
0.00	Complaints (number/sewer mile)
1.6	Peaking factor ratio (Peak Monthly:Annual Daily Avg)
0.0	Peaking factor ratio (Peak Hourly:Annual Daily Avg)

4. Overflows

LIST OF SANITARY SEWER (SSO) AND TREATMENT FACILITY (TFO) OVERFLOWS REPORTED **

Date	Location	Cause	Estimated Volume
------	----------	-------	------------------

None reported

** If there were any SSOs or TFOs that are not listed above, please contact the DNR and stop work on this section until corrected.

5. Infiltration / Inflow (I/I)

5.1 Was infiltration/inflow (I/I) significant in your community last year?

☐ Yes

☒ No

If Yes, please describe:

5.2 Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year?

☐ Yes

Compliance Maintenance Annual Report

● No If Yes, please describe: 5.3 Explain any infiltration/inflow (I/I) changes this year from previous years: There we no changes from previous years. 5.4 What is being done to address infiltration/inflow in your collection system? We have an ordinance against the discharge of sump pumps into the sanitary sewer system. The inspections for sump pumps is done with the water meter testing and CCI intervals. We document location and compliance status of residential sump pumps.	
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Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Grading Summary

WPDES No: 0060429

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Influent	A	4	3	12
BOD/CBOD	B	3	10	30
TSS	A	4	5	20
Ammonia	A	4	5	20
Phosphorus	A	4	3	12
Ponds	D	1	7	7
Biosolids	A	4	5	20
Staffing/PM	A	4	1	4
OpCert	A	4	1	4
Financial	A	4	1	4
Collection	A	4	3	12
TOTALS			44	145
GRADE POINT AVERAGE (GPA) = 3.30				

Notes:

A = Voluntary Range (Response Optional)

B = Voluntary Range (Response Optional)

C = Recommendation Range (Response Required)

D = Action Range (Response Required)

F = Action Range (Response Required)

Compliance Maintenance Annual Report

Grantsburg Village Of

Last Updated: Reporting For:
6/5/2025 **2024**

Resolution or Owner's Statement

Name of Governing Body or Owner:	Village of Grantsburg
Date of Resolution or Action Taken:	2025-06-09
Resolution Number:	2025-01
Date of Submittal:	

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F):

Influent Flow and Loadings: Grade = A

Effluent Quality: BOD: Grade = B

Effluent Quality: TSS: Grade = A

Effluent Quality: Ammonia: Grade = A

Effluent Quality: Phosphorus: Grade = A

Ponds: Grade = D

Repairs were made to the influent flow meter mid-year 2023 which improved the estimated leakage rate from 14,743 per acre in 2023 to 5,353 per acre in 2024. Improvements planned in the WWTP upgrade will address the poor design of the influent weir which will improve the influent flow meter accuracy.

Biosolids Quality and Management: Grade = A

Staffing: Grade = A

Operator Certification: Grade = A

Financial Management: Grade = A

Collection Systems: Grade = A
(Regardless of grade, response required for Collection Systems if SSOs were reported)

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS
(Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00)

Compliance Maintenance Annual Report

Grantsburg Village Of

Last Updated: Reporting For:
6/5/2025 **2024**

G.P.A. = 3.30

2024 Consumer Confidence Report Data

GRANTSBURG WATERWORKS, PWS ID: 80703106

Este informe contiene información importante acerca de su agua potable. Haga que alguien lo traduzca para usted, o hable con alguien que lo entienda.

Dlaim ntawv tshaabzu nuav muaj lug tseemceeb heev nyob rua huv kws has txug cov dlej mej haus. Kuas ib tug paab txhais rua koj, los nrug ib tug kws paub lug thaam.

Water System Information

If you would like to know more about the information contained in this report, please contact John Erickson at (715) 463-2405.

Opportunity for input on decisions affecting your water quality

Second Monday of each month at 6:00 pm. Meetings are held at the Village Office in the Village Board Room.

Health Information

Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the Environmental Protection Agency's safe drinking water hotline (800-426-4791).

Some people may be more vulnerable to contaminants in drinking water than the general population. Immuno-compromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune systems disorders, some elderly, and infants can be particularly at risk from infections. These people should seek advice about drinking water from their health care providers. EPA/CDC guidelines on appropriate means to lessen the risk of infection by cryptosporidium and other microbial contaminants are available from the Environmental Protection Agency's safe drinking water hotline (800-426-4791).

Source(s) of Water

Source ID	Source	Depth (in feet)	Status
1	Groundwater	159	Active
2	Groundwater	152	Active
3	Groundwater	150	Active

To obtain a summary of the source water assessment please contact, John Erickson at (715) 463-2405.

Educational Information

The sources of drinking water, both tap water and bottled water, include rivers, lakes, streams, ponds, reservoirs, springs and wells. As water travels over the surface of the land or through the ground, it dissolves naturally occurring minerals and, in some cases, radioactive material, and can pick up substances resulting from the presence of animals or from human activity.

Contaminants that may be present in source water include:

- Microbial contaminants, such as viruses and bacteria, which may come from sewage treatment plants, septic systems, agricultural livestock operations and wildlife.
- Inorganic contaminants, such as salts and metals, which can be naturally- occurring or result from urban stormwater runoff, industrial or domestic wastewater discharges, oil and gas production, mining or farming.
- Pesticides and herbicides, which may come from a variety of sources such as agriculture, urban stormwater runoff and residential uses.
- Organic chemical contaminants, including synthetic and volatile organic chemicals, which are by-products of industrial processes and petroleum production, and can also come from gas stations, urban stormwater runoff and septic systems.
- Radioactive contaminants, which can be naturally occurring or be the result of oil and gas production and mining activities.

In order to ensure that tap water is safe to drink, EPA prescribes regulations that limit the amount of certain contaminants in water provided by public water systems. FDA regulations establish limits for contaminants in bottled water, which shall provide the same protection for public health.

Definitions

Term	Definition
AL	Action Level: The concentration of a contaminant which, if exceeded, triggers treatment or other requirements which a water system must follow.
HA and HAL	HA: Health Advisory. An estimate of acceptable drinking water levels for a chemical substance based on health effects information. HAL: Health Advisory Level is a concentration of a contaminant which, if exceeded, poses a health risk and may require a system to post a public notice. Health Advisories are determined by US EPA.
HI	HI: Hazard Index: A Hazard Index is used to assess the potential health impacts associated with mixtures of contaminants. Hazard Index guidance for a class of contaminants or mixture of contaminants may be determined by the US EPA or Wisconsin Department of Health Services. If a Health Index is exceeded a system may be required to post a public notice.
Level 1 Assessment	A Level 1 assessment is a study of the water system to identify potential problems and determine, if possible, why total coliform bacteria have been found in our water system.
Level 2 Assessment	A Level 2 assessment is a very detailed study of the water system to identify potential problems and determine, if possible, why an E. coli MCL violation has occurred or why total coliform bacteria have been found in our water system, or both, on multiple occasions.
MCL	Maximum Contaminant Level: The highest level of a contaminant that is allowed in drinking water. MCLs are set as close to the MCLGs as feasible using the best available treatment technology.
MCLG	Maximum Contaminant Level Goal: The level of a contaminant in drinking water below which there is no known or expected risk to health. MCLGs allow for a margin of safety.

Term	Definition
MFL	million fibers per liter
MRDL	Maximum residual disinfectant level: The highest level of a disinfectant allowed in drinking water. There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants.
MRDLG	Maximum residual disinfectant level goal: The level of a drinking water disinfectant below which there is no known or expected risk to health. MRDLGs do not reflect the benefits of the use of disinfectants to control microbial contaminants.
mrem/year	millirems per year (a measure of radiation absorbed by the body)
NTU	Nephelometric Turbidity Units
pCi/l	picocuries per liter (a measure of radioactivity)
ppm	parts per million, or milligrams per liter (mg/l)
ppb	parts per billion, or micrograms per liter (ug/l)
ppt	parts per trillion, or nanograms per liter
ppq	parts per quadrillion, or picograms per liter
PHGS	PHGS: Public Health Groundwater Standards are found in NR 140 Groundwater Quality. The concentration of a contaminant which, if exceeded, poses a health risk and may require a system to post a public notice.
RPHGS	RPHGS: Recommended Public Health Groundwater Standards: Groundwater standards proposed by the Wisconsin Department of Health Services. The concentration of a contaminant which, if exceeded, poses a health risk and may require a system to post a public notice.
SMCL	Secondary drinking water standards or Secondary Maximum Contaminant Levels for contaminants that affect taste, odor, or appearance of the drinking water. The SMCLs do not represent health standards.
TCR	Total Coliform Rule
TT	Treatment Technique: A required process intended to reduce the level of a contaminant in drinking water.

Detected Contaminants

Your water was tested for many contaminants last year. We are allowed to monitor for some contaminants less frequently than once a year. The following tables list only those contaminants which were detected in your water. If a contaminant was detected last year, it will appear in the following tables without a sample date. If the contaminant was not monitored last year, but was detected within the last 5 years, it will appear in the tables below along with the sample date.

Disinfection Byproducts

Contaminant (units)	Site	MCL	MCLG	Level Found	Range	Sample Date (if prior to 2024)	Violation	Typical Source of Contaminant
HAA5 (ppb)	D4	60	60	8	8		No	By-product of drinking water chlorination
TTHM (ppb)	D7	80	0	49.3	49.3		No	By-product of drinking water chlorination

Inorganic Contaminants

Contaminant (units)	Site	MCL	MCLG	Level Found	Range	Sample Date (if prior to 2024)	Violation	Typical Source of Contaminant
ARSENIC (ppb)		10	n/a	1	0 - 1	3/22/2023	No	Erosion of natural deposits; Runoff from orchards; Runoff from glass and electronics production wastes
BARIUM (ppm)		2	2	0.067	0.016 - 0.067	3/22/2023	No	Discharge of drilling wastes; Discharge from metal refineries; Erosion of natural deposits
FLUORIDE (ppm)		4	4	0.3	0.0 - 0.3	3/22/2023	No	Erosion of natural deposits; Water additive which promotes strong teeth; Discharge from fertilizer and aluminum factories
NITRATE (N03-N) (ppm)		10	10	0.03	0.00 - 0.03		No	Runoff from fertilizer use; Leaching from septic tanks, sewage; Erosion of natural deposits
SELENIUM (ppb)		50	50	1	0 - 1	3/22/2023	No	Discharge from petroleum and metal refineries; Erosion of natural deposits; Discharge from mines
SODIUM (ppm)		n/a	n/a	31.00	20.00 - 31.00	7/12/2023	No	n/a

Contaminant (units)	Action Level	MCLG	90th Percentile Level Found	Range	# of Results	Sample Date (if prior to 2024)	Violation	Typical Source of Contaminant
COPPER (ppm)	AL=1.3	1.3	0.0900	0.0200 - 0.1540	0 of 20 results were above the action level.	5/31/2023	No	Corrosion of household plumbing systems; Erosion of natural deposits; Leaching from wood preservatives
LEAD (ppb)	AL=15	0	2.00	0.00 - 3.00	0 of 20 results were above the action level.	5/31/2023	No	Corrosion of household plumbing systems; Erosion of natural deposits

Radioactive Contaminants

Contaminant (units)	Site	MCL	MCLG	Level Found	Range	Sample Date (if prior to 2024)	Violation	Typical Source of Contaminant
GROSS ALPHA, EXCL. R & U (pCi/l)		15	0	2.0	2.0	6/21/2023	No	Erosion of natural deposits
RADIUM, (226 + 228) (pCi/l)		5	0	0.3	0.3	6/21/2023	No	Erosion of natural deposits
GROSS ALPHA, INCL. R & U (n/a)		n/a	n/a	2.2	2.2	6/21/2023	No	Erosion of natural deposits
COMBINED URANIUM (ug/l)		30	0	0.3	0.3	6/21/2023	No	Erosion of natural deposits

Contaminants with a Public Health Groundwater Standard, Health Advisory Level, or a Secondary Maximum Contaminant Level

The following table lists contaminants which were detected in your water and that have either a Public Health Groundwater Standard (PHGS), Health Advisory Level (HAL), or a Secondary Maximum Contaminant Level (SMCL), or both. There are no violations for detections of contaminants that exceed Health Advisory Levels, Public Health Groundwater Standards or Secondary Maximum Contaminant Levels. Secondary Maximum Contaminant Levels are levels that do not present health concerns but may pose aesthetic problems such as objectionable taste, odor, or color. Public Health Groundwater Standards and Health Advisory Levels are levels at which concentrations of the contaminant present a health risk.

Contaminant (units)	Site	SMCL (ppm)	PHGS or HAL (ppm)	Level Found	Range	Sample Date (if prior to 2024)	Typical Source of Contaminant
IRON (ppm)		0.3		0.01	0.01	1/19/2022	Runoff/leaching from natural deposits, industrial wastes
MANGANESE (ppm)		0.05	0.3	0.79	0.00 - 0.90		Leaching from natural deposits

Health effects for any contaminants with MCL violations/Action Level Exceedances/SMCL exceedances/PHGS or HAL exceedances

Contaminant Health Effects

MANGANESE Drinking water with high levels of manganese may harm the nervous system. Infants and older people may be especially sensitive these effects. People over the age of 50 should stop using the water for drinking, preparing beverages and foods that use gelatin and/or pudding food products. The water should also not be given to infants or used in infant formula. Waters containing high levels of manganese may also be objectionable for taste, odor, or color.

Additional Health Information

Lead can cause serious health effects in people of all ages, especially pregnant people, infants (both formula-fed and breastfed), and young children. Lead in drinking water is primarily from materials and parts used in service lines and in home plumbing. Grantsburg Waterworks is responsible for providing high quality drinking water and removing lead pipes but cannot control the variety of materials used in the plumbing in your home. Because lead levels may vary over time, lead exposure is possible even when your tap sampling results do not detect lead at one point in time. You can help protect yourself and your family by identifying and removing lead materials within your home plumbing and taking steps to reduce your family's risk. Using a filter, certified by an American National Standards Institute accredited certifier to reduce lead, is effective in reducing lead exposures. Follow the instructions provided with the filter to ensure the filter is used properly. Use only cold water for drinking, cooking, and making baby formula. Boiling water does not remove lead from water. Before using tap water for drinking, cooking, or making baby formula, flush your pipes for several minutes. You can do this by running your tap, taking a shower, doing laundry or a load of dishes. If you have a lead service line or galvanized requiring replacement service line, you may need to flush your pipes for a longer period. If you are concerned about lead in your water and wish to have your water tested, contact Grantsburg Waterworks (John Erickson at (715) 463-2405). Information on lead in drinking water, testing methods, and steps you can take to minimize exposure is available at <https://www.epa.gov/safewater/lead>.

Additional Information on Service Line Materials

We are required to develop an initial inventory of service lines connected to our distribution system by October 16, 2024 and to make the inventory publicly accessible. You can access the service line inventory here/by: www.villageofgrantsburg.gov

Public Works Report June 9th, 2025

Campground: Sidewalks have been poured connecting the two campgrounds, electrical work has been started, water and sewer lines are complete. The bath house is under construction and is coming along quickly.

Parks: The flagpole has been updated, overgrown bushes have been removed and replaced with rock and whiskey barrels with flowers in them. The bridge that leads to the island has been painted.

Pool/Splashpad: Concrete for the splash pad was poured last Thursday. The pool is nearing final chemical balancing and the plan is to be open for lessons June 9th.

Streets: Flowers and flags are up for the season, We had sprayer training and started street painting of crosswalks, parking spots, and curbs. We also spend some time sweeping main street for Big Gust days.

I will not be in attendance this board meeting as I will be on vacation until the 13th If you have question please reach out before the meeting.

Director of Public Works

John Erickson



Grantsburg Police Department

Law Total Incident Report, by Nature of Incident

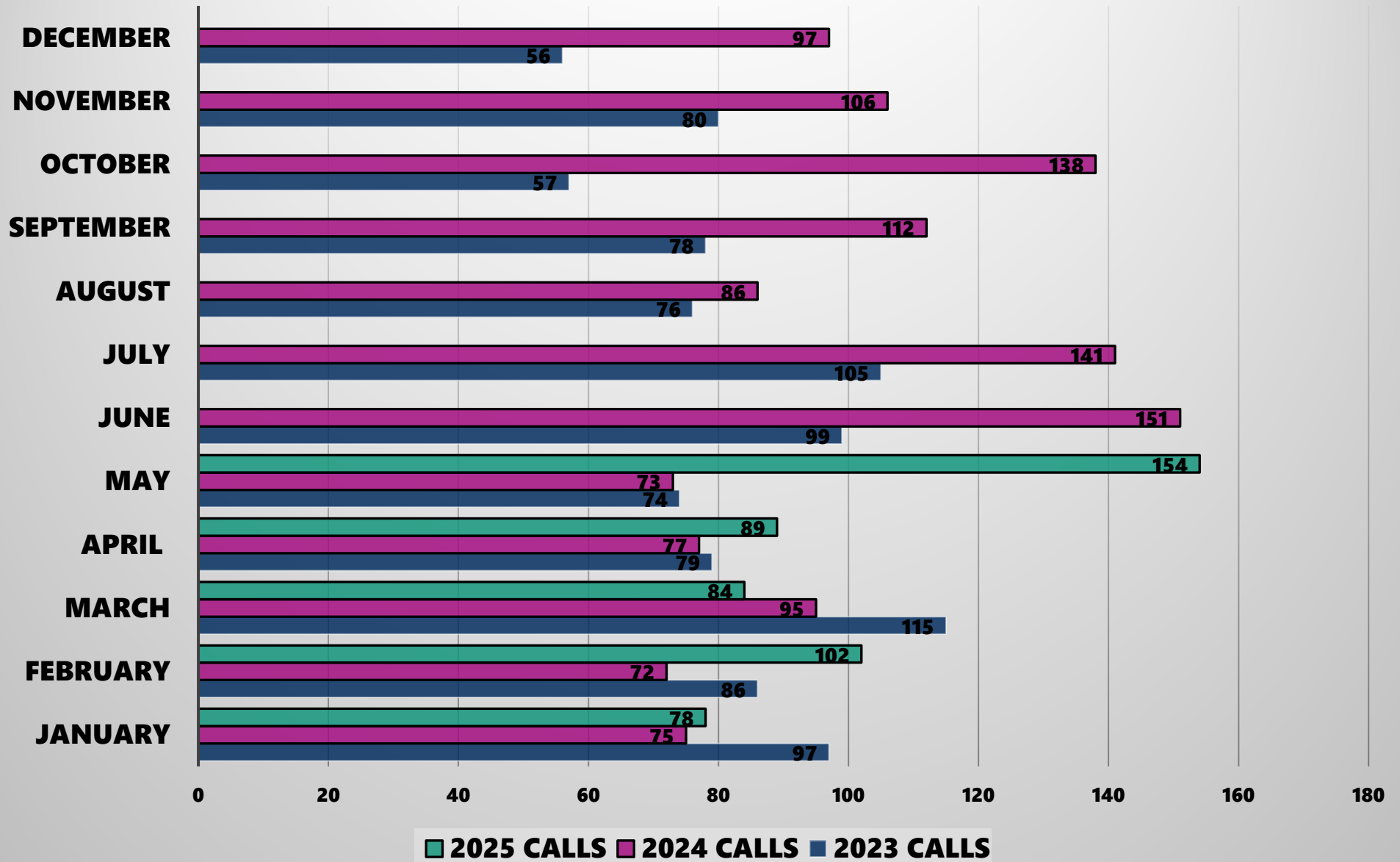
<u>Nature of Incident</u>	<u>Total Incidents</u>
Acc Prop Damage- MV	2
Accident Personal Injury	1
Alarm	1
Fire Alarm	1
Animal Problem	3
Agency Assistance	4
Assist Citizen	6
Burglary	1
Civil/Court Order Viol/Custody	1
Disturbance	4
Domestic Disturbance	1
Erratic Driver	3
Harassment	1
Juvenile Problem - School	4
Juvenile Problem	3
Lost Property	4
Medical Emergency	6
Missing Person	2
Noise Complaint	1
Ordinance Violation	68
Property Damage	1
Suspicious Person, Circumstnce	11
Theft/Shoplift	5
Traffic Stop	17
Welfare-Abuse-Neglect	3

Total reported: 154

Report Includes:

All dates between '00:00:00 05/01/25' and '23:59:59 05/31/25', All agencies matching 'GPD', All natures, All locations, All responsible officers, All dispositions, All clearance codes, All observed offenses, All reported offenses, All offense codes, All circumstance codes

GRANTSBURG POLICE DEPARTMENT CALLS FOR SERVICE



§ 511-29 School crossing guards and traffic control attendants.

A.

Authority. Pursuant to § 349.215, Wis. Stats., those adult persons hired by the school district or Village of Grantsburg to act as school crossing guards shall have the authority to stop vehicular traffic and to keep it stopped as long as necessary at their respective school crossings for the purpose of permitting school children to cross the street.

B.

Unlawful to disobey. It shall be unlawful for any person to refuse or fail to comply with any lawful order, signal or direction of any adult school crossing guard given for the purpose of permitting school children to cross the street.

C.

In addition to the language above, the Chief of Police is authorized to maintain a roster of traffic control attendants as defined under § 349.217. Such attendants are empowered to stop traffic for safety purposes, school related or not. Prior to any appointment onto the roster, traffic control training will be provided by the Chief of Police or his/her designee.

Chapter 507. Vehicles, All-Terrain and Off-Road

§ 507-4. Golf carts.

[Amended 7-10-2023 by Ord. No. 2023-03]

Golf carts may operate directly from a Village resident's home to the golf course and directly back on the Village streets. No more than two occupants shall be allowed on a golf cart at any one time. All golf carts shall be operated during daylight hours only. Operation shall only be allowed between April 1 and November 1 of the calendar year. Operators must be at least 18 years of age or 16 years of age with a valid driver's license. Operators are to obey all traffic laws. Permission may be granted by the ~~Village Board~~ Police Chief for golf cart use during events.

Village of Grantsburg Clerk/Treasurer Report

License & Permits Issued

June 9, 2025

Building Permits

25-08 Adam Schmidt – 352 W Skyline Dr – fence

25-09 Seth Coy – 228 E St. George Ave - fence

License Extensions

25-04E Hummer's Rendezvous – 6/7 12pm to 6/8 12am

25-05E Joker's Bar – 7/18-20/2025 11:00 am to 10:00 pm

Operator Licenses

25-14P Sandra Carlson – T-Dawgs

25-15P Melissa Janes – T-Dawgs

25-16P John Holtman – T-Dawgs

Food Truck Permits

Melz Authentic @ Brickfield 5/3

HogWild @ Brickfield 5/7

Lemon Ed's Top Dog @ Brickfield 5/9

Fireworks Payment

25-01 GRO – Grantsburg Watercross, Fireworks display July 19 or rain-date July 20

25-02 Generous Jerry's Fireworks @ KJ's Fresh Market June 20th – July 7th

VILLAGE OF GRANTSBURG

GENERAL CHECKING ACCOUNT

BALANCE	5/12/2025		\$42,280.17
RECEIPTS	5/12-5/31/2025	+	\$177,964.81
CHECKS PD	5/12-5/31/2025	-	\$120,586.07
CHECKS #36430-36449	\$43,942.77		
PAYROLL V9444-V9484	\$41,047.27		
ACH/EFTPS	\$35,596.03		
CHECKING ACCT BALANCE	5/31/2025		<u>\$99,658.91</u>
RECEIPTS	6/1-6/9/2025	+	\$0.00
CHECKS PD	6/1-6/9/2025	-	\$30,777.00
CHECKS #	\$0.00		
PAYROLL	\$0.00		
ACH/EFTPS	\$30,777.00		
CHECKING ACCT BALANCE	6/9/2025		<u>\$68,881.91</u>
VOUCHERS TO APPROVE	6/9/2025		<u>\$6,292.42</u>
CHECKING ACCT BALANCE	6/9/2025		<u><u>\$62,589.49</u></u>
Treasury Account Balance	6/9/2025		<u><u>\$357,706.72</u></u>

Village of Grantsburg													
				Actual to Expected - General Fund & Capital Projects Fund									
		Year to Date (to end of month)											
	2025 Budget	January	February	March	April	May	June	July	August	September	October	November	December
REVENUES:													
Tax Collections:													
Taxes	\$ 488,924	\$ 488,924	\$ 488,924	\$ 488,924	\$ 488,924	\$ 488,924							
Tax from Water Fund	\$ 54,195	\$ 54,195	\$ 54,195	\$ 54,195	\$ 54,195	\$ 54,195							
Payments in Lieu of Taxes	\$ 12,000	\$ 1,822	\$ 12,439	\$ 12,439	\$ 12,439	\$ 12,439							
InterGov Revenue:													
Shared Revenue	\$ 517,213	\$ -	\$ -	\$ -	\$ -	\$ -							
Local Street Aid	\$ 91,090	\$ 22,753	\$ 22,753	\$ 22,753	\$ 45,505	\$ 45,505							
State Aids	\$ 25,471	\$ -	\$ 4,551	\$ 4,551	\$ 5,192	\$ 16,849							
License	\$ 18,400	\$ 625	\$ 841	\$ 1,241	\$ 3,100	\$ 10,471							
Fines & Penalties	\$ 4,000	\$ 242	\$ 489	\$ 634	\$ 826	\$ 1,342							
Service Charges:													
Airport	\$ 6,900	\$ 2,631	\$ 6,931	\$ 6,931	\$ 6,931	\$ 6,931							
Trash Collection	\$ 144,000	\$ 244	\$ 334	\$ 34,163	\$ 34,360	\$ 34,778							
Campground	\$ 95,000	\$ 1,807	\$ 2,432	\$ 13,672	\$ 26,317	\$ 43,038							
Pool	\$ 26,700	\$ -	\$ -	\$ -	\$ -	\$ -							
Cemetery	\$ 2,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000							
Other	\$ 2,700	\$ 245	\$ 747	\$ 1,227	\$ 1,284	\$ 1,885							
Misc Revenues:													
Donations	\$ 90,486	\$ -	\$ 99	\$ 99	\$ 25,099	\$ 51,629							
Rent	\$ 9,000	\$ 399	\$ 424	\$ 823	\$ 1,938	\$ 2,688							
Interest	\$ 21,200	\$ 30	\$ 2,055	\$ 5,209	\$ 5,658	\$ 9,030							
Other	\$ -	\$ -	\$ -	\$ -	\$ 3,116	\$ 6,407							
Other Financing Sources:													
Long-term loan	\$ 51,173	\$ -	\$ -	\$ -	\$ -	\$ -							
TOTALS	\$ 1,660,452	\$ 573,917	\$ 597,214	\$ 646,861	\$ 714,884	\$ 787,111	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expected		\$ 571,286	\$ 594,283	\$ 637,663	\$ 695,120	\$ 731,240	\$ 809,990	\$ 967,161	\$ 1,008,103	\$ 1,066,284	\$ 1,158,162	\$ 1,600,458	\$ 1,660,452
YTD Revenues Over (Under) expected		\$ 2,631	\$ 2,931	\$ 9,198	\$ 19,764	\$ 55,871	\$ (809,990)	\$ (967,161)	\$ (1,008,103)	\$ (1,066,284)	\$ (1,158,162)	\$ (1,600,458)	\$ (1,660,452)

	2025 Budget	January	February	March	April	May	June	July	August	September	October	November	December
EXPENDITURES:													
General Government:													
Legislative	\$ 7,458	\$ 754	\$ 955	\$ 678	\$ 6,350	\$ 7,547							
Administration	\$ 112,146	\$ 9,030	\$ 17,553	\$ 29,065	\$ 39,977	\$ 48,437							
Legal, Code, Eng. Services	\$ 6,000	\$ -	\$ -	\$ 610	\$ 11,705	\$ 18,233							
IT, Audit & Assessor Services	\$ 40,350	\$ 8,859	\$ 15,108	\$ 16,679	\$ 21,853	\$ 24,902							
Village Office Building	\$ 24,097	\$ 726	\$ 4,032	\$ 6,601	\$ 9,224	\$ 11,261							
Insurance-Prop,W/C,Liab	\$ 42,077	\$ 7,178	\$ 7,178	\$ 26,321	\$ 26,321	\$ 26,321							
Other	\$ 3,200	\$ 3,024	\$ 3,024	\$ 3,024	\$ 3,024	\$ 3,024							
Public Safety:													
Police	\$ 374,659	\$ 29,663	\$ 55,507	\$ 80,816	\$ 109,077	\$ 135,067							
Fire	\$ 60,961	\$ 14,115	\$ 14,115	\$ 14,115	\$ 14,115	\$ 14,115							
Ambulance	\$ 86,428	\$ -	\$ 43,284	\$ 43,284	\$ 43,284	\$ 43,284							
Public Works													
Streets, Garage, Machinery	\$ 189,961	\$ 10,772	\$ 24,602	\$ 36,328	\$ 60,169	\$ 74,747							
Machinery OUTLAY	\$ 51,173	\$ 1,000	\$ 1,000	\$ 40,104	\$ 40,104	\$ 40,104							
Snow	\$ 46,371	\$ 5,001	\$ 11,803	\$ 18,895	\$ 20,400	\$ 23,706							
Street lights	\$ 25,000	\$ -	\$ 1,969	\$ 3,975	\$ 5,729	\$ 7,454							
Airport	\$ 6,597	\$ 224	\$ 632	\$ 987	\$ 1,121	\$ 1,943							
Trash/Recycling	\$ 139,519	\$ 517	\$ 517	\$ 1,033	\$ 33,222	\$ 33,739							
Riverside Cemetery	\$ 14,870	\$ 964	\$ 1,129	\$ 2,214	\$ 2,677	\$ 3,272							
Leisure & Rec													
Community Center	\$ 9,420	\$ 6	\$ 1,195	\$ 2,291	\$ 3,237	\$ 4,037							
Park	\$ 25,018	\$ 65	\$ 564	\$ 683	\$ 1,419	\$ 2,211							
Park OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ 5,048	\$ 21,543							
Campground	\$ 101,320	\$ 1,614	\$ 4,434	\$ 7,377	\$ 12,057	\$ 17,450							
Events	\$ 13,227	\$ 454	\$ 519	\$ 952	\$ 1,192	\$ 2,803							
Fairgrounds	\$ 834	\$ -	\$ -	\$ 810	\$ 810	\$ 810							
Pool	\$ 54,316	\$ 291	\$ 355	\$ 392	\$ 737	\$ 2,211							
623	\$ 8,300	\$ -	\$ -	\$ 26	\$ 467	\$ 623							
						\$ 51,688							
Debt Service	\$ 161,650	\$ 97	\$ 195	\$ 140,013	\$ 140,110	\$ 140,305							
Library operating transfer	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000							
Misc.	\$ 500	\$ -	\$ -	\$ -	\$ -								
TOTALS	\$ 1,660,452	\$ 149,354	\$ 264,670	\$ 532,273	\$ 668,429	\$ 815,837	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expected		\$ 149,354	\$ 264,673	\$ 525,798	\$ 668,481	\$ 764,221	\$ 963,692	\$ 1,069,349	\$ 1,148,618	\$ 1,316,994	\$ 1,461,681	\$ 1,529,234	\$ 1,660,452
YTD Expenditures Over (Under) expected		\$ -	\$ (3)	\$ 6,475	\$ (52)	\$ 51,616	\$ (963,692)	\$ (1,069,349)	\$ (1,148,618)	\$ (1,316,994)	\$ (1,461,681)	\$ (1,529,234)	\$ (1,660,452)
Budget Over(Under) expected	\$ -	\$ (2,631)	\$ (2,934)	\$ (2,723)	\$ (19,816)	\$ (4,255)	\$ (153,702)	\$ (102,188)	\$ (140,515)	\$ (250,710)	\$ (303,519)	\$ 71,224	\$ -

3.Directors Report:

Programming:

May programming recap:

- Knitting group- 2
- Adult D & D- 59
- Tuesday book club-9
- Game Club- 25
- Chess Club- 61
- Wee Play- 46
- Storytime- 53
- Teen D & D-43

June Programming:

- June 10- Lego Make and Take Program
- June 17 North Lakeland Discovery Center
- June 24 Fawn Doe Rosa
- June prizes for adults and kids

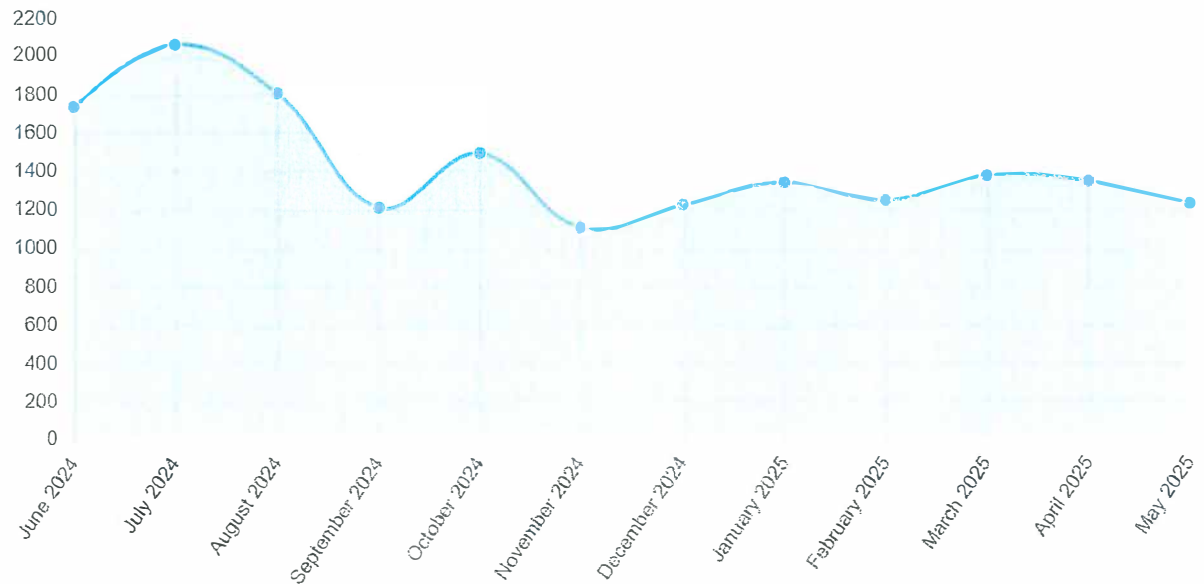
June Focus:

- Continue working on my continuing Ed.
- Inform local businesses about our Passport program we have coming in July and August for Summer Reading Program.

Overdrive by Format

Adobe EPUB eBook	2
Kindle Book	74
OverDrive Listen	429
OverDrive Magazine	34
OverDrive Read	224
Pending (Audiobook)	12

Past 12 Months - Checkouts



Checkouts by Act 150 Location



Checkouts by format

BLU-RAY	4
BOARD BOOK	49
BOOK	851
BOOK AND AUDIO	4
CD ABRIDGED	2
CD MUSIC	1
CD UNABRIDGED	28
COMBO BLU-RAY/DVD	1
DVD	127
EQUIPMENT	2
GRAPHIC NOVEL	93
ILL	10
KIT	12
LARGE PRINT	47
MAGAZINE	1

May 1-May 31 2025

Checkouts by format

BLU-RAY	4	▲
BOARD BOOK	33	
BOOK	809	
BOOK AND AUDIO	3	
CD MUSIC	2	
CD UNABRIDGED	37	
COMBO BLU-RAY/DVD	2	
DVD	212	
GRAPHIC NOVEL	96	
ILL	11	
KIT	19	
LARGE PRINT	58	
MAGAZINE	12	

May 1-May 31 2024



Village of Grantsburg

316 South Brad Street
Grantsburg, WI 54840

Public Safety Committee Meeting Monday, May 14, 2025 11:00 a.m. Village Office Board Room 316 S. Brad Street

AGENDA

The Public Safety Committee will meet, discuss the following items and take action when necessary:

1. Call to Order
2. Pledge of Allegiance
3. Police – Library fines
4. Natural Lawn plan/application received
5. Snowmobile Ordinance and All-Terrain Vehicles Ordinance
6. Northwest Wisconsin Dust Devils – trails and street requests
7. Property Maintenance questions and review
8. Adjournment

Prepared by Sheila Meyer, Clerk/Treasurer

****Appearance times/agenda order may change at the discretion of the Committee Chair****

There may be a quorum of the Village Board present, but no Village Board action will be taken.

Posted: May 13, 2025 Village of Grantsburg website www.villageofgrantsburg.gov; Village Office 316 S Brad Street; Community Center 315 S Robert Street; Grantsburg Public Library 415 S. Robert Street

4/28/25

Dear Village of Grantsburg,

Attached you will find my plan for having a natural lawn on my property at 335 W. Benson Ave. Since there is not a fee noted or established on the village website, I am not able to pay the described fee for the permit. Additionally, there is not a specific natural lawn application on the village website either. Please consider the attached written plan and maps denoting my intentions as my permit application. Per the ordinance, the village will notify neighboring properties within 300 feet of my yard to obtain permission. Please feel free to contact me with any questions or concerns. I look forward to hearing from the village regarding my application and plan.

Thank you for your consideration.

Sincerely,

A handwritten signature in cursive script that reads "Sarah Busch". The signature is written in dark ink and is positioned below the word "Sincerely,".

Sarah Busch

Natural Lawn Plan for Sarah Busch
335 W Benson Ave

Purpose: To create a small natural wildflower and prairie garden space in my yard that will support pollinators (bees, butterflies and birds)

Reason: The front space in my yard is sloped such that the runoff from the road goes straight into the yard, flowing down to the east side, in the low spot of the yard (I call it the bowl). Over the years, this runoff has left that part of my yard with extra sand and killed the grass in many spots. This has left the yard fairly bare when cut short. I intend to allow the grass and other natural plants to grow up to seed and fill in the bare spots. The extra plant growth will absorb the runoff and water that pools in the low spots and creates a pond during the spring snow melts and anytime there is heavy rain. Additionally, many species of bees and butterflies are in need of plants for their survival. Creating a natural lawn will provide plants for the pollinators and build a small ecosystem to help with the overall health of the yard. On the west side of my yard, the grass has not really grown in under the pine trees, and again has many bare spots. Growing up the lawn and allowing it to seed itself will help to fill in the bare spots naturally and provide space for wildflowers to grow as well. Cutting these areas over the years has not provided me with a healthy yard and has left mostly dirt and sand.

Plan: I intend to grow up the grass on the west side of my driveway, between and in front of the pine trees to allow for natural grasses and wildflowers to take hold where many of the spots are currently bare. I will allow the grass across the front of my yard on the east side of the driveway that goes over to the tree line on the east side and down into the low spot (I call it the bowl) of the yard. I intend to seed these areas with native wildflowers in addition to allowing the current ones that are already present to grow up.

I will cut the yard from the road ten feet into my yard and then start the natural growth areas. The designated area on the east side of the driveway is already divided from the neighbors' yard by a tree line/wooded area. The area on the west side of the driveway will be cut five feet from the property line to not interfere with the neighbor on the west. I will also make sure the areas around the water mains valves that are in my yard are not in the natural lawn and remain clearly accessible. There are not drainage swells that are in or near my yard so there is no risk of them being blocked.

Throughout the year when there is not snow on the ground, I will regularly clear out sticks, branches or tree debris that falls into these areas. This will include picking up any trash that blows in or is thrown in my yard from the road. I will also pull out any seedling trees the grow up so as not to grow a forest. I will also rake out the leaves and other debris that blows into the areas to keep them looking fresh.

Timeline: I will determine each spring if the lawn will be cut to start dependent on the snowmelt and when plants start to grow. This will also depend on what starts to come up that is unwanted and needs to be mowed first. Starting spring 2025, I intend to add native wildflower seeds to the natural lawn area. I recognize that it will take several years for the wildflowers to really take hold and spread throughout the natural lawn area. This process will be repeated seasonally to establish the wildflower areas.

Size and layout: See attached maps.

Road - Benson Ave

Onsite

10' cut zone

water line

Speed limit sign

(53)

10' cut zone

13'

Natural lawn zone

90'

56'

water line

38'

38'

21' tree

Tree line

Cut yard

21' tree

21' tree

driveway

24' E
3'

House (drawing not to scale) Front yard
East side of driveway

Road Benson Ave

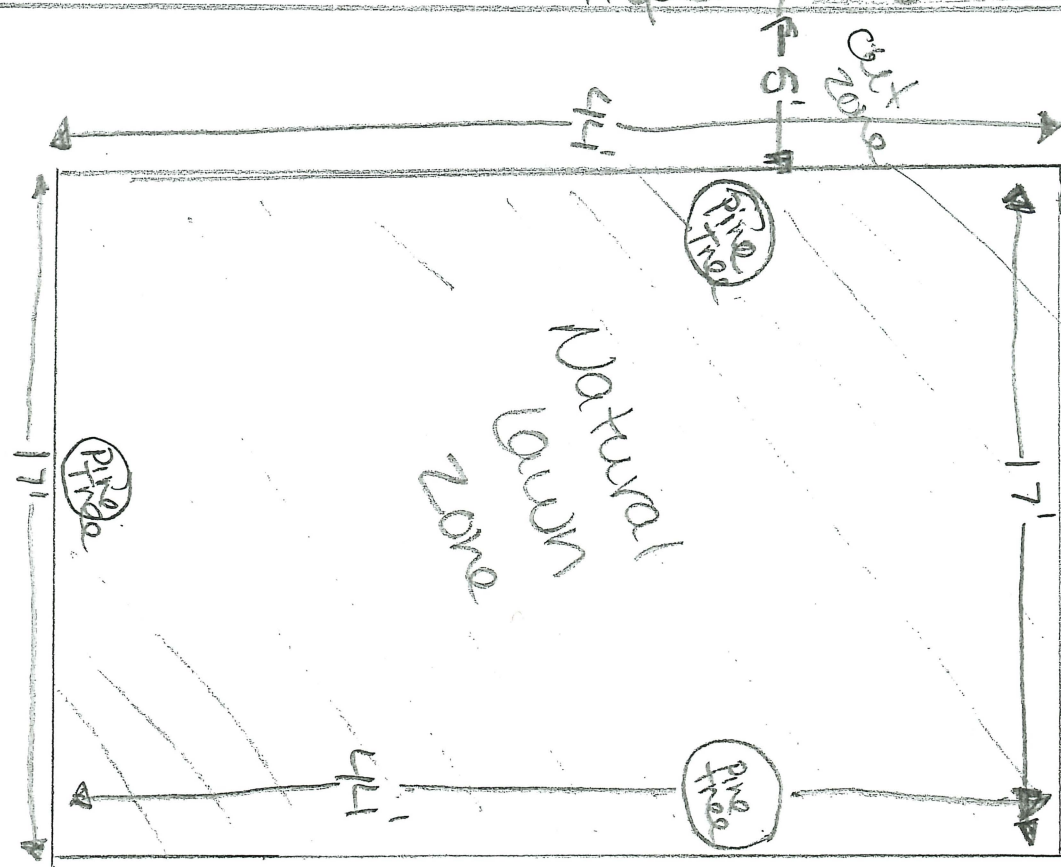
C
milk

10' cut zone

10' cut zone

neighbors yard

Property line



drive way

24
E
3
S

Front yard
west side of
Drive way

Cut zone
(drawing not to scale)

Chapter 415. Property Maintenance

Article I. Brush, Grass and Weeds

§ 415-1. Noxious weeds.

- A. The Village Clerk shall annually, on or before May 15, publish as required by state law a notice that every person is required by law to destroy all noxious weeds on lands in the Village which he owns, occupies or controls. A joint notice with other towns or municipalities may be utilized.
- B. If the owner or occupant shall neglect to destroy any weeds as required by such notice, then the Village shall give five days' written notice by mail to the owner or occupant of any lands upon which the weeds shall be growing to the effect that said Village official, after the expiration of the five-day period, will proceed to destroy or cause to be destroyed all such weeds growing upon said lands and that the cost thereof will be assessed as a tax upon the lands upon which such weeds are located under the provisions of § 66.0407, Wis. Stats. In case the owner or occupant shall further neglect to comply within such five-day notice, then the Village official shall destroy such weeds or cause them to be destroyed in the manner deemed to be the most economical method, and the expense thereof, including the cost of billing and other necessary administrative expenses, shall be charged against such lots and be collected as a special tax thereon.
- C. As provided for in § 66.0407, Wis. Stats., the Village shall require that all noxious weeds shall be destroyed prior to the time in which such plants would mature to the bloom or flower state. The growth of noxious weeds in excess of eight inches in height from the ground surface shall be prohibited within the Village corporate limits. Noxious weeds shall include any weed, grass or similar plant growth which, if allowed to pollinate, would cause or produce hay fever in human beings or would cause a skin rash through contact with the skin.
- (1) Noxious weeds, as defined in this section and in § 415-3, shall include but not be limited to the following:
- (a) *Cirsium arvense* (Canada thistle).
 - (b) *Ambrosia artemisiifolia* (common ragweed).
 - (c) *Ambrosia trifida* (great ragweed).
 - (d) *Euphorbia esula* (leafy spurge).
 - (e) *Convolvulus arvensis* (creeping jenny) (field bind weed).
 - (f) *Tragopogon dubius* (goat's beard).
 - (g) *Rhus radicans* (poison ivy).
 - (h) *Cirsium vulgare* (bull thistle).
 - (i) *Pastinaca sativa* (wild parsnip).
 - (j) *Arctium minus* (burdock).
 - (k) *Xanthium strumarium* (cocklebur).
 - (l) *Amaranthus retroflexus* (pigweed).
 - (m) *Chenopodium album* (common lambsquarter).
 - (n) *Rumex crispus* (curled dock).
 - (o) *Cannabis sativa* (hemp).
 - (p) *Plantago lanceolata* (English plantain).
- (2) Noxious grasses, as defined in this section and in § 415-3, shall include but not be limited to the following:
- (a) *Agrostis alba* (redtop).
 - (b) *Dactylis glomerata* (orchard).
 - (c) *Phleum pratense* (Timothy).
 - (d) *Poa pratensis* (Kentucky blue).
 - (e) *Sorghum halepense* (Johnson).

- (f) *Setaria* (foxtail).
- (3) Noxious weeds are also the following plants and other rank growth:
 - (a) Ragweed.
 - (b) Thistles.
 - (c) Smartweed.
 - (d) Dandelions (over 10 inches in height).
 - (e) Milkweed (over 10 inches in height).

§ 415-2. Natural lawns.

- A. Definitions. As used in this section, the following terms shall have the meanings indicated:

NATURAL LAWN

- (1) Includes common species of grass and wildflowers native to North America which are designed and purposely cultivated to exceed eight inches in height from the ground. Specifically excluded in natural lawns are the noxious grasses and weeds identified in § 415-1 of this chapter.
- (2) Any land managed to preserve or restore native Wisconsin grasses and forbs, native trees, shrubs, wildflowers and aquatic plants.

NATURAL LAWN MANAGEMENT PLAN

A written plan relating to the management and maintenance of a natural lawn which contains the street address or a legal description of the property where the proposed natural lawn is being requested, and which would exceed six weeks, a statement of intent and purpose for the lawn, a detailed description of the vegetational types, plants and plant succession involved, and the specific management and maintenance techniques to be employed.

NEIGHBORING PROPERTY OWNERS

All those property owners who are located within 300 feet of the proposed natural lawn site.

PROPERTY OWNER

Includes the legal title holder and/or the beneficial owner of any lot according to the most current Village records.

- B. Plan and permit required; prohibitions. The growth of natural lawns in excess of eight inches in height from the ground surface shall be prohibited within the Village of Grantsburg corporate limits unless a natural lawn management plan is approved and a permit is issued by the Village as set forth in this section. Natural lawns shall not contain litter or debris and shall not harbor undesirable wildlife, vermin or pests.
- C. Natural lawn management plan.
 - (1) Property owners who wish to plant and cultivate a natural lawn must submit their written plan and related information to the Village. Natural lawn management plans shall only indicate the planting and cultivating of natural lawns on property legally owned by the property owner. Applicants are strictly prohibited from developing a natural lawn on any Village-owned property, including street rights-of-way. This shall include at a minimum property located between the sidewalk and the street or a strip not less than 10 feet adjacent to the street where there is no sidewalk, whether the area is under public or private ownership.
 - (2) Natural lawns shall not be permitted within five feet of the side or rear setback to an abutting property owner's land unless waived in writing by the abutting property owner on the side so affected. Such waiver is to be affixed to the natural lawn management plan filed with the Village Clerk. Such waiver may be revoked, in writing, by the abutting property owner at a later time, a copy to be filed with the permittee and the Village Clerk.
 - (3) All drainage swales shall be free of plantings and maintained in accordance with § 415-1 above. In addition, a 5% area exclusive of the setback area shall be left open for maintained paths. The setback area shall have a height of no more than eight inches, excluding trees and shrubs.
 - (4) Any subsequent property owner whose property abuts an approved natural lawn may revoke the waiver thereby requiring the owner of the natural lawn to remove the natural lawn that is located in the five-foot section abutting the neighboring property. Such revocation shall be put in writing and presented to the Village Clerk by the subsequent abutting property owner. Upon receiving the written request to revoke the original waiver, the Village Board shall contact the owner of the approved natural lawn and direct the owner to remove the natural lawn located in the five-foot section abutting the neighboring property. The Village Board shall revise the approved natural lawn management plan accordingly. The owner of the approved natural lawn shall be required to remove the five-foot section abutting the neighboring property within 20 days of receipt of the written notification from the Village, provided that the notification is received sometime between May 1 and November 1. Property owners who receive notification from the Village between November 1 and April 30 shall be required to remove the five-foot section abutting the neighboring property no later than May 20 following receipt of the notification.
- D. Application process.
 - (1) Property owners interested in applying for permission to establish a natural lawn shall file an application with the Village Clerk. The completed application shall include a natural lawn management plan. Upon submitting a completed application, a fee as

prescribed in the Village of Grantsburg's Schedule of Fees will be assessed by the Village. Upon receiving payment, copies of the completed application shall be mailed by the Village to each of the owners of record, as listed in the office of the Village Assessor, who are owners of the property situated wholly or in part within 300 feet of the boundaries of the properties for which the application is made. If within 15 calendar days of mailing the copies of the complete application to the neighboring property owners the Village receives written objections from 51% or more of the neighboring property owners, the Village shall deny the application.

- (2) If the property owner's application is in full compliance with the natural lawn management plan requirements and less than 51% of the neighboring property owners provide written objections, the Village Board may issue permission to install a natural lawn. Such permit shall be valid for two years. Permit renewals shall follow the procedures in this section.

E. Application for appeal. The property owner may appeal the Village Clerk's decision to deny the natural lawn permit request to the Village Board at an open meeting. All applications for appeal shall be submitted within 15 calendar days of the notice of denial of the natural lawn permit. The decision rendered by the Village Board shall be final and binding.

F. Prohibited plant species. The following noxious grasses or weeds will not be allowed in a natural lawn:

Common Name(s)	Latin Name(s)
Buckthorn	Rhamnus cathartica
	Rhamnus frangula
Burdock (yellowdock)	Artium lappa
Field bindweed (wild morning glory)	Convolvulus arvensis
Garlic mustard	Alliaria petiolata
Goatsbeard (oyster plant, salsify)	Tragopogon porrifolius
Leafy spurge	Euphorbia esula
Marijuana	Cannibus sativa
Nettle	Urtica dioica
Oxeye daisy	Chrysanthemum leucanthemu
Pigweed (lambs quarters)	Chenopodium album
Pigweed (Amaranth)	Amaranthus retroflexus
Poison ivy	Rhus radicans
Quackgrass	Bromus brizaeformis
Ragweed (common)	Ambrosia artemisifoia
Ragweed (great)	Ambrosia trifida
Spotted knapweed	Centaurea maculosa
Thistle bull	Cirsium vulgare
Thistle Canada	Cirsium arvense
Thistle musk or nodding	Carduus nutans
Thistle star (caltrops)	Centaurea calicitrpa
Thistle sow (field)	Sonchus arvensis
Thistle sow (common)	Sonchus oleraceus
Thistle sow (spiny leaved)	Sonchus asper
Sweet clover (yellow)	Metilotus officinalis
Sweet clover (white)	Melilotus alba
Yellow mustard (yellow rocket)	Barbarea vulgaris
(Winter cress)	
Japanese bamboo	
Wild mustard	

G. Safety precautions for natural lawn areas.

- (1) When, in the opinion of the Fire Chief of the Fire Department serving the Village of Grantsburg, the presence of a natural lawn may constitute a fire or safety hazard due to weather and/or other conditions, the Fire Chief may order the cutting of natural lawns to a safe condition. As a condition of receiving approval of the natural lawn permit, the property owner shall be required to cut the natural lawn within three days upon receiving written direction from the Fire Chief.
- (2) Natural lawns shall not be removed through the process of burning unless stated and approved as one of the management and maintenance techniques in the natural lawn management plan and appropriate Village open burning permits have been obtained. The Fire Chief shall review all requests to burn natural lawns and shall determine if circumstances are correct and all applicable requirements have been fulfilled to ensure public safety. Burning of natural lawns shall be strictly prohibited unless a written permit to burn is issued by the Fire Chief. The Fire Chief shall establish a written list of requirements for considering each request to burn natural lawns, thereby ensuring the public safety. In addition, the property owner requesting permission to

burn the natural lawn shall produce evidence of property damage and liability insurance identifying the Village as a party insured. A minimum amount of acceptable insurance shall be \$300,000.

- H. Revocation of permit. The Village Clerk, upon the recommendation of the Director of Public Works, shall have the authority to revoke a natural lawn permit if the owner fails to maintain the natural lawn or comply with the provisions set forth in this section. Notice of intent to revoke a natural lawn permit shall be appealable to the Village Board. All applications for appeal shall be submitted within 15 calendar days of receipt of the written notice of intent to revoke the permit. Failure to file an application for appeal within 15 calendar days shall result in the revoking of the natural lawn permit. All written applications for appeal filed within the fifteen-calendar-day requirement shall be reviewed by the Village Board in an open meeting. The decision rendered by the Village Board shall be final and binding.
- I. Public nuisance; abatement after notice.
 - (1) The growth of a natural lawn as defined in this section shall be considered a public nuisance unless a natural lawn management plan has been filed and approved and a permit is issued by the Village as set forth in this section. Violators shall be served with a notice of public nuisance by certified mail to the last known mailing address of the property owner.
 - (2) If the person so served with a notice of public nuisance violation does not abate the nuisance within 10 days, the enforcement officer may proceed to abate such nuisance, keeping an account of the expense of the abatement, and such expense shall be charged to and paid by such property owner. Notice of the bill for abatement of the public nuisance shall be mailed to the owner of the premises and shall be payable within 10 calendar days from receipt thereof. Within 60 days after such costs and expenses are incurred and remain unpaid, the Village Clerk shall enter those charges onto the tax roll as a special tax as provided by state statute.
 - (3) The failure of the Village Clerk to record such claim or to mail such notice or the failure of the owner to receive such notice shall not affect the right to place the Village expense on the tax rolls for unpaid bills for abating the public nuisance as provided for in this section.
- J. Penalty.
 - (1) Any person, firm or corporation who or which does not abate the nuisance within the required time period or who or which otherwise violates the provisions of this section shall be subject to the general penalty found in § 1-4 of this Code.
 - (2) In addition to any penalties herein provided, the Village may issue stop-work orders upon owners of lots where work is unfinished under a previously issued building permit for any violation of this section.

§ 415-3. Length of lawn and grasses.

- A. Definitions. For purposes of this section, the following terms shall have the meanings indicated:

TURF GRASS

Grass commonly used in regularly cut lawns or play areas, such as, but not limited to, blue grass, fescue and rye grass blends.

VILLAGE OFFICIAL

Any member of the Police Department or Department of Public Works or elected official of the Village of Grantsburg.

- B. Purpose; applicability.

- (1) This section is adopted due to the unique nature of the problems associated with lawns, grasses and noxious weeds being allowed to grow to excessive length in the Village of Grantsburg. Except as provided in § 415-2, the owner or occupant of any lot or parcel in the Village which is one acre or less in area around a residence shall install and maintain landscaping, plantings and other decorative surface treatments, including turf grass, so as to present an attractive appearance in all yard areas in accordance with generally accepted landscaping practices in Wisconsin. Lawns shall be maintained to a height not to exceed eight inches. Plantings shall be maintained so as not to present hazards to adjoining properties or to persons or vehicles traveling on public ways and shall be maintained so as to enhance the appearance and value of the property on which located and thereby the appearance and value of the neighborhood and the Village of Grantsburg.
- (2) In the case of commercial parcels, the owner of the parcel shall comply with the provisions of this section in the area of the parcel from the street to the back side of the building (if present) or for a distance of 100 feet, whichever is less restrictive.
- C. Public nuisance declared. The Village Board finds that lawns, grasses and noxious weeds on nonagricultural lots or parcels of land one acre or under around a residence, as classified under Chapter 595, Zoning, of this Code, within the Village of Grantsburg which exceed eight inches in length adversely affect the public health and safety of the public in that they tend to emit pollen and other discomfiting bits of plants, constitute a fire hazard and a safety hazard in that debris can be hidden in the grass, interfere with the public convenience and adversely affect property values of other land within the Village. For that reason, any nonagricultural lawn, grass or weed on a lot or other parcel of land one acre or under in size which exceeds eight inches in length is hereby declared to be a public nuisance, except for property located in a designated floodplain area and/or wetland area or where the lawn, grass or weed is part of a natural lawn approved pursuant to § 415-2.
- D. Nuisances prohibited. No person, firm or corporation shall permit any public nuisance as defined in Subsection B or C above to remain on any premises owned or controlled by him within the Village.
- E. Inspection. The Village will inspect lawns when a complaint is received or notice is given by a Village official to determine whether any public nuisance as defined in Subsection C above exists.
- F. Abatement of nuisance.

- (1) If the Village official determines with reasonable certainty that any public nuisance as defined in Subsection **C** exists, he shall notify the Police Department which in turn will send out written notice to the property owner, or tenant if the owner is unknown, to have the lot grass or lawn cut so as to conform to this section and § **415-2**.
 - (2) The notice shall be served at least five days prior to the cutting of the lawn.
- G. Due process hearing. If the owner believes that his grasses or weeds are not a nuisance, he may request a hearing before the Zoning Board of Appeals. The request for said hearing must be made in writing to the Village Clerk's office within the five-day period that the notice was sent. Upon application for the hearing, the property owner must deposit a bond of \$25. If the decision is rendered in the property owner's favor, the \$25 will be returned to the property owner. If the property owner fails to appear for the hearing or if the decision is rendered against the property owner, the deposit shall be forfeited and applied to the cost of Village personnel abating the nuisance, if necessary. The property in question will not be mowed by the Village or designee until such time as the hearing is held by the Zoning Board of Appeals. After the hearing, the owner may appear in person or by his attorney, may present witnesses in his own behalf and may cross-examine witnesses presented by the Village as well as subpoena witnesses for his own case. At the close of the hearing, the Zoning Board of Appeals shall make its determination in writing specifying its findings, facts, and conclusions. If the Zoning Board of Appeals determines that a public nuisance did exist, the Zoning Board of Appeals shall order the Village or a person or company designated by the Village to mow the property in question unless the property has been mowed by the owner within 48 hours of the Zoning Board of Appeals' decision. If the owner does not abate the nuisance within the described 48 hours, the Village official shall cause the same nuisance to be abated and cost in excess of the forfeited deposit assessed accordingly.
- H. Village's option to abate nuisance. In any case where the owner, occupant or person in charge of the property shall fail to cut his lawn, grass or weeds as set forth above, then and in that event the Village may elect to cut said lawn, grass or weeds as follows:
- (1) The written notice required in Subsection **F** shall inform said person that in the event of his failure to abate the nuisance within the prescribed time, the Village shall abate the same and the cost thereof shall be assessed to the property owner as a special charge. In addition, the Village may also cause a citation to be issued for failure to comply with this section.
 - (2) The Village shall cut or cause to be cut all grass and weeds from the subject property and shall charge the expenses of so doing at a rate as established by the Village Board. The charges shall be set forth in a statement to the Village Clerk who, in turn, shall mail the same to the owner, occupant or person in charge of the subject premises. If said statement is not paid in full within 30 days thereafter, the Village Clerk shall enter the charges in the tax roll as a special tax against said lot or parcel of land, and the same shall be collected in all respects like other taxes upon real estate, or as provided under § 66.0907(3)(f), Wis. Stats.

From: [roubinekmotors DeRocker](#)
To: [Village Office; Grantsburg Police Dept.](#)
Subject: Northwest Wisconsin Dust Devils
Date: Tuesday, May 13, 2025 11:25:25 AM



This email comes from outside the organization.

Do not click links or open attachments unless it is an email you expected to receive.

1. We would like to see Madison Ave on the west end open for ATVs & UTVs to get to the alley for parking behind Hummer's & Country Cafe so we can patronize these establishments.
2. We would like to open the trail section on Village Property by the airport for ATV/UTV use so we can stay safe & off of County Road D.
3. We would like to see HWY 70 in the Village open to ATV/UTVs, so we can legally get to businesses that are located on HWY 70 in a safe manner.

Thank you for your time and working with us .

Scott DeRocker President of Northwest Wisconsin Dust Devils

Chapter 507. Vehicles, All-Terrain and Off-Road

[HISTORY: Adopted by the Village Board of the Village of Grantsburg at time of adoption of Code (see Ch. 1, General Provisions, Art. II). Amendments noted where applicable.]

GENERAL REFERENCES

Parks and recreation — See Ch. **396**.

Snowmobiles — See Ch. **451**.

Vehicles and traffic — See Ch. **511**.

§ 507-1. All-terrain vehicles and utility terrain vehicles.

A. State statutes adopted. The provisions and defining regulations with respect to all-terrain vehicles and utility terrain vehicles in the following enumerated subsections of § 23.22, Wis. Stats., and any future amendments or revisions, are hereby adopted by reference and made part of this section as if fully set forth herein. Any acts required to be performed by the following statutory subsections or which are prohibited by such statutory subsections are required to be performed or are prohibited by this section.

- (1) Section 23.33(1), Definitions [including Subsections (a) through (np)].
- (2) Section 23.33(2), Registration.
- (3) Section 23.33(3), Rules of operation [including Subsections (a) through (i)].
- (4) Section 23.33(4), Operation on or near highways [including Subsections (a) through (e)].
- (5) Section 23.33(5), Age restrictions [including Subsections (a) and (c)].
- (6) Section 23.33(6), Equipment requirements [including Subsections (a) through (e)].
- (7) Section 23.33(7), Accidents [including Subsections (a) and (b)].

B. All-terrain and utility terrain vehicle use in Village.
[Amended 5-13-2019 by Ord. No. 04-19]

- (1) The Village Board designates all Village streets as all-terrain and utility terrain vehicle routes/trails, except the following:
 - (a) West Madison Avenue from South Pine Street to South Oak Street.
 - (b) East James Avenue from South Robert Street to Johnson Street.
 - (c) Johnson street from State Highway 70 to the schools.
- (2) All-terrain and utility terrain vehicles may be operated directly from a Village resident's dwelling to access a designated trail and directly back on Village streets.

C. Conditions.

- (1) All all-terrain vehicle and utility terrain vehicle operators shall obey posted route speed limit of 25 miles per hour.
[Amended 1-14-2019 by Ord. No. 01-19]
- (2) All all-terrain vehicle and utility terrain vehicle operators shall ride in single file on the right-hand side of the paved portion of the roadway.
- (3) Operators must be 16 years of age or older.
- (4) All all-terrain vehicle and utility terrain vehicle operators born after January 1, 1988, must have a valid safety certificate.
- (5) Hours of operation of all-terrain vehicles and utility terrain vehicles shall be from 6:00 a.m. to 10:00 p.m. on all routes within the Village of Grantsburg.
- (6) Routes must be signed in accordance with § NR 64.12(7), Wis. Adm. Code.
- (7) All all-terrain vehicles and utility terrain vehicles operated on routes must activate their headlights and taillights.
- (8) All all-terrain vehicle and utility terrain vehicle operators and passengers under the age of 18 must wear a helmet.

D. Enforcement. This section shall be enforced by any law enforcement officer authorized to enforce the laws of the State of Wisconsin.

§ 507-2. Additional restrictions on all-terrain vehicles.

- A. No person shall operate any all-terrain vehicle within the Village of Grantsburg at a speed in excess of 25 miles per hour. No person may operate an all-terrain vehicle on a designated access route within the Village of Grantsburg at a speed in excess of 25 miles per hour.
[Amended 5-13-2019 by Ord. No. 05-19]
- B. No person shall leave or allow an all-terrain vehicle owned or operated by him to remain unattended on any public highway or public property while the motor is running or with the starting key left in the ignition.
- C. Parking of all-terrain vehicles out of the traffic lanes will be permitted on the all-terrain vehicle route portion.
- D. No person shall operate an all-terrain vehicle on any private property not owned or controlled by him within the Village of Grantsburg without the express consent or permission of the owner of said property.

§ 507-3. Unauthorized off-road operation of motor vehicles.

- A. Findings. The unauthorized off-road operation of motor vehicles has resulted in:
 - (1) Serious damage to public and private lands, including damage or destruction to vegetation, animal life and improvement to lands;
 - (2) The permanent scarring of land and an increase in both erosion and air pollution;
 - (3) Collisions and near collisions threatening the life and safety of the operators of such vehicles as well as of other persons; and
 - (4) A loss of the privacy and quiet to which the owners and users of land are rightfully entitled.
- B. Definitions. For purposes of this section, the terms below shall be defined as follows:

MOTOR VEHICLE

Any vehicle which is self-propelled and shall include but not be limited to automobiles, trucks, jeeps, vans, motorcycles, motorbikes, go-carts, motorized three-wheeled vehicles, all-terrain vehicles, motorized scooters, light utility vehicles, mopeds, snowmobiles, dune buggies and tractors. "Motor vehicle" shall not mean any airplane, railroad train, boat, wheelchair or bicycle. A vehicle which would otherwise be defined as a motor vehicle under this section shall not be so defined while it is being operated:

- (1) Solely for the purpose of construction or maintenance of an improvement to land or solely for access to construction or maintenance sites, provided that such operation is by persons having legitimate business on such lands or sites.
- (2) By or at the direction of public employees or utility company employees as part of their employment duties.
- (3) By the holder of an easement or right of access on or over the land on which operation is occurring or the holder's employees or agents.

OFF-ROAD

- (1) Any location which:
 - (a) Is not a paved or maintained public street or alley;
 - (b) Is not used or maintained by the owner or lessee of land as a driveway, parking lot or other way for motor vehicles; or
 - (c) Is a private trail for use only by the owner or his permittees for recreational or other vehicular use.
- (2) "Off-road" shall not include any creek bed, riverbed or lake; provided, however that this subsection shall not apply to snowmobiles or other vehicles being operated on the ice covering such creek bed, riverbed or lake.

OPERATION

The physical manipulation or activation of any of the controls of a motor vehicle necessary to put it in motion.

UNAUTHORIZED

Without the express prior consent of the owner, lessee, manager or other person authorized to give consent by the owner or lessee of land. Authorization shall not be implied from a failure to post private or public land.

- C. Unauthorized off-road operation prohibited.
 - (1) The unauthorized off-road operation of a motor vehicle is prohibited.
 - (2) Except for authorized maintenance vehicles and snowmobiles or all-terrain vehicles operating in areas authorized by the Village Board, it shall be unlawful to operate any minibike, go-cart, all-terrain vehicle, motorized scooter, light utility vehicle, or any other motor-driven craft or vehicle principally manufactured for off-highway use on the Village streets, alleys, parks, sidewalks, bikeways, parking lots or on any public lands or private lands or parking lots held open to the public. The operator shall at all times have the written consent of the owner before operation of such craft or vehicle on private lands.

§ 507-4. Golf carts.

[Amended 7-10-2023 by Ord. No. 2023-03]

Golf carts may operate directly from a Village resident's home to the golf course and directly back on the Village streets. No more than two occupants shall be allowed on a golf cart at any one time. All golf carts shall be operated during daylight hours only. Operation shall only be allowed between April 1 and November 1 of the calendar year. Operators must be at least 18 years of age or 16 years of age with a valid driver's license. Operators are to obey all traffic laws. Permission may be granted by the Village Board for golf cart use during events.

§ 507-5. Minibikes and self-propelled vehicles.

A. Definitions. The following definitions shall be applicable in this section:

HIGHWAY

All public ways and thoroughfares and bridges on the same. It includes the entire highway right-of-way width, not limited to the actual traveled portion; it also includes the shoulders, ditches and other areas adjacent thereto.

MINIBIKE

Any motorized vehicle primarily used for transportation or sport, including but not limited to motorcycles, off-the-road trail bikes and motorized bicycles.

MOTORIZED VEHICLE

Any self-propelled device in, upon or by which any person or property is or may be transported.

SELF-PROPELLED VEHICLE

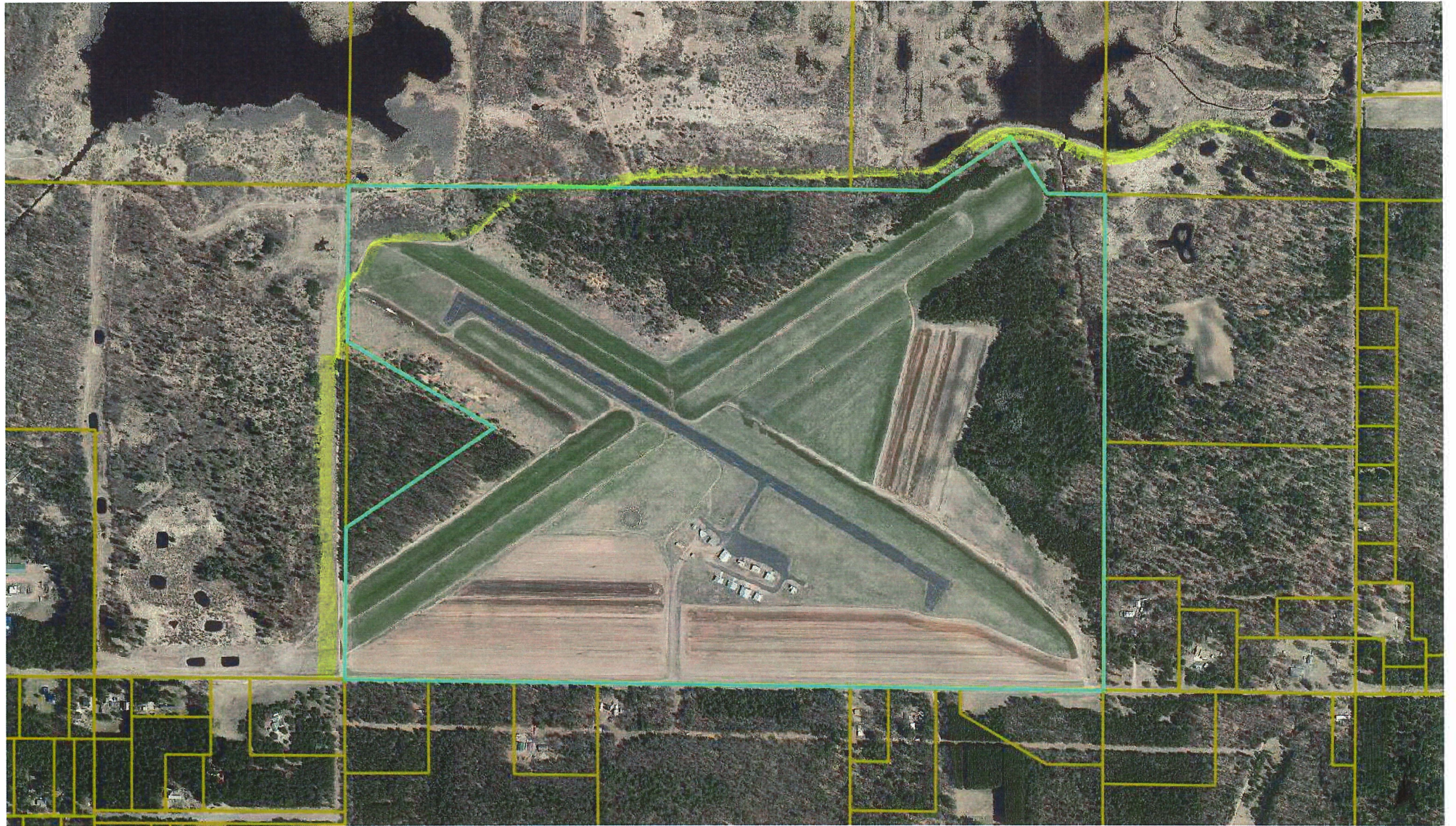
Any motorized vehicle primarily used for off-the-road use, including but not limited to go-carts, all-terrain vehicles and all other vehicles not registered pursuant to Ch. 341, Wis. Stats., but not snowmobiles.

B. Operation of minibikes and self-propelled vehicles. No person shall operate a minibike or self-propelled vehicle in the Village of Grantsburg in the following manner:

- (1) At a rate of speed that is unreasonable or imprudent under the circumstances.
- (2) In any careless way so as to endanger the person or property of another.
- (3) While under the influence of intoxicating liquor, fermented malt beverages, narcotics or other controlled substances.
- (4) In such a way that the exhaust of the motor makes an excessive or unusual noise.
- (5) Without a functioning muffler.
- (6) Upon any public highway, street or alley or upon any sidewalk or parkway in the Village of Grantsburg unless such vehicle is registered as required by Ch. 341, Wis. Stats., and its operator is specifically permitted to operate said vehicle by the Wisconsin Statutes or this section.
- (7) Upon any slide, ski or skating area, except for the purposes of serving the area or crossing the places where marked.
- (8) Upon any lands owned, operated or leased by the Village of Grantsburg.
- (9) Upon a cemetery, burial ground, school or church property, without the express consent of the owner.

C. Liability of parent or guardian. No parent or guardian of any child under the age of 18 years shall authorize or permit such child to violate any of the provisions of this section. Any child under the age of 18 years who shall operate a minibike or self-propelled device shall be presumed to be operating said vehicle under the authority of a parent or guardian.

D. Penalties. Any person who shall violate this section shall, upon conviction thereof, forfeit for each offense not less than \$25 nor more than \$200, together with the costs of prosecution, and in default of payment of such forfeiture and costs of prosecution shall be imprisoned in the county jail not to exceed 30 days.





Village of Grantsburg

316 South Brad Street
Grantsburg, WI 54840

Recreation Committee Meeting Agenda **Wednesday, June 4, 2025 3:00 p.m.** **316 Brad Street South – Village Office Building/Board Room**

AGENDA

The Leisure & Rec Committee will discuss the following items and take action as needed:

1. Call to Order, Roll call, Pledge of Allegiance
2. **Campground update**
3. Campground Expansion a) name b) rates c) operations d) **fire rings**
4. Pool a) **user rates** b) **financials**
5. Adjournment

Prepared by Allison Longhenry, Deputy Clerk/Treasurer

****Appearance times/agenda order may change at the discretion of the Village Board**

**Posted: May 30, 2025, Village of Grantsburg website www.villageofgrantsburg.gov; Village Office 316 SBrad Street;
Community Center 315 S Robert Street; Grantsburg Public Library 415 S. Robert Street**

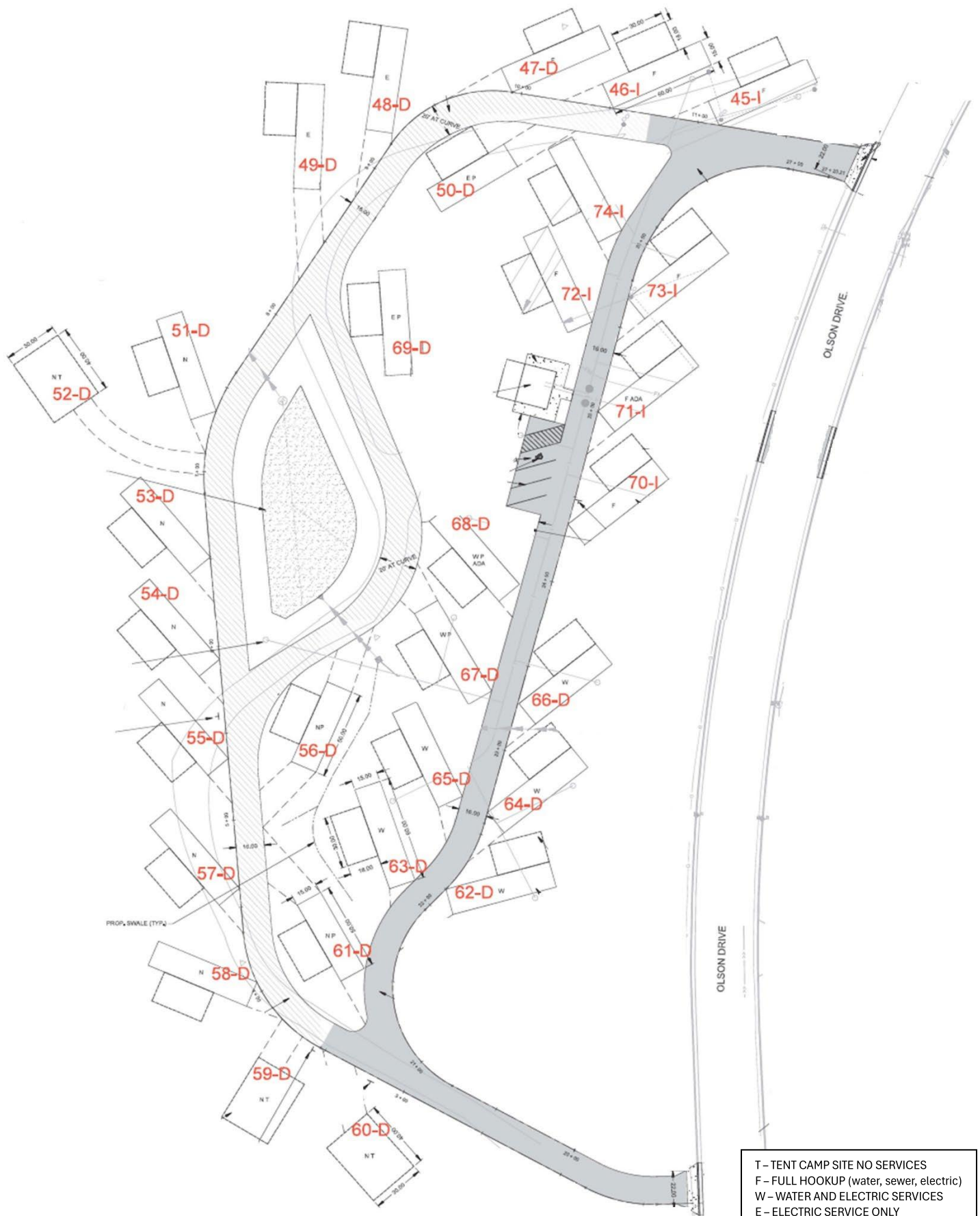
316 South Brad Street, Grantsburg, WI 54840 715/463-2405 Fax: 715/463-5555
Website: www.villageofgrantsburg.gov Email: office@villageofgrantsburg.gov

James N McNally Campground Expansion

- 30 mix-use sites available April – October for short-term rental 2 week or less
- Bathhouse available, no showers
- Picnic tables – 10 picnic tables included in project
- Fire rings – removed from project saving \$16,000
 - quote included for less expensive options
- Lighting - throughout
- Potable water location – two spigots available to the west of the bathhouse

Site Details –

- Full hook-Up - 8
 - Water/Electric - 7
 - Electric - 4
 - No Hook-Up - 8
 - Tent - 3
-
- Pull-through - 6
 - ADA sites - 2



Cart (30 Items)



Pilot Rock Steel Fire Ring with Cooking Grate, 32in. Diameter, Model# FSW-30/7/TB

Item # 23417

Shipping: Available now

Store Pickup: Not available - online only

Update

Save for Later

Remove

Complete Your Solution

\$7199.70
\$239.99 ea.

Order Summary

Product Total	\$7199.70
Delivery	TBD
See Delivery Options	
Tax	TBD

Apply

Order Total \$7199.70

Checkout

PayPal Available at Checkout



Cart (30 Items)



Pilot Rock Steel Fire Ring with Cooking Grate, 24in. Diameter, Model# FS-24/6

Item # 304550

Shipping:

Store Pickup: Not available - online only

30

Update

Save for Later

Remove

\$5999.70

\$199.99 ea.

Complete Your Solution



Order Summary

Product Total	\$5999.70
Delivery	TBD
See Delivery Options	
Tax	TBD

Promo Code

Apply

Order Total \$5999.70

Checkout

PayPal Available at Checkout



2024 Summer Pool Rates

Daily Admission - \$5

Single Membership - \$50

Family Membership - \$150 (this includes 2 adults and 4 children that live in the same household, additional children \$5 each)

Babysitter Add On - \$20

[illegible]



Village of Grantsburg

316 South Brad Street
Grantsburg, WI 54840

Administration Committee Meeting

Monday, June 9, 2025 3:00 p.m.

Village Board Room, 316 S. Brad Street

Agenda

The Administration Committee will meet, discuss the following items and take action when necessary:

1. Call to Order; Roll Call; Pledge of Allegiance
2. Tim Michels – Possible use of solid waste transfer station on Gary Street
3. Splashpad – future costs, admission fees
4. Pool – 2026 Pool painting project
5. THE ADMINISTRATION COMMITTEE WILL CONVENE INTO CLOSED SESSION to discuss the Clerk/Treasurer and Deputy Clerk/Treasurer positions pursuant to Wis. Stats. 19.85 (1) (c) “Considering employment, promotion, compensation or performance evaluation data of any public employee over which the government has jurisdiction or exercises responsibility.”
6. THE ADMINISTRATION COMMITTEE WILL RECONVENE INTO OPEN SESSION pursuant to Wis. Stats. 19.85 (2).
7. Any motions needed from closed session
8. Adjournment

Sheila Meyer, Clerk/Treasurer

**** Appearance times/agenda order may change at the discretion of the Committee Chair****

There may be a quorum of the Village Board present, but no Village action will be taken.

Posted: June 5, 2025, Village of Grantsburg website www.villageofgrantsburg.gov; Village Office 316 South Brad Street; Community Center 315 South Robert Street; Grantsburg Public Library 415 S. Robert Street



AMERICAN SANDBLASTING, INC.

9905 XYLITE STREET NE
BLAINE, MINNESOTA 55449
(763) 784-9584

PROPOSAL

DATE: 4/28/25

PROJECT NAME/LOCATION:

SWIMMING POOL

CONTACT INFO: JULIE FIEDLER (715) 491-4515

VILLAGE OF GRANTSBURG WISCONSIN
316 SOUTH BRAD STREET
GRANTSBURG, WI 54840

DESCRIPTION:	TOTAL:
We will furnish labor, equipment and materials to prep as necessary and portable blast your outdoor pool to prepare it for re-painting. We will then furnish & apply two coats of light blue epoxy to the pool.	28,850.00
We will caulk the top walls where they meet the deck coping.	400.00
We will furnish labor, equipment and materials to mask and paint the four racing lanes including wall targets with black epoxy.	4,000.00
*Any required patching to be done on a time & material basis determined after our blasting.	
We will sweep up and remove our debris from the jobsite at the Village of Grantsburg community pool located at: 411 East James Avenue in Grantsburg, Wisconsin.	
*We are not responsible for dust or dust cleanup.	
<i>Please let us know if you have any questions.</i>	Total: \$33,250.00
Payment Terms as follows: Net/30	

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifics involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our employees are fully covered by Workers Compensation Insurance.

Authorized Signature:

William S. Noren

Note: This proposal may be withdrawn by us if not accepted within 90 days.

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. I authorize American Sandblasting, Inc. to do the work as specified. Payment will be made as outlined above.

Signature: _____

Date of Acceptance: _____

VILLAGE OF GRANTSBURG		
CHECK REGISTERS		
June 9, 2025		
1	\$17,478.54	
2	\$2,380.62	
3	\$417.49	
4	\$43,525.28	
5	\$2,571.80	
6	\$18,616.31	
7	\$35,596.03	
8	\$30,777.00	
9	\$387.54	
10	\$5,904.88	
TOTAL	\$157,655.49	

10

6/04/2025 4:55 PM

In Progress Checks - Quick Report - ALL

Page: 1

ALL Checks by Payee

ACCT

GENERAL CHECKING - COMM BANK

Dated From: 6/09/2025

From Account:

Thru: 6/09/2025

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
	6/09/2025	BURNETT DAIRY CO-OP weed killer	250.00
	6/09/2025	COMMUNITY BANK-PETTY CASH Pool start up cash	300.00
	6/09/2025	DARRELL'S HARDWARE HANK public works, parks, street supplies etc	1,244.42
	6/09/2025	FIEDLER, JULIE pool supplies & concessions	1,263.10
	6/09/2025	GRANTSBURG TELCOM Telephone/Internet	1,469.81
	6/09/2025	HUEBSCH VO Rug & PW uniform service	286.24
	6/09/2025	JEFF'S SMALL ENGINE REPAIR machinery supplies	239.31
	6/09/2025	LUEDTKE TREE SERVICE lift use for flag hanging	330.00
	6/09/2025	POLZINE, JARED 2025 pool painting	300.00
	6/09/2025	VILLAGE FLORAL & GIFTS V.Office & Comm Center flowers	222.00
		Grand Total	5,904.88

9

6/04/2025 4:55 PM In Progress Checks - Quick Report - ALL
ALL Checks by Payee
GENERAL CHECKING - COMM BANK

Page: 1
ACCT

Dated From: 6/08/2025 From Account:
Thru: 6/08/2025 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
	6/08/2025	E O JOHNSON COMPANY Library - copier lease	67.88
	6/08/2025	GRANTSBURG TELCOM Library- phone, voice, fax	77.10
	6/08/2025	MIDWEST TAPE Library- AV/DVD	242.56
		Grand Total	387.54

8

6/04/2025 4:54 PM Reprint Check Register - Quick Report - ALL

Page: 1
ACCT

GENERAL CHECKING - COMM BANK

ALL Checks

Posted From: 6/01/2025 From Account:
Thru: 6/09/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
ACH	6/02/2025	MEDICA INSURANCE COMPANY	12,324.33
	Manual Check	Health insurance - June	
ACH	6/02/2025	HEALTH PARTNERS	758.51
	Manual Check	Dental insurance - June	
ACH	6/02/2025	UNITED HEALTHCARE	261.64
	Manual Check	Vision & STD insurance - June	
ACH	6/05/2025	AT&T MOBILITY	253.74
	Manual Check	PD - cellphones	
ACH	6/05/2025	WE ENERGIES	517.81
	Manual Check	natural gas	
ACH	6/03/2025	EMPOWERMENT RETIREMENT SERVICES	387.52
	Manual Check	Deferred comp. w/h	
ACH	6/06/2025	AMERICAN EXPRESS/AMAZON	8,567.62
	Manual Check	Amazon - office supplies	
ACH	6/01/2025	EASY IT GUYS LLC	2,117.00
	Manual Check	managed IT services	
EFTPS	6/03/2025	EFTPS PAYMENTS	5,588.83
	Manual Check	S/S & Federal w/h	
		Grand Total	30,777.00

7

6/03/2025 1:30 PM Reprint Check Register - Quick Report - Manual

Page: 1
ACCT

GENERAL CHECKING - COMM BANK

Accounting Checks

Posted From: 5/15/2025 From Account:
Thru: 5/31/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
ACH	5/21/2025	WEX BANK	1,002.71
Manual Check		PD & PW fuel	
ACH	5/30/2025	WI RETIREMENT SYSTEM	8,204.96
Manual Check		Retirement - April	
ACH	5/15/2025	COMMUNITY BANK-Employee HSA	40.00
Manual Check		employee HSA w/h	
ACH	5/19/2025	EMPOWERMENT RETIREMENT SERVICES	387.52
Manual Check		Deferred comp. w/h	
ACH	5/30/2025	WI Dept. of Revenue	1,812.52
Manual Check		State w/h 5/1 to 5/15	
ACH	5/30/2025	WI DEPARTMENT OF REVENUE	663.39
Manual Check		Sales tax - April	
ACH	5/19/2025	COMMUNITY BANK-DEBT SERVICE ACCTS	17,722.55
Manual Check		transfers from gen'l ckg to debt serv ac	
ACH	5/27/2025	US BANK	491.10
Manual Check		Library - prog, supp, Coll-P, facility	
ACH	5/31/2025	COMMUNITY BANK	32.35
Manual Check		Checking analysis charge	
EFTPS	5/20/2025	EFTPS PAYMENTS	5,238.93
Manual Check		S/S & Fed w/h	
		Grand Total	35,596.03

6

5/27/2025 3:22 PM

Payroll Register Totals Only Report
Check Date: 05/29/2025

Page: 1
PAYRL

From Employee:
Thru Employee:

From Dept: 000 Old Dept. 00
Thru Dept: 880 Cmpgrd Host-OLD

Total Checks: 14 Pay Periods: 5/10/2025 Thru: 5/23/2025
(Male: 10 Female: 4)

Earnings:

Regular Pay	24,674.01	942.00	Hours
CELLPHONE	40.00		
ON CALL	40.00		

	24,754.01		

Withholdings:

Federal	1,308.16
Social Security	1,532.26
Medicare	358.35
Wisconsin	938.77
Deferred Comp.	387.52
HSA EE contrib.	40.00
Health, etc Ins	0.00
WRS Contrib.	1,572.64
WRS FIX	0.00

	6,137.70

NET PAY 18,616.31

Flexible Time Off:

	<u>Earned</u>	<u>Used</u>
Comp. Hours	9.25	16.75
Personal Hrs	0.00	13.25
Sick Hours	0.00	3.50
Vacation Hours	0.00	8.00
	-----	-----
	9.25	41.50

5

5/27/2025 11:41 AM

Payroll Register Totals Only Report
Check Date: 05/29/2025

Page: 1
PAYRL

From Employee:
Thru Employee:

From Dept: 899 Library BiWeekl
Thru Dept: 899 Library BiWeekl

Total Checks: 7 Pay Periods: 5/10/2025 Thru: 5/23/2025
(Male: 2 Female: 5)

Earnings:

Regular Pay	3,053.23	183.25	Hours

	3,053.23		

Withholdings:

Federal	32.27
Social Security	189.31
Medicare	44.28
Wisconsin	46.05
Health, etc Ins	0.00
WRS Contrib.	169.52
WRS FIX	0.00

	481.43

NET PAY	2,571.80
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Library

4

5/29/2025 10:51 AM

Check Register - Quick Report - Regular

Page: 1

ALL Checks

ACCT

GENERAL CHECKING - COMM BANK

Dated From: 5/29/2025 From Account:

Thru: 5/29/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
36431	5/29/2025	BURNETT CO. HIGHWAY DEPT. pothole patching & hanging banners	470.07
36432	5/29/2025	BURNETT MEDICAL CENTER PW & PD drug testing KT, TB, EC	120.00
36433	5/29/2025	DSC COMMUNICATIONS truck radio microphone	75.00
36434	5/29/2025	E O JOHNSON CO. INC copier lease, principal & maintenance	240.59
36435	5/29/2025	EIDE CHRYSLER PINE CITY 2019 Ram Truck airbag	195.00
36436	5/29/2025	HAWKINS INC. water, sewer, and pool chemicals	8,474.68
36437	5/29/2025	JEFF'S SMALL ENGINE REPAIR machinery supplies	276.89
36438	5/29/2025	JOLYNN'S SEWING SERVICE PD uniform patch service	48.00
36439	5/29/2025	LEE, LARISSA Mileage - pickup/drop off, PD mem servci	98.00
36440	5/29/2025	NORTHLAND FIRE & SAFETY Annual Fire Extinguisher Service	1,012.65
36441	5/29/2025	S E H Cmpgd Exp, AMP plan, WWTP grant mgmt	22,985.19
36442	5/29/2025	THIEX, TRAVIS EVOC training - Officer Getts	40.00
36443	5/29/2025	TWO RIVERS ACCOUNTING LLC Audit services	4,000.00
36444	5/29/2025	ULINE hi-vis safety vests	61.30
36445	5/29/2025	US BANK New Trustee Class & BOR manual	145.00
36446	5/29/2025	USA BLUE BOOK water testing supplies	1,287.58
36447	5/29/2025	WI DNR - ENVIRONMENTAL FEES wastewater & woodburning fees	2,417.93
36448	5/29/2025	WOOD RIVER GARDEN STORE hanging baskets	1,100.00
36449	5/29/2025	ZARNOTH BRUSH WORKS sweeper & boot replacements	477.40

5/29/2025 10:51 AM

Check Register - Quick Report - Regular

Page: 2

ALL Checks

ACCT

GENERAL CHECKING - COMM BANK

Dated From: 5/29/2025

From Account:

Thru: 5/29/2025

Thru Account:

Check Nbr	Check Date	Payee	Amount
Grand Total			43,525.28

3

5/29/2025 10:50 AM

Reprint Check Register - Quick Report - Regular

Page: 1
ACCT

GENERAL CHECKING - COMM BANK

ALL Checks

Posted From: 5/28/2025
Thru: 5/28/2025

From Account:
Thru Account:

Check Nbr	Check Date	Payee	Amount
36430	5/28/2025	BAKER & TAYLOR Library- books	417.49
Grand Total			417.49

2

5/12/2025 4:07 PM

Payroll Register Totals Only Report
Check Date: 05/15/2025

Page: 1
PAYRL

From Employee:
Thru Employee:

From Dept:
Thru Dept:

Total Checks: 7 Pay Periods: 4/26/2025 Thru: 5/09/2025
(Male: 2 Female: 5)

Earnings:

Regular Pay	2,882.56	173.75	Hours

	2,882.56		

Withholdings:

Federal	30.81
Social Security	175.00
Medicare	40.92
Wisconsin	36.13
Health, etc Ins	60.24
WRS Contrib.	158.84
WRS FIX	0.00

	501.94

NET PAY 2,380.62

Library

Flexible Time Off:

	<u>Earned</u>	<u>Used</u>
Sick Hours	0.00	6.00
	-----	-----
	0.00	6.00

1

5/13/2025 12:14 PM

Payroll Register Totals Only Report

Page: 1

Check Date: 05/15/2025

PAYRL

From Employee:

From Dept:

Thru Employee:

Thru Dept: 800 Library OLD

Total Checks: 13 Pay Periods: 4/26/2025 Thru: 5/09/2025
(Male: 9 Female: 4)

Earnings:

Regular Pay	23,903.04	884.00	Hours
ON CALL	40.00		

	23,943.04		

Withholdings:

Federal	1,211.18
Social Security	1,444.68
Medicare	337.87
Wisconsin	871.69
Deferred Comp.	387.52
HSA EE contrib.	40.00
Health, etc Ins	601.70
WRS Contrib.	1,569.86
WRS FIX	0.00

	6,464.50

NET PAY 17,478.54

Flexible Time Off:

	<u>Earned</u>	<u>Used</u>
Comp. Hours	0.75	35.75
Personal Hrs	0.00	0.25
Sick Hours	0.00	11.50
Vacation Hours	0.00	8.00
	-----	-----
	0.75	55.50



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for All of Us™

May 21, 2025

RE: Municipal Campground Expansion
Grantsburg, Wisconsin
SEH No. GRANT 159992

Sheila Meyer, Clerk/Treasurer
Village of Grantsburg
316 Brad Street
Grantsburg, WI 54840

Dear Sheila:

Please find Application for Payment No. 2 from Stout Construction LLC for the above referenced project. The application is in the amount of \$161,862.55 and provides for retainage in accordance with contract documents. We have reviewed the Application for Payment and recommend that payment be made to the contractor.

Items this within this Application include site grading and most of the sewer and water piping, including payment of Change Order #2.

If you have any questions, please contact me at 715.861.4987 or bcunningham@sehinc.com.

Sincerely,

Bryan Cunningham, PE (WI)
Project Manager

Enclosure

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Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 10 North Bridge Street, Chippewa Falls, WI 54729-2250

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Application for Payment
(Unit Price Contract)
No. 2

Eng. Project No.: GRANT 159992

Location: Grantsburg, WI

Contractor <u>Stout Construction LLC</u>	Contract Date <u>October 14, 2024</u>
<u>614 25th Street</u>	
<u>Chetek, WI 54728</u>	Contract Amount <u>\$ 835,799.38</u>

Contract for Grantsburg Municipal Campground Expansion

Application Date <u>5/5/25</u>	For Period Ending <u>4/30/25</u>
---------------------------------------	---

Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
Base Bid						
01 71 13.1	Mobilization	LS	1	1	35,750.00	\$35,750.00
02 41 33.1	Remove Asphalt Pavement	SY	125		5.50	
02 41 33.2	Remove Concrete Driveway or Sidewalk	SY	20	20	12.00	\$240.00
31 11 00.1	Clearing and Grubbing	Acre	3.1	3.1	12,000.00	\$37,200.00
31 23 10.1	Common Excavation	CY	600	600	16.50	\$9,900.00
	Excavation and Fill of Stormwater Basin					
	Engineered Soil Base (70% Sand, 30%					
31 23 10.2	Compost)	CY	260	260	85.00	\$22,100.00
31 23 33.1	Crushed Rock for Pipe Stabilization	Ton	80		30.00	
31 25 10.1	Construction Site Entrance Tracking Pad	Each	1		1,500.00	
31 25 10.2	Inlet Protection Type D	Each	6		100.00	
	Silt Fence, Delivered, Installed and					
31 25 10.3	Maintained	LF	1850	1850	3.00	\$5,550.00
31 25 10.4	Erosion Mat, CI 1 Type B Urban	SY	2400		2.00	
31 37 00.1	Light Rip Rap	CY	12		95.00	
	Dense Graded Crushed Base Course, 1-					
32 11 26.1	1/4 inch	Ton	3000		20.97	
	Dense Graded Crushed Surface Course,					
32 11 26.2	3/4-inch	Ton	440		22.74	
32 12 18.1	Hot Mix Asphalt Pavement-Front Loop	Ton	265		129.87	
32 12 18.1a	Hot Mix Asphalt Pavement-Back Loop	Ton	270		122.65	
32 12 50.1	Saw Cut Asphalt Pavement	LF	140		3.00	
32 12 50.2	Saw Cut Concrete Sidewalk or Curb	LF	30		3.00	
	Remove and Replace Concrete Curb and					
32 16 30.1	Gutter	LF	130		44.69	
32 18 40.1	4-inch Concrete Sidewalk/Driveway	SF	8250		5.67	
32 18 40.2	6-inch Concrete Sidewalk/Driveway	SF	950		7.35	
32 40 00.1	Site Sign	Each	10		200.00	
32 40 00.2	Picnic Table	Each	28		1,900.00	
32 40 00.3	ADA Picnic Table	Each	2		2,250.00	
32 40 00.4	Fire Ring	Each	28		530.00	
32 40 00.5	ADA Fire Ring	Each	2		680.00	
32 92 12.1	Turf Establishment	SY	12000		5.35	
	2-inch HDPE Water Service to Building or					
33 11 00.1	Campsites	LF	200	30	63.62	\$1,908.60
	1 1/2-inch HDPE Water Service Supply to					
33 11 00.2	Sites	LF	330	330	32.37	\$10,682.10
	1-inch HDPE Water Service Supply to					
33 11 00.3	Sites	LF	900	900	26.36	\$23,724.00

Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
33 11 00.4	2-inch Corporation Stop with Saddle	Each	1	1	854.10	\$854.10
33 11 00.5	2-inch Curb Stop and Box	Each	1	1	872.81	\$872.81
33 11 00.6	1 1/2-inch Curb Stop and Box	Each	2	2	733.45	\$1,466.90
33 11 00.7	Campground Water Spigot	Each	16	16	775.00	\$12,400.00
	Wye Connection of Forcemain to Existing					
33 31 00.1	Sanitary Sewer Main	Each	1	1	890.00	\$890.00
	6-inch PVC Sanitary Sewer Service or					
33 31 00.2	Campsite System	LF	250	250	41.14	\$10,285.00
	4-inch PVC Sanitary Sewer Campsite					
33 31 00.3	System	LF	340	340	35.19	\$11,964.60
	4-inch Sanitary Sewer Riser Campsite					
33 31 00.4	Connection	Each	7	7	648.57	\$4,539.99
33 31 00.5	4-inch Sanitary Sewer Service Cleanout	Each	1	1	840.00	\$840.00
33 31 00.6	6-inch Sanitary Sewer Service Cleanout	Each	2	2	943.21	\$1,886.42
33 32 20.1	Sanitary Sewer Grinder Pump Assembly	Each	1		24,817.00	
33 34 00.1	1.25-inch HDPE Forcemain	LF	220	20	37.53	\$750.60
33 41 00.1	18-inch RCP Storm Sewer	LF	280	200	72.58	\$14,516.00
33 41 00.2	4-inch HDPE Drain Tile with Sock	LF	160		13.35	
33 41 00.3	18-inch End Section	Each	3	2	1,275.00	\$2,550.00
33 41 00.4	Storm Inlet Median Grate	Each	2		5,250.00	
33 41 00.5	Pond Outlet Structure	Each	1	1	3,581.61	\$3,581.61
E1	Campsite Electrical Pedestal	Each	19		856.00	
E2	Electrical System Design and Construction	LS	1		45,208.00	
E3	Campground Exterior Electrical Lighting	LS	1		22,077.00	
A1	Campground Bathroom Building	LS	1		91,318.00	
	Campground Shower Addition to Bathroom					
A2	Building	LS	1		31,870.00	
CO#2	Directional Drilling	LS	1	0	20,478.90	
Total Accrued Amount						\$214,452.73

Application for Payment (continued)

Total Contract Amount	\$ <u>835,799.38</u>	Total Amount Earned	\$ <u>214,452.73</u>
		Material Suitably Stored on Site, Not Incorporated into Work	
Contract Change Order No. <u>2</u>		Percent Complete <u>100</u>	<u>20,478.90</u>
Contract Change Order No. _____		Percent Complete _____	_____
Contract Change Order No. _____		Percent Complete _____	_____
Less Previous Applications:		GROSS AMOUNT DUE	\$ <u>234,931.63</u>
AFP No. 1: <u>61,322.50</u>	AFP No. 6: _____	LESS <u>5</u> % RETAINAGE	\$ <u>11,746.58</u>
AFP No. 2: _____	AFP No. 7: _____	AMOUNT DUE TO DATE	\$ <u>223,185.05</u>
AFP No. 3: _____	AFP No. 8: _____	LESS PREVIOUS APPLICATIONS	\$ <u>61,322.50</u>
AFP No. 4: _____	AFP No. 9: _____	AMOUNT DUE THIS APPLICATION	\$ <u>161,862.55</u>
AFP No. 5: _____			

CONTRACTOR'S AFFIDAVIT

The undersigned Contractor hereby swears under penalty of perjury that (1) all previous progress payments received from the Owner on account of work performed under the Contract referred to above have been applied by the undersigned to discharge in full all obligations of the undersigned incurred in connection with work covered by prior Payment under said contract, Grantsburg Municipal Campground Expansion, Grantsburg, WI, and (2) all material and equipment incorporated in said Project or otherwise listed in or covered by this Application for Payment and free and clear of all liens, claims, security interests and encumbrances.

Date May 21st, 2025

Stout Construction LLC

(Contractor)

COUNTY OF Barron)
STATE OF Wisconsin) SS

By Travis Turauski Project Manager
(Name and Title)

Before me on this 21st day of May, 2025, personally appeared

Travis Turauski known to be, who being duly sworn did depose and say that he is the Project Manager (office) of the Contractor above mentioned that he executed the above Application for Payment and Affidavit on behalf of said Contractor; and that all of the statements contained therein

My Commission expires

9/13/27

(Notary Public)

The undersigned has checked the Contractor's Application for Payment shown above. A part of this Application is the Contractor's Affidavit stating that all previous payments to him under this contract have been applied by him to discharge in full all of his obligations in connection with the work by prior Applications for Payment.

In accordance with the Contract, the undersigned recommends approval of payment to the Contractor for the Amount due.

Short Elliott Hendrickson Inc.

By Bryan Cunningham
Date 5/21/25

Village of Grantsburg

By _____

Date _____



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CHANGE ORDER

Village of Grantsburg

OWNER

3/31/25

DATE

OWNER'S PROJECT NO.

Grantsburg Municipal Campground Expansion

PROJECT DESCRIPTION

2

CHANGE ORDER NO.

GRANT 159992 71.50

SEH FILE NO.

The following changes shall be made to the contract documents:

Description:

Plans originally included installation of sewer and water services to serve campground by open-cutting pipes across Olson Drive. Contractor proposed approach to directionally bore sewer and water under Olson Drive, connecting on the north side, without disturbing the asphalt or curb of the street.

Expected subtraction of unit price items is approximately \$24,161.46.

Expected Change Order cost increase is \$20,478.90 for directional boring, as a segregated C.O. payment.

Net decrease in costs to the project is expected to be a subtraction of approximately \$3,682.56.

Final costs will be based on final quantities after installation, and incorporated into a subsequent pay application.

Purpose of Change Order:

Document the expected quantities and cost savings anticipated by avoiding disturbance of Olson Drive, and establish additional change order unit price costs for directional boring of sewer and water lateral pipes.

Final cost will be adjusted as a modification of this Change Order, based on final quantities installed.

Basis of Cost: ☐ Actual ☒ Estimated

Attachments (list supporting documents)

Table of Expected Cost Changes

Contract Status	Time		Cost
	Substantial	Final	
Original Contract	June 30, 2025	July 15, 2025	\$835,799.38
Net Change Prior C.O.'s <u>1</u> to <u>1</u>	-	-	(\$113,395.70)
Change this C.O.	-	-	\$20,478.90
Revised Contract			\$742,882.58

Recommended for Approval: **Short Elliott Hendrickson Inc.** by

Bryan Cunningham

Agreed to by Contractor:

BY **Stout Construction, LLC**

Project Manager

TITLE

Distribution

Contractor

Owner

Project Representative

SEH Office

Approved for Owner:

BY **Village of Grantsburg**

President

TITLE

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Short Elliott Hendrickson Inc., 326 South Main Street, Suite 100, Rice Lake, WI 54868-2238

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Grantsburg, WI - Grantsburg Municipal Campground Expansion
 GRANT 159992
 Village of Grantsburg
 Table of Expected Cost Changes associated with Change Order No. 2

					Stout Construction, LLC	
Line Item	Item Code	Item Description	UofM	Qty	Unit Price	Extension
Expected Decreases from Unit Price Quantities						
2	02 41 33.1	Remove Asphalt Pavement	SY	-110	\$5.50	(\$605.00)
15	32 12 18.1	Hot Mix Asphalt Pavement	Ton	-18	\$129.87	(\$2,337.66)
16	32 12 50.1	Saw Cut Asphalt Pavement	LF	-66	\$3.00	(\$198.00)
17	32 12 50.2	Saw Cut Concrete Sidewalk or Curb	LF	-6	\$3.00	(\$18.00)
18	32 16 30.1	Remove and Replace Concrete Curb and Gutter	LF	-60	\$44.69	(\$2,681.40)
27	33 11 00.1	2-inch HDPE Water Service to Building or Campsites	LF	-170	\$63.62	(\$10,815.40)
41	33 34 00.1	1.25-inch HDPE Forcemain	LF	-200	\$37.53	(\$7,506.00)
					<i>Subtotal - Unit Price Subtractions</i>	<i>(\$24,161.46)</i>
Change Order Additional Items						
		Directional Drilling Mobilization	LS	1	\$1,000.00	\$1,000.00
		Directional Drill - 2-inch HDPE Water Service to Building	LF	170	\$53.37	\$9,072.90
		Directional Drill - 1.25-inch HDPE Forcemain	LF	200	\$52.03	\$10,406.00
					Subtotal - Chage Order Additions	\$20,478.90
Expected Net Change Order No. 2 Total						(\$3,682.56)



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June 2, 2025

RE: Municipal Campground Expansion
Grantsburg, Wisconsin
SEH No. GRANT 159992

Sheila Meyer, Clerk/Treasurer
Village of Grantsburg
316 Brad Street
Grantsburg, WI 54840

Dear Sheila:

Please find Application for Payment No. 3 from Stout Construction LLC for the above referenced project. The application is in the amount of \$139,580.29 and provides for retainage in accordance with contract documents. We have reviewed the Application for Payment and recommend that payment be made to the contractor.

Items within this Application include gravel, partial payment for start of bathroom building, and concrete for sidewalks and driveways.

If you have any questions, please contact me at 715.861.4987 or bcunningham@sehinc.com.

Sincerely,

Bryan Cunningham, PE (WI)
Project Manager

Enclosure

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Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 10 North Bridge Street, Chippewa Falls, WI 54729-2250

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Application for Payment
(Unit Price Contract)
No. 1

Eng. Project No.: GRANT 159992

Location: Grantsburg, WI

Contractor <u>Stout Construction LLC</u>	Contract Date <u>October 14, 2024</u>
<u>614 25th Street</u>	
<u>Chetek, WI 54728</u>	Contract Amount <u>\$ 835,799.38</u>

Contract for Grantsburg Municipal Campground Expansion

Application Date <u>5/30/25</u>	For Period Ending <u>5/30/25</u>
---------------------------------	----------------------------------

Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
Base Bid						
01 71 13.1	Mobilization	LS	1	1	35,750.00	\$35,750.00
02 41 33.1	Remove Asphalt Pavement	SY	125		5.50	
02 41 33.2	Remove Concrete Driveway or Sidewalk	SY	20	20	12.00	\$240.00
31 11 00.1	Clearing and Grubbing	Acre	3.1	3.1	12,000.00	\$37,200.00
31 23 10.1	Common Excavation	CY	600	600	16.50	\$9,900.00
	Excavation and Fill of Stormwater Basin					
	Engineered Soil Base (70% Sand, 30%					
31 23 10.2	Compost)	CY	260	260	85.00	\$22,100.00
31 23 33.1	Crushed Rock for Pipe Stabilization	Ton	80	0	30.00	
31 25 10.1	Construction Site Entrance Tracking Pad	Each	1		1,500.00	
31 25 10.2	Inlet Protection Type D	Each	6		100.00	
	Silt Fence, Delivered, Installed and					
31 25 10.3	Maintained	LF	1850	1850	3.00	\$5,550.00
31 25 10.4	Erosion Mat, CI 1 Type B Urban	SY	2400	400	2.00	\$800.00
31 37 00.1	Light Rip Rap	CY	12	12	95.00	\$1,140.00
	Dense Graded Crushed Base Course, 1-					
32 11 26.1	1/4 inch	Ton	3000	1782	20.97	\$37,368.54
	Dense Graded Crushed Surface Course,					
32 11 26.2	3/4-inch	Ton	440	352	22.74	\$8,004.48
32 12 18.1	Hot Mix Asphalt Pavement-Front Loop	Ton	265		129.87	
32 12 18.1a	Hot Mix Asphalt Pavement-Back Loop	Ton	270		122.65	
32 12 50.1	Saw Cut Asphalt Pavement	LF	140		3.00	
32 12 50.2	Saw Cut Concrete Sidewalk or Curb	LF	30	30	3.00	\$90.00
	Remove and Replace Concrete Curb and					
32 16 30.1	Gutter	LF	130	30	44.69	\$1,340.70
32 18 40.1	4-inch Concrete Sidewalk/Driveway	SF	8250	7500	5.67	\$42,525.00
32 18 40.2	6-inch Concrete Sidewalk/Driveway	SF	950	300	7.35	\$2,205.00
32 40 00.1	Site Sign	Each	10		200.00	
32 40 00.2	Picnic Table	Each	28		1,900.00	
32 40 00.3	ADA Picnic Table	Each	2		2,250.00	
32 40 00.4	Fire Ring	Each	28		530.00	
32 40 00.5	ADA Fire Ring	Each	2		680.00	
32 92 12.1	Turf Establishment	SY	12000		5.35	
	2-inch HDPE Water Service to Building or					
33 11 00.1	Campsites	LF	200	30	63.62	\$1,908.60
	1 1/2-inch HDPE Water Service Supply to					
33 11 00.2	Sites	LF	330	330	32.37	\$10,682.10
	1-inch HDPE Water Service Supply to					
33 11 00.3	Sites	LF	900	900	26.36	\$23,724.00

Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
33 11 00.4	2-inch Corporation Stop with Saddle	Each	1	1	854.10	\$854.10
33 11 00.5	2-inch Curb Stop and Box	Each	1	1	872.81	\$872.81
33 11 00.6	1 1/2-inch Curb Stop and Box	Each	2	2	733.45	\$1,466.90
33 11 00.7	Campground Water Spigot	Each	16	16	775.00	\$12,400.00
	Wye Connection of Forcemain to Existing					
33 31 00.1	Sanitary Sewer Main	Each	1	1	890.00	\$890.00
	6-inch PVC Sanitary Sewer Service or					
33 31 00.2	Campsite System	LF	250	250	41.14	\$10,285.00
	4-inch PVC Sanitary Sewer Campsite					
33 31 00.3	System	LF	340	340	35.19	\$11,964.60
	4-inch Sanitary Sewer Riser Campsite					
33 31 00.4	Connection	Each	7	7	648.57	\$4,539.99
33 31 00.5	4-inch Sanitary Sewer Service Cleanout	Each	1	1	840.00	\$840.00
33 31 00.6	6-inch Sanitary Sewer Service Cleanout	Each	2	2	943.21	\$1,886.42
33 32 20.1	Sanitary Sewer Grinder Pump Assembly	Each	1	1	24,817.00	\$24,817.00
33 34 00.1	1.25-inch HDPE Forcemain	LF	220	20	37.53	\$750.60
33 41 00.1	18-inch RCP Storm Sewer	LF	280	280	72.58	\$20,322.40
33 41 00.2	4-inch HDPE Drain Tile with Sock	LF	160		13.35	
33 41 00.3	18-inch End Section	Each	3	2	1,275.00	\$2,550.00
33 41 00.4	Storm Inlet Median Grate	Each	2		5,250.00	
33 41 00.5	Pond Outlet Structure	Each	1	1	3,581.61	\$3,581.61
E1	Campsite Electrical Pedestal	Each	19		856.00	
E2	Electrical System Design and Construction	LS	1		45,208.00	
E3	Campground Exterior Electrical Lighting	LS	1		22,077.00	
A1	Campground Bathroom Building	LS	1	0.25	91,318.00	\$22,829.50
	Campground Shower Addition to Bathroom					
A2	Building	LS	1	0	31,870.00	
CO#2	Directional Drilling	LS	1	0	20,478.90	
Total Accrued Amount						\$361,379.35

Total Contract Amount	\$ 835,799.38	Total Amount Earned	\$ 361,379.35
		Material Suitably Stored on Site, Not Incorporated into Work	
Contract Change Order No. 2		Percent Complete 100	20,478.90
Contract Change Order No.		Percent Complete	
Contract Change Order No.		Percent Complete	
Less Previous Applications:		GROSS AMOUNT DUE	\$ 381,858.25
AFP No. 1: 61,322.50	AFP No. 6:	LESS 5 % RETAINAGE	\$ 19,092.91
AFP No. 2: 161,862.55	AFP No. 7:	AMOUNT DUE TO DATE	\$ 362,765.34
AFP No. 3:	AFP No. 8:	LESS PREVIOUS APPLICATIONS	\$ 223,185.05
AFP No. 4:	AFP No. 9:	AMOUNT DUE THIS APPLICATION	\$ 139,580.29
AFP No. 5:			

The undersigned Contractor hereby swears under penalty of perjury that (1) all previous progress payments received from the Owner on account of work performed under the Contract referred to above have been applied by the undersigned to discharge in full all obligations of the undersigned incurred in connection with work covered by prior Applications for Payment under said contract, Grantsburg Municipal Campground Expansion, Grantsburg, WI, and (2) all material and equipment incorporated in said Project or otherwise listed in or covered by this Application for Payment and free and clear of all liens, claims, security interests and encumbrances.

(Contractor)

By [Signature] Project Manager
(Name and Title)

Bryce Dallas known to be, who being duly sworn did depose and say that he is the Project Manager (office) of the Contractor above mentioned that he executed the above Application for Payment and Affidavit on behalf of said Contractor; and that all of the statements contained therein

9/13/27

Notary Public
Timothy W Esselman
State of Wisconsin

(Notary Public)

The undersigned has checked the Contractor's Application for Payment shown above. A part of this Application is the Contractor's Affidavit stating that all previous payments to him under this contract have been applied by him to discharge in full all of his obligations in connection with the work by all prior Applications for Payment.

In accordance with the Contract, the undersigned recommends approval of payment to the Contractor for the Amount due.

By Bryan Cunningham

Date 6/2/25

Village of Grantsburg

By _____

Date _____

**Grantsburg Chamber of Commerce (GCOC) Meeting
Learning Center – Grantsburg Library • 4:30pm, Tuesday, June 10, 2025**

MEETING AGENDA

Meeting Call to Order

Approval of Minutes from May 13, 2025

Introductions/Roll Call

Reports

1. Financial Report

Old Business

1. Circus, Monday, July 14, 2025, 5:00pm & 7:30pm (Pam)

New Business

1. Board of Directors Nominations

Adjourn Membership Meeting

Newly Appointed Board Members to meet to elect Officers

Next meeting: Tuesday, July 8, 2025, 4:30pm, Country Store

Grantsburg Chamber of Commerce

Tuesday, May 13, 2025, 4:30pm

Meeting Minutes

Meeting called to order at 4:31 pm. 16 people present

Members present: Beth Anderson (Wild River Outfitters), Cilla Bauer (Grantsburg Area Historical Society), Chris Carney (Pink Squirrel), Joe Cook (K-Wood Truss), Amy Dray (NorthGoods), Jen Goldman (Bass Lake Lumber), Cliff Harper (Country Store), Darla Harper (Country Store), Damon Johnson (Trailer City), Cynthia Leonard (K-Wood Truss), Joanie McKeown (Webster Area Chamber of Commerce), Greg Peer (Village of Grantsburg), Pam Peterson (Legenderry Auto Body, Grantsburg Drive-In), Mary Smoliak (Webster Area Chamber of Commerce), Chip Steenslund (Friends of the Crex), Lynett Yoerg (Grantsburg Public Library)

Opening remarks by Pam.

Everyone present introduced themselves.

Reports:

1. Financial Report. Starting Balance: \$147.60. Received membership dues and paid 2024 event expenses. Ending balance: \$2,275.48.
Membership dues are based on the number of employees in the business. Those who paid dues for 2024-2025 will receive a complimentary membership 2025-2026.

New Business

1. The proposed Bylaws were discussed. No changes were made. A motion to approve the Bylaws as written was made by Darla, seconded by Beth. Accepted.
2. Pam requested verbal or written nominations for the Board, including the officer positions of President, Vice President, Secretary, and Treasurer. Between 6 and 9 Board members are needed which includes the four officers.
The following people were nominated.
Beth Anderson (possible vice president)
Cilla Bauer
Amy Dray (possible secretary)
Pam Peterson
Darla
Pam asked everyone to submit additional nominations via email by May 30.
3. Upcoming chamber events:
Big Gust Days, Saturday, June 7, 2025, 8 am-2 pm
Circus, Monday, July 14, 2025, 5pm and 7:30pm, at the Fairgrounds.
Pam has lined up 2 ticket takers for each show. An activity with a clown provided by the circus will be held at the Library to promote the circus.
4. Per the Bylaws, the June meeting will be the Annual Membership meeting. A discussion took place on the best time to hold the Chamber meetings to maximize attendance. It's projected that meetings will last one hour.

Meeting adjourned at 5:20 pm.

Next meeting: June 10, 2025, 4:30 pm.

Respectfully submitted,

Joanie McKeown, recording secretary

**GRANTSBURG CHAMBER OF COMMERCE
BOARD OF DIRECTORS NOMINATION FORM**

I, _____ nominate

for the position of:

☐ President ☐ Vice-President ☐ Secretary ☐ Treasurer

☐ Director

on the Grantsburg Chamber of Commerce Board of Directors.

Signed _____ Date _____