



Village of Grantsburg

316 Brad Street South
Grantsburg, WI 54840

Administration Committee Meeting Minutes

The Village Administration Committee met on Monday, April 14 at 4:30 p.m.
in the Village Board room, 316 Brad St S, Grantsburg, WI 54840.

Present: Chairman/President Terrance Kucera
Trustee Greg Peer
Trustee Hank Java

Others: Trustee Rick Lindberg
Chief of Police Jared Woody
Clerk/Treasurer Sheila Meyer
Director of Public Works John Erickson

President Kucera called the Administration Committee Meeting to order at 4:30 p.m. The Pledge of Allegiance was recited.

THE ADMINISTRATION COMMITTEE WILL CONVENE INTO CLOSED SESSION to perform a 6-month performance evaluation of the Police Chief pursuant to Wis. Stats. 19.85 (1) (c) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility."

Motion by Trustee Java second by Trustee Peer to convene into closed session. Motion carried.

THE ADMINISTRATION COMMITTEE WILL RECONVENE INTO OPEN SESSION pursuant to Wis. Stats. 19.85 (2).

Motion by Trustee Java second by Trustee Peer to reconvene into open session. Motion carried.

Any motions needed from closed session.

Motion by President Kucera second by Trustee Java to recommend the Village Board honor the employment contract with Chief Woody and provide him the agreed upon 4% increase as of his 6-month anniversary date. Motion carried.

Community Center a) School rental agreement approved b) order room divider panels?

Clerk/Treasurer Meyer reported that the Grantsburg School District signed the final draft of the community center rental agreement and asked the committee if she should now order the room divider panels. The contract stated that the Village would pay 1/3 and the school district 2/3 of the total panel cost.

Motion by Trustee Java second by Trustee Peer to recommend the Village Board direct Clerk/Treasurer Meyer to purchase the room divider panels. Motion carried.

Stout Construction change orders CO 1 and CO 2 for campground project

Clerk/Treasurer Meyer reviewed the change orders included in the packet. She explained CO 1 was removing the shower section of the bathhouse, eliminating a section of blacktop road through the campground, removing fire rings, and removing ten picnic tables. She indicated that we may add our own picnic tables and/or fire rings at but at a lower cost. C/T Meyer continued to explain CO 2 provided cost savings to bore utilities under the road rather than removing a section of blacktop. The total cost savings of CO 1 totaled \$113,395.70 and the CO 2 savings totaled \$3,682.56.

Motion by President Kucera second by Trustee Peer to recommend the Village Board approve change order CO 1 and CO 2 for the campground project. Motion carried.

Aquatic Plant Management plan draft for review and comments

Clerk/Treasurer Meyer asked the committee to review the plan and provide her feedback by Thursday this week and she will send to Renee with SEH to update the plan. The plan needs to be submitted to the WI DNR by May 1st. C/T Meyer explained that the plan provides steps that the Village can do or can choose to do nothing. However, the Village must follow the plan if Watercross continues to request a mechanical weed harvesting permit.

No motions made.

Adjournment

The meeting was adjourned at 5:24 p.m.

Allison Longhenry
Deputy Clerk/Treasurer