

## **VILLAGE OF FRIENDSHIP**

### **PUBLIC WORKS COMMITTEE MEETING – Wednesday, April 30, 2025– Page 1**

The Public Works Committee meeting was called to order at 5:00 p.m. in the Public Works Building. In attendance were President Jerry Sonnenberg, Chairman Jason Pierce, committee members Bob Berry and Melvin Waller; also in attendance was Public Works Director Beth Schultz.

The agenda for the meeting was:

- 1} Roll Call
- 2} Approve meeting minutes from March 26, 2025
- 3} Citizen input
- 4} Request from American Legion and Glassic Dee-Sign to close road
- 5} Update of meter installs
- 6} Discuss survey for Raymond Street
- 7} Update on water rate study
- 8} Go over list of Village owned properties
- 9} Discuss chairs and table replacement
- 10} Discuss Village equipment and vehicles
- 11} Discuss possible speed bump in front of Villa Pines
- 12} Discuss crack filling
- 13} Discuss striping and painting of the curbs on Hwy 13
- 14} Committee to do a drive around the Village to address any concerns and go to the beach to pick out a spot for the kayak rental
- 15} Return to the Public Works building to discuss drive around and spot picked out for kayak rentals
- 16} Adjournment

***A majority of the Village Board may be present but no Board action is contemplated.***

#### **Approval of March 26, 2025, Minutes**

**Motion** by Waller, second by Pierce to approve the March 26, 2025, Public Works Minutes, motion carried.

#### **Citizen Input**

**Paul Nawrocik** – He has a complaint against his neighbor. He stated that his neighbor has trees falling down, pipes underground. His lot line is like 6 inches over. He has crap all over the place. Nawrocik wants to know who is responsible if the trees fall down? He tried to talk with his neighbor about the problem but was told by his neighbor that if the trees fall that's why he has insurance. Nawrocik showed the committee the pictures that he took of his neighbors' trees on his fence on the north side of his property.

Berry stated that if they are his neighbors' trees then his neighbor is responsible for them. If they're on his property, then they are his responsibility.

Nawrocik stated that he cut 3 or 4 trees down a few years back that were close to his house from his neighbors' property with his permission, but now there's a new owner of that property.

Berry told him that near the end of tonight's meeting they are planning on doing a drive around and they will make sure they go over and look at this property.

Schultz stated that unfortunately we can't force anyone to cut down trees on their own land. They can look at it tonight, and if nothing else maybe they can do something about all the junk in the yard.

#### **Request from American Legion and Glassic Dee-Sign to close road**

The Committee looked at the map that Glassic Dee-Sign provided. Glassic Dee-Sign is hoping to close part of the road and alley on the evening of July 3<sup>rd</sup> -July 4<sup>th</sup> at 11:00 P.M.

The American Legion would like to close the road and alley way for Armed Forces Day.

**Motion** by Berry, second by Waller to make the recommendation to approve both requests, motion carried.

#### **Update of meter installs**

Schultz stated that she has a list. We sent out certified letters. She only had 2 people get back to her. But apparently the list was the wrong one. She is completely starting over on the list and there are more people on it. She has told people that she will be replacing them the 1<sup>st</sup> week of May. Right now, she's still working on them.

#### **Discuss survey for Raymond Street**

Schultz handed out the survey maps and showed the Committee where the fence is, and you can see how far past Baggs is compared to the map. The Committee discussed where the fence is compared to the road

right of way.

Waller stated that if the road is 20 feet wide, it would be 11 feet from the center line. So, you figure 11 feet from the center line, he clearly has more fence out of his property then on his property.

Berry stated like he said at the last meeting if this road ever got completely redone these people are going to lose a lot of land. It's the same on Hillwood Lane.

With the Committees discussion they think the fence has to be 33 feet from the Center line on West Second Street and 41.25 feet on Raymond Street, and that's where the property line is going to be.

#### **Update on water rate study**

Pierce asked if we need a water rate study?

Berry stated that we still need to do the study ourselves. This would be a full-blown rate study, not a simplified one. The PSC and the DNR say that you have to do them every so often. They are planning on tabling this and discussing it more at a later date.

#### **Go over list of Village owned properties**

Schultz showed the Committee the list of properties starting with the one next to Friendship Park, at the top of the hill. There is a little wedge of land that belongs to the Village. Most of it is going downhill. There is also some property on North Street. The Village also owns land at the end of Roberts Street, that if the Village ever wanted to extend the road there they could.

Waller stated that we have some properties that the Village maintains. We maintain the wedge just off East Lake Street, and the McGowen house.

Sonnenberg stated that we have it worked out with the Historical Society that we will mow their grass and in return we can put snow on their property.

#### **Discuss chairs and table replacement**

Berry requested to table this for now.

#### **Discuss Village equipment and vehicles**

Schultz stated that we are going to have to bite the bullet. She took the plow truck to the county. They gave her an estimate of how much it will cost to fix it. They told her it would be about \$7,500.00 to convert it. Right now, all the tires on that truck look good, but they are so old. There is a hole in the oil pan that should be addressed right away. The muffler has a hole coming in it. It's not all the way through so that can wait. The fuel tank's strap is starting to wear through. That is something that we can put off, but we shouldn't put off for very long. The rear brakes and drums need to be fixed, we should have those done right away. If it sits for a few days, it doesn't want to start. The front pump and u-joints are worn out. The spinner motor, and the auger motor both leaks. If we do one, we might as well do the other one at the same time. None of the lights work.

Berry stated that what he's seeing here is the labor and parts we are looking at \$20,000. Does that \$20,000 include the \$7,500 for the plow frame?

Schultz said that it is both of them together. The \$20,000 looks like it will fix everything. Other than that she needs Sonnenberg to talk to Dick at the Town of Adams. They have a 2005 Freightliner. They said there's nothing wrong with it. It has about 60,000 miles on it. He thinks they're going to want like \$25,000 for that truck. Waller will go there with her on Friday and look it over.

Berry would like to table getting the yellow plow truck fixed until after Waller and Schultz have looked at the truck in the Town of Adams. Unless we think we need two big plow trucks.

Waller stated that Schultz needs to decide if she needs two big plow trucks, or does she think she can get by with a plow, and a plow truck?

Schultz stated that this is where this comes in, and she will give her recommendation on this. She suggests that we bite the bullet and buy a brand-new mini dump. She can use that for hauling brush, she can use it for hauling snow, for patching roads, for everything that she needs. Eventually we could put a plow on it. The truck is sitting at Kaisers, but it's a 2023. She believes it has a 6-foot bed.

Berry stated that a 6-foot bed won't work for hauling brush. He said you need a flatbed truck with at least 16-foot bed on it that you can put sides on for hauling snow, and brush. We would have to use it for sewer jetting with the water tank.

Schultz stated that we just bought a brand-new chainsaw, that brush can be cut up. She believes this truck can be used for hauling brush. You can put sides on this truck too. She thinks that a flat bed truck is useless to us. We're going to have to strap everything down. Unless we put sides on it.

Sonnenberg stated that on Hwy 13 going north just past Big Flats there is a longer flatbed truck for sale by owner sitting on the left-hand side. He will take a ride and look at it tomorrow.

Schultz, Sonnenberg and Waller will meet at the Kwik Trip north of town at 7:00 a.m. to go look at the truck in Big Flats.

The Committee will table this until they look at the Freightliner in the Town of Adams, and the one in Big Flats.

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Schultz made the suggestion to take some of our equipment and put it on Wisconsin Surplus. The Committee agrees with her. She'll make a list for the next meeting.

**Discuss possible speed bump in front of Villa Pines**

Pierce stated that the only reason he put that on the agenda was that people have called him asking why we haven't put one in. He did see a problem when you stand out there, there is clearly a problem with it. Berry stated he doesn't know how fast they could be going. It's at the end of the road, he doesn't even know where you would put one in. He could see if it was up the road a little bit.

Pierce just thought he would pass it on.

Berry asked if the Sheriff department had one of those little speed machines that they could set out and it can tell you what your speed is? If so, maybe we could have them put it out there.

**Discuss crack filling**

The Committee tabled crack filling until they drive around.

**Discuss striping and painting of the curbs on Hwy 13**

Berry made the recommendation that Schultz get a quote from the company that did it for us last year. Show striping industry out of Wisconsin Dells. They will discuss that at the next meeting.

**Discuss drive around and spot picked out for kayak rentals**

Berry stated that they looked at streets that need crack filling. They need to get quotes for Grand Street and Raymond Street.

They looked at the painting on the curbs on Hwy 13, we need to get some quotes to do that.

Down at the beach area they looked and decided their recommendation would be to put the kayak rentals east of the boat ramp, on the far east side of the property, just north of the sign. They did put some signs out there.

They don't have any more junk properties. They are going to keep an eye on a few.

Schultz stated that the Old Farmers Club at the Fairgrounds put in restrooms last year and never told anyone. They will now need to be charged for sewer and have something other than a lawn meter.

**Adjournment**

**Motion** by Pierce, second Sonnenberg to adjourn the meeting, motion carried.

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Rebecca Reuter  
Deputy Clerk