

## VILLAGE OF FRIENDSHIP

### **PUBLIC WORKS COMMITTEE MEETING – Wednesday, July 31st, 2024– Page 1**

The Public Works Committee meeting was called to order at 5:00 p.m. in the Public Works Building. In attendance were President Tony Sindelar, Chairman Jason Pierce, and committee member Melvin Waller; also in attendance were Public Works Director Brent Frank. Bob Berry was not able to attend.

The agenda for the meeting was:

- 1} Roll Call
- 2} Approve meeting minutes from May 29<sup>th</sup>, 2024
- 3} Citizen input
- 4} Update on Hwy 13 road project and light replacement
- 5} Discussion on selling old streetlights
- 6} Discussion on renewing commercial cross connection inspection contract with Hydro Corp
- 7} Nuisance property update
- 8} Discussion on a request to close part of West 2<sup>nd</sup> Street on August 17, 2024
- 9} Discussion on lawnmowing
- 10} Adjournment

***A majority of the Village Board may be present, but no Board action is contemplated.***

#### **Approval of May 29th, 2024, Minutes**

**Motion** by Waller, second by Pierce to approve the May 29<sup>th</sup>, 2024, Public Works Minutes, motion carried.

#### **Citizen input**

No Citizen input

#### **Update on Hwy 13 road project and light replacement**

Frank updated that Chippewa Concrete believes they should be done pouring concrete by next Tuesday. Then later that week the black dirt will be filled in the spots they had to remove the dirt from to do the curb and gutter. The week of August 12 they could possibly start milling the road. That was originally set for September. North Street on the east side should be opened at the end of next week. The streetlights are supposed to be shipping at the end of next month. They believe it's going to be a full shipment.

Pierce asked after the milling is done if the blacktop is getting laid right away.

Frank stated that they have a time frame that they have from when they mill it down to putting in blacktop, he thinks it's within 96 hours. Frank will let the Committee know when they start milling the road.

Pierce asked when the road is all done if they are taking care of painting the crosswalks and parking stalls. Frank believes that they are taking care of all the painting.

Sindelar asked about the way they did the fire hydrant next to the post office, and why there is gravel around it and not concrete?

Frank stated that came down to the height of the concrete and the pitch it had to be at. Our fire hydrant is a little too low, the flange would've been in the concrete. We can't have that because if we ever had a leak then we would need to break up the concrete to work on the hydrant.

Sindelar asked if the fire hydrant could be raised up?

Frank stated that they would need to completely dig up the whole hydrant and put a longer stack in there.

Sindelar stated that the hydrant was at least 6 inches below the concrete, plus the hole we have around it is very noticeable.

Frank stated that the hole was there in case they ever needed to work on the hydrant, and because the hydrant shutoff valve is in that area too.

#### **Discussion on selling old streetlights**

Pierce stated that the Village has roughly 26 streetlights that are good, and then other ones that could get the base cut off if residents want them. Pierce asked how many letters and requests we've received from residents wanting streetlights?

Frank stated that the Adams County Historical Society wants some, and he has written requests from 18 others who would like some.

The Committee decided to recommend the Village donate the best ones to the Historical Society. Frank will find out how much the Village would get for the streetlights for scrap metal prices, and then come up with a price for the streetlights at their next meeting.

#### **Discussion on renewing commercial cross connection inspection contract with Hydro Corp**

Frank gave the Committee a copy of the contract to go over a few months ago. Hydro Corp would perform 36 initial inspections, and up to 46 total inspections. It would be a 2-year contract period.

**Motion** by Pierce, second by Waller to recommend to the Village Board that the Village rehire Hydro Corp for the cross-connection inspection of 36 nonresidential service connections, and over all up to 46 inspections for the cost of \$8,496.00, motion carried.

#### **Nuisance property update**

Frank stated that he sent out 8 letters on July 12th that Nick drafted regarding unregistered vehicles in the Village. He received 1 phone call message from a resident who was venting at him more than anything

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else. And a call from Bobby Minigh at the Friendship Moter Court saying that none of the vehicles are his, and what is he supposed to do about it? Frank told him that technically they're on his property so it's something he needs to encourage his tenants to take care of. But other than that, he hasn't really heard anything from anyone else.

Frank stated he sent out 8 grass letters last Monday, so today is the 10 days that they needed to have it mowed by.

Pierce asked if there was any update on 207 East Lake Street?

Frank stated that they received both letters from him, vehicle and grass.

Pierce stated at the next Public Works meeting that he would like to do a drive around.

**Discussion on a request to close part of West 2<sup>nd</sup> Street on August 17, 2024**

Frank stated that Glassic Dee-Sign wants to close the road from Main Street to the alley on West 2<sup>nd</sup> Street. He doesn't think there should be any issue with the closer.

**Motion** by Waller, second by Pierce to recommend to the Village Board that they close the road on August 17<sup>th</sup> from 8am-5pm, motion carried.

**Discussion on lawnmowing**

Frank stated that right now we just have the flat rate that the Village charges. He was wondering if a resident needs to have their property mowed by the Village more than once that year, he feels there should be a penalty for them requiring the Village to mow their lawn multiple times.

Pierce stated that he didn't want the Village to be a lawn service. Pierce stated that the Village would have to update and change their ordinance.

Sindelar stated that once the Board get through doing their ordinance reviews 1<sup>st</sup> round, we could make a recommendation to review some of the changes that need to be made.

**Adjournment**

**Motion** by Waller, second Pierce to adjourn the meeting, motion carried.

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Rebecca Reuter  
Deputy Clerk