

**Village of Forestville, Door County, Wisconsin**  
**Regular Board Meeting Minutes: Monday, July 15, 2024**

**4:00-6:00 pm:** Board of Review

**6:00 pm:** Terry McNulty **Regular Monthly Board** meeting to order. Board of Trustees present: Lora Jorgensen, Jessica Koskubar, Raymond Litteral Jr. Others present: Donna Henderson, Treasurer. Minutes to be taken by Village Clerk, Tiffany Dufek, absent.

**II. Agenda:** Motion made to approve the July 15, 2024 agenda (Koskubar/Jorgensen). Motion carried 4-0.

**III. Minutes:** Motion made to approve the June 17, 2024 minutes (Koskubar/Jorgensen). Motion carried 4-0.

**IV. Correspondence/Public Hearing:** Barb Heilman - 182 N Forestville Ave, Forestville Property regarding permits, updates and single family residence turned into a multi-family rental. \$339 Payment (\$310 for sewer bills; remainder for building permit) Gutter down spouts going into the ground, addressed and corrected; Motion made to approve building permit - (Koskubar/Litteral) Motion carried 4-0. Building Inspector Brett Guilette must come and inspect property. There will be 2 sewer and 2 garbage bills for the property. Revisit single family to multi family conversion zoning; Ken Lehmann - concerns about 227 Lucerne Dr - atleast 2 unlicensed vehicles on property; tires; car parts; weeds; holes in roof; no movement to correct in over a year to correct these; front window caved in - Board to send Certified Letter to Anderson's 30 day to clean up the property and to inform board regarding the raze order, Board will also ask Attorney about the raze order and what the Village can do. Another unlicensed vehicle parked just to the west of 227 Lucerne as well as their gutters are full/plugged.

**V. Oral Committee Reports:**

**A. Sewage Plant/Lines:** Jake- Robert E Lee, absent. Text - No updates

**1. Operator Report:** Jake - Text - No updates, except weeds around pond are 2-3' tall and if what Dean bought awhile back doesn't work, Trevor will have to get his own chemical which will cost approx. \$400. Talks about using a natural organic high % vinegar as a weed killer vs. Roundup. Barrel of Acid at plant can be used as weed killer if diluted down.

**2. Maplewood Sanitary:** N/A

**B. Approval of Bills:** Motion made to approve July Sanitary bills (Koskubar/Litteral). Motion carried 4-0. Motion made to approve July Village bills (Koskubar/Jorgensen). Motion carried 4-0.

**C. Nuisances & Complaints:** A Frame on end of West Ave - Asking about a sign to not have people dump anything down there; No Dumping Allowed on end of West Ave to be posted and put up on FB Page;

**D. Fire Board Report:** Total Funds on Hand \$345,007.09; Does not include investment accounts; Natural Gas with Propane back up Kohler Air-cooled Generator - SDFD asked if Village would help contribute for purchasing plus \$2500 for electrical work; Motion Made to fund 1/2 of generator cost from funds from Nasawaupsee FD buyout from Village Escrow Funds (Koskubar/Jorgensen) Motion Approved 4-0. SDFD needs 12 new airpack as \$9000 each as current ones will no longer be serviced. SDFD is also looking into redoing the parking lot, est. Cost from County \$44,00, est. Cost from NE Asphalt \$71,000. Unit 909 failed vacuum test, will need to look into repairs. SDFD owes \$30 for picnic license and operators license.

**E. Resolutions & Ordinances:** CMAR approved in June;

**F. Streets & Parks:**

**1. Light Poles/Bulbs:** GB Lighting - Larry - did not show up to meeting set up last month, sent a message asking for a letter that warranty was null and void and releasing him from all work and that the Village would be taking over. Village will be contacting Attorney to send another letter, as all Village Board options have been exhausted at this time; Revisit in August

**2. Street Signs:** West Park St, ditch is Village Property; cost from Trevor to cut to catch up would be \$175 plus an additional \$25 per cut to maintain; Asking Trevor to do as needed or at most every other week; Motion made (Koskubar/Jorgensen) Motion Approved 4-0.; ATV Route signs and ordinances;

**G. Building:** Follow up on Massart fixing outlets; Eagle Mechanical came in to fix faucets; Board to look into having gutters cleaned out and possible purchase of gutter guards; Revisit in August;

**H. Library Board Report:** Library applied for a grant to install self checkout for books; Summer Reading Program in place; Lions Club grant/projects; Food Pantry low on supplies;

**VI. Unfinished Business:** N/A

**VII. New Business:**

**A. Administrative/Building Permit Recommendations:** Barb Heilman - Fee Permit - See above under Correspondence;

**B: August 13, 2024 Election**

**C. Any other items to come before the board:** Updating Land Use and Zoning Maps in Village;

**VIII. Items for August 19, 2024 Meeting**

**IX. Adjournment:** Meeting adjourned at 07:51pm.