

VILLAGE OF CAMERON
REGULAR BOARD MEETING MINUTES

October 13, 2025 | 6:00 P.M.
300 N 1st Street, Cameron, WI 54822

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL

Meeting called to order at 6:00 pm by Russell Hulback, Village President. Answering roll call were Trustees Jessica Larson; Steve Johnson; Denise Paddock; President Russell Hullback; Trustees Kathy Krug; Dave Ebner; Randy Hill. All present.

Staff present: DPW Ebert; COP Engle; C-T Story

Others present: Joe Atwood, Building Inspector; Paul Larson, Citizen; Marcia and Tim Fankhauser; Bruce Peterson and daughter; Amy Kelsey, Cooper Engineering.

2. PUBLIC COMMENTS

Bruce Peterson requested to work on home and doesn't feel the home is in that bad of condition. Joe Atwood confirmed that the raze order on his vacant property (not his primary residence) met the three criteria for a raze order. Joe walked the exterior and interior. Trustee Ebner pointed out that the property has been owned for over two years and nothing has been done to it. President Hulback stated it would take a lot of money to bring the property up to code. Bruce wanted a deadline or extension to fix it up. President Hulback stated a decision cannot be made at tonight's meeting. Bruce left the podium. No other public comments.

3. CONSENT AGENDA

- a. Treasurer's Report;
- b. Minutes of Meetings: September 8, 2025 and September 24, 2025
- c. Safety Policy - Confined Space Program – Assessment & Policy – Submitted by MEUW;
- d. Street Use Permit: Cameron Christmas Parade – December 13, 2025 5:45 – 7:00 pm;
- e. Sign Permit: Cameron Business Association, Welcome to Cameron Sign (Fee Waived);
- f. Employee Policy: Information Technology Policy;
- g. Cameron Waterworks Policies: Past Due, Disconnects, & Door Hangers Updated;
- h. Northwest Builders PCO#001 Hall Exterior Doors Project: \$4,569.85;
- i. Northwest Builders PCO#002 Hall Exterior Doors Project: \$897.60;
- j. Northwest Builders PCO#003 Hall Exterior Doors Project: \$3,795.60;
- k. Cintas for Service Agreement for Uniforms and Mats;
- l. CWS Security for Cameras Revision 1 \$9,939.61;
- m. CWS Security for Door Strikes & FOBS Revision 1 \$4,822.72;

Trustee Larson asked about the Technology Policy if it was new or an updated policy.

President Hulback stated it was new and was standard policy for a municipality. Trustee

Ebner asked about Northwest Builders costs. Questions were answered. President Hulback asked Trustees if they had any further questions. Hearing none a request for a motion.

Motion by Trustee Johnson/Paddock to approve the consent agenda items. All aye. None opposed. Motion carried.

4. STAFF REPORTS & COMMITTEE UPDATES

a. Building Inspector / Public Works / Law Enforcement / Clerk;

b. Law Enforcement / Water-Sewer / Street / Personnel / Fire Board Committee Reports;

Building Inspector: Joe Atwood reported on the active permits and status of them.

Public Works: Jaden Ebert provided a report and gave an update on the park playground equipment and that it has been installed.

Law Enforcement: Tony Engle provided a report and highlighted his report by discussing the citation software, new camera has been installed in the interrogation room, converted patrol shotguns over to less lethal shotguns, updating policies and procedures will take about two

years to complete, Tom Hall passed away, there will be a trunk and treat on October 25th at the middle school from 1-3 pm. Had 83 incidents/calls this month.

Clerk Report: Ardith Story provided a report and highlighted report providing an update on N 2nd Street development project, an all staff invite on October 22nd at Mosaic with Chris Fitzgerald giving staff an informational email presentation.

Law Enforcement Committee: Jessica Larson, Chair indicated the committee discussed body cams, hiring part-time patrol officers, and Officer Schroeder's progress.

Water-Sewer Committee: Steve Johnson, Chair indicated the W/S Committee met and will be recommending a transfer of the public fire protection fee to the utility customers. The committee's recommendation will be to approve the conventional rate study to be completed.

Street Committee: Dave Ebner, Chair indicated the Street Committee met on September 30th. Bayer Ave developers' agreement has been executed. Paving is done for the year. The County is brushing at Bayer Ave and will be reconstructing the road in spring. Will be looking at ordinances regarding commercial lots. Purchase of a brush mower. Reviewed complaints about drainage from streets; will be putting french drains in. Reviewed a citizen's driveway conditional use application request.

Fire Board: President Hulback attended the Fire Board meeting, the Fire Dept assists about two lift assists a month. They are looking at getting a donation from the two ambulance services. Barron Ambulance is not interested as they are self supported. Chetek ambulance the same. Reviewed concrete work.

5. OLD BUSINESS

- a. Update from Amy Kelsey, Cooper Engineering on the CDBG Income Survey for the 2026-7 Sunnyside Street Project;
Amy Kelsey from Cooper Engineering stated will have a Joint Street and Water-Sewer Committee meeting. Received 10 surveys so far. Knocked on a few doors this evening and received a few more. Will be on agenda at next regular board meeting with more information to review and consider.
- b. Review/Discuss/Consider/Act on 301 N 10th Street Raze Order and Submitted Building Permit Application;
A lengthy discussion of the property with the Fankhausers and their proposed remodeling.
Motion by Trustee Johnson/Krug to lift the raze order at 301 N 10th Street and allow the present owners to proceed as long as building permits obtained with a deadline date of May 1, 2026 for project completion. All aye. None opposed. Motion carried. 7-0. [Clerk Note: Trustees making motion are same members who motioned to approve the initial raze order].

6. NEW BUSINESS

- a. Consider/Act on Conditional Use Permit for Driveway Alteration at 404 Elm Ave;
Lengthy discussion and review of the driveway. Presentation of options to resolve the situation. The Street Committee's recommendation is to approve the conditional use application with option number two. Citizen will have to modify the driveway. Citizen will work with DPW Ebert for timeline.
Motion by Trustees Ebner/Johnson to approve the conditional use permit with option number two (as noted on the drawings). All aye. None opposed. Motion carried. 7-0.
- b. Consider/Act on the Appointment of the Cameron Library Board Members for 2025-2026 including replacement of Town of Stanley representative to Wendie Johnson-Brooten;
Motion by Trustees Larson/Paddock to approve the library board. By roll call vote. Larson – aye; Johnson – aye; Paddock – aye; Hullback – aye; Krug – aye; Ebert – aye; Hill – aye. All aye. Motion carried. 7-0.
- c. Consider/Act on Ehlers Conventional Rate Case;

Motion by Trustees Johnson/Paddock to approve this study for \$17,750 by Ehlers for a conventional rate case study. All aye. None opposed. Motion carried. 7-0.

- d. Consider/Act on Maguire Contract;
DPW Ebert indicated that the Maguire contract is for water tower inspections, cleaning, and maintenance program. The committee chose Maguire a while back, but contract was tied up in legal for a bit. Will also cover the water tower exterior painting in the future. Based on annual costs each year, not signing full term contract. It is \$2,750 for annual maintenance.

Motion by Trustees Ebner/Hill to accept the contract with Maguire for water tower maintenance. All aye. None opposed. Motion carried. 7-0.

- e. Consider/Act on REM Electrical Contract for Commercial Electrical Permits;
At the recommendation of the building inspector a contract is drawn up for REM to cover commercial electrical permits. The building inspector will still be responsible for residential electrical permitting. This is nothing that the village has to pay for. The commercial applicant will pay REM directly.

Motion by President Hulback/Trustee Johnson to accept the REM electrical contract for electrical permits for commercial applications. All aye. None opposed. Motion carried. 7-0.

- f. Consider/Act on Acceptance of Resignation of Missy Turner, Utility Clerk;
Motion by Trustees Ebner/Larson to accept the resignation of Missy Turner. All aye. None opposed. Motion carried. 7-0.
- g. Discuss Future Regular Village Board Meeting Day;
No action.

7. **FUTURE MEETINGS**

- a. Special Board Meeting – Budget Workshop #2 – October 22nd at 6:15 pm
b. Public Hearing – Plan Commission Meeting – October 28th at 11:00 am

8. **ADJOURNMENT**

Motion by President Hulback/Trustee Krug to adjourn at 7:14 pm. All aye. None opposed. Motion carried. 7-0.

Submitted by,
Ardith Story, Clerk-Treasurer