



**MINUTES**  
**Village of Newburg**  
**Village Board of Trustees &**  
**Committee of the Whole Meeting**  
**Thursday, March 26, 2026 – 7:00 P.M.**

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NOTICE IS HEREBY GIVEN that the next meeting of the Newburg Village Board & Committee of the Whole, Washington & Ozaukee Counties, Wisconsin is scheduled for Thursday, March 26, 2026, at 7:00 p.m. at Village Hall, 620 W. Main Street.

1. Call to order and roll call (I certify that a quorum is present and the agenda was properly noticed.)

All members present and the meeting was called to order at 7:00pm.

2. Pledge of Allegiance.
3. Approval of minutes from February 26, 2026 (possible action), minutes attached (1) pages 3-5

A motion was moved by Trustee Beimborn and seconded by Trustee Kohn. Motion prevailed with a voice vote 7-0.

4. Public Hearing: None

5. Public Forum

No one from the public was in attendance.

6. Presentations:

- a. County Updates – *Tony Thoma, [Washington County Supervisor - District 19](#)*.  
Mr. Thoma was not in attendance.
- b. Newburg Fire Department Updates  
No one from the Fire Department was in attendance.

7. Department Heads Reports

- a. Village Administrator – Nathan Wendelborn (2) page 7  
Administrator Wendelborn reviewed his memo but advised since it was written, he has received three applications for treasurer and will be interviewing all of them next week.
- b. Clerk – Heather Wellman, Memo Attached (3) page 9  
Clerk Wellman reviewed her memo
- c. Deputy Treasurer – Heather Wellman, Financial Reports (4) pages 11-20  
Still waiting for numbers for end of year 2025 from the auditors
- d. Police Chief – Justin Jilling, Memo Attached (5) page 21  
Chief Jilling was out of town.
- e. Building Inspection – Jeff Thoma, Memo Attached (6) page 23  
Mr. Thoma was not in attendance, but Administrator Wendelborn reviewed the memo and advised the 6910 Shady Lane structure will be arriving on Monday and the crane is scheduled for Wednesday.
- f. Public Works, Nathan Wendelborn, Memo Attached (7) page 25  
DPW Director Wendelborn reviewed his memo and advised the auction closed with the 550 selling for \$33,000 and the truck bed selling for \$1,000.
- g. Sanitary Director – Nathan Wendelborn, Memo Attached (7) page 25  
Administrator Wendelborn reviewed his memo.

8. Committee Reports

- a. Community Events Committee Update / Easter Egg Hunt Recap: Trustee Brooke Stangel  
Trustee Stangel advised holding the event at Village Hall worked better than at the park.

9. New Business

- a. Discussion and possible action to update 2026 Fee Schedule, (8) page 27

Administrator Wendelborn requested this item be tabled until next meeting because a resolution is needed.

- b. Discussion and possible action on modification to handbook (9) page 31  
A motion was moved by Trustee Heili and seconded by Trustee Kohn to approve the changes to the handbook. Motion prevailed by a voice vote 7-0.
- c. Discussion and possible action on IPA Recruitment (10) pages 33-40  
Administrator Wendelborn advised if none of the three interviews next week pans out, he would like permission to use IPA to recruit a new treasurer. A motion was moved by Trustee Heili and was seconded by President DeLuka. Motion failed with a roll call vote 3-4 (Enright, Stangel, Probelski, and Beimborn).
- d. Discussion and possible action on sanitary sewer extension from Carmody Court lift Station (11) page 41  
After some discussion, a motion was moved by Trustee Beimborn to approve the sanitary sewer extension and was seconded by Trustee Enright. Motion prevailed by a roll call vote 7-0.
- e. Discussion and possible action on Pay App 18 (12) pages 43-49  
After some discussion, a motion was moved by Trustee Beimborn and seconded by Trustee Stangel to approve Pay App 18. Motion prevailed by a roll call vote 7-0.

10. Announcements

- a. BOT/COW Meeting will be April 23, 2026 @ 7:00 PM
- b. Plan Commission Meeting – April 2, 2026, at 6:30 PM, if required
- c. Next Community Events Meeting June 11, 2026, at 5:30 PM

11. Motion to convene into Closed Session if necessary (roll call vote required):  
No Closed Session occurred.

12. Adjourn

Heather Wellman  
Clerk / Deputy Treasurer

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It is possible that individual members of other governmental bodies of the Village may attend the above meeting. Pursuant to State ex.rel. vs. Greendale Village Board, 173 West 20 533,494 NW 2<sup>nd</sup> 408 (1993), such attendance may be considered a meeting of the respective governmental body. This notice is given so that members of other governmental bodies of the village may attend the meeting without violating the open meeting law.

Persons with disabilities requiring special accommodations for attendance at the meeting should contact the Municipal Building at (262) 675-2160 at least one (1) day prior to the meeting.

AFFIDAVIT OF POSTING This agenda was posted as required by statute, in the office of the Village Clerk and on the Village website on the 24<sup>th</sup> day of March 2026.