



MINUTES
Village of Newburg
Village Board of Trustees &
Committee of the Whole Meeting
Thursday, February 26, 2026 – 7:00 P.M.

NOTICE IS HEREBY GIVEN that the next meeting of the Newburg Village Board & Committee of the Whole, Washington & Ozaukee Counties, Wisconsin was scheduled for Thursday, February 26, 2026, at 7:00 p.m. at Village Hall, 620 W. Main Street.

- 1 Call to order and roll call (I certify that a quorum is present and the agenda was properly noticed)
All members present, except for Trustee Enright, who arrived later. A quorum was met. The meeting was called to order at 7:00pm.
- 2 Pledge of Allegiance.
- 3 Approval of minutes from January 22, 2026 (possible action), minutes attached (1), and from Special Meeting from February 5, 2026 (possible action), minutes attached (2).
Motion to adopt the minutes from January 22 was moved by Trustee Heili and seconded by Trustee Probelski. Motion prevailed by a voice vote 6-0. Motion to adopt the minutes from Special Meeting from February 5 was made by Trustee Probelski and seconded by Trustee Kohn. Motion prevailed by a voice vote 6-0.
- 4 Public Hearing: None
- 5 Public Forum
Motion to open public forum was made by Trustee Beimborn and seconded by Trustee Probelski. Motion prevailed by voice vote 6-0. Vern Stockfish of 6871 Diane Drive spoke regarding the Sheepshead price increase. A motion was moved by Trustee Heili to close public forum and was seconded by Trustee Beimborn. Motion prevailed by voice vote 6-0.
- 6 Presentations:
 - a. County Updates – *Tony Thoma*, [Washington County Supervisor - District 19](#).
Mr. Thoma was not in attendance.
 - b. Newburg Fire Department Updates
Chief Karnitz advised the annual report will be coming out soon. Five EMTs passed class, two passed Firefighter I, and four members are attending motor pump class. There were 491 calls NFD handled in 2025; 422 EMS and 69 fire calls. The picnic will be June 5-7. Bingo is being held until mid-May. There were recent promotions, they are trying to recruit new personnel, and they got their new radios in December but were missing ten.
 - c. Swearing in of Clerk Wellman
Clerk Wellman was sworn in by President DeLuka.
- 7 Department Heads Reports
 - a. Village Administrator – Nathan Wendelborn
Administrator Wendelborn advised he hasn't received any new applications for Treasurer; the EMS meetings with the county continue, and Gary Klink submitted the first set of plans for the Emmer development and still working on Developer's Agreement.
 - b. Clerk – Heather Wellman, Memo Attached (3)
Clerk Wellman reported that she was working on getting WisVote access and getting training done before the election and was meeting with Barb and Tom Wednesday, March 4 to discuss poll worker training and other election items.
 - c. Deputy Treasurer – Heather Wellman, Financial Reports (4)
Deputy Treasurer Wellman advised we are still working on ending 2025 numbers, so those financials aren't included since they would be probably incorrect, but all checks written are listed.
 - d. Police Chief – Justin Jilling, Memo Attached (5)
Chief Jilling reviewed the memo he provided and advised the weather was partly the reason for low activity. Chief Jilling also stated he was going to the Town of Saukville board meeting on March 17 to introduce himself to the board.

- e. Building Inspection – Jeff Thoma, Memo Attached (6)
Administrator Wendelborn reviewed the memo that Jeff Thoma provided and advised that Rocketmen Investments dropped off a building permit for 6910 Shady Lane on February 23.
 - f. Public Works, Nathan Wendelborn, Memo Attached (7)
DPW Director Wendelborn reviewed the memo he provided.
 - g. Sanitary Director – Nathan Wendelborn, Memo Attached (7)
Sanitary Superintendent Wendelborn reviewed the memo he provided.
- 8 Committee Reports
- a. Community Events Committee Update – Brooke Stangel
We held a special meeting right before Board meeting to finalize Easter Egg Hunt details for March 21.
- 9 New Business
- a. Motion moved by Trustee Beimborn and seconded by Trustee Kohn to modify the agenda to discuss the Community Center. Motion prevailed by a voice vote 7-0. After some discussion, stipulations were made that DPW would not be cleaning up after Sheepshead and the first time excessive cleaning is needed, the cost would go up or there would be no more Sheepshead meetings, and the Village would not provide any snacks or beverages going forward. Nate recommended the fee to go to \$3. Trustee Heili made a motion to charge \$3 per person for Sheepshead with the stipulation that they clean up after themselves and if there are problems, it will come back to the board, and it will be on the honor system. Trustee Kohn seconded the motion. Motion prevailed by a voice vote 7-0.
 - b. Discussion and Possible Action on File No. 2026-xx [03] Resolution to Accept Funds from the Washington County Emergency Medical Service (EMS) & Fire Grant Program (8)
Motion moved by Trustee Probelski to accept the funds and was seconded by Trustee Kohn. Motion prevailed by a roll call vote of 7-0.
 - c. Discussion and Possible Action on File No. 2026-xx [04] Resolution to Accept Funds from the Washington County Roadway Shared Services Grant Program (9)
Administrator Wendelborn advised the money could go to the purchase of Badger Books. Motion moved by Trustee Beimborn to accept the funds and was seconded by Trustee Enright. Motion prevailed by a roll call vote 7-0.
 - d. Discussion and Possible Action on WWTP Upgrade Pay App #17 – Documents Attached. (10)
Motion moved by Trustee Stangel and was seconded by Trustee Kohn. Motion prevailed by a roll call vote of 7-0.
 - e. Discussion and Possible Action on employee health insurance plans, Memo attached (11)
After some discussion, President DeLuka made a motion to accept Option 1 where the employer pays 80% of employee costs and 50% of any dependent costs for health insurance. Trustee Heili seconded the motion. Motion prevailed by a roll call vote 7-0.
- 10 Announcements
- a. BOT/COW Meeting will be March 26, 2026 @ 7:00 PM
 - b. Plan Commission Meeting – March 5, 2026, at 6:30 PM
 - c. Next Community Events Meeting March 12, 2026, at 5:30 PM
 - d. The Easter Egg Hunt will be held March 21, 2026 at Doc Weber Park at 10:30 AM
- 11 Motion to convene into Closed Session as follows (roll call vote required):
No closed session occurred.
- 12 Adjourn

Heather Wellman
Clerk / Deputy Treasurer

It is possible that individual members of other governmental bodies of the Village may attend the above meeting. Pursuant to State ex.rel. vs. Greendale Village Board, 173 West 20 533,494 NW 2nd 408 (1993), such attendance may be considered a meeting of the respective governmental body. This notice is given so that members of other governmental bodies of the village may attend the meeting without violating the open meeting law.

Persons with disabilities requiring special accommodations for attendance at the meeting should contact the Municipal Building at (262) 675-2160 at least one (1) day prior to the meeting.

AFFIDAVIT OF POSTING This agenda was posted as required by statute, in the office of the Village Clerk and on the Village website on the 23rd day of February 2026.