



MINUTES
Village of Newburg
Village Board of Trustees &
Committee of the Whole Meeting
Thursday, October 23, 2025 – 7:00 P.M.

NOTICE IS HEREBY GIVEN that the next meeting of the Newburg Village Board & Committee of the Whole, Washington & Ozaukee Counties, Wisconsin is scheduled for Thursday, October 23, 2025, at 7:00 p.m. at Village Hall, 620 W. Main St.

I. Call to order and roll call. (I certify that a quorum is present, and the agenda was properly noticed.)

All members present at the beginning of the meeting except Trustee Heili & Trustee Beimborn who were excused, a quorum was met. 5-0-2 The meeting was called to order at 7:00pm

II. Pledge of Allegiance.

III. Correction and Approval of minutes from October 9, 2025 (possible action), minutes attached (1)

Motion to adopt the meeting minutes as presented. Moved by Probelski; seconded by Enright. Motion prevailed by a voice vote 5-0-2.

IV. Public Hearing: **None**

V. Public Forum

No members of the public spoke.

VI. The opening of Sealed Bids: **None**

VII. Presentations:

a. County Updates – *Tony Thoma*, [Washington County Supervisor - District 19](#).

Mr. Thoma was not in attendance.

b. Newburg Fire Department Updates

Chief Karnitz updated the board on various Fire Department activities. The department is in the process of acquiring new portable radios and dealing with paging issues. They are currently working on a grant for new air packs, with a potential cost of \$450,000, and anticipate a busy holiday season with around 45 calls per month.

VIII. Report of Department Heads

a. Village Administrator – Nathan Wendelborn, verbal report

Administrator Wendelborn provided an update on the 2026 budget, noting that it has been completed and will be discussed in more detail later in the meeting.

b. Clerk – Brandy Loveland Seelow, verbal report

Clerk Loveland reports on quiet clerk activities in the Clerk's office, including preparation of next year's elections and a letter of recommendation that was requested from Riveredge for a grant they are applying for.

c. Treasurer – Financial Reports. (2)

Treasurer Loveland presented financials as attached in packets, there were few questions from the board. Primarily spending time on 2026 Budget as will be discussed later in the meeting.

d. Police Chief – Justin Jilling, Memo (3)

Chef Jilling reports on the departments activities for the month as reported in his attached memo. The new firearms came in and all officers qualified with them.

e. Building Inspection – Jeff Thoma

Administrator Wendelborn provided an update on building inspections, including the project on Decorah and the electrical panel that was installed at Falkner Park.

f. Public Works, verbal report

Administrator Wendelborn reported that repairs were made on Main Street to defects made during the project and one from last year's snowplowing.

g. Sanitary Director – Nathan Wendelborn, verbal report

Administrator Wendelborn stated that the WWTP upgrade project is coming to an end with punch list items being addressed. The lateral was connected to the Decorah Rd project.

IX. Committee Reports

a. Community Events Committee Update – Brooke Stangel

Trustee Stangel reported that everything is ready for Fall Fest and noted trick or treat times. Trustee Probelski noted that she distributed flyers to local businesses for Fall Fest.

X. Unfinished Business:

a. Discussion Only – 2026 Budget

The board discussed the 2026 budget, noting that the mill rate will stay level.

XI. New Business

a. Discussion and Possible Action on WWTP Upgrade Pay App #13 – Documents Attached. (4)

Motion to approve WWTP Upgrade Pay App #12. Moved by Deluka; seconded by Kohn. Motion prevailed by a roll call vote 5-0-2.

XII. Announcements

- a. Plan Commission Meeting –November 6th at 6:30 pm, is required
- b. Budget Public Hearing Meeting will be November 6th @ 7:00 PM
- c. Community Events Meeting November 13th @ 5:30PM
- d. BOT/COW Meeting will be November 20th @ 7:00 PM

XIII. Motion to convene into Closed Session as follows (roll call vote required):

Motion to convene into Closed Session. Moved by Kohn; seconded by Enright. Motion prevailed by a roll call vote 5-0-2.

- a. *Pursuant to Sec. 19.85(1)(e)* Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Specifically, to be discusses is the Development Agreement for Steeplehill Development. Present in closed session will be Village Board and Village Clerk, Village Administrator and Developer.
- b. *Pursuant to Sec. 19.85(1)(e)* Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Specifically, to be discusses is the Request by Newburg Fire Department to open renegotiations for 2026 contract. Present in closed session will be Village Board and Village Clerk, Village Administrator and Newburg Fired Dept. Representatives.
- c. *Motion to return to Open Session pursuant to Section 19.85(2) Wis. Stats. to act on items from Closed Session (possible action)*

Motion to return to Open Session. Moved by Stangel; seconded by Probelski. Motion prevailed by a roll call vote 5-0-2.

Motion to approve the developers agreement as discussed in closed session. Moved by Enright; seconded by Kohn. Motion prevailed by a roll call vote 5-0-2.

XIV. Adjourn

Brandy Loveland Seelow / Clerk / Treasurer

Motion to adjourn. Moved by Probelski; seconded by Kohn. Motion prevailed by a roll call vote 5-0-2.

It is possible that individual members of other governmental bodies of the Village may attend the above meeting. Pursuant to State ex.rel. vs. Greendale Village Board, 173 West 20 533,494 NW 2nd 408 (1993), such attendance may be considered a meeting of the respective governmental body. This notice is given so that members of other governmental bodies of the village may attend the meeting without violating the open meeting law.

Person with disabilities requiring special accommodations for attendance at the meeting should contact the Municipal Building at (262) 675-2160 at least one (1) day prior to the meeting.

AFFIDAVIT OF POSTING This agenda was posted as required by statute, in the office of the Village Clerk and on the Village website on the 21th day of October 2025.