



Minutes
Village of Newburg
Village Board of Trustees &
Committee of the Whole Meeting
Thursday, May 22, 2025 – 7:00 P.M.

NOTICE IS HEREBY GIVEN that the next meeting of the Newburg Village Board & Committee of the Whole, Washington & Ozaukee Counties, Wisconsin is scheduled for Thursday, May 22, 2025, at 7:00 p.m. at Village Hall, 620 W. Main St.

I. Call to order and roll call.

All members present except Trustee Stangel was excused; a quorum was met. 6-0-1 The meeting was called to order at 7:00pm

II. Pledge of Allegiance.

III. Correction and Approval of minutes from April 24, 2025 (possible action), minutes attached (1)

Motion to adopt the meeting minutes as presented. Moved by Heili; seconded by Enright. Motion prevailed by a voice vote 6-0-1.

IV. Public Hearing: **None**

V. Public Forum

Motion to open public forum. Moved by Beimborn; seconded by Probelski. Motion prevailed by a voice vote 6-0-1.

Bill Sackett, 832 W. Main St., Newburg, WI 53060, stated it was brought to his attention from another resident who did not realize Bill is no longer on the board. The resident is concerned about the new bump outs on Main St. not being visible and recommended painting them.

Paul Zimdars, 411A W. Main St., Newburg, WI 53060, asked about the manhole covers not being flush with Main St. and reiterated the concern about the bump outs not being visible.

Motion to close public forum. Moved by Heili; seconded by Kohn. Motion prevailed by a voice vote 6-0-1.

VI. The opening of Sealed Bids: **None**

VII. Presentations:

- a. County Updates – *Tony Thoma*, [*Washington County Supervisor - District 19.*](#)

Was not present at this meeting.

- b. Newburg Fire Department Updates

Was not present at this meeting.

VIII. Report of Department Heads

- a. Village Administrator – Nathan Wendelborn, verbal report

Nothing of significance to report.

- b. Clerk – Brandy Loveland Seelow, Memo Attached (2)

In addition to the memo, all elections have been closed out in WisVote, BOR training has been reported on the DOR website as required.

c. Treasurer – Financial Reports, Reports attached. (3)

Financial Reports were reviewed with little discussion. President DeLuka and Treasurer Loveland continue to review and iron out items found from the transition. The Clerk and Deputy Clerk continue to learn new things and get comfortable while working in Workhorse.

The Special Assessment Module has been added and populated in Work Horse. There was a cover letter created so that the Special Assessment Statements can be mailed as soon as possible. We are awaiting a link to be created for online payments.

Form C was submitted to DOR for us by our auditors.

d. Police Chief – Mike Foeger, Memo / Quote Attached (4)

Chief Foeger went over items on his memo with little discussion other than the Axon taser quote which was explained in great detail along with much discussion by the board.

Motion to approve the purchase of Axon Taser 7 Bundle on a 5 yr basis. Moved by Heili; seconded by Enright. Motion prevailed by a roll call vote 6-0-1.

Chief also updated the board that he met with Newburg Fire Dept to set up a safety plan for the Newburg Fireman's Picnic that is happening May 30th – June 1st, 2025.

e. Building Inspection – Jeff Thoma

Jeff Thoma was not present at this meeting. Administrator Wendelborn reported there were no significant permits submitted this month.

f. Public Works, verbal report

Brush chipping has been completed throughout the village and a tree was taken down on Connie Dr. The zero turn mower needed some repairs. Village of Kewaskum came down to run the street sweeper through several streets to assist in cleanup. New material will be added to the road shoulders that was supposed to be done last fall. Flags have been hung down Main St. Tornado siren was set off last week and clarification of how it works will be published in the next BRIDGES.

g. Sanitary Director – Nathan Wendelborn, verbal report

WWTP Upgrade pump was installed which will allow for the final sludge hauling. Clarifier chain broke but was fixed and is back up and running. Ecoli lab results are high due to the excess rain. A new laptop was put in place for new systems that are coming with the WWTP Upgrade.

IX. Committee Reports

a. Community Events Committee – Brooke Stangel

Bought a bounce house for community events. Christmas event dates are still being discussed. The theme for this year will be A Superhero Christmas. Fall Festival planning is well underway.

X. Unfinished Business:

- a. Discussion and possible action on Professional Services Agreement between Village of Newburg and Washington County for the purpose of allowing the County's Community Development Department to provide services – Documents were not available at the time of publication, will be added when received. (5)

Nothing received from the county.

- b. Discussion and Possible Action on File No. 2025-09 - A RESOLUTION ESTABLISHING EMPLOYEE PAY RANGES A substitute Resolution for file 2025-26 Establishing Employee pay ranges, Pay Ranges & Snowplowing shift differential. - Documents Attached (6)

Motion to approve File No. 2025-09 - A RESOLUTION ESTABLISHING EMPLOYEE PAY RANGES A substitute Resolution for file 2025-26 Establishing Employee pay ranges. Moved by Kohn; seconded by Probelski. Motion prevailed by a roll call vote 6-0-1.

XI. New Business

- a. Discussion and Possible Action Committee Assignments from President DeLuka

Nothing at this time.

- b. Discussion and Possible Action - FILE NO. 2025-XX[08] Advisory Resolution Supporting Reversal of the US Environmental Protection Agency Decision Classifying Portions of Washington County as Serious Nonattainment for the 2015 Ozone National Ambient Air Quality Standard - Documents Attached (7)

President DeLuka gave an overview of the purpose of this resolution.

Motion to approve File No. 2025-08 - Advisory Resolution Supporting Reversal of the US Environmental Protection Agency Decision Classifying Portions of Washington County as Serious Nonattainment for the 2015 Ozone National Ambient Air Quality Standard. Moved by Beimborn; seconded by Kohn. Motion prevailed by a roll call vote 6-0-1.

- c. Discussion and Possible Action on WWTP Upgrade PayApp #8 – Documents Attached (8)

Motion to approve WWTP Upgrade Pay App #8. Moved by Probelski; seconded by Kohn. Motion prevailed by a roll call vote 6-0-1.

- d. Discussion and Possible Action 2024 draft audit – Packet is available for review at Village Hall, Trustees copy in packet.

Motion to approve 2024 draft audit as presented. Moved by Heili; seconded by Kohn. Motion prevailed by a roll call vote 6-0-1.

- e. Discussion and Possible Action - Purchase of Exmark Zero turn from Lochens (sanitary purchase) for \$4000

After much discussion, President DeLuka motioned to table the Purchase of Exmark Zero turn from Lochens (sanitary purchase) for \$4000, seconded by Heili. Motion prevailed by a voice vote 6-0-1.

XII. Motion to convene into Closed Session as follows (roll call vote required):

- a. Pursuant to Section 19.85(1)(c) Wis. Stats. considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility Specifically, to be discussed is employee insurance compensation. Present in closed session will be Village Board and Village Administrator.
- b. -Pursuant to Section 19.85(1)(c) Wis. Stats. considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility Specifically, to be discussed is DPW personnel review. Present in closed session will be the Village Board and Village Administrator.
- c. -Pursuant to Section 19.85(1)(c) Wis. Stats. considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility Specifically, to be discussed is personnel. Present in closed session will be the Village Board and Village Administrator.

Motion to go into closed session was moved by Heili and seconded by Probelski. Motion passes by a roll call vote 6-0-1.

- d. Motion to return to Open Session pursuant to Section 19.85(2) Wis. Stats. to act on items from Closed Session (possible action)

XIII. Announcements

- a. Next BOT/COW Meeting will be June 26, 2025 @ 7:00 PM
- b. Board of Review – May 27, 2025 @6:00pm – 9:00 pm
- c. Plan Commission Meeting – June 5th at 6:30 pm
- d. Community Events Meeting June 12,2025 @ 5:30PM
- e. Employee Picnic – June 13, 2025 @5:00pm at Doc Weber Park

XIV. Adjourn

Motion by Heili to adjourn; seconded by DeLuka. Motion prevailed by a voice call vote of 6-0-1.
Meeting adjourned at 8:41PM

Brandy Loveland Seelow
Clerk / Treasurer

It is possible that individual members of other governmental bodies of the Village may attend the above meeting. Pursuant to State ex.rel. vs. Greendale Village Board, 173 West 20 533,494 NW 2nd 408 (1993), such attendance may be considered a meeting of the respective governmental body. This notice is given so that members of other governmental bodies of the village may attend the meeting without violating the open meeting law.

Person with disabilities requiring special accommodations for attendance at the meeting should contact the Municipal Building at (262) 675-2160 at least one (1) day prior to the meeting.

AFFIDAVIT OF POSTING This agenda was posted in the office of the Village Clerk on the 15th day of May 2025.