



AGENDA

Board of Trustees & Committee of the Whole Meeting

7:00 PM - Thursday, November 21, 2024

Newburg Community Center

Page

CALL TO ORDER / ROLL CALL

- President Dave DeLuka
- Trustee Bill Sackett
- Trustee Mike Heili
- Trustee Mike Enright
- Trustee Brooke Stangel
- Trustee Kevin Kohn
- Trustee Paul Zimdars

PLEDGE OF ALLEGIANCE

PUBLIC FORUM

Members of the public are invited to address the Village Board regarding any topic of public concern. Those who wish to speak are asked to clearly state their full name and address while standing at the podium when addressing the Village Board.

PUBLIC HEARING

Members of the public are invited to address the Village Board regarding any topic of public concern. Those who wish to speak are asked to clearly state their full name and address while standing at the podium when addressing the Village Board.

1.
 - Special Assessments of cost related to Main St Reconstruction to be imposed on properties located on Main St. A detailed listing of properties and amounts are available by request or at Village Hall.
 - Hearing on proposed 2025 Budget
 - Alcohol & Tobacco Establishment Licenses for December 1, 2024 - June 30, 2024, The Old Fashioned Supper Club

CORRECTION AND APPROVAL OF PAST MINUTES

2. Meeting Minutes 5 - 9
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PRESENTATIONS

3. County Updates
Tony Thoma, [Washington County Supervisor - District 19](#).

NEW BUSINESS

ADMINISTRATION

Administrator Nathan Wendelborn. Including updates on items such as zoning, community center, village hall general operations, or other service areas related to village administration.

4. Department Update 11
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5. Main St. Update
6. Stantec 13 - 14
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7. Discussion and possible action on NFD Compensation 15
[File 2024-xx\[29\] Resolution Compensation NFD for staffing](#)
8. Discussion and possible action on Special Assessments of cost related to Main 17 - 18

St Reconstruction to be imposed on properties located on Main St
[File 2024-xx\[24\] Final Resolution Levying Special Assessments for Sidewalk, Curb and Gutter, Back of Walk Repairs and Driveway - Final Revision](#)

9. Discussion and possible action Adopting of 2025 Budget as proposed 19 - 28
[2025 Budget - Gen Fund](#)
[2025 Budget - San Fund](#)
[File 2024-XX\[30\] Resolution Adopting 2025 Budget](#)

10. Discussion and Possible Action on RFP for Legal Services 29 - 30
[VON Legal Services 2025](#)

BUILDING INSPECTION / ZONING / EMERGENCY MANAGEMENT

Mr. Jeff Thoma, Building Inspector

- Emergency Management updates relating to planning, preparation, training, and emergency events.
- Building Inspection information on quantity and type of permits requested, along with approval or denial status and any notable concerns or follow-up.
- Zoning relating to any pending, upcoming or complex zoning concerns. Updates on pending or recent zoning and comprehensive plan changes in neighboring towns relating to territory within the Village of Newburg's extraterritorial review area.
 - Town of Trenton
 - Town of Saukville

11. Department Update

LAW ENFORCEMENT

Police Chief Mike Foeger or Police Captain Justin Jilling.

12. Department Update 31
[NPD Memo](#)

DPW: PUBLIC WORKS & SANITARY SEWER

DPW Director Nate Wendelborn.

13. Department Update 33
[DPW - Sanitary Memo](#)

14. Discussion and Possible Action on Pay Request #4 on Main Street Reconstruction. 35 - 39
[Main Street Reconstruction Pay App #4](#)

ELECTIONS & FINANCE

Clerk/Treasurer Brandy Loveland Seelow.

15. Financial reports for the period ending October 31, 2024. 41 - 51

Reports provided are in final form for internal management purposes as of the date of publication. Information may be updated in subsequent periods as corrections are made in reconciliation with new information or the auditor determines appropriate adjustments to prior periods.

- **General Fund - Balance Sheet.** Shows the assets the village held, the liabilities the village owes to others, and the allocation of equity holdings remaining as of a certain date.
- **General Fund - Income Statement.** Shows actual revenue and expenses logged over a period of time (year to date) compared to the annual budget for the same. A balance of "profit" or "loss" at the bottom line indicates the resulting change that would affect equity on the Balance Sheet.

- **Sanitary Fund - Balance Sheet.** Shows the assets the SF held, the liabilities the SF owes to others, and the allocation of equity holdings remaining as of a certain date.
- **Sanitary Fund - Income Statement.** Shows the actual revenue and expenses logged over a period of time (year to date) compared to the annual budget for the same. A balance of "profit" or "loss" at the bottom line indicates the resulting change that would affect equity on the Balance Sheet.
- **All Funds - Payroll Summary.** Shows hours and dollars paid per category over a period of time (year to date) compared to the prior year. Because all payroll functions are initiated within the GF, this report also includes time for sanitary or capital project functions.
- **Capital Fund - Income Statement.** The Capital Fund is presently held as a sub-set of the General Fund data and is segregated out for this report to clearly show actual and budgeted revenue and expenses for capital projects.
- **All Funds - Summary Debt Schedule.** Provided Quarterly. Shows details of loans held, estimated future principal balances and debt service payments, and the relation to debt limit.

[20241031 Financials - Balance Sheet - GEN FUND](#)

[20241031 Financials - Income Statement - GEN FUND](#)

[20241031 Financials - Balance Sheet - SAN FUND](#)

[20241031 Financials - Income Statement - SAN FUND](#)

[Ocotber Payroll Summary - Hours and Dollars Compared to Prior Year](#)

16. Discussion and possible action on issuing Liquor License to The Old Fashioned Supper Club 53
- [File 2024-xx\[28\] Resolution on Bar License Issuance 2024-2025](#)
17. *Clerk related items such as elections, record retention and license and permits.*
- Nov 5th Election Recap
 - Spring 2025 Election will be on April 1st, three Trustees are up for reelection as well as Village President. Candidacy papers can be pulled beginning December 1st and must be returned no later than January 7th at 5pm.

COMMUNITY EVENTS COMMITTEE

Committee Members to report out on what is taking place in the committee and upcoming events

ANNOUNCEMENTS

- Next meeting will be December 19th at 7:00pm
- Village Hall will be closed for the Thanksgiving holiday on November 28th & 29th
- Christmas in the Village: Saturday, December 7th, 2024
 - Children's Christmas Party at Community Center is 11am - 2pm
 - Parade will kick off at 5:30pm
 - Community Tree Lighting will follow the parade completion at approximately 6:30pm

ADJOURNMENT

Village of Newburg - 620 W Main St. PO Box 50, Newburg, WI 53060 - (262) 675-2160 -
Newburg_Clerk@village.newburg.wi.us



MINUTES
Board of Trustees & Committee of the Whole Meeting
7:00 PM - Thursday, October 31, 2024
Village Hall, 620 W. Main St., Newburg, Wisconsin

CALL TO ORDER / ROLL CALL

- President Dave DeLuka
- Trustee Bill Sackett
- Trustee Mike Heili
- Trustee Mike Enright
- Trustee Brooke Stangel
- Trustee Kevin Kohn
- Trustee Paul Zimdars

All members present, except Sackett who was excused; a quorum was met. 6-0-1 The meeting was called to order at 7:00pm

PLEDGE OF ALLEGIANCE

"I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.", should be rendered by standing at attention facing the flag with the right hand over the heart. A person in uniform should instead remain silent and render the military salute. Veterans may choose either method. (4 USC Sec. 4).

PUBLIC FORUM

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PUBLIC HEARING

Members of the public are invited to address the Village Board regarding any topic of public concern. Those who wish to speak are asked to clearly state their full name and address while standing at the podium when addressing the Village Board.

1. Special Assessments of cost related to Main St Reconstruction to be imposed on properties located on Main St
A detailed listing of properties and amounts are available by request or at Village Hall.

Heili motioned to open Public form, seconded by Zimdars.
Motion prevailed by a voice vote of 6-0-1 (Sackett)

Bonnie Becker, 314 W. Main St., Mrs. Becker inquired about the payment timeframe for the upcoming Main St. Special Assessment.

President DeLuka and Administrator Wendelborn informed everyone in attendance that an individual letter will be sent to each property owner notifying them of the final public hearing and an estimated cost. The final review of the resolution and voting will take place at the next meeting on November 21st which will be held at the Community Center.

Motion by Zimdars to close the public hearing on File 2024-XX[24] Final Resolution Levying Special Assessments for Sidewalk, Curb and Gutter, Back of Walk Repair and Driveway; seconded by Stangel. Motion prevailed by a voice vote of 6-0-1 (Sackett)
[File 2024-xx\[24\] Final Resolution Levying Special Assessments for Sidewalk, Curb and Gutter, Bank of Walk Repairs and Driveway](#)

CORRECTION AND APPROVAL OF PAST MINUTES

2. Meeting Minutes

Motion to adopt the meeting minutes as presented.

Moved by Zimdars; seconded by Kohn.

Motion prevailed by a voice vote 6-0-1 (Sackett)

[Board of Trustees & Committee of the Whole - Oct 17 2024 - Minutes - Html](#)

PRESENTATIONS

3. County Updates

Tony Thoma, [Washington County Supervisor - District 19](#).

Not present.

NEW BUSINESS

ADMINISTRATION

Administrator Nathan Wendelborn. Including updates on items such as zoning, community center, village hall general operations, or other service areas related to village administration.

4. Department Update

Administrator Wendelborn discussed briefly the items on his memo noting that the final budget will be ready at the November meeting. In addition, there was a complaint lodged today with the Public Services Commission about sanitary bills from a resident. They have asked for documentation, which will be provided and should resolve the issue.

[Admin Memo](#)

5. Discussion and possible action on additional compensation for the Newburg Fire Department

Administrator Wendelborn had expected the Fire Department Chief would be in attendance to discuss this matter and the board decided to table the matter until such time he is available. President DeLuka updated the board on the county's exploration of regional EMS / Fire Services and potential impact on local Departments.

6. Discussion and Possible Action on Ordinance Chapter 73 I(B) Establishing Parking Restrictions

Motion by Zimdars to close the public hearing on [File 2024-xx\[26\] Repeal and Recreate Chapter 73 Section I\(B\) Establishing Parking Restrictions](#); seconded by Kohn. Motion prevailed by a roll call vote of 5-1-1 (Heili, Sackett)

[File 2024-xx\[26\] Repeal and Recreate Chapter 73 Section I\(B\) Establishing Parking Restrictions](#)

7. Discussion and Possible Action Draft 2025 Budget WILL BE PRESENTED AT MEETING OR UPON COMPLETION

Administrator Wendelborn stated he intended to have the full Budget completed but

was informed late that adjustments would need to be made to the Sanitary Budget due to a change in the Clean Water Fund Loan money we were told could go into an interest bearing account in fact can not. This will be adjusted and the final Budget will be presented at the November meeting,

BUILDING INSPECTION / ZONING / EMERGENCY MANAGEMENT

Mr. Jeff Thoma, Building Inspector

- Emergency Management updates relating to planning, preparation, training, and emergency events.
 - Building Inspection information on quantity and type of permits requested, along with approval or denial status and any notable concerns or follow-up.
 - Zoning relating to any pending, upcoming or complex zoning concerns. Updates on pending or recent zoning and comprehensive plan changes in neighboring towns relating to territory within the Village of Newburg's extraterritorial review area.
 - Town of Trenton
 - Town of Saukville
8. Department Update - Verbal Update
- Mr. Thoma, the new building inspector, was present and reported on the number of permits issued and the status of new houses under construction.
 - Administrator Wendelborn discussed future plans for cleaning up facades and houses in violation of codes.

LAW ENFORCEMENT

Police Chief Mike Foeger or Police Captain Justin Jilling.

9. Department Update

Chief Foeger was on vacation and not in attendance. Administrator Wendelborn gave a brief overview per the Department memo on Newburg Police Dept.s behalf. He also noted the possibility of re-lettering the older squad car.

[NPD Memo](#)

DPW: PUBLIC WORKS & SANITARY SEWER

DPW Director Nate Wendelborn.

10. Department Update

- Administrator Wendelborn reported on the completion of brush chipping, leaf collection and Main St improvements.
- The speed limit on Main St. has been reduced, and the sanitary project is progressing with the Clean Water Fund loan closing on November 15th.

[DPW Memo](#)

11. Discussion and Possible action on Pay App #3 for Main St Reconstruction

Motion by Zimdars to Pay Request #3 on Main Street Reconstruction; seconded by Heili.

Motion prevailed by a roll call vote of 6-0-1.(Sackett)

[Main St Pay App #3](#)

ELECTIONS & FINANCE

Clerk/Treasurer Brandy Loveland Seelow.

12. Financial reports for the period ending September 2024.

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- Trustees reviewed the financial reports provided and had little questions or discussion.
- President DeLuka and Treasurer Loveland continue to review and balance the books on a weekly basis in preparation for end of year and transition over to Workhorse.

[20240930 Financials - Balance Sheet - GEN FUND](#)

[20240930 Financials - Income Statement - GEN FUND](#)

[20240930 Financials - Balance Sheet - SAN FUND](#)

[20240930 Financials - Income Statement - SAN FUND](#)

[Payroll Summary - Hours and Dollars Compared to Prior Year](#)

13. Clerk related items such as elections, record retention and license and permits.

- In-Person Absentee voting began on October 22nd, we had 46 voters the first day!

- Public Test was done the Monday prior to the meeting

ANNOUNCEMENTS

- A Special Thank you to all who came out to the Fall Festival, it was a great success. Dairy Queen donated \$100 worth of coupons for the costume contest prizes and Equipment

Rentals donated the use of the bounce house.

- November 21st @ 7:00pm Next BOT & COW meeting at the Community Center

Motion to adjourn into Closed Session at 7:45pm.

Moved by Zimdars, seconded by Kohn.

Motion prevailed by a roll call vote of 6-0-1.

CLOSED SESSION NOTICE

This body may entertain a motion to adjourn into Closed Session pursuant to Sec. 19.85(1)(c), Wis. Stats., considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. The board may provide notice that it will adjourn from closed session without reconvening in open session.

Specifically to be discussed is shift differential pay for Police Department staff. Present in Closed Session will be the Village Board, the Village Administrator, Village Clerk, Village Deputy Clerk and Police Chief.

ADJOURNMENT

Motion to adjourn at 7:57pm.

Moved by Kohn, seconded by Zimdars.

Motion prevailed by a voice vote of 6-0-1.

Village of Newburg - 620 W Main St. PO Box 50, Newburg, WI 53060 - (262) 675-2160 - Clerk@village.newburg.wi.us



To: Board of Trustees
From: Nate Wendelborn Administrator
Date: 11/14/24
Re: Departmental updates

With the approval of the budget, I will work with Town web to begin the planning of the new website.

I have been working through the final numbers for the Main St project costs. I am hoping to have those finalized by the meeting.

Performance reviews for all staff will be issued in December.

There has been a inquiry about rezoning the parcels for sale on Main St to allow for duplex units.



November 18, 2024
 Project Number: 193805870 – Village of Newburg – Main Street Reconstruction

Reference: Main Street Reconstruction – Summary of Engineering Fees – Project Completion

In an effort to provide additional clarity in regard to total engineering fees for the Main Street Reconstruction Project, we have formulated the below summary of engineering task orders and associated fees that were completed to bring the Village from concept through construction completion for the Main Street Reconstruction Project.

Conceptual Report / LRIP Funding Applications	\$28,106 (LS)
Topographic Survey / “Alternatives” Updates to Conceptual Report	\$20,200 (LS)
Public Informational Meeting	\$2,400 (T/M)
Additional Alternative “C” Update to Conceptual Report	\$4,000 (LS)
Final Engineering	\$189,144 (LS)
Construction Services	\$184,000 (T/M)
Total Contract Upset Fee	\$427,850.00
Total Invoiced Fees	\$426,040.43

A further breakdown of the time and materials invoices for the construction services task is shown below:

February Invoice	\$1,538.50
March Invoice	\$2,504.75
April Invoice	\$2,030.00
May Invoice	\$4,817.37
June Invoice	\$25,695.21
July Invoice	\$44,432.41
August Invoice	\$60,354.21
<i>August Invoice Credit</i>	<i>- \$27,550.00</i>
September Invoice	\$32,663.23
October Invoice	\$30,092.75
November Invoice (Final)	\$5,622.00

Total Construction Services Fees (Time / Materials): \$182,200.43

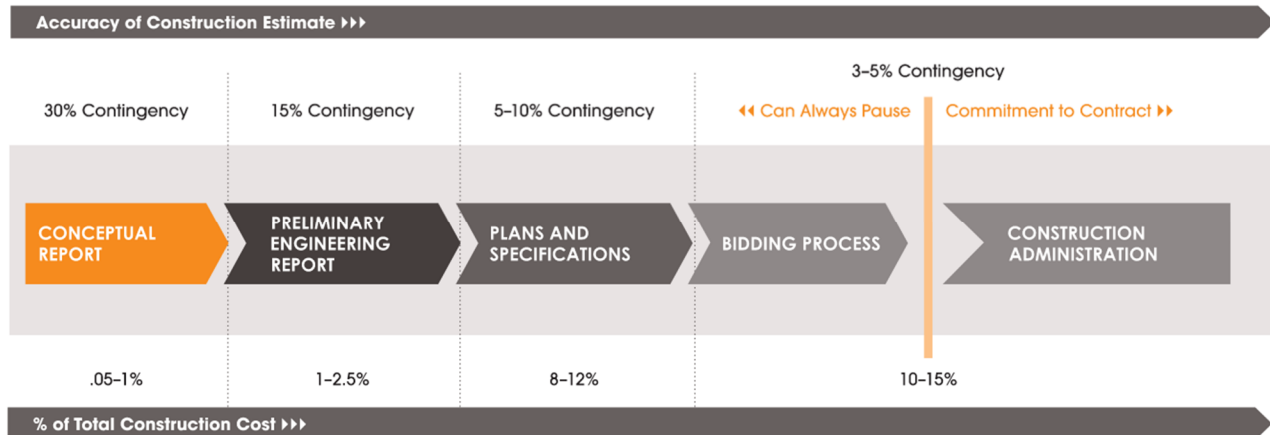
As seen in the construction services invoice summary above, Stantec and the Village agreed to apply a credit to the August Invoice for an amount covering the applicable construction change order costs from Kopplin and Kinas, Co., Inc., that were a result of errors in Stantec Survey data, thus resulting in field modifications to the proposed storm sewer system.

If this credit was not applied, Stantec would have notified the Village of the time and materials costs trending above the original provided estimate, and thus would have submitted a request for a change order

Reference: Main Street Reconstruction – Summary of Engineering Fees – Project Completion

once that estimated overage became apparent. That overage, above original task order amount, would have been roughly \$25,750.

We find the below a graphic, originally shared with the Village during conceptual design, a helpful reminder of the variability of project costs and estimates.



With one final pay request expected from the Construction Contractor, we estimate total construction costs finish at roughly \$1,615,000. Of that amount, the Village is expected to be reimbursed a total of \$443,191.08 through LRIP MSID and MSI-LT funding. In addition to that amount, WE-Energies lighting work throughout the project area cost \$125,142.43.

Thus, the total cost for the completion of the Main Street Reconstruction Project, including all planning, engineering, construction costs/services, WE-Energies lighting work, and reimbursements, is estimated to be \$1,722,992.

It is my hope that these summaries are helpful in understanding the “complete” project costs to date.

It has been a pleasure assisting the Village with this project,

Christian Moring P.E.
Village Engineer

Direct: 262-665-3012
christian.moring@stantec.com
209 Commerce Parkway PO Box 128
Cottage Grove, WI 53527-8955

Village of Newburg, Wisconsin
FILE NO. 2024-xx[29]
Authorizing Compensation to NFD for increased Staffed Services

1 WHEREAS, the Village of Newburg contracts with the Newburg Fire Department
2 for Fire and Emergency Medical Services within the village; and
3

4 WHEREAS, the Board of Trustees recognizes that the increase in service quality
5 begins with quicker response time to calls which is achieved through staffing the fire
6 house; And
7

8 WHEREAS, the cost involved in staffing the firehouse was an unbudgeted item
9 with in the contract, but was a point for negotiations at a future date and has been
10 requested for compensation, Therefore
11

12 BE IT RESOLVED, the Board of Trustees hereby designates that \$xx,xxx of the
13 Fire/EMS shared services monies received from the county be paid to the Newburg Fire
14 Department for increased staffing needs during the 2024 fiscal year.
15

16 BE IT FURTHER RESOLVED, this compensation is a onetime request until
17 future negotiations can be achieved during the next contract period.
18

19
20 Passed and adopted by the Village Board of the Village of Newburg, Washington and
21 Ozaukee Counties, Wisconsin, this 21th day of November 2024.
22

23 _____
24 David DeLuka, Village President

Brandy Loveland Seelow, Clerk

Resolution 2024-24
Final Resolution Levying Special Assessments for Sidewalk, Curb and Gutter, Back of Walk
repairs and Driveway Approaches on all Properties
Located on Main St in the Village Of Newburg

WHEREAS, On February 8th 2024 the Village Board of the Village of Newburg awarded a construction contract to Koplín and Kinas based on the prepared plans by Stantec; and

WHEREAS, the Village obtain a Bond and grants to fund the project with the intent to assess properties for the improvements the benefit them; and

WHEREAS, the Village Engineer has prepared a report, including a schedule of proposed assessments, and filed said report with the Village Clerk; and

WHEREAS, notice of hearing was published and mailed and the proposed assessments contained therein and has considered the reasonableness of the basis used in determining the proposed assessments and has discussed all of the said matters fully; and

WHEREAS, the Village Board is fully advised in these matters and is now ready to make the final levy of special assessments for the benefit conferred as set forth herein; now, therefore,

BE IT RESOLVED BY THE VILLAGE BOARD OF THE VILLAGE OF NEWBURG, WASHINGTON AND OZAUKEE COUNTIES, WISCONSIN, THAT:

1. After due consideration of the report of the Village Engineer in the matter set forth in preamble hereto, the Village Board hereby finds and determines that the properties set forth in said report, and each of them, are benefited by the construction of sidewalk, curb and gutter and driveway approaches, respectively as indicated in said report, and the Board, upon such consideration, determines that the proposed assessments made were determined upon a reasonable basis.
2. Upon such findings and determinations, said report, including the project plans and specifications, the statement of final costs and financing, the statement of benefits, the statement of assessment methods, assessment procedure and the schedule of proposed assessments, is hereby approved, except that:
3. The proposed assessments set forth in said report are hereby assessed and levied against said properties as special assessments for the benefits incurred upon them by the construction of sidewalk, curb and gutter and driveway approaches, respectively, and the Board hereby directs that payment of said special assessments be made as hereinafter provided and orders the owners of said properties to pay such special assessments in the manner hereinafter provided.
4. The proceeds from such special assessments shall be used for paying the costs of the respective projects.
5. The assessments are made pursuant to the police power of the Village of Newburg and §66.0701 and §66.0703, Wis. Stats., and Sec. 8.09 of the Municipal Code.

48 6. Each special assessment levied by this resolution shall be a lien upon the property against
49 which it is levied on behalf of the Village of Newburg in accordance with §66.0717, Wis. Stats.
50

51 7. Each owner of property has the option of paying his or her special assessment in full
52 without interest on or before November 14, 2025 or in five (5) equal annual installments, in
53 accordance with §66.0715, Wis. Stats., with interest thereon at the rate of the borrowed rate plus 1%
54 per annum, such interest to commence as of the date this resolution is adopted and to be computed
55 through December 31 of each year. All assessments will be collected in installments, except such
56 assessments which were paid in full to the Village Treasurer on or before November 14, 2025. The
57 first installment is to be entered in the 2025 tax roll as a special tax on the property upon which the
58 special assessment was levied, and therefore shall be treated in all respects as any other municipal tax,
59 except as otherwise provided in §66.0715, Wis. Stats., Hereafter, in each subsequent year, an
60 installment shall, in like manner and with like effect, be entered in the annual tax roll until all
61 installments have been levied. Each property owner who is paying by the installment may prepay his
62 or her assessments, together with accrued interest, at any time without penalty. In the event the
63 property owner fails to pay any installment in full at the time it is due, said owner will be deemed
64 delinquent in the payment thereof and his or her entire unpaid assessment, together with accrued
65 interest through December 31 of the year said delinquency occurs, shall be extended upon the next
66 succeeding tax roll as a delinquent tax against the property and all proceedings in relation to the
67 collection, return and sale of property for delinquent real estate taxes shall apply to such special
68 assessment, except as otherwise provided by Statute.
69

70 8. All payments hereunder are to be made to the Village Treasurer.
71

72 9. The Village Clerk is hereby authorized and directed to publish a copy of this resolution as
73 a Class I notice in the West Bend Daily News and shall mail a copy of this resolution and this
74 statement of the final assessment against his or her property to every interested person whose name
75 appears on the assessment roll and whose post office address is known, or can with reasonable
76 diligence be ascertained.
77

78 10. The Village Clerk is hereby authorized and directed to publish the “Installment
79 Assessment Notice” attached hereto and made a part hereof as a Class I notice and to mail a copy
80 thereof to every interest person.
81

82 11. This resolution shall become effective upon passage and publication and notice and compliance
83 with sections 9 and 10 above.
84

85 Adopted this _____ day of _____, 2024
86
87

88 _____
89 David DeLuka, Village President

90 ATTEST:
91
92

93 _____
94 Brandy Loveland Seelow, Village Clerk

**Village of Newburg
2025 General Fund Budget**

	Jan - Dec 23	2023 Budget	Jan - Aug 24	2024 Budget	2025 budget	% change from 2024
Ordinary Income/Expense						
Income						
41110 · Tax Levy Revenue						
41111 · Tax Levy for Debt Service	283,478	283,478	26,612	249,190	268,390	8%
41112 · Tax Levy for Operations	440,495	440,495	296,531	439,703	427,198	-3%
41110 · Tax Levy Revenue - Other	0		0	0	0	
Total 41110 · Tax Levy Revenue	723,973	723,973	323,143	688,893	695,588	1%
41800 · Interest and Penalties on Taxes	768		0		-	
42000 · Special Assessments						
42500 · *Special Assmt - Delinq. Bills						
42510 · Delinq. Sanitary on Tax Bills	1,567		4,903			
42520 · Delinq. Recycling on Tax Bills	0		93			
42530 · Spec Assmt - Conversion Fee	0	1,000	480			
42500 · *Special Assmt - Delinq. Bills - Other	0		0	1,000	1,000	0%
Total 42500 · *Special Assmt - Delinq. Bills	1,567	1,000	5,476	1,000	1,000	0%
Total 42000 · Special Assessments	1,567	1,000	5,476	1,000	1,000	0%
43000 · Intergovernmental Revenues						
43410 · State Shared Revenue	93,652	80,432	156,819	129,648	146,039	13%
43420 · Fire Dues	4,304	3,846	4,930	4,304	4,930	15%
43431 · Computer Aid	3	744	744	744	744	0%
43432 · Personal Property Aid	1,920	1,920	1,920	1,554	6,962	348%
43433 · Video Service Provider Aid	3,209	2,727	5,973	2,727	2,727	0%
43510 · State Expend. Restraint Grant	0	14,259	0	13,414	13,414	0%
43520 · State Public Safety Grant	741	0	196	0	0	
43530 · State Transportation Aids	48,287	48,281	41,648	55,530	63,860	15%
43540 · State Recycling Grant	3,140	3,138	3,144	3,139	3,144	0%
43590 · Other State Grants	320		0		0	
43650 · State Pmt - Managed Forest Land	3	3	3	3	3	0%
43700 · Grants from Local Governments	0		3,582		490,165	
Total 43000 · Intergovernmental Revenues	155,579	155,350	218,959	211,063	731,988	247%
44000 · Licenses and Permits						
44100 · Business & Occup. License						
44110 · Liquor & Malt Beverage Licenses	4,445	4,900	5,400	4,900	5,400	10%
44120 · Other Business & Occupational	0		35			
44100 · Business & Occup. License - Other	0		905	0		
Total 44100 · Business & Occup. License	4,445	4,900	6,340	4,900	5,400	10%
44200 · Nonbusiness Licenses						
44210 · Dog License Fee Revenue	1,265	250	1,070	750	1,000	33%
44220 · Chicken License Fee Revenue	300	200	200	200	200	0%
Total 44200 · Nonbusiness Licenses	1,565	450	1,270	950	1,200	26%
44300 · Building Permits & Inspection	4,905	3,700	8,517	4,500	4,500	0%
44400 · Plan Commission / Zoning Fees	300	2,000	1,500	1,500	1,500	0%
44900 · Other Regulatory Permits & Fees						
44910 · Franchise Cable Fees	4,127	4,339	0	4,339	4,200	-3%
44999 · Other Misc Licenses & Fees	22		69		100	
44900 · Other Regulatory Permits & Fees - Other	115		0			
Total 44900 · Other Regulatory Permits & Fees	4,264	4,339	69	4,339	4,300	-1%
Total 44000 · Licenses and Permits	15,479	15,389	17,696	16,189	16,900	4%
45000 · Fines, Forfeits and Penalties						
45110 · Court Fee Income	1,459	1,200	1,471	1,200	1,500	25%
45190 · Law/Ordinance Violation Fines	75	175	423	175	250	43%
Total 45000 · Fines, Forfeits and Penalties	1,534	1,375	1,894	1,375	1,750	27%
46110 · Clerks Fees - RE Letters	308	320	255	320	320	0%
46420 · Recycling Fees on Sani Bills	23,556	23,280	11,879	23,816	25,648	8%
46743 · Community Center Income						
46743a · CC Income - Building Rental	3,138	2,100	1,470	3,200	3,000	-6%
46743b · CC Income - Village Events	625	600	628		500	
46743c · CC Income - Donations Rec'd	146		630		200	
46743 · Community Center Income - Other	272		0			
Total 46743 · Community Center Income	4,181	2,700	2,728	3,200	3,700	16%

**Village of Newburg
2025 General Fund Budget**

	Jan - Dec 23	2023 Budget	Jan - Aug 24	2024 Budget	2025 budget	% change from 2024
47340 · Admin. Fees from Sanitary Fund	69,000	69,000	46,000	69,000	69,000	0%
48100 · Investment Interest Received	20,336	1,100	44,086	1,100	1,100	0%
48400 · Insurance Recoveries	3,352		1,685		0	
48500 · Donations from Private Entities	105	500	200	500	500	0%
49410 · Sales of Small Eqpt / Supplies	201		372			
49900 · NFD LOSA Revenue (Flowthrough)	0		0	10		
Miscellaneous revenues					21,039	
Total Income	1,019,939	993,987	674,373	1,016,466	1,568,533	54%
Gross Profit	1,019,939	993,987	674,373	1,016,466	#####	54%
Expense						
50500 - HSA Contributions	0		14,050	20,000	21,600	8%
51000 · General Government / Admin						
51100 · Legislative						
51110 · Board - Trustee Payroll						
51111 · Board - Wages	10,581	15,200	10,984	15,200	15,200	0%
51112 · Board - PR Taxes ER	953	1,165	1,111	1,165	1,165	0%
51110 · Board - Trustee Payroll - Other	0		0	0	0	
Total 51110 · Board - Trustee Payroll	11,534	16,365	12,095	16,365	16,365	0%
51113 · Board Education / Dues	550	1,320	397	1,320	1,320	0%
51114 · Board Travel	129	1,060	0	1,060	1,060	0%
51120 · Plan Comm./ Zoning Expenses	516	2,000	0	2,000	1,000	-50%
Total 51100 · Legislative	12,729	20,745	12,492	20,745	19,745	-5%
51300 · Legal						
51310 · Legal Fees	2,010		0			
51300 · Legal - Other	0	6,800	0	7,200	7,000	-3%
Total 51300 · Legal	2,010	6,800	0	7,200	7,000	-3%
51400 · Administrative						
51420 · Hall - Payroll - VH Staff						
51421 · Hall - Admin Staff Wages	162,584	121,749	90,309	137,650	141,000	2%
51425 · Hall - Health Ins Suppl	10,723	15,488	0	0	0	
51426 · Hall - PR Taxes ER	13,668	10,499	6,949	12,600	12,600	0%
51427 · Hall - WRS ER Expense	11,591	8,799	6,212	9,250	12,000	30%
51420 · Hall - Payroll - VH Staff - Other	0	(535)	0		0	
Total 51420 · Hall - Payroll - VH Staff	198,566	156,000	103,470	159,500	165,600	4%
51440 · Elections						
51441 · Election Payroll						
51143 · Election PR Tax ER (Threshold)	4	0				
51442 · Election Wages	2,205	2,300	1,195	2,300	1,200	-48%
Total 51441 · Election Payroll	2,209	2,300	1,195	2,300	1,200	-48%
51445 · Election Expenses						
51145d · Election Meals	110	280	146	280	175	-38%
51445a · Election Advertising	205	400	247	400	270	-33%
51445b · Election IT Support	1,816	2,100	1,022	2,100	1,100	-48%
51445c · Election Supplies & Svcs	420	900	95	900	200	-78%
Total 51445 · Election Expenses	2,551	3,680	1,510	3,680	1,745	-53%
51440 · Elections - Other	0		0	2,820		
Total 51440 · Elections	4,760	5,980	2,705	8,800	3,200	-64%
51450 · IT Support & Software - Hall	42,763	20,500	9,752	12,000	29,500	146%
51510 · Audit & Accounting - Hall	14,750	9,000	16,650	10,000	16,000	60%
51520 · Bank Fees	1,072	1,000	673	1,500	1,000	-33%
51530 · Assessment of Property	4,385	14,600	4,350	4,350	4,350	0%
51540 · Insurance - Hall	6,849	2,450	6,052	2,575	2,700	5%
51560 · Supplies & Services - Hall						
51561a · Copier Lease	3,149		1,929		3,000	
51561c · Shredding Service	1,430		314		500	
51562 · Postage (Non-Election)	2,025		1,779		2,800	
51563 · Office/Cleaning Supplies	3,356		3,736		3,700	
51564 · Newspaper Publications	1,306		911		1,400	
51565 · Newsletter - Bridges	2,641		1,705		2,800	
51566 · Employee Events / Recognition	1,230		1,528		2,300	

**Village of Newburg
2025 General Fund Budget**

	Jan - Dec 23	2023 Budget	Jan - Aug 24	2024 Budget	2025 budget	% change from 2024
51560 · Supplies & Services - Hall - Other	581	13,800	0	14,500	0	
Total 51560 · Supplies & Services - Hall	15,718	13,800	11,902	14,500	16,500	14%
51580 · Education/Travel/Dues - Hall						
51581 · Education / Seminars - Hall	1,678		2,509		4,000	
51582 · Membership Dues - Hall	1,112		160		500	
51583 · Travel - Hall	0		890		1,000	
51584 · Govt Work Meetings - Hall	705		6			
51580 · Education/Travel/Dues - Hall - Other	553	3,950	0	4,300	1,500	-65%
Total 51580 · Education/Travel/Dues - Hall	4,048	3,950	3,565	4,300	7,000	63%
51590 · Background Checks - Hall	0		0		-	
Total 51400 · Administrative	292,911	227,280	159,119	217,525	245,850	13%
51600 · General Buildings & Improvmt						
51610 · Bldg Maint & Utilities - Hall						
51611 · Maintenance & Repairs	3,008		1,861		2,500	
51612 · Utilities - Energy - Hall	4,207		2,562	6,000	4,300	-28%
51613 · Utilities - Sewer - Hall	816		408	1,000	800	-20%
51614 · Utilities - Phone - Hall	1,977		2,139	4,000	3,200	-20%
51610 · Bldg Maint & Utilities - Hall - Other	0	7,600	0	0	0	
Total 51610 · Bldg Maint & Utilities - Hall	10,008	7,600	6,970	11,000	10,800	-2%
51620 · Hall-Engineering/Projects	1,500	3,000	0	3,000	0	
Total 51600 · General Buildings & Improvmt	11,508	10,600	6,970	14,000	10,800	-23%
51920 · Other Interest / Fee Expense	142		0		0	
Total 51000 · General Government / Admin	319,300	265,425	178,581	259,470	283,395	9%
52000 · Public Safety						
52100 · NPD Law Enforcement						
52110 · NPD - Law Enforcement Wages						
52111 · NPD - Chief Wages	18,652		12,880		19,890	
52112 · NPD - Officer / Patrol Wages	37,811		24,136		40,000	
52113 · NPD - Clerical Wages	4,034		2,757		4,260	
52118 · NPD - PR Tax ER	4,854		2,962		4,800	
52119 · NPD - WRS ER Expense	2,516		1,877		2,900	
52110 · NPD - Law Enforcement Wages - Other	0	60,615	0	65,100		
Total 52110 · NPD - Law Enforcement Wages	67,867	60,615	44,612	65,100	71,850	10%
52120 · NPD - Education/Travel/Dues						
52121 · NPD - Education / Seminars	871		0			
52122 · NPD - Membership Dues	240		621		631	
52123 · NPD - Travel	467		492		498	
52120 · NPD - Education/Travel/Dues - Other	546	2,000	0	2,000		
Total 52120 · NPD - Education/Travel/Dues	2,124	2,000	1,113	2,000	1,129	-44%
52128 · NPD - Vehicle Maintenance/Fuel						
52128a · NPD - Vehicle Maintenance	555		424		600	
52128b · NPD - Fuel	1,727		1,354		2,100	
52128 · NPD - Vehicle Maintenance/Fuel - Other	137	2,400	0	2,400		
Total 52128 · NPD - Vehicle Maintenance/Fuel	2,419	2,400	1,778	2,400	2,700	13%
52130 · NPD - Legal & Court Fees	528	1,100	672	1,100	1,100	0%
52140 · NPD - Insurance	7,600	7,600	994	7,600	7,477	-2%
52150 · NPD - IT / Computer	5,544	6,500	3,066	6,500	6,500	0%
52160 · NPD - Supplies/Postage/SvcFees	2,784	2,000	1,116	2,300	2,300	0%
52161 · NPD - Uniforms	1,254	1,600	3,048	1,900	2,100	11%
52170 · NPD - Phone Expense	1,689	2,071	1,428	2,100	2,150	2%
52171 · NPD - Radio / Communications	1,833	2,200	154	2,000	2,000	0%
52199 · NPD - Other Expenses	0		29		5,000	
52100 · NPD Law Enforcement - Other	0		52		52	
Total 52100 · NPD Law Enforcement	93,642	88,086	58,062	93,000	104,358	12%
52200 · NFD - Fire Protection Services						
52210 · NFD - Fire Svc Contract Exp	47,536		32,748		44,104	
52200 · NFD - Fire Protection Services - Other	0	47,230	0	48,220	4,930	
Total 52200 · NFD - Fire Protection Services	47,536	47,230	32,748	48,220	49,034	2%
52400 · Building Inspection / Zoning						
52410 · Inspection Wages	3,307		5,333		8,000	

**Village of Newburg
2025 General Fund Budget**

	Jan - Dec 23	2023 Budget	Jan - Aug 24	2024 Budget	2025 budget	% change from 2024
52420 · Zoning Wages	1,025		300		0	
52430 · Bldg/Zoning PR Tax ER	352		55		0	
52400 · Building Inspection / Zoning - Other	0	4,800	0	7,000	0	
Total 52400 · Building Inspection / Zoning	4,684	4,800	5,688	7,000	8,000	14%
52500 · Emergency Government	919	2,850	168	1,500	0	
Total 52000 · Public Safety	146,781	142,966	96,666	149,720	161,392	8%
53000 · Public Works						
53010 · DPW Wages & Payroll Expense						
53011 · DPW Wages - General	56,316		46,805		72,315	
53012 · DPW Wages - Recycling	6,532		3,384		6,000	
53013 · DPW Wages - Snow Removal	4,381		5,668		5,700	
53015 · DPW - Health Supplement	0		0	0	0	
53018 · DPW PR Tax ER	5,337		4,342		6,713	
53019 · DPW WRS ER	4,986		3,698		5,714	
53010 · DPW Wages & Payroll Expense - Other	0	72,500	0	83,685	0	
Total 53010 · DPW Wages & Payroll Expense	77,552	72,500	63,897	83,685	96,442	15%
53020 · DPW - Education, Travel, Dues	170	500	0	500	500	0%
53021 · DPW - Insurance	7,600	7,600	1,472	7,828	2,400	-69%
53022 · DPW - Legal Fees & IT Support	2,573	500	54	1,200	1,200	0%
53030 · DPW - Supplies & Gen. Svcs						
53031 · DPW - Fuel	6,875		4,642		7,000	
53032 · DPW - Road Salt	9,917		8,554		9,000	
53033 · DPW - Park Supplies / Svcs	3,008		2,513		2,500	
53034 · DPW - General Supplies / Svcs	8,155		5,692		8,150	
53030 · DPW - Supplies & Gen. Svcs - Other	0	27,200	0	28,560	6,000	
Total 53030 · DPW - Supplies & Gen. Svcs	27,955	27,200	21,401	28,560	32,650	14%
53040 · DPW - Engineering	167	1,500	0	1,500	500	-67%
53050 · DPW - Utilities & Phone						
53051 · DPW - Utilities - Muni Garage						
53051a · DPW - Utilities - Garage GAS	1,377		881		1,490	
53051b · DPW - Utilities - Garage ELECTR	1,193		761		1,281	
Total 53051 · DPW - Utilities - Muni Garage	2,570		1,642		2,771	
53052 · DPW - Phone Expense	1,057		205		300	
53053 · DPW - Parks Utilities	293		281		500	
53050 · DPW - Utilities & Phone - Other	0	5,382	0	5,580	0	
Total 53050 · DPW - Utilities & Phone	3,920	5,382	2,128	5,580	3,571	-36%
53060 · DPW - Building & Equipment R&M	15,476	9,000	2,009	9,000	4,500	-50%
53300 · DPW - Street Maintenance	4,034	2,500	13,276	3,750	5,600	49%
53420 · DPW - Street Lights						
53420a · DPW - Street Lights - Regular	19,036		12,105		20,340	
53420b · DPW - Street Lights - LED	16,864		11,368		23,600	
53420c · DPW - Street Lights - Holiday	420		420		650	
53420 · DPW - Street Lights - Other	0	36,307	0	38,123	0	
Total 53420 · DPW - Street Lights	36,320	36,307	23,893	38,123	44,590	17%
53440 · DPW - Stormwater Maint/Control	3,812	5,000	272	5,000	2,500	-50%
53620 · DPW - Garbage Collection Svc	61,793	76,646	39,864	59,959	60,992	2%
53621 · DPW - Recycling Collection Svc	29,569	22,947	21,618	32,931	33,076	0%
Total 53000 · Public Works	270,941	267,582	189,884	277,616	288,521	4%
54000 · Health & Human Services						
54910 · Union Cemetary	1,000	1,000	1,000	1,000	1,000	0%
54000 · Health & Human Services - Other	0		0	0	0	
Total 54000 · Health & Human Services	1,000	1,000	1,000	1,000	1,000	0%
55000 · Culture, Recreation & Education						
55140 · Community Center						
55141 · CC - Facility						
55141a · CC - Utilities	3,638	2,999	2,264	2,999	4,000	33%
55141b · CC - Insurance	814	814	68	814	800	-2%
55141c · CC - Repairs & Maintenance	679	1,000	0	1,000	1,000	0%
55141d · CC - Supplies / Svcs	1,215	1,050	388	1,050	500	-52%
55141e · CC - Wages, ER Taxes, Benefits	2,415	3,000	1,232	3,000	2,500	-17%

**Village of Newburg
2025 General Fund Budget**

	Jan - Dec 23	2023 Budget	Jan - Aug 24	2024 Budget	2025 budget	% change from 2024
55141 · CC - Facility - Other	0	2,600	0	2,600	0	-100%
Total 55141 · CC - Facility	8,761	11,463	3,952	11,463	8,800	-23%
55142 · CCC - Commission / Programming						
55142a · CCC - Facility Improvements	914		0		0	
55142b · CCC - Admin. / Communication	0		75			
55142d · CCC - Meetup - Recurring	833		0		750	
55142g · CCC - Events Spring/Easter	0		639		1,000	
55142h · CCC - Events Summer	0		102		1,000	
55142j · CCC - Events Winter/Christmas	2,583		30		1,500	
55142z · CCC - Other Supplies or Service	0		6			
Total 55142 · CCC - Commission / Programming	4,330		852	597	4,000	570%
Total 55140 · Community Center	13,091	11,463	4,804	12,060	12,800	6%
55300 · Flags & Holiday Decorations	541	1,000	0	1,200	2,500	108%
Total 55000 · Culture, Recreation & Education	13,632	12,463	4,804	13,260	15,300	15%
56000 · Conservation & Development	0		857		0	
56100 · Misc Expense	0	50	0	100	0	-100%
57000 · Capital Outlay	0		0	29,000	0	-100%
58000 · Debt Service						
58010 · Bonding						
58011a · Bonding - 2011 Principal	40,000		0		0	
58011b · Bonding - 2011 Interest	760		0		0	
58012a · Bonding - 2012 Principal	120,000		136,753		130,000	
58012b · Bonding - 2012 Interest	28,565		14,353		21,555	
Bonding -2024 Principal					425,000	
Bonding - 2024 Interest					111,126	
58010 · Bonding 2011 & 2012 - Other	0	189,325	0	150,255		
Total 58010 · Bonding 2011 & 2012	189,325	189,325	151,106	150,255	687,681	358%
58120 · Loan 504 - VH Garage Building	14,311	15,612	10,408	15,612	15,612	0%
58121 · Loan 505 - Main St. W.	9,708	10,590	7,060	10,590	10,590	0%
58122 · Loan 507 - DPW Truck Dodge Ram	7,596	10,590	5,525	10,590	10,590	0%
58123 · Loan 508 - 2022 Capitol Proj	57,361	57,361	38,241	57,361	57,362	0%
Total 58000 · Debt Service	278,301	283,478	212,340	244,408	781,835	220%
59000 · Other Financing Uses	0	993	0	1,154	2,500	117%
59910 · Contingency	0	20,029	0	35,945	33,860	-6%
66000 · Payroll Taxes	450		295		500	
66900 · Reconciliation Discrepancies	75		230		230	
Total Expense	1,030,480	993,986	684,657	1,011,673	1,568,533	55%
Net Ordinary Income	(10,541)	1	(10,284)	4,793		-100%
Net Income	(10,541)	1	(10,284)	4,793	-	-100%

**Village of Newburg
2025 Sanitary Budget**

	Jan - Dec 23	2023 Budget	Jan - Aug 24	2024 Budget	2025 Budget	% change from 2024
Ordinary Income/Expense						
Income						
44000 · Sanitary Permit / Fee Revenue	0		5,640			
46410 · Sanitary Bill Revenue-Current						
46411 · Sanitary Service Revenue	417,240		208,715		429,953	
46412 · Late / NSF Fees	6,285		4,463			
46410 · Sanitary Bill Revenue-Current - Other	0	436,730	0	425,818		
Total 46410 · Sanitary Bill Revenue-Current	423,525	436,730	213,178	425,818	429,953	1%
48000 · Miscellaneous Revenue						
48100 · Interest Income	10,879		7,207		0	
48900 · Other Misc Revenue	2,045		0			
48000 · Miscellaneous Revenue - Other	0	8,000	0	2,000		
Total 48000 · Miscellaneous Revenue	12,924	8,000	7,207	2,000	0	-100%
49000 · Other Financing Sources						
49200 · Capital Project Revenue	0		20,000			0%
Total 49000 · Other Financing Sources	0	0	20,000	0	0	0%
Total Income	436,449	444,730	246,025	427,818	429,953	0%
Expense						
66900 · Reconciliation Discrepancies	0		0			
53600 · Wages & Payroll Expense						
53601 · Wages	51,482		33,860		58,600	
53602 · Payroll Taxes ER Contribution	3,404		1,997		5,177	
53603 · Retirement WRS ER Contribution	3,590		2,729		5,600	
53600 · Wages & Payroll Expense - Other	0	67,303	0	69,700		
Total 53600 · Wages & Payroll Expense	58,476	67,303	38,586	69,700	69,377	0%
53610 · Admin. Exp. to Village Hall	69,000	69,000	46,000	69,000	69,000	0%
53613 · IT Equpt, Support, Software	2,043	2,000	1,405	2,875	2,875	0%
53614 · Insurance	2,749	5,775	8,464	6,075	7,846	29%
53616 · Education, Travel & Dues	1,691	2,500	481	2,500	2,500	0%
53620 · Utilities						
53621 · Utilities-WW Treatment Plant	15,045		10,553		17,730	
53622 · Utilities-Lift Station Main St						
53662a · Utilites-Lift Station Main GAS	61		0			
53622b · Utilities-Lift Station Main ELE	1,118		0			
53622 · Utilities-Lift Station Main St - Other	1,588		2,169			
Total 53622 · Utilities-Lift Station Main St	2,767	0	2,169	0	3,650	
53623 · Utilities-Lift Station Carmody	256		184		600	
53624 · Telephone & Internet	988		800		1,200	
53620 · Utilities - Other	0	20,000	0	25,000		
Total 53620 · Utilities	19,056	20,000	13,706	25,000	23,180	-7%
53631 · Engineering	0	6,000	0	6,000	4,000	-33%
53632 · Sludge Hauling	22,240	25,200	8,155	26,500	28,000	6%
53633 · Lab & Testing Services	22,654	26,811	15,604	27,600	25,000	-9%
53634 · Phosphorus Compliance - Alum	6,137	8,820	2,280	9,000	7,500	-17%
53640 · Vehicle						
53641 · Vehicle - R&M	113		150		250	
53642 · Vehicle - Fuel	947		800		1,500	
53640 · Vehicle - Other	0	964	0	1,012		
Total 53640 · Vehicle	1,060	964	950	1,012	1,750	73%
53650 · Supplies & General Svcs						
53651 · Office & Cleaning Supplies	303		771		500	
53653 · Lab Supplies	313		146		250	
53659 · Other General Supplies & Svcs	3,679		1,311		2,500	
53650 · Supplies & General Svcs - Other	0	4,413	0	5,000		
Total 53650 · Supplies & General Svcs	4,295	4,413	2,228	5,000	3,250	-35%
53660 · System Maintenance & Repairs						
53661 · Building & Equipment R&M	6,747		5,316			
53662 · Collection System R&M	15,740		1,549			
53663 · Lift Station - Main St. R&M	8,315		3,491			
53665 · Oxidation & Clarif. Rake R&M	500		0			
53667 · UV System R&M	787		0			
53669 · Other Equipment R&M	99		0			
53660 · System Maintenance & Repairs - Other	0	58,750	0	48,750	30,000	
Total 53660 · System Maintenance & Repairs	32,188	58,750	10,356	48,750	30,000	-38%
53670 · WI DNR Fees	1,080	1,200	996	1,300	1,400	8%
53671 · Community-RiversEdgeNatureCtr	2,750	2,750	2,750	2,750	2,750	0%

**Village of Newburg
2025 Sanitary Budget**

53690 · Other Misc Expenses	0	0	50	21,039	41978%
54000 · Capital Projects					
54005 · 54005-CF-2024-01 Plant Upgrade	183,251		483,492	46,458	
Total 54000 · Capital Projects	<u>183,251</u>		<u>483,492</u>	<u>0</u>	<u>46,458</u>
Total Expense	<u>428,670</u>	<u>301,486</u>	<u>635,453</u>	<u>303,112</u>	<u>345,925</u> 14%
Net Ordinary Income	7,779	143,244	(389,428)	124,706	84,028 -33%
Other Income/Expense					
Total Other Expense	<u>216</u>	<u>46,273</u>	<u>0</u>		
Net Other Income	<u>(216)</u>	<u>(46,273)</u>	<u>0</u>	<u>0</u>	<u>84,028</u>
Net Income	<u><u>7,563</u></u>	<u><u>96,971</u></u>	<u><u>(389,428)</u></u>	<u><u>124,706</u></u>	<u><u>0</u></u>

Village of Newburg, Wisconsin
FILE NO. 2024xx[-30]
2025 BUDGET ADOPTION

1 WHEREAS, the Village Board did on November 21, 2024 hold public hearing on the budgets for
 2 the Village of Newburg for the calendar year 2025; and
 3

4 WHEREAS, Trustees have reviewed the details of proposed budgets prior to considering a vote
 5 for amendment or adoption, and written details about proposed budgets have been made
 6 publicly available; and now therefore;
 7

8 BE IT RESOLVED, by the Village Board that the Village of Newburg adopts the following
 9 budgets in the amounts indicated for the Calendar Year 2025 and as described in the budget
 10 documents as amended and approved:
 11

GENERAL FUND DESCRIPTION	BUDGET
Intergovernmental Revenue	\$731,968
Licenses and Permits Revenue	\$16,900
Special Assessments Revenue	\$1000
Fines, Forfeitures, Penalties Revenue	\$1,750
Public Charges for Services Revenue	\$25,648
Other Financing Sources Revenue	\$95659
Tax Levy Revenue – Debt Service	\$268,390
Tax Levy Revenue - Operations	\$427,198
Decrease to Reserve Funds	\$0
TOTAL GENERAL FUND REVENUE	\$1,568,533
General Government Expenses	\$283,395
Public Safety Expenses	\$161,392
Public Works Expenses	\$288,521
Health & Human Services Expenses	\$1,000
Culture, Recreation, and Education	\$15,300
Debt Service Expenses	\$781,835
Increase to Reserve Funds	\$0
TOTAL GENERAL FUND EXPENSES	\$1,568,533

SANITARY FUND DESCRIPTION	BUDGET
SANITARY FUND REVENUE	\$429,953
Sanitary Fund Operating Expenses	\$345,925
Sanitary Fund Increase to Reserves	\$84,028
SANITARY FUND TOTAL EXPENSES	\$429,953

12
 13
 14 BE IT FURTHER RESOLVED that there is hereby levied upon all taxable property in the Village
 15 of Newburg, to be extended upon the Tax Roll for the year 2024 and to be collected in and
 16 during the tax period of 2024-2025, the sum of \$695,588 for the support of the Village of
 17 Newburg and the payment of projected indebtedness, all as indicated in the budget hereby
 18 adopted by the Village Board; and the Village Clerk is hereby directed and authorized to extend
 19 said amount upon the 2024 Tax Roll.
 20

21 Passed and adopted by the Village Board of the Village of Newburg, Washington and Ozaukee
22 Counties, Wisconsin, this 21st day of November, 2024.

23

24

25 David DeLuka, Village President

Brandy Loveland Seelow, Clerk

VILLAGE OF NEWBURG REQUEST FOR PROPOSALS FOR GENERAL LEGAL SERVICES

1. STATEMENT OF PURPOSE

The Village of Newburg invites attorneys qualified to practice law in the State of Wisconsin to submit a proposal to provide general legal services for the Village of Newburg.

2. GENERAL INFORMATION

The Village of Newburg is located in Washington County, Wisconsin. The Village has an estimated population of 1,158 and is served by a Village President and 6 Village Trustees. The Village employs an Administrator and has a Part time Police Department. The Village contracts for services such as property assessment, attorney, engineer, building inspection, solid waste/recycling, and others. The annual general fund budget is approximately \$1 Million. Generally, the Village Board meets the 4th Thursday of each month at 7:00 PM and Plan Commission meets as needed.

3. SERVICES TO BE PROVIDED

- A. Provide general legal counsel for the Village, the Village Board and officials of the Village. When requested by authorized personnel, the attorney shall give written legal opinions, which are to be filed with the Village.
- B. Function as legal advisor to all departments of the Village government and represent the Village in legal matters as requested.
- C. Draft ordinances, resolutions, contracts, and other documents as may be required by the Village Board and/or Village officials.
- D. Represent the Village and advise the Board of Review during meetings.
- E. Apprise Village officials as needed about changing laws and other legal matters that may be of interest and/or concern to the Village.
- F. Render oral advice to the Village Board members and Village Administrator.
- G. Assist as necessary in the processing of insurance claims and coordinate with the various insurance carriers.
- H. Represent the Village as needed concerning court actions, handling matters on the Village's behalf before state administrative commissions, preparation of pleadings and briefs, trials of court cases, preparation of legal opinions, and handling of real estate transactions brought before the Village when there is no insurance coverage by private carriers or when appointed to do so by the Village's insurer.
- I. Attend meetings of Village Board as requested and feasible.
- J. Provide the President, Trustees, and Plan Commission with guidance as to Robert's Rules of Order, Open Meetings Law, and related procedural matters when necessary.



4. PROPOSAL REQUIREMENTS

Submittals should include responses to each of the following items. Include other information as appropriate to address the services the Village can expect from the attorney.

- A. Profile and history of the firm, including attorneys in the firm and a list of the principals. Indicate the attorney(s) who will be responsible for work performed for the Village.
- B. A listing of current and past local government clients including the name and telephone numbers of the client contact.
- C. Current fee schedule. Indicate whether the fee schedule varies for different types of legal work or by attorney. Be sure to include travel fees, if any as well.

5. EVALUATION CRITERIA

Submittals will be evaluated based on the following criteria:

- A. Qualifications and experience of the attorney and/or firm working with local government.
- B. Experience and availability of staff assigned to serve the Village.
- C. Scope and cost of services.
- D. References.

6. SCHEDULE OF DATES

The following schedule has been established by the Village for the selection of a firm to provide general legal services. Dates are tentative and subject to change.

- 11/25/2024 - Publish RFP
- 1/7/2025 - Proposals due by 4:00pm
- 1/23/2024 - Board interviews of selected firms and makes decision
- 2/1/2025 - Effective date for selected firm to become Village Attorney

7. TERMS AND CONDITIONS

- A. The Village reserves the right to accept or reject any or all proposals and reserves the right to award a contract to the next most qualified attorney/firm if the successful attorney/firm does not execute a contract within thirty days after award of the proposal.
- B. The Village reserves the right to request clarification of the information submitted and to request additional information of one or more applicants.
- C. All questions regarding this request for proposals should be addressed to Nate Wendelborn, Village of Newburg Administrator, at (262) 675-2160 or nwendelborn@village.newburg.wi.us.
- D. There is no expressed or implied obligation for the Village to reimburse responding firms for any expenses incurred in preparing proposals in response to this request.
- E. The proposals must be received at the mailing address below no later than Monday January 7, 2025 at 4:00pm:

Village of Newburg
 Attn: Nate Wendelborn
 620 W Main St
 PO Box 38
 Newburg, WI 53060

Emailing proposals are acceptable and shall be sent to nwendelborn@village.newburg.wi.us





To: Board of Trustees
From: Chief Michael Foeger
Date: November 5, 2024
Re: Departmental Update for November 21 BOT Meeting

1. Two officers attended the Fire Department Open House on October 12.
2. One officer worked the Drug Take Back event on October 26 and we had 52 pounds of medications turned in.
3. Three officers worked on October 26 during the Fall Festival/Trick or Treating
4. Newburg Police Department Activity Report

**NEWBURG POLICE DEPARTMENT ACTIVITY
OCTOBER 2024**

Incident Type	Total
Accident - Traffic - PDO	1
Ambulance Request	2
Assist PD	2
Assistance - All Others	4
Municipal Ordinance Investigation	3
Property Check	92
Public Relations	2
School Grounds Visit	1
Suspicious Person/Vehicle/Situation	1
Traffic Enforcement	29
Traffic Stop	16
TOTAL	153



To: Board of Trustees
From: Nate Wendelborn Administrator
Date: 11/14/24
Re: Departmental updates

DPW-

Public Works staff has completed the leaf collection for the year.

F550 needs the front differential seal repaired to fix a leak. I will be looking at this to see if it is something myself or DPW can handle or if we need to send it to Lochens.

Snow equipment is ready for the season and snow markers have been installed on bump outs to aid in plowing this year.

Punch list items for Main St have been completed with the final asphalt repair being done later this week at the community center

Streetlights are being fixed to allow for the Christmas lights. There was a wiring issue from the factory.

Sanitary-

NO UPDATES TO PROVIDE.



Stantec Consulting Services Inc.
209 Commerce Parkway
PO Box 128
Cottage Grove WI 53527-8955

November 11, 2024

Project/File: 193805870 - Main Street Reconstruction

Nate Wendelborn, Village Administrator / DPW Director
620 W. Main Street, PO Box 50, Newburg, WI 53060

Reference: Pay Request #4 - Recommendation of Payment

Dear Nate,

Stantec has reviewed the attached application for payment for the Main Street Reconstruction Project, submitted by Kopplin & Kinas Co., Inc.

We agree with the requested payment amount and are recommending the Village of Newburg submit payment. The pay application is attached herein.

If you have any questions, please let us know.

Thank you,

STANTEC CONSULTING SERVICES INC.

A handwritten signature in blue ink, appearing to read 'Christian Moring', with a red horizontal line underneath.

Christian Moring P.E.
Associate, Project Manager
Phone: (262) 665-3012
christian.moring@stantec.com

Attachment: Pay Application #4

Contractor's Application For Payment No. 4

To (Owner): Village of Newburg	Application Period: thru 10/31/2024	Application Date: 11/06/2024
Project: Main Street Reconstruction	From (Contractor): Kopplin & Kinas Co., Inc.	Notice to Proceed Date: 06/03/2024
	Contract:	Via (Engineer) Stantec Consulting Services, Inc.
Owner's Contract No.:	Contractor's Project No.:	Engineer's Project No.: 193805870

Application for Payment

Change Order Summary

Approved Change Orders		
Number	Additions	Deductions
1	\$ 171,345.00	\$ -
(extra's 1-8)		
TOTALS	\$171,345.00	\$0.00
NET CHANGE BY CHANGE ORDERS	\$171,345.00	

1. ORIGINAL CONTRACT PRICE	\$ 1,519,026.83
2. Net change by Change Orders	\$ 171,345.00
3. CURRENT CONTRACT PRICE (Line 1 ± 2)	\$ 1,690,371.83
4. TOTAL COMPLETED AND STORED TO DATE (Column L on Progress Estimate)	\$ 1,598,962.25
5. RETAINAGE:	
a. <u>5</u> % x \$ 1,598,962.25 Work Completed	\$ 79,948.11
b. _____ % x \$ _____ Stored Material	\$ _____
c. Total Retainage (Line 5a + Line 5b)	\$ 79,948.11
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c)	\$ 1,519,014.14
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)	\$ 1,319,615.47
8. AMOUNT DUE THIS APPLICATION	\$ 199,398.67
9. BALANCE TO FINISH, PLUS RETAINAGE (Column N on Progress Estimate + Line 5 above)	\$ 251,330.19

Contractor's Certification

The undersigned Contractor certifies that: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By: Michael Myers Date: 10/31/2024

Payment of: \$ 199,398.67
(Line 8 or other - attach explanation of other amount)

is recommended by: 
(Engineer)

11/11/2024
(Date)

Payment of: \$ 199,398.67
(Line 8 or other - attach explanation of other amount)

is approved by: _____
(Owner)

(Date)

Approved by: _____
Funding Agency (if applicable)

(Date)

SUBMITTED TO: Village of Newburg
 PROJECT NAME & LOCATION: Main Street Reconstruction
 PROJECT NO:
 CONTRACT I.D.:

APPLICATION NO. 4
 APPLICATION DATE:
 CONTRACT DATE:

A Item No.	B Item Description	C QTY	D Units	E		F		G		H		I		J		K		L Total Completed & Stored To Date (H+J)	M % (L/F)	N Balance To Finish (F-L)
				Bid		Work Completed		Scheduled Value (CxE)	This Period Quantity	This Period Amount	Previous Application Quantity	Previous Application Amount	Material Stored Not In G or I							
				Unit Price																
1	Mobilization	1	LS	\$ 14,450.00	\$ 14,450.00	0.3	\$ 4,335.00	0.7	\$ 10,115.00			\$ 14,450.00	100%	\$ -						
2	Traffic Control	1	LS	\$ 14,230.00	\$ 14,230.00	0.3	\$ 4,269.00	0.7	\$ 9,961.00			\$ 14,230.00	100%	\$ -						
3	Silt Fence	105	LF	\$ 5.18	\$ 543.90		\$ -	67	\$ 347.06			\$ 347.06	64%	\$ 196.84						
4	Inlet Protection	20	EA	\$ 92.12	\$ 1,842.40		\$ -	12	\$ 1,105.44			\$ 1,105.44	60%	\$ 736.96						
5	Erosion Mat Urban Class I Type B	175	SY	\$ 2.49	\$ 435.75	385.00	\$ 958.65		\$ -			\$ 958.65	220%	\$ (522.90)						
6	Reoving Curb & Gutter	2980	LF	\$ 2.43	\$ 7,241.40		\$ -	2980	\$ 7,241.40			\$ 7,241.40	100%	\$ -						
7	Removing Concrete Sidewalk & Driveways	2270	SY	\$ 4.59	\$ 10,419.30		\$ -	2270	\$ 10,419.30			\$ 10,419.30	100%	\$ -						
8	Removing Asphaltic Surface	13343	SY	\$ 3.56	\$ 47,501.08		\$ -	13928	\$ 49,583.68			\$ 49,583.68	104%	\$ (2,082.60)						
9	Removing Asphaltic Surface Milling (2" Depth)	2950	SY	\$ 3.50	\$ 10,325.00	1500	\$ 5,250.00		\$ -			\$ 5,250.00	51%	\$ 5,075.00						
10	Removing Storm Sewer 12"	185	LF	\$ 10.25	\$ 1,896.25		\$ -	81	\$ 830.25			\$ 830.25	44%	\$ 1,066.00						
11	Removing Storm Sewer 18"	223	LF	\$ 15.40	\$ 3,434.20		\$ -	121.00	\$ 1,863.40			\$ 1,863.40	54%	\$ 1,570.80						
12	Removing Storm Sewer 30"	96	LF	\$ 25.65	\$ 2,462.40		\$ -	72	\$ 1,846.80			\$ 1,846.80	75%	\$ 615.60						
13	Removing Storm Sewer 48"	165	LF	\$ 10.25	\$ 1,691.25		\$ -	95	\$ 973.75			\$ 973.75	58%	\$ 717.50						
14	Removing Storm Manholes	2	EA	\$ 256.25	\$ 512.50		\$ -	1	\$ 256.25			\$ 256.25	50%	\$ 256.25						
15	Removing Catch Basins	6	EA	\$ 153.75	\$ 922.50		\$ -	5	\$ 768.75			\$ 768.75	83%	\$ 153.75						
16	Removing Inlets	1	EA	\$ 256.25	\$ 256.25		\$ -	1	\$ 256.25			\$ 256.25	100%	\$ -						
17	Removing Storm Vault	1	EA	\$ 2,562.00	\$ 2,562.00		\$ -	2	\$ 5,124.00			\$ 5,124.00	200%	\$ (2,562.00)						
18	Tree Removal	24	ID	\$ 76.00	\$ 1,824.00		\$ -	24	\$ 1,824.00			\$ 1,824.00	100%	\$ -						
19	Excavation Common	3000	CY	\$ 19.86	\$ 59,580.00		\$ -	3000	\$ 59,580.00			\$ 59,580.00	100%	\$ -						
20	Excavation Below Subgrade	1700	CY	\$ 15.80	\$ 26,860.00		\$ -	2770.00	\$ 43,766.00			\$ 43,766.00	163%	\$ (16,906.00)						
21	Topsoil	320	CY	\$ 49.46	\$ 15,827.20	325	\$ 16,074.50		\$ -			\$ 16,074.50	102%	\$ (247.30)						
22	Geotextile Type SAS	2530	SY	\$ 2.12	\$ 5,363.60		\$ -	303.34	\$ 643.08			\$ 643.08	12%	\$ 4,720.52						
23	Geogrid Type SR	2530	SY	\$ 2.38	\$ 6,021.40		\$ -		\$ -			\$ -	0%	\$ 6,021.40						
24	Base Aggregate Dense 1 1/4"	6400	TON	\$ 18.89	\$ 120,896.00	8.5	\$ 160.57	8940.15	\$ 168,879.43			\$ 169,040.00	140%	\$ (48,144.00)						
25	Breaker Run	1700	CY	\$ 39.72	\$ 67,524.00		\$ -	2457.3	\$ 97,603.96			\$ 97,603.96	145%	\$ (30,079.96)						
26	Tack Coat	615	GAL	\$ 3.75	\$ 2,306.25	450.00	\$ 1,687.50		\$ -			\$ 1,687.50	73%	\$ 618.75						
27	HMA Pavement 3 MT 58-28 S	2300	TON	\$ 72.90	\$ 167,670.00		\$ -	2263.93	\$ 165,040.50			\$ 165,040.50	98%	\$ 2,629.50						
28	HMA Pavement 4 MT 58-28 S	1600	TON	\$ 76.30	\$ 122,080.00	1614.33	\$ 123,173.38	22.41	\$ 1,709.88			\$ 124,883.26	102%	\$ (2,803.26)						
29	Curb Ramp Detectable Warning Field Yellow	152	SF	\$ 31.00	\$ 4,712.00		\$ -	152	\$ 4,712.00			\$ 4,712.00	100%	\$ -						
30	Concrete Sidewalk 5"	24600	SF	\$ 6.10	\$ 150,060.00		\$ -	25228	\$ 153,890.80			\$ 153,890.80	103%	\$ (3,830.80)						
31	Driveway Driveway 6"	490	SY	\$ 69.50	\$ 34,055.00		\$ -	316	\$ 21,962.00			\$ 21,962.00	64%	\$ 12,093.00						
32	Driveway Driveway 8"	243	SY	\$ 71.75	\$ 17,435.25		\$ -	423	\$ 30,350.25			\$ 30,350.25	174%	\$ (12,915.00)						
33	Concrete Curb & Gutter	5470	LF	\$ 17.05	\$ 93,263.50		\$ -	5149	\$ 87,790.45			\$ 87,790.45	94%	\$ 5,473.05						
34	Adjust Sanitary Manhole Cover	8	EA	\$ 645.00	\$ 5,160.00	2.00	\$ 1,290.00	8.00	\$ 5,160.00			\$ 6,450.00	125%	\$ (1,290.00)						
35	Reconstruct Sanitary Manhole	4	EA	\$ 1,730.00	\$ 6,920.00	2	\$ 3,460.00		\$ -			\$ 3,460.00	50%	\$ 3,460.00						
36	Storm Sewer Pipe, Reinforced Concrete Class V 12"	191	LF	\$ 46.15	\$ 8,814.65		\$ -	120	\$ 5,538.00			\$ 5,538.00	63%	\$ 3,276.65						
37	Storm Sewer Pipe, Reinforced Concrete Class IV 18"	160	LF	\$ 53.40	\$ 8,544.00		\$ -	123	\$ 6,568.20			\$ 6,568.20	77%	\$ 1,975.80						
38	Storm Sewer Pipe, Reinforced Concrete Class III 30"	66	LF	\$ 124.75	\$ 8,233.50		\$ -	32	\$ 3,992.00			\$ 3,992.00	48%	\$ 4,241.50						
39	Storm Sewer Pipe, Reinforced Concrete Class III 36"	203	LF	\$ 149.00	\$ 30,247.00		\$ -	189.4	\$ 28,220.60			\$ 28,220.60	93%	\$ 2,026.40						

SUBMITTED TO: Village of Newburg
 PROJECT NAME & LOCATION: Main Street Reconstruction
 PROJECT NO: _____
 CONTRACT I.D. _____

APPLICATION NO. 4
 APPLICATION DATE: _____
 CONTRACT DATE: _____

A	B	C	D	E	F	G	H	I	J	K	L	M	N
Item No.	Item Description	Bid			Work Completed						Total Completed & Stored To Date (H+J)	% (L/F)	Balance To Finish (F-L)
		QTY	Units	Unit Price	Scheduled Value (Cx E)	This Period		Previous Application Quantity	Previous Application Amount	Material Stored Not in G or I			
						Quantity	Amount						
70	Remove & replace Existing Concrete Bollards w/Removable Bollards	6	EA	\$ 1,600.00	\$ 9,600.00		\$ -	2	\$ 3,200.00		\$ 3,200.00	33%	\$ 6,400.00
EX1	10" Sewer Rehabilitation	958	LF	\$ 47.50	\$ 45,505.00		\$ -	958	\$ 45,505.00		\$ 45,505.00	100%	\$ -
EX2	New top sections for ST-6, ST-5	1	LS	\$ 6,700.00	\$ 6,700.00		\$ -	1	\$ 6,700.00		\$ 6,700.00	100%	\$ -
EX3	Cut/Modify Structure Holes	1	LS	\$ 6,660.00	\$ 6,660.00		\$ -	1	\$ 6,660.00		\$ 6,660.00	100%	\$ -
EX4	Slurry Existing 48" CMP	1	LS	\$ 6,650.00	\$ 6,650.00		\$ -	1	\$ 6,650.00		\$ 6,650.00	100%	\$ -
EX5	Slurry /Grout Around ST-7 and existing pipes	1	LS	\$ 3,200.00	\$ 3,200.00		\$ -	1	\$ 3,200.00		\$ 3,200.00	100%	\$ -
EX6	Structures not used due to grades	1	LS	\$ 11,200.00	\$ 11,200.00		\$ -	1	\$ 11,200.00		\$ 11,200.00	100%	\$ -
EX7	Loss of time & labor, costs to figure inverts	1	LS	\$ 2,990.00	\$ 2,990.00		\$ -	1	\$ 2,990.00		\$ 2,990.00	100%	\$ -
EX8	Remove & dispose of concrete pavement	1	LS	\$ 88,440.00	\$ 88,440.00		\$ -	1	\$ 88,440.00		\$ 88,440.00	100%	\$ -
					\$ 1,770,344.33		\$ 233,331.87		\$ 1,365,630.38		\$ 1,598,962.25		\$ 171,382.08

**Village of Newburg
Balance Sheet
As of October 31, 2024**

Oct 31, 24

ASSETS

Current Assets

Checking/Savings

11000 · Cash & Marketable Securities XX

11110 · Checking-Operating-SBN #104766 7,448

11111 · Checking-Payroll-SCU #1857 2,199

11112 · Checking-Taxes-SCU #5676 8,278

11113 · Checking-Main St Revit-SBN#5696 51,652

11121 · Savings-SCU #5896 395,625

11124 · Savings - SCU - Main St #7067 977,645

11800 · Petty Cash 180

Total 11000 · Cash & Marketable Securities XX 1,443,027

11330 · LGIP - WWTP Upgrade 866161-04 375,019

Total Checking/Savings 1,818,046

Accounts Receivable

13000 · Accounts Receivable 3,330

Total Accounts Receivable 3,330

Other Current Assets

15000 · Due From (To) Sanitary Fund 37,404

Total Other Current Assets 37,404

Total Current Assets 1,858,780

Fixed Assets

18000 · Fixed Assets

18900 · Accum Deprec - Fixed Assets (854,023)

18000 · Fixed Assets - Other 4,072,160

Total 18000 · Fixed Assets 3,218,137

Total Fixed Assets 3,218,137

TOTAL ASSETS 5,076,917

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

21100 · Accounts Payable 551,893

Total Accounts Payable 551,893

Credit Cards 23

Other Current Liabilities

21500 · Payroll Deductions Payable

21501 · Payroll Direct Deposit Payable (515)

21512 · Federal WH / FICA Payable 2,641

21513 · WI Withholding Taxes Payable 1,440

21520 · WRS / ETF Retirement Payable 4,734

21521 · Northshore Retirement Payable 75

Total 21500 · Payroll Deductions Payable 8,375

Village of Newburg
Balance Sheet
As of October 31, 2024

	<u>Oct 31, 24</u>
26000 · Deferred Revenues	116,624
Total Other Current Liabilities	<u>124,999</u>
Total Current Liabilities	<u>676,915</u>
Total Liabilities	676,915
Equity	
32000 · Investment in Gen. Fixed Assets	3,218,137
34000 · Fund Balances	
34100 · Fund Balances - Reserved	
34110 · Reserve - Transportation Fund	131,280
34120 · Assigned - Com Ctr Grants	2,595
Total 34100 · Fund Balances - Reserved	<u>133,875</u>
34200 · Fund Balances - Mgmt Designated	420,688
34300 · Fund Balances - Nonreserved	120,573
Total 34000 · Fund Balances	<u>675,136</u>
34999 · Unrestricted Net Assets	(82,992)
Net Income	589,721
Total Equity	<u>4,400,002</u>
TOTAL LIABILITIES & EQUITY	<u><u>5,076,917</u></u>

Village of Newburg
Income Statement
January through October 2024

	<u>Jan - Oct</u> <u>24</u>	<u>Budget</u>	<u>\$ Over</u> <u>Budget</u>	<u>% of</u> <u>Budget</u>
Ordinary Income/Expense				
Income				
41110 · Tax Levy Revenue				
41111 · Tax Levy for Debt Service	207,391	249,190	(41,799)	83%
41112 · Tax Levy for Operations	393,483	439,703	(46,220)	89%
41110 · Tax Levy Revenue - Other	0	0	0	0%
Total 41110 · Tax Levy Revenue	<u>600,874</u>	<u>688,893</u>	<u>(88,019)</u>	<u>87%</u>
41800 · Interest and Penalties on Taxes	0	768	(768)	0%
42000 · Special Assessments				
42500 · *Special Assmt - Delinq. Bills	5,476	1,000	4,476	548%
Total 42000 · Special Assessments	<u>5,476</u>	<u>1,000</u>	<u>4,476</u>	<u>548%</u>
43000 · Intergovernmental Revenues				
43410 · State Shared Revenue	154,894	129,648	25,246	119%
43420 · Fire Dues	4,930	4,304	626	115%
43431 · Computer Aid	744	744	0	100%
43432 · Personal Property Aid	1,920	1,554	366	124%
43433 · Video Service Provider Aid	2,727	2,727	0	100%
43510 · State Expend. Restraint Grant	0	13,414	(13,414)	0%
43520 · State Public Safety Grant	196	0	196	100%
43530 · State Transportation Aids	55,530	55,530	0	100%
43540 · State Recycling Grant	3,144	3,139	5	100%
43650 · State Pmt - Managed Forest Land	3	3	0	100%
43700 · Grants from Local Governments				
43710 · Fire EMS Grant	29,000			
43700 · Grants from Local Governments - Other	3,582			
Total 43700 · Grants from Local Governments	<u>32,582</u>			
Total 43000 · Intergovernmental Revenues	<u>256,670</u>	<u>211,063</u>	<u>45,607</u>	<u>122%</u>
44000 · Licenses and Permits				
44100 · Business & Occup. License	7,010	4,900	2,110	143%
44200 · Nonbusiness Licenses	1,203	950	253	127%
44300 · Building Permits & Inspection	10,866	4,500	6,366	241%
44400 · Plan Commission / Zoning Fees	1,500	1,500	0	100%
44900 · Other Regulatory Permits & Fees	3,315	4,339	(1,024)	76%
Total 44000 · Licenses and Permits	<u>23,894</u>	<u>16,189</u>	<u>7,705</u>	<u>148%</u>
45000 · Fines, Forfeits and Penalties	2,254	1,375	879	164%
46110 · Clerks Fees - RE Letters	360	320	40	113%
46420 · Recycling Fees on Sani Bills	18,489	23,816	(5,327)	78%
46743 · Community Center Income	3,640	3,771	(131)	97%
47340 · Admin. Fees from Sanitary Fund	57,500	69,000	(11,500)	83%
48100 · Investment Interest Received	60,132	1,100	59,032	5,467%
48400 · Insurance Recoveries	1,685			
48500 · Donations from Private Entities	329	500	(171)	66%
49100 · Proceeds from Long-Term Debt	2,076,129			
49200 · Capital Projects Fund Revenue				
49204 · CF-2021-04R Main St E Revitaliz				
49204a · CF-2021-04R GO Debt Revenue	0	2,155,000	(2,155,000)	0%
49204 · CF-2021-04R Main St E Revitaliz - Other	0	88,440	(88,440)	0%
Total 49204 · CF-2021-04R Main St E Revitaliz	<u>0</u>	<u>2,243,440</u>	<u>(2,243,440)</u>	<u>0%</u>

Village of Newburg
Income Statement
January through October 2024

	Jan - Oct 24	Budget	\$ Over Budget	% of Budget
49211 · CF-2022-06R NPD Police SUV	2,808			
49213 · CF-2023-02R NPD Body Cameras	1,000			
Total 49200 · Capital Projects Fund Revenue	3,808	2,243,440	(2,239,632)	0%
49410 · Sales of Small Eqpt / Supplies	372	191	181	195%
49900 · NFD LOSA Revenue (Flowthrough)	0	10	(10)	0%
Total Income	3,111,612	3,261,436	(149,824)	95%
Gross Profit	3,111,612	3,261,436	(149,824)	95%
Expense				
50500 · HSA Contributions	15,850	19,750	(3,900)	80%
51000 · General Government / Admin				
51100 · Legislative				
51110 · Board - Trustee Payroll	16,163	16,365	(202)	99%
51113 · Board Education / Dues	805	1,320	(515)	61%
51114 · Board Travel	921	1,060	(139)	87%
51120 · Plan Comm./ Zoning Expenses	0	2,000	(2,000)	0%
Total 51100 · Legislative	17,889	20,745	(2,856)	86%
51300 · Legal	0	7,200	(7,200)	0%
51400 · Administrative				
51420 · Hall - Payroll - VH Staff	134,319	152,115	(17,796)	88%
51440 · Elections				
51441 · Election Payroll	2,517	2,300	217	109%
51445 · Election Expenses	1,541	3,680	(2,139)	42%
51440 · Elections - Other	0	0	0	0%
Total 51440 · Elections	4,058	5,980	(1,922)	68%
51450 · IT Support & Software - Hall	27,483	12,000	15,483	229%
51510 · Audit & Accounting - Hall	16,650	10,000	6,650	167%
51520 · Bank Fees	690	1,500	(810)	46%
51530 · Assessment of Property	4,392	4,350	42	101%
51540 · Insurance - Hall	6,128	2,575	3,553	238%
51560 · Supplies & Services - Hall	13,930	14,500	(570)	96%
51580 · Education/Travel/Dues - Hall	3,150	4,300	(1,150)	73%
51590 · Background Checks - Hall	0			
Total 51400 · Administrative	210,800	207,320	3,480	102%
51600 · General Buildings & Improvmt				
51610 · Bldg Maint & Utilities - Hall	8,038	11,000	(2,962)	73%
51620 · Hall-Engineering/Projects	181	3,000	(2,819)	6%
Total 51600 · General Buildings & Improvmt	8,219	14,000	(5,781)	59%
Total 51000 · General Government / Admin	236,908	249,265	(12,357)	95%
52000 · Public Safety				
52100 · NPD Law Enforcement				
52110 · NPD - Law Enforcement Wages	58,818	65,100	(6,282)	90%
52120 · NPD - Education/Travel/Dues	1,113	2,000	(887)	56%
52128 · NPD - Vehicle Maintenance/Fuel	2,300	2,400	(100)	96%
52130 · NPD - Legal & Court Fees	848	1,100	(252)	77%
52140 · NPD - Insurance	8,226	7,600	626	108%
52150 · NPD - IT / Computer	5,214	6,500	(1,286)	80%
52160 · NPD - Supplies/Postage/SvcFees	1,433	2,300	(867)	62%
52161 · NPD - Uniforms	3,042	1,900	1,142	160%

Village of Newburg
Income Statement
January through October 2024

	<u>Jan - Oct</u> <u>24</u>	<u>Budget</u>	<u>\$ Over</u> <u>Budget</u>	<u>% of</u> <u>Budget</u>
52170 · NPD - Phone Expense	1,606	2,100	(494)	76%
52171 · NPD - Radio / Communications	154	2,000	(1,846)	8%
52199 · NPD - Other Expenses	29			
52100 · NPD Law Enforcement - Other	52			
Total 52100 · NPD Law Enforcement	82,835	93,000	(10,165)	89%
52200 · NFD - Fire Protection Services	32,748	48,220	(15,472)	68%
52400 · Building Inspection / Zoning	5,688	7,000	(1,312)	81%
52500 · Emergency Government	168	1,500	(1,332)	11%
Total 52000 · Public Safety	121,439	149,720	(28,281)	81%
53000 · Public Works				
53010 · DPW Wages & Payroll Expense	82,881	72,500	10,381	114%
53020 · DPW - Education, Travel, Dues	0	500	(500)	0%
53021 · DPW - Insurance	6,923	7,828	(905)	88%
53022 · DPW - Legal Fees & IT Support	226	1,200	(974)	19%
53030 · DPW - Supplies & Gen. Svcs	23,564	27,200	(3,636)	87%
53040 · DPW - Engineering	0	1,500	(1,500)	0%
53050 · DPW - Utilities & Phone	2,405	5,580	(3,175)	43%
53060 · DPW - Building & Equipment R&M	3,932	9,000	(5,068)	44%
53300 · DPW - Street Maintenance	13,142	3,750	9,392	350%
53420 · DPW - Street Lights	29,749	38,123	(8,374)	78%
53440 · DPW - Stormwater Maint/Control	272	5,000	(4,728)	5%
53620 · DPW - Garbage Collection Svc	50,076	59,959	(9,883)	84%
53621 · DPW - Recycling Collection Svc	26,855	32,931	(6,076)	82%
Total 53000 · Public Works	240,025	265,071	(25,046)	91%
53900 · Sanitary - Flow Through to Fund	(157)			
54000 · Health & Human Services	1,000	1,000	0	100%
55000 · Culture, Recreation & Education				
55140 · Community Center				
55141 · CC - Facility	5,771	11,463	(5,692)	50%
55142 · CCC - Commission / Programming	1,013			
Total 55140 · Community Center	6,784	11,463	(4,679)	59%
55300 · Flags & Holiday Decorations	0	1,200	(1,200)	0%
Total 55000 · Culture, Recreation & Education	6,784	12,663	(5,879)	54%
56100 · Misc Expense	0	100	(100)	0%
57000 · Capital Outlay				
57800 · Capital Projects Fund				
57804 · CF-2021-04 Main St E Revitalize	1,520,036			
57806 · CF-2022-01 Plow Truck-Internat	350			
57813 · CF-2023-02 NPD Body Cams	392			
57814 · CF-2024-01 Park Pavillions	6,365	8,000	(1,635)	80%
57815 · CF-2024-02 Emerg Siren Upgrade	12,219	12,500	(281)	98%
57816 · CF-2024-01 Automotive Lift DPW	7,660	8,500	(840)	90%
Total 57800 · Capital Projects Fund	1,547,022	29,000	1,518,022	5,335%
57000 · Capital Outlay - Other	0	29,000	(29,000)	0%
Total 57000 · Capital Outlay	1,547,022	58,000	1,489,022	2,667%
58000 · Debt Service				
58010 · Bonding 2011 & 2012	151,105	150,255	850	101%
58120 · Loan 504 - VH Garage Building	13,010	15,612	(2,602)	83%

Village of Newburg
Income Statement
January through October 2024

	<u>Jan - Oct</u> <u>24</u>	<u>Budget</u>	<u>\$ Over</u> <u>Budget</u>	<u>% of</u> <u>Budget</u>
58121 · Loan 505 - Main St. W.	8,825	10,590	(1,765)	83%
58122 · Loan 507 - DPW Truck Dodge Ram	6,906	10,590	(3,684)	65%
58123 · Loan 508 - 2022 Capitol Proj	47,801	57,361	(9,560)	83%
58124 · GO Note - Main St Revital	125,142			
Total 58000 · Debt Service	<u>352,789</u>	<u>244,408</u>	<u>108,381</u>	<u>144%</u>
59000 · Other Financing Uses	0	1,154	(1,154)	0%
59910 · Contingency	0	35,945	(35,945)	0%
66000 · Payroll Taxes	0			
66900 · Reconciliation Discrepancies	230			
Total Expense	<u>2,521,890</u>	<u>1,037,076</u>	<u>1,484,814</u>	<u>243%</u>
Net Ordinary Income	<u>589,722</u>	<u>2,224,360</u>	<u>(1,634,638)</u>	<u>27%</u>
Net Income	<u><u>589,722</u></u>	<u><u>2,224,360</u></u>	<u><u>(1,634,638)</u></u>	<u><u>27%</u></u>

Newburg Sanitary Sewer Fund Balance Sheet

As of October 31, 2024

Oct 31, 24

ASSETS

Current Assets

Checking/Savings

10004 · Checking-WWTP Upgrade- SBN-8425 19,119

10000 · Checking-Sanitary-SBN-0126 335,491

Total Checking/Savings 354,610

Accounts Receivable 4,440

Other Current Assets

13100 · A/R-Workhorse Sewer/Recy Bills

13101 · A/R-NSF & Returned Pmts 28

13100 · A/R-Workhorse Sewer/Recy Bills - Other 42,576

Total 13100 · A/R-Workhorse Sewer/Recy Bills 42,604

13119 · Receivables on Tax Bills

13111 · Sanitary Delinquent Receivable 10,523

13112 · Special Assessment Receivable -792

Total 13119 · Receivables on Tax Bills 9,731

15000 · Due From (To) General Fund -17,885

Total Other Current Assets 34,450

Total Current Assets 393,500

Fixed Assets

18000 · Fixed Assets 789,463

Total Fixed Assets 789,463

Other Assets

19000 · Pension Asset 4,974

Total Other Assets 4,974

TOTAL ASSETS 1,187,937

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable 1,533

Other Current Liabilities

22000 · Payable from Restricted Assets 2,693

25000 · Due To (From) General Fund 44,213

Total Other Current Liabilities 46,906

Total Current Liabilities 48,439

Total Liabilities 48,439

Equity

32000 · Net Investment in Fixed Assets 715,026

33300 · Restricted - Net Pension Asset 10,252

34000 · Fund Balances 737,796

35000 · Prior Year Equity to Allocate 14,605

Net Income -338,180

Total Equity 1,139,499

TOTAL LIABILITIES & EQUITY 1,187,937

Newburg Sanitary Sewer Fund Income Statement - YTD vs. Budget

January through October 2024

	<u>Jan - Oct 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
44000 · Sanitary Permit / Fee Revenue	5,640			
46410 · Sanitary Bill Revenue-Current	319,932	425,818	(105,886)	75%
48000 · Miscellaneous Revenue	7,207	2,000	5,207	360%
49000 · Other Financing Sources				
49200 · Capital Project Revenue	20,000	2,080,476	(2,060,476)	1%
Total 49000 · Other Financing Sources	<u>20,000</u>	<u>2,080,476</u>	<u>(2,060,476)</u>	<u>1%</u>
Total Income	<u>352,779</u>	<u>2,508,294</u>	<u>(2,155,515)</u>	<u>14%</u>
Expense				
53600 · Wages & Payroll Expense	49,922	69,700	(19,778)	72%
53610 · Admin. Exp. to Village Hall	57,500	69,000	(11,500)	83%
53611 · Accounting & Audit Fees	44	10,375	(10,331)	0%
53613 · IT Equpt, Support, Software	5,206	2,875	2,331	181%
53614 · Insurance	9,050	6,075	2,975	149%
53616 · Education, Travel & Dues	481	2,500	(2,019)	19%
53620 · Utilities	16,759	25,000	(8,241)	67%
53631 · Engineering	0	6,000	(6,000)	0%
53632 · Sludge Hauling	8,155	26,500	(18,345)	31%
53633 · Lab & Testing Services	16,955	27,600	(10,645)	61%
53634 · Phosphorus Compliance - Alum	2,586	9,000	(6,414)	29%
53640 · Vehicle	1,189	1,012	177	117%
53650 · Supplies & General Svcs	2,972	5,000	(2,028)	59%
53660 · System Maintenance & Repairs	10,356	48,750	(38,394)	21%
53670 · WI DNR Fees	996	1,300	(304)	77%
53671 · Community-RiversEdgeNatureCtr	2,750	2,750	0	100%
53690 · Other Misc Expenses	0	50	(50)	0%
54000 · Capital Projects	506,037	1,500,000	(993,963)	34%
Total Expense	<u>690,958</u>	<u>1,813,487</u>	<u>(1,122,529)</u>	<u>38%</u>
Net Ordinary Income	<u>(338,179)</u>	<u>694,807</u>	<u>(1,032,986)</u>	<u>(49%)</u>
Net Income	<u><u>(338,179)</u></u>	<u><u>694,807</u></u>	<u><u>(1,032,986)</u></u>	<u><u>(49%)</u></u>

Village of Newburg
Payroll Summary - Hours and Dollars Compared to Prior Year
January through October 2024

	<u>Hours</u>	<u>Jan - Oct 24</u>	<u>Hours</u>	<u>Jan - Oct 23</u>	<u>% Change</u>
Employee Wages, Taxes and Adjustments					
Gross Pay					
Board Salary	28	15,200	20	10,581	44%
BUILDING Insp Wages		219		2,767	(92%)
DPW Work at Community Center	62	1,250	74	1,787	(30%)
DPW-Bereavement Leave	16	400			100%
DPW-Holiday	86	1,894	45	1,099	72%
DPW-Recycle	232	4,649	118	2,806	66%
DPW-Regular	1,961	57,564	1,513	41,209	40%
DPW-Snow Removal	218	5,668	150	3,900	45%
DPW-Vacation	81	2,022	108	2,614	(23%)
HSA nontaxable - Bernard, Duane		6,300			100%
ELECTION Wages	179	2,339	185	2,205	6%
EMERGENCY-EM Director				500	(100%)
EMERGENCY-EM Director - Deputy		125		375	(67%)
Hall-Salary	860	81,012	2,465	100,362	(19%)
Hall-Board Salary Prorated			3	898	(100%)
Hall-Hourly Holiday	76	1,934	30	766	152%
Hall-Hourly Wages	1,578	33,780	1,480	36,512	(7%)
Hall Hourly - Vacation	5	105			100%
HSA nontaxable-Loveland, Brandy		6,300			100%
HSA nontaxable-Wellman, Heather		4,150			100%
NPD-Chief Hourly	550	16,417	524	15,191	8%
NPD-Holiday	35	951	38	997	(5%)
NPD-Patrol Wages Hourly	1,216	31,573	1,216	30,863	2%
NPD-Police Admin	171	3,592	107	2,082	73%
SAN-Holiday			22	562	(100%)
SAN-Regular	1,183	44,065	1,315	40,917	8%
ZONING Wages		300		1,025	(71%)
Total Gross Pay	8,537	321,809	9,413	300,018	7%
Deductions from Gross Pay		(18,296)		(19,018)	4%
Adjusted Gross Pay	8,537	303,513	9,413	281,000	8%
Taxes Withheld		(59,083)		(46,964)	(26%)
Additions to Net Pay		317		528	(40%)
Net Pay	8,537	244,747	9,413	234,564	4%
Employer Taxes and Contributions					
Z-Federal Unemployment				81	(100%)
Z-Medicare Company		4,393		4,475	(2%)
Z-Social Security Company		18,785		19,135	(2%)
ADMIN-WRS ER		8,281		9,978	(17%)
DPW-WRS ER		4,967		3,935	26%
NPD-WRS ER		2,392		2,049	17%
SAN-WRS ER		2,539		2,476	3%
Total Employer Taxes and Contributions		41,357		42,129	(2%)

Village of Newburg, Wisconsin

File No. 2024-XX[28]

A RESOLUTION APPROVING ALCOHOL / BAR LICENSES FOR November 29, 2024-2025

1 WHEREAS, the Village of Newburg has received an application for “Class B” service
2 licenses for alcohol and bars; and

3
4 WHEREAS, all applicant has paid the required fees, submitted to and passed the
5 appropriate background checks, and are recommended by the Police Chief for approval; and

6
7 NOW THEREFORE, BE IT RESOLVED, the Board of Trustees hereby approves alcohol
8 licenses in accordance with the following list:

9
10 **“Class B” Intoxicating Liquor & Class “B” Fermented Malt Beverages**

11 Tabitha Brown, Agent *
12 The Old Fashioned Supper Club, LLC
13 3498 Highway 33, Newburg, WI 53060

14
15
16 **Also to be issued a tobacco sales license.*

17
18 Passed and adopted by the Village Board of the Village of Newburg, Washington and Ozaukee
19 Counties, Wisconsin, this 21st day of November 2024.

20
21
22 _____
23 David DeLuka, Village President

Brandy Loveland Seelow, Clerk