



MINUTES

Board of Trustees & Committee of the Whole Meeting 7:00 PM - Thursday, October 31, 2024 Village Hall, 620 W. Main St., Newburg, Wisconsin

CALL TO ORDER / ROLL CALL

- President Dave DeLuka
- Trustee Bill Sackett
- Trustee Mike Heili
- Trustee Mike Enright
- Trustee Brooke Stangel
- Trustee Kevin Kohn
- Trustee Paul Zimdars

All members present, except Sackett who was excused; a quorum was met. 6-0-1 The meeting was called to order at 7:00pm

PLEDGE OF ALLEGIANCE

"I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.", should be rendered by standing at attention facing the flag with the right hand over the heart. A person in uniform should instead remain silent and render the military salute. Veterans may choose either method. (4 USC Sec. 4).

PUBLIC FORUM

Members of the public are invited to address the Village Board regarding any topic of public concern. Those who wish to speak are asked to clearly state their full name and address while standing at the podium when addressing the Village Board.

PUBLIC HEARING

Members of the public are invited to address the Village Board regarding any topic of public concern. Those who wish to speak are asked to clearly state their full name and address while standing at the podium when addressing the Village Board.

1. Special Assessments of cost related to Main St Reconstruction to be imposed on properties located on Main St
A detailed listing of properties and amounts are available by request or at Village Hall.

Heili motioned to open Public form, seconded by Zimdars.
Motion prevailed by a voice vote of 6-0-1 (Sackett)

Bonnie Becker, 314 W. Main St., Mrs. Becker inquired about the payment timeframe for the upcoming Main St. Special Assessment.

President DeLuka and Administrator Wendelborn informed everyone in attendance that an individual letter will be sent to each property owner notifying them of the final public hearing and an estimated cost. The final review of the resolution and voting will take place at the next meeting on November 21st which will be held at the Community Center.

Motion by Zimdars to close the public hearing on File 2024-XX[24] Final Resolution Levying Special Assessments for Sidewalk, Curb and Gutter, Back of Walk Repair and Driveway; seconded by Stangel. Motion prevailed by a voice vote of 6-0-1 (Sackett)
[File 2024-xx\[24\] Final Resolution Levying Special Assessments for Sidewalk, Curb and Gutter, Bank of Walk Repairs and Driveway](#)

CORRECTION AND APPROVAL OF PAST MINUTES

2. Meeting Minutes

Motion to adopt the meeting minutes as presented.

Moved by Zimdars; seconded by Kohn.

Motion prevailed by a voice vote 6-0-1 (Sackett)

[Board of Trustees & Committee of the Whole - Oct 17 2024 - Minutes - Html](#)

PRESENTATIONS

3. County Updates

Tony Thoma, [Washington County Supervisor - District 19](#).

Not present.

NEW BUSINESS

ADMINISTRATION

Administrator Nathan Wendelborn. Including updates on items such as zoning, community center, village hall general operations, or other service areas related to village administration.

4. Department Update

Administrator Wendelborn discussed briefly the items on his memo noting that the final budget will be ready at the November meeting. In addition, there was a complaint lodged today with the Public Services Commission about sanitary bills from a resident. They have asked for documentation, which will be provided and should resolve the issue.

[Admin Memo](#)

5. Discussion and possible action on additional compensation for the Newburg Fire Department

Administrator Wendelborn had expected the Fire Department Chief would be in attendance to discuss this matter and the board decided to table the matter until such time he is available. President DeLuka updated the board on the county's exploration of regional EMS / Fire Services and potential impact on local Departments.

6. Discussion and Possible Action on Ordinance Chapter 73 I(B) Establishing Parking Restrictions

Motion by Zimdars to close the public hearing on File 2024-xx[26] Repeal and Recreate Chapter 73 Section I(B) Establishing Parking Restrictions; seconded by Kohn. Motion prevailed by a roll call vote of 5-1-1(Heili, Sackett)

[File 2024-xx\[26\] Repeal and Recreate Chapter 73 Section I\(B\) Establishing Parking Restrictions](#)

7. Discussion and Possible Action Draft 2025 Budget WILL BE PRESENTED AT MEETING OR UPON COMPLETION

Administrator Wendelborn stated he intended to have the full Budget completed but

was informed late that adjustments would need to be made to the Sanitary Budget due to a change in the Clean Water Fund Loan money we were told could go into an interest bearing account in fact can not. This will be adjusted and the final Budget will be presented at the November meeting,

BUILDING INSPECTION / ZONING / EMERGENCY MANAGEMENT

Mr. Jeff Thoma, Building Inspector

- Emergency Management updates relating to planning, preparation, training, and emergency events.
- Building Inspection information on quantity and type of permits requested, along with approval or denial status and any notable concerns or follow-up.
- Zoning relating to any pending, upcoming or complex zoning concerns. Updates on pending or recent zoning and comprehensive plan changes in neighboring towns relating to territory within the Village of Newburg's extraterritorial review area.
 - Town of Trenton
 - Town of Saukville

8. Department Update - Verbal Update

- Mr. Thoma, the new building inspector, was present and reported on the number of permits issued and the status of new houses under construction.
- Administrator Wendelborn discussed future plans for cleaning up facades and houses in violation of codes.

LAW ENFORCEMENT

Police Chief Mike Foeger or Police Captain Justin Jilling.

9. Department Update

Chief Foeger was on vacation and not in attendance. Administrator Wendelborn gave a brief overview per the Department memo on Newburg Police Dept.s behalf. He also noted the possibility of re-lettering the older squad car.

[NPD Memo](#)

DPW: PUBLIC WORKS & SANITARY SEWER

DPW Director Nate Wendelborn.

10. Department Update

- Administrator Wendelborn reported on the completion of brush chipping, leaf collection and Main St improvements.
- The speed limit on Main St. has been reduced, and the sanitary project is progressing with the Clean Water Fund loan closing on November 15th.

[DPW Memo](#)

11. Discussion and Possible action on Pay App #3 for Main St Reconstruction

Motion by Zimdars to Pay Request #3 on Main Street Reconstruction; seconded by Heili.

Motion prevailed by a roll call vote of 6-0-1.(Sackett)

[Main St Pay App #3](#)

ELECTIONS & FINANCE

Clerk/Treasurer Brandy Loveland Seelow.

12. Financial reports for the period ending September 2024.

Reports provided are in final form for internal management purposes as of the date of publication. Information may be updated in subsequent periods as corrections are made in reconciliation with new information or the auditor determines appropriate adjustments to prior periods.

- **General Fund - Balance Sheet.** Shows the assets the village held, the liabilities the village owes to others, and the allocation of equity holdings remaining as of a certain date.
- **General Fund - Income Statement.** Shows actual revenue and expenses logged over a period of time (year to date) compared to the annual budget for the same. A balance of "profit" or "loss" at the bottom line indicates the resulting change that would affect equity on the Balance Sheet.
- **Sanitary Fund - Balance Sheet.** Shows the assets the SF held, the liabilities the SF owes to others, and the allocation of equity holdings remaining as of a certain date.
- **Sanitary Fund - Income Statement.** Shows the actual revenue and expenses logged over a period of time (year to date) compared to the annual budget for the same. A balance of "profit" or "loss" at the bottom line indicates the resulting change that would affect equity on the Balance Sheet.
- **All Funds - Payroll Summary.** Shows hours and dollars paid per category over a period of time (year to date) compared to the prior year. Because all payroll functions are initiated within the GF, this report also includes time for sanitary or capital project functions.
- **Capital Fund - Income Statement.** The Capital Fund is presently held as a sub-set of the General Fund data and is segregated out for this report to clearly show actual and budgeted revenue and expenses for capital projects.
- **All Funds - Summary Debt Schedule.** Provided Quarterly. Shows details of loans held, estimated future principal balances and debt service payments, and the relation to debt limit.
- Trustees reviewed the financial reports provided and had little questions or discussion.
- President DeLuka and Treasurer Loveland continue to review and balance the books on a weekly basis in preparation for end of year and transition over to Workhorse.

[20240930 Financials - Balance Sheet - GEN FUND](#)

[20240930 Financials - Income Statement - GEN FUND](#)

[20240930 Financials - Balance Sheet - SAN FUND](#)

[20240930 Financials - Income Statement - SAN FUND](#)

[Payroll Summary - Hours and Dollars Compared to Prior Year](#)

13. Clerk related items such as elections, record retention and license and permits.

- In-Person Absentee voting began on October 22nd, we had 46 voters the first day!
- Public Test was done the Monday prior to the meeting

ANNOUNCEMENTS

- A Special Thank you to all who came out to the Fall Festival, it was a great success. Dairy Queen donated \$100 worth of coupons for the costume contest prizes and Equipment

Rentals donated the use of the bounce house.

- November 21st @ 7:00pm Next BOT & COW meeting at the Community Center

Motion to adjourn into Closed Session at 7:45pm.

Moved by Zimdars, seconded by Kohn.

Motion prevailed by a roll call vote of 6-0-1.

CLOSED SESSION NOTICE

This body may entertain a motion to adjourn into Closed Session pursuant to Sec. 19.85(1)(c), Wis. Stats., considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. The board may provide notice that it will adjourn from closed session without reconvening in open session.

Specifically to be discussed is shift differential pay for Police Department staff. Present in Closed Session will be the Village Board, the Village Administrator, Village Clerk, Village Deputy Clerk and Police Chief.

ADJOURNMENT

Motion to adjourn at 7:57pm.

Moved by Kohn, seconded by Zimdars.

Motion prevailed by a voice vote of 6-0-1.

Village of Newburg - 620 W Main St. PO Box 50, Newburg, WI 53060 - (262) 675-2160 - Clerk@village.newburg.wi.us

Resolution 2024-xx
Final Resolution Levying Special Assessments for Sidewalk, Curb and Gutter, Back of Walk
repairs and Driveway Approaches on all Properties
Located on Main St in the Village Of Newburg

WHEREAS, On February 8th 2024 the Village Board of the Village of Newburg awarded a construction contract to Koplin and Kinas based on the prepared plans by Stantec; and

WHEREAS, the Village obtain a Bond and grants to fund the project with the intent to assess properties for the improvements the benefit them; and

WHEREAS, the Village Engineer has prepared a report, including a schedule of proposed assessments, and filed said report with the Village Clerk; and

WHEREAS, notice of hearing was published and mailed and the proposed assessments contained therein and has considered the reasonableness of the basis used in determining the proposed assessments and has discussed all of the said matters fully; and

WHEREAS, the Village Board is fully advised in these matters and is now ready to make the final levy of special assessments for the benefit conferred as set forth herein; now, therefore,

BE IT RESOLVED BY THE VILLAGE BOARD OF THE VILLAGE OF NEWBURG, WASHINGTON AND OZAUKEE COUNTIES, WISCONSIN, THAT:

1. After due consideration of the report of the Village Engineer in the matter set forth in preamble hereto, the Village Board hereby finds and determines that the properties set forth in said report, and each of them, are benefited by the construction of sidewalk, curb and gutter and driveway approaches, respectively as indicated in said report, and the Board, upon such consideration, determines that the proposed assessments made were determined upon a reasonable basis.
2. Upon such findings and determinations, said report, including the project plans and specifications, the statement of final costs and financing, the statement of benefits, the statement of assessment methods, assessment procedure and the schedule of proposed assessments, is hereby approved, except that:
3. The proposed assessments set forth in said report are hereby assessed and levied against said properties as special assessments for the benefits incurred upon them by the construction of sidewalk, curb and gutter and driveway approaches, respectively, and the Board hereby directs that payment of said special assessments be made as hereinafter provided and orders the owners of said properties to pay such special assessments in the manner hereinafter provided.
4. The proceeds from such special assessments shall be used for paying the costs of the respective projects.
5. The assessments are made pursuant to the police power of the Village of Newburg and §66.0701 and §66.0703, Wis. Stats., and Sec. 8.09 of the Municipal Code.

48 6. Each special assessment levied by this resolution shall be a lien upon the property against
49 which it is levied on behalf of the Village of Newburg in accordance with §66.0717, Wis. Stats.
50

51 7. Each owner of property has the option of paying his or her special assessment in full
52 without interest on or before November 14, 2025 or in five (5) equal annual installments, in
53 accordance with §66.0715, Wis. Stats., with interest thereon at the rate of the borrowed rate plus 1%
54 per annum, such interest to commence as of the date this resolution is adopted and to be computed
55 through December 31 of each year. All assessments will be collected in installments, except such
56 assessments which were paid in full to the Village Treasurer on or before November 14, 2025. The
57 first installment is to be entered in the 2025 tax roll as a special tax on the property upon which the
58 special assessment was levied, and therefore shall be treated in all respects as any other municipal tax,
59 except as otherwise provided in §66.0715, Wis. Stats., Hereafter, in each subsequent year, an
60 installment shall, in like manner and with like effect, be entered in the annual tax roll until all
61 installments have been levied. Each property owner who is paying by the installment may prepay his
62 or her assessments, together with accrued interest, at any time without penalty. In the event the
63 property owner fails to pay any installment in full at the time it is due, said owner will be deemed
64 delinquent in the payment thereof and his or her entire unpaid assessment, together with accrued
65 interest through December 31 of the year said delinquency occurs, shall be extended upon the next
66 succeeding tax roll as a delinquent tax against the property and all proceedings in relation to the
67 collection, return and sale of property for delinquent real estate taxes shall apply to such special
68 assessment, except as otherwise provided by Statute.
69

70 8. All payments hereunder are to be made to the Village Treasurer.
71

72 9. The Village Clerk is hereby authorized and directed to publish a copy of this resolution as
73 a Class I notice in the West Bend Daily News and shall mail a copy of this resolution and this
74 statement of the final assessment against his or her property to every interested person whose name
75 appears on the assessment roll and whose post office address is known, or can with reasonable
76 diligence be ascertained.
77

78 10. The Village Clerk is hereby authorized and directed to publish the "Installment
79 Assessment Notice" attached hereto and made a part hereof as a Class I notice and to mail a copy
80 thereof to every interest person.
81

82 11. This resolution shall become effective upon passage and publication and notice and compliance
83 with sections 9 and 10 above.
84

85 Adopted this _____ day of _____, 2024
86
87
88

89 _____
David DeLuka, Village President

90 ATTEST:
91
92
93

94 _____
Brandy Loveland Seelow, Village Clerk



MINUTES

Board of Trustees & Committee of the Whole Meeting 7:00 PM - Thursday, October 17, 2024 Village Hall, 620 W. Main St., Newburg, Wisconsin

CALL TO ORDER / ROLL CALL

- President Dave DeLuka - Trustee Bill Sackett - Trustee Mike Heili
- Trustee Mike Enright - Trustee Brooke Stangel - Trustee Kevin Kohn
- Trustee Paul Zimdars

5 members present, Stangel & Heili were excused; a quorum was met. The meeting was called to order at 7:00pm.

PLEDGE OF ALLEGIANCE

"I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.", should be rendered by standing at attention facing the flag with the right hand over the heart. A person in uniform should instead remain silent and render the military salute. Veterans may choose either method. (4 USC Sec. 4).

PUBLIC FORUM

Members of the public are invited to address the Village Board regarding any topic of public concern. Those who wish to speak are asked to clearly state their full name and address while standing at the podium when addressing the Village Board.

No members of the public requested to speak at public forum

PUBLIC HEARING

Members of the public are invited to review

1. *Alcohol & Tobacco Establishment Licenses for October 21, 2024 - June 30, 2025*

Motion by Sackett to close the public hearing , seconded by Kohn
Motion prevailed by a roll call vote (5-0-2).

[File 2024-xx\[23\] Resolution on Bar License Issuance 2024-2025](#)

2. Special Assessments of cost related to Main St Reconstruction to be imposed on properties located on Main St
A detailed listing of properties and amounts are available by request or at Village Hall.

Motion by Enright to close the public hearing , seconded by Zimdars
Motion prevailed by a unanimous voice vote (5-0-2).

Motion to amend the agenda to add presentation by Tony Thoma by Zimdars, second by DeLuka
motion prevailed with a unanimous voice vote.

PRESENTATIONS

3. COUNTY UPDATES
Tony Thoma Washington County Supervisor - District 19

- The county attorney prevailed on the attempt to keep a sex offender from moving into Washington county.
- UWM is now empty and the state has paid rent to cover the county until it can either be filled or redeveloped.
- Heart and Homestead is the charity that is connected to the New Gen Housing.
- The county will be lowering the tax levy.

CORRECTION AND APPROVAL OF PAST MINUTES

4. Meeting Minutes

Motion to adopt the meeting minutes as presented.

Moved by Sackett; seconded by Zimdars.

Motion prevailed by a voice vote (5-0-2).

[Board of Trustees & Committee of the Whole - Sep 26 2024 - Minutes - Pdf](#)

NEW BUSINESS

5. Resolution Authorizing the Issuance and Sale of Up to \$2,080,475 Sewerage System Revenue Bonds, Series 2024, and Providing for Other Details and Covenants with Respect Thereto, and Approval of Related \$3,262,725 Financial Assistance Agreement.

Motion to approve Resolution Authorizing the Issuance and Sale of Up to \$2,080,475 Sewerage System Revenue Bonds, Series 2024, and Providing for Other Details and Covenants with Respect Thereto, and Approval of Related \$3,262,725 Financial Assistance Agreement.

Moved by Kohn; seconded by Zimdars.

Motion prevailed by a roll call vote (5-0-2).

[File 2024-xx \[24\] Resolution Authorizing the Issuance and Sale of up to \\$2,080,475 Sewerage System Revenue Bonds](#)

6. Discussion only on Special Assessments for Main St

- The board discussed having the initial payment be due with their 2025 tax roll.
- It was discussed purchasing the Workhorse Special Assessment module to track this assessment and anything needed in the future.

[Engineers Special Assessment Report](#)

[File 2024-xx\[24\] Final Resolution Levying Special Assessments for Sidewaalk, Curb and Gutter, Bank of Walk Repairs and Driveway](#)

ADMINISTRATION

Administrator Nathan Wendelborn. Including updates on items such as zoning, community center, village hall general operations, or other service areas related to village administration.

7. Department Update - Verbal

- Administrator Wendelborn has been working on the budget

8. Discussion on the 2025 Budget

- Budget has been sent over to Ehlers for review, we have not heard back at this time

[2025 Budget Workbook - GEN FUND](#)

[2025 Budget Workbook - SAN FUND](#)

9. Discussion and Possible action on Rocketman Investments LLC agreement

Motion to approve the agreement between Rocketman Investments LLC and the Village of Newburg as presented.

Moved by Zimdars; seconded by Sackett.

Motion prevailed by a roll call vote (5-0-2).

[Rocketmann llc road agreement 101724](#)

ANNOUNCEMENTS

- October 22 - Nov 2 - In Person Absentee Voting, see our webpage for detailed hours.
- October 26th - Recycling, Bulk Drop Off & Drug Drop Off @ DPW / Sanitary District on Municipal Drive
- October 26th - Fall Festival & Trick or Treating
- October 31, 2024 @ 7:00pm Next BOT & COW meeting

PLEASE SEE OUR WEBSITE FOR DETAILS ON ALL EVENTS

ADJOURNMENT

Motion to adjourn by Sackett, second by Enright at 7:50 pm. Motion passed by voice vote 5-0-2

Village of Newburg - 620 W Main St. PO Box 50, Newburg, WI 53060 - (262) 675-2160 - Clerk@village.newburg.wi.us



To: Board of Trustees

From: Nate Wendelborn Administrator

Date: 10/24/25

Re: Departmental updates

President Deluka and I are meeting with the county in November to discuss plans for Next Generation housing opportunities as well as the county's shared services options.

Ehlers has advised on our budget, and we have implemented the changes they suggested. The budget will be ready for adoption in November.

I have put out a posting looking for additional snow plowing help so that I am able to focus on my job duties at Village Hall and as a manager. We will see what we get for applicants and how the first few storms go.

1 **VILLAGE OF NEWBURG**

2
3 **ORDINANCE NO. 2024-xx[26]**

4 **AN ORDINANCE TO REPEAL AND RECREATE CHAPTER 73 SECTION I(B) OF THE MUNICIPAL CODE OF**
5 **NEWBURG ESTABLISHING PARKING RESTRICTIONS**

6 **SECTION I. PURPOSE**

7 WHEREAS, the Village Board having previously adopted Chapter 73 of the Municipal Code of
8 Newburg establishing Parking Restrictions within its Traffic Code of which parking was prohibited during
9 certain hours and periods on various streets; and

10 WHEREAS, the Village Board believes the reconstruction of Main Street has rectified the parking
11 issues that existed to cause some portions of the ordinance;

12 NOW THERFORE, the Village Board of the Village of Newburg, Wisconsin, does hereby repeal and
13 recreate Chapter 73 Section I(B) of the Municipal Code to read:

14 **SECTION II. REPEAL AND RECREATE**

15 **CHAPTER 73 PARKING SCHEDULES**

16 **SCHEDULE I. PARKING RESTRICTIONS**

17 (B) *Parking prohibited at all times.* Except temporarily for the purpose of, and while actually
18 engaged in, loading or unloading or in receiving or discharging passengers or property, and while the
19 vehicle is attended by a licensed operator so that it may be move promptly in case of an emergency or
20 to avoid obstruction of traffic, no person shall at any time park or leave standing any vehicle in the
21 following streets:

22 (1) On the west side of Municipal Drive north to a point 270 feet from West Main Street;

23 (2) On the east side of Municipal Drive north of the entrance to the Municipal Building;

24 (3) On both sides of Enge Drive;

25 (4) On both sides of Anne Street;

26 (5) On both sides Monroe Street;

27 (6) On both sides of Diane Drive;

28 (7) On the east side of Shady Lane Road;

29 (8) On the east side of Franklin Street from S.T.H 33 to a point 170 feet north of S.T.H. 33;

30 (9) On the west side of Franklin Street from S.T.H. 33 to a point 215 feet north of S.T.H. 33;

(10) On north side of East Main Street to a point 205 feet east of County Highway Y;

(11) On the north side of Division Street from Franklin Street to a point 125 feet west of Franklin Street;

~~—(12) On the south side of West Main Street to a point 20 feet west of Franklin Street with the first parking stall restricted to 'Car Parking Only';~~

~~—(13) On the south side of West Main Street to a point 20 feet east of Franklin Street with the first two parking stalls restricted to 'Car Parking Only';~~

~~—(14) On the south side on West Main Street to a point 20 feet east of Salisbury Street with the first parking stall restricted to 'Car Parking Only';~~

~~—(15) On the south side of West Main Street to a point 20 feet west of Monroe Street with the first parking stall restricted to 'Car Parking Only'; and~~

~~—(16) On the south side of West Main Street to a point 20 feet east of Monroe Street with the first parking stall restricted to 'Car Parking Only'.~~

SECTION III. MISCELLANEOUS

SEVERABILITY. The several sections of this Ordinance are declared to be severable. If any section or portion thereof shall be declared by a court of competent jurisdiction to be invalid, unlawful or unenforceable, such decision shall apply only to the specific section or portion thereof directly specified in the decision, and shall not affect the validity of any other provision, sections or portions thereof of the Ordinance. The remainder of the Ordinance shall remain in full force and effect. Any other Ordinances whose terms are in conflict with the provisions of this Ordinance are hereby repealed as to those terms that conflict.

SECTION IV. EFFECTIVE DATE

This ordinance shall take effect immediately upon passage and posting or publication as provided by law.

Passed and adopted by the Village Board of the Village of Newburg, Washington and Ozaukee Counties, Wisconsin, this 31st day of October, 2024.

David Deluka, Village President

ATTEST:

Brandy Loveland Seelow, Clerk



To: Board of Trustees

From: Chief Michael Foeger

Date: October 3, 2024

Re: Departmental Update for October 17 BOT Meeting

1. We just completed the CIB Audit of the TIME System for the DOJ.
2. There was a school safety drill on Friday, October 4 at St. John's and NPD officers assisted with it.
3. The officer who was on family leave returned September 23.
4. Newburg Police Department Activity Report

**NEWBURG POLICE DEPARTMENT ACTIVITY
SEPTEMBER 2024**

Incident Type	Total
Accident-Traffic-Vehicle in Ditch	1
Ambulance Request	1
Animal Complaint	1
Assist PD	1
Disorderly Conduct	1
E911 Abandoned/False Calls	1
Informational Report	1
Municipal Ordinance Investigation	1
Parking Violation	1
Property Check	90
School Grounds Visit	1
Suspicious Person/Vehicle/Situation	1
Traffic Enforcement	34
Traffic Stop	33
TOTAL	168



To: Board of Trustees

From: Nate Wendelborn Public Works Director

Date: 10/24/25

Re: Departmental updates

DPW staff have wrapped up brush collection and have begun leaf collection for the year. The crew will continue to make at least one pass through the village each week until thanksgiving.

Main St is nearly complete with light poles just finishing up this week and coordinating with the concrete company to return and finish the punch list items by the first week of November.

Speed limit on main st west of Carmody court has been reduced to 25mph as discussed with the Chief in the interest of the new homes that could be built.

Sanitary Project is moving along and most of the work that can be completed this fall has been. The contractor is planning to come back in April to begin the major construct work.



Stantec Consulting Services Inc.
209 Commerce Parkway
PO Box 128
Cottage Grove WI 53527-8955

October 7, 2024

Project/File: 193805870 - Main Street Reconstruction

Nate Wendelborn, Village Administrator / DPW Director
620 W. Main Street, PO Box 50, Newburg, WI 53060

Reference: Pay Request #3 - Recommendation of Payment

Dear Nate,

Stantec has reviewed the attached application for payment for the Main Street Reconstruction Project, submitted by Kopplin & Kinas Co., Inc.

We agree with the requested payment amount and are recommending the Village of Newburg submit payment. The pay application is attached herein.

If you have any questions, please let us know.

Thank you,

STANTEC CONSULTING SERVICES INC.

A handwritten signature in blue ink, reading "Christian Moring", with a horizontal line underneath.

Christian Moring P.E.
Associate, Project Manager
Phone: (262) 665-3012
christian.moring@stantec.com

Attachment: Pay Application #3

Contractor's Application For Payment No. 3

To (Owner): Village of Newburg	Application Period: thru 9/25/2024	Application Date: 9/30/2024
Project: Main Street Reconstruction	From (Contractor): Kopplin & Kinas Co., Inc.	Notice to Proceed Date: 6/3/2024
	Contract:	Via (Engineer) Stantec Consulting Services, Inc.
Owner's Contract No.:	Contractor's Project No.:	Engineer's Project No.: 193805870

Application for Payment

Change Order Summary

Approved Change Orders		
Number	Additions	Deductions
1	\$ 171,345.00	\$ -
(extra's 1-8)		
TOTALS	\$171,345.00	\$0.00
NET CHANGE BY CHANGE ORDERS	\$171,345.00	

1. ORIGINAL CONTRACT PRICE	\$	<u>1,519,026.83</u>
2. Net change by Change Orders	\$	<u>171,345.00</u>
3. CURRENT CONTRACT PRICE (Line 1 ± 2)	\$	<u>1,690,371.83</u>
4. TOTAL COMPLETED AND STORED TO DATE (Column L on Progress Estimate)	\$	<u>1,365,630.38</u>
5. RETAINAGE:		
a. <u>5</u> % x \$ <u>\$920298.10</u> Work Completed	\$	<u>46,014.91</u>
b. <u> </u> % x \$ <u> </u> Stored Material	\$	<u> </u>
c. Total Retainage (Line 5a + Line 5b)	\$	<u>46,014.91</u>
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c)	\$	<u>1,319,615.48</u>
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)	\$	<u>874,283.19</u>
8. AMOUNT DUE THIS APPLICATION	\$	<u>445,332.28</u>
9. BALANCE TO FINISH, PLUS RETAINAGE (Column N on Progress Estimate + Line 5 above)	\$	<u>450,728.86</u>

Contractor's Certification

The undersigned Contractor certifies that: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Payment of: \$ 445,332.28
(Line 8 or other - attach explanation of other amount)

is recommended by: _____
(Engineer)

10/7/2024
(Date)

Payment of: \$ 445,332.28
(Line 8 or other - attach explanation of other amount)

is approved by: _____
(Owner)

(Date)

Approved by: _____
Funding Agency (if applicable)

(Date)

By: Michael Myers Date: 9/30/2024

SUBMITTED TO: Village of Newburg
PROJECT NAME & LOCATION: Main Street Reconstruction
PROJECT NO:
CONTRACT I.D.

APPLICATION NO. 3
APPLICATION DATE: 9/30/2024
CONTRACT DATE:

A	B	C	D	E	F	G	H	I	J	K	L	M	N
Item No.	Item Description	Bid				Work Completed					Total Completed & Stored To Date (H+J)	% (L/F)	Balance To Finish (F-L)
		QTY	Units	Unit Price	Scheduled Value (CxE)	This Period		Previous Application	Previous Application	Material Stored Not In G or I			
				Price	(CxE)	Quantity	Amount	Quantity	Amount				
1	Mobilization	1	LS	\$ 14,450.00	\$ 14,450.00		\$ -	0.7	\$ 10,115.00		\$ 10,115.00	70%	\$ 4,335.00
2	Traffic Control	1	LS	\$ 14,230.00	\$ 14,230.00		\$ -	0.7	\$ 9,961.00		\$ 9,961.00	70%	\$ 4,269.00
3	Silt Fence	105	LF	\$ 5.18	\$ 543.90		\$ -	67	\$ 347.06		\$ 347.06	64%	\$ 196.84
4	Inlet Protection	20	EA	\$ 92.12	\$ 1,842.40		\$ -	12	\$ 1,105.44		\$ 1,105.44	60%	\$ 736.96
5	Erosion Mat Urban Class I Type B	175	SY	\$ 2.49	\$ 435.75		\$ -		\$ -		\$ -	0%	\$ 435.75
6	Reoving Curb & Gutter	2980	LF	\$ 2.43	\$ 7,241.40		\$ -	2980	\$ 7,241.40		\$ 7,241.40	100%	\$ -
7	Removing Concrete Sidewalk & Driveways	2270	SY	\$ 4.59	\$ 10,419.30		\$ -	2270	\$ 10,419.30		\$ 10,419.30	100%	\$ -
8	Removing Asphaltic Surface	13343	SY	\$ 3.56	\$ 47,501.08		\$ -	13928	\$ 49,583.68		\$ 49,583.68	104%	\$ (2,082.60)
9	Removing Asphaltic Surface Milling (2" Depth)	2950	SY	\$ 3.50	\$ 10,325.00		\$ -		\$ -		\$ -	0%	\$ 10,325.00
10	Removing Storm Sewer 12"	185	LF	\$ 10.25	\$ 1,896.25		\$ -	81	\$ 830.25		\$ 830.25	44%	\$ 1,066.00
11	Removing Storm Sewer 18"	223	LF	\$ 15.40	\$ 3,434.20		\$ -	121.00	\$ 1,863.40		\$ 1,863.40	54%	\$ 1,570.80
12	Removing Storm Sewer 30"	96	LF	\$ 25.65	\$ 2,462.40		\$ -	72	\$ 1,846.80		\$ 1,846.80	75%	\$ 615.60
13	Removing Storm Sewer 48"	165	LF	\$ 10.25	\$ 1,691.25		\$ -	95	\$ 973.75		\$ 973.75	58%	\$ 717.50
14	Removing Storm Manholes	2	EA	\$ 256.25	\$ 512.50		\$ -	1	\$ 256.25		\$ 256.25	50%	\$ 256.25
15	Removing Catch Basins	6	EA	\$ 153.75	\$ 922.50		\$ -	5	\$ 768.75		\$ 768.75	83%	\$ 153.75
16	Removing Inlets	1	EA	\$ 256.25	\$ 256.25		\$ -	1	\$ 256.25		\$ 256.25	100%	\$ -
17	Removing Storm Vault	1	EA	\$ 2,562.00	\$ 2,562.00		\$ -	2	\$ 5,124.00		\$ 5,124.00	200%	\$ (2,562.00)
18	Tree Removal	24	ID	\$ 76.00	\$ 1,824.00		\$ -	24	\$ 1,824.00		\$ 1,824.00	100%	\$ -
19	Excavation Common	3000	CY	\$ 19.86	\$ 59,580.00		\$ -	3000	\$ 59,580.00		\$ 59,580.00	100%	\$ -
20	Excavation Below Subgrade	1700	CY	\$ 15.80	\$ 26,860.00		\$ -	2770.00	\$ 43,766.00		\$ 43,766.00	163%	\$ (16,906.00)
21	Topsoil	320	CY	\$ 49.46	\$ 15,827.20		\$ -		\$ -		\$ -	0%	\$ 15,827.20
22	Geotextile Type SAS	2530	SY	\$ 2.12	\$ 5,363.60		\$ -	303.34	\$ 643.08		\$ 643.08	12%	\$ 4,720.52
23	Geogrid Type SR	2530	SY	\$ 2.38	\$ 6,021.40		\$ -		\$ -		\$ -	0%	\$ 6,021.40
24	Base Aggregate Dense 1 1/4"	6400	TON	\$ 18.89	\$ 120,896.00	813.02	\$ 15,357.95	8127.13	\$ 153,521.49		\$ 168,879.43	140%	\$ (47,983.43)
25	Breaker Run	1700	CY	\$ 39.72	\$ 67,524.00		\$ -	2457.3	\$ 97,603.96		\$ 97,603.96	145%	\$ (30,079.96)
26	Tack Coat	615	GAL	\$ 3.75	\$ 2,306.25		\$ -		\$ -		\$ -	0%	\$ 2,306.25
27	HMA Pavement 3 MT 58-28 S	2300	TON	\$ 72.90	\$ 167,670.00	2263.93	\$ 165,040.50		\$ -		\$ 165,040.50	98%	\$ 2,629.50
28	HMA Pavement 4 MT 58-28 S	1600	TON	\$ 76.30	\$ 122,080.00	22.41	\$ 1,709.88		\$ -		\$ 1,709.88	1%	\$ 120,370.12
29	Curb Ramp Detectable Warning Field Yellow	152	SF	\$ 31.00	\$ 4,712.00	152	\$ 4,712.00		\$ -		\$ 4,712.00	100%	\$ -
30	Concrete Sidewalk 5"	24600	SF	\$ 6.10	\$ 150,060.00	25228	\$ 153,890.80		\$ -		\$ 153,890.80	103%	\$ (3,830.80)
31	Driveway Driveway 6"	490	SY	\$ 69.50	\$ 34,055.00	316	\$ 21,962.00		\$ -		\$ 21,962.00	64%	\$ 12,093.00
32	Driveway Driveway 8"	243	SY	\$ 71.75	\$ 17,435.25	423	\$ 30,350.25		\$ -		\$ 30,350.25	174%	\$ (12,915.00)
33	Concrete Curb & Gutter	5470	LF	\$ 17.05	\$ 93,263.50		\$ -	5149	\$ 87,790.45		\$ 87,790.45	94%	\$ 5,473.05
34	Adjust Sanitary Manhole Cover	8	EA	\$ 645.00	\$ 5,160.00	6.00	\$ 3,870.00	2.00	\$ 1,290.00		\$ 5,160.00	100%	\$ -
35	Reconstruct Sanitary Manhole	4	EA	\$ 1,730.00	\$ 6,920.00		\$ -		\$ -		\$ -	0%	\$ 6,920.00
36	Storm Sewer Pipe, Reinforced Concrete Class V 12"	191	LF	\$ 46.15	\$ 8,814.65		\$ -	120	\$ 5,538.00		\$ 5,538.00	63%	\$ 3,276.65
37	Storm Sewer Pipe, Reinforced Concrete Class IV 18"	160	LF	\$ 53.40	\$ 8,544.00		\$ -	123	\$ 6,568.20		\$ 6,568.20	77%	\$ 1,975.80
38	Storm Sewer Pipe, Reinforced Concrete Class III 30"	66	LF	\$ 124.75	\$ 8,233.50		\$ -	32	\$ 3,992.00		\$ 3,992.00	48%	\$ 4,241.50
39	Storm Sewer Pipe, Reinforced Concrete Class III 36"	203	LF	\$ 149.00	\$ 30,247.00		\$ -	189.4	\$ 28,220.60		\$ 28,220.60	93%	\$ 2,026.40
40	Storm Sewer Pipe, Reinforced Concrete Class III 14"x23"	78	LF	\$ 104.00	\$ 8,112.00		\$ -	68.00	\$ 7,072.00		\$ 7,072.00	87%	\$ 1,040.00

SUBMITTED TO: Village of Newburg
PROJECT NAME & LOCATION: Main Street Reconstruction
PROJECT NO:
CONTRACT I.D.:

APPLICATION NO. 3
APPLICATION DATE: 9/30/2024
CONTRACT DATE:

A	B	C	D	E	F	G	H	I	J	K	L	M	N
Item No.	Item Description	Bid				Work Completed					Total Completed & Stored To Date (H+J)	% (L/F)	Balance To Finish (F-L)
		QTY	Units	Unit Price	Scheduled Value (CxE)	This Period		Previous Application	Previous Application	Material Stored Not in G or I			
				Price	(CxE)	Quantity	Amount	Quantity	Amount				
41	Catch Basin 2' x 3'	5	EA	\$ 2,410.00	\$ 12,050.00		\$ -	5	\$ 12,050.00		\$ 12,050.00	100%	\$ -
42	Catch Basin Manhole 4-FT Diameter	5	EA	\$ 4,200.00	\$ 21,000.00		\$ -	5	\$ 21,000.00		\$ 21,000.00	100%	\$ -
43	Catch Basin Manhole 5-FT Diameter	1	EA	\$ 5,325.00	\$ 5,325.00		\$ -		\$ -		\$ -	0%	\$ 5,325.00
44	Catch Basin Manhole 6-FT Diameter	2	EA	\$ 7,550.00	\$ 15,100.00		\$ -	2	\$ 15,100.00		\$ 15,100.00	100%	\$ -
45	Storm Manhole 6-FT Diameter	1	EA	\$ 8,475.00	\$ 8,475.00		\$ -	1	\$ 8,475.00		\$ 8,475.00	100%	\$ -
46	Flared End Section Reinforced Concrete 14" x 23"	1	EA	\$ 1,540.00	\$ 1,540.00		\$ -	1	\$ 1,540.00		\$ 1,540.00	100%	\$ -
47	Flared End Section Reinforced Concrete 36"	1	EA	\$ 2,220.00	\$ 2,220.00		\$ -	1	\$ 2,220.00		\$ 2,220.00	100%	\$ -
48	Connect to Existing Storm Sewer	3	EA	\$ 1,540.00	\$ 4,620.00		\$ -	7	\$ 10,780.00		\$ 10,780.00	233%	\$ (6,160.00)
49	Drain Tile Perforated HDPE 4"	420	LF	\$ 12.50	\$ 5,250.00	411	\$ 5,137.50		\$ -		\$ 5,137.50	98%	\$ 112.50
	Alternate 1				\$ -								
50	CCTV Sanitary Sewer Main Initial	2500	LF	\$ 1.10	\$ 2,750.00		\$ -	2400	\$ 2,640.00		\$ 2,640.00	96%	\$ 110.00
51	CCTV Sanitary Sewer Main Post	2500	LF	\$ 1.10	\$ 2,750.00		\$ -		\$ -		\$ -	0%	\$ 2,750.00
52	Bypass Pumping Sanitary Sewer Main	1	LF	\$ 9,765.00	\$ 9,765.00		\$ -	1	\$ 9,765.00		\$ 9,765.00	100%	\$ -
53	Cleaning Sanitary Sewer Main	2500	LF	\$ 3.70	\$ 9,250.00		\$ -	2400	\$ 8,880.00		\$ 8,880.00	96%	\$ 370.00
54	8" Sewer Spot Repair	150	LF	\$ 135.00	\$ 20,250.00		\$ -		\$ -		\$ -	0%	\$ 20,250.00
55	8" Sewer Rehabilitation CIPP	2500	LF	\$ 40.50	\$ 101,250.00		\$ -	1442	\$ 58,401.00		\$ 58,401.00	58%	\$ 42,849.00
56	Line & Grout existing Sanitary Sewer Manhole	14	EA	\$ 2,475.00	\$ 34,650.00		\$ -		\$ -		\$ -	0%	\$ 34,650.00
57	Sanitary Lateral Reinstatement and Grouting	52	EA	\$ 310.00	\$ 16,120.00		\$ -		\$ -		\$ -	0%	\$ 16,120.00
	Alternate 2												
58	Concrete Boulevard 5-Inch Downtown Section	9000	SF	\$ 6.10	\$ 54,900.00	6574	\$ 40,101.40		\$ -		\$ 40,101.40	73%	\$ 14,798.60
	Alternate 3												
59	Decorative Concrete Boulevard 5-Inch Downtown Section	9000	SF	\$ 12.70	\$ 114,300.00		\$ -		\$ -		\$ -	0%	\$ 114,300.00
	Alternate 4												
60	Seed, Fertilize, Mulch - Downtown Section	1200	SY	\$ 4.09	\$ 4,908.00		\$ -		\$ -		\$ -	0%	\$ 4,908.00
	Alternate 5												
61	Sod Lawn - Downtown Section	1200	SY	\$ 11.18	\$ 13,416.00		\$ -		\$ -		\$ -	0%	\$ 13,416.00
	Alternate 6												
62	Seed, Fertilize, Mulch - Residential Section	1650	SY	\$ 4.09	\$ 6,748.50		\$ -		\$ -		\$ -	0%	\$ 6,748.50
	Alternate 7												
63	Sod Lawn - Residential Section	1650	SY	\$ 11.18	\$ 18,447.00		\$ -		\$ -		\$ -	0%	\$ 18,447.00
	Alternate 8												
64	Marking Diagonal Paint White 4-Inch	341	LF	\$ 1.45	\$ 494.45		\$ -		\$ -		\$ -	0%	\$ 494.45
65	Marking Line Paint Yellow 4-inch	5078	LF	\$ 1.45	\$ 7,363.10		\$ -		\$ -		\$ -	0%	\$ 7,363.10
66	Marking Stop Line Paint White 18-inch	103	LF	\$ 6.40	\$ 659.20		\$ -		\$ -		\$ -	0%	\$ 659.20
67	Marking Crosswalk Paint Transverse Line White 6-Inch	501	LF	\$ 2.15	\$ 1,077.15		\$ -		\$ -		\$ -	0%	\$ 1,077.15
68	Marking Parking Stall Paint White	1592	LF	\$ 1.45	\$ 2,308.40		\$ -		\$ -		\$ -	0%	\$ 2,308.40
69	Marking Symbol Paint White	3	EA	\$ 59.00	\$ 177.00		\$ -		\$ -		\$ -	0%	\$ 177.00
	Alternate 9												
70	Remove & replace Existing Concrete Bollards w/Removable Bollards	6	EA	\$ 1,600.00	\$ 9,600.00	2	\$ 3,200.00		\$ -		\$ 3,200.00	33%	\$ 6,400.00

SUBMITTED TO: Village of Newburg
PROJECT NAME & LOCATION: Main Street Reconstruction
PROJECT NO:
CONTRACT I.D.

APPLICATION NO. 3
APPLICATION DATE: 9/30/2024
CONTRACT DATE:

A	B	C	D	E	F	G	H	I	J	K	L	M	N
Item No.	Item Description	Bid				Work Completed					Total Completed & Stored To Date (H+J)	%	Balance To Finish (F-L)
		QTY	Units	Unit Price	Scheduled Value (Cx E)	This Period		Previous Application Quantity	Previous Application Amount	Material Stored Not In G or I			
						Quantity	Amount						
EX1	10" Sewer Rehabilitation	958	LF	\$ 47.50	\$ 45,505.00		\$ -	958	\$ 45,505.00		\$ 45,505.00	100%	\$ -
EX2	New top sections for ST-6, ST-5	1	LS	\$ 6,700.00	\$ 6,700.00		\$ -	1	\$ 6,700.00		\$ 6,700.00	100%	\$ -
EX3	Cut/Modify Structure Holes	1	LS	\$ 6,660.00	\$ 6,660.00		\$ -	1	\$ 6,660.00		\$ 6,660.00	100%	\$ -
EX4	Slurry Existing 48" CMP	1	LS	\$ 6,650.00	\$ 6,650.00		\$ -	1	\$ 6,650.00		\$ 6,650.00	100%	\$ -
EX5	Slurry /Grout Around ST-7 and existing pipes	1	LS	\$ 3,200.00	\$ 3,200.00		\$ -	1	\$ 3,200.00		\$ 3,200.00	100%	\$ -
EX6	Structures not used due to grades	1	LS	\$ 11,200.00	\$ 11,200.00		\$ -	1	\$ 11,200.00		\$ 11,200.00	100%	\$ -
EX7	Loss of time & labor, costs to figure inverts	1	LS	\$ 2,990.00	\$ 2,990.00		\$ -	1	\$ 2,990.00		\$ 2,990.00	100%	\$ -
EX8	Remove & dispose of concrete pavement	1	LS	\$ 88,440.00	\$ 88,440.00		\$ -	1	\$ 88,440.00		\$ 88,440.00	100%	\$ -
					\$ 1,770,344.33		\$ 445,332.28		\$ 920,298.10		\$ 1,365,630.38		\$ 404,713.95

Newburg General Fund
Balance Sheet
As of September 30, 2024

Sep 30, 24

ASSETS

Current Assets

Checking/Savings

11000 · Cash & Marketable Securities XX

11110 · Checking-Operating-SBN #104766	71,345
11111 · Checking-Payroll-SCU #1857	12,069
11112 · Checking-Taxes-SCU #5676	13,276
11113 · Checking-Main St Revit-SBN#5696	26,652
11121 · Savings-SCU #5896	433,750
11124 · Savings - SCU - Main St #7067	973,198
11800 · Petty Cash	239

Total 11000 · Cash & Marketable Securities XX 1,530,529

11330 · LGIP - WWTP Upgrade 866161-04 378,471

Total Checking/Savings 1,909,001

Accounts Receivable 3,330

Other Current Assets

12000 · Taxes & Special Assmts Receiv.12100 · Cur (1,664,085)

12300 · Delinquent Prop. Tax Receivable (2,546)

12600 · Special Assessments Receivable (2,500)

Total 12000 · Taxes & Special Assmts Receiv. (1,669,131)

15000 · Due From (To) Sanitary Fund 12,716

Total Other Current Assets (1,656,415)

Total Current Assets 255,916

Fixed Assets

18900 · Accum Deprec - Fixed Assets (854,023)

18000 · Fixed Assets - Other 4,072,160

Total 18000 · Fixed Assets 3,218,137

Total Fixed Assets 3,218,137

TOTAL ASSETS **3,474,053**

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

21100 · Accounts Payable 93,467

Total Accounts Payable 93,467

Credit Cards

21220 · Casey's Business Card (105)

Total Credit Cards (105)

Other Current Liabilities

21500 · Payroll Deductions Payable

21512 · Federal WH / FICA Payable (600)

21513 · WI Withholding Taxes Payable 913

21520 · WRS / ETF Retirement Payable 2,957

21500 · Payroll Deductions Payable - Other (600)

Total 21500 · Payroll Deductions Payable 2,670

23400 · Advanced Tax Collections 520,311

24000 · Due to Other Governments

24300 · Due to Counties

24311 · Current Apport of Taxes - Wash (261,289)

24312 · Current Apport of Taxes - Ozauk (17,076)

24331 · Dog License Fees - Due to Wash (176)

Newburg General Fund
Balance Sheet
As of September 30, 2024

24332 · Dog License Fees - Due to Ozauk	(23)
Total 24300 · Due to Counties	(278,563)
24600 · Due to School Districts	(872,380)
24610 · Due to Tech College Districts	(96,859)
Total 24000 · Due to Other Governments	(1,247,802)
26000 · Deferred Revenues	
26100 · Deferred Tax Revenue - Newburg	(688,893)
26300 · Deferred Grant Revenue (ARPA)	116,624
Total 26000 · Deferred Revenues	(572,269)
Total Other Current Liabilities	(1,297,089)
Total Current Liabilities	(1,203,727)
Total Liabilities	(1,203,727)
Equity	
32000 · Investment in Gen. Fixed Assets	3,218,137
34000 · Fund Balances	
34100 · Fund Balances - Reserved	
34110 · Reserve - Transportation Fund	131,280
34120 · Assigned - Com Ctr Grants	2,595
Total 34100 · Fund Balances - Reserved	133,875
34200 · Fund Balances - Mgmt Designated	420,688
34300 · Fund Balances - Nonreserved	120,573
Total 34000 · Fund Balances	675,136
34999 · Unrestricted Net Assets	(82,992)
Net Income	867,499
Total Equity	4,677,780
TOTAL LIABILITIES & EQUITY	3,474,053

Village of Newburg
Income Statement
January through September 2024

	Jan - Sep 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
41110 · Tax Levy Revenue	347,931	688,893	(340,962)	51%
41800 · Interest and Penalties on Taxes	0	768	(768)	0%
42000 · Special Assessments	5,476	1,000	4,476	548%
43000 · Intergovernmental Revenues				
43410 · State Shared Revenue	154,894	129,648	25,246	119%
43420 · Fire Dues	4,930	4,304	626	115%
43431 · Computer Aid	744	744	0	100%
43432 · Personal Property Aid	1,920	1,554	366	124%
43433 · Video Service Provider Aid	2,727	2,727	0	100%
43510 · State Expend. Restraint Grant	0	13,414	(13,414)	0%
43520 · State Public Safety Grant	196	0	196	100%
43530 · State Transportation Aids	55,530	55,530	0	100%
43540 · State Recycling Grant	3,144	3,139	5	100%
43650 · State Pmt - Managed Forest Land	3	3	0	100%
43700 · Grants from Local Governments	32,582			
Total 43000 · Intergovernmental Revenues	256,670	211,063	45,607	122%
44000 · Licenses and Permits				
44100 · Business & Occup. License	6,980	4,900	2,080	142%
44200 · Nonbusiness Licenses	1,300	950	350	137%
44300 · Building Permits & Inspection	10,296	4,500	5,796	229%
44400 · Plan Commission / Zoning Fees	1,500	1,500	0	100%
44900 · Other Regulatory Permits & Fees	3,315	4,339	(1,024)	76%
Total 44000 · Licenses and Permits	23,391	16,189	7,202	144%
45000 · Fines, Forfeits and Penalties	1,893	1,375	518	138%
46110 · Clerks Fees - RE Letters	285	320	(35)	89%
46420 · Recycling Fees on Sani Bills	12,253	23,816	(11,563)	51%
46743 · Community Center Income	2,633	3,771	(1,138)	70%
47340 · Admin. Fees from Sanitary Fund	51,750	69,000	(17,250)	75%
48100 · Investment Interest Received	52,210	1,100	51,110	4,746%
48400 · Insurance Recoveries	1,685			
48500 · Donations from Private Entities	200	500	(300)	40%
49100 · Proceeds from Long-Term Debt				
49150 · Loan Proceeds - W Main St Revit	2,076,129			
Total 49100 · Proceeds from Long-Term Debt	2,076,129			
49200 · Capital Projects Fund Revenue				
49204 · CF-2021-04R Main St E Revitaliz	0	2,243,440	(2,243,440)	0%
49211 · CF-2022-06R NPD Police SUV	2,808			
49213 · CF-2023-02R NPD Body Cameras	1,000			
Total 49200 · Capital Projects Fund Revenue	3,808	2,243,440	(2,239,632)	0%
49410 · Sales of Small Eqpt / Supplies	372	191	181	195%
49900 · NFD LOSA Revenue (Flowthrough)	0	10	(10)	0%
Total Income	2,836,686	3,261,436	(424,750)	87%
Gross Profit	2,836,686	3,261,436	(424,750)	87%
Expense				

Village of Newburg
Income Statement
January through September 2024

	Jan - Sep 24	Budget	\$ Over Budget	% of Budget
50500 · HSA Contributions	14,050	19,750	(5,700)	71%
51000 · General Government / Admin				
51100 · Legislative				
51110 · Board - Trustee Payroll				
51111 · Board - Wages	10,569	15,200	(4,631)	70%
51112 · Board - PR Taxes ER	1,094	1,165	(71)	94%
51110 · Board - Trustee Payroll - Other	0	0	0	0%
Total 51110 · Board - Trustee Payroll	11,663	16,365	(4,702)	71%
51113 · Board Education / Dues	505	1,320	(815)	38%
51114 · Board Travel	0	1,060	(1,060)	0%
51120 · Plan Comm./ Zoning Expenses	0	2,000	(2,000)	0%
Total 51100 · Legislative	12,168	20,745	(8,577)	59%
51300 · Legal	0	7,200	(7,200)	0%
51400 · Administrative				
51420 · Hall - Payroll - VH Staff	115,694	152,115	(36,421)	76%
51440 · Elections				
51441 · Election Payroll	1,288	2,300	(1,012)	56%
51445 · Election Expenses				
51145d · Election Meals	146	280	(134)	52%
51445a · Election Advertising	247	400	(153)	62%
51445b · Election IT Support	1,022	2,100	(1,078)	49%
51445c · Election Supplies & Svcs	95	900	(805)	11%
Total 51445 · Election Expenses	1,510	3,680	(2,170)	41%
51440 · Elections - Other	0	0	0	0%
Total 51440 · Elections	2,798	5,980	(3,182)	47%
51450 · IT Support & Software - Hall	21,723	12,000	9,723	181%
51510 · Audit & Accounting - Hall	16,650	10,000	6,650	167%
51520 · Bank Fees	690	1,500	(810)	46%
51530 · Assessment of Property	4,350	4,350	0	100%
51540 · Insurance - Hall	6,052	2,575	3,477	235%
51560 · Supplies & Services - Hall	12,486	14,500	(2,014)	86%
51580 · Education/Travel/Dues - Hall	3,566	4,300	(734)	83%
51590 · Background Checks - Hall	0			
Total 51400 · Administrative	184,009	207,320	(23,311)	89%
51600 · General Buildings & Improvmt				
51610 · Bldg Maint & Utilities - Hall	7,596	11,000	(3,404)	69%
51620 · Hall-Engineering/Projects	0	3,000	(3,000)	0%
Total 51600 · General Buildings & Improvmt	7,596	14,000	(6,404)	54%
Total 51000 · General Government / Admin	203,773	249,265	(45,492)	82%
52000 · Public Safety				
52100 · NPD Law Enforcement				
52110 · NPD - Law Enforcement Wages	50,071	65,100	(15,029)	77%
52120 · NPD - Education/Travel/Dues	1,113	2,000	(887)	56%
52128 · NPD - Vehicle Maintenance/Fuel	2,013	2,400	(387)	84%
52130 · NPD - Legal & Court Fees	672	1,100	(428)	61%
52140 · NPD - Insurance	7,798	7,600	198	103%

Village of Newburg
Income Statement
January through September 2024

	Jan - Sep 24	Budget	\$ Over Budget	% of Budget
52150 · NPD - IT / Computer	3,066	6,500	(3,434)	47%
52160 · NPD - Supplies/Postage/SvcFees	1,313	2,300	(987)	57%
52161 · NPD - Uniforms	3,042	1,900	1,142	160%
52170 · NPD - Phone Expense	1,428	2,100	(672)	68%
52171 · NPD - Radio / Communications	154	2,000	(1,846)	8%
52199 · NPD - Other Expenses	29			
52100 · NPD Law Enforcement - Other	52			
Total 52100 · NPD Law Enforcement	70,751	93,000	(22,249)	76%
52200 · NFD - Fire Protection Services	32,748	48,220	(15,472)	68%
52400 · Building Inspection / Zoning	5,688	7,000	(1,312)	81%
52500 · Emergency Government	168	1,500	(1,332)	11%
Total 52000 · Public Safety	109,355	149,720	(40,365)	73%
53000 · Public Works				
53010 · DPW Wages & Payroll Expense	71,730	72,500	(770)	99%
53020 · DPW - Education, Travel, Dues	0	500	(500)	0%
53021 · DPW - Insurance	5,958	7,828	(1,870)	76%
53022 · DPW - Legal Fees & IT Support	226	1,200	(974)	19%
53030 · DPW - Supplies & Gen. Svcs	22,994	27,200	(4,206)	85%
53040 · DPW - Engineering	0	1,500	(1,500)	0%
53050 · DPW - Utilities & Phone	2,249	5,580	(3,331)	40%
53060 · DPW - Building & Equipment R&M	2,009	9,000	(6,991)	22%
53300 · DPW - Street Maintenance	13,142	3,750	9,392	350%
53420 · DPW - Street Lights	26,821	38,123	(11,302)	70%
53440 · DPW - Stormwater Maint/Control	272	5,000	(4,728)	5%
53620 · DPW - Garbage Collection Svc	44,935	59,959	(15,024)	75%
53621 · DPW - Recycling Collection Svc	24,237	32,931	(8,694)	74%
Total 53000 · Public Works	214,573	265,071	(50,498)	81%
53900 · Sanitary - Flow Through to Fund	3,931			
54000 · Health & Human Services	1,000	1,000	0	100%
55000 · Culture, Recreation & Education				
55140 · Community Center				
55141 · CC - Facility	5,333	11,463	(6,130)	47%
55142 · CCC - Commission / Programming	853			
Total 55140 · Community Center	6,186	11,463	(5,277)	54%
55300 · Flags & Holiday Decorations	0	1,200	(1,200)	0%
Total 55000 · Culture, Recreation & Education	6,186	12,663	(6,477)	49%
56100 · Misc Expense	0	100	(100)	0%
57000 · Capital Outlay				
57800 · Capital Projects Fund				
57804 · CF-2021-04 Main St E Revitalize	1,043,145			
57806 · CF-2022-01 Plow Truck-Internat	350			
57813 · CF-2023-02 NPD Body Cams	392			
57814 · CF-2024-01 Park Pavillions	6,365	8,000	(1,635)	80%
57815 · CF-2024-02 Emerg Siren Upgrade	12,219	12,500	(281)	98%
57816 · CF-2024-01 Automotive Lift DPW	7,660	8,500	(840)	90%
Total 57800 · Capital Projects Fund	1,070,131	29,000	1,041,131	3,690%

Village of Newburg
Income Statement
January through September 2024

	Jan - Sep 24	Budget	\$ Over Budget	% of Budget
57000 · Capital Outlay - Other	0	29,000	(29,000)	0%
Total 57000 · Capital Outlay	1,070,131	58,000	1,012,131	1,845%
58000 · Debt Service				
58010 · Bonding 2011 & 2012	151,105	150,255	850	101%
58120 · Loan 504 - VH Garage Building	11,709	15,612	(3,903)	75%
58121 · Loan 505 - Main St. W.	7,943	10,590	(2,647)	75%
58122 · Loan 507 - DPW Truck Dodge Ram	6,215	10,590	(4,375)	59%
58123 · Loan 508 - 2022 Capitol Proj	43,021	57,361	(14,340)	75%
58124 · GO Note - Main St Revital	125,142			
Total 58000 · Debt Service	345,135	244,408	100,727	141%
59000 · Other Financing Uses	0	1,154	(1,154)	0%
59910 · Contingency	0	35,945	(35,945)	0%
66000 · Payroll Taxes	826			
66900 · Reconciliation Discrepancies	230			
Total Expense	1,969,190	1,037,076	932,114	190%
Net Ordinary Income	867,496	2,224,360	(1,356,864)	39%
Net Income	867,496	2,224,360	(1,356,864)	39%

Newburg Sanitary Sewer Fund Balance Sheet

As of September 30, 2024

Sep 30, 24

ASSETS

Current Assets

Checking/Savings

10004 · Checking-WWTP Upgrade- SBN-8425 13,856

10000 · Checking-Sanitary-SBN-0126 248,001

Total Checking/Savings 261,857

Accounts Receivable

13000 · A/R-Other Than Workhorse Bills 4,440

Total Accounts Receivable 4,440

Other Current Assets

13100 · A/R-Workhorse Sewer/Recy Bills 20,010

13119 · Receivables on Tax Bills

13111 · Sanitary Delinquent Receivable 10,523

13112 · Special Assessment Receivable (792)

Total 13119 · Receivables on Tax Bills 9,731

15000 · Due From (To) General Fund 6,803

Total Other Current Assets 36,544

Total Current Assets 302,841

Fixed Assets

18000 · Fixed Assets 789,463

Total Fixed Assets 789,463

Other Assets

19000 · Pension Asset 4,974

Total Other Assets 4,974

TOTAL ASSETS 1,097,278

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable 2,906

Other Current Liabilities

22000 · Payable from Restricted Assets 2,693

25000 · Due To (From) General Fund 29,213

Total Other Current Liabilities 31,906

Total Current Liabilities 34,812

Total Liabilities 34,812

Equity

32000 · Net Investment in Fixed Assets 715,026

33300 · Restricted - Net Pension Asset 10,252

34000 · Fund Balances 737,796

35000 · Prior Year Equity to Allocate 14,605

Net Income (415,212)

Total Equity 1,062,467

TOTAL LIABILITIES & EQUITY 1,097,279

Newburg Sanitary Sewer Fund
Income Statement - YTD vs. Budget
January through September 2024

	<u>Jan - Sep 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
44000 · Sanitary Permit / Fee Revenue	5,640			
46410 · Sanitary Bill Revenue-Current	213,178	425,818	(212,640)	50%
48000 · Miscellaneous Revenue	7,207	2,000	5,207	360%
49000 · Other Financing Sources	20,000	2,080,476	(2,060,476)	1%
Total Income	246,025	2,508,294	(2,262,269)	10%
Expense				
53600 · Wages & Payroll Expense	38,586	69,700	(31,114)	55%
53610 · Admin. Exp. to Village Hall	51,750	69,000	(17,250)	75%
53611 · Accounting & Audit Fees	0	10,375	(10,375)	0%
53613 · IT Eqpt, Support, Software	5,206	2,875	2,331	181%
53614 · Insurance	8,464	6,075	2,389	139%
53616 · Education, Travel & Dues	481	2,500	(2,019)	19%
53620 · Utilities	15,262	25,000	(9,738)	61%
53631 · Engineering	0	6,000	(6,000)	0%
53632 · Sludge Hauling	8,155	26,500	(18,345)	31%
53633 · Lab & Testing Services	16,955	27,600	(10,645)	61%
53634 · Phosphorus Compliance - Alum	2,586	9,000	(6,414)	29%
53640 · Vehicle	959	1,012	(53)	95%
53650 · Supplies & General Svcs	2,387	5,000	(2,613)	48%
53660 · System Maintenance & Repairs	10,356	48,750	(38,394)	21%
53670 · WI DNR Fees	996	1,300	(304)	77%
53671 · Community-RiversEdgeNatureCtr	2,750	2,750	0	100%
53690 · Other Misc Expenses	0	50	(50)	0%
54000 · Capital Projects				
54005 · 54005-CF-2024-01 Plant Upgrade	496,344	1,500,000	(1,003,656)	33%
Total 54000 · Capital Projects	496,344	1,500,000	(1,003,656)	33%
Total Expense	661,237	1,813,487	(1,152,250)	36%
Net Ordinary Income	(415,212)	694,807	(1,110,019)	(60%)
Net Income	(415,212)	694,807	(1,110,019)	(60%)

Village of Newburg
Payroll Summary - Hours and Dollars Compared to Prior Year
January through September 2024

	<u>Hours</u>	<u>Jan - Sep 24</u>	<u>Hours</u>	<u>Jan - Sep 23</u>	<u>% Change</u>
Employee Wages, Taxes and Adjustments					
Gross Pay					
ADMIN-Board Salary	21	11,400	14	7,231	58%
BUILDING Insp Wages		219		1,942	(89%)
DPW Work at Community Center	57	1,144	69	1,666	(31%)
DPW-Bereavement Leave	16	400			100%
DPW-Holiday	86	1,894	45	1,099	72%
DPW-Recycle	184	3,664	101	2,439	50%
DPW-Regular	1,675	49,306	1,359	36,433	35%
DPW-Snow Removal	218	5,668	150	3,900	45%
DPW-Vacation	72	1,797	108	2,614	(31%)
HSA nontaxable - Bernard, Duane		5,400			100%
ELECTION Wages	91	1,195	185	2,205	(46%)
EMERGENCY-EM Director				250	(100%)
EMERGENCY-EM Director - Deputy		125		250	(50%)
HALL-Salary	785	69,630	2,440	98,054	(29%)
HALL-Board Salary Prorated			2	448	(100%)
HALL-Hourly Holiday	76	1,934	30	766	152%
HALL-Hourly Wages	1,364	29,296	1,313	31,099	(6%)
HSA nontaxable-Loveland, Brandy		5,400			100%
HSA nontaxable-Wellman, Heather		4,150			100%
NPD-Chief Hourly	477	14,239	465	13,494	6%
NPD-Holiday	34	928	37	975	(5%)
NPD-Patrol Wages Hourly	1,020	26,501	1,126	28,611	(7%)
NPD-Police Admin	150	3,156	95	1,848	71%
SAN-Holiday			22	562	(100%)
SAN-Regular	1,005	37,732	1,208	36,774	3%
ZONING Wages		300		900	(67%)
Total Gross Pay	7,331	275,478	8,769	273,560	1%
Deductions from Gross Pay		(15,817)		(17,599)	10%
Adjusted Gross Pay	7,331	259,661	8,769	255,961	1%
Taxes Withheld		(50,812)		(41,837)	(21%)
Additions to Net Pay		308		389	(21%)
Net Pay	<u>7,331</u>	<u>209,157</u>	<u>8,769</u>	<u>214,513</u>	<u>(2%)</u>
Employer Taxes and Contributions					
Z-Federal Unemployment				81	(100%)
Z-Medicare Company		3,763		4,091	(8%)
Z-Social Security Company		16,090		17,495	(8%)
ADMIN-WRS ER		7,152		9,453	(24%)
DPW-WRS ER		4,318		3,563	21%
NPD-WRS ER		2,080		1,824	14%
SAN-WRS ER		2,214		2,219	(0%)
Total Employer Taxes and Contributions		<u>35,617</u>		<u>38,726</u>	<u>(8%)</u>