



AGENDA

Board of Trustees & Committee of the Whole Meeting 7:00 PM - Thursday, October 31, 2024 Village Hall, 620 W. Main St., Newburg, Wisconsin

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CALL TO ORDER / ROLL CALL

- President Dave DeLuka - Trustee Bill Sackett - Trustee Mike Heili
- Trustee Mike Enright - Trustee Brooke Stangel - Trustee Kevin Kohn
- Trustee Paul Zimdars

PLEDGE OF ALLEGIANCE

"I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.", should be rendered by standing at attention facing the flag with the right hand over the heart. A person in uniform should instead remain silent and render the military salute. Veterans may choose either method. (4 USC Sec. 4).

PUBLIC FORUM

Members of the public are invited to address the Village Board regarding any topic of public concern. Those who wish to speak are asked to clearly state their full name and address while standing at the podium when addressing the Village Board.

PUBLIC HEARING

Members of the public are invited to address the Village Board regarding any topic of public concern. Those who wish to speak are asked to clearly state their full name and address while standing at the podium when addressing the Village Board.

1. Special Assessments of cost related to Main St Reconstruction to be imposed on properties located on Main St 5 - 6
A detailed listing of properties and amounts are available by request or at Village Hall.
[File 2024-xx\[24\] Final Resolution Levying Special Assessments for Sidewalk, Curb and Gutter, Bank of Walk Repairs and Driveway](#)

CORRECTION AND APPROVAL OF PAST MINUTES

2. Meeting Minutes 7 - 9
[Board of Trustees & Committee of the Whole - Oct 17 2024 - Minutes - Html](#)

PRESENTATIONS

3. County Updates
Tony Thoma, [Washington County Supervisor - District 19](#).

NEW BUSINESS

ADMINISTRATION

Administrator Nathan Wendelborn. Including updates on items such as zoning, community center, village hall general operations, or other service areas related to village administration.

4. Department Update 11
[Admin Memo](#)
5. Discussion and possible action on additional compensation for the Newburg Fire Department
6. Discussion and Possible Action on Ordinance Chapter 73 I(B) Establishing 13 - 14

Parking Restrictions

[File 2024-xx\[26\] Repeal and Recreate Chapter 73 Section I\(B\) Establishing Parking Restrictions](#)

7. Discussion and Possible Action Draft 2025 Budget
WILL BE PRESENTED AT MEETING OR UPON COMPLETION

BUILDING INSPECTION / ZONING / EMERGENCY MANAGEMENT

Mr. Jeff Thoma, Building Inspector

- Emergency Management updates relating to planning, preparation, training, and emergency events.
- Building Inspection information on quantity and type of permits requested, along with approval or denial status and any notable concerns or follow-up.
- Zoning relating to any pending, upcoming or complex zoning concerns. Updates on pending or recent zoning and comprehensive plan changes in neighboring towns relating to territory within the Village of Newburg's extraterritorial review area.
 - Town of Trenton
 - Town of Saukville

8. Department Update - Verbal Update

LAW ENFORCEMENT

Police Chief Mike Foeger or Police Captain Justin Jilling.

9. Department Update 15
[NPD Memo](#)

DPW: PUBLIC WORKS & SANITARY SEWER

DPW Director Nate Wendelborn.

10. Department Update 17
[DPW Memo](#)
11. Discussion and Possible action on Pay App #3 for Main St Reconstruction 19 - 23
[Main St Pay App #3](#)

ELECTIONS & FINANCE

Clerk/Treasurer Brandy Loveland Seelow.

12. Financial reports for the period ending September 2024. 25 - 35

Reports provided are in final form for internal management purposes as of the date of publication. Information may be updated in subsequent periods as corrections are made in reconciliation with new information or the auditor determines appropriate adjustments to prior periods.

- **General Fund - Balance Sheet.** Shows the assets the village held, the liabilities the village owes to others, and the allocation of equity holdings remaining as of a certain date.
- **General Fund - Income Statement.** Shows actual revenue and expenses logged over a period of time (year to date) compared to the annual budget for the same. A balance of "profit" or "loss" at the bottom line indicates the resulting change that would affect equity on the Balance Sheet.
- **Sanitary Fund - Balance Sheet.** Shows the assets the SF held, the liabilities the SF owes to others, and the allocation of equity holdings remaining as of a certain date.
- **Sanitary Fund - Income Statement.** Shows the actual revenue and expenses logged over a period of time (year to date) compared to the annual budget for the same. A balance of "profit" or "loss" at the bottom line indicates the resulting change that would affect equity on the Balance Sheet.

- **All Funds - Payroll Summary.** Shows hours and dollars paid per category over a period of time (year to date) compared to the prior year. Because all payroll functions are initiated within the GF, this report also includes time for sanitary or capital project functions.
- **Capital Fund - Income Statement.** The Capital Fund is presently held as a sub-set of the General Fund data and is segregated out for this report to clearly show actual and budgeted revenue and expenses for capital projects.
- **All Funds - Summary Debt Schedule.** Provided Quarterly. Shows details of loans held, estimated future principal balances and debt service payments, and the relation to debt limit.

[20240930 Financials - Balance Sheet - GEN FUND](#)

[20240930 Financials - Income Statement - GEN FUND](#)

[20240930 Financials - Balance Sheet - SAN FUND](#)

[20240930 Financials - Income Statement - SAN FUND](#)

[Payroll Summary - Hours and Dollars Compared to Prior Year](#)

13. Clerk related items such as elections, record retention and license and permits.

- In-Person Absentee voting began on October 22nd, we had 46 voters the first day!

ANNOUNCEMENTS

- November 21st @ 7:00pm Next BOT & COW meeting

CLOSED SESSION NOTICE

This body may entertain a motion to adjourn into Closed Session pursuant to Sec. 19.85(1)(c), Wis. Stats., considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. The board may provide notice that it will adjourn from closed session without reconvening in open session.

Specifically to be discussed is shift differential pay for Police Department staff. Present in Closed Session will be the Village Board, the Village Administrator, Village Clerk, Village Deputy Clerk and Police Chief.

ADJOURNMENT

Village of Newburg - 620 W Main St. PO Box 50, Newburg, WI 53060 - (262) 675-2160 -
Newburg_Clerk@village.newburg.wi.us