



AGENDA

Board of Trustees & Committee of the Whole Meeting
7:00 PM - Thursday, September 26, 2024
Village Hall, 620 W. Main St., Newburg, Wisconsin

Page

CALL TO ORDER / ROLL CALL

- President Dave DeLuka - Trustee Bill Sackett - Trustee Mike Heili
- Trustee Mike Enright - Trustee Brooke Stangel - Trustee Kevin Kohn
- Trustee Paul Zimdars

PLEDGE OF ALLEGIANCE

"I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.", should be rendered by standing at attention facing the flag with the right hand over the heart. A person in uniform should instead remain silent and render the military salute. Veterans may choose either method. (4 USC Sec. 4).

PUBLIC FORUM

Members of the public are invited to address the Village Board regarding any topic of public concern. Those who wish to speak are asked to clearly state their full name and address while standing at the podium when addressing the Village Board.

PUBLIC HEARING

Members of the public are invited to review

1. Amended Alcohol & Tobacco Establishment Licenses for October 1, 2024 - June 30, 2024

5

Notice of this public hearing was published in the West Bend Daily News.

[File 2024-xx\[20\] RESOLUTION APPROVING AMENDED ALCOHOL BAR LICENSES FOR 2024-2025 FOR THE NEWBURG FIRE DEPARTMENT](#)

CORRECTION AND APPROVAL OF PAST MINUTES

2. Meeting Minutes
[Board of Trustees & Committee of the Whole - Aug 22 2024 - Minutes - Html](#)
[Board of Trustees - Special Meeting regarding Main St. Project - Sep 10 2024 - Minutes - Pdf](#)

7 - 13

PRESENTATIONS

3. County Updates
Tony Thoma, [Washington County Supervisor - District 19](#).

NEW BUSINESS

ADMINISTRATION

Administrator Nathan Wendelborn. Including updates on items such as zoning, community center, village hall general operations, or other service areas related to village administration.

4. Department Update - Verbal
5. Discussion and possible action of adding colored concrete in Business District of Main St.

BUILDING INSPECTION / ZONING / EMERGENCY MANAGEMENT

Mr. Jeff Thoma, Building Inspector

- Emergency Management updates relating to planning, preparation, training, and emergency events.
 - Building Inspection information on quantity and type of permits requested, along with approval or denial status and any notable concerns or follow-up.
 - Zoning relating to any pending, upcoming or complex zoning concerns. Updates on pending or recent zoning and comprehensive plan changes in neighboring towns relating to territory within the Village of Newburg's extraterritorial review area.
 - Town of Trenton
 - Town of Saukville
6. Department Update - Verbal
7. Discussion and Possible Action on Washington County Hazard Mitigation Update 15
 (There is an electronic copy of the Mitigation Plan at Village Hall that can be emailed to you)
[File 2024-XX\[21\] Resolution Adopting the Washington County Hazard Mitigation Plan](#)

LAW ENFORCEMENT

Police Chief Mike Foeger or Police Captain Justin Jilling.

8. Department Update 17
[NPD Memo](#)
9. Discussion and Possible Action on UTV and ATV Ordinance 19 - 20
[71.01 - Newburg UTV - ATV](#)

DPW: PUBLIC WORKS & SANITARY SEWER

DPW Director Nate Wendelborn.

10. Department Update 21
[DPW SAN Memo](#)
11. Discussion and Possible Action on A Resolution Setting Rate Increases for Sanitary Sewer Services 23 - 24
[File 2024-xx\[22\] Resolution to Increased Sanitary Sewer Rates Effective 2025](#)

FINANCE

Treasurer Brandy Loveland Seelow.

12. Financial reports for the period ending August 31, 2024. 25 - 37

Reports provided are in final form for internal management purposes as of the date of publication. Information may be updated in subsequent periods as corrections are made in reconciliation with new information or the auditor determines appropriate adjustments to prior periods.

- **General Fund - Balance Sheet.** Shows the assets the village held, the liabilities the village owes to others, and the allocation of equity holdings remaining as of a certain date.
- **General Fund - Income Statement.** Shows actual revenue and expenses logged over a period of time (year to date) compared to the annual budget for the same. A balance of "profit" or "loss" at the bottom line indicates the resulting change that would affect equity on the Balance Sheet.
- **Sanitary Fund - Balance Sheet.** Shows the assets the SF held, the liabilities the SF owes to others, and the allocation of equity holdings remaining as of a certain date.
- **Sanitary Fund - Income Statement.** Shows the actual revenue and expenses

logged over a period of time (year to date) compared to the annual budget for the same. A balance of "profit" or "loss" at the bottom line indicates the resulting change that would affect equity on the Balance Sheet.

- **All Funds - Payroll Summary.** *Shows hours and dollars paid per category over a period of time (year to date) compared to the prior year. Because all payroll functions are initiated within the GF, this report also includes time for sanitary or capital project functions.*
- **Capital Fund - Income Statement.** *The Capital Fund is presently held as a sub-set of the General Fund data and is segregated out for this report to clearly show actual and budgeted revenue and expenses for capital projects.*
- **All Funds - Summary Debt Schedule.** *Provided Quarterly. Shows details of loans held, estimated future principal balances and debt service payments, and the relation to debt limit.*

[20240831 Financials - Balance Sheet - GEN FUND](#)

[20240831 Financials - Income Statement - GEN FUND](#)

[20240831 Financials - Balance Sheet - SAN FUND](#)

[20240831 Financials - Income Statement - SAN FUND](#)

[Payroll Summary - Hours and Dollars Compared to Prior Year](#)

13. Discussion and Possible Action Draft 2025 Budget

39 - 51

WILL BE PRESENTED AT MEETING OR UPON COMPLETION, added at 3:15 pm on 9/26/2024

[Income Statement worksheet for budgeting 2025 - Gen Fund](#)

[Income Statement worksheet for budgeting 2025 - SAN Fund](#)

CLERK

Clerk Brandy Loveland Seelow, Clerk-related items such as elections, record retention, and license and permits.

14. Pavilion Rental Costs

53 - 54

[Pavilion Rental Agreement](#)

COMMUNITY EVENTS COMMITTEE

Trustee Zimdars will be reporting on the committee activity.

ANNOUNCEMENTS

- Next meeting will be October 17th at 7:00pm

ADJOURNMENT

Village of Newburg - 620 W Main St. PO Box 50, Newburg, WI 53060 - (262) 675-2160 -
Newburg_Clerk@village.newburg.wi.us

Village of Newburg, Wisconsin

File No. 2024-XX[20]

**A RESOLUTION APPROVING AMENDED ALCOHOL / BAR LICENSES FOR 2024-2025 FOR
THE NEWBURG FIRE DEPARTMENT**

WHEREAS, the Village of Newburg has received applications for Class B retail and service licenses for alcohol and bars; and

WHEREAS, the Newburg Fire Department has requested a change to the described premises to redact the year round notations, bingo event specification and day and time specification.

WHEREAS, all applicants have paid the required fees, submitted to and passed the appropriate background checks, and are recommended by the Police Chief for approval; and

NOW THEREFORE, BE IT RESOLVED, the Board of Trustees hereby approves alcohol licenses in accordance with the following list:

Class "B" Fermented Malt Beverages

Chris Becker, Agent
Newburg Fire Department, Inc.
508 West Main Street

Passed and adopted by the Village Board of the Village of Newburg, Washington and Ozaukee Counties, Wisconsin, this 26th day of September 2024.

David DeLuka, Village President

Brandy Loveland Seelow, Clerk



MINUTES

Board of Trustees & Committee of the Whole Meeting
7:00 PM - Thursday, August 22, 2024
Village Hall, 620 W. Main St., Newburg, Wisconsin

CALL TO ORDER / ROLL CALL

- President Dave DeLuka - Trustee Bill Sackett - Trustee Mike Heili
- Trustee Mike Enright - Trustee Brooke Stangel - Trustee Kevin Kohn
- Trustee Paul Zimdars

All members were present, except Heili who was excused, at the beginning of the meeting, 6-0-1. A quorum was met and the meeting was called to order at 7:00pm.

PLEDGE OF ALLEGIANCE

"I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.", should be rendered by standing at attention facing the flag with the right hand over the heart. A person in uniform should instead remain silent and render the military salute. Veterans may choose either method. (4 USC Sec. 4).

PUBLIC FORUM

Members of the public are invited to address the Village Board regarding any topic of public concern. Those who wish to speak are asked to clearly state their full name and address while standing at the podium when addressing the Village Board.

Kohn motioned to open Public form, seconded by Zimdars.
Motion prevailed by a voice vote of 6-0-1

Sandy Stockhausen of 512 W. Main St. voiced her opinion on the Main Street construction and safety of those that live along Main Street. Sandy also thought that the Village is doing the best they can and voiced her appreciation.

Sackett motioned to close Public form, seconded by Zimdars.
Motion prevailed by a voice vote of 6-0-1

CORRECTION AND APPROVAL OF PAST MINUTES

1. Meeting Minutes

Motion to adopt the meeting minutes as presented.

Moved by Sackett; seconded by Kohn.

Motion prevailed by a voice vote (6-0-1).

[Board of Trustees & Committee of the Whole - Jul 25 2024 - Minutes - Html](#)

PRESENTATIONS

2. County Updates

Tony Thoma, [Washington County Supervisor - District 19](#).

Was not in attendance

NEW BUSINESS

ADMINISTRATION

Administrator Nathan Wendelborn. Including updates on items such as zoning, community center, village hall general operations, or other service areas related to village administration.

3. Department Update - Verbal

- Administrator Wendelborn commented on the incident that happened to a resident on Main St.

BUILDING INSPECTION / ZONING / EMERGENCY MANAGEMENT

Mr. Jeff Thoma, Building Inspector

- Emergency Management updates relating to planning, preparation, training, and emergency events.
- Building Inspection information on quantity and type of permits requested, along with approval or denial status and any notable concerns or follow-up.
- Zoning relating to any pending, upcoming or complex zoning concerns. Updates on pending or recent zoning and comprehensive plan changes in neighboring towns relating to territory within the Village of Newburg's extraterritorial review area.
 - Town of Trenton
 - Town of Saukville

4. Department Update - Verbal from Administrator Wendelborn

- We did receive our first invoice from our building inspector, Jeff Thoma. There has been quite a bit of activity.
- Casey's is updating their signage.
- Emergency Management - Administrator Wendelborn can not set off the siren from his home and will be designating this to someone within the Village, possible the Fire Department.

LAW ENFORCEMENT

Police Chief Mike Foeger or Police Captain Justin Jilling.

5. Department Update

- Officer Ogren is back from leave

[NPD Memo](#)

DPW: PUBLIC WORKS & SANITARY SEWER

DPW Director Nate Wendelborn.

6. Department Update

- Updates were read from the memo
- Sanitary timeline has been updated, a new Project Manager has been assigned by SEH.

[DPW - SAN Memo](#)

ELECTIONS & FINANCE

Clerk/Treasurer Brandy Loveland Seelow.

7. Financial reports for the period ending July 2024.

Reports provided are in final form for internal management purposes as of the date of publication. Information may be updated in subsequent periods as corrections are made in reconciliation with new information or the auditor determines appropriate adjustments to prior periods.

- **General Fund - Balance Sheet.** Shows the assets the village held, the liabilities the village owes to others, and the allocation of equity holdings remaining as of a certain date.
- **General Fund - Income Statement.** Shows actual revenue and expenses logged over a period of time (year to date) compared to the annual budget for the same. A balance of "profit" or "loss" at the bottom line indicates the resulting change that would affect equity on the Balance Sheet.
- **Sanitary Fund - Balance Sheet.** Shows the assets the SF held, the liabilities the SF owes to others, and the allocation of equity holdings remaining as of a certain date.
- **Sanitary Fund - Income Statement.** Shows the actual revenue and expenses logged over a period of time (year to date) compared to the annual budget for the same. A balance of "profit" or "loss" at the bottom line indicates the resulting change that would affect equity on the Balance Sheet.
- **All Funds - Payroll Summary.** Shows hours and dollars paid per category over a period of time (year to date) compared to the prior year. Because all payroll functions are initiated within the GF, this report also includes time for sanitary or capital project functions.
- **Capital Fund - Income Statement.** The Capital Fund is presently held as a sub-set of the General Fund data and is segregated out for this report to clearly show actual and budgeted revenue and expenses for capital projects.
- **All Funds - Summary Debt Schedule.** Provided Quarterly. Shows details of loans held, estimated future principal balances and debt service payments, and the relation to debt limit.

- Trustees reviewed the financial reports provided and had little questions or discussion.
- Election preparation is in full swing.
- Workhorse was installed on Brandy and Heathers desktops on August 21st. We will be going live with Workhorse on January 1st, 2025

[Balance Sheet - GEN FUND](#)

[Income Statement - GEN FUND](#)

[Balance Sheet - SAN FUND](#)

[Income Statement - SAN FUND](#)

[Payroll Summary - Hour and Dollars Compared to Prior Year 202407](#)

8. Discussion and Possible Action on Pay Request #2 on Main Street Reconstruction.

Motion by Zimdars to Pay Request #2 on Main Street Reconstruction; seconded by Kohn.

Motion prevailed by a roll call vote of 6-0-1.

[Main Street Reconstruction Pay Request #2](#)

9. Clerk related items such as elections, record retention and license and permits.
 - August 13th election went well, good turn out. Preparing for November election now.
 - Update on Community Events Committee Meeting held 8/8/2024
 - Fall Festival - Timeline - Kids Events at President's Park 2-4pm, Trick or Treating 4-530pm, Bonfire 5-8 or 9pm
 - Bounce House, donated by Sandy Stockhausen
 - Pumpkin / Gourd Painting
 - Face Painting, local tattoo artists volunteered
 - Photo Op area
 - Parking being coordinated with NFD and local farmers to transport via hay wagons
 - Costume Contest will be judged at 330pm
 - Christmas in the Village - St. John's has committed to lead Christmas Caroling,
 - This years theme is Christmas Movies (Rated G-Pg only)
 - Parade registration has been post on our Facebook page and website
 - Tree decorating registration has been posted on our Facebook page and website
 - Village of Newburg new logo ornament will be available for purchase, \$5 from each purchase will go to Friends of the Park
 - We are looking for volunteers for both events and for anyone interested in becoming a member of Friends of the Parks
 - Logo contest entry review, submissions will be displayed at meeting there are 41 entries

Motion by DeLuka to change Trick or Treat times within the Village for October 26,2024 from 5-7pm to 4-5:30pm; seconded by Zimdars.

Motion prevailed by a voice vote of 6-0-1.

- There were 41 submission to the logo contest, with an additional 6 from Administrator Wendelborn. The board chose 3 through process of elimination and these will be going to a local graphic designer and be presented back to the board at then next meeting on September 26th.
10. There was a brief discussion by Administrator Wendelborn explaining the sidewalk at the end of Main St near Municipal Drive.

ANNOUNCEMENTS

- September 2nd - Labor Day

- September 12th - Community Events Committee Meeting
- September 20th - BRIDGES Submissions Due

Next BOT / COW Meeting September 26th @ 7pm

CLOSED SESSION NOTICE

11. This body may entertain a motion to adjourn into Closed Session pursuant to Sec. 19.85(1)(c), Wis. Stats., considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. The board may provide notice that it will adjourn from closed session without reconvening in open session. Specifically to be discussed is Personnel Matters. Present in Closed Session will be the Village Board and the Village Administrator.

Motion to enter into closed session for the purpose as planned on the agenda, and with the intention to adjourn there after.

Moved by Zimdars, seconded by Kohn.

Motion prevailed by a roll call vote of 6-0-1.

ADJOURNMENT

Motion to adjourn at 8:29pm.

Moved by Kohn, seconded by Zimdars.

Motion prevailed by a roll call vote of 6-0-1.

Village of Newburg - 620 W Main St. PO Box 50, Newburg, WI 53060 - (262) 675-2160 - Clerk@village.newburg.wi.us



MINUTES

Board of Trustees - Special Meeting Meeting

7:00 PM - Tuesday, September 10, 2024

Newburg Community Center, 450 W. Main St.,
Newburg, WI 53060

OPENING OF MEETING / CALL TO ORDER

ROLL CALL & CALL TO ORDER

President Dave DeLuka, Trustee Mike Enright, Trustee Bill Sackett, Trustee Brooke Stangel, Trustee Paul Zimdars, Trustee Mike Heili, Trustee Kevin Kohn.

All members present, 7-0. A quorum was met and the meeting was called to order at 7:00pm.

PLEDGE OF ALLEGIANCE

"I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.", should be rendered by standing at attention facing the flag with the right hand over the heart. A person in uniform should instead remain silent and render the military salute. Veterans may choose either method. (4 USC Sec. 4).

NEW BUSINESS

1. Discussion and possible action on the extension of the sidewalk near Municipal Dr. on Main Street.

There was an explanation and visual construction diagram of what it would look like and cost for the sidewalk to be extended onto Municipal Dr.

Members of the public were given time to speak on this subject.

Motion to NOT put the sidewalk all the way to Municipal Dr. Moved by Stangel, seconded by Kohn. Motion prevailed by a roll call vote of 5-2.(No - Heili & Zimdars)

2. Discussion only on the status of the Main Street Project and the remaining work.
 - Administrator & DPW Director Nate Wendleborn gave an update on the whole Main St Project thus far and estimated completion.
 - New mailboxes along Main Street and USPS concerns were discussed.
 - Lighting on Main Street was explained.
 - Main Street road usage from now until the end of the project was discussed.

PUBLIC FORUM

Members of the public are invited to address the Village Board regarding any topic of public concern. Members of the public are invited to address the Village Board regarding the Main Street Project. Those who wish to speak are asked to stand and clearly state their full name and address when addressing the Village Board.

ADJOURNMENT

Village of Newburg, Wisconsin
File NO. 2024-xx[XX]

**A Resolution Adopting the Washington County Hazard Mitigation Plan
Update**

1 **WHEREAS**, the Village of Newburg recognizes the threat that natural hazards pose to
2 people and property; and

3
4 **WHEREAS**, undertaking hazard mitigation actions before disasters occur will reduce the
5 potential for harm to people and property and save taxpayer dollars; and

6
7 **WHEREAS**, an adopted all hazard mitigation plan is required by FEMA as a condition
8 of future grant funding for mitigation projects under FEMA pre- and post-disaster mitigation
9 grant programs; and

10
11 **WHEREAS**, the Village of Newburg participated jointly in the planning process with
12 Washington County, SEWRPC and other local units of government to prepare an All Hazard
13 Mitigation Plan, which was made available for review and will reside permanently in the
14 Washington County Office of Emergency Management; and

15
16 **WHEREAS**, the Wisconsin Emergency Management and Federal Emergency
17 Management Agency, Region V, officials have reviewed the 2024 plan and approved it
18 contingent upon this official adoption of the participating governing body; and

19
20 **NOW THEREFORE IT IS HEREBY RESOLVED** that the Village of Newburg
21 hereby adopts the Washington County All Hazards Mitigation Plan Update as an official plan,
22 and do hereby endorse and agree to participate in the implementation of the Washington County
23 All Hazard Mitigation Plan as it applies to this jurisdiction.

24
25
26
27
28
29 Passed and adopted by the Village Board of the Village of Newburg, Washington and
30 Ozaukee Counties, Wisconsin, this 26th day of September, 2024.

31
32
33
34 _____
35 David DeLuka, Village President

Brandy Loveland Seelow, Clerk



To: Board of Trustees
From: Chief Michael Foeger
Date: September 6, 2024
Re: Departmental Update for September 26 BOT Meeting

1. Newburg Police Department Activity Report

**NEWBURG POLICE DEPARTMENT ACTIVITY
AUGUST 2024**

Incident Type	Total
Accident - Traffic - PDO	1
Ambulance Request	1
Assistance - All Others	2
Disabled Vehicle	1
Informational Report	1
Open Door	1
Property Check	101
Public Relations	3
Recovered Property	1
Traffic Enforcement	27
Traffic Stop	14
TOTAL	153

Ordinance 24-XX

Chapter 71.01

All-Terrain Vehicles

(A) Authority. The Newburg Village Board adopts the provisions of this Ordinance pursuant to the authority of Wis. Stats. §23.33(11).

(B) Regulation of All-Terrain Vehicles. Except as otherwise specifically provided in this Code, the statutory provisions of Wis. Stat. §23.33 and Wis. Admin. Code NR §64 describing and defining regulations with respect to all-terrain vehicles are adopted and by reference made a part of this Code as if fully set forth herein. Any act required to be performed or prohibited by any statute or administrative code incorporated herein by reference is required or prohibited by this Code. Any future amendments, revisions, or modifications of the statutes or administrative code incorporated herein are intended to be made part of this Code in order to secure uniform statewide regulation of all-terrain vehicles.

(C) Operation of ATVs or UTVs on ATV/UTV Routes. The operation of an ATV or UTV on a roadway that is an approved ATV/UTV Route and signed in accordance with Wis. Stat. §23.33(8)(e) by Village of Newburg is subject to the following provisions:

- (1) Any operator or passenger shall comply with all federal, state, and local laws, orders, regulations, restrictions and rules, including Wis. Stats. §23.33 and Wisconsin Administrative Code NR §64.
- (2) Operators shall observe a speed limit of 25 miles per hour or the posted speed limit, whichever is less.
- (3) Operators shall operate on the paved surface on the extreme right side of the roadway.
- (4) Operators shall ride in single file.
- (5) Operators who were born on or after January 1, 1988 must have completed an ATV safety certification course.
- (6) Operators must be at least 16 years of age and possess a valid driver's license.
- (7) No person may operate an ATV or UTV on an ATV/UTV Route at any time before or after the Operating Hours. **Operating Hours are XX am to XX pm.**
- (8) All riders under the age of eighteen (18) of an ATV or UTV shall wear a helmet while operating or a passenger on a roadway.
- (9) Open intoxicants are not allowed in any ATV or UTV while operating on any village roadway. The owner or driver of an ATV or UTV shall not keep or be allowed to be kept upon any roadway any bottle or receptacle containing alcohol beverage if the bottle or receptacle has been opened, the seal has been broken or the contents of the bottle or receptacle have been partially removed or released.
- (10) No person shall make any unnecessary and annoying noise with any ATV or UTV vehicle, by squealing tires, by excessive acceleration of the engine, or by emitting unnecessary and loud exhaust system noises, nor shall any person operate a

vehicle in such a manner to cause the tires to squeal, or spin and displace sand or gravel, nor shall any person otherwise engage in other disorderly conduct while operating an ATV/UTV vehicle.

- (11) No tire chains or studs are allowed while operating on a roadway.
- (12) No person shall leave or allow an ATV or UTV owned or operated by himself/herself to remain unattended on any public roadway or public property while the motor is running or with the starting key left in the ignition.
- (13) Every ATV/UTV shall be equipped, maintained, and operated so as to prevent excessive or unusual noise. No person shall drive an ATV/UTV on an ATV/UTV Route unless such ATV/UTV is equipped with a muffler or other effective noise-suppressing system in good working order and in constant operation. It shall be unlawful to use a muffler cutout, bypass, or similar device on any ATV/UTV upon an ATV/UTV Route. No person shall modify or change the exhaust muffler, the intake muffler, or any other noise-abatement device of an ATV/UTV in a manner such that the noise emitted by the ATV/UTV is increased above that emitted by the ATV/UTV as originally manufactured.

(D) Special Conditions

Village of Newburg Administrator shall have the authority to suspend operation of UTV or ATV due to hazards, construction, or emergency conditions.

(E) Penalties.

- a. Any forfeiture for a violation for the State Statutes adopted by reference in this Chapter shall conform to the forfeiture permitted to be imposed for violation of such statutes as set forth in the uniform deposit and misdemeanor bail schedule of the Wisconsin Judicial Conference, including any variations or increases for subsequent offenses, which schedule is adopted by reference.
- b. Any violation of this Chapter not included in the uniform deposit and misdemeanor bail schedule of the Wisconsin Judicial Conference shall have a cash deposit of seventy-five dollars (\$XX.00) plus court costs and one-hundred fifty dollars (\$XX.00) plus court costs for a second violation of this Ordinance within a 12 month period.

(F) Enforcement. This ordinance shall be enforced by any law enforcement officer authorized to enforce the laws of the State of Wisconsin.

(G) Effective Date. This ordinance is effective upon passage and publication.



To: Board of Trustees
From: Nate Wendelborn Public Works Director
Date: 9/17/24
Re: Departmental updates

DPW-

DPW staff have conducted the following in the past month:

- Completed Brush Chipping
- Installed sign poles on Main St
- Removed the tree at 422 Main St that was in the way of sidewalk.
- Kept up on parks maintenance.
- Regraded the gravel lot in the DPW yard.
- Began prep for winter and fall.

SANITARY-

Sanitary projects on going:

- Ortho analyzer equipment has been installed temporarily to aid in compliance target date.
- Control panels have begun being installed.
- Lift station maintenance has been done by staff.
- A change order was submitted for almost \$10,000 for a canopy change at the new building. We have rejected this change order and opted for removal of the planned canopy for the time being.

Village of Newburg, Wisconsin

File No. 2024-xx[22]

A Resolution Setting Rates Increases for Sanitary Sewer Services

1 WHEREAS, the Village of Newburg provides a valuable service in providing sanitary
2 sewer services for both businesses and residences, having been established in accordance
3 with state law for many years; and
4

5 WHEREAS, the cost of making the updates necessary to remain compliant for DNR
6 permitting purposes is significant and will deplete current Sanitary Sewer reserves as well
7 as require additional investment through a Clean Water Fund Loan, which will then require
8 debt service payments unrelated to the general fund's property tax levy and instead funded
9 through system user fees; and
10

11 WHEREAS, the Village hired Ehlers financial advisors to provide analysis and
12 insight on the long-term outlook of the Sanitary Sewer fund and the results received by the
13 Board of Trustees in May 2022 determined that the fund is currently healthy and only small
14 inflationary-based adjustments to the billing rates would be needed every few years if it
15 were not for the DNR's permitting requirements that will cause the village to expend
16 millions of dollars on plant upgrades; and
17

18 WHEREAS, Ehlers' financial analysis had demonstrated the village's only option to
19 be able to reasonably comply with the DNR's permitting requirements was a plan that
20 included raising system user fees from \$145.00 per residential equivalent use (REU) per
21 quarter to \$191.00 per REU per quarter, and then to maintain the rates by monitoring
22 inflation and making appropriate adjustments every several years from that point forward;
23 and
24

25 WHEREAS, the public had been notified of the advice received from Ehlers as well
26 as the Board of Trustees' resulting general intention to potentially increase sewer rates
27 directly caused by the DNR's permitting compliance requirements; and now therefore
28

29 BE IT RESOLVED, the municipal fees charged to rate payers for sanitary sewer
30 services shall be increased by a biennial inflationary increase of 3% , effective January 1,
31 2025 for service which shall be reflected on the March 15, 2025 billing and continuing
32 thereafter; and
33

34 BE IT FURTHER RESOLVED, the Village of Newburg Ordinances shall be updated
35 to reflect the following:

ORDINANCE

§ 36.04 FEES.

The fees, in addition to a non-refundable processing fee if applicable, for licenses, permits and services are as described in this section of the code. All fees recited herein supersede any fee described elsewhere in the code.

(From Fee Chart)

...

License/Permit/Service:	Sewer/Sanitary System Use
Code Section:	51.01(A)
Fee:	Each REU is <u>\$191</u> per quarter plus 3% increase on a biennial basis beginning January 1 st 2025

...

Passed and adopted by the Village Board of the Village of Newburg, Washington and Ozaukee Counties, Wisconsin, this 26th day of September, 2024.

David DeLuka, Village President

Brandy Loveland Seelow, Clerk

Village of Newburg
Balance Sheet
As of August 31, 2024

Aug 31, 24

ASSETS

Current Assets

Checking/Savings

11000 · Cash & Marketable Securities XX

11110 · Checking-Operating-SBN #104766 49,809

11111 · Checking-Payroll-SCU #1857 1,072

11112 · Checking-Taxes-SCU #5676 99,404

11113 · Checking-Main St Revit-SBN#5696 14,573

11121 · Savings-SCU #5896 431,837

11124 · Savings - SCU - Main St #7067 1,568,641

11800 · Petty Cash 239

Total 11000 · Cash & Marketable Securities XX 2,165,575

11330 · LGIP - WWTP Upgrade 866161-04 386,822

Total Checking/Savings 2,552,397

Accounts Receivable 3,330

Other Current Assets

12000 · Taxes & Special Assmts Receiv.

12100 · Current Property Tax Receivable (1,686,948)

12300 · Delinquent Prop. Tax Receivable (3,400)

12600 · Special Assessments Receivable

12640 · Spec. Assmt Receivable Delinq. (2,500)

Total 12600 · Special Assessments Receivable (2,500)

Total 12000 · Taxes & Special Assmts Receiv. (1,692,848)

Total Other Current Assets (1,692,848)

Total Current Assets 862,879

Fixed Assets

18000 · Fixed Assets

18900 · Accum Deprec - Fixed Assets (854,023)

18000 · Fixed Assets - Other 4,072,160

Total 18000 · Fixed Assets 3,218,137

Total Fixed Assets 3,218,137

TOTAL ASSETS 4,081,016

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable 610,578

Credit Cards

21220 · Casey's Business Card (15)

Total Credit Cards (15)

Other Current Liabilities

21500 · Payroll Deductions Payable

21512 · Federal WH / FICA Payable 5,593

21513 · WI Withholding Taxes Payable 914

Village of Newburg
Balance Sheet
As of August 31, 2024

	<u>Aug 31, 24</u>
21520 · WRS / ETF Retirement Payable	3,173
Total 21500 · Payroll Deductions Payable	9,680
23400 · Advanced Tax Collections	519,458
24000 · Due to Other Governments	
24300 · Due to Counties	
24311 · Current Apport of Taxes - Wash	(261,289)
24312 · Current Apport of Taxes - Ozauk	(17,076)
24331 · Dog License Fees - Due to Wash	(176)
24332 · Dog License Fees - Due to Ozauk	(23)
Total 24300 · Due to Counties	(278,564)
24600 · Due to School Districts	(872,380)
24610 · Due to Tech College Districts	(96,859)
Total 24000 · Due to Other Governments	(1,247,803)
25000 · Due To (From) Sanitary Fund	6,830
26000 · Deferred Revenues	
26100 · Deferred Tax Revenue - Newburg	(688,893)
26300 · Deferred Grant Revenue (ARPA)	116,624
Total 26000 · Deferred Revenues	(572,269)
Total Other Current Liabilities	(1,284,104)
Total Current Liabilities	(673,541)
Total Liabilities	(673,541)
Equity	
32000 · Investment in Gen. Fixed Assets	3,218,137
34000 · Fund Balances	
34100 · Fund Balances - Reserved	
34110 · Reserve - Transportation Fund	131,280
34120 · Assigned - Com Ctr Grants	2,595
Total 34100 · Fund Balances - Reserved	133,875
34200 · Fund Balances - Mgmt Designated	420,688
34300 · Fund Balances - Nonreserved	120,573
Total 34000 · Fund Balances	675,136
34999 · Unrestricted Net Assets	(82,992)
Net Income	944,274
Total Equity	4,754,555
TOTAL LIABILITIES & EQUITY	<u>4,081,014</u>

Village of Newburg
Income Statement
January through August 2024

	Jan - Aug 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
41110 · Tax Levy Revenue				
41111 · Tax Levy for Debt Service	26,612	249,190	(222,578)	11%
41112 · Tax Levy for Operations	296,531	439,703	(143,172)	67%
41110 · Tax Levy Revenue - Other	0	0	0	0%
Total 41110 · Tax Levy Revenue	323,143	688,893	(365,750)	47%
41800 · Interest and Penalties on Taxes	0	768	(768)	0%
42000 · Special Assessments				
42500 · *Special Assmt - Delinq. Bills	5,476	1,000	4,476	548%
Total 42000 · Special Assessments	5,476	1,000	4,476	548%
43000 · Intergovernmental Revenues				
43410 · State Shared Revenue	156,819	129,648	27,171	121%
43420 · Fire Dues	4,930	4,304	626	115%
43431 · Computer Aid	744	744	0	100%
43432 · Personal Property Aid	1,920	1,554	366	124%
43433 · Video Service Provider Aid	5,973	2,727	3,246	219%
43510 · State Expend. Restraint Grant	0	13,414	(13,414)	0%
43520 · State Public Safety Grant	196	0	196	100%
43530 · State Transportation Aids	41,648	55,530	(13,882)	75%
43540 · State Recycling Grant	3,144	3,139	5	100%
43650 · State Pmt - Managed Forest Land	3	3	0	100%
43700 · Grants from Local Governments				
43710 · Fire EMS Grant	29,000			
43700 · Grants from Local Governments - Other	3,582			
Total 43700 · Grants from Local Governments	32,582			
Total 43000 · Intergovernmental Revenues	247,959	211,063	36,896	117%
44000 · Licenses and Permits				
44100 · Business & Occup. License				
44110 · Liquor & Malt Beverage Licenses	5,400	4,900	500	110%
44120 · Other Business & Occupational	35			
44100 · Business & Occup. License - Other	905	0	905	100%
Total 44100 · Business & Occup. License	6,340	4,900	1,440	129%
44200 · Nonbusiness Licenses				
44210 · Dog License Fee Revenue	1,070	750	320	143%
44220 · Chicken License Fee Revenue	200	200	0	100%
Total 44200 · Nonbusiness Licenses	1,270	950	320	134%
44300 · Building Permits & Inspection	7,660	4,500	3,160	170%
44400 · Plan Commission / Zoning Fees	1,500	1,500	0	100%
44900 · Other Regulatory Permits & Fees	69	4,339	(4,270)	2%
Total 44000 · Licenses and Permits	16,839	16,189	650	104%
45000 · Fines, Forfeits and Penalties				
45110 · Court Fee Income	1,471	1,200	271	123%
45190 · Law/Ordinance Violation Fines	423	175	248	242%
Total 45000 · Fines, Forfeits and Penalties	1,894	1,375	519	138%
46110 · Clerks Fees - RE Letters	255	320	(65)	80%
46420 · Recycling Fees on Sani Bills	12,253	23,816	(11,563)	51%
46743 · Community Center Income				
46743a · CC Income - Building Rental	1,375	2,850	(1,475)	48%

Village of Newburg
Income Statement
January through August 2024

	Jan - Aug 24	Budget	\$ Over Budget	% of Budget
46743b · CC Income - Village Events	0	625	(625)	0%
46743c · CC Income - Donations Rec'd	628	180	448	349%
46743 · Community Center Income - Other	0	116	(116)	0%
Total 46743 · Community Center Income	2,003	3,771	(1,768)	53%
47340 · Admin. Fees from Sanitary Fund	46,000	69,000	(23,000)	67%
48100 · Investment Interest Received	44,086	1,100	42,986	4,008%
48400 · Insurance Recoveries	1,685			
48500 · Donations from Private Entities	830	500	330	166%
49100 · Proceeds from Long-Term Debt				
49150 · Loan Proceeds - W Main St Revit	2,076,129			
Total 49100 · Proceeds from Long-Term Debt	2,076,129			
49200 · Capital Projects Fund Revenue				
49204 · CF-2021-04R Main St E Revitaliz				
49204a · CF-2021-04R GO Debt Revenue	0	2,155,000	(2,155,000)	0%
49204 · CF-2021-04R Main St E Revitaliz - Other	0	88,440	(88,440)	0%
Total 49204 · CF-2021-04R Main St E Revitaliz	0	2,243,440	(2,243,440)	0%
49211 · CF-2022-06R NPD Police SUV	2,808			
49213 · CF-2023-02R NPD Body Cameras	1,000			
Total 49200 · Capital Projects Fund Revenue	3,808	2,243,440	(2,239,632)	0%
49410 · Sales of Small Eqpt / Supplies	372	191	181	195%
49900 · NFD LOSA Revenue (Flowthrough)	0	10	(10)	0%
Total Income	2,782,732	3,261,436	(478,704)	85%
Gross Profit	2,782,732	3,261,436	(478,704)	85%
Expense				
50500 · HSA Contributions	12,850	19,750	(6,900)	65%
51000 · General Government / Admin				
51100 · Legislative				
51110 · Board - Trustee Payroll				
51111 · Board - Wages	10,569	15,200	(4,631)	70%
51112 · Board - PR Taxes ER	1,094	1,165	(71)	94%
51110 · Board - Trustee Payroll - Other	0	0	0	0%
Total 51110 · Board - Trustee Payroll	11,663	16,365	(4,702)	71%
51113 · Board Education / Dues	397	1,320	(923)	30%
51114 · Board Travel	0	1,060	(1,060)	0%
51120 · Plan Comm./ Zoning Expenses	0	2,000	(2,000)	0%
Total 51100 · Legislative	12,060	20,745	(8,685)	58%
51300 · Legal	0	7,200	(7,200)	0%
51400 · Administrative				
51420 · Hall - Payroll - VH Staff				
51421 · Hall - Admin Staff Wages	90,309	131,920	(41,611)	68%
51425 · Hall - Health Ins Suppl	0	0	0	0%
51426 · Hall - PR Taxes ER	7,868	11,345	(3,477)	69%
51427 · Hall - WRS ER Expense	6,212	8,850	(2,638)	70%
Total 51420 · Hall - Payroll - VH Staff	104,389	152,115	(47,726)	69%
51440 · Elections				
51441 · Election Payroll				
51143 · Election PR Tax ER (Threshold)	93			
51442 · Election Wages	1,195	2,300	(1,105)	52%
Total 51441 · Election Payroll	1,288	2,300	(1,012)	56%

Village of Newburg
Income Statement
January through August 2024

	Jan - Aug 24	Budget	\$ Over Budget	% of Budget
51445 · Election Expenses				
51145d · Election Meals	146	280	(134)	52%
51445a · Election Advertising	247	400	(153)	62%
51445b · Election IT Support	1,022	2,100	(1,078)	49%
51445c · Election Supplies & Svcs	77	900	(823)	9%
Total 51445 · Election Expenses	1,492	3,680	(2,188)	41%
51440 · Elections - Other	0	0	0	0%
Total 51440 · Elections	2,780	5,980	(3,200)	46%
51450 · IT Support & Software - Hall	9,752	12,000	(2,248)	81%
51510 · Audit & Accounting - Hall	16,650	10,000	6,650	167%
51520 · Bank Fees	673	1,500	(827)	45%
51530 · Assessment of Property	4,350	4,350	0	100%
51540 · Insurance - Hall	6,052	2,575	3,477	235%
51560 · Supplies & Services - Hall				
51561a · Copier Lease	1,929			
51561c · Shredding Service	314			
51562 · Postage (Non-Election)	1,779			
51563 · Office/Cleaning Supplies	3,736			
51564 · Newspaper Publications	911			
51565 · Newsletter - Bridges	1,705			
51566 · Employee Events / Recognition	1,528			
51560 · Supplies & Services - Hall - Other	18	14,500	(14,482)	0%
Total 51560 · Supplies & Services - Hall	11,920	14,500	(2,580)	82%
51580 · Education/Travel/Dues - Hall				
51581 · Education / Seminars - Hall	2,509			
51582 · Membership Dues - Hall	160			
51583 · Travel - Hall	890			
51584 · Govt Work Meetings - Hall	6			
51580 · Education/Travel/Dues - Hall - Other	0	4,300	(4,300)	0%
Total 51580 · Education/Travel/Dues - Hall	3,565	4,300	(735)	83%
51590 · Background Checks - Hall	0			
Total 51400 · Administrative	160,131	207,320	(47,189)	77%
51600 · General Buildings & Improvmt				
51610 · Bldg Maint & Utilities - Hall				
51611 · Maintenance & Repairs	1,861			
51612 · Utilities - Energy - Hall	2,562	6,000	(3,438)	43%
51613 · Utilities - Sewer - Hall	408	1,000	(592)	41%
51614 · Utilities - Phone - Hall	2,139	4,000	(1,861)	53%
51610 · Bldg Maint & Utilities - Hall - Other	0	0	0	0%
Total 51610 · Bldg Maint & Utilities - Hall	6,970	11,000	(4,030)	63%
51620 · Hall-Engineering/Projects	0	3,000	(3,000)	0%
Total 51600 · General Buildings & Improvmt	6,970	14,000	(7,030)	50%
Total 51000 · General Government / Admin	179,161	249,265	(70,104)	72%
52000 · Public Safety				
52100 · NPD Law Enforcement				
52110 · NPD - Law Enforcement Wages				
52111 · NPD - Chief Wages	12,880			
52112 · NPD - Officer / Patrol Wages	24,136			
52113 · NPD - Clerical Wages	2,757			

Village of Newburg
Income Statement
January through August 2024

	Jan - Aug 24	Budget	\$ Over Budget	% of Budget
52118 · NPD - PR Tax ER	3,166			
52119 · NPD - WRS ER Expense	1,877			
52110 · NPD - Law Enforcement Wages - Other	0	65,100	(65,100)	0%
Total 52110 · NPD - Law Enforcement Wages	44,816	65,100	(20,284)	69%
52120 · NPD - Education/Travel/Dues				
52122 · NPD - Membership Dues	621			
52123 · NPD - Travel	492			
52120 · NPD - Education/Travel/Dues - Other	0	2,000	(2,000)	0%
Total 52120 · NPD - Education/Travel/Dues	1,113	2,000	(887)	56%
52128 · NPD - Vehicle Maintenance/Fuel				
52128a · NPD - Vehicle Maintenance	424			
52128b · NPD - Fuel	1,354			
52128 · NPD - Vehicle Maintenance/Fuel - Other	0	2,400	(2,400)	0%
Total 52128 · NPD - Vehicle Maintenance/Fuel	1,778	2,400	(622)	74%
52130 · NPD - Legal & Court Fees	672	1,100	(428)	61%
52140 · NPD - Insurance	7,798	7,600	198	103%
52150 · NPD - IT / Computer	3,066	6,500	(3,434)	47%
52160 · NPD - Supplies/Postage/SvcFees	1,116	2,300	(1,184)	49%
52161 · NPD - Uniforms	3,048	1,900	1,148	160%
52170 · NPD - Phone Expense	1,428	2,100	(672)	68%
52171 · NPD - Radio / Communications	154	2,000	(1,846)	8%
52199 · NPD - Other Expenses	29			
52100 · NPD Law Enforcement - Other	52			
Total 52100 · NPD Law Enforcement	65,070	93,000	(27,930)	70%
52200 · NFD - Fire Protection Services	32,748	48,220	(15,472)	68%
52400 · Building Inspection / Zoning				
52410 · Inspection Wages	5,333			
52420 · Zoning Wages	300			
52430 · Bldg/Zoning PR Tax ER	55			
52400 · Building Inspection / Zoning - Other	0	7,000	(7,000)	0%
Total 52400 · Building Inspection / Zoning	5,688	7,000	(1,312)	81%
52500 · Emergency Government	168	1,500	(1,332)	11%
Total 52000 · Public Safety	103,674	149,720	(46,046)	69%
53000 · Public Works				
53010 · DPW Wages & Payroll Expense				
53011 · DPW Wages - General	46,805			
53012 · DPW Wages - Recycling	3,384			
53013 · DPW Wages - Snow Removal	5,668			
53015 · DPW - Health Supplement	0	0	0	0%
53018 · DPW PR Tax ER	4,869			
53019 · DPW WRS ER	3,698			
53010 · DPW Wages & Payroll Expense - Other	0	72,500	(72,500)	0%
Total 53010 · DPW Wages & Payroll Expense	64,424	72,500	(8,076)	89%
53020 · DPW - Education, Travel, Dues	0	500	(500)	0%
53021 · DPW - Insurance	5,958	7,828	(1,870)	76%
53022 · DPW - Legal Fees & IT Support	226	1,200	(974)	19%
53030 · DPW - Supplies & Gen. Svcs				
53031 · DPW - Fuel	4,642			
53032 · DPW - Road Salt	8,554			

Village of Newburg
Income Statement
January through August 2024

	Jan - Aug 24	Budget	\$ Over Budget	% of Budget
53033 · DPW - Park Supplies / Svcs	2,513			
53034 · DPW - General Supplies / Svcs	5,692			
53030 · DPW - Supplies & Gen. Svcs - Other	0	27,200	(27,200)	0%
Total 53030 · DPW - Supplies & Gen. Svcs	21,401	27,200	(5,799)	79%
53040 · DPW - Engineering	0	1,500	(1,500)	0%
53050 · DPW - Utilities & Phone				
53051 · DPW - Utilities - Muni Garage				
53051a · DPW - Utilities - Garage GAS	881			
53051b · DPW - Utilities - Garage ELECTR	761			
Total 53051 · DPW - Utilities - Muni Garage	1,642			
53052 · DPW - Phone Expense	205			
53053 · DPW - Parks Utilities	281			
53050 · DPW - Utilities & Phone - Other	0	5,580	(5,580)	0%
Total 53050 · DPW - Utilities & Phone	2,128	5,580	(3,452)	38%
53060 · DPW - Building & Equipment R&M	2,009	9,000	(6,991)	22%
53300 · DPW - Street Maintenance	13,276	3,750	9,526	354%
53420 · DPW - Street Lights				
53420a · DPW - Street Lights - Regular	12,105			
53420b · DPW - Street Lights - LED	11,368			
53420c · DPW - Street Lights - Holiday	420			
53420 · DPW - Street Lights - Other	0	38,123	(38,123)	0%
Total 53420 · DPW - Street Lights	23,893	38,123	(14,230)	63%
53440 · DPW - Stormwater Maint/Control	272	5,000	(4,728)	5%
53620 · DPW - Garbage Collection Svc	39,864	59,959	(20,095)	66%
53621 · DPW - Recycling Collection Svc	21,618	32,931	(11,313)	66%
Total 53000 · Public Works	195,069	265,071	(70,002)	74%
53900 · Sanitary - Flow Through to Fund	(157)			
54000 · Health & Human Services				
54910 · Union Cemetary	1,000	1,000	0	100%
54000 · Health & Human Services - Other	0	0	0	0%
Total 54000 · Health & Human Services	1,000	1,000	0	100%
55000 · Culture, Recreation & Education				
55140 · Community Center				
55141 · CC - Facility				
55141a · CC - Utilities	2,264	2,999	(735)	75%
55141b · CC - Insurance	1,070	814	256	131%
55141c · CC - Repairs & Maintenance	0	1,000	(1,000)	0%
55141d · CC - Supplies / Svcs	388	1,050	(662)	37%
55141e · CC - Wages, ER Taxes, Benefits	1,233	3,000	(1,767)	41%
55141 · CC - Facility - Other	0	2,600	(2,600)	0%
Total 55141 · CC - Facility	4,955	11,463	(6,508)	43%
55142 · CCC - Commission / Programming				
55142b · CCC - Admin. / Communication	575			
55142g · CCC - Events Spring/Easter	639			
55142h · CCC - Events Summer	102			
55142j · CCC - Events Winter/Christmas	30			
55142z · CCC - Other Supplies or Service	6			
Total 55142 · CCC - Commission / Programming	1,352			
Total 55140 · Community Center	6,307	11,463	(5,156)	55%

Village of Newburg
Income Statement
January through August 2024

	Jan - Aug 24	Budget	\$ Over Budget	% of Budget
55300 · Flags & Holiday Decorations	0	1,200	(1,200)	0%
Total 55000 · Culture, Recreation & Education	6,307	12,663	(6,356)	50%
56100 · Misc Expense	0	100	(100)	0%
57000 · Capital Outlay				
57800 · Capital Projects Fund				
57804 · CF-2021-04 Main St E Revitalize	977,174			
57806 · CF-2022-01 Plow Truck-Internat	350			
57813 · CF-2023-02 NPD Body Cams	392			
57814 · CF-2024-01 Park Pavillions	6,231	8,000	(1,769)	78%
57815 · CF-2024-02 Emerg Siren Upgrade	12,219	12,500	(281)	98%
57816 · CF-2024-01 Automotive Lift DPW	7,660	8,500	(840)	90%
Total 57800 · Capital Projects Fund	1,004,026	29,000	975,026	3,462%
57000 · Capital Outlay - Other	0	29,000	(29,000)	0%
Total 57000 · Capital Outlay	1,004,026	58,000	946,026	1,731%
58000 · Debt Service				
58010 · Bonding 2011 & 2012				
58012a · Bonding - 2012 Principal	136,753			
58012b · Bonding - 2012 Interest	14,353			
58010 · Bonding 2011 & 2012 - Other	0	150,255	(150,255)	0%
Total 58010 · Bonding 2011 & 2012	151,106	150,255	851	101%
58120 · Loan 504 - VH Garage Building	10,408	15,612	(5,204)	67%
58121 · Loan 505 - Main St. W.	7,060	10,590	(3,530)	67%
58122 · Loan 507 - DPW Truck Dodge Ram	5,525	10,590	(5,065)	52%
58123 · Loan 508 - 2022 Capitol Proj	38,241	57,361	(19,120)	67%
58124 · GO Note - Main St Revital	125,142			
Total 58000 · Debt Service	337,482	244,408	93,074	138%
59000 · Other Financing Uses	0	1,154	(1,154)	0%
59910 · Contingency	0	35,945	(35,945)	0%
66000 · Payroll Taxes	(1,189)			
66900 · Reconciliation Discrepancies	230			
Total Expense	1,838,453	1,037,076	801,377	177%
Net Ordinary Income	944,279	2,224,360	(1,280,081)	42%
Net Income	944,279	2,224,360	(1,280,081)	42%

Newburg Sanitary Sewer Fund
Balance Sheet
As of August 31, 2024

Aug 31, 24

ASSETS

Current Assets

Checking/Savings

10004 · Checking-WWTP Upgrade- SBN-8425 11,685

10000 · Checking-Sanitary-SBN-0126 228,040

Total Checking/Savings 239,725

Accounts Receivable

13000 · A/R-Other Than Workhorse Bills 4,440

Total Accounts Receivable 4,440

Other Current Assets

13100 · A/R-Workhorse Sewer/Recy Bills

13101 · A/R-NSF & Returned Pmts 28

13100 · A/R-Workhorse Sewer/Recy Bills - Other 44,844

Total 13100 · A/R-Workhorse Sewer/Recy Bills 44,872

13119 · Receivables on Tax Bills 9,732

15000 · Due From (To) General Fund 16,090

Total Other Current Assets 70,694

Total Current Assets 314,859

Fixed Assets

18000 · Fixed Assets

18200 · Land 396,583

18300 · Buildings / Treatment Plant 1,434,386

18500 · Machinery and Equipment

18501 · West Interceptor 1,794

18502 · Other Equipment 240,183

18510 · Truck - Dodge Ram 2022 White 45,391

Total 18500 · Machinery and Equipment 287,368

18900 · Accum. Depreciation - General -1,328,874

Total 18000 · Fixed Assets 789,463

Total Fixed Assets 789,463

Other Assets

19000 · Pension Asset

19100 · WRS GASB 68 Pension 18,330

19200 · Deferred Out Experience 37,042

19500 · Dir Differ Actual & Expected -43,576

19999 · Pension Clearing Account -6,822

Total 19000 · Pension Asset 4,974

Total Other Assets 4,974

TOTAL ASSETS **1,109,296**

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable 8,735

Newburg Sanitary Sewer Fund
Balance Sheet
As of August 31, 2024

	<u>Aug 31, 24</u>
Other Current Liabilities	
22000 · Payable from Restricted Assets	2,693
25000 · Due To (From) General Fund	9,213
Total Other Current Liabilities	<u>11,906</u>
Total Current Liabilities	<u>20,641</u>
Total Liabilities	<u>20,641</u>
Equity	
32000 · Net Investment in Fixed Assets	715,026
33300 · Restricted - Net Pension Asset	10,252
34000 · Fund Balances	
34100 · FB Reserve-Replace Fix. Assets	566,583
34300 · FB Unreserved & Undesignated	168,758
34000 · Fund Balances - Other	2,455
Total 34000 · Fund Balances	<u>737,796</u>
35000 · Prior Year Equity to Allocate	14,605
Net Income	-389,024
Total Equity	<u>1,088,655</u>
TOTAL LIABILITIES & EQUITY	<u><u>1,109,296</u></u>

Newburg Sanitary Sewer Fund
Income Statement - YTD vs. Budget
January through August 2024

	Jan - Aug 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
44000 · Sanitary Permit / Fee Revenue	5,640			
46410 · Sanitary Bill Revenue-Current				
46411 · Sanitary Service Revenue	208,715			
46412 · Late / NSF Fees	4,463			
46410 · Sanitary Bill Revenue-Current - Other	0	425,818	(425,818)	0%
Total 46410 · Sanitary Bill Revenue-Current	213,178	425,818	(212,640)	50%
48000 · Miscellaneous Revenue				
48100 · Interest Income	7,207			
48000 · Miscellaneous Revenue - Other	0	2,000	(2,000)	0%
Total 48000 · Miscellaneous Revenue	7,207	2,000	5,207	360%
49000 · Other Financing Sources				
49200 · Capital Project Revenue	20,000			
Total 49000 · Other Financing Sources	20,000			
Total Income	246,025	427,818	(181,793)	58%
Expense				
53600 · Wages & Payroll Expense				
53601 · Wages	33,860			
53602 · Payroll Taxes ER Contribution	1,997			
53603 · Retirement WRS ER Contribution	2,729			
53600 · Wages & Payroll Expense - Other	0	69,700	(69,700)	0%
Total 53600 · Wages & Payroll Expense	38,586	69,700	(31,114)	55%
53610 · Admin. Exp. to Village Hall	46,000	69,000	(23,000)	67%
53611 · Accounting & Audit Fees	0	10,375	(10,375)	0%
53613 · IT Equpt, Support, Software	1,405	2,875	(1,470)	49%
53614 · Insurance	8,464	6,075	2,389	139%
53616 · Education, Travel & Dues	481	2,500	(2,019)	19%
53620 · Utilities				
53621 · Utilities-WW Treatment Plant	10,553			
53622 · Utilities-Lift Station Main St	2,169			
53623 · Utilities-Lift Station Carmody	184			
53624 · Telephone & Internet	800			
53620 · Utilities - Other	0	25,000	(25,000)	0%
Total 53620 · Utilities	13,706	25,000	(11,294)	55%
53631 · Engineering	0	6,000	(6,000)	0%
53632 · Sludge Hauling	8,155	26,500	(18,345)	31%
53633 · Lab & Testing Services	13,776	27,600	(13,824)	50%
53634 · Phosphorus Compliance - Alum	2,280	9,000	(6,720)	25%
53640 · Vehicle				
53641 · Vehicle - R&M	150			
53642 · Vehicle - Fuel	800			
53640 · Vehicle - Other	0	1,012	(1,012)	0%
Total 53640 · Vehicle	950	1,012	(62)	94%
53650 · Supplies & General Svcs				
53651 · Office & Cleaning Supplies	771			
53653 · Lab Supplies	146			
53659 · Other General Supplies & Svcs	1,311			
53650 · Supplies & General Svcs - Other	0	5,000	(5,000)	0%
Total 53650 · Supplies & General Svcs	2,228	5,000	(2,772)	45%
53660 · System Maintenance & Repairs				
53661 · Building & Equipment R&M	6,739			

Newburg Sanitary Sewer Fund
Income Statement - YTD vs. Budget
January through August 2024

	Jan - Aug 24	Budget	\$ Over Budget	% of Budget
53662 · Collection System R&M	1,549			
53663 · Lift Station - Main St. R&M	3,491			
53660 · System Maintenance & Repairs - Other	0	48,750	(48,750)	0%
Total 53660 · System Maintenance & Repairs	11,779	48,750	(36,971)	24%
53670 · WI DNR Fees	996	1,300	(304)	77%
53671 · Community-RiversEdgeNatureCtr	2,750	2,750	0	100%
53690 · Other Misc Expenses	0	50	(50)	0%
54000 · Capital Projects	483,492	1,500,000	(1,016,508)	32%
Total Expense	635,048	1,813,487	(1,178,439)	35%
Net Ordinary Income	(389,023)	(1,385,669)	996,646	28%
Net Income	(389,023)	(1,385,669)	996,646	28%

Village of Newburg
Payroll Summary - Hours and Dollars Compared to Prior Year
January through August 2024

	<u>Hours</u>	<u>Jan - Aug 24</u>	<u>Hours</u>	<u>Jan - Aug 23</u>	<u>% Change</u>
Employee Wages, Taxes and Adjustments					
Gross Pay					
Board Salary	21	11,400	14	7,231	58%
BUILDING Insp Wages		219		1,942	(89%)
CC-DPW Work at Community Center	57	1,144	65	1,558	(27%)
DPW-Holiday	75	1,647	37	905	82%
DPW-Recycle	169	3,384	87	2,101	61%
DPW-Regular	1,461	43,360	1,210	32,316	34%
DPW-Snow Removal	218	5,668	150	3,900	45%
DPW-Vacation	72	1,797	92	2,228	(19%)
HSA nontaxable - Bernard, Duane			4,800		100%
ELECTION Wages	91	1,195	181	2,151	(44%)
EMERGENCY-EM Director				250	(100%)
EMERGENCY-EM Director - Deputy		125		250	(50%)
HALL-Salary	735	62,042	1,360	50,510	23%
HALL-Hourly Holiday	68	1,766	23	535	230%
HALL-Hourly Wages	1,231	26,501	1,196	27,772	(5%)
HSA nontaxable-Loveland, Brandy			4,800		100%
HSA nontaxable-Wellman, Heather			4,150		100%
NPD-Chief Hourly	432	12,880	408	11,820	9%
NPD-Holiday	26	705	29	760	(7%)
NPD-Patrol Wages Hourly	904	23,431	1,045	26,531	(12%)
NPD-Police Admin	131	2,757	76	1,472	87%
SAN-Holiday			22	562	(100%)
SAN-Regular	901	33,860	1,080	32,499	4%
ZONING Wages		300		900	(67%)
Total Gross Pay	6,592	234,181	20,825	208,193	12%
Deductions from Gross Pay		(14,166)		(13,344)	(6%)
Adjusted Gross Pay	6,592	220,015	20,825	194,849	13%
Taxes Withheld		(45,654)		(34,910)	(31%)
Additions to Net Pay		168		362	(54%)
Net Pay	6,592	174,529	20,825	160,301	9%
Employer Taxes and Contributions					
Z-Federal Unemployment				81	(100%)
Z-Medicare Company		3,381		3,142	8%
Z-Social Security Company		14,457		13,436	8%
ADMIN-WRS ER		6,399		5,937	8%
DPW-WRS ER		3,885		3,238	20%
NPD-WRS ER		1,877		1,593	18%
SAN-WRS ER		1,997		2,074	(4%)
Total Employer Taxes and Contributions		31,996		29,501	8%

Village of Newburg
Income Statement
January 2023 through August 2024

	Jan - Dec 23	Budget	Jan - Aug 24	Budget	2024 Annualized	2025 budget
Ordinary Income/Expense						
Income						
41110 · Tax Levy Revenue						
41111 · Tax Levy for Debt Service	283,478	283,478	26,612	249,190		269,771
41112 · Tax Levy for Operations	440,495	440,495	296,531	439,703		448,497
41110 · Tax Levy Revenue - Other	0		0	0		0
Total 41110 · Tax Levy Revenue	723,973	723,973	323,143	688,893		718,268
41800 · Interest and Penalties on Taxes	768		0	768		
42000 · Special Assessments						
42500 · *Special Assmt - Delinq. Bills						
42510 · Delinq. Sanitary on Tax Bills	1,567		4,903			
42520 · Delinq. Recycling on Tax Bills	0		93			
42530 · Spec Assmt - Conversion Fee	0	1,000	480			
42500 · *Special Assmt - Delinq. Bills - Other	0		0	1,000		
Total 42500 · *Special Assmt - Delinq. Bills	1,567	1,000	5,476	1,000		
Total 42000 · Special Assessments	1,567	1,000	5,476	1,000		
43000 · Intergovernmental Revenues						
43410 · State Shared Revenue	93,652	80,432	156,819	129,648		146,039
43420 · Fire Dues	4,304	3,846	4,930	4,304		43,304
43431 · Computer Aid	3	744	744	744		744
43432 · Personal Property Aid	1,920	1,920	1,920	1,554		6,963
43433 · Video Service Provider Aid	3,209	2,727	5,973	2,727		2,727
43510 · State Expend. Restraint Grant	0	14,259	0	13,414		13,414
43520 · State Public Safety Grant	741	0	196	0		0
43530 · State Transportation Aids	48,287	48,281	41,648	55,530		30,000
43540 · State Recycling Grant	3,140	3,138	3,144	3,139		3,144
43590 · Other State Grants	320		0			0
43650 · State Pmt - Managed Forest Land	3	3	3	3		3
43700 · Grants from Local Governments	0		3,582			490,165
Total 43000 · Intergovernmental Revenues	155,579	155,350	218,959	211,063		736,503
44000 · Licenses and Permits						
44100 · Business & Occup. License						
44110 · Liquor & Malt Beverage Licenses	4,445	4,900	5,400	4,900		5,400

Village of Newburg
Income Statement
January 2023 through August 2024

	Jan - Dec 23	Budget	Jan - Aug 24	Budget	2024 Annualized	2025 budget
44120 · Other Business & Occupational	0		35			
44100 · Business & Occup. License - Other	0		905	0		
Total 44100 · Business & Occup. License	4,445	4,900	6,340	4,900		5,400
44200 · Nonbusiness Licenses						
44210 · Dog License Fee Revenue	1,265	250	1,070	750		1,000
44220 · Chicken License Fee Revenue	300	200	200	200		200
Total 44200 · Nonbusiness Licenses	1,565	450	1,270	950		1,200
44300 · Building Permits & Inspection	4,905	3,700	8,517	4,500		4,500
44400 · Plan Commission / Zoning Fees	300	2,000	1,500	1,500		1,500
44900 · Other Regulatory Permits & Fees						
44910 · Franchise Cable Fees	4,127	4,339	0	4,339		4,200
44999 · Other Misc Licenses & Fees	22		69			100
44900 · Other Regulatory Permits & Fees - Other	115		0			
Total 44900 · Other Regulatory Permits & Fees	4,264	4,339	69	4,339		4,300
Total 44000 · Licenses and Permits	15,479	15,389	17,696	16,189		16,900
45000 · Fines, Forfeits and Penalties						
45110 · Court Fee Income	1,459	1,200	1,471	1,200		1,500
45190 · Law/Ordinance Violation Fines	75	175	423	175		250
Total 45000 · Fines, Forfeits and Penalties	1,534	1,375	1,894	1,375		1,750
46110 · Clerks Fees - RE Letters	308	320	255	320		320
46420 · Recycling Fees on Sani Bills	23,556	23,280	11,879	23,816		25,648
46743 · Community Center Income						
46743a · CC Income - Building Rental	3,138	2,100	1,470	2,850		3,000
46743b · CC Income - Village Events	625	600	628	625		500
46743c · CC Income - Donations Rec'd	146		630	180		200
46743 · Community Center Income - Other	272		0	116		
Total 46743 · Community Center Income	4,181	2,700	2,728	3,771		3,700
47340 · Admin. Fees from Sanitary Fund	69,000	69,000	46,000	69,000		69,000
48100 · Investment Interest Received	20,336	1,100	44,086	1,100		1,100
48400 · Insurance Recoveries	3,352		1,685			0
48500 · Donations from Private Entities	105	500	200	500		500
49410 · Sales of Small Eqpt / Supplies	201		372	191		
49900 · NFD LOSA Revenue (Flowthrough)	0		0	10		

Village of Newburg
Income Statement
January 2023 through August 2024

	Jan - Dec 23	Budget	Jan - Aug 24	Budget	2024 Annualized	2025 budget
Total Income	1,019,939	993,987	674,373	1,017,996		1,573,689
Gross Profit	1,019,939	993,987	674,373	1,017,996		
Expense						
50500 - HSA Contributions	0		14,050	20,000		20,000
51000 - General Government / Admin						
51100 - Legislative						
51110 - Board - Trustee Payroll						
51111 - Board - Wages	10,581	15,200	10,984	15,200	16,476	15,200
51112 - Board - PR Taxes ER	953	1,165	1,111	1,165	1,667	1,165
51110 - Board - Trustee Payroll - Other	0		0	0	0	0
Total 51110 - Board - Trustee Payroll	11,534	16,365	12,095	16,365	18,143	16,365
51113 - Board Education / Dues	550	1,320	397	1,320	596	1,320
51114 - Board Travel	129	1,060	0	1,060	0	1,060
51120 - Plan Comm./ Zoning Expenses	516	2,000	0	2,000	0	1,000
Total 51100 - Legislative	12,729	20,745	12,492	20,745	25,221	19,745
51300 - Legal						
51310 - Legal Fees	2,010		0		0	
51300 - Legal - Other	0	6,800	0	7,200	0	7,000
Total 51300 - Legal	2,010	6,800	0	7,200	0	7,000
51400 - Administrative						
51420 - Hall - Payroll - VH Staff						
51421 - Hall - Admin Staff Wages	162,584	121,749	90,309	131,920	135,464	139,650
51425 - Hall - Health Ins Suppl	10,723	15,488	0	0	0	0
51426 - Hall - PR Taxes ER	13,668	10,499	6,949	11,345	10,424	10,738
51427 - Hall - WRS ER Expense	11,591	8,799	6,212	8,850	9,318	9,600
51420 - Hall - Payroll - VH Staff - Other	0	(535)	0		0	0
Total 51420 - Hall - Payroll - VH Staff	198,566	156,000	103,470	152,115	155,205	159,988
51440 - Elections						
51441 - Election Payroll						
51143 - Election PR Tax ER (Threshold)	4	0			0	
51442 - Election Wages	2,205	2,300	1,195	2,300	1,793	1,200
Total 51441 - Election Payroll	2,209	2,300	1,195	2,300	1,793	1,200
51445 - Election Expenses						

Village of Newburg
Income Statement
January 2023 through August 2024

	Jan - Dec 23	Budget	Jan - Aug 24	Budget	2024 Annualized	2025 budget
51145d · Election Meals	110	280	146	280	219	175
51445a · Election Advertising	205	400	247	400	371	270
51445b · Election IT Support	1,816	2,100	1,022	2,100	1,533	1,100
51445c · Election Supplies & Svcs	420	900	95	900	143	200
Total 51445 · Election Expenses	2,551	3,680	1,510	3,680	2,265	1,745
51440 · Elections - Other	0		0	0	0	
Total 51440 · Elections	4,760	5,980	2,705	5,980	4,058	
51450 · IT Support & Software - Hall	42,763	20,500	9,752	12,000	14,628	3,200
51510 · Audit & Accounting - Hall	14,750	9,000	16,650	10,000	24,975	16,000
51520 · Bank Fees	1,072	1,000	673	1,500	1,010	1,000
51530 · Assessment of Property	4,385	14,600	4,350	4,350	6,525	4,350
51540 · Insurance - Hall	6,849	2,450	6,052	2,575	9,078	2,700
51560 · Supplies & Services - Hall						
51561a · Copier Lease	3,149		1,929		2,894	3,000
51561c · Shredding Service	1,430		314		471	500
51562 · Postage (Non-Election)	2,025		1,779		2,669	2,800
51563 · Office/Cleaning Supplies	3,356		3,736		5,604	3,700
51564 · Newspaper Publications	1,306		911		1,367	1,400
51565 · Newsletter - Bridges	2,641		1,705		2,558	2,800
51566 · Employee Events / Recognition	1,230		1,528		2,292	2,300
51560 · Supplies & Services - Hall - Other	581	13,800	0	14,500	0	0
Total 51560 · Supplies & Services - Hall	15,718	13,800	11,902	14,500	17,853	16,500
51580 · Education/Travel/Dues - Hall						
51581 · Education / Seminars - Hall	1,678		2,509		3,764	4,000
51582 · Membership Dues - Hall	1,112		160		240	500
51583 · Travel - Hall	0		890		1,335	1,000
51584 · Govt Work Meetings - Hall	705		6		9	
51580 · Education/Travel/Dues - Hall - Other	553	3,950	0	4,300	0	1,500
Total 51580 · Education/Travel/Dues - Hall	4,048	3,950	3,565	4,300	5,348	7,000
51590 · Background Checks - Hall	0		0		0	-
Total 51400 · Administrative	292,911	227,280	159,119	207,320	79,416	210,738
51600 · General Buildings & Improvmt						
51610 · Bldg Maint & Utilities - Hall						

Village of Newburg
Income Statement
January 2023 through August 2024

	Jan - Dec 23	Budget	Jan - Aug 24	Budget	2024 Annualized	2025 budget
51611 · Maintenance & Repairs	3,008		1,861		2,792	2,500
51612 · Utilities - Energy - Hall	4,207		2,562	6,000	3,843	4,300
51613 · Utilities - Sewer - Hall	816		408	1,000	612	800
51614 · Utilities - Phone - Hall	1,977		2,139	4,000	3,209	3,200
51610 · Bldg Maint & Utilities - Hall - Other	0	7,600	0	0	0	0
Total 51610 · Bldg Maint & Utilities - Hall	10,008	7,600	6,970	11,000	10,455	10,800
51620 · Hall-Engineering/Projects	1,500	3,000	0	3,000	0	0
Total 51600 · General Buildings & Improvmt	11,508	10,600	6,970	14,000	10,455	10,800
51920 · Other Interest / Fee Expense	142		0		0	0
Total 51000 · General Government / Admin	319,300	265,425	178,581	249,265	89,871	248,283
52000 · Public Safety						
52100 · NPD Law Enforcement						
52110 · NPD - Law Enforcement Wages						
52111 · NPD - Chief Wages	18,652		12,880		19,320	19,890
52112 · NPD - Officer / Patrol Wages	37,811		24,136		36,204	
52113 · NPD - Clerical Wages	4,034		2,757		4,136	4,260
52118 · NPD - PR Tax ER	4,854		2,962		4,443	
52119 · NPD - WRS ER Expense	2,516		1,877		2,816	
52110 · NPD - Law Enforcement Wages - Other	0	60,615	0	65,100	0	
Total 52110 · NPD - Law Enforcement Wages	67,867	60,615	44,612	65,100	66,918	24,150
52120 · NPD - Education/Travel/Dues						
52121 · NPD - Education / Seminars	871		0		0	
52122 · NPD - Membership Dues	240		621		932	
52123 · NPD - Travel	467		492		738	
52120 · NPD - Education/Travel/Dues - Other	546	2,000	0	2,000	0	
Total 52120 · NPD - Education/Travel/Dues	2,124	2,000	1,113	2,000	1,670	-
52128 · NPD - Vehicle Maintenance/Fuel						
52128a · NPD - Vehicle Maintenance	555		424		636	600
52128b · NPD - Fuel	1,727		1,354		2,031	2,100
52128 · NPD - Vehicle Maintenance/Fuel - Other	137	2,400	0	2,400	0	
Total 52128 · NPD - Vehicle Maintenance/Fuel	2,419	2,400	1,778	2,400	2,667	
52130 · NPD - Legal & Court Fees	528	1,100	672	1,100	1,008	1,100
52140 · NPD - Insurance	7,600	7,600	994	7,600	1,491	7,477

Village of Newburg
Income Statement
January 2023 through August 2024

	Jan - Dec 23	Budget	Jan - Aug 24	Budget	2024 Annualized	2025 budget
52150 · NPD - IT / Computer	5,544	6,500	3,066	6,500	4,599	4,000
52160 · NPD - Supplies/Postage/SvcFees	2,784	2,000	1,116	2,300	1,674	1,750
52161 · NPD - Uniforms	1,254	1,600	3,048	1,900	4,572	2,100
52170 · NPD - Phone Expense	1,689	2,071	1,428	2,100	2,142	2,150
52171 · NPD - Radio / Communications	1,833	2,200	154	2,000	231	500
52199 · NPD - Other Expenses	0		29		44	50
52100 · NPD Law Enforcement - Other	0		52		78	50
Total 52100 · NPD Law Enforcement	93,642	88,086	58,062	93,000	89,760	43,327
52200 · NFD - Fire Protection Services						
52210 · NFD - Fire Svc Contract Exp	47,536		32,748		49,122	49,000
52200 · NFD - Fire Protection Services - Other	0	47,230	0	48,220	0	0
Total 52200 · NFD - Fire Protection Services	47,536	47,230	32,748	48,220	49,122	49,000
52400 · Building Inspection / Zoning						
52410 · Inspection Wages	3,307		5,333		8,000	8,000
52420 · Zoning Wages	1,025		300		450	0
52430 · Bldg/Zoning PR Tax ER	352		55		83	0
52400 · Building Inspection / Zoning - Other	0	4,800	0	7,000	0	0
Total 52400 · Building Inspection / Zoning	4,684	4,800	5,688	7,000	8,532	8,000
52500 · Emergency Government	919	2,850	168	1,500	252	0
Total 52000 · Public Safety	146,781	142,966	96,666	149,720	147,666	100,327
53000 · Public Works						
53010 · DPW Wages & Payroll Expense						
53011 · DPW Wages - General	56,316		46,805		70,208	72,315
53012 · DPW Wages - Recycling	6,532		3,384		5,076	5,228
53013 · DPW Wages - Snow Removal	4,381		5,668		8,502	5,700
53015 · DPW - Health Supplement	0		0	0	0	0
53018 · DPW PR Tax ER	5,337		4,342		6,513	6,713
53019 · DPW WRS ER	4,986		3,698		5,547	5,714
53010 · DPW Wages & Payroll Expense - Other	0	72,500	0	72,500	0	0
Total 53010 · DPW Wages & Payroll Expense	77,552	72,500	63,897	72,500	95,846	95,670
53020 · DPW - Education, Travel, Dues	170	500	0	500	0	0
53021 · DPW - Insurance	7,600	7,600	1,472	7,828	2,208	2,400
53022 · DPW - Legal Fees & IT Support	2,573	500	54	1,200	81	0

Village of Newburg
Income Statement
January 2023 through August 2024

	Jan - Dec 23	Budget	Jan - Aug 24	Budget	2024 Annualized	2025 budget
53030 · DPW - Supplies & Gen. Svcs						
53031 · DPW - Fuel	6,875		4,642		6,963	7,000
53032 · DPW - Road Salt	9,917		8,554		12,831	9,000
53033 · DPW - Park Supplies / Svcs	3,008		2,513		3,770	2,500
53034 · DPW - General Supplies / Svcs	8,155		5,692		8,538	9,500
53030 · DPW - Supplies & Gen. Svcs - Other	0	27,200	0	27,200	0	0
Total 53030 · DPW - Supplies & Gen. Svcs	27,955	27,200	21,401	27,200	32,102	28,000
53040 · DPW - Engineering	167	1,500	0	1,500	0	500
53050 · DPW - Utilities & Phone						
53051 · DPW - Utilities - Muni Garage						
53051a · DPW - Utilities - Garage GAS	1,377		881		1,322	1,490
53051b · DPW - Utilities - Garage ELECTR	1,193		761		1,142	1,281
Total 53051 · DPW - Utilities - Muni Garage	2,570		1,642		2,463	2,800
53052 · DPW - Phone Expense	1,057		205		308	300
53053 · DPW - Parks Utilities	293		281		422	500
53050 · DPW - Utilities & Phone - Other	0	5,382	0	5,580	0	0
Total 53050 · DPW - Utilities & Phone	3,920	5,382	2,128	5,580	3,192	6,371
53060 · DPW - Building & Equipment R&M	15,476	9,000	2,009	9,000	3,014	4,500
53300 · DPW - Street Maintenance	4,034	2,500	13,276	3,750	19,914	20,000
53420 · DPW - Street Lights						
53420a · DPW - Street Lights - Regular	19,036		12,105		18,158	20,340
53420b · DPW - Street Lights - LED	16,864		11,368		17,052	23,600
53420c · DPW - Street Lights - Holiday	420		420		630	650
53420 · DPW - Street Lights - Other	0	36,307	0	38,123	0	0
Total 53420 · DPW - Street Lights	36,320	36,307	23,893	38,123	35,840	44,590
53440 · DPW - Stormwater Maint/Control	3,812	5,000	272	5,000	408	2,500
53620 · DPW - Garbage Collection Svc	61,793	76,646	39,864	59,959	59,796	60,992
53621 · DPW - Recycling Collection Svc	29,569	22,947	21,618	32,931	32,427	33,076
Total 53000 · Public Works	270,941	267,582	189,884	265,071	284,826	298,599
53900 · Sanitary - Flow Through to Fund						
53901 · Sanitary - Wages	0		3,842		5,763	59,500
53903 · Sanitary - PR Taxes ER	0		0		0	
53904 · Sanitary - WRS ER	119		61		92	95

Village of Newburg
Income Statement
January 2023 through August 2024

	Jan - Dec 23	Budget	Jan - Aug 24	Budget	2024 Annualized	2025 budget
Total 53900 · Sanitary - Flow Through to Fund	119		3,903		5,855	59,595
54000 · Health & Human Services						
54910 · Union Cemetary	1,000	1,000	1,000	1,000	1,000	1,000
54000 · Health & Human Services - Other	0		0	0	0	0
Total 54000 · Health & Human Services	1,000	1,000	1,000	1,000	1,000	1,000
55000 · Culture, Recreation & Education						
55140 · Community Center						
55141 · CC - Facility						
55141a · CC - Utilities	3,638	2,999	2,264	2,999	3,396	3,800
55141b · CC - Insurance	814	814	68	814	102	800
55141c · CC - Repairs & Maintenance	679	1,000	0	1,000	0	1,000
55141d · CC - Supplies / Svcs	1,215	1,050	388	1,050	582	500
55141e · CC - Wages, ER Taxes, Benefits	2,415	3,000	1,232	3,000	1,848	2,500
55141 · CC - Facility - Other	0	2,600	0	2,600	0	0
Total 55141 · CC - Facility	8,761	11,463	3,952	11,463	5,928	8,600
55142 · CCC - Commission / Programming						
55142a · CCC - Facility Improvements	914		0		0	0
55142b · CCC - Admin. / Communication	0		75		113	
55142d · CCC - Meetup - Recurring	833		0		0	
55142g · CCC - Events Spring/Easter	0		639		639	
55142h · CCC - Events Summer	0		102		102	
55142j · CCC - Events Winter/Christmas	2,583		30		2,600	
55142z · CCC - Other Supplies or Service	0		6		6	
Total 55142 · CCC - Commission / Programming	4,330		852		3,460	4,000
Total 55140 · Community Center	13,091	11,463	4,804	11,463	9,388	12,600
55300 · Flags & Holiday Decorations	541	1,000	0	1,200	550	1,500
Total 55000 · Culture, Recreation & Education	13,632	12,463	4,804	12,663	9,938	14,100
56000 · Conservation & Development	0		857		857	0
56100 · Misc Expense	0	50	0	100	0	0
57000 · Capital Outlay	0		0	29,000	0	0
58000 · Debt Service						
58010 · Bonding 2011 & 2012						
58011a · Bonding - 2011 Principal	40,000		0		0	0

Village of Newburg
Income Statement
January 2023 through August 2024

	Jan - Dec 23	Budget	Jan - Aug 24	Budget	2024 Annualized	2025 budget
58011b · Bonding - 2011 Interest	760		0		0	0
58012a · Bonding - 2012 Principal	120,000		136,753		205,130	
58012b · Bonding - 2012 Interest	28,565		14,353		21,530	
58010 · Bonding 2011 & 2012 - Other	0	189,325	0	150,255	0	
Total 58010 · Bonding 2011 & 2012	189,325	189,325	151,106	150,255	226,659	0
58120 · Loan 504 - VH Garage Building	14,311	15,612	10,408	15,612	15,612	15,612
58121 · Loan 505 - Main St. W.	9,708	10,590	7,060	10,590	10,590	10,590
58122 · Loan 507 - DPW Truck Dodge Ram	7,596	10,590	5,525	10,590	8,288	8,288
58123 · Loan 508 - 2022 Capitol Proj	57,361	57,361	38,241	57,361	57,362	57,362
Total 58000 · Debt Service	278,301	283,478	212,340	244,408	318,510	91,852
59000 · Other Financing Uses	0	993	0	1,154	0	0
59910 · Contingency	0	20,029	0	35,945	0	33,860
66000 · Payroll Taxes	450		295		443	
66900 · Reconciliation Discrepancies	75		230		230	
Total Expense	1,030,599	993,986	688,560	988,326	859,195	847,616
Net Ordinary Income	(10,660)	1	(14,187)	29,670	(859,195)	
Net Income	(10,660)	1	(14,187)	29,670	(859,195)	

	Jan - Dec 23	Budget	Jan - Aug 24	Budget	2025 Budget
Ordinary Income/Expense					
Income					
44000 · Sanitary Permit / Fee Revenue	0		5,640		
46410 · Sanitary Bill Revenue-Current					
46411 · Sanitary Service Revenue	417,240		208,715		429,953
46412 · Late / NSF Fees	6,285		4,463		5,000
46410 · Sanitary Bill Revenue-Current - Other	0	436,730	0	425,818	434,953
Total 46410 · Sanitary Bill Revenue-Current	423,525	436,730	213,178	425,818	
48000 · Miscellaneous Revenue					
48100 · Interest Income	10,879		7,207		53,610
48900 · Other Misc Revenue	2,045		0		
48000 · Miscellaneous Revenue - Other	0	8,000	0	2,000	
Total 48000 · Miscellaneous Revenue	12,924	8,000	7,207	2,000	
49000 · Other Financing Sources					
49200 · Capital Project Revenue	0		20,000	2,080,476	2,080,476
Total 49000 · Other Financing Sources	0		20,000		
Total Income	436,449	444,730	246,025	427,818	
Expense					
66900 · Reconciliation Discrepancies	0		0		
53600 · Wages & Payroll Expense					
53601 · Wages	51,482		33,860		52,000
53602 · Payroll Taxes ER Contribution	3,404		1,997		3,978
53603 · Retirement WRS ER Contribution	3,590		2,729		4,300
53600 · Wages & Payroll Expense - Other	0	67,303	0	69,700	
Total 53600 · Wages & Payroll Expense	58,476	67,303	38,586	69,700	
53610 · Admin. Exp. to Village Hall	69,000	69,000	46,000	69,000	69,000
53613 · IT Eqpt, Support, Software	2,043	2,000	1,405	2,875	2,000
53614 · Insurance	2,749	5,775	8,464	6,075	7,846

53616 · Education, Travel & Dues	1,691	2,500	481	2,500	<u>2,500</u>
53620 · Utilities					
53621 · Utilities-WW Treatment Plant	15,045		10,553		<u>17,730</u>
53622 · Utilities-Lift Station Main St					
53662a · Utilites-Lift Station Main GAS	61		0		
53622b · Utilities-Lift Station Main ELE	1,118		0		
53622 · Utilities-Lift Station Main St - Other	<u>1,588</u>		<u>2,169</u>		
Total 53622 · Utilities-Lift Station Main St	2,767		2,169		<u>3,650</u>
53623 · Utilities-Lift Station Carmody	256		184		<u>600</u>
53624 · Telephone & Internet	988		800		<u>1,200</u>
53620 · Utilities - Other	<u>0</u>	<u>20,000</u>	<u>0</u>	<u>25,000</u>	
Total 53620 · Utilities	19,056	20,000	13,706	25,000	
53631 · Engineering	0	6,000	0	6,000	<u>5,000</u>
53632 · Sludge Hauling	22,240	25,200	8,155	26,500	<u>28,000</u>
53633 · Lab & Testing Services	22,654	26,811	15,604	27,600	<u>25,000</u>
53634 · Phosphorus Compliance - Alum	6,137	8,820	2,280	9,000	<u>7,500</u>
53640 · Vehicle					
53641 · Vehicle - R&M	113		150		<u>250</u>
53642 · Vehicle - Fuel	947		800		<u>1,500</u>
53640 · Vehicle - Other	<u>0</u>	<u>964</u>	<u>0</u>	<u>1,012</u>	
Total 53640 · Vehicle	1,060	964	950	1,012	
53650 · Supplies & General Svcs					
53651 · Office & Cleaning Supplies	303		771		<u>500</u>
53653 · Lab Supplies	313		146		<u>250</u>
53659 · Other General Supplies & Svcs	3,679		1,311		<u>2,500</u>
53650 · Supplies & General Svcs - Other	<u>0</u>	<u>4,413</u>	<u>0</u>	<u>5,000</u>	
Total 53650 · Supplies & General Svcs	4,295	4,413	2,228	5,000	
53660 · System Maintenance & Repairs					
53661 · Building & Equipment R&M	6,747		5,316		
53662 · Collection System R&M	15,740		1,549		
53663 · Lift Station - Main St. R&M	8,315		3,491		

53665 · Oxidation & Clarif. Rake R&M	500		0		
53667 · UV System R&M	787		0		
53669 · Other Equipment R&M	99		0		
53660 · System Maintenance & Repairs - Other	0	58,750	0	48,750	
Total 53660 · System Maintenance & Repairs	32,188	58,750	10,356	48,750	30,000
53670 · WI DNR Fees	1,080	1,200	996	1,300	1,200
53671 · Community-RiversEdgeNatureCtr	2,750	2,750	2,750	2,750	2,750
53690 · Other Misc Expenses	0		0	50	
54000 · Capital Projects					
54005 · 54005-CF-2024-01 Plant Upgrade	183,251		483,492	1,500,000	2,080,476
Total 54000 · Capital Projects	183,251		483,492	1,500,000	
Total Expense	428,670	301,486	635,453	1,803,112	
Net Ordinary Income	7,779	143,244	(389,428)	(1,375,294)	
Other Income/Expense					
Total Other Expense	216	46,273	0		
Net Other Income	(216)	(46,273)	0	0	
Net Income	7,563	96,971	(389,428)	(1,375,294)	5,353,722

VILLAGE OF NEWBURG
PARK PAVILION RENTAL AGREEMENT
620 W MAIN ST / PO BOX 50
NEWBURG, WI 53060
262-675-2160



Cleaning / Damage Deposit – Required for all functions	\$XXX
☐ Doc Weber Park / ☐ Presidents' Park Pavilion	
Weekend (Sat - Sun)	\$XXX – Non-Resident \$ XX – Resident
Weekday (Mon – Fri) Full Day Rental	\$XXX – Non-Resident \$ XX – Resident
Business / Recurring Rentals Example: Rent monthly all year and receive 12 th month free.	Discountable at discretion of Administrator and Village President

Civic and humanitarian non-profit organizations which directly benefit the Village of Newburg residents may be afforded the use of the pavilions at no charge.

RENTER

Group

Responsible Individual

Address

Phone

Email Address

PROPERTY OWNER

Village of Newburg
PO Box 50, 620 W. Main Street
Newburg, WI 53060
262-675-2160 - Village Hall
Newburg_clerk@village.newburg.wi.us

Pavilion Locations

Doc Weber Park
6871 Hickory Road, West Bend, WI 53090

Grotelueschen Presidents Park
719 Steepleview Road, West Bend, WI 53090

Other Notes:

Purpose of gathering: _____

Date of gathering: _____ Time you wish to set-up: _____ and vacate by: _____

How many people do you expect to attend your gathering? _____

Please review Village of Newburg Park Ordinance; https://codelibrary.amlegal.com/codes/newburg/latest/newburg_wi/0-0-0-2525

By signing below, I agree that I have read all rules & regulations governing the renting of the Village of Newburg Park Pavilions:

Renter

Date

Village of Newburg Clerk or Designee

Date

VILLAGE OF NEWBURG PARK PAVILIONS – USE RULES & LIABILITY AGREEMENT

We love our pavilions and hope you will too! Please follow these rules to help us take care of them!

A violation of any segment of this agreement will be just cause for denial of future reservations of any Village rental facilities.

Rental Procedures:

Rentals are accepted on a first-come, first-served basis and be made a minimum of two weeks before the desired rental date.

1. **ALCOHOL:** Note that by renting a Village of Newburg Park Pavilion you agree that if alcohol is served at your event, it may only be served in accordance with the law, may only be consumed by those aged 21 years and older, and only in a responsible manner. The sale of alcohol beverages is prohibited. Renter assumes all responsibility for complying with the law and agrees to monitor that event attendees do not drive themselves home after having too much to drink.
2. **HOLD HARMLESS AGREEMENT:** You as the renter agree to indemnify and hold harmless the Village of Newburg, and all agents and employees, from and against all claims, damages, losses and expenses, including reasonable attorney fees, in case it shall be necessary to file an action arising out of the rental usage of a Village of Newburg Park Pavilion; including from bodily injury, illness, property damage, or loss of use caused in whole or in part by the Renter's or the Renter's guests' negligent acts or omissions.
3. **PAYMENT:** The full rental fee and cleaning/damage deposit is due to the Village Clerk at the time of reservation. There are no "holds" of dates. The deposit check will be destroyed after the event provided there is no damage to any village property and no excessive cleaning was required in order to return the park or pavilion to its original rental condition, and provided no other rental provisions were clearly violated. Rental cancellations require notice in writing to the Village Clerk 72-hours before the rental reservation time, in order to receive a full refund. Cancellations providing less than the required notice will forfeit the rental fee.
4. **CARE AND CLEAN UP OF THE PREMISES:**
 - A. Please do not use glitter, confetti, or flame candles for any reason. Birthday cake candles used for a few minutes to celebrate are the only exception to this rule. Any decorations put up must be taken down immediately following your event without damaging any village property. Tape, tacks, staples, nails, and screws are prohibited. If you move picnic tables, please return them to the positions in which you found them.
 - B. Please remove all garbage and recyclable debris from the area by placing them in the trash cans.

By signing below, I agree that I have read all rules & regulations governing the renting of the Village of Newburg Park Pavilion:

Renter

Date