



## AGENDA

**Board of Trustees & Committee of the Whole Meeting**  
**7:00 PM - Thursday, September 26, 2024**  
Village Hall, 620 W. Main St., Newburg, Wisconsin

Page

### CALL TO ORDER / ROLL CALL

- President Dave DeLuka      - Trustee Bill Sackett      - Trustee Mike Heili
- Trustee Mike Enright      - Trustee Brooke Stangel      - Trustee Kevin Kohn
- Trustee Paul Zimdars

### PLEDGE OF ALLEGIANCE

*"I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all."*, should be rendered by standing at attention facing the flag with the right hand over the heart. A person in uniform should instead remain silent and render the military salute. Veterans may choose either method. (4 USC Sec. 4).

### PUBLIC FORUM

*Members of the public are invited to address the Village Board regarding any topic of public concern. Those who wish to speak are asked to clearly state their full name and address while standing at the podium when addressing the Village Board.*

### PUBLIC HEARING

*Members of the public are invited to review*

1. Amended Alcohol & Tobacco Establishment Licenses for October 1, 2024 - June 30, 2024

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*Notice of this public hearing was published in the West Bend Daily News.*

[File 2024-xx\[20\] RESOLUTION APPROVING AMENDED ALCOHOL BAR LICENSES FOR 2024-2025 FOR THE NEWBURG FIRE DEPARTMENT](#)

### CORRECTION AND APPROVAL OF PAST MINUTES

2. Meeting Minutes  
[Board of Trustees & Committee of the Whole - Aug 22 2024 - Minutes - Html](#)  
[Board of Trustees - Special Meeting regarding Main St. Project - Sep 10 2024 - Minutes - Pdf](#)

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### PRESENTATIONS

3. County Updates  
Tony Thoma, [Washington County Supervisor - District 19](#).

### NEW BUSINESS

#### ADMINISTRATION

*Administrator Nathan Wendelborn. Including updates on items such as zoning, community center, village hall general operations, or other service areas related to village administration.*

4. Department Update - Verbal
5. Discussion and possible action of adding colored concrete in Business District of Main St.

### BUILDING INSPECTION / ZONING / EMERGENCY MANAGEMENT

*Mr. Jeff Thoma, Building Inspector*

- Emergency Management updates relating to planning, preparation, training, and emergency events.
  - Building Inspection information on quantity and type of permits requested, along with approval or denial status and any notable concerns or follow-up.
  - Zoning relating to any pending, upcoming or complex zoning concerns. Updates on pending or recent zoning and comprehensive plan changes in neighboring towns relating to territory within the Village of Newburg's extraterritorial review area.
    - Town of Trenton
    - Town of Saukville
6. Department Update - Verbal
7. Discussion and Possible Action on Washington County Hazard Mitigation Update 15  
 (There is an electronic copy of the Mitigation Plan at Village Hall that can be emailed to you)  
[File 2024-XX\[21\] Resolution Adopting the Washington County Hazard Mitigation Plan](#)

#### LAW ENFORCEMENT

*Police Chief Mike Foeger or Police Captain Justin Jilling.*

8. Department Update 17  
[NPD Memo](#)
9. Discussion and Possible Action on UTV and ATV Ordinance 19 - 20  
[71.01 - Newburg UTV - ATV](#)

#### DPW: PUBLIC WORKS & SANITARY SEWER

*DPW Director Nate Wendelborn.*

10. Department Update 21  
[DPW SAN Memo](#)
11. Discussion and Possible Action on A Resolution Setting Rate Increases for Sanitary Sewer Services 23 - 24  
[File 2024-xx\[22\] Resolution to Increased Sanitary Sewer Rates Effective 2025](#)

#### FINANCE

*Treasurer Brandy Loveland Seelow.*

12. Financial reports for the period ending August 31, 2024. 25 - 37

*Reports provided are in final form for internal management purposes as of the date of publication. Information may be updated in subsequent periods as corrections are made in reconciliation with new information or the auditor determines appropriate adjustments to prior periods.*

- **General Fund - Balance Sheet.** Shows the assets the village held, the liabilities the village owes to others, and the allocation of equity holdings remaining as of a certain date.
- **General Fund - Income Statement.** Shows actual revenue and expenses logged over a period of time (year to date) compared to the annual budget for the same. A balance of "profit" or "loss" at the bottom line indicates the resulting change that would affect equity on the Balance Sheet.
- **Sanitary Fund - Balance Sheet.** Shows the assets the SF held, the liabilities the SF owes to others, and the allocation of equity holdings remaining as of a certain date.
- **Sanitary Fund - Income Statement.** Shows the actual revenue and expenses

*logged over a period of time (year to date) compared to the annual budget for the same. A balance of "profit" or "loss" at the bottom line indicates the resulting change that would affect equity on the Balance Sheet.*

- **All Funds - Payroll Summary.** *Shows hours and dollars paid per category over a period of time (year to date) compared to the prior year. Because all payroll functions are initiated within the GF, this report also includes time for sanitary or capital project functions.*
- **Capital Fund - Income Statement.** *The Capital Fund is presently held as a sub-set of the General Fund data and is segregated out for this report to clearly show actual and budgeted revenue and expenses for capital projects.*
- **All Funds - Summary Debt Schedule.** *Provided Quarterly. Shows details of loans held, estimated future principal balances and debt service payments, and the relation to debt limit.*

[20240831 Financials - Balance Sheet - GEN FUND](#)

[20240831 Financials - Income Statement - GEN FUND](#)

[20240831 Financials - Balance Sheet - SAN FUND](#)

[20240831 Financials - Income Statement - SAN FUND](#)

[Payroll Summary - Hours and Dollars Compared to Prior Year](#)

13. Discussion and Possible Action Draft 2025 Budget

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**WILL BE PRESENTED AT MEETING OR UPON COMPLETION, added at 3:15 pm on 9/26/2024**

[Income Statement worksheet for budgeting 2025 - Gen Fund](#)

[Income Statement worksheet for budgeting 2025 - SAN Fund](#)

#### CLERK

*Clerk Brandy Loveland Seelow, Clerk-related items such as elections, record retention, and license and permits.*

14. Pavilion Rental Costs

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[Pavilion Rental Agreement](#)

#### COMMUNITY EVENTS COMMITTEE

Trustee Zimdars will be reporting on the committee activity.

#### ANNOUNCEMENTS

- Next meeting will be October 17th at 7:00pm

#### ADJOURNMENT

Village of Newburg - 620 W Main St. PO Box 50, Newburg, WI 53060 - (262) 675-2160 -  
Newburg\_Clerk@village.newburg.wi.us