



AGENDA

Community Events Committee Meeting

5:00 PM - Wednesday, September 18, 2024

Village Hall, 620 W. Main St., Newburg, Wisconsin

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CALL TO ORDER / ROLL CALL

- Michelle Sasdowski, Chairperson
- Trustee Paul Zimdars, Co-Chair
- Trustee Brooke Stangel

- Clerk Brandy Loveland Seelow
- Deputy Clerk Heather Wellman

PLEDGE OF ALLEGIANCE

"I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.", should be rendered by standing at attention facing the flag with the right hand over the heart. A person in uniform should instead remain silent and render the military salute. Veterans may choose either method. (4 USC Sec. 4).

PUBLIC FORUM

Members of the public are invited to address the Village Board regarding any topic of public concern. Those who wish to speak are asked to clearly state their full name and address while standing at the podium when addressing the Village Board.

CORRECTION AND APPROVAL OF PAST MINUTES

1. Meeting Minutes

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[Community Events Committee - Aug 08 2024 - Minutes - Pdf](#)

CHAIRPERSON

Michelle Sadowski. Chairperson will lead updates on events and projects.

2. Update

ADMINISTRATION

Clerk Loveland. Including updates on items such as Board direction and recommendations, upcoming events, events in planning stages, or financial information for events.

3. Update

- Change of Trick or Treat hours was approved for this year by the BOT to 4:00pm - 5:30pm
- We will have NPD coverage the day of the event.
- Bonfire participants will be allowed to have alcohol in the the park for this event only, per Chief Foeger.

EVENTS

4. **FALL FESTIVAL**

Report out on assigned tasks

- Michelle Sadowski - Pumpkins & gourds, finalize
- Brooke Stangel - Hayrides, finalize
- DPW Tasks - Parking, Picnic Tables, PA System setup & trash cans
- Signage
- Volunteer Sign Up - SignupGenius.com

5. **Christmas in the village - December 7th, 2024**

- We have received 3 entries for tree decorating (1) & parade entries (2)
- Prize Money

- Volunteer Sign Up - SignupGenius.com
- Donation of 10 - 12' Tree
 - Community Tree Decorating
 - Tree Lighting
- Ornaments can not be done this year, a 503(c) may need to be established for these type of donations.
- Refreshments

6. **Friends of the Park**

- Volunteer / Landscaper to help layout future gardens / flower beds within the parks
 - SignupGenius.com

ANNOUNCEMENTS

Next meeting will be October 10th, 2024 at 5:30PM

ADJOURNMENT



MINUTES

Community Events Committee Meeting

5:30 PM - Thursday, August 8, 2024

Village Hall, 620 W. Main St., Newburg, Wisconsin

CALL TO ORDER / ROLL CALL

-Michelle Sadowski, Chairperson
- Trustee Paul Zimdars, Co-Chair
- Trustee Brooke Stangel

- Clerk Brandy Loveland Seelow
- Deputy Clerk Heather Wellman

All members were present and the meeting was called to order at 5:30pm.

PLEDGE OF ALLEGIANCE

"I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.", should be rendered by standing at attention facing the flag with the right hand over the heart. A person in uniform should instead remain silent and render the military salute. Veterans may choose either method. (4 USC Sec. 4).

CORRECTION AND APPROVAL OF PAST MINUTES

1. Meeting Minutes

Minutes were verbally approved by the committee with no corrections.

CHAIRPERSON

Michelle Sadowski. Chairperson will lead updates on events and project.

2. Update

Chairperson, Michelle Sadowski, stated she had nothing new and would report out on topics listed further on the agenda.

ADMINISTRATION

Clerk Loveland. Including updates on items such as Board direction and recommendations, upcoming events, events in planning stages, or financial information for events.

3. Update

- Appointments of Chair and Co-Chair were approved at the last BOT Meeting
- BOT is in support of the Committees actions thus far and are excited to see new events happening within the Village

OLD BUSINESS

4. Fall Festival - October 26, 2024

- Report out on assigned tasks
 - Michelle Sadowski - Pumpkins & gourds
 - Mel Rodenkirch - Food Trucks, Face Painting & Hayrides
 - Brooke Stangel - Hayrides
 - Brandy Loveland - Bounce House

- DPW Tasks - Parking, PA System setup & trash cans
 - Signage
 - Bonfire - DPW - setting up and attending during event. Sandy Stockhausen - Asking NFD to attend and be on standby incase of an emergency.
 - Costume Contest - Pictures of individuals or designated judging time
1. Michelle reached out to Creekside Valley farms for small pumpkins / gourds and they are typically sold out by the time we are in need. She will continue to look into other places to get the pumpkins / gourds needed for the event.
 2. Question was asked at how many pumpkins / gourds will be needed for the event? It was determined that 100 would be enough.
 3. Michelle will ask St. Johns to put something in their bulletin for anyone who may be willing to donate pumpkins / gourds for the event.
 4. Mel emailed an update stating that The Hive will have 2 types of Food Truck one with taco options the other with brats, burger, and hot dogs. They will also have hot drinks available for sale.
 5. The Hive will also donate paint and brushes for the pumpkin / gourd painting.
 6. Mel is waiting on confirmation for kids face painters
 7. Brooke is working on hayrides, Michelle has a neighbor that is willing to help as well. Brooke and Michelle will work together on having this ironed out by the next meeting.
 8. Brandy stated that Sandy Stockhausen is willing to loan us her bounce house for the day of the event.
 9. Michelle will look into getting several bales of hay for the wagon rides and photo op.
 10. Mark the entrance of the Park so that people know where to go.
 11. Sandy Stockhausen state she would liaison between the Village and NFD for a flood lightening, a truck and personnel to be present the day of the event at specifically at the bon fire at NFS monthly meeting.
 12. It was determined that their would be a designated time for costume contest, 3:30PM at the photo op area.

5. **Christmas in the Village - December 7th, 2024**

- Theme for this years activities and parade.
 - Prize Money
 - Volunteers throughout the day
 - Donation of 10 - 12' Tree
 - Community Tree Decorating
 - Tree Lighting
 - Village of Newburg Ornaments as Thank you for volunteers and for general public to purchase
1. This years Christmas in the Village theme, including the parade, was decided upon to be "Christmas Movie Night in Newburg"
 2. Nate to contact donations
 3. Village Hall will reach out to the list of possible volunteers
 4. Will look for a donation of a 10-12' real tree
 5. Loveland's Woodworking will design and offer ornaments for sale with \$5 of

each one sold being donated to the Friends of the Parks

6. **Friend's of the Parks**

- Beautification
 - Volunteer / Landscaper to help layout future gardens / flower beds within the parks
 - Donations
 - Activities
1. The idea of a community garden was presented
 2. Looking for volunteers or clubs that would be interested in landscaping, maintaining a flowerbed(s) or upkeeping the volleyball courts, soccer fields or baseball diamonds.

NEW BUSINESS

ANNOUNCEMENTS

Next meeting will be September 12th, 2024 at 5:30PM

ADJOURNMENT

Meeting adjourned at 6:45pm