



AGENDA

Community Events Committee Meeting

5:30 PM - Thursday, August 8, 2024

Village Hall, 620 W. Main St., Newburg, Wisconsin

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CALL TO ORDER / ROLL CALL

-Michelle Sadowski, Chairperson

- Trustee Paul Zimdars, Co-Chair

- Trustee Brooke Stangel

- Clerk Brandy Loveland Seelow

- Deputy Clerk Heather Wellman

PLEDGE OF ALLEGIANCE

"I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.", should be rendered by standing at attention facing the flag with the right hand over the heart. A person in uniform should instead remain silent and render the military salute. Veterans may choose either method. (4 USC Sec. 4).

CORRECTION AND APPROVAL OF PAST MINUTES

1. Meeting Minutes

[Community Events Committee - Jul 11 2024 - Minutes - Pdf](#)

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CHAIRPERSON

Michelle Sadowski. Chairperson will lead updates on events and project.

2. Update

ADMINISTRATION

Clerk Loveland. Including updates on items such as Board direction and recommendations, upcoming events, events in planning stages, or financial information for events.

3. Update

OLD BUSINESS

4. **Fall Festival - October 26, 2024**

- Report out on assigned tasks
 - Michelle Sadowski - Pumpkins & gourds
 - Mel Rodenkirch - Food Trucks, Face Painting & Hayrides
 - Brooke Stangel - Hayrides
 - Brandy Loveland - Bounce House
- DPW Tasks - Parking, PA System setup & trash cans
- Signage
- Bonfire - DPW - setting up and attending during event. Sandy Stockhausen - Asking NFD to attend and be on standby incase of an emergency.
- Costume Contest - Pictures of individuals or designated judging time

5. **Christmas in the Village - December 7th, 2024**

- Theme for this years activities and parade.
- Prize Money
- Volunteers throughout the day
- Donation of 10 - 12' Tree
 - Community Tree Decorating
 - Tree Lighting
- Village of Newburg Ornaments as Thank you for volunteers and for

general public to purchase

6. **Friend's of the Parks**

- Beautification
- Volunteer / Landscaper to help layout future gardens / flower beds within the parks
- Donations
- Activities

NEW BUSINESS

ANNOUNCEMENTS

Next meeting will be September 12th, 2024 at 5:30PM

ADJOURNMENT



MINUTES

Community Events Committee Meeting

5:30 PM - Thursday, July 11, 2024

Village Hall, 620 W. Main St., Newburg, Wisconsin

CALL TO ORDER / ROLL CALL

- President David DeLuka
- Clerk Brandy Loveland Seelow
- Deputy Clerk Heather Wellman
- Trustee Brooke Stangel
- Trustee Paul Zimdars

PLEDGE OF ALLEGIANCE

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CORRECTION AND APPROVAL OF PAST MINUTES

1. Meeting Minutes - None at this time as this is the initial meeting of this committee.

NEW BUSINESS

Introductions Village officials and residents introduced themselves beginning with Heather Wellman - Deputy Clerk / Treasurer, President DeLuka, Brandy Loveland Seelow - Clerk /Treasurer, Paul Zindars - Trustee, Brooke Stangel - Trustee, Jane Probeleski 230 W. Main St, Keith & Michelle Sadowski 6824 Diane Dr., Sandy Stockhausen 512 W. Main St., Mel Rodenkirch Maanger of The Hive

ADMINISTRATION

Clerk Loveland. Including updates on items such as Board direction and recommendations, upcoming events, events in planning stages, or financial information for events.

2.
 - Nominations for Committee Chair & Co-Chair
 - Initial committee instructions
 - Date & Time of upcoming monthly meetings going forward
 - Overview of Community Event ideas
1. *Michelle Sadowski volunteered to be the Committee Chair and Paul Zimdars was nominated by President DeLuka as Co-Chair.*
2. *It was discussed that this committee would be more informal with open discussion, but depending on how big this committee gets and the direction it goes we may need to implement a more formal meeting structure and implement Roberts Rules in the future.*
3. *The group agreed upon the 2nd Thursday of the month at 530pm for all future meetings unless posted otherwise.*
4. *The group discusses the formation of a the new Community Events Committee to plan and organize events for the Village of Newburg. They brainstormed ideas for engaging the community and also discussed the upkeep and embellishments of the local parks including forming a 'Friends of the Parks'*

group.

3. **Fall Festival - October 26, 2024**

- Location - Presidents Park, Time
- Family friendly activities
- Food / Drink
- Trick or Treating 5:30 PM - 7:30 PM
- Bonfire

1. *The timeline for the day of the Fall Festival was discussed. There were activities discussed, attendees volunteered to look further into items and report back at the next meeting to firm up plans.*
2. *Kids activities 2:00pm - 4:00pm*
 - a. *Kids Face Painting*
 - b. *Costume Contest - Kids age groups & Adults*
 - c. *Pumpkin Bowling*
 - d. *Bounce House*
 - e. *Hay Ride*
 - f. *Gourd Painting*
3. *Trick or treating hours will be moved to 4:00pm - 5:30pm so that folks can attend the bonfire at a reasonable time, 6pm. Trunk or Treat also proposed.*
4. *The idea for Food trucks to be present during fall festival was brought up.*

4. **Christmas In the Village - December 7th, 2024**

- Children's Christmas Party at Community Center
- Parade
- Social Gathering at Village Hall

1. *Coloring contest, ornament, Riveredge,*
2. *Parade - 6:30pm*
3. *Tree decorating contest will be displayed throughout Downtown, voting will be done by the public inside Village Hall on the evening of Christmas in the Village.*

5. **Friend's of the Parks**

- Beautification
- Donations
- Activities

1. *4H or Pioneer groups*
2. *Volunteer gardeners*

ADJOURNMENT