Town of Vienna Board Minutes
Monday, November 9, 2026

The regular town board meeting was called to order on Monday, November 9, 2026, at 7:00PM by Chair Jerry Marx. Supervisors Gary Endres, Jenny Sweatt, Joe Henry, PW Scott Benson and Bill Newman and Clerk, Kathy Clark were present. Also present, residents Dave Kaltenberg, Mike Sheets, Ken Kriesler, Nancy Caldwell, Rhonda Meinholz and Nancy Roth. Supervisor Meinholz was excused.

Pledge of Allegiance was recited

Public Comment: Kaltenberg asked what the town can do about excessive weight vehicles, side by sides, E-bikes that are not licensed and running all over the roads down by my resident. Endres stated the Village was having the same issue and they have not come to a realistic control for this. Sweatt suggested a warning about E-bikes and side-by-sides driving the speed limit be added to the town newsletter for the public. Discussion followed.

Approve or amend the minutes of the October 19, 2026, town board meeting: Motion by Endres, second by Sweatt to approve the minutes of October 19, 2026, town board meeting. Motion carried (4-0)

Discussion and possible action on Public Works request to maintain summer hour schedule: At the last meeting, this was tabled so the Public Works staff could be present for discussion. The proposed hours of operation would be 6:00am-2:00pm year-round. Marx asked the staff if that was what they wanted, if so, he had no problem with it. Endres stated the staff be flexible with schedule when a snowstorm is coming or with an appointment. Cover the shift but try to minimize overtime hours during peak periods. Discussion followed. Motion by Endres, second by Henry to maintain hours proposed with flexibility, as a benefit to employees, with effort to reduce overtime. Motion carried (4-0)

Discussion and possible action on 2027 Budget for speed board purchase: Discussion of how this would work and the location. Dane County Highway sent information. A decision to add funds to the budget for the purchase of model that's most useful, including data collection. More research for the best option will take place. Clark was directed to add $7,000 to the 2027 budget for now.

Discussion and possible action on 2027 Dog License fees: Clark explained Dane County increased their fees, so the town is increasing the fees accordingly. Motion by Sweatt, second by Henry to approve the increase to 2027 dog license fees. Motion carried (4-0)

Discussion and possible action on Amendment to Fiscal Services for Cornerstone Community Ctr: An amendment to this agreement to allow Windsor to continue to act as Fiscal Agent past the termination date at the end of this year. Potential another year term would take place. Motion by Henry, second by Endres to approve the Amendment to this agreement for another year. Motion carried (4-0)

Discussion and possible action on Updated Election Security Contingency Plan for T. of Vienna: The Elections Commission requested an updated Election Security Plan due to the new regulations. Motion by Endres, second by Henry to approve the update Election security Contingency Plan for Town of Vienna. Motion carried (4-0)

Discussion and possible action on Intergovernmental Agreement for joining the Joint Municipal Court: A copy of the joint agreement was reviewed by the board. This includes Westport, Springfield, Burke, Dane and other municipalities in the area for court processing. Motion by Sweatt, second by Henry to approve the Intergovernmental Agreement to joint the Joint Municipal Court. Motion carried (4-0)

Discussion and possible action on Resolution 2026-03 – a Resolution to authorize a levy limit adjustment for charges assessed by Waunakee Area Emergency Medical Service: Due to the budget increase, an adjustment for contracted user on the tax levy limit. Motion by Endres, second by Sweatt to approve Resolution 2026-03 to authorize a levy limit adjustment assessed by WEMS. Motion carried (4-0)

Discussion and possible action on Resolution 2026-04 – Resolution opposing BECI 765kV Line: Endres stated that he was concerned with signing a proposed resolution in opposition to the high wire lines. Meinholz explained that she has been attending meeting regarding this and the bottom line is this project is not for the benefit of Wisconsin, the energy will be targeted for use in Illinois. Roth also informed the board members of the project plans that have many residents concerned. Discussion followed. Due to the need for more information, this was tabled for now.

Discussion and possible action on Endres Rezone Application to rezone property, purchase additional land from neighbor (Chancellor) and create a buildable lot-Parcel #0909-284-9380-0; 0909-284-9340-0 and other parcels included: This rezone of land has been reviewed by Dane County Planning and the planning commission over the last couple of months. The main issue is the existing landowner selling the land to Endres, has a small family business that only certain zoning district allow. Due to the acreage change, the only way the business could continue with a smaller lot of land, would be to zone the property heavy commercial. Discussion followed. Dane County did suggest zoning district HC with restricted uses. Neighbors close by had questions that Endres addressed. This zoning would only apply to this owner and any change in ownership or use by deed restriction. Motion by Sweat, second by Henry to approve the rezone application to change to HC with family storage only by current owner with the deed restriction to control the land use and reconfigure a buildable lot. Motion carried (3-0, Endres abstained)

Operator's License: One application was submitted by J. Henry Farms. Applicant had a full background check with no issues and completed the seller's course. Motion by Endres, second by Sweat to approve Grace Kasemodel application for an Operator License. Motion carried (4-0, Henry abstained)

Treasurer's Report: Treasurer Breiwa provides a month-to-month report of all bank accounts at the second meeting each month.

Town Supervisor Reports: Supervisor Sweatt said that the Waunakee EMS meeting is scheduled for Thursday, November 12th. Supervisor Endres meeting was held Monday, October 26th. Waunakee and Westport are still working on a new Fire District. Supervisor Meinholz was absent.

Town Clerk's Report: Clark explained that the Village of Deforest has proposed to maintain partial sections of Hickory Lane and Morrisonville Road where land has been annexed on both sides and development is planned. There is also communication with Town of Dane regarding Clemens Road, a shared border road. Also, Election last week was a success due to the poll workers that manage the election and ensure residents are compliant.

Review and authorize payments of current town and utility bills, wages, and expenses: Motion by Endres, second by Henry to approve the current town bills as stated in the amount of $313,689.35; Payroll $5,990.04; Town Bills $274,507.39 Utility 1 $18,178.04 and Utility 2 $15,013.88. Motion carried (4-0)

Adjourn: Motion by Endres, second by Sweatt, to adjourn. Motion carried (4-0). The meeting adjourned at 8:35PM.

Prepared by: Kathleen Clark, Clerk

Note: These minutes were approved at the November 23, 2026, town board meeting.