Town of Vienna Board Minutes
Monday October 19, 2026

The regular town board meeting was called to order on Monday October 19, 2026, at 7:00PM by Chair Jerry Marx. Supervisors Gary Endres, Sherri Meinholz, Jenny Sweatt, and Treasurer Lori Breiwa were present. Also present were residents Nancy Caldwell and Donna Marx as well as members of the Waunakee School District and school board. Supervisor Joe Henry was excused.

Pledge of Allegiance was recited

Public Comment: None

Presentation by Waunakee School District Superintendent on proposed Referendum – Dr. Monica Kelsey-Brown spoke regarding the two referendum questions on the upcoming November 3rd election. The first is an Operational Budget request of $10.5 million over the course of 4 years and the second is a Capital referendum request of $97.5 million. The Capital referendum would pay for renovation and new construction at the High School, renovations at the South Campus and outdoor athletic fields and facilities improvements. The school district is investing in people (operational referendum) and places (capital referendum). Discussion was held.

Approve or amend the minutes of the October 5, 2026, town board meeting:

MOTION (Meinholz, Sweatt); motion carried by roll call vote of (4-0) to approve the minutes of the October 5th town board meeting as presented.

Discussion and possible action on Proposed 2027 Town Hall Clerk & Friday office hours change- Town office staff is requesting to change the hours that Town Hall is open to Monday-Thursday 8:00am – 4:00pm and Fridays 8:00am – 12:00pm. Lori and Kathy would then switch off working on Fridays. The cost savings of this would be approximately $14,000 annually in wages and benefits. Discussion was held.

MOTION (Endres, Meinholz); motion carried by roll call vote of (4-0) to approve changing the town hall office hours as presented effective January 1, 2027.

Discussion and possible action on Public Works request to keep summer hours year round – The public works department currently works Monday -Thursday 6:00am – 3:00pm and Fridays 6:00am – 10:00am from April 15-November 2026. During the remaining months their hours are 6:00am – 2:00pm Monday-Friday. They are requesting to keep the hours worked during the summer year-round. Discussion was held. Tabled further discussion until Scott and/or Billy are in attendance at the board meeting to discuss.

Discussion and possible action on joining Northeast Community Court effective 2027- In order to write municipal citations, the town needs to have our own municipal court or belong to a municipal court. Breiwa provided the board with information about joining the Northeast Community Court (currently made up of the Towns of: Blooming Grove, Burke, Bristol, Springfield, Sun Prairie, Westport and the Village of Dane). The cost would be $1,200 annually (plus any additional attorney fees). Discussion was held

MOTION (Meinholz, Sweatt); motion carried by (4-0) roll call vote to approve joining the Northeast Community Court in 2027 and budgeting enough money to join and cover extra attorney costs.

Discussion and possible action on budget for speed board purchase in 2027: Breiwa provided the board members with estimates on speed boards from Kustom Signals (a company that Dane County recommended). Discussion was held. Board is requesting a quote that includes the ability for traffic data collection. Breiwa will request that from the company. Table further discussion until public works employees are at the meeting to discuss.

Treasurer's Report: Breiwa provides a month-to-month report of all bank accounts. She also informed the board that she has begun the process of moving some bank accounts from DMB to Lake Ridge Bank.

Operator's License – none

Town Supervisor Reports: Meinholz: Dane/Vienna fire district meeting is scheduled for next week.
Endres: Waunakee Fire is moving ahead with the Waunakee/Westport Fire District. Vienna and Springfield would then

contract for services from them. Sweatt: The budget for Waunakee EMS was pass, there is a resolution that Vienna should place on the next board agenda regarding this.

Town Clerk's Report: Reminder that the November board meetings are moved back a week due to the General Election. The next board meeting is scheduled for Monday November 9th and the Budget Public Hearing will be on Monday November 23rd at 6:30pm.

Review and authorize payments of current town and utility bills, wages, and expenses: Motion by Endres, second by Sweatt to approve the current town bills as stated in the amount of $12,339.11; Payroll $6,914.25; Town Bills $4,731.86; Utility 1 $558.94 and Utility 2 $134.06. Motion carried (4-0)

Adjourn: Motion by Endres, second by Meinholz, to adjourn. Motion carried (4-0). The meeting adjourned at 8:01PM.

Prepared by: Lori Breiwa, Treasurer

Note: These minutes were approved at the November 9, 2026, town board meeting.