Town of Vienna Board Minutes
Monday, October 5, 2026

The regular town board meeting was called to order on Monday, October 5, 2026, at 7:00PM by Chair Jerry Marx. Supervisors Gary Endres, Sherri Meinholz, Jenny Sweatt, Joe Henry and Clerk, Kathy Clark were present. Also present were residents Nancy Caldwell and Shawn Haney.

Pledge of Allegiance was recited

Public Comment: None

Approve or amend the minutes of the September 21, 2026, town board meeting: Motion by Endres, second by Meinholz to approve the minutes of September 21, 2026, town board meeting. Motion carried (4-0)

Discussion and possible action on Appointment of Town Supervisor I Vacancy: At the September 21, meeting, the clerk received a letter of resignation from Amanda Nickel. Joe Henry, Plan Commissioner, was willing to fill this seat by appointment for the remainder of the term. A roll call vote (includes Clerk) was taken to approve the appointment of Joe Henry. Clerk, yes, Sweatt, yes, Marx, yes, Meinholz, yes, and Endres, yes. Motion carried (5-0) Joe was sworn in.

Discussion and possible action on Appointment of Vienna Tourism Commission Chair: Karl Anderson was Manager of Holiday Inn and Chair of the Vienna Tourism Commission. Now that he has taken a job at a different hotel business in Madison, it was time to have the owner, Mike Patel, take on the position. Motion by Sweat, second by Meinholz to recommend appointment of Mike Patel as Chair, Vienna Tourism Commission. Motion carried (5-0)

Discussion and possible action on Lake Ridge Bank Visa Card-Limit Amount/Authorized Cardholders: Motion by Endres, second by Meinholz to authorize 5 credit cards for staff: S. Benson, K. Clark, B. Newman, L. Breiwa and a town hall card, each with $3,000 limit and a total credit limit of $15,000 for the town collectively. Motion carried (5-0)

Discussion and possible action on Digester Agreement with Demeter Ag-Grid LLC: This summer the Digester was sold, and new owners Demeter Ag-Grid LLC proposed a new agreement. After review and revisions by the town attorney and board, the contract is ready to sign. Motion by Endres, second by Sweatt to approve the new contract as presented. Motion carried (5-0)

Discussion and possible action on County Farmland Preservation Ord. Amendment 2026: Dane County is updating the Farmland Preservation Map from 2024. An email was sent out asking all municipalities to review their territory for any updates to be had. Discussion followed.

Operator's License: One application was submitted by J. Henry Farms. Applicant had a full background check with no issues and completed the seller's course. Motion by Endres, second by Meinholz to approve Emma Follendorf application for an Operator License. Motion carried (4-0, Henry abstained)

Treasurer's Report: Treasurer Breiwa provides a month-to-month report of all bank accounts at the second meeting each month.

Town Supervisor Reports: Supervisor Sweatt said that the Waunakee EMS meeting is scheduled for Thursday, October 8th. They are working on the 2027 budget. Supervisor Meinholz stated that the Dane-Vienna Fire board meeting was held Monday, September 28th. Supervisor Endres meeting was held Monday, September 28th. Waunakee and Westport are still working on a new Fire District.

Town Clerk's Report: Clerk provided a timeline for budgets. The next meeting is scheduled for Monday, October 19th. This would usually be the working budget meeting, but Clark will be out of town. The members agreed to meet on Monday, October 14th at 6pm, prior to the Plan Commission to discuss all budget items with a close look at employee compensation and road projects.

Review and authorize payments of current town and utility bills, wages, and expenses: Motion by Meinholz, second by Sweatt to approve the current town bills as stated in the amount of $32,426.26; Payroll $5,876.48; Town Bills $26,324.89 Utility 1 $224.89 and Utility 2 $0. Motion carried (5-0)

Adjourn: Motion by Sweatt, second by Meinholz, to adjourn. Motion carried (5-0). The meeting adjourned at 8:05PM.

Prepared by: Kathleen Clark, Clerk
Note: These minutes were approved at the October 19, 2026, town board meeting.