

**Town of Vienna Board Minutes
Monday, May 4, 2026**

The regular town board meeting was called to order on Monday, May 4, 2026, at 7:00PM by Chair Jerry Marx. Supervisors Gary Endres, Amanda Nickel, Sherri Meinholz, Jenny Sweat and Clerk Kathy Clark were present. Also present was Jamie & Jessica Wendt, Shawn Haney and Nancy Caldwell.

Pledge of Allegiance was recited

Public Comment: None

Approve or amend the minutes of the April 21, 2026, town board meeting: Motion by Nickel, second by Meinholz to approve the minutes of the April 21, 2026, town board meeting. Motion carried (5-0)

Discussion and possible action on Rezone Application-Hahn Parcel #0909-211-8000-3: Clark provided board members with a copy of the Rezone application for review. The Plan Commission reviewed the application and recommended approval. Discussion followed. Motion by Endres, second by Meinholz to approve the Hahn rezone application to allow for commercial use. Motion carried (5-0)

Discussion and possible action on Ordinance 2026-02 Amendment to Fee Schedule: Upon the return from WMCA training in Eau Claire, it was noted that some of our current fees need to be adjusted based on the feedback from the group. Several fees were discussed including the cemetery, which is still set at \$600 a plot. Endres suggested that be increased to \$800 per plot. Motion by Meinholz, second by Sweatt to approve Ordinance 2026-02, Amendment to the fee schedule, including the proposed \$800 per cemetery plot. Motion approved (5-0)

Discussion and possible action on Fire Works Applications; Freedom Fireworks, LLC and R&M Enterprises: Clark expressed that both retailers have set up stands in past year and both have met requirements and performed business with no complaints. Motion by Endres, second by Meinholz to approve Firework applications as submitted with an inspection by Deforest/Windsor Fire Inspector. Motion carried (5-0)

Discussion and possible action on ETZ Hunter-Hamre Rezone 4875 Cuba Valley Rd: Discussion of the parcel lot line adjustments within the property with no major changes to zoning or use. Motion by Endres, second by Nickel to approve Hunter-Hambre rezone application located in the ETZ area on Cuba Valley Rd. Motion carried (5-0)

Discussion and possible action on ETZ Rezone Range Truck Group (Zoi Ln, formerly Ziegler): This property, located adjacent to the interstate, has been vacant for over a year. The town has made several attempts to have another business moved in. An electric van/truck retailer dealership, believed to be affiliated with Ziegler, has moved into the business in the ETZ area on Zoi Lane. Motion by Nickel, second by Meinholz to approve the Rezone application as submitted. Motion carried (5-0)

Discussion and possible action on ETZ Rezone New Tech Golf Cart – CUP/similar like-kind use: The building located behind Arby's, previously Phillips 66, was bought to open a new retail/rental of golf carts and other like vehicles. The building is painted, and temporary storage buildings have been delivered for additional storage. Motion by Endres, second by Meinholz to approve CUP application to conduct this type of business. Motion carried (5-0)

Discussion and possible action on Intergovernmental Agreement with Waunakee Fire: Endres updated the board members on the status of the Waunakee Fire District. There is a request to add another member to represent the Village of Waunakee. This would even the vote count to 3 Waunakee and 3 town representatives. Motion by Endres, second by Sweatt to approve the addition of a Village member to the Fire board. Motion carried (5-0)

Update on Appointments for Commission and Committee members new terms: Clark provided a list of the updated appointments to each commission and committee. The ETZ commission still has an open seat that needs filling, but this will be added to the list of appointments once filled.

Operator's License: None

Town Supervisor Reports: Supervisor Amanda Nickels' meeting with Cornerstone Community Center is scheduled for Tuesday, May 12th. Supervisor Jenny Sweatt meeting with Waunakee EMS was cancelled. Meinholz meeting with Dane-Vienna Fire Department is scheduled for Monday, May 25th but will be rescheduled. Supervisor Endres meeting with Waunakee Fire meeting is scheduled for Monday, May 25th but will be rescheduled.

Town Clerk's Report: Clark reported she will be out of the office the rest of this week, May 6-8th, so the office will be closed on Friday, May 8th, 2026. Road improvement to perform chip seal will be bid out the next week. Also, local quarries have reported night hours for WisDOT work starting this month.

Review and authorize payments of current town and utility bills, wages, and expenses: Motion by Meinholz, second by Nickel to approve the current town bills as stated in the amount of \$74,003.25; Payroll \$5964.16; Town Bills \$37,551.85; Utility 1 \$17,231.97 and Utility 2 \$13,255.27. Motion carried (5-0)

Adjourn: Motion by Endres, second by Sweatt, to adjourn. Motion carried (5-0). The meeting adjourned at 7:45PM.

Prepared by: Kathleen Clark, Town Clerk

Note: These minutes were approved at the May 18, 2026, board meeting