

**Town of Vienna Board Minutes
Monday, April 6, 2026**

The regular town board meeting was called to order on Monday, April 6, 2026, at 7:00PM, by Chair Jerry Marx. Supervisors Gary Endres, Amanda Nickel, Dakota Cable, and Clerk Kathy Clark were present. Also present was Chamber Director Luke Justman, Residents Jenny Sweatt, Ronda Meinholz, Nancy Caldwell, Tim & Jennifer Hoege, Joe Henry and attendee Nancy Roth. Supervisor Sherri Meinholz was excused.

Pledge of Allegiance was recited

Public Comment: Endres asked that a note be put in the newsletter requesting residents and non-residents to respect the Clerks time in the office. He's heard of offices closing the door to the public to allow uninterrupted time to meet deadlines. Resident Tim Hoege asked to speak, along with his wife Jennifer Hoege. He is here to ask the board to reinforce their permits, provisions and ordinances. Hoege spoke about a building permit issued to their neighbor for a garage addition. Hoege stated that changes were made to the Town of Vienna building permit dimensions that were not the same dimensions on the Dane County permit. Hoege have been requesting inspection reports since November with no avail. Hoege also noted the Sewer Ordinance was not complied with and other concerns with this project were state as well. Hoege had three requests for the town to follow up on within 30 days of notice. Discussion followed. Clark was directed to

Approve or amend the minutes of the March 17, 2026, town board meeting: Motion by Endres, second by Nickel to approve the minutes of the March 17, 2026, town board meeting. Motion carried (4-0)

Discussion with Chamber of Commerce new Director, Luke Justman: Justman started as Director of the Chamber four months ago and is here to provide an update on the Deforest Windsor Chamber of Commerce. Recently, the Chamber realigned the mission and direction of the organization to better serve the businesses in the area. Community events such as the July 4th celebration, Kite fest, Yahara fest, etc. were slowly taken back by the Villages as the membership of the Chamber felt they didn't benefit from these events. The Chamber is no longer affiliated with the Villages. It is supported solely by membership fees and businesses. Justman stated the focus is now on business with programs such as apprenticeship opportunities, business service events that include vendors that help business, cyber security and other areas supporting networking and education for businesses.

Discussion and possible action on Ordinance 2026-01 Responsible Unit Recycling Ordinance: Clark explained that each year, the Dept. of Natural Resources (DNR) requires recycling compliance reporting. This year DNR requested municipalities update the Ordinance's to meet new requirements that were introduced into regulation last year. They also "recommended" using their template to ensure proper language. Motion by Endres, second by Cable to approve Ordinance 2026-01 Responsible Unit Recycling Ord. Motion carried (4-0)

Operator's License: There were two applications for Operators License submitted. One by J. Henry & Sons and one by Ehlenbach. Both applicants completed the required seller's course, and background checked was good. Motion by Cable, second by Nickel to approve two Operators License applications. Motion carried (4-0)

Town Supervisor Reports: Supervisor Amanda Nickels' meeting with Cornerstone Community Center is scheduled for Tuesday, April 14th. Supervisor Cable meeting with Waunakee EMS meeting is scheduled for Thursday, April 16th. Supervisor Meinholz meeting with Dane-Vienna Fire Department is scheduled for Monday, April 27th. Supervisor Endres meeting with Waunakee Fire is holding a special meeting Tuesday, April 14th.

Town Clerk's Report: Clark reported office closed Wed. April 15th for Clerk/Treasurer training. Payne & Dolan issued a notice that night operations will begin mid-April. A handout was provided on Purchase of Development Rights program. Reminder that tomorrow, April 7th, is Spring Election. Also, the Annual Electors Meeting is scheduled for Tuesday, April 21st starting at 6:30pm.

Review and authorize payments of current town and utility bills, wages, and expenses: Motion by Cable, second by Nickel to approve the current town bills as stated in the amount of \$69,426.72; Payroll \$13,070.50 (includes board and Plan); Town Bills \$54,649.78; Utility 1 \$322.88 and Utility 2 \$0. Motion carried (5-0)

Adjourn: Motion by Endres, second by Nickel, to adjourn. Motion carried (5-0). The meeting adjourned at 7:45PM.

Prepared by: Kathleen Clark, Town Clerk

Note: These minutes were approved at the April 21, 2026, board meeting