

**Town of Vienna Board Minutes
November 3, 2025**

The regular town board meeting was called to order on Monday, November 3, 2025, at 6:50PM, following a quarry meeting, by Chair Jerry Marx. Supervisors Gary Endres, Amanda Nickel, Dakota Cable, Sherri Meinholz, PW Supervisor Scott Benson and Clerk Kathy Clark were present. Also attending, several residents and non-residents. Sign in sheet will be attached to minutes.

Pledge of Allegiance was recited

Public Comment: There were 11 speakers that spoke against the development of the Data Center in Vienna. They also opposed the town board signing the proposed agreement for 15 years of payment to the town. This was offered to ensure the town does not contest or challenge the annexation.

Approve or amend the minutes of the October 21 meeting: Motion by Endres, second by Meinholz to approve the minutes of the October 21, 2025, town board meeting. Motion carried (5-0)

Discussion and possible action on Bank Account Consolidation: As the transition from Quick Books to Workhorse progresses, procedures for making payments to one vendor will be consolidated. The town would go from cutting 3 separate checks to one check with three companies combined. This is referred to as check pooling. The system allocates the funds to each company internally with only one payment made. Motion by Cable, second by Nickel to approve consolidation of bank accounts on one check. Motion carried (5-0)

Discussion and possible action on Payment of Utility Bills via ACH Transactions: Each month the town pays for utilities from Alliant, MGE and Waunakee Utilities to mention a few. Each standard billing offers automatic payments via ACH transactions. Another procedure that would simplify monthly payables and ensure prompt payments. Motion by Nickel, second by Meinholz to approve payment of Utility Bills using ACH. Motion carried (5-0)

Discussion and possible action on Retainer Agreement with Municipal Law & Litigation Group: An Attorney with Municipal Law and Litigation Group is interested in working with the town on some of the recent issues that have evolved. Motion by Endres, second by Meinholz to complete the retainer agreement and seek additional legal representation. Motion carried (5-0)

Discussion and possible action on Resolution 2025-4, Levy Limit Worksheet Adjustment: The state allows an adjustment for any emergency services that have an increase more than 2% in a year. This is a reduction to your overall levy for the increased difference.

Discussion and final review of draft 2026 Budget and Road Projects: Clark handed out copies of the line-item budget worksheets. Some of the numbers are not final due to waiting on final budget numbers. Once all the contracted services set their budgets, the town can complete the towns tax levy. For road projects, the Engineer is gathering information to do Norway Grove Road in 2026.

Operator's License: None

Town Supervisor Reports: Supervisor Amanda Nickels' meeting with Cornerstone Community Center is scheduled for Tuesday, November 11th. Supervisor Cable meeting with Waunakee EMS was held Thursday, November 13th. Supervisor Meinholz meeting with Dane-Vienna Fire Department is scheduled for Monday, November 24th. Supervisor Endres meeting with Waunakee Fire is scheduled for Monday, November 24th.

Town Clerk's Report: Clark explained that the 2025 tax process was getting started with school levies received and the final budget numbers coming into final the town tax levy. Breiwa is working with the Vendor Workhorse on the transition of our accounting system from QuickBooks to Workhorse.

Review and authorize payments of current town and utility bills, wages, and expenses: Motion by Cable, second by Nickel to approve the current town bills as stated in the amount of \$76,170.71; Payroll \$8,233.97; Town Bills \$29,314.12; Utility 1 \$9,228.06 and Utility 2 \$929.59. Motion carried (5-0)

Adjourn: Motion by Endres, second by Meinholz, to adjourn. Motion carried (5-0). The meeting adjourned at 7:54PM.

Prepared by: Kathleen Clark, Town Clerk

Note: These minutes were approved at the November 17, 2025, board meeting