

**Town of Vienna Board Minutes
October 21, 2025**

The regular town board meeting was called to order on Tuesday, October 21, 2025, at 7:00PM by Chair Jerry Marx. Supervisors Amanda Nickel, Dakota Cable, Sherri Meinholz, PW Supervisor Scott Benson and Clerk Kathy Clark were present. Also attending, several residents and non-residents. Sign in sheet will be attached to minutes.

Pledge of Allegiance was recited

Public Comment: Dave Lynch asked if the adoption of the comprehensive plan included the defined commercial corridor and Marx confirmed that the corridor has been removed, and any new development will be reviewed on a case-by-case basis. This was established at the last Plan Commission meeting held on October 13, 2025, by resolution. Ray Woznick spoke about park improvements to Wheeler Park, including the low land that flood a bit after a rain. Whether fill could be brought in to raise or level the park land would be researched further.

Approve or amend the minutes of the October 6, 2025 meeting: Motion by Cable, second by Meinholz to approve the minutes of the October 6, 2025, town board meeting. Motion carried (5-0)

Discussion and possible action on Ordinance 2025-03-An Ordinance to Adopt Amendments to the Town of Vienna Comprehensive Plan: At the last board meeting, the comprehensive plan was reviewed. The board determined there was still some inconsistent language in the plan. The board tabled the approval and asked the Plan Commission to review it again and correct any final language revisions prior to approval. The plan commission did review, revise and recommended approval at their last meeting October 13, 2025, as outlined in Resolution 2025-02. The board discussed the revisions and approved as presented. Motion by Nickel, second by Endres to approve Ordinance 2025-03 Ordinance to Adopt Amendments to the Town of Vienna Comprehensive Plan. Motion carried (5-0)

Discussion and possible action Contract Renewal for Mowing (cemetery & park): Clark explained that the past five years the town has contracted the mowing services for the residential parks and cemetery. A new lawn mower was purchased in September 2025. Clark asked that the board give directive on the future contracted services. Endres asked Benson questions regarding the NV Park and Wheeler Park areas. Discussion followed. Motion by Endres, second by Nickel to renew Mowing contract with CJ Lawn and Snow, Inc. for Union Cemetery and the town take over mowing and maintenance of town parks. Motion carried (5-0)

Discussion on 2026 Budget and Road Projects: Clark outlined some areas in the budget lines that need discussion and direction prior to final presentation and review.

Salt Shed Roof – Newman has been requesting roof estimates for the salt shed. Several were received and reviewed. Motion by Endres, second by Meinholz to approve quote submitted by K. Taylor for work in spring, 2026. Motion carried (5-0)

Park Improvements - Clark informed the board that she attended a meeting held on September 26th with some of the residents that live around the Wheeler Park area or in proximity. Items discussed that need improving included a new sign, renewed tennis court with lines for tennis and pickle ball painted on the court. Removal of horseshoes upgraded park equipment for the kids and just general maintenance to the pavilion and park.

Road Projects – The engineer is gathering information to do Norway Grove Road in 2026.

Operator's License: None

Town Supervisor Reports: Supervisor Amanda Nickels' meeting with Cornerstone Community Center was held Tuesday, October 14th. They are still waiting for review from SSA. Supervisor Cable meeting with Waunakee EMS was held Thursday, October 16th. They continue to work on the budget. Supervisor Meinholz meeting with Dane-Vienna Fire Department is scheduled for Monday, October 24th. Supervisor Endres meeting with Waunakee Fire is scheduled for Monday, October 24th. They are still working on new agreements.

Town Clerk's Report: Utility District 1 is under review for future improvements. This could include possibly include pipe bursting to the sanitation lines. More information will be provided once the survey of the system is completed. This will be addressed at the 2026 UD 1 budget meeting. Village of Waunakee has forwarded an annexation request filed by Maunasha Meat, located on N. Madison and Easy St. for 52 acres.

Review and authorize payments of current town and utility bills, wages, and expenses: Motion by Cable, second by Nickel to approve the current town bills as stated in the amount of \$47,705.74; Payroll \$8,233.97; Town Bills \$29,314.12; Utility 1 \$9,228.06 and Utility 2 \$929.59. Motion carried (5-0)

Adjourn: Motion by Endres, second by Meinholz, to adjourn. Motion carried (5-0). The meeting adjourned at 7:45PM.

Prepared by: Kathleen Clark, Town Clerk

Note: These minutes were approved at the November 3, 2025, board meeting