

Town of Vienna Monday, October 13, 2025
Plan Commission Minutes

The Town of Vienna Plan Commission meeting was called to order on Monday, October 13, 2025, at 7:00PM by Plan Commission Chair, Cate Heath. Commissioners Steve Herbrand, Joe Henry, Jim Koch, Board members Jerry Marx, Gary Endres, Dane County Planner Curt Kodl, and Clerk Kathy Clark were present. Also present were several signed in attendees from different areas. A copy of the sign-in sheet will accompany the minutes. Commissioner Matt Shefchik was excused.

Recite the Pledge of Allegiance

Public comment: Heath asked for public comment and reminded the attendees each speaker has 3 minutes to speak. Dave Lynch addressed the Comprehensive plan in the interpretation is caused for concern. Maintaining the areas is part of the goals but the wetland does not to show any encroachment. Chapter 9 refers to Vienna wildlife discusses disturbances to any of this. Lynch asked the Plan Commission to add the language to protect the area better. A letter regarding these concerns was also submitted to the town by Lynch for the record.

Approve or amend the minutes: Motion by Herbrand, second by Henry to approve the minutes for the August 11, 2025, Plan Commission meeting. Motion carried (3-0). (Koch arrived after motion was made).

Discussion and possible action on Proposed Comprehensive Plan-Commercial Development: Kodl explained the reason the board sent the draft comprehensive plan back to the plan commission. There were two items that had become a concern for the residents that the board members asked to be reviewed. Kodl referenced the map that had highlighted lines to identify some of the existing commercial development with an extended area identified for growth. The second was in Chapter 20, section 1.02 Utility Access for Business. The plan commission reviewed these sections in the plan and agreed to make revisions as discussed. A resident asked questions regarding the reason behind the language in Chapter 20, Section 1.02. Discussion followed.

Discussion and possible action to Adopt Resolution 2025-02 Recommending Amendment to the Comprehensive plan: Heath asked if there was any further discussion and there was none. Motion by Henry, second by Koch to adopt Resolution 2025-1 Amendment to Comprehensive Plan. Motion carried (4-0)

Adjourn: Motion by Herbrand, second by Henry to adjourn. Motion carried (4-0) Meeting was adjourned at 7:24pm.

Prepared by: Kathleen Clark, Clerk

Note: These draft minutes are subject to approval at the next Plan Commission Meeting.