

**Town of Vienna Board Minutes
February 17, 2025**

The regular meeting was called to order on Monday, February 17, 2025, at 7:00PM by Chair Jerry Marx. Supervisors Dakota Cable, Sherri Meinholz, and Clerk Kathy Clark were present. Supervisor Steve Ruegsegger attended via ZOOM. Also present, residents Amanda Nickel and Nancy Caldwell. Supervisor Gary Endres was excused.

Pledge of Allegiance was recited.

Public Comment: None

Approval of Minutes: Motion by Cable, second by Meinholz to approve the minutes for the February 10, 2025, Joint plan commission and town board meeting. Motion carried (4-0).

Discussion and possible action on 2025 Oak Lane Rd Improvement Project Bid Approval: Clark explained that three bids were submitted to the town. The bid was requested for two parts of the road. The base bid for the main construction and the alternate bid included the Local Road Improvement program (LRIP Grant) for the first 3,500 feet of road. This had to be separated to seek reimbursement once the work is completed. Motion by Meinholz, second by Cable to approve the lowest bid submitted by Tri-County Paving in the amount of \$315,967.00. Motion carried (4-0)

Discussion and possible action on Section VII Joint Fire Commission Draft Review: Waunakee Fire District proposed new language for a joint fire commission. Endres provided a copy for the town board to review. Motion by Meinholz, second by Cable to approve the language revision as presented. Motion carried (4-0)

Discussion and possible action on Dane County Ord. Amendment OA-23 CUP Permits: Dane County OA-23 will ensure the county zoning code conforms to state statutes, which specify the procedures that counties must follow for conditional use permits. The amendment resolves uncertainty over administration of the current ordinance considering the county's statutory obligations. Towns would now have the ability to make formal recommendations on conditional use proposals that the ZLR must consider when determining whether to approve or deny applications. Motion by Cable, second by Meinholz to approve Dane County Ordinance OA-23. Motion carried (4-0)

Discussion and possible action on Ordinance 2025-1 Right-of-Way Encroachments: Clark explained that Endres questioned the language on item 4. In the Ordinance list of unacceptable items. The board agreed to table for the next meeting for clarification of item 4 in the proposed Ordinance.

Discussion and possible action on Ordinance 2025-2 Storage of Junk; Debris; Abandoned Vehicles: This Ordinance is new for the town as there have been more complaints regarding abandoned vehicles and excess junk in residential areas. Motion by Meinholz, second by Cable to approve and adopt Ordinance 2025-2, Storage of Junk, debris and abandoned vehicles. Motion carried (4-0)

Operator's License: None

Town Supervisor Reports: Supervisor Steve Ruegsegger meeting with Cornerstone Community Center was held Tuesday, February 11th. Ruegsegger was unable to attend. Supervisor Cable meeting with Waunakee EMS has been rescheduled for Tuesday, February 25th. Supervisor Meinholz meeting with Dane-Vienna Fire Department is scheduled for Monday, February 24th.

Town Clerk's Report: Clark provided a copy of the letter sent in support of Brightspeeds Broadband Grant Application. Also, a reminder that tomorrow is the Primary Spring Election.

Review and authorize payments of current town and utility bills, wages, and expenses: Motion by Meinholz, second by Cable to approve the current town bills as stated in the amount of \$30,811.42; Payroll \$0; Town Bills \$30,179.12; Utility 1 \$486.08 and Utility 2 \$146.22. Motion carried (3-0, 1 abstained)

Adjourn: Motion by Meinholz, second by Cable to adjourn. Motion carried (4-0). The meeting adjourned at 7:29PM.

Prepared by: Kathleen Clark, Town Clerk

Note: These draft minutes are subject to approval at the March 3, 2025, Town Board Meeting