

Town of Vienna Board Minutes
June 23, 2025

The regular town board meeting was called to order on Monday, June 23, 2025, at 7:00PM by Chair Jerry Marx. Supervisors Amanda Nickel, Dakota Cable, Sherri Meinholz, Gary Endres and Clerk Kathy Clark were present. Also present was US Cell Representative Joshua Watson (via ZOOM) and resident Nancy Caldwell.

Pledge of Allegiance was recited.

Public Comment: None

Approval of Minutes: Motion by Meinholz, second by Nickel to approve the minutes for June 9, Town Board meeting. Motion carried (4-0).

Supervisor Endres arrived late from another meeting.

Discussion and possible action on Cell Tower Design submitted for Review: Clark introduced John Watson with US Cellular to discuss the possibility of setting up a cell tower near our UD 1 Lift Station. A certified survey map (CSM) was provided of the land and lift station owned by the town located on River Road. Watson explained that the location was really needed to service this area of Dane County due to large growth. A new tower was recently approved for a location on Cuba Valley, in the Town of Vienna. While working on the Cuba Valley project, the US Cellular Engineers encourage Watson to search for another location to pursue another tower going up. The Cuba Valley one would not be enough to serve the area in the future and the process takes close to a year to review. Watson explained the stages in which this would incur. The first being stage after a draft design is presented, is signing an agreement, "Right of Entry and Testing" for the River Road site. This would allow further research on the site, such as soil testing and land use rights/easements needed. Clark asked the town engineer to review the draft prior to the meeting. The review provided a revised drawing relocating the fence. Once this is received, US Cellular will provide another design with more detail and testing results for further analysis of site location. Discussion of fees and payments followed. Motion by Cable, second by Endres to proceed with signing the of agreement "Right of Entry and Testing" to allow further research and a survey to be performed and presented based on findings. Motion carried (5-0)

Discussion and possible action on Approval of 2025-2026 Annual Liquor license Renewals: Clark presented a list of annual liquor license applications for businesses in the town. The list consists of "off premise" sales such as quick marts that sell gas, cigarettes and liquor. Others are on premise, such as hotels or clubs. Also, individual Operator licenses were renewed. Motion by Nickel, second by Meinholz to approve the 2025-2026 Annual liquor licenses as presented. Motion carried (5-0)

Discussion and possible action on New Loan for Road Improvement: Clark explained that the information received from DMB Bank as presented. The options were to borrow \$300K or \$350 with a government rate 5.09%. Discussion followed. Motion by Endres, second by Cable to approve \$350K for road improvements for a 5-year period with additional payments made as state funds for roads are received. Motion carried (5-0)

Operator's License: One application was submitted by Travel Mart All Stop for review. Motion by Endres, second by Cable to approve the operator license application for Dylan Walters. Motion carried (5-0)

Town Supervisor Reports: Supervisor Amanda Nickels' first meeting with Cornerstone Community Center was held Tuesday, June 10th. Supervisor Cable meeting with Waunakee EMS is scheduled for Thursday, June 12th but was cancelled. Supervisor Meinholz meeting with Dane-Vienna Fire Department was held Monday, May 27th. Nothing new to report. Supervisor Endres meeting with Waunakee Fire was held Monday, May 27th. Endres reported the Waunakee Fire hired a new Chief.

Town Clerk's Report: Clark informed the board that the road maintenance has been completed performed on Cuba Valley leading into the Dane County Digester. Also, Fahrner will begin chip sealing late July all of Schumacher Rd and Vienna Drive and connected Lanes and Courts.

Review and authorize payments of current town and utility bills, wages, and expenses: Motion by Endres, second by Meinholz to approve the current town bills as stated in the amount of \$176,870.76; Payroll \$6,716.14; Town Bills \$169,705.29; Utility 1 \$345.74 and Utility 2 \$100.59. Motion carried (5-0)

Adjourn: Motion by Endres, second by Cable, to adjourn. Motion carried (5-0). The meeting adjourned at 7:45PM.

Prepared by: Kathleen Clark, Town Clerk

Note: These draft minutes are subject to approval on July 7, 2025, Town Board Meeting