

Town of Vienna Board Minutes
July 7, 2025

The regular town board meeting was called to order on Monday, July 7, 2025, at 7:00PM by Chair Jerry Marx. Supervisors Amanda Nickel, Dakota Cable, Gary Endres and Clerk Kathy Clark were present. Also present was resident Nancy Caldwell, Andrew and Caiti Kingland, Jay Long, and Vicki Leatherberry. Supervisor Meinholz was excused.

Pledge of Allegiance was recited.

Public Comment: Endres stated neighbors had asked about the shouldering work on Cuba Valley and Ripp Roads by the Digester. When is that going to get done since the roads were just repaired and repaved. Clark will follow up with Public Works for status.

Approval of Minutes: Motion by Cable, second by Nickel to approve the minutes for June 23, 2025, Town Board meeting. Motion carried (4-0).

Discussion and possible action on Engagement Letter with Consigny Law Firm: Clark explained that the town attorney, M. Fleming works for the same law firm as some of the landowners involved in a new development proposed. To avoid a conflict of interest going forward, the town attorney suggested working with a different law firm, maybe outside of the area. Consigny Law Firm is in Janesville and was highly recommended to represent the town for a potential new development. The firm has agreed to charge the same hourly rate as the current town attorney. Motion by Nickel, second by Cable to approve the engagement letter with Consigny Law Firm. Motion carried (4-0)

Discussion and possible action on UD 1&2 CMAR Report Resolutions 2025-3 & 2025-2: Clark explained that each year, an annual report is filed with DNR to report the maintenance and operating costs for each utility district. This includes reporting on any new equipment, energy costs to operate and funding for each year. A resolution is required to file the final report for each district. Motion by Endres, second by Nickel to approve resolution 2025-3 for UD2 and 2025-2 for UD1. Motion carried (4-0)

Operator's License: None

Town Supervisor Reports: Supervisor Amanda Nickels' meeting with Cornerstone Community Center is scheduled for Tuesday, July 8th. Supervisor Cable meeting with Waunakee EMS is scheduled for Thursday, July 10th. Supervisor Meinholz meeting with Dane-Vienna Fire Department is scheduled for Monday, July 28th. Supervisor Endres meeting with Waunakee Fire is scheduled for Monday, July 28th.

Town Clerk's Report: Clark informed the board that the Plan Commission Chair resigned, and Heath was appointed as Chair of the Plan Commission. Matt Shefchik was appointed to the Plan Commission. Also, notice was received by Tri-County that they have a DOT contract for night work and will moving in a temporary concrete plant to the Rock Crop Quarry. Clark stated the Road Improvement Loan is final and funds should be in the bank by next week. Also, reminder that QTS has an event planned for Thursday night, July 10th.

Review and authorize payments of current town and utility bills, wages, and expenses: Motion by Endres, second by Cable to approve the current town bills as stated in the amount of \$47,265.47; Payroll \$21,156.67; Town Bills \$6,515.70; Utility 1 \$19,572.72 and Utility 2 \$20.38. Motion carried (4-0)

Adjourn: Motion by Endres, second by Nickel, to adjourn. Motion carried (4-0). The meeting adjourned at 7:25PM.

Prepared by: Kathleen Clark, Town Clerk

Note: These draft minutes are subject to approval on July 21, 2025, Town Board Meeting