

Town of Vienna Board Minutes
August 18, 2025

The regular town board meeting was called to order on Monday, August 18, 2025, at 7:00PM by Chair Jerry Marx. Supervisors Amanda Nickel, Dakota Cable, Sherri Meinholz, Gary Endres and Clerk Kathy Clark were present. Also present was Curt Kodl, Dane County Senior Planner along with 15 neighbors and residents. Sign in sheet will be attached to minutes.

Pledge of Allegiance was recited.

Public Comment: Dave Lynch spoke about the commercial area that has been added to the Land Use Map. This shows the area of Patton Road from Norway Grove School Road to Hahn Road and Hwy V from the Vet Office to the town hall. Lynch stated this area will require more infrastructure and cause more damage to the Patton Road. Marx noted that Patton was built for heavier traffic due to ATC, E80 and Madison Sand Road usage. Lynch is concerned about the wetlands and protected waterfowl area along Hwy V. To allow any development in the corridor could jeopardize the environmental status. The board should reconsider the location of the new area. Lynch pointed out marsh lands and should be considered when planning for development. This area currently attracts bird watchers and bicyclers and could enhance more tourism if promoted.

Approval of Minutes: Motion by Nickel, second by Meinholz to approve the minutes as corrected for August 4, 2025, Town Board meeting. Motion carried (5-0).

Discussion and possible action to set a Public Hearing Date on Proposed Revisions to Comprehensive Plan: Clark explained that the Comprehensive Plan was recommended for approval by the Plan Commission on August 11th by resolution. If the board agrees with this, the board can approve the recommendation and set a date for the Public Hearing. Kodl provided a timeline of events leading up to creating the final draft. For the process to go smoothly, enough time needs to be allowed to cover the required 30-day open comment period along with mailings of notices and publication. It was discussed and the date of September 29th was suggested. This would provide a week for proper notification by mail and newspaper, plus 30 days for individuals to comment. Once the Public Hearing is held, depending on the revisions, it could either move forward to Dane County or possibly the Plan Commission for more work. Endres asked if there was a way to have an outside firm such as GEC to handle the town's stormwater management, other than Dane County. Kodl stated that would be something he would need to investigate. Clark explained if this was a consideration, this would have to be added to the comprehensive plan for future planning. Discussion followed. Motion by Cable, second by Nickel to set the Public Hearing date for Monday, September 29th. Motion carried (5-0)

Discussion and possible action on Approval of Authorized Business Officers for TOV Credit Card Limit: Clark informed the board that Breiwa is working on the renewal of town credit cards. To increase each cards credit limit, the Treasurer and Clark must be authorized by the Town Board members to make this request and proceed any further with the company. Motion by Meinholz, second by Nickel to authorize the Vienna Treasurer and Clerk as Officers for establishing new credit lines for the town. Motion carried (5-0)

Operator's License: None

Town Supervisor Reports: Supervisor Amanda Nickels' meeting with Cornerstone Community Center was scheduled for Tuesday, August 12th but was postponed due to lack of a quorum. Supervisor Cable meeting with Waunakee EMS was held Thursday, August 14th. They announced a 9.3% increase in budget for 2026. Supervisor Meinholz meeting with Dane-Vienna Fire Department is scheduled for Monday, August 25th. Supervisor Endres meeting with Waunakee Fire is scheduled for Monday, August 25th.

Town Clerk's Report: Clark updated the board that the Municipal Enforcement Code is working on a few properties that need cleaning up. This has been very effective so far. Also, the next meeting will include a first look at 2026 budget and road projects.

Review and authorize payments of current town and utility bills, wages, and expenses: Motion by Endres, second by Nickel to approve the current town bills as stated in the amount of \$48,317.89; Payroll \$5,568.78; Town Bills \$9,787.64; Utility 1 \$19,868.67 and Utility 2 \$13,092.80. Motion carried (5-0)

Adjourn: Motion by Endres, second by Cable, to adjourn. Motion carried (5-0). The meeting adjourned at 7:32PM.

Prepared by: Kathleen Clark, Town Clerk

Note: These minutes were approved at the September 8, 2025 board meeting