

VILLAGE OF PORT EDWARDS

Port Edwards, Wisconsin

COMMITTEE: Finance, Human Resources & Information Technologies

DATE: March 5, 2026

TO: BETSY MANCL

CC: LONN RADTKE

NICK FLUGAUR

JOSEPH ZURFLUH

RICK HESS

ERIC HUMMEL

ROB O'CONNOR

NICK ABTS

BRANDON ABBOTT

DUSTIN LEASE

BEN MARTINSON

DIANE TREMMEL

Purpose of Meeting: Regular Monthly Meeting – Marshall Buehler Center

Attendance: L. Radtke, N. Flugaur, E. Hummel (via TEAMS), B. Mancl

Absent: None

Also Present: B. Martinson, D. Tremmel

Citizens: None

Subjects Discussed, Action Taken & Board Action Required:

Regular Monthly Meeting

- **Call to Order:** Meeting called to order by Chair Radtke at 4:00 p.m.
- Motion (Flugaur/Hummel) to approve the agenda and the February 5, 2026, meeting minutes. Motion carried. All ayes.
- **Public Comments on Agenda Items:** None
- **Committee Chairman's Comments:** None
- Motion (Radtke/Hummel) to approve the monthly bills, journal entries for the previous month and financial reports. Motion carried. All ayes.
- Ben Martinson presented the budget process sheet similar to last year. He stated that we can start earlier in the year if wanted. President Mancl likes the process we have now, but people can bring things up earlier than the meetings listed. Trustee Radtke said he has no problem with the budget process but agrees that we could have earlier discussions. Trustee Hummel stated that he has ideas about how we could include requests from citizens without having to schedule an extra meeting. He suggested that the public give their thoughts and ideas to the Administrator before we have a meeting. The Administrator and Village President can decide if these ideas should be sent to a committee for discussion or how to proceed. Trustee Flugaur stated that we need clarification at this point as to how the requests or proposals will be submitted to the Board.
- Ben Martinson stated that 94% of the 2025 budget was spent, leaving some carryover. The auditors were in last week and stated they saw nothing to be concerned about. They will take a look at the resolution setting minimum unassigned general fund balance and will make a suggestion regarding whether they feel it should be changed or not.
- **Old Business:** None

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- **New Business:** Ben Martinson stated that next month there will be two resolutions coming through the FHR&IT Committee. The first, required for the CDBG grant, will be a statement from the bank that the Village would be eligible for a loan. The second would be regarding the three-year TIF project on 2nd Street. Would like to finish the project this year and looking for ways to finance the earlier completion date.
- **Correspondence Received:** None
- **Agenda Items for Next Meeting:** The two resolutions mentioned above. Further discussion as to how the public can submit input regarding the budget.
- Ben Martinson suggested moving the next FHR&IT meeting up to Wednesday, April 1st because of a scheduling conflict. It was agreed that the meeting will be held April 1, 2026, at 4:30 p.m. If there is no public works meeting scheduled for that day, the time will be moved up to 4:00 p.m.
- Meeting adjourned at 4:29 p.m.

Lonn Radtke, Committee Chair