

**VILLAGE OF PARK RIDGE
BOARD MEETING MINUTES
August 17, 2026**

CALL TO ORDER: President Dan Holloway called the Park Ridge Village Board meeting to order at 5:30 p.m. The Village Board meeting was held in person at the Village Hall. After recitation of the Pledge of Allegiance by those present, roll call was taken. Trustees Gordon Renfert, Kristin Paulson, Joe Thompson, Dan McFarlane, and President Dan Holloway were present. Clerk Anne Arndt was also present.

Others attending: Tom Turchi, MSA; Michael Miller, Marjie Bell, and Shawn Paulson attended via Zoom.

AGENDA ITEM # 1 - APPROVAL OF THE AUGUST AGENDA: Motion Renfert, second by McFarlane to approve the agenda as printed. Motion carried 5/0.

AGENDA ITEM # 2 – PUBLIC COMMENT PERIOD – AGENDA ITEMS: There were no public comments on specific agenda items.

AGENDA ITEM # 3 - PUBLIC COMMENT PERIOD – NON-AGENDA ITEMS: Clerk Arndt reported she will be out of the office August 19-21 attending the annual State Municipal Clerk's Association training conference. The Village Hall will be closed those dates.

AGENDA ITEM # 4 – REVIEW AND APPROVE MINUTES FROM JULY 20, 2026: Motion Holloway, second Renfert to approve minutes of the July 20, 2026 meeting. Motion carried 5/0.

AGENDA ITEM # 5 – REVIEW AND APPROVE JULY TREASURER'S REPORT: Motion Thompson, second McFarlane to approve the July treasurer's report. Roll Call vote: Renfert – yes; Paulson – yes; Holloway – yes; Thompson- yes; McFarlane – yes. Motion carried 5/0.

AGENDA ITEM # 6 – REVIEW AND APPROVE JULY/AUGUST BILLS/PAYMENTS: Motion Renfert, second Thompson to approve July/August bills/payments. Roll Call vote: Paulson – yes; Holloway – yes; McFarlane – yes; Renfert – yes; Thompson – yes. Motion carried 5/0.

AGENDA ITEM # 7 – UPDATE ON HILLCREST/GREENBRIAR PROJECT: The Board reviewed the status of the Hillcrest/Greenbrier project and discussed the release of final retainage and payment. It was reported that all required restoration work has been completed. However, concerns remain regarding a leaking water lateral at 319 Greenbrier Drive. After discussion, it was recommended that the final retainage be held until repairs to the leaking water lateral have been completed and verified.

Tom Turchi of MSA Professional Services presented Amendment No. 3 and explained the additional services required to maintain project progress as construction extended through the winter and into the spring of 2026. The project included liquidated damages totaling \$31,500. Tom Turchi, MSA staff, and Dan Holloway reviewed the additional time and effort required for project management, design, and construction administration services.

Amendment No. 3 includes the following costs:

- Additional Design and Construction Administration: \$13,724.60
- Additional Construction Observation Services: \$7,898.82

Total Amendment Amount: \$21,623.42

Motion Thompson, second McFarlane to approve Amendment No. 3 as presented. Roll Call vote: McFarlane – yes; Holloway – yes; Renfert – yes; Thompson – yes; Paulson – yes. Motion carried 5/0.

AGENDA ITEM # 8 – RIDGEWOOD/GREENBRIAR ROAD PROJECT: Dan Holloway provided an update on efforts to coordinate with the City of Stevens Point regarding amendment of the city ordinance necessary for the proposed water main installation. Holloway reported that discussions remain ongoing and that the ordinance amendment is expected to be presented to the Stevens Point Common Council in September. Approval of the amendment would allow the Village of Park Ridge to proceed with the water main design and installation in connection with considerations related to the language of “Consolidation” with the City of Stevens Point.

Holloway also reported on the recent public informational meeting regarding the project. During the meeting, residents were provided an opportunity to ask questions and express concerns. A summary list of questions and concerns raised by residents was distributed for review and consideration by the Board.

AGENDA ITEM # 9 – STREET LIGHTS REPAIR: Holloway reported there are three street lights each on Sunset and Pinecrest that need improvements. Bushman Electric looked at them and could do repairs and rewire each light, which may resolve the issue. This could cost several thousand dollars. Holloway suggested obtaining a quote from MSA for design to put in new feeds with the option to replace lights as well. WPS is requiring upgrading to a metered service.

AGENDA ITEM # 10 – ORDINANCE VIOLATIONS: A vacant property at 112 Linwood continues to have poor lawn and alley conditions. Letters have been sent in the past to the owner. Quotes are being obtained from area landscape/lawn services to mow and clean up the alley. Costs would be charged to the property owner.

AGENDA ITEM # 11 – ELECTION INFORMATION: Clerk Arndt reported the August 11th election went very well. Two hundred fifty-five residents voted. Fifty-seven absentee ballot requests were mailed out but only forty-two were returned. There were also thirteen in-person absentee voters.

AGENDA ITEM # 12 – BUILDING INSPECTOR UPDATE: Holloway met with a prospective building inspector. He has several contracts with small municipalities. He would be a good inspector and a good fit for the Village. Holloway has his fee schedule and feels the fees charged are reasonable. A second individual applied but is not qualified in plumbing and electrical inspections.

AGENDA ITEM # 13 – PURCHASE OF ROAD SIGNS: Rent-A-Flash provided a quote for road signs. Speed limit signs are \$35.51 each and no-outlet signs \$46.39 each. Motion Thompson, second Renfert to purchase ten speed limit signs and one no-outlet sign from Rent-A-Flash, not to exceed \$1,000.00. Roll Call vote: Renfert – yes; Paulson – yes; Holloway – yes; Thompson – yes; McFarlane – yes. Motion carried 5/0.

AGENDA ITEM # 14: LARGE ITEM PICK-UP: Large item pick-up is scheduled for September 17, 2026. Items should be out the night before on the opposite side of your driveway from your garbage bins. Standard trash or furniture only will be picked up. No appliances, building/demolition materials, tires or toxic materials (paint thinners, pesticides, fertilizers, insecticides, etc.) will be picked up. There will be only one “run” by Harter’s through the Village so items put out later in the day will not be picked up.

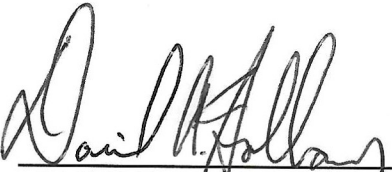
81 **AGENDA ITEM # 15: SET DATE AND TIME FOR NEXT BOARD MEETING:** September 14 at 5:30
82 p.m.

83 **AGENDA ITEM # 16 - ADJOURN:** Motion Paulson, second Thompson to adjourn at 6:35 p.m.

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88 ANNE ARNDT
89 VILLAGE CLERK



DAN HOLLOWAY
VILLAGE PRESIDENT