

**VILLAGE OF PARK RIDGE
BOARD MEETING MINUTES
April 20, 2026**

CALL TO ORDER: President Dan Holloway called the Park Ridge Village Board meeting to order at 5:30 p.m. The Village Board meeting was held in person at the Village Hall. After recitation of the Pledge of Allegiance by those present, roll call was taken. Trustees Gordon Renfert, Kristin Paulson, Dan McFarlane and President Dan Holloway were present. Trustee Joe Thompson is excused. Clerk Anne Arndt was also present.

Others attending: Christine Neidlein, Tori Jennings, Shawn Paulson, Marjie Bell. Daniel O'Neil attended via Zoom.

AGENDA ITEM # 1 - APPROVAL OF THE APRIL AGENDA: Motion Paulson, second by Renfert to approve the agenda as printed. Motion carried 3/0.

AGENDA ITEM # 2 – PUBLIC COMMENT PERIOD – AGENDA ITEMS: There were no public comments on specific agenda items.

AGENDA ITEM # 3 - PUBLIC COMMENT PERIOD – NON-AGENDA ITEMS: Christine Neidlein presented a brochure from FastSigns of Stevens Point, who sell custom signs. She plans to purchase some yard signs regarding speed/slowing down. If interested, please contact her to place an order. Clerk Arndt reported a \$280 Focus on Energy rebate was received and deposited. A WI Emergency Management Disaster Assessment application was completed and submitted. Up to seventy percent of eligible costs from the recent ice storm damage may be reimbursed if approved.

AGENDA ITEM # 4 – REVIEW AND APPROVE MINUTES FROM MARCH 23, 2026 AND APRIL 4, 2026: Motion Paulson, second Renfert to approve March 23 meeting minutes. Motion carried 3/0. Motion Renfert, second Paulson to approve April 4 Special Board meeting minutes. Motion carried 3/0.

AGENDA ITEM # 5 – REVIEW AND APPROVE APRIL TREASURER'S REPORT: Motion Paulson, second Renfert to approve the April treasurer's report. Roll Call vote taken: Renfert – yes; Paulson – yes; Holloway – yes. Motion carried 3/0.

AGENDA ITEM # 6 – REVIEW AND APPROVE APRIL BILLS/PAYMENTS: Motion Paulson, second Renfert to approve April bills/payments. Roll Call vote taken: Paulson – yes; Holloway – yes; Renfert – yes. Motion carried 3/0.

AGENDA ITEM # 7 – ORDINANCE 2.01 VILLAGE BOARD: After discussion it was decided no revision of this ordinance is needed at this time. Paulson suggested if there is future discussion it should include adding "vice chair" language. In the event the president is unable to attend a meeting, that trustee would preside. President Holloway introduced newly elected Trustee Dan McFarlane. His term does not officially begin until April 21 so he is unable to vote at tonight's meeting only.

AGENDA ITEM # 8 – COMMITTEE APPOINTMENTS: Shawn Paulson, Tom McCarten, Becky Woodward, Mary Tierney Ley, Lee Bendtsen, and Lon Butcher are current Board of Zoning Appeals members. Motion Renfert, second Paulson to approve the list of committee members as presented. Motion carried 3/0.

AGENDA ITEM # 9 – ICE STORM DAMAGE CLEANUP: Holloway stated there was a considerable amount of branches down through the Village. He spoke with Zblewski Brothers, who conducted a special branch pickup April 16. Paulson stated there were at least two large semis and four other trucks to pick up branches. It was a considerable undertaking. Great job!

AGENDA ITEM # 10 – CROSSING GUARD POSITION AND LONG RANGE PLAN UPDATE: Clerk Arndt reported there are five residents who stated they would be subs when the crossing guard is unavailable. Some mentioned they would volunteer to do this and didn't want to be paid. Arndt spoke with the treasurer who stated that is allowed but we should get a written statement from those people. Paulson stated there used to be an extra stop sign and vest available for their use. There are lit stop signs available for use and the village will check into purchasing one. Non Lighted - [STOP/STOP Hand-Held Paddles - Traffic Paddles | TAPCO](#) LED - [LED Crossing Guard Stop/Stop Paddle](#) Yield to Pedestrian - [In-Street Pedestrian Crosswalk Signs](#) Please note: *STOP for Pedestrian is NOT legal to use in the state of Wisconsin.* Holloway stated the Board should move forward with a plan for future crossing guard replacement.

AGENDA ITEM # 11 – HILLCREST/GREENBRIAR PROJECT: Tom Turchi, Project Manager with MSA, provided an update on the Hillcrest Drive and Greenbriar Avenue project (2025). The final streetlight has been installed. Van Ert Electric is currently working to determine the location of damaged underground wiring to complete the final electrical connections serving Pine Crest Avenue and Sunset Avenue. Over the next several weeks, a final inspection will be conducted and a punch list prepared for A-1 Excavating to complete remaining items needed for project closeout. Mr. Turchi is also processing closeout payment documentation. The next payment is estimated at approximately \$165,000, with \$29,000 being held in retainage and \$31,500 in liquidated damages due to delays in project completion. If no additional issues arise, project closeout is anticipated before the end of May. Prior to filing for LRIP reimbursement, retainage will need to be released to the contractor in order to fully close out the project and complete the required reimbursement submittal.

AGENDA ITEM # 12 – SPEED STUDY UPDATE: Tom Turchi, Project Manager with MSA, provided an update. The maximum speeds recorded on each street are noted below. Please note that I typically do not rely on maximum speed values unless there is a consistent and clearly identifiable pattern. He would recommend a one-page memo commenting that we have met the requirements of state statutes in setting the speed limit for the Village to have on file.

212 Sunset Ave. (11/12/2025), Max Speed 34 MPH

618 Fieldcrest Ave. (11/17/2025), Max Speed 47 MPH (*not realistic next highest 38 MPH*)

306 Greenbriar Ave. (3/24/2026), Max Speed 33 MPH

612 Linwood Ave. (4/14/2026) Max Speed 29 MPH

If the speed limit is changed, ten signs are needed at Village entrances. Cost is approximately \$500 per sign. This will be discussed at a future Board meeting.

AGENDA ITEM # 13 – DISCUSS 2026 TREE PLANTING: President Holloway stated thirty trees are ordered from Leaves Inspired Tree Nursery and will be delivered April 29. He has staked most properties and will coordinate volunteers to plant Thursday and Saturday. Dogwood bushes will be purchased locally.

AGENDA ITEM # 14 – STREET MAINTENANCE: President Holloway contacted American Asphalt and they will be touring the Village with him for crack sealing and leveling patches. Once an estimate is given the Board will review it. If the cost is low enough for leveling patches, he would prefer a chipseal over the top to further preserve it. If some of the larger dips could be leveled out some of the 2026 street maintenance could be used, but this may be budgeted for 2027.

AGENDA ITEM # 15 – DISPOSAL OF OLD TREATED WOOD POSTS: There are several 4 X 6 broken off treated sign posts by the fenced in area at the Village Hall. They should be disposed of. Holloway is interested in submitting a bid for them. This will be advertised in the next Village newsletter to see if others are interested in submitting a bid. Motion Paulson, second Renfert to put a bid notice in the Village newsletter and for the Clerk to put a notice on the website. Motion carried 3/0.

AGENDA ITEM # 16 – SPRING NEWSLETTER AND CONTENT: President Holloway is asking for ideas of what should be included in the newsletter. Trustee McFarlane will write an article on groundwater. It was suggested the Stevens Point Fire Department be contacted to submit an article.

AGENDA ITEM # 17 – OPEN BOOK AND BOARD OF REVIEW: Open Book Property Assessment Roll will be held (telephone only) May 5 from 10:00 a.m. to Noon. Board of Review will be held May 12 (in person) at the Village Hall from 1:30 to 3:30 p.m. A revised Ordinance 1.30 was reviewed. After discussion, motion Paulson, second Renfert to table this item to the May meeting. Motion carried 3/0.

AGENDA ITEM # 18 - SET DATE AND TIME FOR NEXT BOARD MEETING: May 18 at 5:30 p.m.

AGENDA ITEM # 19 - ADJOURN: The meeting adjourned at 6:40 p.m.

ANNE ARNDT
VILLAGE CLERK

DAN HOLLOWAY
VILLAGE PRESIDENT

VILLAGE OF PARK RIDGE

Balance Sheet Prev Year Comparison

As of April 30, 2026

	Apr 30, 26	Apr 30, 25	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
11110 · Checking	3,458.16	994.96	2,463.20
11310 · Operating Account	557,546.48	275,738.32	281,808.16
11340 · Reserve Account-Pineries-ARPA	0.00	31,243.46	-31,243.46
11343 · Pineries Money Market	115,290.50	113,859.07	1,431.43
11345 · Reserve Account-Bank of Amherst	10,285.97	10,209.18	76.79
11350 · Pineries CD Account	110,904.10	107,830.92	3,073.18
11360 · Petty Cash	0.00	300.00	-300.00
Total Checking/Savings	797,485.21	540,175.91	257,309.30
Other Current Assets			
12100 · Taxes Receivable	406,404.05	345,865.18	60,538.87
1499 · Undeposited Funds	0.00	62.00	-62.00
Total Other Current Assets	406,404.05	345,927.18	60,476.87
Total Current Assets	1,203,889.26	886,103.09	317,786.17
TOTAL ASSETS	1,203,889.26	886,103.09	317,786.17
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Credit Cards			
2047 · Village Credit Card-2449	0.00	14.77	-14.77
2048 · Village Credit Card-2530	0.00	364.69	-364.69
2049 · Village Credit Card-2571	111.00	0.00	111.00
Total Credit Cards	111.00	379.46	-268.46
Other Current Liabilities			
2100 · State W/H Tax	98.94	50.90	48.04
21511 · Federal W/H Tax	957.14	1,005.66	-48.52
24700 · Due other taxing authorities	281,659.58	239,656.87	42,002.71
24800 · Due SP Utilities	4,440.11	4,927.62	-487.51
Total Other Current Liabilities	287,155.77	245,641.05	41,514.72
Total Current Liabilities	287,266.77	246,020.51	41,246.26
Total Liabilities	287,266.77	246,020.51	41,246.26
Equity			
3010 · Office Equipment Reserve	82.68	82.68	0.00
3018 · Street Reserve	638.28	638.28	0.00
3020 · Sewer Reserve	2,500.00	2,500.00	0.00
3025 · Reassessment Reserve	9,000.00	9,000.00	0.00
3060 · Disaster Reserve	12,345.31	12,345.31	0.00
3070 · Santa Visit Reserve	1,550.00	1,550.00	0.00
34100 · General Undesignated Fund Bal	103,265.36	103,265.36	0.00
3900 · Retained Earnings	634,761.00	240,411.15	394,349.85
Net Income	152,479.86	270,289.80	-117,809.94
Total Equity	916,622.49	640,082.58	276,539.91
TOTAL LIABILITIES & EQUITY	1,203,889.26	886,103.09	317,786.17

VILLAGE OF PARK RIDGE
Profit & Loss Prev Year Comparison
January through April 2026

	Jan - Apr 26	Jan - Apr 25	\$ Change
Ordinary Income/Expense			
Income			
41110 · Local Tax Levied	500,401.00	492,496.00	7,905.00
43529 · Other State Aid (Grant)	0.00	30,000.00	-30,000.00
43531 · Transportation Aid	7,127.80	6,616.28	511.52
44120 · Cigarette/Bartender's Licenses	20.00	0.00	20.00
44200 · Dog Licenses	82.25	78.00	4.25
44300 · Building Permits/Inspections	70.00	366.62	-296.62
44500 · Cable Franchise Fees	1,176.13	1,465.22	-289.09
46100 · General Government	10.00	0.00	10.00
48100 · Interest	3,604.13	2,325.69	1,278.44
48900 · Miscellaneous Income	281.16	0.00	281.16
Total Income	512,772.47	533,347.81	-20,575.34
Expense			
51100 · Village Board			
5110001 · President Salary	1,008.88	1,883.88	-875.00
5110002 · Trustee Salary	2,382.10	1,722.40	659.70
5110003 · Santa Visit	678.61	898.51	-219.90
5110004 · League of Municipalities Dues	590.51	91.38	499.13
5110006 · Board Expenses	500.00	0.00	500.00
Total 51100 · Village Board	5,160.10	4,596.17	563.93
51300 · Legal	1,147.50	0.00	1,147.50
51410 · Clerk/Treasurer			
5141001 · Clerk Compensation	10,652.50	11,055.07	-402.57
5141006 · General Office Supplies	620.15	1,213.66	-593.51
5141007 · Training	55.00	0.00	55.00
5141010 · Tax Collection Fee	1,383.61	1,401.54	-17.93
5141011 · Villagewide Mailing	0.00	109.50	-109.50
5141014 · Pineries Bank Fees/Supplies	0.00	20.00	-20.00
5141022 · Dues & Subscriptions	530.02	605.34	-75.32
5141026 · Treasurer Compensation	3,127.50	1,832.92	1,294.58
5141027 · IT Services	600.00	400.00	200.00
Total 51410 · Clerk/Treasurer	16,968.78	16,638.03	330.75
51420 · Elections			
5142001 · Inspectors	1,002.11	1,064.11	-62.00
5142002 · Election Expenses	27.26	59.78	-32.52
Total 51420 · Elections	1,029.37	1,123.89	-94.52
51430 · Publication Fees	0.00	159.24	-159.24
51510 · Accounting			
5151001 · Reporting (Form C)	0.00	1,030.00	-1,030.00
Total 51510 · Accounting	0.00	1,030.00	-1,030.00
51530 · Assessment of Property			
5153001 · Assessor Contract	1,035.00	4,485.00	-3,450.00
Total 51530 · Assessment of Property	1,035.00	4,485.00	-3,450.00
51600 · Village Hall			
5160001 · Maintenance Compensation	444.87	134.80	310.07
5160004 · Utilities	2,098.62	1,603.04	495.58
5160005 · Supplies and Equipment	23.98	1,375.00	-1,351.02
5160006 · Repairs & Maintenance	0.00	97.00	-97.00
Total 51600 · Village Hall	2,567.47	3,209.84	-642.37
51938 · Insurance			
5193801 · General Liability	4,121.00	2,473.00	1,648.00
5193803 · Worker's Compensation	830.00	863.00	-33.00
Total 51938 · Insurance	4,951.00	3,336.00	1,615.00

VILLAGE OF PARK RIDGE
Profit & Loss Prev Year Comparison
January through April 2026

	Jan - Apr 26	Jan - Apr 25	\$ Change
52100 · Crossing Guard	2,162.69	2,118.56	44.13
52205 · Fire & EMS Protection			
5220521 · Fire Protection & EMT Contract	33,969.17	26,267.98	7,701.19
Total 52205 · Fire & EMS Protection	33,969.17	26,267.98	7,701.19
52400 · Building Inspection	0.00	1,461.35	-1,461.35
52450 · Zoning Administration	269.13	269.13	0.00
53311 · Street Maintenance			
5331101 · Snow Plowing	15,720.00	16,248.00	-528.00
5331103 · Street Maintenance	212.11	2,500.00	-2,287.89
Total 53311 · Street Maintenance	15,932.11	18,748.00	-2,815.89
53315 · Sewers	48.13	53.48	-5.35
53420 · Street Lighting			
5342001 · Electric & Maintenance	4,171.31	4,427.89	-256.58
5342004 · Digger Requests	1,256.80	576.75	680.05
Total 53420 · Street Lighting	5,428.11	5,004.64	423.47
53620 · Garbage Collection			
5362001 · Garbage Collection	11,615.28	11,100.66	514.62
5362002 · Fall Large Item Pick-up	2,500.00	0.00	2,500.00
Total 53620 · Garbage Collection	14,115.28	11,100.66	3,014.62
53635 · Recycling cost			
5363501 · Recycling Collection	3,052.19	2,778.98	273.21
5363503 · Yard Waste Drop Off	5,300.00	5,300.00	0.00
Total 53635 · Recycling cost	8,352.19	8,078.98	273.21
54100 · Humane Society Contract	1,709.17	1,839.01	-129.84
55200 · Parks Dept. Pledge (\$5.50/per)	0.00	2,915.00	-2,915.00
6560 · Payroll Expenses	0.00	0.00	0.00
Total Expense	114,845.20	112,434.96	2,410.24
Net Ordinary Income	397,927.27	420,912.85	-22,985.58
Other Income/Expense			
Other Expense			
57101 · Undesignated Fund Bal Outlay	0.00	0.00	0.00
57200 · Capital Project Outlay	73,621.77	113,373.05	-39,751.28
58100 · Loan Principal			
58110 · Linwood Ave Project	5,374.30	4,979.91	394.39
58120 · Operating Loan	19,931.73	15,817.78	4,113.95
58130 · Hillcrest/Greenbriar Loan Princ	72,520.06	0.00	72,520.06
Total 58100 · Loan Principal	97,826.09	20,797.69	77,028.40
58200 · Loan Interest			
58210 · Linwood Ave Project	2,875.70	3,270.09	-394.39
58220 · Operating Loan	9,068.27	13,182.22	-4,113.95
58230 · Hillcrest/Greenbriar Loan Int	62,055.58	0.00	62,055.58
Total 58200 · Loan Interest	73,999.55	16,452.31	57,547.24
Total Other Expense	245,447.41	150,623.05	94,824.36
Net Other Income	-245,447.41	-150,623.05	-94,824.36
Net Income	152,479.86	270,289.80	-117,809.94

VILLAGE OF PARK RIDGE
Revenue & Expenses Budget vs. Actual
January through April 2026

	Jan - Apr 26	Budget	\$ Over Bud...	% of Budget
Ordinary Income/Expense				
Income				
41110 · Local Tax Levied	500,401.00	500,401.00	0.00	100.0%
43410 · Shared Revenues	0.00	54,652.39	-54,652.39	0.0%
43420 · Fire Insurance	0.00	3,700.00	-3,700.00	0.0%
43430 · Exempt Computer Aid	0.00	269.56	-269.56	0.0%
43440 · Personal Property Aid	0.00	4,804.87	-4,804.87	0.0%
43450 · State Video (Cable) Aid	0.00	1,700.20	-1,700.20	0.0%
43529 · Other State Aid (Grant)	0.00	5,000.00	-5,000.00	0.0%
43531 · Transportation Aid	7,127.80	14,264.05	-7,136.25	50.0%
44110 · Liquor and Malt Beverage	0.00	800.00	-800.00	0.0%
44120 · Cigarette/Bartender's Licenses	20.00	60.00	-40.00	33.3%
44200 · Dog Licenses	82.25	80.00	2.25	102.8%
44300 · Building Permits/Inspections	70.00	1,000.00	-930.00	7.0%
44500 · Cable Franchise Fees	1,176.13	5,400.00	-4,223.87	21.8%
46100 · General Government	10.00			
48100 · Interest	3,604.13	4,800.00	-1,195.87	75.1%
48200 · CD Interest	0.00	3,000.00	-3,000.00	0.0%
48900 · Miscellaneous Income	281.16	1,000.00	-718.84	28.1%
Total Income	512,772.47	600,932.07	-88,159.60	85.3%
Expense				
51100 · Village Board				
5110001 · President Salary	1,008.88	3,768.00	-2,759.12	26.8%
5110002 · Trustee Salary	2,382.10	3,445.00	-1,062.90	69.1%
5110003 · Santa Visit	678.61	1,000.00	-321.39	67.9%
5110004 · League of Municipalities Dues	590.51	590.51	0.00	100.0%
5110006 · Board Expenses	500.00	500.00	0.00	100.0%
Total 51100 · Village Board	5,160.10	9,303.51	-4,143.41	55.5%
51300 · Legal	1,147.50	5,000.00	-3,852.50	23.0%
51410 · Clerk/Treasurer				
5141001 · Clerk Compensation	10,652.50	35,000.00	-24,347.50	30.4%
5141002 · Mileage and Expense	0.00	500.00	-500.00	0.0%
5141006 · General Office Supplies	620.15	2,500.00	-1,879.85	24.8%
5141007 · Training	55.00	1,000.00	-945.00	5.5%
5141010 · Tax Collection Fee	1,383.61	1,500.00	-116.39	92.2%
5141011 · Villagewide Mailing	0.00	1,500.00	-1,500.00	0.0%
5141014 · Pineries Bank Fees/Supplies	0.00	150.00	-150.00	0.0%
5141022 · Dues & Subscriptions	530.02	3,500.00	-2,969.98	15.1%
5141025 · Background Checks	0.00	100.00	-100.00	0.0%
5141026 · Treasurer Compensation	3,127.50	6,000.00	-2,872.50	52.1%
5141027 · IT Services	600.00	2,000.00	-1,400.00	30.0%
Total 51410 · Clerk/Treasurer	16,968.78	53,750.00	-36,781.22	31.6%
51420 · Elections				
5142001 · Inspectors	1,002.11	4,000.00	-2,997.89	25.1%
5142002 · Election Expenses	27.26	500.00	-472.74	5.5%
Total 51420 · Elections	1,029.37	4,500.00	-3,470.63	22.9%
51430 · Publication Fees	0.00	500.00	-500.00	0.0%
51510 · Accounting				
5151001 · Reporting (Form C)	0.00	1,000.00	-1,000.00	0.0%
Total 51510 · Accounting	0.00	1,000.00	-1,000.00	0.0%
51530 · Assessment of Property				
5153001 · Assessor Contract	1,035.00	6,900.00	-5,865.00	15.0%
Total 51530 · Assessment of Property	1,035.00	6,900.00	-5,865.00	15.0%
51600 · Village Hall				
5160001 · Maintenance Compensation	444.87	1,200.00	-755.13	37.1%
5160004 · Utilities	2,098.62	3,200.00	-1,101.38	65.6%
5160005 · Supplies and Equipment	23.98	2,500.00	-2,476.02	1.0%

VILLAGE OF PARK RIDGE
Revenue & Expenses Budget vs. Actual
 January through April 2026

	Jan - Apr 26	Budget	\$ Over Bud...	% of Budget
5160006 · Repairs & Maintenance	0.00	2,500.00	-2,500.00	0.0%
Total 51600 · Village Hall	2,567.47	9,400.00	-6,832.53	27.3%
51910 · Uncollectible Taxes	0.00	200.00	-200.00	0.0%
51938 · Insurance				
5193801 · General Liability	4,121.00	2,700.00	1,421.00	152.6%
5193802 · Local Gov't Property	0.00	1,000.00	-1,000.00	0.0%
5193803 · Worker's Compensation	830.00	1,000.00	-170.00	83.0%
Total 51938 · Insurance	4,951.00	4,700.00	251.00	105.3%
52100 · Crossing Guard	2,162.69	4,000.00	-1,837.31	54.1%
52205 · Fire & EMS Protection				
5220521 · Fire Protection & EMT Contract	33,969.17	114,146.90	-80,177.73	29.8%
Total 52205 · Fire & EMS Protection	33,969.17	114,146.90	-80,177.73	29.8%
52450 · Zoning Administration	269.13	550.00	-280.87	48.9%
53311 · Street Maintenance				
5331101 · Snow Plowing	15,720.00	27,000.00	-11,280.00	58.2%
5331103 · Street Maintenance	212.11	60,000.00	-59,787.89	0.4%
5331104 · Street Maint-Trees/pickup	0.00	14,000.00	-14,000.00	0.0%
Total 53311 · Street Maintenance	15,932.11	101,000.00	-85,067.89	15.8%
53315 · Sewers	48.13	75.00	-26.87	64.2%
53420 · Street Lighting				
5342001 · Electric & Maintenance	4,171.31	12,000.00	-7,828.69	34.8%
5342004 · Digger Requests	1,256.80	3,000.00	-1,743.20	41.9%
Total 53420 · Street Lighting	5,428.11	15,000.00	-9,571.89	36.2%
53620 · Garbage Collection				
5362001 · Garbage Collection	11,615.28	33,500.00	-21,884.72	34.7%
5362002 · Fall Large Item Pick-up	2,500.00	900.00	1,600.00	277.8%
Total 53620 · Garbage Collection	14,115.28	34,400.00	-20,284.72	41.0%
53635 · Recycling cost				
5363501 · Recycling Collection	3,052.19	9,000.00	-5,947.81	33.9%
5363503 · Yard Waste Drop Off	5,300.00	5,400.00	-100.00	98.1%
Total 53635 · Recycling cost	8,352.19	14,400.00	-6,047.81	58.0%
54100 · Humane Society Contract	1,709.17	1,900.00	-190.83	90.0%
55200 · Parks Dept. Pledge (\$5.50/per)	0.00	3,000.00	-3,000.00	0.0%
Total Expense	114,845.20	383,725.41	-268,880.21	29.9%
Net Ordinary Income	397,927.27	217,206.66	180,720.61	183.2%
Other Income/Expense				
Other Expense				
57101 · Undesignated Fund Bal Outlay	0.00	45,381.02	-45,381.02	0.0%
57200 · Capital Project Outlay	73,621.77			
58100 · Loan Principal				
58110 · Linwood Ave Project	5,374.30	5,374.90	-0.60	100.0%
58120 · Operating Loan	19,931.73	19,931.73	0.00	100.0%
58130 · Hillcrest/Greenbriar Loan Princ	72,520.06	72,520.06	0.00	100.0%
Total 58100 · Loan Principal	97,826.09	97,826.69	-0.60	100.0%
58200 · Loan Interest				
58210 · Linwood Ave Project	2,875.70	2,875.10	0.60	100.0%
58220 · Operating Loan	9,068.27	9,068.27	0.00	100.0%
58230 · Hillcrest/Greenbriar Loan Int	62,055.58	62,055.58	0.00	100.0%
Total 58200 · Loan Interest	73,999.55	73,998.95	0.60	100.0%

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Accrual Basis

VILLAGE OF PARK RIDGE
Revenue & Expenses Budget vs. Actual
January through April 2026

	<u>Jan - Apr 26</u>	<u>Budget</u>	<u>\$ Over Bud...</u>	<u>% of Budget</u>
Total Other Expense	245,447.41	217,206.66	28,240.75	113.0%
Net Other Income	-245,447.41	-217,206.66	-28,240.75	113.0%
Net Income	<u>152,479.86</u>	<u>0.00</u>	<u>152,479.86</u>	<u>100.0%</u>

VILLAGE OF PARK RIDGE
Reconciliation Detail
11110 - Checking, Period Ending 04/30/2026

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						4,011.80
Cleared Transactions						
Checks and Payments - 32 items						
Bill Pmt -Check	03/12/2026	16768	Shanna Behrend	X	-34.00	-34.00
Bill Pmt -Check	03/23/2026	16778	Wisconsin Public S...	X	-32.64	-66.64
Bill Pmt -Check	04/02/2026	16782	Zblewski Bros. LLC	X	-2,500.00	-2,566.64
Bill Pmt -Check	04/02/2026	16781	Wisconsin Public S...	X	-1,105.72	-3,672.36
Bill Pmt -Check	04/02/2026	16779	MSA Professional S...	X	-168.30	-3,840.66
Bill Pmt -Check	04/02/2026	16780	TDS	X	-135.46	-3,976.12
Bill Pmt -Check	04/09/2026	16811	Harter's Fox Valley ...	X	-3,845.27	-7,821.39
Paycheck	04/09/2026	16783	Arndt, Anne C	X	-1,196.73	-9,018.12
Paycheck	04/09/2026	16788	Miller, LoisJean C.	X	-889.79	-9,907.91
Paycheck	04/09/2026	16785	Holloway, Daniel A	X	-758.06	-10,665.97
Bill Pmt -Check	04/09/2026	16814	Melissa Clark	X	-660.00	-11,325.97
Bill Pmt -Check	04/09/2026	16815	Portage Co. Treasur...	X	-380.00	-11,705.97
Paycheck	04/09/2026	16791	Thompson, Joseph D	X	-184.70	-11,890.67
Paycheck	04/09/2026	16789	Paulson, Kristin	X	-184.70	-12,075.37
Paycheck	04/09/2026	16784	BUTCHER, LON D	X	-115.44	-12,190.81
Bill Pmt -Check	04/09/2026	16813	Meg Erler.	X	-114.75	-12,305.56
Bill Pmt -Check	04/09/2026	16806	Bette Vogel	X	-72.50	-12,378.06
Bill Pmt -Check	04/09/2026	16807	Charm Fournier	X	-72.50	-12,450.56
Bill Pmt -Check	04/09/2026	16812	Lois J Hagen	X	-72.50	-12,523.06
Bill Pmt -Check	04/09/2026	16816	Rita Kozłowski	X	-72.50	-12,595.56
Bill Pmt -Check	04/09/2026	16809	David Blado.	X	-68.87	-12,664.43
Bill Pmt -Check	04/09/2026	16808	Christine Neidlein.	X	-68.87	-12,733.30
Bill Pmt -Check	04/09/2026	16818	Stevens Point Publi...	X	-48.13	-12,781.43
Bill Pmt -Check	04/09/2026	16819	Wisconsin Public S...	X	-33.54	-12,814.97
Bill Pmt -Check	04/14/2026	16820	Community First Bank	X	-134,575.64	-147,390.61
Liability Check	04/15/2026	DM	United States Treas...	X	-327.06	-147,717.67
Bill Pmt -Check	04/20/2026	16825	The Pineries Bank	X	-331.01	-148,048.68
Bill Pmt -Check	04/20/2026	16824	Shawn Paulson.	X	-150.00	-148,198.68
Bill Pmt -Check	04/20/2026	16826	Wisconsin Public S...	X	-36.25	-148,234.93
Bill Pmt -Check	04/20/2026	16823	Diggers Hotline Inc.	X	-30.10	-148,265.03
Paycheck	04/23/2026	16822	Arndt, Anne C	X	-1,196.72	-149,461.75
Liability Check	04/30/2026	DM	Wisconsin Departm...	X	-239.44	-149,701.19
Total Checks and Payments					-149,701.19	-149,701.19
Deposits and Credits - 20 items						
Deposit	04/02/2026			X	155.00	155.00
Transfer	04/02/2026			X	3,792.47	3,947.47
Check	04/09/2026	16804	VOID	X	0.00	3,947.47
Check	04/09/2026	16803	VOID	X	0.00	3,947.47
Check	04/09/2026	16802	VOID	X	0.00	3,947.47
Check	04/09/2026	16801	VOID	X	0.00	3,947.47
Check	04/09/2026	16800	VOID	X	0.00	3,947.47
Check	04/09/2026	16798	VOID	X	0.00	3,947.47
Check	04/09/2026	16797	VOID	X	0.00	3,947.47
Check	04/09/2026	16795	VOID	X	0.00	3,947.47
Check	04/09/2026	16794	VOID	X	0.00	3,947.47
Check	04/09/2026	16793	VOID	X	0.00	3,947.47
Check	04/09/2026	16792	VOID	X	0.00	3,947.47
Check	04/09/2026	16805	VOID	X	0.00	3,947.47
Check	04/09/2026	16796	VOID	X	0.00	3,947.47
Transfer	04/09/2026			X	9,466.84	13,414.31
Check	04/10/2026	16799	VOID	X	0.00	13,414.31
Deposit	04/15/2026			X	303.16	13,717.47
Transfer	04/15/2026			X	135,575.64	149,293.11
Transfer	04/20/2026			X	2,744.08	152,037.19
Total Deposits and Credits					152,037.19	152,037.19
Total Cleared Transactions					2,336.00	2,336.00
Cleared Balance					2,336.00	6,347.80
Uncleared Transactions						
Checks and Payments - 9 items						
Paycheck	04/11/2025	16312	Holloway, Daniel A		-134.70	-134.70

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VILLAGE OF PARK RIDGE
Reconciliation Detail
11110 - Checking, Period Ending 04/30/2026

Type	Date	Num	Name	Clr	Amount	Balance
Bill Pmt -Check	06/30/2025	16451	SUE E SACHS		-573.97	-708.67
Bill Pmt -Check	08/12/2025	16558	Schmeeckle Reserve		-1,375.00	-2,083.67
Bill Pmt -Check	03/12/2026	16764	Mary Domka.		-29.00	-2,112.67
Paycheck	04/09/2026	16786	Kraft, John E.		-406.34	-2,519.01
Paycheck	04/09/2026	16790	Renfert, Gordon J.		-184.70	-2,703.71
Bill Pmt -Check	04/09/2026	16817	Shanna Behrend		-148.75	-2,852.46
Paycheck	04/09/2026	16821	Lepak, Rebecca A		-26.31	-2,878.77
Bill Pmt -Check	04/09/2026	16810	Dayna Van Order		-10.87	-2,889.64
Total Checks and Payments					-2,889.64	-2,889.64
Total Uncleared Transactions					-2,889.64	-2,889.64
Register Balance as of 04/30/2026					-553.64	3,458.16
New Transactions						
Checks and Payments - 2 items						
Paycheck	05/07/2026		Arndt, Anne C		-561.72	-561.72
Liability Check	05/15/2026	DM	United States Treas...		-957.14	-1,518.86
Total Checks and Payments					-1,518.86	-1,518.86
Total New Transactions					-1,518.86	-1,518.86
Ending Balance					-2,072.50	1,939.30

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VILLAGE OF PARK RIDGE
Reconciliation Detail
11310 - Operating Account, Period Ending 04/30/2026

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						690,889.79
Cleared Transactions						
Checks and Payments - 4 items						
Transfer	04/02/2026			X	-3,792.47	-3,792.47
Transfer	04/09/2026			X	-9,466.84	-13,259.31
Transfer	04/15/2026			X	-135,575.64	-148,834.95
Transfer	04/20/2026			X	-2,744.08	-151,579.03
Total Checks and Payments					-151,579.03	-151,579.03
Deposits and Credits - 2 items						
Deposit	04/20/2026			X	17,598.53	17,598.53
Deposit	04/30/2026			X	637.19	18,235.72
Total Deposits and Credits					18,235.72	18,235.72
Total Cleared Transactions					-133,343.31	-133,343.31
Cleared Balance					-133,343.31	557,546.48
Register Balance as of 04/30/2026					-133,343.31	557,546.48
Ending Balance					-133,343.31	557,546.48

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VILLAGE OF PARK RIDGE
Reconciliation Detail
11343 - Pinerias Money Market, Period Ending 04/30/2026

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						115,172.17
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	04/30/2026			X	118.33	118.33
Total Deposits and Credits					118.33	118.33
Total Cleared Transactions					118.33	118.33
Cleared Balance					118.33	115,290.50
Register Balance as of 04/30/2026					118.33	115,290.50
Ending Balance					118.33	115,290.50

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VILLAGE OF PARK RIDGE

Reconciliation Detail

11345 - Reserve Account-Bank of Amherst, Period Ending 04/30/2026

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						10,285.97
Cleared Balance						10,285.97
Register Balance as of 04/30/2026						10,285.97
Ending Balance						10,285.97

VILLAGE OF PARK RIDGE
Reconciliation Detail
11350 - Pinerias CD Account, Period Ending 04/30/2026

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						110,904.10
Cleared Balance						110,904.10
Register Balance as of 04/30/2026						110,904.10
Ending Balance						110,904.10

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VILLAGE OF PARK RIDGE
Reconciliation Detail
2049 - Village Credit Card-2571, Period Ending 04/30/2026

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						331.01
Cleared Transactions						
Charges and Cash Advances - 5 items						
Credit Card Charge	04/07/2026		Aldi	X	-16.54	-16.54
Credit Card Charge	04/10/2026		Adobe	X	-21.09	-37.63
Credit Card Charge	04/12/2026		Microsoft Store	X	-42.00	-79.63
Credit Card Charge	04/12/2026		Microsoft Store	X	-13.19	-92.82
Credit Card Charge	04/17/2026		Complete Office of WI	X	-18.18	-111.00
Total Charges and Cash Advances					-111.00	-111.00
Payments and Credits - 1 item						
Bill	04/20/2026		The Pineries Bank	X	331.01	331.01
Total Cleared Transactions					220.01	220.01
Cleared Balance					-220.01	111.00
Register Balance as of 04/30/2026					-220.01	111.00
New Transactions						
Payments and Credits - 1 item						
Bill	05/11/2026		Pineries		111.00	111.00
Total New Transactions					111.00	111.00
Ending Balance					-331.01	0.00

Contractor's Application for Payment

Owner:	<u>Village of Park Ridge</u>	Owner's Project No.:	<u></u>
Engineer:	<u>MSA</u>	Engineer's Project No.:	<u>09617004</u>
Contractor:	<u>A-1 Excavating, LLC</u>	Contractor's Project No.:	<u>25-024</u>
Project:	<u>Hillcrest Drive & Greenbriar Avenue Reconstruction</u>		
Contract:	<u></u>		

Application No.:	<u>5</u>	Application Date:	<u>5/12/2026</u>
Application Period:	From	<u>11/29/2025</u>	to
		<u>5/12/2026</u>	

1. Original Contract Price	\$	1,441,431.00
2. Net change by Change Orders	\$	24,861.00
3. Current Contract Price (Line 1 + Line 2)	\$	1,466,292.00
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column G Unit Price Total)	\$	1,471,711.90
5. Retainage		
a. 2% X \$ 1,471,711.90 Work Completed	\$	29,434.24
b. X \$ - Stored Materials	\$	-
c. Total Retainage (Line 5.a + Line 5.b)	\$	29,434.24
6. Amount eligible to date (Line 4 - Line 5.c)	\$	1,442,277.66
7. Less previous payments (Line 6 from prior application)	\$	1,277,217.05
8. Amount due this application	\$	165,060.61
9. Balance to finish, including retainage (Line 3 - Line 4, plus 5c)	\$	24,014.34

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

Contractor: Al Excavating
Signature: [Signature] Date: 5-13-20

PAYMENT OF:	\$	165,060.61
(line 8 or other - attach explanation of the other amount)		

Recommended by Engineer By:  Title: <u>Project Manager - Engineering</u> Date: <u>5/12/2026</u>	Approved by Owner By: _____ Title: <u>Village President</u> Date: _____
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Approved by Funding Agency

By: _____	By: _____
Title: _____	Title: _____
Date: _____	Date: _____

Progress Estimate - Unit Price Work

Contractor's Application

For Contract: Hermet Drive & Greenleaf Avenue Intersection										Application Number: 5		Application Period: 11/20/15 - 12/31/15		Date: 5/12/2016		Total Completed Date: 5/12/2016		%		Balance to Pay (B - J)	
Application Period: 11/20/15 - 12/31/15										Application Period: 11/20/15 - 12/31/15		Application Period: 11/20/15 - 12/31/15		Application Period: 11/20/15 - 12/31/15		Application Period: 11/20/15 - 12/31/15		Application Period: 11/20/15 - 12/31/15		Application Period: 11/20/15 - 12/31/15	
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146 North Central Ave
Suite 201
Marshfield, WI 54449

P (715) 384-2133
TF (800) 362-4505
F (608) 807-5148

www.msa-ps.com

May 12, 2025

Jake Wald
Construction Forman
A-1 Excavating, LLC.

Re: Proposed Change Order Adjustments – Liquidated Damages Offset

Dear Mr. Wald,

I am proposing the following reductions and modifications to existing change order items to create an equivalent deduction relative to the assessed liquidated damages.

The total liquidated damages for this project were 21 days at \$1,500 per day, resulting in a total of \$31,500.

The proposed adjustments are as follows:

Sanitary Manhole Adjustments

Originally estimated at 9 each × \$1,300 = \$11,700

→ Proposed as a no-cost change order (deduction of \$11,700)

Modify Live Tap (Lump Sum)

Previously \$833

→ Proposed as a no-cost change order (deduction of \$833)

Wet Tap to STH 66

Previously paid at \$17,000

→ Proposed to be zeroed out (deduction of \$17,000)

Temporary Gravel (22 tons)

Previously paid at \$231

→ Proposed to be zeroed out (deduction of \$231)

Additional Site Maintenance

Previously paid at \$1,000

→ Proposed to be zeroed out (deduction of \$1,000)

Additional Common Excavation (14-inch depth)

Previously paid at \$5,366

→ Proposed adjustment to \$4,630 (deduction of \$736)

Summary:

The total value of these proposed reductions results in a net zero balance when compared to \$31,500 in liquidated damages.

Please review these proposed adjustments and let me know if you have any questions or would like to discuss further.

A handwritten signature in black ink, appearing to read "Tom Turchi".

Sincerely,
MSA Professional Services, Inc.
Tom Turchi, P.E.
Project Manager Engineering
tturchi@msa-ps.com | +1 (715) 304-0462

CHANGE ORDER NO.: 4

Owner: Village of Park Ridge
Engineer: MSA Professional Services
Contractor: A-1 Excavating, Inc.
Project: 2025 Hillcrest Drive and Greenbriar Avenue Reconstruction
Contract Name: 2025 Hillcrest Drive and Greenbriar Avenue Reconstruction Village of Park Ridge
Date Issued: May 12, 2026
Owner's Project No.:
Engineer's Project No.: 09617004
Contractor's Project No.: 25-024
Effective Date of Change Order: May 12, 2026

The Contract is modified as follows upon execution of this Change Order:

Modifications to the Contract to accommodate a reduction equal to Liquidated Damages.

Adjustments to Zero Out Liquidated Damages

Liquidated Damages per Contract	Days	21.00	(1,500.00)	(31,500.00)
Mr. Manhole (Sanitary Adjustments) No Change Order	EA	9.00	\$1,300.00	\$11,700.00
Modification to Live Tap No Change Order	LS	1.00	\$833.00	\$833.00
Wet Tap STH 66 Zero Out Previous Payment	LS	1.00	\$17,000.00	\$17,000.00
Temporary Gravel (22 Tons) Zero Out Previous Payment	Ton	22.00	\$10.50	\$231.00
Additional Site and Maintenance Zero Out Previous Payment	LS	1.00	\$1,000.00	\$1,000.00
Additional Common Excavation Reduction of Additional Common Excavation(14"-Depth)	LS	1.00	\$736.00	\$736.00
Additional Common Excavation (14-Inch Depth) New Lump Sum Amount	LS	1.00	\$4,603	\$4,630.00

Note: Asphalt 4" @ 25.70 per SY measured Total (9,210.0)

Attachments: None

Change in Contract Price		Change in Contract Times	
Original Contract Price:		Original Contract Times:	
\$ 1,461,487.00		Substantial Completion: Oct. 24, 2025	
		Ready for final payment: Nov. 7, 2025	
[Increase] [Decrease] from previously approved Change Orders No. 1 to No. 3		[Increase] [Decrease] from previously approved Change Orders No.1 to No.3	
\$ 793.00		Substantial Completion: Oct 28, 2025	
		Ready for final payment: Nov 11, 2025	
Contract Price prior to this Change Order:		Contract Times prior to this Change Order:	
\$ 1,462,280.00		Substantial Completion: Oct 28, 2025	
		Ready for final payment: Nov 11, 2025	
[Increase] [Decrease] this Change Order:		[Increase] [Decrease] this Change Order:	
\$ -31,500		Substantial Completion: No Change	
		Ready for final payment: No Change	
Contract Price Incorporating this Change Order:		Contract Times with all approved Change Orders:	
\$ 1,443,364.80		Substantial Completion: 2-Calendar Days	
		Ready for final payment: 2-Calendar Days	

Recommended by Engineer (if required)

By: [Signature]

Title: Project manager Engineering

Date: May 12, 2026

Authorized by Owner

By: _____

Title: Village President

Date: _____

Accepted by Contractor

[Signature]

Project Manager

5-13-26

Approved by Funding Agency (if applicable)

**VILLAGE OF PARK RIDGE
MINUTES OF THE ANNUAL BOARD OF REVIEW
MAY 12, 2026
VILLAGE HALL**

The Board of Review was called to order at 1:30 p.m. on May 12, 2026 by Village President Dan Holloway.

Roll call was taken. Board of Review members in attendance were Dan Holloway and Gordon Renfert. Also attending were Assessor Todd Pauls and Clerk Anne Arndt. Certified Board of Review member is Gordon Renfert.

Holloway volunteered to be BOR chairperson. Renfert volunteered to be vice-chairperson.

The Clerk noted that the required notice was published in the Stevens Point Journal at least 15 days prior to the Open Book and Board of Review. The postings were properly posted 15 days prior to the Open Book and Board of Review in the three public places and on the Village Hall front and rear doors.

Assessor Pauls stated annual certification of Board of Review members is problematic in some areas. Cell towers are no longer relevant as data is all electronic now.

The Assessor confirmed that the notices of assessment changes were mailed at least 15 days prior to the Board of Review.

The assessment roll was reviewed during Open Book, which was held from 10:00 a.m. to 12 p.m. on May 5, 2026. The Assessor stated no calls from residents were received.

The level of assessment for Park Ridge is approximately 63% of fair market value. The Assessor stated a revaluation of the Village should be considered in 2027.

The affidavit attached to the assessment roll was signed by the Assessor and his signature was attested to by the Clerk.

No one appeared to contest his/her assessment. At 3:30 pm, Holloway noted that the Board of Review had met for the statutory two hours, and no one appeared before the Board.

Board of Review adjourned at 3:30 p.m.

Anne Arndt
Village Clerk

Dan Holloway
Board of Review Chairperson