

**VILLAGE OF PARK RIDGE  
BOARD MEETING MINUTES  
April 20, 2026**

**CALL TO ORDER:** President Dan Holloway called the Park Ridge Village Board meeting to order at 5:30 p.m. The Village Board meeting was held in person at the Village Hall. After recitation of the Pledge of Allegiance by those present, roll call was taken. Trustees Gordon Renfert, Kristin Paulson, Dan McFarlane and President Dan Holloway were present. Trustee Joe Thompson is excused. Clerk Anne Arndt was also present.

Others attending: Christine Neidlein, Tori Jennings, Shawn Paulson, Marjie Bell. Daniel O'Neil attended via Zoom.

**AGENDA ITEM # 1 - APPROVAL OF THE APRIL AGENDA:** Motion Paulson, second by Renfert to approve the agenda as printed. Motion carried 3/0.

**AGENDA ITEM # 2 – PUBLIC COMMENT PERIOD – AGENDA ITEMS:** There were no public comments on specific agenda items.

**AGENDA ITEM # 3 - PUBLIC COMMENT PERIOD – NON-AGENDA ITEMS:** Christine Neidlein presented a brochure from FastSigns of Stevens Point, who sell custom signs. She plans to purchase some yard signs regarding speed/slowing down. If interested, please contact her to place an order. Clerk Arndt reported the April 4<sup>th</sup> election went very well. There are 440 registered voters in the Village. 259 voted (including 8 first-time voters). A \$280 Focus on Energy rebate was received and deposited. A WI Emergency Management Disaster Assessment application was completed and submitted. Up to seventy percent of eligible costs from the recent ice storm damage may be reimbursed if approved.

**AGENDA ITEM # 4 – REVIEW AND APPROVE MINUTES FROM MARCH 23, 2026 AND APRIL 4, 2026:** Motion Paulson, second Renfert to approve March 23 meeting minutes. Motion carried 3/0. Motion Renfert, second Paulson to approve April 4 Special Board meeting minutes. Motion carried 3/0.

**AGENDA ITEM # 5 – REVIEW AND APPROVE APRIL TREASURER'S REPORT:** Motion Paulson, second Renfert to approve the April treasurer's report. Roll Call vote taken: Renfert – yes; Paulson – yes; Holloway – yes. Motion carried 3/0.

**AGENDA ITEM # 6 – REVIEW AND APPROVE APRIL BILLS/PAYMENTS:** Motion Paulson, second Renfert to approve April bills/payments. Roll Call vote taken: Paulson – yes; Holloway – yes; Renfert – yes. Motion carried 3/0.

**AGENDA ITEM # 7 – ORDINANCE 2.01 VILLAGE BOARD:** After discussion it was decided no revision of this ordinance is needed at this time. Paulson suggested if there is future discussion it should include adding "vice chair" language. In the event the president is unable to attend a meeting, that trustee would preside. President Holloway introduced newly elected Trustee Dan McFarlane. His term does not officially begin until April 21 so he is unable to vote at tonight's meeting only.

**AGENDA ITEM # 8 – COMMITTEE APPOINTMENTS:** Shawn Paulson, Tom McCarten, Becky Woodward, Mary Tierney Ley, Lee Bendtsen, and Lon Butcher are current Board of Zoning Appeals members. Motion Renfert, second Paulson to approve the list of committee members as presented. Motion carried 3/0.

**AGENDA ITEM # 9 – ICE STORM DAMAGE CLEANUP:** Holloway stated there was a considerable amount of branches down through the Village. He spoke with Zblewski Brothers, who conducted a special branch pickup April 16. Paulson stated there were at least two large semis and four other trucks to pick up branches. It was a considerable undertaking. Great job!

**AGENDA ITEM # 10 – CROSSING GUARD POSITION AND LONG RANGE PLAN UPDATE:** Clerk Arndt reported there are five residents who stated they would be subs when the crossing guard is unavailable. Some mentioned they would volunteer to do this and didn't want to be paid. Arndt spoke with the treasurer who stated that is allowed but we should get a written statement from those people. Paulson stated there used to be an extra stop sign and vest available for their use. There are lit stop signs available for use and the village will check into purchasing one. Non Lighted - [STOP/STOP Hand-Held Paddles - Traffic Paddles | TAPCO](#) LED - [LED Crossing Guard Stop/Stop Paddle](#) Yield to Pedestrian - [In-Street Pedestrian Crosswalk Signs](#) Please note: *STOP for Pedestrian is NOT legal to use in the state of Wisconsin.* Holloway stated the Board should move forward with a plan for future crossing guard replacement.

**AGENDA ITEM # 11 – HILLCREST/GREENBRIAR PROJECT:** Tom Turchi, Project Manager with MSA, provided an update on the Hillcrest Drive and Greenbriar Avenue project (2025). The final streetlight has been installed. Van Ert Electric is currently working to determine the location of damaged underground wiring to complete the final electrical connections serving Pine Crest Avenue and Sunset Avenue. Over the next several weeks, a final inspection will be conducted and a punch list prepared for A-1 Excavating to complete remaining items needed for project closeout. Mr. Turchi is also processing closeout payment documentation. The next payment is estimated at approximately \$165,000, with \$29,000 being held in retainage and \$31,500 in liquidated damages due to delays in project completion. If no additional issues arise, project closeout is anticipated before the end of May. Prior to filing for LRIP reimbursement, retainage will need to be released to the contractor in order to fully close out the project and complete the required reimbursement submittal.

**AGENDA ITEM # 12 – SPEED STUDY UPDATE:** Tom Turchi, Project Manager with MSA, provided an update. The maximum speeds recorded on each street are noted below. Please note that I typically do not rely on maximum speed values unless there is a consistent and clearly identifiable pattern. He would recommend a one-page memo commenting that we have met the requirements of state statutes in setting the speed limit for the Village to have on file.

212 Sunset Ave. (11/12/2025), Max Speed 34 MPH

618 Fieldcrest Ave. (11/17/2025), Max Speed 47 MPH (*not realistic next highest 38 MPH*)

306 Greenbriar Ave. (3/24/2026), Max Speed 33 MPH

612 Linwood Ave. (4/14/2026) Max Speed 29 MPH

If the speed limit is changed, ten signs are needed at Village entrances. Cost is approximately \$500 per sign. This will be discussed at a future Board meeting.

**AGENDA ITEM # 13 – DISCUSS 2026 TREE PLANTING:** President Holloway stated thirty trees are ordered from Leaves Inspired Tree Nursery and will be delivered April 29. He has staked most properties and will coordinate volunteers to plant Thursday and Saturday. Dogwood bushes will be purchased locally.

**AGENDA ITEM # 14 – STREET MAINTENANCE:** President Holloway contacted American Asphalt and they will be touring the Village with him for crack sealing and leveling patches. Once an estimate is given the Board will review it. If the cost is low enough for leveling patches, he would prefer a chipseal over the top to further preserve it. If some of the larger dips could be leveled out some of the 2026 street maintenance could be used, but this may be budgeted for 2027.

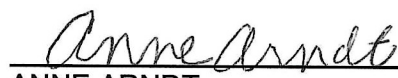
**AGENDA ITEM # 15 – DISPOSAL OF OLD TREATED WOOD POSTS:** There are several 4 X 6 broken off treated sign posts by the fenced in area at the Village Hall. They should be disposed of. Holloway is interested in submitting a bid for them. This will be advertised in the next Village newsletter to see if others are interested in submitting a bid. Motion Paulson, second Renfert to put a bid notice in the Village newsletter and for the Clerk to put a notice on the website. Motion carried 3/0.

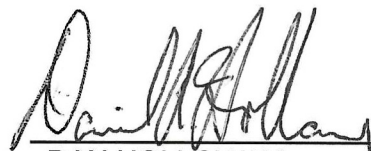
**AGENDA ITEM # 16 – SPRING NEWSLETTER AND CONTENT:** President Holloway is asking for ideas of what should be included in the newsletter. Trustee McFarlane will write an article on groundwater. It was suggested the Stevens Point Fire Department be contacted to submit an article.

**AGENDA ITEM # 17 – OPEN BOOK AND BOARD OF REVIEW:** Open Book Property Assessment Roll will be held (telephone only) May 5 from 10:00 a.m. to Noon. Board of Review will be held May 12 (in person) at the Village Hall from 1:30 to 3:30 p.m. A revised Ordinance 1.30 was reviewed. After discussion, motion Paulson, second Renfert to table this item to the May meeting. Motion carried 3/0.

**AGENDA ITEM # 18 - SET DATE AND TIME FOR NEXT BOARD MEETING:** May 18 at 5:30 p.m.

**AGENDA ITEM # 19 - ADJOURN:** The meeting adjourned at 6:40 p.m.

  
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ANNE ARNDT  
VILLAGE CLERK

  
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DAN HOLLOWAY  
VILLAGE PRESIDENT