

**VILLAGE OF PARK RIDGE
BOARD MEETING MINUTES
September 15, 2025**

CALL TO ORDER: President Steve Menzel called the Park Ridge Village Board meeting to order at 5:30 p.m. The Village Board meeting was held in person at the Village Hall. After recitation of the Pledge of Allegiance by those present, roll call was taken. Trustees Gordon Renfert, Dan Holloway, Kristin Paulson, Joe Thompson, and President Steve Menzel were present. Clerk Anne Arndt and Treasurer Melissa Clark also present.

Others attending were Tori Jennings, Christine Neidlein, and Lon Butcher. Tom Turchi and Shawn Paulson attended via Zoom.

AGENDA ITEM # 1 - APPROVAL OF THE SEPTEMBER AGENDA: Motion Holloway, second by Renfert to approve the agenda with no changes. Roll call was taken; Renfert – yes; Paulson – yes; Holloway – yes, Thompson – yes, Menzel – yes. Motion carried.

AGENDA ITEM # 2 – PUBLIC COMMENT PERIOD – AGENDA ITEMS: No public comments on specific agenda items.

AGENDA ITEM # 3 - PUBLIC COMMENT PERIOD – NON-AGENDA ITEMS: Tori Jennings stated she is withdrawing her proposal for a Park Ridge entrance sign. The plan for Greenbriar appears to continue building an overly wide street that will increase traffic speed, volume, and will further impact the tree canopy of which ten percent was cut down for the current project. Neither the DOT nor Portage County requires an eleven foot width. She is concerned about lack of communication with residents even though it appears an RFP is being sent out soon for a second road reconstruction project. A consolidation plan is required for water and hydrants and must go to referendum, which is not likely to pass. She is asking the Board to revise the cross section of Greenbriar and Ridge Road to ten foot travel lanes. *(Full text of her comments may be obtained from the Village Clerk at clerk@vi.parkridge.wi.gov.)*

Christine Neidlein stated there is an obstructed stop sign going west on Crestwood between Linwood and Fieldcrest. President Menzel stated she should send a detailed note to the Clerk. He is aware of a couple other areas where trimming needs to be done and will contact Zbleski for tree trimming.

AGENDA ITEM # 4 – REVIEW AND APPROVE MINUTES FROM AUGUST 18, 2025 and SEPTEMBER 3, 2025: Names of two residents in attendance at the August 18 meeting were misspelled. Corrected names are Jeannie Tauchman and Tanya Lauer-Moersch. Motion by Menzel, second by Thompson to approve minutes from the August 18 and September 3, 2025 meetings with corrections. Motion carried.

AGENDA ITEM # 5 – REVIEW AND ACCEPT AUGUST TREASURER’S REPORT: Renfert asked if Profit & Loss Tax Collection Fee was underestimated. Menzel stated it was for processing the unexpected refunds. Menzel asked why Village Hall Repairs & Maintenance was over budget. Treasurer Clark stated it most likely was due to an expense being entered in the incorrect line item. She will verify and make the adjustment if necessary. Paulson stated there seems to be quite a bit of money left for street maintenance and asked if plans were in place for using the funds. Holloway suggested areas be checked for pavement patching and/or crack sealing. Motion by

Paulson, second by Renfert to accept the Treasurer's Report. Roll call was taken; Menzel – yes, Holloway – yes, Renfert – yes, Thompson – yes, Paulson - yes. Motion carried.

AGENDA ITEM # 6 – REVIEW AND APPROVE AUGUST AND SEPTEMBER BILLS /

PAYMENTS: Motion by Holloway, second by Thompson to approve August and September bills/payments. Roll call was taken; Renfert – yes, Paulson – yes, Holloway – yes, Thompson – yes, Menzel – yes. Motion carried.

DISCUSSION AND/OR POSSIBLE ACTION ON THE FOLLOWING ITEMS:

AGENDA ITEM # 7 – HILLCREST DRIVE/GREENBRIAR AVENUE PROJECT UPDATE – Tom Turchi, MSA, reported on site progress.

A-1 Excavating plans to have their grading crew back on site this Wednesday to continue grading operations. Van Ert Electric is currently completing all road crossings for electrical conduit to ensure they're out of the way before grading resumes. Water main installation and service laterals were completed approximately one week ahead of schedule. While grading is a few days behind schedule, the overall project is still expected to be completed on time.

Municipal Water Connections: The water system has been installed and inspected by the City of Stevens Point. Homeowners may now connect to the new water mains and services. The only concern would be if any equipment is parked within the project limits that could interfere with A-1 Excavating's grading operations.

Trick-or-Treating: There was a question regarding trick-or-treating in the project area. The project is expected to be substantially complete before Halloween, with final completion scheduled for November 7th. Trick-or-treating should not be impacted.

Rain Garden Pricing: A-1 Excavating was asked to provide a cost estimate for constructing rain gardens within the project limits. They quoted \$48 per linear foot. For example, 100 linear feet would cost \$4,800. Jake from A-1 explained that the cost reflects the need for specialized equipment to achieve the flat bottoms and varying slopes requested.

Change order No. 3 Is being drafted and will be ready for signatures this week.

Hillcrest Drive Extension: The Village of Park Ridge requested an extension of Hillcrest Drive by approximately 100 linear feet. The estimated cost breakdown is as follows:

Lump Sum Items:

Mobilization, Bonds & Insurance:	\$1,000.00
Erosion & Sediment Control:	\$1,000.00
Site & Maintenance Control:	\$1,000.00
Common Excavation (14" Depth):	\$5,366.00

Unit Price Items:

Base Aggregate Dense 1¼" (12" Depth), 322 SY @ \$12.00:	\$3,864.00
Asphaltic Concrete Pavement (4" Depth), 300 SY @ \$27.50:	\$8,250.00
1' Gravel Shoulders (4" Depth), 23 SY @ \$6.00:	\$ 138.00

Total Estimated Cost for Extension:	\$20,618.00
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Pavement Thickness Adjustment: The Village requested a reduction in asphalt thickness from 4.5 inches to 4.0 inches, aligning with Stevens Point's new standard. This change reduces the unit cost from \$28.00/SY to \$25.70/SY, resulting in a net savings of **\$20,056.00**.

Overall Budget Impact: With the cost savings from the pavement adjustment and the additional cost of the Hillcrest Drive extension, the net change to the project budget is an increase of **\$536.00**.

AGENDA ITEM # 8 – DISCUSS ADDING STOP SIGN ON HILLCREST AT LINWOOD AVENUE:

Discussion on adding a stop sign at Hillcrest and Linwood. The village board requested that MSA professional services put together a proposal to review all traffic control within the village. The village was going to do speed studies following the completion of the Hillcrest and Greenbriar project. This most likely will take place mid-November.

AGENDA ITEM # 9 – HILLCREST / GREENBRIAR PROJECT INSTALLMENT PAYMENT: A-1 Excavation submitted Pay App No. 1 in the amount of \$371,276.15 for work completed from July 5, 2025 to August 28, 2025, which represents approximately twenty-seven percent of the project. Motion Holloway, second Renfert to pay the invoice. Roll Call vote: Thompson – yes; Menzel – yes; Holloway – yes; Paulson – yes; Renfert - yes. Motion carried.

AGENDA ITEM # 10 – ADVERTISEMENT FOR RIDGEWOOD / GREENBRIAR SOUTH

PROJECT: Holloway presented a draft Statement of Qualifications for the Ridgewood Drive (Sunset Avenue to Greenbriar Avenue) project. It would be sent to qualified design consultants and posted to the WISDOT website. Motion by Paulson, second by Holloway to proceed with the information as described. Motion carried.

AGENDA ITEM # 11 – DISCUSS WINTER STORAGE AREA: Lon Butcher stated since the garage parking (for fire trucks) is no longer used it could be a winter storage for boats or small campers. Discussion held regarding if the Village insurance would cover these items in case of damage. Menzel stated he spoke with our Spectrum insurance agent and there are no special exclusions. There would have to be controlled access to the building. A contract should be required and our attorney would need to draft it. Questions asked on who decides who could rent; would there be a lottery? The garage is heated during the winter so rental fees would need to cover part of that cost. Menzel will check to see if SPFD or PC Emergency Government staff have a need for the space. This would be discussed at a future meeting.

AGENDA ITEM # 12 – COMMITTEE APPOINTMENTS: The Zoning and Zoning Board of Appeals Committees have vacancies. Zoning Committee: Thom Patton is no longer on the committee. Lon Butcher is a new member to the committee. Lee Bendtsen is a new alternate member to the committee. President Steve Menzel will ask Becky Woodward to be chairperson of the committee. (Note: Becky Woodward is listed as a "non-voting" member on the website. It is believed that Becky is a voting member.)

Zoning Board of Appeals Committee: Thom Patton is no longer on the committee. Doug Myers is no longer on the committee. Christine Neidlein asked the village board tonight to remove her from the Zoning Board of Appeals committee. Christine told the village board tonight that she wants to stay on the Zoning committee. Shawn Paulson is a new member to this

committee. Mary Tierney Ley is a new member to this committee. Lee Bendtsen is a new member to this committee. Lon Butcher is a new alternate member to this committee. President Steve Menzel will ask someone to be a chairperson of this committee.

AGENDA ITEM # 13 – LARGE ITEM PICK UP: will be September 18. Items should be out the night before, on the opposite side of your driveway and away from your garbage bins. Standard trash or furniture only will be picked up. Paulson stated she posted a notice on the village and Friends of Park Ridge Facebook pages.

SET DATE AND TIME FOR NEXT BOARD MEETING: Monday, October 20, 2025 at 5:30 p.m.

ADJOURN MEETING at 7:36 p.m.

ANNE ARNDT
VILLAGE CLERK

STEVE MENZEL
VILLAGE PRESIDENT

VILLAGE OF PARK RIDGE

Profit & Loss Prev Year Comparison

January through September 2025

	Jan - Sep 25	Jan - Sep 24	\$ Change
Ordinary Income/Expense			
Income			
41110 · Local Tax Levied	362,496.00	361,769.37	726.63
41800 · Int & Penalties on Taxes Levied	0.00	1.74	-1.74
43410 · Shared Revenues	7,928.27	7,750.01	178.26
43420 · Fire Insurance	3,716.64	3,232.85	483.79
43430 · Exempt Computer Aid	462.47	462.47	0.00
43440 · Personal Property Aid	5,074.43	269.56	4,804.87
43450 · State Video (Cable) Aid	1,700.20	1,700.20	0.00
43529 · Other State Aid (Grant)	30,000.00	0.00	30,000.00
43531 · Transportation Aid	9,924.42	10,005.63	-81.21
43545 · Recycling Grant	0.00	0.00	0.00
44110 · Liquor and Malt Beverage	735.00	930.00	-195.00
44120 · Cigarette/Bartender's Licenses	80.00	160.00	-80.00
44200 · Dog Licenses	122.00	148.00	-26.00
44300 · Building Permits/Inspections	841.62	2,588.78	-1,747.16
44500 · Cable Franchise Fees	4,073.93	4,100.57	-26.64
48100 · Interest	11,000.40	3,318.62	7,681.78
48200 · CD Interest	3,073.18	3,725.98	-652.80
48900 · Miscellaneous Income	0.00	2,099.08	-2,099.08
48905 · Late Fees	0.00	10.00	-10.00
Total Income	441,228.56	402,272.86	38,955.70
Expense			
51100 · Village Board			
5110001 · President Salary	2,825.81	2,825.82	-0.01
5110002 · Trustee Salary	2,583.60	2,583.60	0.00
5110003 · Santa Visit	898.51	805.99	92.52
5110004 · League of Municipalities Dues	91.38	0.00	91.38
5110006 · Board Expenses	75.00	15.82	59.18
Total 51100 · Village Board	6,474.30	6,231.23	243.07
51300 · Legal	0.00	2,452.50	-2,452.50
51410 · Clerk/Treasurer			
5141001 · Clerk Compensation	27,281.97	32,058.57	-4,776.60
5141002 · Mileage and Expense	138.60	0.00	138.60
5141006 · General Office Supplies	2,066.74	2,103.19	-36.45
5141007 · Training	490.00	0.00	490.00
5141010 · Tax Collection Fee	5,663.94	1,450.56	4,213.38
5141011 · Villagewide Mailing	654.92	141.64	513.28
5141014 · Pineries Bank Fees/Supplies	40.00	55.90	-15.90
5141022 · Dues & Subscriptions	3,122.60	1,827.70	1,294.90
5141025 · Background Checks	14.00	7.00	7.00
5141026 · Treasurer Compensation	4,525.42	1,365.00	3,160.42
5141027 · IT Services	900.00	850.00	50.00
Total 51410 · Clerk/Treasurer	44,898.19	39,859.56	5,038.63
51420 · Elections			
5142001 · Inspectors	1,536.05	1,683.40	-147.35
5142002 · Election Expenses	59.78	723.70	-663.92
5142006 · Election Equipment	0.00	217.15	-217.15
Total 51420 · Elections	1,595.83	2,624.25	-1,028.42
51430 · Publication Fees	230.64	224.02	6.62
51510 · Accounting			
5151001 · Reporting (Form C)	1,030.00	925.00	105.00
51510 · Accounting - Other	0.00	111.16	-111.16
Total 51510 · Accounting	1,030.00	1,036.16	-6.16
51530 · Assessment of Property			
5153001 · Assessor Contract	6,900.00	5,220.00	1,680.00
Total 51530 · Assessment of Property	6,900.00	5,220.00	1,680.00

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Accrual Basis

VILLAGE OF PARK RIDGE

Profit & Loss Prev Year Comparison

January through September 2025

	Jan - Sep 25	Jan - Sep 24	\$ Change
51600 · Village Hall			
5160001 · Maintenance Compensation	747.87	1,763.95	-1,016.08
5160004 · Utilities	2,971.48	2,394.48	577.00
5160005 · Supplies and Equipment	2,942.90	448.70	2,494.20
5160006 · Repairs & Maintenance	2,027.30	5,995.42	-3,968.12
Total 51600 · Village Hall	8,689.55	10,602.55	-1,913.00
51938 · Insurance			
5193801 · General Liability	2,637.00	2,445.00	192.00
5193802 · Local Gov't Property	0.00	1,048.00	-1,048.00
5193803 · Worker's Compensation	863.00	1,645.00	-782.00
Total 51938 · Insurance	3,500.00	5,138.00	-1,638.00
52100 · Crossing Guard	3,045.42	3,376.44	-331.02
52205 · Fire & EMS Protection			
5220521 · Fire Protection & EMT Contract	77,803.94	77,052.47	751.47
Total 52205 · Fire & EMS Protection	77,803.94	77,052.47	751.47
52400 · Building Inspection	2,341.52	3,580.84	-1,239.32
52450 · Zoning Administration	403.69	403.68	0.01
53311 · Street Maintenance			
5331101 · Snow Plowing	16,248.00	17,166.00	-918.00
5331103 · Street Maintenance	5,909.74	4,338.57	1,571.17
5331104 · Street Maint-Trees/pickup	2,000.00	0.00	2,000.00
5331113 · Engineering	0.00	14,968.00	-14,968.00
Total 53311 · Street Maintenance	24,157.74	36,472.57	-12,314.83
53315 · Sewers	53.48	53.48	0.00
53420 · Street Lighting			
5342001 · Electric & Maintenance	9,481.25	9,026.62	454.63
5342004 · Digger Requests	4,448.99	2,250.19	2,198.80
Total 53420 · Street Lighting	13,930.24	11,276.81	2,653.43
53620 · Garbage Collection			
5362001 · Garbage Collection	25,151.16	24,022.28	1,128.88
5362002 · Fall Large Item Pick-up	0.00	832.00	-832.00
Total 53620 · Garbage Collection	25,151.16	24,854.28	296.88
53635 · Recycling cost			
5363501 · Recycling Collection	6,297.98	7,214.45	-916.47
5363503 · Yard Waste Drop Off	5,300.00	5,300.00	0.00
Total 53635 · Recycling cost	11,597.98	12,514.45	-916.47
54100 · Humane Society Contract	1,839.01	1,356.02	482.99
55200 · Parks Dept. Pledge (\$5.50/per)	2,915.00	2,915.00	0.00
6560 · Payroll Expenses	0.00	0.00	0.00
Total Expense	236,557.69	247,244.31	-10,686.62
Net Ordinary Income	204,670.87	155,028.55	49,642.32
Other Income/Expense			
Other Income			
49100 · Long Term Debt Proceeds	1,816,261.00	0.00	1,816,261.00
Total Other Income	1,816,261.00	0.00	1,816,261.00
Other Expense			
52113 · Innovation Grant Expenses	24,447.67	0.00	24,447.67
57200 · Capital Project Outlay	545,413.33	0.00	545,413.33
58100 · Loan Principal			
58110 · Linwood Ave Project	5,209.31	5,116.89	92.42

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Accrual Basis

VILLAGE OF PARK RIDGE
Profit & Loss Prev Year Comparison
January through September 2025

	Jan - Sep 25	Jan - Sep 24	\$ Change
58120 · Operating Loan	18,840.16	19,415.30	-575.14
Total 58100 · Loan Principal	24,049.47	24,532.19	-482.72
58200 · Loan Interest			
58210 · Linwood Ave Project	3,040.69	3,133.11	-92.42
58220 · Operating Loan	10,159.84	9,584.70	575.14
Total 58200 · Loan Interest	13,200.53	12,717.81	482.72
Total Other Expense	607,111.00	37,250.00	569,861.00
Net Other Income	1,209,150.00	-37,250.00	1,246,400.00
Net Income	1,413,820.87	117,778.55	1,296,042.32

VILLAGE OF PARK RIDGE
Reconciliation Detail
11110 · Checking, Period Ending 09/30/2025

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						16,323.90
Cleared Transactions						
Checks and Payments - 34 items						
Paycheck	01/11/2025	16230	Renfert, Gordon J.	X	-184.70	-184.70
Paycheck	04/11/2025	16318	Renfert, Gordon J.	X	-184.70	-369.40
Bill Pmt -Check	06/30/2025	16444	Gordon Renfert	X	-644.01	-1,013.41
Bill Pmt -Check	06/30/2025	16470	RAYLENE SERAMU...	X	-472.87	-1,486.28
Bill Pmt -Check	06/30/2025	16513	THOMAS L JOHNS...	X	-385.67	-1,871.95
Bill Pmt -Check	06/30/2025	16510	MARGARET Y HAR...	X	-300.55	-2,172.50
Paycheck	07/14/2025	16529	Renfert, Gordon J.	X	-184.70	-2,357.20
Paycheck	07/30/2025	16552	Behrend, Shanna L	X	-51.96	-2,409.16
Paycheck	08/13/2025	16565	Behrend, Shanna L	X	-57.71	-2,466.87
Bill Pmt -Check	08/28/2025	16567	McMahon Associate...	X	-7,215.00	-9,681.87
Paycheck	08/28/2025	16572	Arndt, Anne C	X	-1,028.53	-10,710.40
Bill Pmt -Check	08/28/2025	16573	ANNE ARNDT	X	-138.60	-10,849.00
Bill Pmt -Check	08/28/2025	16570	TDS	X	-135.41	-10,984.41
Bill Pmt -Check	08/28/2025	16571	Wisconsin Public Se...	X	-110.13	-11,094.54
Bill Pmt -Check	08/28/2025	16569	Shawn Paulson.	X	-100.00	-11,194.54
Bill Pmt -Check	08/28/2025	16568	Menards	X	-11.64	-11,206.18
Bill Pmt -Check	09/01/2025	16587	WI ELECTIONS CO...	X	-125.00	-11,331.18
Bill Pmt -Check	09/08/2025	16574	City of Stevens Point	X	-25,767.98	-37,099.16
Bill Pmt -Check	09/08/2025	16579	MSA Professional S...	X	-20,051.53	-57,150.69
Bill Pmt -Check	09/08/2025	16577	Harter's Fox Valley ...	X	-3,513.90	-60,664.59
Bill Pmt -Check	09/08/2025	16583	Wisconsin Public Se...	X	-961.37	-61,625.96
Bill Pmt -Check	09/08/2025	16578	Melissa Clark	X	-555.00	-62,180.96
Bill Pmt -Check	09/08/2025	16575	David Lepak	X	-334.42	-62,515.38
Bill Pmt -Check	09/08/2025	16582	The Pineries Bank	X	-141.85	-62,657.23
Bill Pmt -Check	09/08/2025	16576	Diggers Hotline Inc.	X	-77.90	-62,735.13
Bill Pmt -Check	09/08/2025	16581	Summit Companies	X	-70.75	-62,805.88
Bill Pmt -Check	09/08/2025	16584	Wisconsin Towns A...	X	-70.00	-62,875.88
Bill Pmt -Check	09/08/2025	16580	Shawn Paulson.	X	-42.19	-62,918.07
Paycheck	09/11/2025	16585	Arndt, Anne C	X	-981.45	-63,899.52
Liability Check	09/11/2025	EFT	United States Treas...	X	-289.58	-64,189.10
Paycheck	09/11/2025	16586	Lepak, Rebecca A	X	-78.49	-64,267.59
Bill Pmt -Check	09/16/2025	16588	A-1 Excavating LLC	X	-371,276.15	-435,543.74
Paycheck	09/23/2025	16595	Arndt, Anne C	X	-1,075.41	-436,619.15
Bill Pmt -Check	09/23/2025	16593	TDS	X	-135.41	-436,754.56
Total Checks and Payments					-436,754.56	-436,754.56
Deposits and Credits - 6 items						
Transfer	09/09/2025			X	52,956.41	52,956.41
Transfer	09/16/2025			X	371,401.15	424,357.56
Deposit	09/18/2025			X	214.00	424,571.56
Transfer	09/18/2025			X	5,384.92	429,956.48
Check	09/23/2025	16590	VOID	X	0.00	429,956.48
Check	09/23/2025	16589	VOID	X	0.00	429,956.48
Total Deposits and Credits					429,956.48	429,956.48
Total Cleared Transactions					-6,798.08	-6,798.08
Cleared Balance					-6,798.08	9,525.82
Uncleared Transactions						
Checks and Payments - 11 items						
Bill Pmt -Check	11/20/2024	16145	Becky Woodward		-55.00	-55.00
Paycheck	04/11/2025	16312	Holloway, Daniel A		-134.70	-189.70
Bill Pmt -Check	06/30/2025	16502	WILLIAM J LITTLE ...		-762.98	-952.68
Bill Pmt -Check	06/30/2025	16451	SUE E SACHS		-573.97	-1,526.65
Bill Pmt -Check	06/30/2025	16512	THOMAS AND KYL...		-490.26	-2,016.91
Bill Pmt -Check	06/30/2025	16504	BRENT T GOSTOM...		-411.17	-2,428.08
Bill Pmt -Check	06/30/2025	16509	KAO CHANG AND ...		-334.64	-2,762.72
Bill Pmt -Check	08/12/2025	16558	Schmeeckle Reserve		-1,375.00	-4,137.72
Bill Pmt -Check	09/23/2025	16591	McMahon Associate...		-3,939.62	-8,077.34
Bill Pmt -Check	09/23/2025	16594	Wisconsin Public Se...		-134.48	-8,211.82
Bill Pmt -Check	09/23/2025	16592	Shawn Paulson.		-100.00	-8,311.82
Total Checks and Payments					-8,311.82	-8,311.82

VILLAGE OF PARK RIDGE
Reconciliation Detail
11110 · Checking, Period Ending 09/30/2025

Type	Date	Num	Name	Clr	Amount	Balance
Total Uncleared Transactions					-8,311.82	-8,311.82
Register Balance as of 09/30/2025					-15,109.90	1,214.00
Ending Balance					-15,109.90	1,214.00

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10/01/25

VILLAGE OF PARK RIDGE

Reconciliation Detail

11310 · Operating Account, Period Ending 09/30/2025

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						1,950,794.81
Cleared Transactions						
Checks and Payments - 3 items						
Transfer	09/09/2025			X	-52,956.41	-52,956.41
Transfer	09/16/2025			X	-371,401.15	-424,357.56
Transfer	09/18/2025			X	-5,384.92	-429,742.48
Total Checks and Payments					-429,742.48	-429,742.48
Deposits and Credits - 1 item						
Deposit	09/30/2025			X	1,786.80	1,786.80
Total Deposits and Credits					1,786.80	1,786.80
Total Cleared Transactions					-427,955.68	-427,955.68
Cleared Balance					-427,955.68	1,522,839.13
Register Balance as of 09/30/2025					-427,955.68	1,522,839.13
Ending Balance					-427,955.68	1,522,839.13

VILLAGE OF PARK RIDGE
Reconciliation Detail
11340 · Reserve Account-Pinerias-ARPA, Period Ending 09/30/2025

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						31,375.27
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	09/30/2025			X	32.23	32.23
Total Deposits and Credits					32.23	32.23
Total Cleared Transactions					32.23	32.23
Cleared Balance					32.23	31,407.50
Register Balance as of 09/30/2025					32.23	31,407.50
Ending Balance					32.23	31,407.50

VILLAGE OF PARK RIDGE
Reconciliation Detail
11343 · Pineries MM# 8005-467-9, Period Ending 09/30/2025

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						114,339.44
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	09/30/2025			X	117.47	117.47
Total Deposits and Credits					117.47	117.47
Total Cleared Transactions					117.47	117.47
Cleared Balance					117.47	114,456.91
Register Balance as of 09/30/2025					117.47	114,456.91
Ending Balance					117.47	114,456.91

VILLAGE OF PARK RIDGE
Reconciliation Detail
11350 · CD Account, Period Ending 09/30/2025

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						110,904.10
Cleared Balance						110,904.10
Register Balance as of 09/30/2025						110,904.10
Ending Balance						110,904.10

VILLAGE OF PARK RIDGE
Balance Sheet Prev Year Comparison
As of September 30, 2025

	Sep 30, 25	Sep 30, 24	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
11110 · Checking	1,214.00	980.00	234.00
11310 · Operating Account	1,522,839.13	154,195.97	1,368,643.16
11340 · Reserve Account-Pineries-ARPA	31,407.50	31,017.56	389.94
11343 · Pineries MM# 8005-467-9	114,456.91	113,035.84	1,421.07
11345 · Reserve Account-Bank of Amherst	10,247.61	10,171.11	76.50
11350 · CD Account	110,904.10	107,830.92	3,073.18
11360 · Petty Cash	300.00	200.00	100.00
Total Checking/Savings	1,791,369.25	417,431.40	1,373,937.85
Other Current Assets			
12100 · Taxes Receivable	239,249.38	251,545.29	-12,295.91
Total Other Current Assets	239,249.38	251,545.29	-12,295.91
Total Current Assets	2,030,618.63	668,976.69	1,361,641.94
TOTAL ASSETS	2,030,618.63	668,976.69	1,361,641.94
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Credit Cards			
2047 · Village Credit Card-2449	0.00	1,306.32	-1,306.32
2049 · Village Credit Card-2571	1,716.63	0.00	1,716.63
Total Credit Cards	1,716.63	1,306.32	410.31
Other Current Liabilities			
2100 · State W/H Tax	316.14	346.90	-30.76
21511 · Federal W/H Tax	387.72	613.54	-225.82
24700 · Due other taxing authorities	239,656.87	250,404.72	-10,747.85
24800 · Due SP Utilities	4,927.62	4,058.00	869.62
Total Other Current Liabilities	245,288.35	255,423.16	-10,134.81
Total Current Liabilities	247,004.98	256,729.48	-9,724.50
Total Liabilities	247,004.98	256,729.48	-9,724.50
Equity			
3010 · Office Equipment Reserve	82.68	82.68	0.00
3018 · Street Reserve	638.28	638.28	0.00
3020 · Sewer Reserve	2,500.00	2,500.00	0.00
3025 · Reassessment Reserve	9,000.00	9,000.00	0.00
3060 · Disaster Reserve	12,345.31	12,345.31	0.00
3070 · Santa Visit Reserve	1,550.00	1,550.00	0.00
34100 · General Undesignated Fund Bal	103,265.36	103,265.36	0.00
3900 · Retained Earnings	240,411.15	165,087.03	75,324.12
Net Income	1,413,820.87	117,778.55	1,296,042.32
Total Equity	1,783,613.65	412,247.21	1,371,366.44
TOTAL LIABILITIES & EQUITY	2,030,618.63	668,976.69	1,361,641.94

Village of Park Ridge

2026 Preliminary Draft Budget

	Actual YTD Jan 1-Sept 30, 2025	Budget 2025	\$ Over/(Under) Budget	Preliminary Budget 2026
Income				
41110 Local Tax Levied	\$ 362,496.00	\$ 492,496.00	\$ (130,000.00)	\$ 500,401.00
41800 Int & Penalties on Taxes Levied	\$ -	\$ -	\$ -	\$ -
43410 Shared Revenues	\$ 7,928.27	\$ 52,855.18	\$ (44,926.91)	\$ 54,652.39
43420 Fire Insurance	\$ 3,716.64	\$ 3,200.00	\$ 516.64	\$ 3,700.00
43430 Exempt Computer Aid	\$ 462.47	\$ 462.47	\$ -	\$ 269.56
43440 Personal Property Aid	\$ 5,074.43	\$ 5,074.43	\$ -	\$ 4,804.87
43450 State Video (Cable) Aid	\$ 1,700.20	\$ 1,700.20	\$ -	\$ 1,700.20
43529 Other State Aid (Grant)	\$ 30,000.00	\$ -	\$ 30,000.00	\$ -
43531 Transportation Aid	\$ 9,924.42	\$ 13,232.56	\$ (3,308.14)	\$ 14,264.05
44110 Liquor and Malt Beverage	\$ 735.00	\$ 1,200.00	\$ (465.00)	\$ 800.00
44120 Cigarette/Bartender's Licenses	\$ 80.00	\$ 300.00	\$ (220.00)	\$ 60.00
44200 Dog Licenses	\$ 122.00	\$ 250.00	\$ (128.00)	\$ 80.00
44300 Building Permits/Inspections	\$ 841.62	\$ 2,000.00	\$ (1,158.38)	\$ 1,000.00
44400 Zoning/Variance Fees	\$ -	\$ 200.00	\$ (200.00)	\$ -
44500 Cable Franchise Fees	\$ 4,073.93	\$ 5,400.00	\$ (1,326.07)	\$ 5,400.00
46100 General Government	\$ -	\$ 100.00	\$ (100.00)	\$ -
48100 Interest	\$ 11,000.40	\$ 3,500.00	\$ 7,500.40	\$ 4,800.00
48200 CD Interest	\$ 3,073.18	\$ 3,000.00	\$ 73.18	\$ 3,000.00
48900 Miscellaneous Income	\$ -	\$ 1,500.00	\$ (1,500.00)	\$ 1,000.00
48905 Late Fees	\$ -	\$ -	\$ -	\$ -
Total Income	\$ 441,228.56	\$ 586,470.84	\$ (145,242.28)	\$ 595,932.07
Expense				
51100 Village Board				
5110001 President Salary	\$ 2,825.81	\$ 3,768.00	\$ (942.19)	\$ 3,768.00
5110002 Trustee Salary	\$ 2,583.60	\$ 3,445.00	\$ (861.40)	\$ 3,445.00
5110003 Santa Visit	\$ 898.51	\$ 1,000.00	\$ (101.49)	\$ 1,000.00

		Actual				Preliminary
		YTD	Budget	\$ Over/(Under)	Budget	
		Jan 1-Sept 30, 2025	2025	Budget	2026	
5110004	League of Municipalities Dues	\$ 91.38	\$ 553.29	\$ (461.91)	\$ 590.51	
5110006	Board Expenses	\$ 75.00	\$ 1,000.00	\$ (925.00)	\$ 500.00	
Total 51100	Village Board	\$ 6,474.30	\$ 9,766.29	\$ (3,291.99)	\$ 9,303.51	
51300	Legal	\$ -	\$ 8,000.00	\$ (8,000.00)	\$ 5,000.00	
51410	Clerk/Treasurer					
5141001	Clerk Compensation	\$ 27,281.97	\$ 42,000.00	\$ (14,718.03)	\$ 35,000.00	
5141002	Mileage & Expenses	\$ 138.60	\$ 1,000.00	\$ (861.40)	\$ 500.00	
5141006	General Office Supplies	\$ 2,066.74	\$ 3,000.00	\$ (933.26)	\$ 2,500.00	
5141007	Training	\$ 490.00	\$ 1,500.00	\$ (1,010.00)	\$ 1,000.00	
5141010	Tax Collection Fee	\$ 5,663.94	\$ 1,500.00	\$ 4,163.94	\$ 1,500.00	
5141011	Villagewide Mailing	\$ 654.92	\$ 1,500.00	\$ (845.08)	\$ 1,500.00	
5141013	Treasurer Bond	\$ -	\$ 1,000.00	\$ (1,000.00)	\$ -	
5141014	Pineries Bank Fees/Supplies	\$ 40.00	\$ 150.00	\$ (110.00)	\$ 150.00	
5141016	Accounting Consultation	\$ -	\$ -	\$ -	\$ -	
5141022	Dues & Subscriptions	\$ 3,122.60	\$ 3,000.00	\$ 122.60	\$ 3,500.00	
5141025	Background Checks	\$ 14.00	\$ 200.00	\$ (186.00)	\$ 100.00	
5141026	Treasurer Compensation	\$ 4,525.42	\$ 6,000.00	\$ (1,474.58)	\$ 6,000.00	
5141027	IT Services	\$ 900.00	\$ 1,500.00	\$ (600.00)	\$ 2,000.00	
Total 51410	Clerk/Treasurer	\$ 44,898.19	\$ 62,350.00	\$ (17,451.81)	\$ 53,750.00	
51420	Elections					
5142001	Inspectors	\$ 1,536.05	\$ 2,000.00	\$ (463.95)	\$ 4,000.00	
5142002	Election Expenses	\$ 59.78	\$ 1,000.00	\$ (940.22)	\$ 500.00	
5142006	Election Equipment	\$ -	\$ 500.00	\$ (500.00)	\$ -	
Total 51420	Elections	\$ 1,595.83	\$ 3,500.00	\$ (1,904.17)	\$ 4,500.00	
51430	Publication Fees	\$ 230.64	\$ 500.00	\$ (269.36)	\$ 500.00	
51510	Accounting					
5151001	Reporting (FormC)	\$ 1,030.00	\$ 1,000.00	\$ 30.00	\$ 1,000.00	
51510	Accounting-Other	\$ -	\$ -	\$ -	\$ -	

		Actual			Preliminary
		YTD	Budget	\$ Over/(Under)	Budget
		Jan 1-Sept 30, 2025	2025	Budget	2026
Total 51510	Accounting	\$ 1,030.00	\$ 1,000.00	\$ 30.00	\$ 1,000.00
51530	Assessment of Property				
	5153001 Assessor Contract	\$ 6,900.00	\$ 6,900.00	\$ -	\$ 6,900.00
	5153004 Bd of Review Notice Pub	\$ -	\$ -	\$ -	\$ -
Total 51530	Assessment of Property	\$ 6,900.00	\$ 6,900.00	\$ -	\$ 6,900.00
51600	Village Hall				
	5160001 Maintenance Compensation	\$ 747.87	\$ 2,200.00	\$ (1,452.13)	\$ 1,200.00
	5160004 Utilities	\$ 2,971.48	\$ 4,200.00	\$ (1,228.52)	\$ 3,200.00
	5160005 Supplies and Equipment	\$ 2,942.90	\$ 3,000.00	\$ (57.10)	\$ 2,000.00
	5160006 Repairs & Maintenance	\$ 2,027.30	\$ 2,500.00	\$ (472.70)	\$ 2,500.00
Total 51600	Village Hall	\$ 8,689.55	\$ 11,900.00	\$ (3,210.45)	\$ 8,900.00
51910	Uncollectible Taxes	\$ -	\$ 200.00	\$ (200.00)	\$ 200.00
51938	Insurance				
	5193801 General Liability	\$ 2,637.00	\$ 2,500.00	\$ 137.00	\$ 2,700.00
	5193802 Local Gov't Property	\$ -	\$ 1,000.00	\$ (1,000.00)	\$ 1,000.00
	5193803 Workers Compensation	\$ 863.00	\$ 2,000.00	\$ (1,137.00)	\$ 1,000.00
Total 51938	Insurance	\$ 3,500.00	\$ 5,500.00	\$ (2,000.00)	\$ 4,700.00
52100	Crossing Guard	\$ 3,045.42	\$ 4,500.00	\$ (1,454.58)	\$ 4,000.00
52205	Fire & EMS Protection				
	5220521 Fire Protection & EMT Contract	\$ 77,803.94	\$ 107,230.00	\$ (29,426.06)	\$ 114,146.90
Total 52205	Fire & EMS Protection	\$ 77,803.94	\$ 107,230.00	\$ (29,426.06)	\$ 114,146.90
52400	Building Inspection	\$ 2,341.52	\$ 4,000.00	\$ (1,658.48)	\$ -
52450	Zoning Administration	\$ 403.69	\$ 550.00	\$ (146.31)	\$ 550.00
53311	Street Maintenance				\$ -
	5331101 Snow Plowing	\$ 16,248.00	\$ 27,000.00	\$ (10,752.00)	\$ 27,000.00
	5331103 Street Maintenance	\$ 5,909.74	\$ 61,000.00	\$ (55,090.26)	\$ 60,000.00

		Actual				Preliminary
		YTD	Budget	\$ Over/(Under)	Budget	
		Jan 1-Sept 30, 2025	2025	Budget	2026	
5331104	Street Maint-Trees	\$ 2,000.00	\$ 4,000.00	\$ (2,000.00)	\$ 4,000.00	
5331105	Street Repair	\$ -	\$ -	\$ -	\$ -	
5331113	Engineering	\$ -	\$ 79,000.00	\$ (79,000.00)	\$ -	
Total 53311	Street Maintenance	\$ 24,157.74	\$ 171,000.00	\$ (146,842.26)	\$ 91,000.00	
53315	Sewers	\$ 53.48	\$ 75.00	\$ (21.52)	\$ 75.00	
53420	Street Lighting					
5342001	Electric & Maintenance	\$ 9,481.25	\$ 13,500.00	\$ (4,018.75)	\$ 12,000.00	
5342004	Digger Requests	\$ 4,448.99	\$ 4,000.00	\$ 448.99	\$ 3,000.00	
Total 53420	Street Lighting	\$ 13,930.24	\$ 17,500.00	\$ (3,569.76)	\$ 15,000.00	
53620	Garbage Collection					
5362001	Garbage Collection	\$ 25,151.16	\$ 33,500.00	\$ (8,348.84)	\$ 33,500.00	
5362002	Fall Large Item Pick-up	\$ -	\$ 900.00	\$ (900.00)	\$ 900.00	
Total 53620	Garbage Collection	\$ 25,151.16	\$ 34,400.00	\$ (9,248.84)	\$ 34,400.00	
53635	Recycling cost					
5363501	Recycling Collection	\$ 6,297.98	\$ 9,000.00	\$ (2,702.02)	\$ 9,000.00	
5363503	Yard Waste Drop Off	\$ 5,300.00	\$ 5,400.00	\$ (100.00)	\$ 5,400.00	
Total 53635	Recycling cost	\$ 11,597.98	\$ 14,400.00	\$ (2,802.02)	\$ 14,400.00	
54100	Humane Society Contract	\$ 1,839.01	\$ 1,700.00	\$ 139.01	\$ 1,900.00	
55200	Parks Dept Pledge	\$ 2,915.00	\$ 3,000.00	\$ (85.00)	\$ 3,000.00	
Total Expense		\$ 236,557.69	\$ 467,971.29	\$ (231,413.60)	\$ 373,225.41	
Other Income/Expenses						
Other Income						
49100	Long Term Debt Proceeds- Street Project	\$ 1,816,261.00	\$ 1,592,000.00	\$ 224,261.00	\$ -	
49105	Grant Funds-Street Project	\$ -	\$ 400,000.00	\$ (400,000.00)	\$ -	
Total Other Income		\$ 1,816,261.00	\$ 1,992,000.00	\$ (175,739.00)	\$ -	

	Actual YTD Jan 1-Sept 30, 2025	Budget 2025	\$ Over/(Under) Budget	Preliminary Budget 2026
Other Expenses				
52113 Innovation Grant Expenses	\$ 24,447.67	\$ -	\$ 24,447.67	
57101 Undesignated Fund Bal Outlay	\$ -	\$ 81,249.55	\$ (81,249.55)	\$ 50,881.02
57200 Capital Project Outlay- Hillcrest/Greenbriar	\$ 545,413.33	\$ 1,992,000.00	\$ (1,446,586.67)	\$ -
58100 Loan Principal				
58110 Linwood Ave Project	\$ 5,209.31	\$ 5,209.31	\$ -	\$ 5,374.90
58120 Line of Credit	\$ 18,840.16	\$ 18,840.16	\$ -	\$ 19,931.73
58100 Loan Principal- Other	\$ -	\$ -	\$ -	\$ -
Hillcrest/Greenbriar Project	\$ -	\$ -	\$ -	\$ 72,520.06
Total 58100 Loan Principal	\$ 24,049.47	\$ 24,049.47	\$ -	\$ 97,826.69
58200 Loan Interest				
58210 Linwood Ave Project	\$ 3,040.69	\$ 3,040.69	\$ -	\$ 2,875.10
58220 Line of Credit	\$ 10,159.84	\$ 10,159.84	\$ -	\$ 9,068.27
58200 Loan Interest- Other	\$ -	\$ -	\$ -	\$ -
Hillcrest/Greenbriar Project	\$ -	\$ -	\$ -	\$ 62,055.58
Total 58200 Loan Interest	\$ 13,200.53	\$ 13,200.53	\$ -	\$ 73,998.95
Total Other Expenses	\$ 607,111.00	\$ 2,110,499.55	\$ (1,503,388.55)	\$ 222,706.66
Net Income	\$ 1,413,820.87	\$ -	\$ 1,413,820.87	\$ -

STEVENS POINT

1701 FRANKLIN STREET
715-344-1833



FIRE DEPARTMENT

STEVENS POINT, WI 54481
FAX: 715-346-1599

Jb D. MOODY
FIRE CHIEF

Police & Fire Commission Fire Chief's Report – July 2025

57 Members Approved

55 Positions Funded

44 Positions Staffed

Significant Events

- River Front Rendezvous
- Common Council Approval of MSTC Partnership
- New Command Vehicle for Battalion Chiefs Arrived
- Honor Flight SPFD Military Veterans
- Live Scope and Side Scan Sonar Media Day
- SPFD 1951 Peter Pirsh and Sons Ladder Truck Returns home



Monthly Training:

- | | |
|---------------------------------|---------------------------|
| • Performance Improvement Plans | • Hose Testing Completed |
| • Sports Injuries | • Weekly Scrap 93 & 94 |
| • EMS Protocol Pediatrics, MCI | • High Rise Operations |
| • Live Scope Training | • Power Saw Operations |
| • Ladder and Roof Operations | • Crew Strategic Planning |
| • Drafting Operations | |
| • Fire Behavior | |

Public Activities:

STEVENS POINT

1701 FRANKLIN STREET
715-344-1833



FIRE DEPARTMENT

STEVENS POINT, WI 54481
FAX: 715-346-1599

Jb D. MOODY
FIRE CHIEF

- | | |
|------------------------------------|------------|
| • Fourth of July Parade | 07/04/2025 |
| • Riverfront Rendezvous Safety Day | 07/05/2025 |
| • Fourth of July Fireworks | 07/05/2025 |
| • Honor Flight | 07/08/2025 |
| • Madison Elementary Station Tour | 07/10/2025 |
| • Explorer Post Meeting | 07/17/2025 |
| • Discover Downtown Water Event | 07/19/2025 |
| • Exell Pre-school Touch a truck | 07/23/2025 |

STEVENS POINT

1701 FRANKLIN STREET
715-344-1833



FIRE DEPARTMENT

STEVENS POINT, WI 54481
FAX: 715-346-1599

Jb D. MOODY
FIRE CHIEF

57 Members Approved

55 Positions Funded

46 Positions Staffed

Significant Events

- Appointment of MPO Kraig Arndt and Promotion of Lt. Justin Thomson 08/01/2025
- New Paramedic Candidates Tucker Bart and Cooper Benhke Started 08/18/2025
- Chief Moody MABAS request by Milwaukee County for Flooding 08/14/2025
- RTF Event Amherst School 08/20/2025
- Guns and Hoses Softball Event 08/24/2025
- Lake Helen Drowning Boat request 08/26/2025
- MDA Fill the Boot 08/28-29/2025

Monthly Training:

- Fireman Kenny Podcast
- Trench Rescue
- Transitional Attack Tactics
- Hose Loads Minuteman vs Triple Lay
- Streets Familiarization/Maps
- UWSP Champions Hall Walkthrough
- Aerial Operations
- Vehicle Extrication
- Trailers and Driving
- Trauma Incident Review
- Mental Illness
- Mass Casualty Training
- RTF Training
- CVMIC Stress and Feedback
- Crew Strategic Planning
- Crew Expectations and Mtg with Chief Moody

Public Activities:

- Hands only CPR and 1st Aid St. Paul's Methodist Church 08/04/2025
- National Night Out 08/05/2025
- PJ Jacobs Stop the Bleed 08/08/2025
- MSTC Education Event Wis. Rapids 08/12/2025
- YMCA Touch a Truck 08/13/2025
- Fleet Farm Touch a Truck 08/16/2025
- Dewy Parade 08/17/2025
- Excel Academy Touch a Truck 08/19/2025
- Explorer Meeting 08/20/2025
- UWSP Meet Us Before You Need Us 08/29/2025

STEVENS POINT

1701 FRANKLIN STREET
715-344-1833



FIRE DEPARTMENT

STEVENS POINT, WI 54481
FAX: 715-346-1599

Jb D. MOODY
FIRE CHIEF

57 Members Approved

55 Positions Funded

45 Positions Staffed

Significant Events

- RTF Training at the Courthouse 09/24/2025
- DCI State WI Pro-Board Fire Investigation Course 09/15 – 09/26/2025
- Save the Date Station 2 Open House Oct 18th 11:00 - 3:00

Monthly Training:

- Cardiology
- Dr. Sinclair Street Drugs
- Axene Mass Casualty, Prison Patients, Human Trafficking, Patient Refusals
- IV Pump/Ventilation/Intubations
- Mental Health for First Responders
- Aerial Operations/Fire Attack
- Vehicle Extrication
- Weekly Scrap
- Art of Reading Smoke
- Ground Ladders
- Boat Operations Side Scan/Live Scope
- Metro Training Search and Rescue

Public Activities:

- Hands Only CPR Arrow Academy 09/05/2025
- CVTC Career Fair 09/16/2025
- CAP Services Touch a Truck 09/16/2025
- Explorer Post Meeting 09/17/2025
- Citizen Academy 09/18/2025
- Sentry EMS Drill 09/22/2025
- Festival Foods/Pumpkin fest Touch a Truck 09/27/2025
- SPPD CPR/AED/Narcan/Epi-pen review 09/29/2025

Fire Runs July - September:

4 Park Ridge Drive Medical Assist 09/06/2025

6:44 PM

10/07/25

VILLAGE OF PARK RIDGE

Payroll Summary

July through September 2025

	Arndt, Anne C			Behrend, Shanna L	
	Hours	Rate	Jul - Sep 25	Hours	Rate
Employee Wages, Taxes and Adjustments					
Gross Pay					
Building Inspector Salary			0.00		
President Salary			0.00		
Trustee Salary			0.00		
Zoning Administrator Salary			0.00		
Clerk Hourly	302.75	27.00	8,174.25	31.5	25.00
Diggers Hotline Locates			0.00		
Hourly			0.00		
Hourly Rate-Maintenance			0.00		
Building Inspector Commission			0.00		
Total Gross Pay	302.75		8,174.25	31.5	
Adjusted Gross Pay	302.75		8,174.25	31.5	
Taxes Withheld					
Federal Withholding			-97.00		
Medicare Employee			-118.52		
Social Security Employee			-506.81		
WI - Withholding			-276.33		
Medicare Employee Addl Tax			0.00		
Total Taxes Withheld			-998.66		
Net Pay	302.75		7,175.59	31.5	
Employer Taxes and Contributions					
Federal Unemployment			0.00		
Medicare Company			118.52		
Social Security Company			506.81		
WI - Unemployment Company			0.00		
Total Employer Taxes and Contributions			625.33		

VILLAGE OF PARK RIDGE

Payroll Summary

July through September 2025

	Behrend, S...	Friedrich, Barbara J		Holloway, ...
	Jul - Sep 25	Hours	Rate	Jul - Sep 25
Employee Wages, Taxes and Adjustments				
Gross Pay				
Building Inspector Salary	0.00			0.00
President Salary	0.00			0.00
Trustee Salary	0.00	1		67.00
Zoning Administrator Salary	0.00			0.00
Clerk Hourly	787.50			0.00
Diggers Hotline Locates	0.00			0.00
Hourly	0.00			0.00
Hourly Rate-Maintenance	0.00			0.00
Building Inspector Commission	0.00			0.00
Total Gross Pay	787.50	1		67.00
Adjusted Gross Pay	787.50	1		67.00
Taxes Withheld				
Federal Withholding	0.00			0.00
Medicare Employee	-11.42			-0.97
Social Security Employee	-48.83			-4.15
WI - Withholding	-8.13			0.00
Medicare Employee Addl Tax	0.00			0.00
Total Taxes Withheld	-68.38			-5.12
Net Pay	719.12	1		61.88
Employer Taxes and Contributions				
Federal Unemployment	0.00			0.00
Medicare Company	11.42			0.97
Social Security Company	48.83			4.15
WI - Unemployment Company	0.00			0.00
Total Employer Taxes and Contributions	60.25			5.12

VILLAGE OF PARK RIDGE

Payroll Summary

July through September 2025

	Holloway, Daniel A		Kraft, John E.		
	Rate	Jul - Sep 25	Hours	Rate	Jul - Sep 25
Employee Wages, Taxes and Adjustments					
Gross Pay					
Building Inspector Salary		0.00			0.00
President Salary		0.00			0.00
Trustee Salary		200.00			0.00
Zoning Administrator Salary		0.00			0.00
Clerk Hourly		0.00			0.00
Diggers Hotline Locates		0.00	3,260	1.00	3,260.00
Hourly		0.00			0.00
Hourly Rate-Maintenance		0.00		1.00	0.00
Building Inspector Commission		0.00			0.00
Total Gross Pay		200.00	3,260		3,260.00
Adjusted Gross Pay		200.00	3,260		3,260.00
Taxes Withheld					
Federal Withholding		-50.00			0.00
Medicare Employee		-2.90			-47.27
Social Security Employee		-12.40			-202.12
WI - Withholding		0.00			-31.68
Medicare Employee Addl Tax		0.00			0.00
Total Taxes Withheld		-65.30			-281.07
Net Pay		134.70	3,260		2,978.93
Employer Taxes and Contributions					
Federal Unemployment		0.00			0.00
Medicare Company		2.90			47.27
Social Security Company		12.40			202.12
WI - Unemployment Company		0.00			0.00
Total Employer Taxes and Contributions		15.30			249.39

VILLAGE OF PARK RIDGE
Payroll Summary
 July through September 2025

	Lepak, Rebecca A			Manville, James D.	
	Hours	Rate	Jul - Sep 25	Hours	Rate
Employee Wages, Taxes and Adjustments					
Gross Pay					
Building Inspector Salary			0.00		
President Salary			0.00		
Trustee Salary			0.00		
Zoning Administrator Salary			0.00	1	
Clerk Hourly			0.00		
Diggers Hotline Locates			0.00		
Hourly	24.5	17.00	416.50		
Hourly Rate-Maintenance			0.00		
Building Inspector Commission			0.00		
Total Gross Pay	24.5		416.50	1	
Adjusted Gross Pay	24.5		416.50	1	
Taxes Withheld					
Federal Withholding			0.00		
Medicare Employee			-6.04		
Social Security Employee			-25.82		
WI - Withholding			0.00		
Medicare Employee Addl Tax			0.00		
Total Taxes Withheld			-31.86		
Net Pay	24.5		384.64	1	
Employer Taxes and Contributions					
Federal Unemployment			0.00		
Medicare Company			6.04		
Social Security Company			25.82		
WI - Unemployment Company			0.00		
Total Employer Taxes and Contributions			31.86		

VILLAGE OF PARK RIDGE
Payroll Summary
 July through September 2025

	Manville, J...	Menzel, Stephen F		Paulson, K...	
	Jul - Sep 25	Hours	Rate	Jul - Sep 25	Hours
Employee Wages, Taxes and Adjustments					
Gross Pay					
Building Inspector Salary	0.00			0.00	
President Salary	0.00	1		875.00	
Trustee Salary	0.00			0.00	1
Zoning Administrator Salary	125.00			0.00	
Clerk Hourly	0.00			0.00	
Diggers Hotline Locates	0.00			0.00	
Hourly	0.00			0.00	
Hourly Rate-Maintenance	0.00			0.00	
Building Inspector Commission	0.00			0.00	
Total Gross Pay	<u>125.00</u>	<u>1</u>		<u>875.00</u>	<u>1</u>
Adjusted Gross Pay	125.00	1		875.00	1
Taxes Withheld					
Federal Withholding	0.00			0.00	
Medicare Employee	-1.81			-12.68	
Social Security Employee	-7.75			-54.25	
WI - Withholding	0.00			0.00	
Medicare Employee Addl Tax	0.00			0.00	
Total Taxes Withheld	<u>-9.56</u>			<u>-66.93</u>	
Net Pay	<u>115.44</u>	<u>1</u>		<u>808.07</u>	<u>1</u>
Employer Taxes and Contributions					
Federal Unemployment	0.00			0.00	
Medicare Company	1.81			12.68	
Social Security Company	7.75			54.25	
WI - Unemployment Company	0.00			0.00	
Total Employer Taxes and Contributions	<u>9.56</u>			<u>66.93</u>	

VILLAGE OF PARK RIDGE

Payroll Summary

July through September 2025

	Paulson, Kristin		Renfert, Gordon J.		
	Rate	Jul - Sep 25	Hours	Rate	Jul - Sep 25
Employee Wages, Taxes and Adjustments					
Gross Pay					
Building Inspector Salary		0.00			0.00
President Salary		0.00			0.00
Trustee Salary		200.00	1		200.00
Zoning Administrator Salary		0.00			0.00
Clerk Hourly		0.00			0.00
Diggers Hotline Locates		0.00			0.00
Hourly		0.00			0.00
Hourly Rate-Maintenance		0.00			0.00
Building Inspector Commission		0.00			0.00
Total Gross Pay		200.00	1		200.00
Adjusted Gross Pay		200.00	1		200.00
Taxes Withheld					
Federal Withholding		0.00			0.00
Medicare Employee		-2.90			-2.90
Social Security Employee		-12.40			-12.40
WI - Withholding		0.00			0.00
Medicare Employee Addl Tax		0.00			0.00
Total Taxes Withheld		-15.30			-15.30
Net Pay		184.70	1		184.70
Employer Taxes and Contributions					
Federal Unemployment		0.00			0.00
Medicare Company		2.90			2.90
Social Security Company		12.40			12.40
WI - Unemployment Company		0.00			0.00
Total Employer Taxes and Contributions		15.30			15.30

VILLAGE OF PARK RIDGE
Payroll Summary
 July through September 2025

	Thompson, Joseph D			Zepp, James P.	
	Hours	Rate	Jul - Sep 25	Hours	Rate
Employee Wages, Taxes and Adjustments					
Gross Pay					
Building Inspector Salary			0.00	1	
President Salary			0.00		
Trustee Salary	1		133.00		
Zoning Administrator Salary			0.00		
Clerk Hourly			0.00		
Diggers Hotline Locates			0.00		
Hourly			0.00		
Hourly Rate-Maintenance			0.00		
Building Inspector Commission			0.00		
Total Gross Pay	<u>1</u>		<u>133.00</u>	<u>1</u>	
Adjusted Gross Pay	1		133.00	1	
Taxes Withheld					
Federal Withholding			0.00		
Medicare Employee			-1.93		
Social Security Employee			-8.25		
WI - Withholding			0.00		
Medicare Employee Addl Tax			0.00		
Total Taxes Withheld			<u>-10.18</u>		
Net Pay	<u><u>1</u></u>		<u><u>122.82</u></u>	<u><u>1</u></u>	
Employer Taxes and Contributions					
Federal Unemployment			0.00		
Medicare Company			1.93		
Social Security Company			8.25		
WI - Unemployment Company			0.00		
Total Employer Taxes and Contributions			<u><u>10.18</u></u>		

VILLAGE OF PARK RIDGE

Payroll Summary

July through September 2025

	Zepp, Jam...		TOTAL	
	Jul - Sep 25	Hours	Rate	Jul - Sep 25
Employee Wages, Taxes and Adjustments				
Gross Pay				
Building Inspector Salary	125.00	1.00		125.00
President Salary	0.00	1.00		875.00
Trustee Salary	0.00	5.00		800.00
Zoning Administrator Salary	0.00	1.00		125.00
Clerk Hourly	0.00	334.25		8,961.75
Diggers Hotline Locates	0.00	3,260.00		3,260.00
Hourly	0.00	24.50		416.50
Hourly Rate-Maintenance	0.00			0.00
Building Inspector Commission	692.62			692.62
Total Gross Pay	817.62	3,626.75		15,255.87
Adjusted Gross Pay	817.62	3,626.75		15,255.87
Taxes Withheld				
Federal Withholding	0.00			-147.00
Medicare Employee	-11.86			-221.20
Social Security Employee	-50.69			-945.87
WI - Withholding	0.00			-316.14
Medicare Employee Addl Tax	0.00			0.00
Total Taxes Withheld	-62.55			-1,630.21
Net Pay	755.07	3,626.75		13,625.66
Employer Taxes and Contributions				
Federal Unemployment	0.00			0.00
Medicare Company	11.86			221.20
Social Security Company	50.69			945.87
WI - Unemployment Company	0.00			0.00
Total Employer Taxes and Contributions	62.55			1,167.07

BUILDING PERMITS

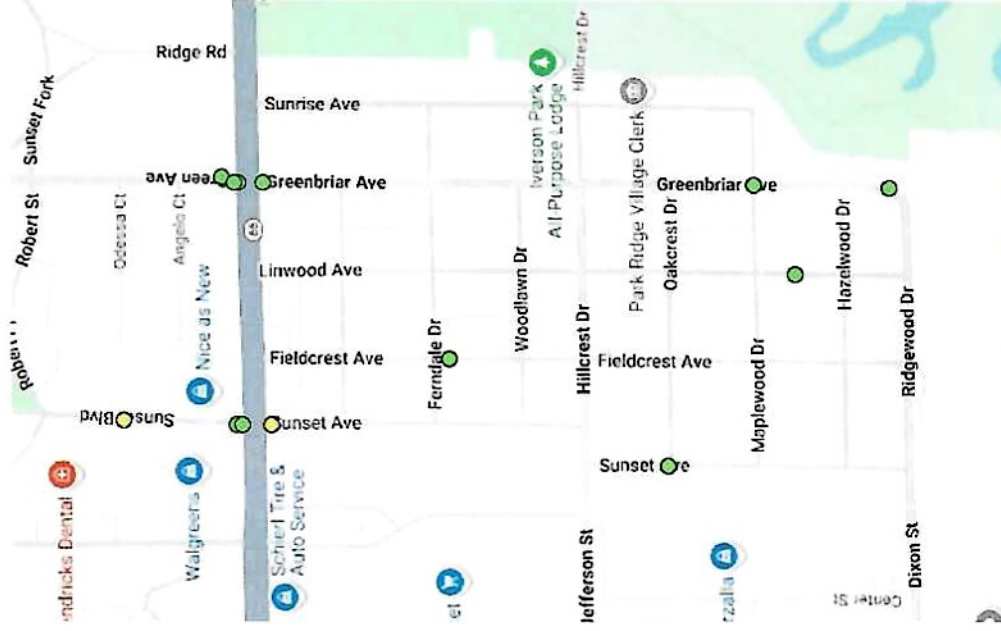
3rd QUARTER 2025

9/25/2025	217 Sunset	replace sliding glass door
9/4/2025	112 Greenbriar	connect to water service
9/12/2025	410 Fieldcrest	connect to water service
9/1520/25	502 Linwood Ave	connect to water service
9/16/2025	301 Greenbriar Ave	connect to water service
9/16/2025	411 Greenbriar Ave	connect to water service
9/16/2025	403 Greenbriar Ave	connect to water service
10/7/2025	23 Oakcrest Dr	fence in front yard

Traffic Study - Consideration of 20 MPH is Plenty

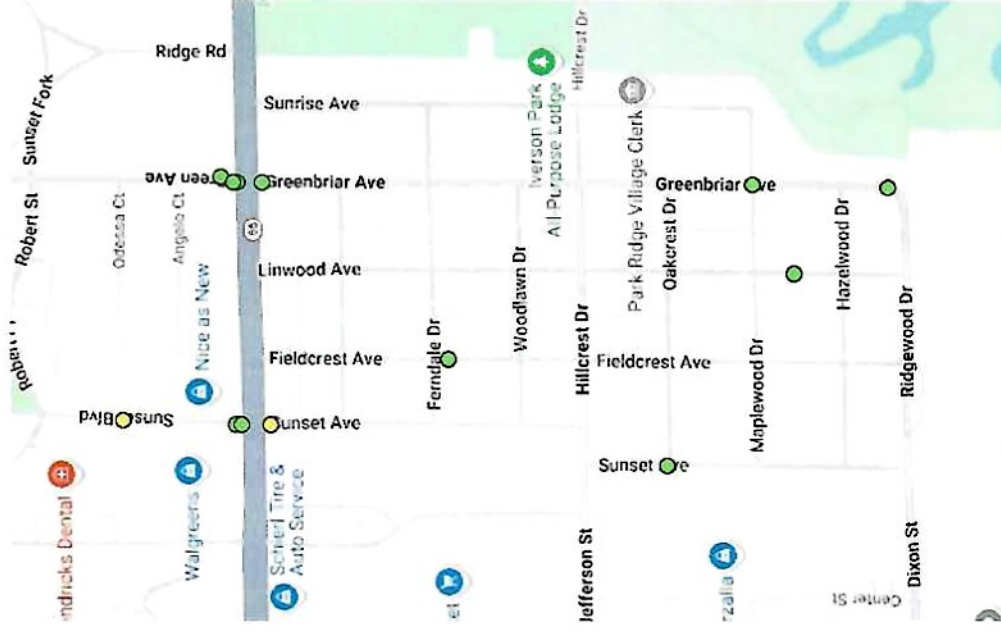
Review of traffic Crash History in the Village of Park Ridge

- In the Village of Park Ridge (excluding STH 66 Main Street)
 - **13** crashes over the past **5** years.
 - **2** of the **13** crashes resulted in an injury.
 - The remaining **11** were only property damage crashes.
- There have been no traffic fatalities in the Village.
- If you include STH 66 crashes there was a total of **35** crashes over the past **5** years.
- The Village has **5.0** miles of roads within the community.
 - Crash density is **0.5** crashes per mile per year (ignoring STH 66).
 - Crash Density is **2.6** crashes per year (ignoring STH 66).



Consideration of 20 is Plenty

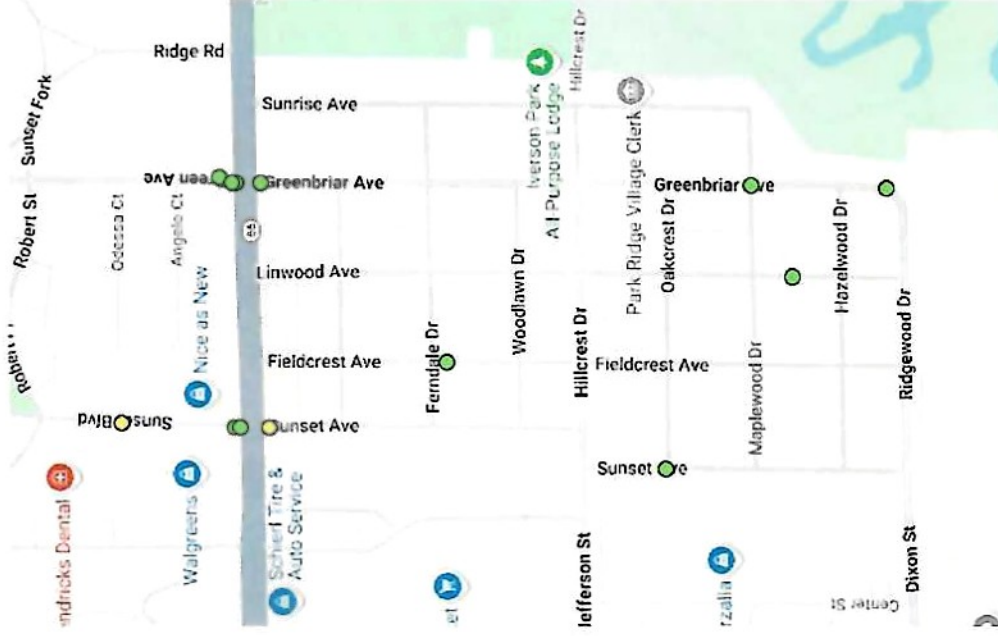
- **20 is Plenty** is a program centered on the idea that a speed limit of 20 mph is appropriate for local, residential streets. The purpose of the 20 is Plenty program is to increase the safety for pedestrians, bicyclists, and motor vehicles by reducing the speed on local streets. The 20 is Plenty program is specifically focused on reducing speeds on local streets in neighborhoods and not larger streets that carry higher volumes of traffic.
- Many communities have adopted policies to increase safety by reducing the speed limit from 25 mph to 20 mph, which increases the likelihood that a person will survive a crash should one happen.
- Madison, New York City, Seattle, Portland, and Minneapolis are several communities who are lowering speed limits in neighborhoods to increase road user safety and livability for residents.



Traffic Study - Consideration of 20 MPH is Plenty

Implementation of 20 is Plenty

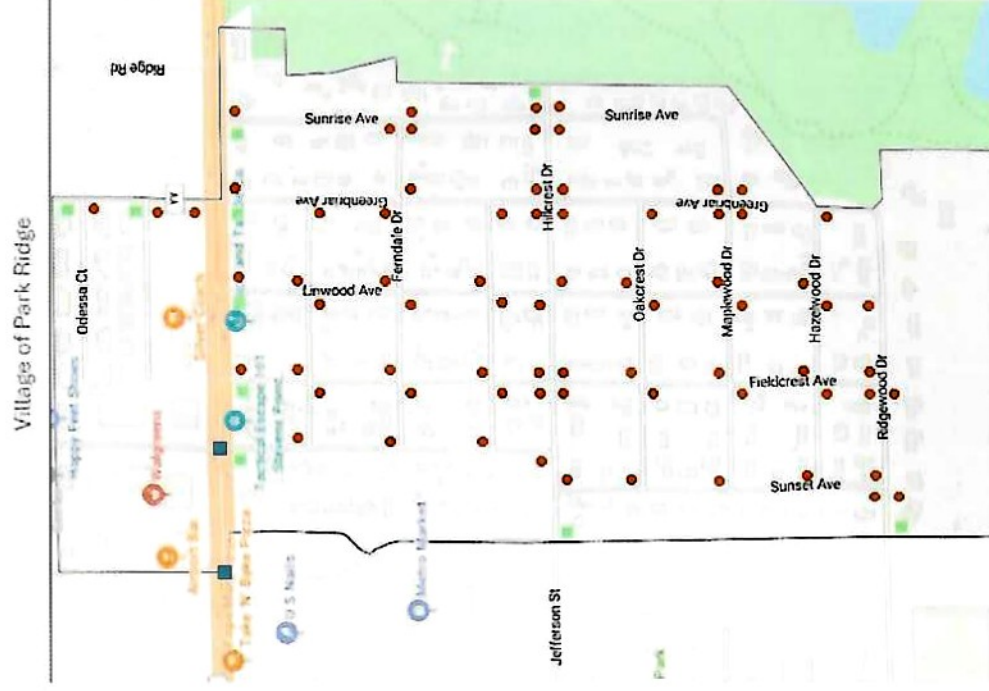
- In the state of Wisconsin setting speed limits must follow the Wisconsin Manual of Uniform Traffic Control Devices (WMUTCD) and Wisconsin ss. 346.57 and Wisconsin ss. 349.11.
- In this scenario, the municipality may lower the speed limit to 20 mph under the approval authority listed in Wisconsin statutes without WisDOT approval, but an engineering and traffic investigation is required to support the change.
 - Evaluation of roadway environment and characteristics
 - Assessment of geographic context
 - Review of crash information
 - Measurement of prevailing speeds
- https://www.wisctowns.com/documents/speed-limits-bulletin_2009.pdf



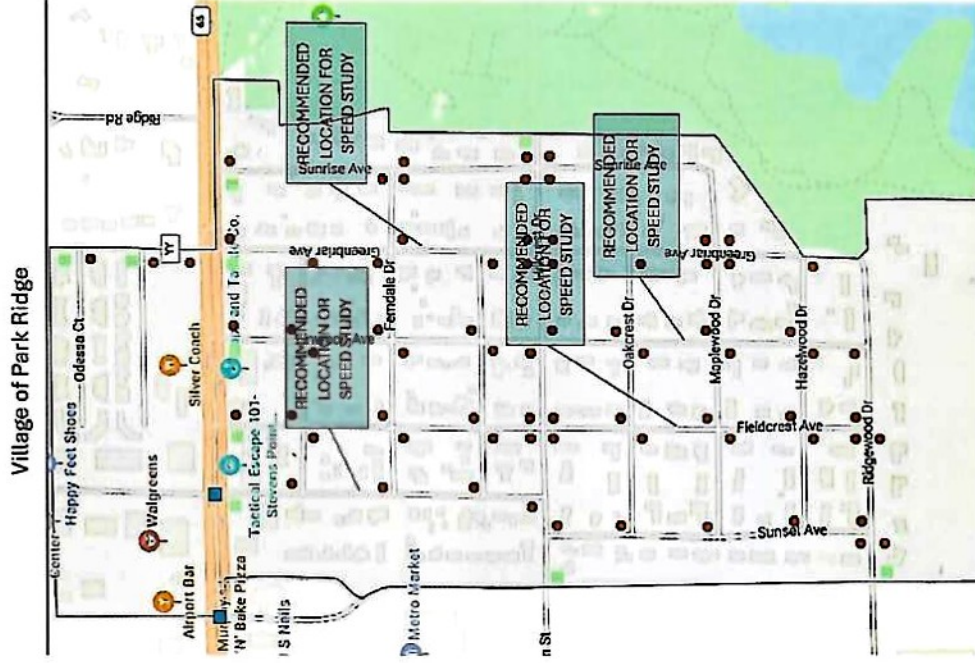
Traffic Study - Consideration of 20 MPH is Plenty

Current Conditions in the Village

- The Village has 73 STOP signs (noted by the RED circles)
 - 7 – All way STOP conditions
 - 33 – Two way STOP conditions
 - 2 - Signalized Intersections (noted by the Blue squares)
- All speed limits within the Village are 25 MPH other than STH 66.

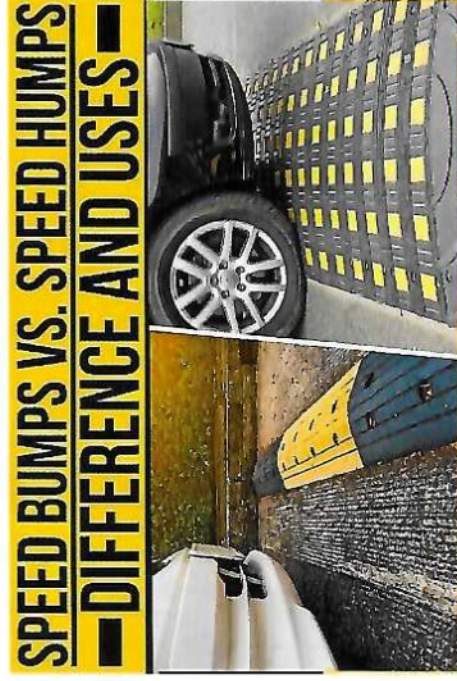


Traffic Study - Consideration of 20 MPH is Plenty



Current Conditions in the Village

- The Village has 73 STOP signs (noted by the RED circles)
 - 7 – All way STOP conditions
 - 33 – Two way STOP conditions
 - 2 - Signalized Intersections (noted by the Blue squares)
- All speed limits within the Village are 25 MPH other than STH 66.
- There are 7 locations where the through movement on Village streets exceeds three blocks.
- I believe sampling **four locations** for a speed study would provide sufficient data to support setting residential speed limits at **20 MPH** (recommended locations shown).
- However, I do not recommend lowering the speed limit to 20 MPH on **Sunset Blvd.** and **Green Ave. north of STH 66**, due to roadway characteristics and these are not typical residential streets or traffic patterns.
- To properly implement the speed limit, **10-20 MPH signs** will be needed at all entry points to the Village, as indicated by the **green squares** on the map.



Other Considerations for Speed Reduction

- Speed Humps and Speed Bumps
- **Speed Humps** Typically 2 to 3 feet wide and about 2 to 3 inches high. They slow vehicles to approximately 10–20 mph.
 - Often used on residential streets to reduce overall traffic speed without causing abrupt stops.
- **Speed Bumps** Usually, 10 to 12 inches wide and 1 to 2 inches high. They are designed to reduce speeds to around 5–10 mph.
 - Commonly found in parking lots or private roads where very low speeds are desired.
- **Materials and Installation Considerations:**
- Both speed humps and bumps can be made from recycled plastic or recycled rubber.
 - Recycled rubber tends to offer better durability and more options for reflectivity.
 - Anchoring is a key issue, especially on new asphalt pavement.
 - Long spikes are typically used to secure them.
- During winter months, care should be taken to ensure they do not interfere with snow plowing operations. May be best to remove during the winter.
- Portable speed bumps are available and can be relocated to address specific resident concerns.

Village of Park Ridge

Ridge Rd

Sunrise Ave

Greenbriar Ave

Linwood Ave

Fernside Dr

Hillcrest Dr

Oakcrest Dr

Maplewood Dr

Hazelywood Dr

Fieldcrest Ave

Sunset Ave

Ridgewood Dr

Jefferson St

Odessa Ct

Happy Feet Shoes

Woolgreens

Auto Wash

Target

Target Express

Shaw's Food

U.S. Bank

Midwest Bank

Park

Owner:	Village of Park Ridge	Owner's Project No.:	
Engineer:	MSA	Engineer's Project No.:	09617004
Contractor:	A-1 Excavating, LLC	Contractor's Project No.:	25-024
Project:	Hillcrest Drive & Greenbriar Avenue Reconstruction		
Contract:			

Application No.: 2 Application Date: 9/29/2025
Application Period: From 9/1/2025 to 9/24/2025

1. Original Contract Price	\$ 1,461,487.00
2. Net change by Change Orders	\$ 25,597.00
3. Current Contract Price (Line 1 + Line 2)	\$ 1,487,084.00
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column G Unit Price Total)	\$ 753,805.00
5. Retainage	
a. 5% X \$ 753,805.00 Work Completed	\$ 37,690.25
b. _____ X \$ - Stored Materials	\$ -
c. Total Retainage (Line 5.a + Line 5.b)	\$ 37,690.25
6. Amount eligible to date (Line 4 - Line 5.c)	\$ 716,114.75
7. Less previous payments (Line 6 from prior application)	\$ 371,276.15
8. Amount due this application	\$ 344,838.60
9. Balance to finish, including retainage (Line 3 - Line 4, plus 5c)	\$ 770,969.25

The undersigned Contractor certifies, to the best of its knowledge, the following:

Contractor: ALERTCAVATING - Jacob Wald Project Manager
Signature: [Signature] Date: 10/1/25

PAYMENT OF: \$ 344,838.60

Recommended by engineer
By: [Signature]
Title: Project Manager - Engineering
Date: 10/2/2025

By: _____
Title: _____
Date: _____

By: _____
Title: _____
Date: _____

By: _____
Title: _____
Date: _____

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract): Hillcrest Drive & Greenleaf Avenue Reconstruction										Application Number: 2				
Application Period: 9/1/25 - 9/24/25										Application Date: 9/25/2025				
Item														
Contract Information														
Work Completed to Date														
Old Item No.	Specials Item No.	Description	Item Quantity	Units	Unit Price	Total Value	of Item (5)	Quantities from Previous Pay Applications	Estimated Quantities Installed this Pay Period	Value of Work Installed this Pay Period	Total Estimated Quantity Installed			
Value of Work Completed to Date														
Materials Properly Stored (Not in F)														
Total Completed and Stored to Date (C + H)														
% (I / J)														
Balance to Finish (K - J)														
General														
1		Hydration, Bonds, and Seepage	1	LS	\$87,500.00	\$87,500.00	0.0	0.25	\$21,775.00	0.8	\$65,725.00	\$65,725.00	75.0%	\$21,775.00
2		Traffic Control	1	LS	\$23,000.00	\$23,000.00	0.0	0.25	\$5,750.00	0.8	\$17,250.00	\$17,250.00	75.0%	\$5,750.00
3		Erosion and Sedimentation Controls	1	LS	\$1,000.00	\$1,000.00	0.0	0.25	\$250.00	0.8	\$750.00	\$750.00	75.0%	\$250.00
4		Site Maintenance and Restoration	1	LS	\$7,000.00	\$7,000.00	0.0	0.25	\$1,750.00	0.8	\$5,250.00	\$5,250.00	75.0%	\$1,750.00
5		Gravel and Grubbing	1	LS	\$21,000.00	\$21,000.00	0.0	0.25	\$5,250.00	0.8	\$15,750.00	\$15,750.00	75.0%	\$5,250.00
Waterways														
6		Remove Existing Underlay	1	FA	\$600.00	\$600.00	0.0	1.00	\$600.00	1.0	\$600.00	\$600.00	100.0%	\$0.00
7		Remove Existing Waterways (Outside of Common Tree)	50	LF	\$15.00	\$750.00	0.0	50.00	\$750.00	50.0	\$750.00	\$750.00	100.0%	\$0.00
8		6-Inch PVC Water Main	110	LF	\$66.00	\$7,260.00	100.00	10.00	\$660.00	110.0	\$7,260.00	\$7,260.00	100.0%	\$0.00
9		8-Inch PVC Water Main	1	LF	\$12,000.00	\$12,000.00	1,400.00	10.00	\$13,400.00	1,410.0	\$13,400.00	\$13,400.00	99.9%	\$1,000.00
10		12-Inch PVC Water Main	1	LF	\$23,000.00	\$23,000.00	1,400.00	10.00	\$15,150.00	1,410.0	\$15,150.00	\$15,150.00	99.9%	\$7,850.00
11		Site Underlay, Concrete	2	EA	\$11,000.00	\$22,000.00	800.00	2.00	\$1,600.00	802.0	\$11,600.00	\$11,600.00	100.0%	\$0.00
12		6-Inch GFCI Water & Gas	8	EA	\$5,000.00	\$40,000.00	6,000.00	2.00	\$1,200.00	6,008.0	\$30,800.00	\$30,800.00	100.0%	\$9,200.00
13		8-Inch GFCI Water & Gas	7	EA	\$4,200.00	\$29,400.00	3,000.00	2.00	\$8,400.00	3,007.0	\$12,600.00	\$12,600.00	100.0%	\$0.00
14		12-Inch GFCI Water & Gas	19	EA	\$12,000.00	\$228,000.00	8,500.00	2.00	\$16,800.00	8,502.0	\$102,000.00	\$102,000.00	100.0%	\$0.00
15		12-Inch X 8-Inch Tee	7	EA	\$5,500.00	\$38,500.00	3,000.00	2.00	\$1,100.00	3,002.0	\$16,600.00	\$16,600.00	99.9%	\$5,900.00
16		12-Inch Tee	5	EA	\$14,000.00	\$70,000.00	3,000.00	2.00	\$7,000.00	3,002.0	\$42,000.00	\$42,000.00	100.0%	\$0.00
17		8-Inch X 8-Inch Tee	1	EA	\$1,500.00	\$1,500.00	0.00	1.00	\$1,500.00	1.0	\$1,500.00	\$1,500.00	100.0%	\$0.00
18		12-Inch X 8-Inch Tee	4	EA	\$1,800.00	\$7,200.00	2,000.00	0.00	\$0.00	2,002.0	\$7,200.00	\$7,200.00	100.0%	\$0.00
19		8-Inch X 8-Inch Tee	1	EA	\$1,500.00	\$1,500.00	1,000.00	0.00	\$0.00	1,002.0	\$1,500.00	\$1,500.00	100.0%	\$0.00
20		12-Inch X 8-Inch Tee	1	EA	\$1,800.00	\$1,800.00	0.00	1.00	\$1,800.00	1.0	\$1,800.00	\$1,800.00	100.0%	\$0.00
21		8-Inch Tee	2	EA	\$700.00	\$1,400.00	2,000.00	0.00	\$0.00	2,002.0	\$1,400.00	\$1,400.00	100.0%	\$0.00
22		8-Inch Tee	1	EA	\$600.00	\$600.00	1,400.00	0.00	\$0.00	1,402.0	\$600.00	\$600.00	100.0%	\$0.00
23		Corrosion, Curb Steps, & Non-3-Inch	10	EA	\$60.00	\$600.00	5.00	0.00	\$0.00	5.0	\$60.00	\$60.00	100.0%	\$0.00
24		3-Inch Corbel, Solid Reinforcing, SCH 40	37	EA	\$500.00	\$18,500.00	7,400.00	0.00	\$0.00	7,402.0	\$18,500.00	\$18,500.00	99.9%	\$1,000.00
25		3-Inch Corbel, Water Seals	1,155	LF	\$75.00	\$86,625.00	443.00	0.00	\$0.00	1,155.0	\$86,625.00	\$86,625.00	99.9%	\$1,000.00
26		12-Inch X 8-Inch Tee	1	EA	\$4,200.00	\$4,200.00	0.00	0.00	\$0.00	443.0	\$4,200.00	\$4,200.00	37.4%	\$3,780.00
27		Concrete to Finish Water Main	4	FA	\$6,800.00	\$27,200.00	0.00	1.00	\$4,000.00	1.0	\$4,000.00	\$4,000.00	0.0%	\$23,200.00
Sanitary Sewer														
28		Sanitary Sewer Lateral Seal - Unidentified	30	LF	\$60.00	\$1,800.00	0.00	0.00	\$0.00	0.0	\$0.00	\$0.00	0.0%	\$1,800.00
Streets/Lighting														
29		Remove Existing Street Lights	5	EA	\$120.00	\$600.00	0.00	0.00	\$0.00	0.0	\$0.00	\$0.00	0.0%	\$600.00
30		LEDs, Control Cabinet and Base	1	EA	\$14,000.00	\$14,000.00	0.00	0.00	\$0.00	0.0	\$0.00	\$0.00	0.0%	\$14,000.00
31		Streetlight #250 LED 400 Watt 5' Pole	9	EA	\$2,700.00	\$24,300.00	0.00	0.00	\$0.00	0.0	\$0.00	\$0.00	0.0%	\$24,300.00
32		Streetlight #250 LED 400 Watt 5' Pole	9	EA	\$2,700.00	\$24,300.00	0.00	0.00	\$0.00	0.0	\$0.00	\$0.00	0.0%	\$24,300.00
33		Streetlight #250 LED 400 Watt 5' Pole	9	EA	\$2,700.00	\$24,300.00	0.00	0.00	\$0.00	0.0	\$0.00	\$0.00	0.0%	\$24,300.00
34		Streetlight #250 LED 400 Watt 5' Pole	9	EA	\$2,700.00	\$24,300.00	0.00	0.00	\$0.00	0.0	\$0.00	\$0.00	0.0%	\$24,300.00
35		Streetlight #250 LED 400 Watt 5' Pole	9	EA	\$2,700.00	\$24,300.00	0.00	0.00	\$0.00	0.0	\$0.00	\$0.00	0.0%	\$24,300.00
36		Streetlight #250 LED 400 Watt 5' Pole	9	EA	\$2,700.00	\$24,300.00	0.00	0.00	\$0.00	0.0	\$0.00	\$0.00	0.0%	\$24,300.00
37		Streetlight #250 LED 400 Watt 5' Pole	9	EA	\$2,700.00	\$24,300.00	0.00	0.00	\$0.00	0.0	\$0.00	\$0.00	0.0%	\$24,300.00
38		Streetlight #250 LED 400 Watt 5' Pole	9	EA	\$2,700.00	\$24,300.00	0.00	0.00	\$0.00	0.0	\$0.00	\$0.00	0.0%	\$24,300.00
39		Streetlight #250 LED 400 Watt 5' Pole	9	EA	\$2,700.00	\$24,300.00	0.00	0.00	\$0.00	0.0	\$0.00	\$0.00	0.0%	\$24,300.00
40		Streetlight #250 LED 400 Watt 5' Pole	9	EA	\$2,700.00	\$24,300.00	0.00	0.00	\$0.00	0.0	\$0.00	\$0.00	0.0%	\$24,300.00
41		Streetlight #250 LED 400 Watt 5' Pole	9	EA	\$2,700.00	\$24,300.00	0.00	0.00	\$0.00	0.0	\$0.00	\$0.00	0.0%	\$24,300.00
42		Streetlight #250 LED 400 Watt 5' Pole	9	EA	\$2,700.00	\$24,300.00	0.00	0.00	\$0.00	0.0	\$0.00	\$0.00	0.0%	\$24,300.00
43		Streetlight #250 LED 400 Watt 5' Pole	9	EA	\$2,700.00	\$24,300.00	0.00	0.00	\$0.00	0.0	\$0.00	\$0.00	0.0%	\$24,300.00
44		Streetlight #250 LED 400 Watt 5' Pole	9	EA	\$2,700.00	\$24,300.00	0.00	0.00	\$0.00	0.0	\$0.00	\$0.00	0.0%	\$24,300.00
45		Streetlight #250 LED 400 Watt 5' Pole	9	EA	\$2,700.00	\$24,300.00	0.00	0.00	\$0.00	0.0	\$0.00	\$0.00	0.0%	\$24,300.00
46		Streetlight #250 LED 400 Watt 5' Pole	9	EA	\$2,700.00	\$24,300.00	0.00	0.00	\$0.00	0.0	\$0.00	\$0.00	0.0%	\$24,300.00
47		Streetlight #250 LED 400 Watt 5' Pole	9	EA	\$2,700.00	\$24,300.00	0.00	0.00	\$0.00	0.0	\$0.00	\$0.00	0.0%	\$24,300.00
48		Streetlight #250 LED 400 Watt 5' Pole	9	EA	\$2,700.00	\$24,300.00	0.00	0.00	\$0.00	0.0	\$0.00	\$0.00	0.0%	\$24,300.00
49		Streetlight #250 LED 400 Watt 5' Pole	9	EA	\$2,700.00	\$24,300.00	0.00	0.00	\$0.00	0.0	\$0.00	\$0.00	0.0%	\$24,300.00
50		Streetlight #250 LED 400 Watt 5' Pole	9	EA	\$2,700.00	\$24,300.00	0.00	0.00	\$0.00	0.0	\$0.00	\$0.00	0.0%	\$24,300.00
51		Streetlight #250 LED 400 Watt 5' Pole	9	EA	\$2,700.00	\$24,300.00	0.00	0.00	\$0.00	0.0	\$0.00	\$0.00	0.0%	\$24,300.00
52		Streetlight #250 LED 400 Watt 5' Pole	9	EA	\$2,700.00	\$24,300.00	0.00	0.00	\$0.00	0.0	\$0.00	\$0.00	0.0%	\$24,300.00
53		Streetlight #250 LED 400 Watt 5' Pole	9	EA	\$2,700.00	\$24,300.00	0.00	0.00	\$0.00	0.0	\$0.00	\$0.00	0.0%	\$24,300.00
54		Streetlight #250 LED 400 Watt 5' Pole	9	EA	\$2,700.00	\$24,300.00	0.00	0.00	\$0.00	0.0	\$0.00	\$0.00	0.0%	\$24,300.00
55		Streetlight #250 LED 400 Watt 5' Pole	9	EA	\$2,700.00	\$24,300.00	0.00	0.00	\$0.00	0.0	\$0.00	\$0.00	0.0%	\$24,300.00
56		Streetlight #250 LED 400 Watt 5' Pole	9	EA	\$2,700.00	\$24,300.00	0.00	0.00	\$0.00	0.0	\$0.00	\$0.00	0.0%	\$24,300.00
57		Streetlight #250 LED 400 Watt 5' Pole	9	EA	\$2,700.00	\$24,300.00	0.00	0.00	\$0.00	0.0	\$0.00	\$0.00	0.0%	\$24,300.00
58		Streetlight #250 LED 400 Watt 5' Pole	9	EA	\$2,700.00	\$24,300.00	0.00	0.00	\$0.00	0.0	\$0.00	\$0.00	0.0%	\$24,300.00
59		Streetlight #250 LED 400 Watt 5' Pole	9	EA	\$2,700.00	\$24,300.00	0.00	0.00	\$0.00	0.0	\$0.00	\$0.00	0.0%	\$24,300.00
60		Streetlight #250 LED 400 Watt 5' Pole	9	EA	\$2,700.00	\$24,300.00	0.00	0.00	\$0.00	0.0	\$0.00	\$0.00	0.0%	\$24,300.00
61		Streetlight #250 LED 400 Watt 5' Pole	9	EA	\$2,700.00	\$24,300.00	0.00	0.00	\$0.00	0.0	\$0.00	\$0.00	0.0%	\$24,300.00
62		Streetlight #250 LED 400 Watt 5' Pole	9	EA	\$2,700.00	\$24,300.00	0.00	0.00	\$0.00	0.0	\$0.00	\$0.00	0.0%	\$24,300.00
63		Streetlight #250 LED 400 Watt 5' Pole	9	EA	\$2,700.00	\$24,300.00	0.00	0.00	\$0.00	0.0	\$0.00	\$0.00	0.0%	\$24,300.00
64		Streetlight #250 LED 400 Watt 5' Pole	9	EA	\$2,700.00	\$24,300.00	0.00	0.00	\$0.00	0.0	\$0.00	\$0.00	0.0%	\$24,300.00
65		Streetlight #250 LED 400 Watt 5' Pole	9	EA	\$2,700.00	\$24,300.00	0.00	0.00	\$0.00	0.0	\$0.00	\$0.00	0.0%	\$24,300.00
66		Streetlight #250 LED 400 Watt 5' Pole	9	EA	\$2,700.00	\$24,300.00	0.00	0.00	\$0.00	0.0	\$0.00	\$0.00	0.0%	\$24,300.00
67		Streetlight #250 LED 400 Watt 5' Pole	9	EA	\$2,700.00	\$24,300.00	0.00	0.00	\$0.00	0.0	\$0.00	\$0.00	0.0%	\$24,300.00
68		Streetlight #250 LED 400 Watt 5' Pole	9	EA	\$2,700.00	\$24,300.00	0.00	0.00	\$0.00	0.0	\$0.00	\$0.00	0.0%	\$24,300.00
69		Streetlight #250 LED 400 Watt 5' Pole	9	EA	\$2,700.00	\$24,300.00	0.00	0.00	\$0.00	0.0	\$0.00	\$0.00	0.0%	\$24,300.00
70		Streetlight #250 LED 400 Watt 5' Pole	9	EA	\$2,700.00	\$24,300.00	0.00	0.00	\$0.00	0.0	\$0.00	\$0.00	0.0%	\$24,300.00
71		Streetlight #250 LED 400 Watt 5' Pole	9	EA	\$2,700.00	\$24,300.00	0.00	0.00	\$0.00	0.0	\$0.00	\$0.00	0.0%	\$24,300.00
72		Streetlight #250 LED 400 Watt 5' Pole	9	EA	\$2,700.00	\$24,300.00	0.00	0.00	\$0.00	0.0	\$0.00	\$0.00	0.0%	\$24,300.00
73		Streetlight #250 LED 400 Watt 5' Pole	9	EA	\$2,700.00	\$24,300.00	0.00	0.00	\$0.00	0.0	\$0.00	\$0.00	0.0%	\$24,300.00
74		Streetlight #250 LED 400 Watt 5' Pole	9	EA	\$2,700.00	\$24,300.00	0.00	0.00	\$0.00	0.0	\$0.00	\$0.00	0.0%	\$24,300.00
75		Streetlight #250 LED 400 Watt 5' Pole	9	EA	\$2,700.00	\$24,300.00	0.00	0.00	\$0.00	0.0	\$0.00	\$0.00	0.0%	\$24,300.00
76		Streetlight #250 LED 400 Watt 5' Pole	9	EA	\$2,700.00	\$24,300.00	0.00	0.00	\$0.00	0.0	\$0.00	\$0.00	0.0%	\$24,300.00
77		Streetlight #250 LED 400 Watt 5' Pole	9	EA	\$2,700.00	\$24,300.00	0.00	0.00	\$0.00	0.0	\$0.00	\$0.00	0.0%	\$24,300.00
78		Streetlight #250 LED 400 Watt 5' Pole	9	EA	\$2,700.00	\$24,300.00	0.00	0.00	\$0.00	0.0	\$0.00	\$0.00	0.0%	\$24,300.00
79		Streetlight #250 LED 400 Watt 5' Pole	9	EA										

October 12, 2025

TO: Village of Park Ridge Board of Trustees
Anne Arndt, Clerk
Melissa Clark, Treasurer

After weeks of consideration, I am writing to inform you of my decision to retire as Village President and from all Village government duties on December 31, 2025.

I have served in Village government since 2014, including as Village President for the last five years. While the experience has been for the most part rewarding and, I hope, productive, I feel that it is time for me to truly retire and spend more time with Wendy and my family. I also feel it is time for other residents to step up and play a more active role in determining exactly what the future of their Village looks like.

Together we have accomplished much in recent years, including: improving the Village's fire protection and EMS services; updating the Comprehensive Plan (2022); completing the Village's first Strategic Plan (2022); completing the Village's first Capital Improvement Plan (2023); securing \$1.2 million in State grants to reconstruct three Village streets (Hillcrest, Greenbriar, Ridgewood); and continuing to improve the Village's annual Santa Visits tradition.

Many important challenges and decisions lie ahead, most notably sustaining a Village that depends heavily on volunteers and contracted services that are provided by a dwindling pool of suppliers (e.g., garbage/recycling, snowplowing, road repairs). There will also be important decisions regarding whether to continue equipping the Village with an adequate number of fire hydrants (municipal water mains) and what the Village's relationship will be with the City of Stevens Point, which already provides the Village with many services including sanitary sewer (Village-wide), municipal water (portions of the Village), and fire protection & EMS services (Village-wide). Complicating matters is the fact that the Village has no room for growth, yet is handcuffed by State-mandated levy limits that use "net new construction" as the primary justification for any increase in tax levy.

In closing, I want to thank all of you for your ongoing dedication to making the Village one of the best places to live in Wisconsin. It has been a pleasure to work with you!

Sincerely,

A handwritten signature in black ink that reads "Steve Menzel". The signature is written in a cursive, flowing style.

Steve Menzel
512 Sunset Avenue

Sustainability and Shared Services Feasibility Analysis

Village of Park Ridge

FOR

Park Ridge Village Board

PORTAGE COUNTY, WISCONSIN



October 3, 2025

McMAHON ASSOCIATES, INC.

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McM. No. P1019-04-25-00611 /LMG:kmh

McMAHON
ENGINEERS ARCHITECTS



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 - c. Major Infrastructure and Equipment Replacement Needs
 - d. Political and Social Issues
- IV. RECOMMENDATIONS
- V. MANAGEMENT SUMMARY

TABLES

Table 1



SUSTAINABILITY AND SHARED SERVICES FEASIBILITY ANALYSIS

Village Park Ridge

Portage, County
WISCONSIN



October 3, 2025

McM. No. P1019-04-25-00611

I. PROJECT OVERVIEW

The Village of Park Ridge obtained an Innovation Planning Grant through the Wisconsin Department of Revenue with the objective to analyze and evaluate the feasibility of shared services and/or consolidation with another municipality, presumably, the City of Stevens Point. The project aims to:

1. Compile and assess the sustainability of the Village's staffing and delivery of services, their present and future cost to Village taxpayers, and compare this with similar Wisconsin municipalities;
2. Identify possible cost-effective alternatives for delivery of services (i.e., shared services);
3. Determine the feasibility of consolidation with a neighboring municipality – presumably the City of Stevens Point – and whether this would provide a greater level of service, greater reliability of service, or would potentially save Village taxpayers on the delivery of services which may include: administrative services, emergency services, fire protection, information technology, public safety, public works, and others.

McMahon was retained by the Village of Park Ridge to conduct a sustainability and share services feasibility analysis for the Village. The scope of the project included:

- ◆ Develop a Project Team of appropriate users and stakeholders to oversee and participate in the project. The Project Team will coordinate project schedules, evaluate findings and recommendations, and review and present the final documents.
- ◆ Prepare for and conduct Project Planning Meeting with McMahon Project Manager, the Project Team, and key project personnel. The purpose of the meeting will be to define scope and mission, discuss the work plans, establish liaison responsibilities, coordinate project schedules, and confirm other general arrangements.
- ◆ Obtain and review documentation pertaining to this project, such as Village historical documents, ordinances and resolutions, budgets, current comprehensive plan, strategic plan, community development plans, service contracts, surveys, capital improvement plans, and previous studies.
- ◆ Assess the current operations of the Village and current shared services in order to begin to assess future needs of the Village. Methods include conducting interviews and on-site observations with representatives of the Village administration and neighboring agencies.

The interviews and observations will be held in both group and individual settings. Interviews and observations will primarily focus on the following issues:

- Current Village operations, staffing, and levels of service.
 - Current and anticipated budget concerns.
 - Major infrastructure needs and equipment replacement needs.
 - Economic development plans of the Village.
 - Social/Political Issues.
- ◆ Prepare for and facilitate a project status meeting to discuss the results of the interviews and on-site observations and to review the next steps of the project.
 - ◆ Prepare for and facilitate a Recommendation Meeting to present preliminary findings and obtain feedback from the Project Team.
 - ◆ Develop a comprehensive, detailed Sustainability and Shared Services Feasibility Analysis (Analysis) for the Village, utilizing the information provided by the documentation and data received, the interviews, and on-site observations. The projected growth and level of service needs will be considered during the development of these recommendations to include:
 - Service demand level and ability to meet the demand.
 - Effectiveness and efficiency of infrastructure improvements.
 - Evaluation of consolidation and shared services.
 - Budgetary constraints.
 - Other issues identified during the analysis.
 - Preparation of Draft Implementation Plan in anticipation of State Innovation Grant application.
 - ◆ List and describe the findings and recommendations regarding Village administration, services provided, equipment, infrastructure, and staffing that will be included in the recommendations.
 - ◆ Prepare budget impact estimates by implementation recommendations, identifying initial and recurring costs.
 - ◆ Prepare, produce, and deliver the draft Analysis to the Project Team for review. Facilitate a Report Delivery Meeting to review content as well as schedules and expectations for the remaining project steps.
 - ◆ Facilitate an Analysis Review Meeting with the Project Team approximately one (1) week after the initial delivery to answer questions regarding the content of the Analysis. Make any changes to the Analysis based on the discussions at the Analysis Review Meeting. Produce and deliver final document copies to the Project Team.

II. PROJECT WORK TASKS

To complete the objectives set forth by the Village, McMahon first coordinated a kick-off meeting with the Village representatives to develop the Project Team and develop the work plan. Project Team members from the Village included Village President Steve Menzel, Village Trustee Gordon Renfert, Village residents Jim LaMar, and Tori Jennings. McMahon members included Mark Rohloff, Lori Gosz, and Russ Van Gompel.

The following presents an overview of the work tasks completed by McMahon during the project.

1. Obtained and reviewed documentation pertaining to this project. McMahon has received the follow documents from the Village: 2025 Village Budget, Village of Park Ridge Twenty Year Capital Improvement Plan 2024-2043, Village of Park Ridge Comprehensive Plan 2022, Village of Park Ridge Strategic Plan 2022 – 2026, 2021 Community Survey, Snow Removal Contract 2024-2026, Sanitation and Recycling Contract 2021-2026, Fire & EMS Contracts with SPFD 2025-2029, and Village budgets and annual financial reports for the past two (2) years.
2. Assessed the current operations of the Village and current shared services. Interviews and observations were held with the primary focus on current Village operations, staffing and levels of services, current and anticipated budget concerns, major infrastructure needs and equipment replacement needs, economic development plans of the Village, and social/political issues. McMahon conducted interviews with the Village President Steve Menzel, Village resident Tori Jennings, Village Treasurer Melissa Clark, Village Clerk Anne Arndt, Stevens Point Comptroller-Treasurer Corey Ladick, Stevens Point Public Utilities Director Joel Lemke, Stevens Point Mayor Mike Wiza, and Stevens Point City Attorney Logan Beveridge.
3. Analyzed the information received and develop potential recommendations. Facilitated a Recommendations Meeting to present preliminary findings and obtain feedback from the Project Team.
4. Develop a comprehensive detailed Sustainability and Shared Services Feasibility Analysis (Analysis) for the Village, utilizing the information provided by the documentation and data received, the interviews, and on-site observations.

III. ASSESSMENTS, OBSERVATIONS, AND DOCUMENTATIONS

A. Assessment of Current Operations

The Village currently operates with minimal staff. The following is a summary of each department and the observations made.

Village Clerk:

The Village clerk works 20-25 hours per week and 30 hours per week for elections. Over the last 10 years, the Village has had nine (9) Village clerks. Except for the most recently hired clerk, none of the clerks hired had any prior municipal clerk experience. The current clerk has 12 years of municipal experience. The clerk's duties include day-to-day operations of Village administration, including fielding resident questions and concerns, maintaining records of the Village, preparation of agendas and minutes, payroll, accounts payable and receivable, issue all licenses and permits including liquor, operator, tobacco, dog, bicycle, building and zoning, update the Village website, counter sign and publish all ordinance or resolutions, perform all duties prescribed by law relative to elections, contribute to annual budget process with the Village Board, and custodian of corporate seal and all records of the Village.

Elections:

The Village currently has 14 poll workers with Co-Chief Election Inspectors – one (1) lives in the Village and one (1) lives outside the Village (was a former Village resident). The State allowed the Village to have one (1) Chief Election Inspector from outside the limits of the Village, only if the Village is unable to find a resident willing to take on that role. Currently, the Village has enough poll workers to allow for 4-hour shifts at elections with three to five workers on each shift.

Village Treasurer:

The Village currently contracts out for treasurer services. The contracted individual also services as Bookkeeper for the Almond-Bancroft School District as well as Treasurer for the Town of Hull. This contracted individual reviews the Village financial records and completes the Form C reporting with the State. The Village budgeted \$6,000 for treasurer services and \$1,000 for the filing of the Form C report FY2025.

The Village has not had a major audit done by an auditing firm for a number of years. The Village has used Jeff Kropp, an accounting consultant in the past.

Department of Public Works:

The Village has one (1) part-time employee for Village public works. The employee works 5-10 hours per week doing odd jobs on streets, Village Hall maintenance, and Digger Hotline requests. This individual is nearing retirement and will be difficult to replace. The Village budgeted \$2,200 FY2025 for this position.

Streetlights: The Village owns and maintains all streetlights within the Village limits. Poles mainly consist of standard wooden fixtures that are direct buried with no concrete base. Poles are replaced as needed due to knockdowns or pole failure. All but four (4) poles are unmetered and billed on calculated consumption rather than metered use. The Village has converted the unmetered poles to LED lights to reduce consumption; however, it is unsure whether WPS has adjusted the monthly billings rate to reflect this change. Future street light replacement plan is identified in the Village 20 Year Capital Improvement Plan.

Forestry: The Village contracts out for tree pruning and brush removal in the Village street rights-of-way. This contractor is retiring soon, and Village will need to find comparable replacement contractor.

Yard Waste: The Village has an agreement with the City of Stevens Point to allow Village resident to drop off yard waste i.e., leaves, grass clippings, plant stalks, flowers, twigs/sticks, and brush up to 6" diameter, at the City's drop-off site.

Refuse and Recycling Collection: The Village contracts with the Harter's Fox Valley Disposal, LLC for weekly collection of all residential garbage and recycling. The contract allows for one annual large item pickup (usually in fall). Large items do not include appliances,

building/demolition materials, electronics, tires or toxic materials (paint thinners, pesticides, fertilizers, insecticides, etc.).

Street Maintenance: Village street maintenance and repairs are done by the Village President and some volunteer residents. Repairs done are mainly filling potholes with cold mix until hot patch is available by a contractor. Village streets are maintained at a width of 20 feet, with a 2 foot gravel shoulder on each side.

Snow Removal: The Village currently contracts Zblewski Bros. LLC for snow plowing of the 5 miles of roads within the Village of Park Ridge. The contract for season 2025-2026 is \$24,000. The firm providing the service is a small, family business. Its long-term viability to continue providing this service is an ongoing concern.

Municipal Water: The Village does not have a municipal water system. Residents south of STH 66/Park Ridge Drive rely on individual, on-site wells. The City of Stevens Point water utility provides municipal water supply for a limited number of addresses on Park Ridge Drive, Sunrise Avenue and Sunset Avenue, as well as newer residential subdivisions on Angelo Court and Odessa Court north of Park Ridge Drive. In accordance with the Village's agreement with the City of Stevens Point (City Ordinance 13.09, Sect.(b)(2)), Village parcels adjacent to City water main infrastructure constructed in 2025-2026 will be allowed connection in accordance to City standards and paid for by the Village, however, the water system will be dedicated as a contributed asset to the Stevens Point Public Utilities Department, giving the City the responsibility to maintain the system in the future. City Ordinance 13.09(b)(4) also specifies that no more municipal water infrastructure will be allowed to be installed within the Village of Park Ridge until a consolidation agreement is agreed upon.

Affected property owners may choose (at their own expense) to connect to the municipal water system immediately, but they will be required to connect within 10 years of availability. However, if the well at the residence is a non-conforming well (e.g., located in the basement of the house), the residence must connect to the municipal drinking water system immediately upon availability. No new drinking water wells will be allowed at these residences, as use of the municipal drinking water system is required. Cost for the service is billed to the property owner by the City of Stevens Point Public Utilities Department.

Sanitary Sewer: In 1956 the Village installed new sanitary sewer mains and entered into an agreement with the City (agreement amended in 1993) to allow the Village to connect the new sanitary sewer main system to the City's sanitary sewer system and the City would treat the sanitary sewer of all Village residential and commercial users through its sewage treatment plant. The City agreed to provide all Village users with water meters to meter the sewage use at the same charge as the City plus a 25% surcharge. The Village will guarantee payment of any delinquent charges by Village users. The Village would assume all cost to make the connection through the installation of two large mains. The Village would pay for all operations and maintenance cost of the connection mains and system in the Village. The Village agreed to pay the City \$26,267.02 annually for 12 years without

interest. This cost was understood to be the present-day value of the Stevens Point sewage disposal plan and interceptor sewer from the plant on the east City limits as computed by a comparison of the equalized value of the area, and the population of the respective communities. The agreement is to be in effect for 99 years.

All Village water and sanitary sewer utilities that are connected to the City of Stevens Point are maintained by the City and paid for by the Village.

Building Inspector:

The Village has very little activity for residential building inspections, mostly remodeling and additions. The Village does not conduct commercial inspections. The Village Clerk handles all the permit paperwork. The Village Building Inspector retired from his position on 6/30/2025. The Village is considering a contract for building inspection services but is also considering opting out of providing the service and possibly delegating this responsibility back to the State of Wisconsin. It is unknown what the service impact will be should the service be returned to the State.

Zoning Administrator:

The Village Zoning Administrator works as needed and primarily answers residents' questions regarding zoning code issues and also helps with any rezoning requests. The individual is paid a \$100/quarter stipend.

Village Crossing Guard:

The Village hired a crossing guard for the intersection at Park Ridge Drive and Sunset Blvd. The Village budgeted \$4,500 in FY2025 for the position.

Public Safety:

Law Enforcement: Currently the Portage County Sheriff's Department provides response to the Village. The City of Stevens Point Police Department does come through the Village to access the park. The Village may consider looking for a long-term solution in the future. The Village does not budget for law enforcement as it is provided to them by the County.

Fire/EMS: The Village currently contracts with the Stevens Point Fire Department for fire and Emergency Medical Services. The current contract is in effect until December 31, 2029. For many years only one fire hydrant served nearly all of the Village. In an effort to enhance fire protection, the Village is working closely with the Fire Chief and the City's Public Utilities Director to add water mains and hydrants to the Village.

B. Current and Anticipated Budget Concerns

As part of our study, McMahon download historical data from the State of Wisconsin Department of Revenue. Historical data from the state illustrates that Equalized Value for the Village increased by 5.67% annually over the last 10 years. In preparing future

assumptions and calculations, McMahon used an increase in equalized value of 5% for the next eight years. By the year 2033 the projected equalized value for Park Ridge will be \$136,277,203.

On the operational side, the tax levy is estimated to increase at a rate of 2% per year. This operational increase adjusted for the changes in the levy for debt service costs including the current loans, loan in 2025 and potential 2028 would necessitate a levy of \$605,704. The equalized tax rate in 2033 is projected to be \$4.67.

Below is a schedule of the projected equalized tax rates:

Tax Year	Year Payable	Equalized Rate
2024	2025	\$3.86
2025	2026	\$3.93
2026	2027	\$5.20
2027	2028	\$5.02
2028	2029	\$5.48
2029	2030	\$5.28
2030	2031	\$5.09
2031	2032	\$5.46
2032	2033	\$4.67

The fluctuations on the projected equalized tax rate is due to the loan payments for capital projects. McMahon reviewed future debt service payments. In the year 2031 a balloon payment is due for the \$125,000 loan taken out in 2021. By 2028 Park Ridge is projected to be 43.56% of legal debt limit. By the year 2033 Park Ridge is projected to be at 28.58% of its legal debt limit.

C. Major Infrastructure and Equipment Replacement Needs

In 2023 the Village contracted with MSA to complete a Twenty (20) Year Capital Improvement Plan for the years 2024-2043 to maintain and improve its existing infrastructure. The Plan was created to provide the Village elected officials with a tool for evaluating and prioritizing capital projects and identify funding resources. The primary areas of need are streets, drainage improvements, watermain and fire hydrants, and streetlight replacement. The 20-Year Capital Improvement Plan identified the following preliminary project cost estimates.

- o \$3,307,000 Street Improvements
- o \$2,433,000 Watermain Improvements
- o \$ 879,000 Street Lighting Replacements
- o Funding Source: \$4,658,300 in Long Term Debt, \$851,200 STP Urban Program, \$904,500 Local Road Improvement Program, \$205,000 General Fund.

The Village's Strategic Plan and Capital Improvement Plan call for large-scale reconstruction of many of the village Streets, most of which are 50-80 years old. Plans also call for adding municipal (City) water mains and hydrants, costing nearly \$1.3 million per mile. The Village has nearly 5 miles of streets that do not currently have water mains. Reconstruction of the first three streets (Hillcrest, Greenbriar, and Ridgewood) amount to approximately 23% of the Village streets and will cost approximately \$4 million for street reconstruction, water mains, and street lighting.

Village residents are willing to make needed investments in infrastructure improvements. In April of 2023, Village residents approved a levy limit increase of \$130,000 going forward. The referendum question read as follows: *"Under state law, the increase in the levy of the Village of Park Ridge for the tax to be imposed for the next fiscal year, 2024, is limited to 1.38%, which results in a levy of \$233,098. Shall the Village of Park Ridge be allowed to exceed this limit and increase the levy for the next fiscal year, 2024, for the purpose of supporting the increasing costs of contracted services, Village operations, enhanced fire protection, and capital improvement debt service by a total of 55.77%, which results in a levy of \$363,098, and on an ongoing basis, include the increase of \$130,000 for each fiscal year going forward?"* The referendum passed 203-85 with a 70% voter turnout.

D. Political and Social Issues

Based on the results of the 2021 Community Survey and the public input from the October 27, 2021 Open House, there is a great deal of community pride in Park Ridge. Follow up questions regarding the survey results confirm the belief that Park Ridge has a "community charm," and a "unique quality." The survey identified "Quality Neighborhoods" and "Natural Beauty" as the most important reasons that residents live in Park Ridge. Features such as narrower, tree lined streets and the lack of sidewalks are often cited as some of these "charming" characteristics. One key comment received was that part of the community charm comes from the fact that there are not a great deal of regulatory standards, meaning that each property has maintained its own unique quality, unlike the uniformity often identified with modern suburban areas. As one resident put it, "I moved to Park Ridge because it's Park Ridge."

As McMahon conducted follow up interviews, a question was posed about how consolidation might impact Park Ridge's areas of strength (quality neighborhoods and natural beauty). The concern mentioned is that Park Ridge would fall into the planning and zoning rules of the City of Stevens Point, including standards for road width, sidewalk installation, and other property-related regulations. The fear is that these rules, if fully implemented, would take away the neighborly feel of Park Ridge, encourage more, faster traffic, and in general result in a loss of local autonomy.

In reality, there are neighborhoods in Stevens Point that have characteristics similar to Park Ridge. They have likely remained in place because of community standards, as opposed to city regulatory standards. Decisions to change these features in Park Ridge would likely be met with opposition at the city level. Every Wisconsin city, including Stevens Point, has

challenges getting all its infrastructure needs met; while not a formal policy or guaranteed, changes to “standardize” neighborhoods would be likely be overlooked because of the many other pressing needs throughout the Stevens Point community.

The services and facilities sought by Park Ridge residents in the Community Survey are those that are difficult for the Village to provide. These services include street improvements (paving and resurfacing) as well as safe drinking water, or at a minimum, a more reliable water supply for fire suppression. Stevens Point has stated on multiple occasions that expansion of water service would require consolidation. If consolidation is a requirement for further extension of utilities, then Park Ridge may very well need to consolidate for that singular purpose.

A final social issue is the ability to sustain civic involvement with such a small community. Elected and appointed officials alike are concerned with the lack of civic engagement. This was a factor in the Village consolidating its fire service with Stevens Point in 2022. This same lack of civic engagement exists for people serving on board and commissions, part-time election workers, as well as the Village Board itself. Some city services are actually performed by volunteer residents; the age of these residents does not make this practice sustainable. With the Village only encompassing 140 acres, the addition of Park Ridge into Stevens Point would make it relatively easy for Park Ridge to be a unique neighborhood in its own right without being burdened with sustaining the level of civic engagement of such a small area. While these observations are more based on logic and less on emotion, at its core Park Ridge has demonstrated its community pride time and again and continued to exist. The question remains: How sustainable will this civic engagement be before the Village runs out of this important social capital?

IV. FINDINGS/RECOMMENDATIONS

The Village of Park Ridge, like most municipalities in Wisconsin and nationwide, is financially challenged with great pressure to do more with less. The Village is unique in the way that it is a 140-acre landlocked community with no room for expanding its tax base. The State-mandated levy limits, which are based largely on “net new construction”, suppresses small communities like Park Ridge with minimal options to sustain the levels of services required by its residents and businesses without going to its voters with a referendum to increase the levy limit for every street reconstruction project or capital improvement need.

The Village of Park Ridge elected officials have done an exceptional job being innovative in providing for their constituents with basic levels of service, to the point that even the Village President and resident volunteers fill potholes with cold mix in the spring of the year until a contracted service can complete the work later in summer. This is the definition of true dedication to your community!

Our study indicates that the Village cannot sustain itself at this current level. The Village is already contracting for services totaling 63% of its annual budgeted expenditures. During our

assessment and observations, we concluded that Park Ridge has debt limit challenges and borrowing for street projects and the goal to add municipal water mains and fire hydrants to improve fire protection may not be a viable option. By 2028 Park Ridge is projected to be at 43.56% of its legal debt limit. We also concluded that the City of Stevens Point is also challenged with meeting their capital improvement goals. At the end of 2024, Stevens Point was at 52% of their ordinance-imposed debt limit (3% of equalized assessed valuation). Also, the Village currently not only has staffing challenges, but also is challenged with the recruitment of residents to serve important civic roles as elected and appointed officials.

Based on the findings of this study, McMahon recommends the following options to be considered:

1. Apply for the Innovation Grant through the WisDOR to contract with the City of Stevens Point for transfer of the following services or duties:
 - a. Administration, including staffing, payroll, and human resources
 - b. Public works (snow removal, street maintenance and improvements, garbage/recycling collection)

This option, if successful in the grant application, would allow the Village to keep its unique “non-standard” character that residents enjoy. However, this option does not address the concern of providing a reliable municipal water system.

2. Begin negotiations with the City of Stevens Point to consolidate. Consolidation with the City of Stevens Point would alleviate the growing concern of providing reliable snow removal services, garbage and recycling services, street maintenance and improvements, and a municipal water system. With this option however there are concerns with the City’s capital improvement plan and debt limit drawback. Also, the risk that the Village may lose its feel of independence and the characteristic charm. There is also the concern that the Village portion of the tax rate could double after consolidation with Stevens Point. Table 1 illustrates the projected equalized tax rates.

Table 1 projects that a merger of Park Ridge into Stevens Point would result in a slightly lower municipal tax rate for Stevens Point, while resulting in an increase of \$4.00-\$5.00 per thousand for Park Ridge property owners. This sizeable increase represents the cost of having full access to the services of Stevens Point, which may or may not be attractive to Park Ridge residents. It also represents the cost for eliminating the risk that Park Ridge currently has with its limited staff and contractual options, as well as its limited social capital for a community with only 500 residents. This cost of risk is what the Park Ridge Village Board will have to evaluate as it reviews the findings of this analysis.

Table 1
Projected Comparison of Municipal Tax Rates with and without a Merger

City of Stevens Point				Village of Park Ridge				Potential Combined			
Tax Year	Pay Year	Equalized Value	Tax Levy	Equal Tax Rate	Equalized Value	Tax Levy	Equal Tax Rate	Equalized Value	Tax Levy	Equal Tax Rate	
2024	2025	2,441,733,600	20,421,231	8.36	87,845,500	339,120	3.86	2,529,579,100	20,760,351	8.21	
2025	2026	2,619,975,500	22,362,237	8.54	92,237,775	362,496	3.93	2,712,213,275	22,724,733	8.38	
2026	2027	2,724,774,520	24,390,588	8.95	96,849,664	503,575	5.20	2,821,624,184	24,894,163	8.82	
2027	2028	2,833,765,501	26,307,610	9.28	101,692,147	510,211	5.02	2,935,457,648	26,817,821	9.14	
2028	2029	2,947,116,121	28,393,263	9.63	106,776,754	585,381	5.48	3,053,892,875	28,978,644	9.49	
2029	2030	3,065,000,766	30,560,746	9.97	112,115,592	592,283	5.28	3,177,116,358	31,153,029	9.81	
2030	2031	3,187,600,796	32,162,944	10.09	117,721,372	599,325	5.09	3,305,322,168	32,762,269	9.91	
2031	2032	3,315,104,828	33,127,833	9.99	123,607,440	676,515	5.47	3,438,712,268	33,804,347	9.83	
2032	2033	3,447,709,021	34,121,668	9.90	129,787,812	605,704	4.67	3,577,496,833	34,727,372	9.71	
2033	2034	3,585,617,382	35,145,318	9.80	136,277,203	584,055	4.29	3,721,894,585	35,729,372	9.60	