VILLAGE OF PARK RIDGE
BOARD MEETING MINUTES
April 21, 2025

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MEETING CALLED TO ORDER – President Steve Menzel called the Park Ridge Village Board to order at 5:30 pm. The Village Board meeting was held in person at the Village Hall. After the recitation of the Pledge of Allegiance by members present, roll call was taken. Trustees Gordon Renfert, Dan Holloway, Barb Friedrich, Kristin Paulson and President Steve Menzel. Clerk Lisa Lucht present. Village resident Shawn Paulson attended by zoom. Village residents Tori Jennings, Kay Schultz, Jeannie Tauchman, Dan Knoeck with MSA, the Kadoch family and Christine Neidlein attended the meeting in person.

AGENDA ITEM # 1 - APPROVAL OF THE APRIL AGENDA – Menzel asked the Board members if there were any changes regarding the April agenda. Friedrich made a motion to approve, with no changes. Holloway seconded the motion. Motion carried by voice vote, with no negative votes.

AGENDA ITEM # 2 – INTRODUCE NEW VILLAGE CLERK – New Clerk Anne Arndt

AGENDA ITEM # 3 - PUBLIC COMMENT PERIOD - The public comment section was opened to anyone who wished to speak on any agenda item. No comments were made.

AGENDA ITEM # 4 – PUBLIC COMMENT PERIOD - The public comment section was opened to anyone who wished to speak on any non-agenda item. No comments were made.

AGENDA ITEM # 5 – REVIEW & APPROVE BOARD MEETING MINUTES FROM MARCH 19, 2025 – Friedrich made motion to approve with minimal changes noted. Holloway seconded the motion. Motion carried by voice vote, with no negative votes.

AGENDA ITEM # 6 – REVIEW AND APPROVE BOARD MEETING MINUTES FROM MARCH 27, 2025 – Holloway made motion to approve with minimal changes noted. Renfert seconded the motion. Motion carried by voice vote, with no negative votes.

AGENDA ITEM # 7 – REVIEW AND APPROVE BOARD MEETING MINUTES FROM APRIL 14, 2025 – Holloway made motion to approve with minimal changes noted. Renfert seconded the motion. Motion carried by voice vote, with no negative votes.

AGENDA ITEM # 8 – REVIEW AND ACCEPT MARCH TREASURER'S REPORT – Renfert made the motion to accept Treasurer's Report, seconded by Friedrich. Roll call was taken; Paulson – yes, Holloway – yes, Friedrich – yes, Renfert – yes, Menzel – yes.

AGENDA ITEM # 9 – REVIEW AND APPROVE MARCH AND APRIL BILLS / PAYMENTS – Friedrich made motion to approve March and April bills / payments. Seconded by Paulson. Roll call was taken; Paulson – yes, Holloway – yes, Friedrich – yes, Renfert – yes, Menzel – yes.

DISCUSSION AND/OR POSSIBLE ACTION ON THE FOLLOWING ITEMS:

AGENDA ITEM # 10 – REVIEW AND APPROVE QUARTERLY REPORTS – Paulson made motion to approve quarterly reports. Seconded by Holloway. Motion carried by voice vote, with no negative votes.

AGENDA ITEM # 11 – ROAD PROJECT UPDATE – Dan Knoeck with MSA provided update. Finishing touches will be completed on road project plans and will be published on April 23rd and April 30th in the Stevens Point Journal. Bid opening is scheduled on May 13th and 14th, 2025. Construction time allotted for the project will be 60 days with completion by October 24, 2025. Bids will be presented to the village board on May 19, 2025. Discussion of speed table (forces residents to slow in proceeding into the village) will be placed on Hillcrest Drive. The road width will be standard at 22 feet for Hillcrest Drive and Greenbriar Avenue. Discussion of dark sky lighting and decreasing speed limit to 20 MPH in the village was noted. Dan Knoeck stated he will get pricing information on the dark sky lighting, and he stated the road project does not include pricing for changing of any signs. This would be an additional expense. Dan mentioned to the board of purchasing and placing rubber speed bumps on roads that speed is a

concern. Dan Holloway mentioned to Dan Knoeck that the main exist from Iverson Park is on Hillcrest Drive. Gordon Renfert clarified with Dan Knoeck that Hillcrest Drive Road will be properly centered in the right of way.

The Kadoch family did state that they are in favor of the speed bumps and stated concerns with the current street lighting. One of the daughters did state that the current street lighting creates difficulty with sleeping due to the light being so bright and shining into their window. Mr. and Mrs. Kadoch did have concerns with tree removal during the road construction. Dan Knoeck stated that the trees close to the water main (which will be placed during construction) will be removed. It was also stated there is currently nothing in the plan about planting any new trees. Steve Menzel village president stated if the homeowner would like to plant a new tree that would be a cost the homeowner would incur. Steve stated the residents will have to verify with the right of way ordinance to ensure the homeowner is planting a tree in the proper place. Dan Knoeck stated that MSA will make updated road maps available at the village hall where residents can see which trees will be removed.

Resident Tori Jennings discussed dark sky lighting and decreasing the speed limit to 20 MPH in the village. Tori stated that she is on the area-wide committee for safe streets. She also stated she would like a speed ordinance in the village, this would enhance road safety for the residents in the village. Dan Knoeck stated again that changing of any signs is not included in the cost of the road project. Dan Knoeck stated he would add into the specifications of the road project, to ensure any bids received would include dark sky lighting. Another resident discussed the concern about the current street lighting and road safety of residents.

Updates on the road project will be posted on the Village of Park Ridge website (https://vi.parkridge.wi.gov/) and will also be posted to the Park Ridge Friends Facebook page.

Paulson mentioned to Dan Knoeck concern about the Walk Wisconsin Event that will occur on Saturday June 7, 2025. This walk takes place on the Green Circle Route. Paulson concerned with the possibility of construction affecting the current route in the village. Holloway stated that due to the opening of the bids for the road project open in May, construction should not affect this event.

Paulson mentioned concern about seeding the swale late in fall, is worried about the seed taking root. Dan Knoeck stated that the project does have a 1-year guarantee and if seeding does not take, it will be addressed that following spring / summer in 2026.

Holloway did clarify with Dan Knoeck that no additional side street lighting would occur with this project. The only street lighting that will be addressed is on Hillcrest Drive and Greenbriar Avenue.

Resident Christine Neidlein did clarify with Menzel regarding the Stevens Point City ordinance on the placing of city water main. Menzel stated that residents will be able to connect to the city water as the mains are being placed if they wish. Residents will have to connect to the city water by year 10. The homeowner will incur the cost of connecting from the water main to their residence. Neidlein did have other questions which she stated she would send an email to Menzel.

Menzel stated that the village does not have to place water mains in the road project. He stated, placing water mains is to enable the placement of more fire hydrants. Holloway stated that the placement of fire hydrants and water mains is noted in the village's comprehensive and strategic plan.

Menzel stated that for the first road project the City of Stevens Point is allowing water mains to be placed, however the city stated that for the second road project it would require a consolidation agreement with the city. Menzel did talk with the city's attorney, the attorney stated it is clear on the city's consolidation requirement. Consolidation is where the city and the village would come to a mutual agreement, it would require a vote from the village board and city council. A referendum would be needed to adopt the consolidation.

AGENDA ITEM # 12 -RESOLUTION TO ADOPT STEVENS POINT URBAN AREA SEWER SERVICE AREA PLAN – Holloway made the motion to approve Resolution to Adopt Stevens Point Urban Area Sewer Service Area Plan No. 001.2025R, seconded by Friedrich. Roll call was taken; Renfert – yes, Paulson – yes, Holloway – yes, Friedrich – yes, Menzel – yes. The plan is on file at village hall.

AGENDA ITEM # 13 – HAZARD MITIGATION PLAN ADOPTION – Menzel made the motion at 6:53 p.m. to move to officially adopt the Village of Park Ridge Local Hazard Mitigation Plan, seconded by Friedrich. Roll call was taken; Paulson – yes, Holloway – yes, Friedrich – yes, Renfert – yes, Menzel – yes.

AGENDA ITEM # 14– NFIP (NATIONAL FLOOD INSURANCE PROGRAM) RESOLUTION AND APPLICATION – There is no cost to the village for this program and would enhance the villages' ability to receive FEMA funding if available for a natural disaster. Menzel stated resolution was needed to proceed with application. Menzel informed the board that he has completed the application and will submit now with the resolution. This will require an ordinance, currently the DNR is assisting the village in drafting the ordinance. Once the resolution, application and ordinance have been completed it will all be submitted to the National Flood Insurance Program. Friedrich made the motion to approve the National Flood Insurance Program Resolution and Application No. 002.2025R, seconded by Renfert. Roll call was taken; Holloway – yes, Friedrich – yes, Renfert – yes, Paulson – yes, Menzel – yes.

AGENDA ITEM # 15 –UPDATE ON INNOVATION PLANNING GRANT – The village was awarded a $30,000.00 grant. The intent of this grant is to determine in finding ways for the village to save the taxpayers money. The village will use consultation services by McMahon company.

AGENDA ITEM # 16 – SPRING ELECTION RESULTS – Lucht informed board of the following information: 64 number of absentee voters, 286 express vote ballots, 350 total number of voters, 3 election day registration. Total voter % was 75.75.

AGENDA ITEM # 17 – DISCUSS VILLAGE OF PARK RIDGE PROPOSED BURNING ORDINANCE AMENDMENT – No discussion noted, Menzel stated will continue to be placed on the agenda in May 2025.

AGENDA ITEM # 18 – DISCUSS SPRING BRANCH PICK-UP (SUNDAY MAY 4, 2025) – Branch pick-up will be on Monday May 5, 2025, with items placed by roadside by Sunday May 4, 2025. Specifications are noted on the Village of Park Ridge website, https://vi.parkridge.wi.gov/.

AGENDA ITEM # 19 – DISCUSSION AMERICAN FLAG PLACEMENT IN THE VILLAGE BY MEMORIAL DAY – The village stated is currently not scheduled. Friedrich stated this should be hired out professionally due to liability issues.

AGENDA ITEM # 20 – VILLAGE – WIDE RUMMAGE SALE – SATURDAY, MAY 10, 2025 – Village wide rummage sale will be on Saturday May 10, 2025.

AGENDA ITEM # 21 – DISCUSS WALK WISCONSIN SCHEDULED FOR JUNE 7, 2025 – Event takes place on Saturday June 7, 2025, on the Green Circle Route. Information available on the following website: https://www.stevenspointarea.com/event/walk-wisconsin-2025/28447/, (Stevens Point Area).

SET DATE AND TIME FOR NEXT BOARD MEETING – May 19, 2025, at 5:30 p.m.

ADJOURN MEETING at 7:17 p.m.

ANNE ARNDT
VILLAGE CLERK

STEVE MENZEL
VILLAGE PRESIDENT

VILLAGE OF PARK RIDGE
MINUTES OF THE ANNUAL BOARD OF REVIEW
APRIL 29, 2025
VILLAGE HALL

The Board of Review was Called to Order at 1:30 p.m. on April 29, 2025 by Village President Steve Menzel.

Roll call was taken. Board of Review members in attendance were Steve Menzel, Joe Thompson, and Gordon Renfert. Also attending were Assessor Todd Pauls, Clerk Lisa Lucht, and Clerk in training Anne Arndt. Certified Board of Review member is Steve Menzel.

Renfert made a motion to elect Menzel as Chairperson of the Board of Review. Seconded by Thompson. Menzel made a motion to elect Renfert as Vice-Chairperson of the Board of Review. Seconded by Thompson. Carried by voice vote. No negative votes

The Clerk noted that the required notice was published in the Stevens Point Journal at least 15 days prior to the Open Book and Board of Review. The postings were properly posted 15 days prior to the Open Book and Board of Review in the three public places and on the Village Hall front and rear doors.

The Assessor confirmed that the notices of assessment changes were mailed at least 15 days prior to the Board of Review.

The assessment roll was reviewed during Open Book, which was held from 1:30 pm until 3:30 pm on April 22, 2025. The Assessor stated no calls from residents were received.

The level of assessment for Park Ridge is approximately 70% of fair market value. The Assessor stated a revaluation of the Village should be considered as the last one was in 2017.

The affidavit attached to the assessment roll was signed by the Assessor and his signature was attested to by the Clerk.

No one appeared to contest his/her assessment. At 3:30 pm, Menzel noted that the Board of Review had met for the statutory two hours, and no one appeared before the Board.

Renfert made a motion to adjourn the Board of Review at 3:30 p.m. Second made by Menzel.

_____
Anne Arndt
Village Clerk

_____
Steve Menzel
Board of Review Chairperson

VILLAGE OF PARK RIDGE
Balance Sheet Prev Year Comparison
As of April 30, 2025

	Apr 30, 25	Apr 30, 24	$ Change
ASSETS			
Current Assets			
Checking/Savings			
11110 · Checking	994.96	560.77	434.19
11310 · Operating Account	317,973.21	160,318.42	157,654.79
11340 · Reserve Account-Pineries-ARPA	31,211.39	30,855.55	355.84
11343 · Pineries MM# 8005-467-9	113,742.21	112,445.42	1,296.79
11345 · Reserve Account-Bank of Amherst	10,209.18	10,120.31	88.87
11350 · CD Account	107,830.92	104,834.94	2,995.98
11360 · Petty Cash	300.00	200.00	100.00
Total Checking/Savings	582,261.87	419,335.41	162,926.46
Other Current Assets			
1210 · Accounts Receivable-Other	0.00	4,585.32	-4,585.32
12100 · Taxes Receivable	303,323.11	335,408.27	-32,085.16
1499 · Undeposited Funds	62.00	44.00	18.00
Total Other Current Assets	303,385.11	340,037.59	-36,652.48
Total Current Assets	885,646.98	759,373.00	126,273.98
TOTAL ASSETS	**885,646.98**	**759,373.00**	**126,273.98**
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Credit Cards			
2046 · Village Credit Card - Katie2258	0.00	1,497.73	-1,497.73
Total Credit Cards	0.00	1,497.73	-1,497.73
Other Current Liabilities			
2100 · State W/H Tax	50.90	133.48	-82.58
21511 · Federal W/H Tax	1,005.66	1,491.60	-485.94
24700 · Due other taxing authorities	239,656.87	250,404.72	-10,747.85
24800 · Due SP Utilities	4,927.62	4,058.00	869.62
Total Other Current Liabilities	245,641.05	256,087.80	-10,446.75
Total Current Liabilities	245,641.05	257,585.53	-11,944.48
Total Liabilities	245,641.05	257,585.53	-11,944.48
Equity			
3010 · Office Equipment Reserve	82.68	82.68	0.00
3018 · Street Reserve	638.28	638.28	0.00
3020 · Sewer Reserve	2,500.00	2,500.00	0.00
3025 · Reassessment Reserve	9,000.00	9,000.00	0.00
3060 · Disaster Reserve	12,345.31	12,345.31	0.00
3070 · Santa Visit Reserve	1,550.00	1,550.00	0.00
34100 · General Undesignated Fund Bal	103,265.36	103,265.36	0.00
3900 · Retained Earnings	240,411.15	165,087.03	75,324.12
Net Income	270,213.15	207,318.81	62,894.34
Total Equity	640,005.93	501,787.47	138,218.46
TOTAL LIABILITIES & EQUITY	**885,646.98**	**759,373.00**	**126,273.98**

VILLAGE OF PARK RIDGE
Profit & Loss Budget vs. Actual
January through April 2025

	Jan - Apr 25	Budget	$ Over Budget
Ordinary Income/Expense			
Income			
41110 · Local Tax Levied	492,496.00	492,496.00	0.00
43410 · Shared Revenues	0.00	52,855.18	-52,855.18
43420 · Fire Insurance	0.00	3,200.00	-3,200.00
43430 · Exempt Computer Aid	0.00	462.47	-462.47
43440 · Personal Property Aid	0.00	5,074.43	-5,074.43
43450 · State Video (Cable) Aid	0.00	1,700.20	-1,700.20
43529 · Other State Aid (Grant)	30,000.00		
43531 · Transportation Aid	6,616.28	13,232.56	-6,616.28
44110 · Liquor and Malt Beverage	0.00	1,200.00	-1,200.00
44120 · Cigarette/Bartender's Licenses	0.00	300.00	-300.00
44200 · Dog Licenses	78.00	250.00	-172.00
44300 · Building Permits/Inspections	366.62	2,000.00	-1,633.38
44400 · Zoning/Variance Fees	0.00	200.00	-200.00
44500 · Cable Franchise Fees	1,465.22	5,400.00	-3,934.78
46100 · General Government	0.00	100.00	-100.00
48100 · Interest	1,869.58	3,500.00	-1,630.42
48200 · CD Interest	0.00	3,000.00	-3,000.00
48900 · Miscellaneous Income	0.00	1,500.00	-1,500.00
Total Income	532,891.70	586,470.84	-53,579.14
Expense			
51100 · Village Board			
5110001 · President Salary	1,816.94	3,768.00	-1,951.06
5110002 · Trustee Salary	1,661.20	3,445.00	-1,783.80
5110003 · Santa Visit	898.51	1,000.00	-101.49
5110004 · League of Municipalities Dues	91.38	553.29	-461.91
5110006 · Board Expenses	0.00	1,000.00	-1,000.00
Total 51100 · Village Board	4,468.03	9,766.29	-5,298.26
51300 · Legal	0.00	8,000.00	-8,000.00
51410 · Clerk/Treasurer			
5141001 · Clerk Compensation	10,899.57	42,000.00	-31,100.43
5141002 · Mileage and Expense	0.00	1,000.00	-1,000.00
5141006 · General Office Supplies	925.25	3,000.00	-2,074.75
5141007 · Training	0.00	1,500.00	-1,500.00
5141010 · Tax Collection Fee	1,401.54	1,500.00	-98.46
5141011 · Villagewide Mailing	109.50	1,500.00	-1,390.50
5141013 · Treasurer Bond	0.00	1,000.00	-1,000.00
5141014 · Pineries Bank Fees/Supplies	20.00	150.00	-130.00
5141016 · Accounting Consultation	1,030.00	0.00	1,030.00
5141019 · Safe Deposit Box	0.00	0.00	0.00
5141020 · Tax Forms	0.00	0.00	0.00
5141021 · Office Equipment RESERVE	0.00	0.00	0.00
5141022 · Dues & Subscriptions	514.29	3,000.00	-2,485.71
5141025 · Background Checks	0.00	200.00	-200.00
5141026 · Treasurer Compensation	1,832.92	6,000.00	-4,167.08
5141027 · IT Services	400.00	1,500.00	-1,100.00
Total 51410 · Clerk/Treasurer	17,133.07	62,350.00	-45,216.93
51420 · Elections			
5142001 · Inspectors	1,064.11	2,000.00	-935.89
5142002 · Election Expenses	59.78	1,000.00	-940.22
5142006 · Election Equipment	0.00	500.00	-500.00
Total 51420 · Elections	1,123.89	3,500.00	-2,376.11
51430 · Publication Fees	159.24	500.00	-340.76
51510 · Accounting			
5151001 · Reporting (Form C)	0.00	1,000.00	-1,000.00
Total 51510 · Accounting	0.00	1,000.00	-1,000.00

VILLAGE OF PARK RIDGE
Profit & Loss Budget vs. Actual
January through April 2025

	Jan - Apr 25	Budget	$ Over Budget
51530 · Assessment of Property			
5153001 · Assessor Contract	4,485.00	6,900.00	-2,415.00
Total 51530 · Assessment of Property	4,485.00	6,900.00	-2,415.00
51600 · Village Hall			
5160001 · Maintenance Compensation	134.80	2,200.00	-2,065.20
5160004 · Utilities	1,603.04	4,200.00	-2,596.96
5160005 · Supplies and Equipment	0.00	3,000.00	-3,000.00
5160006 · Repairs & Maintenance	1,472.00	2,500.00	-1,028.00
Total 51600 · Village Hall	3,209.84	11,900.00	-8,690.16
51910 · Uncollectible Taxes	0.00	200.00	-200.00
51938 · Insurance			
5193801 · General Liability	2,473.00	2,500.00	-27.00
5193802 · Local Gov't Property	0.00	1,000.00	-1,000.00
5193803 · Worker's Compensation	863.00	2,000.00	-1,137.00
Total 51938 · Insurance	3,336.00	5,500.00	-2,164.00
52100 · Crossing Guard	2,043.28	4,500.00	-2,456.72
52205 · Fire & EMS Protection			
5220521 · Fire Protection & EMT Contract	26,267.98	107,230.00	-80,962.02
Total 52205 · Fire & EMS Protection	26,267.98	107,230.00	-80,962.02
52400 · Building Inspection	1,445.36	4,000.00	-2,554.64
52450 · Zoning Administration	259.56	550.00	-290.44
53311 · Street Maintenance			
5331101 · Snow Plowing	16,248.00	27,000.00	-10,752.00
5331103 · Street Maintenance	2,500.00	61,000.00	-58,500.00
5331104 · Street Maint-Trees/pickup	0.00	4,000.00	-4,000.00
5331113 · Engineering	113,373.05	79,000.00	34,373.05
Total 53311 · Street Maintenance	132,121.05	171,000.00	-38,878.95
53315 · Sewers	53.48	75.00	-21.52
53420 · Street Lighting			
5342001 · Electric & Maintenance	4,427.89	13,500.00	-9,072.11
5342004 · Digger Requests	570.63	4,000.00	-3,429.37
Total 53420 · Street Lighting	4,998.52	17,500.00	-12,501.48
53620 · Garbage Collection			
5362001 · Garbage Collection	11,100.66	33,500.00	-22,399.34
5362002 · Fall Large Item Pick-up	0.00	900.00	-900.00
Total 53620 · Garbage Collection	11,100.66	34,400.00	-23,299.34
53635 · Recycling cost			
5363501 · Recycling Collection	2,778.98	9,000.00	-6,221.02
5363503 · Yard Waste Drop Off	5,300.00	5,400.00	-100.00
Total 53635 · Recycling cost	8,078.98	14,400.00	-6,321.02
54100 · Humane Society Contract	1,839.01	1,700.00	139.01
55200 · Parks Dept. Pledge ($5.50/per)	2,915.00	3,000.00	-85.00
6560 · Payroll Expenses	390.60		
Total Expense	225,428.55	467,971.29	-242,542.74
Net Ordinary Income	307,463.15	118,499.55	188,963.60
Other Income/Expense			
Other Income			
49100 · Long Term Debt Proceeds	0.00	1,592,000.00	-1,592,000.00
49105 · Grant Funds	0.00	400,000.00	-400,000.00
Total Other Income	0.00	1,992,000.00	-1,992,000.00

VILLAGE OF PARK RIDGE
Profit & Loss Budget vs. Actual
January through April 2025

	Jan - Apr 25	Budget	$ Over Budget
Other Expense			
57101 · Undesignated Fund Bal Outlay	0.00	81,249.55	-81,249.55
57200 · Capital Project Outlay	0.00	1,992,000.00	-1,992,000.00
58100 · Loan Principal			
58110 · Linwood Ave Project	5,209.31	5,209.31	0.00
58120 · Operating Loan	18,840.16	18,840.16	0.00
Total 58100 · Loan Principal	24,049.47	24,049.47	0.00
58200 · Loan Interest			
58210 · Linwood Ave Project	3,040.69	3,040.69	0.00
58220 · Operating Loan	10,159.84	10,159.84	0.00
Total 58200 · Loan Interest	13,200.53	13,200.53	0.00
Total Other Expense	37,250.00	2,110,499.55	-2,073,249.55
Net Other Income	-37,250.00	-118,499.55	81,249.55
Net Income	**270,213.15**	**0.00**	**270,213.15**

VILLAGE OF PARK RIDGE
Profit & Loss Budget vs. Actual
January through April 2025

	% of Budget	
Ordinary Income/Expense		
Income		
41110 · Local Tax Levied		100.0%
43410 · Shared Revenues		0.0%
43420 · Fire Insurance		0.0%
43430 · Exempt Computer Aid		0.0%
43440 · Personal Property Aid		0.0%
43450 · State Video (Cable) Aid		0.0%
43529 · Other State Aid (Grant)		
43531 · Transportation Aid		50.0%
44110 · Liquor and Malt Beverage		0.0%
44120 · Cigarette/Bartender's Licenses		0.0%
44200 · Dog Licenses		31.2%
44300 · Building Permits/Inspections		18.3%
44400 · Zoning/Variance Fees		0.0%
44500 · Cable Franchise Fees		27.1%
46100 · General Government		0.0%
48100 · Interest		53.4%
48200 · CD Interest		0.0%
48900 · Miscellaneous Income		0.0%
Total Income		90.9%
Expense		
51100 · Village Board		
5110001 · President Salary	48.2%	
5110002 · Trustee Salary	48.2%	
5110003 · Santa Visit	89.9%	
5110004 · League of Municipalities Dues	16.5%	
5110006 · Board Expenses	0.0%	
Total 51100 · Village Board		45.7%
51300 · Legal		0.0%
51410 · Clerk/Treasurer		
5141001 · Clerk Compensation	26.0%	
5141002 · Mileage and Expense	0.0%	
5141006 · General Office Supplies	30.8%	
5141007 · Training	0.0%	
5141010 · Tax Collection Fee	93.4%	
5141011 · Villagewide Mailing	7.3%	
5141013 · Treasurer Bond	0.0%	
5141014 · Pineries Bank Fees/Supplies	13.3%	
5141016 · Accounting Consultation	100.0%	
5141019 · Safe Deposit Box	0.0%	
5141020 · Tax Forms	0.0%	
5141021 · Office Equipment RESERVE	0.0%	
5141022 · Dues & Subscriptions	17.1%	
5141025 · Background Checks	0.0%	
5141026 · Treasurer Compensation	30.5%	
5141027 · IT Services	26.7%	
Total 51410 · Clerk/Treasurer		27.5%
51420 · Elections		
5142001 · Inspectors	53.2%	
5142002 · Election Expenses	6.0%	
5142006 · Election Equipment	0.0%	
Total 51420 · Elections		32.1%
51430 · Publication Fees		31.8%
51510 · Accounting		
5151001 · Reporting (Form C)	0.0%	
Total 51510 · Accounting		0.0%

VILLAGE OF PARK RIDGE
Profit & Loss Budget vs. Actual
January through April 2025

	% of Budget	
51530 · Assessment of Property		
5153001 · Assessor Contract	65.0%	
Total 51530 · Assessment of Property		65.0%
51600 · Village Hall		
5160001 · Maintenance Compensation	6.1%	
5160004 · Utilities	38.2%	
5160005 · Supplies and Equipment	0.0%	
5160006 · Repairs & Maintenance	58.9%	
Total 51600 · Village Hall		27.0%
51910 · Uncollectible Taxes		0.0%
51938 · Insurance		
5193801 · General Liability	98.9%	
5193802 · Local Gov't Property	0.0%	
5193803 · Worker's Compensation	43.2%	
Total 51938 · Insurance		60.7%
52100 · Crossing Guard		45.4%
52205 · Fire & EMS Protection		
5220521 · Fire Protection & EMT Contract	24.5%	
Total 52205 · Fire & EMS Protection		24.5%
52400 · Building Inspection		36.1%
52450 · Zoning Administration		47.2%
53311 · Street Maintenance		
5331101 · Snow Plowing	60.2%	
5331103 · Street Maintenance	4.1%	
5331104 · Street Maint-Trees/pickup	0.0%	
5331113 · Engineering	143.5%	
Total 53311 · Street Maintenance		77.3%
53315 · Sewers		71.3%
53420 · Street Lighting		
5342001 · Electric & Maintenance	32.8%	
5342004 · Digger Requests	14.3%	
Total 53420 · Street Lighting		28.6%
53620 · Garbage Collection		
5362001 · Garbage Collection	33.1%	
5362002 · Fall Large Item Pick-up	0.0%	
Total 53620 · Garbage Collection		32.3%
53635 · Recycling cost		
5363501 · Recycling Collection	30.9%	
5363503 · Yard Waste Drop Off	98.1%	
Total 53635 · Recycling cost		56.1%
54100 · Humane Society Contract		108.2%
55200 · Parks Dept. Pledge ($5.50/per)		97.2%
6560 · Payroll Expenses		
Total Expense		48.2%
Net Ordinary Income		259.5%
Other Income/Expense		
Other Income		
49100 · Long Term Debt Proceeds		0.0%
49105 · Grant Funds		0.0%
Total Other Income		0.0%

VILLAGE OF PARK RIDGE
Profit & Loss Budget vs. Actual
January through April 2025

	% of Budget	
Other Expense		
57101 · Undesignated Fund Bal Outlay		0.0%
57200 · Capital Project Outlay		0.0%
58100 · Loan Principal		
58110 · Linwood Ave Project	100.0%	
58120 · Operating Loan	100.0%	
Total 58100 · Loan Principal		100.0%
58200 · Loan Interest		
58210 · Linwood Ave Project	100.0%	
58220 · Operating Loan	100.0%	
Total 58200 · Loan Interest		100.0%
Total Other Expense		1.8%
Net Other Income		31.4%
Net Income		**100.0%**

Amendment No. 1

To: **Village of Park Ridge**
Steve Menzel
24 Crestwood Drive
Stevens Point, WI 54481

Date of Issuance: May 19, 2025

MSA Project No's.: 09617004

This is an amendment to the Agreement dated September 16, 2024, and does acknowledge that MSA Professional Services, Inc. (MSA) is authorized to begin work on the following project amendment:

Project Name: Village of Park Ridge Hillcrest Drive and Greenbriar Avenue Reconstruction

The project scope has changed due to: Construction Administration and Observation Services

The scope of the work authorized is: See attachment A: Scope of Services

The schedule to perform the work is:
Approximate Start: May 2025
Approximate Completion: June 2026

The lump sum fee for Construction Admin:	**$ 71,400.00**
The estimated fee for Construction Observation:	**$ 57,000.00**
	$128,400.00

Authorization for the work described above shall amend the Agreement between MSA and OWNER. Any attachments or exhibits referenced in this Amendment are made part of the Agreement. Payment for these services will be on a lump sum basis or time and material basis as listed above.

Approval: MSA shall commence work on this project in accordance with your written authorization. This authorization is acknowledged by signature of the authorized representatives of the parties to this Amendment. A copy of this Amendment signed by the authorized representatives shall be returned for our files. If a signed copy of this Authorization is not received by MSA within seven days from the date of issuance, MSA may stop work on the project.

VILLAGE OF PARK RIDGE

_____
Steve Menzel
Village President
Date:_____

Attest: Village Clerk

_____
Anne Arndt, Village Clerk (715)-343-1590

Date:_____

MSA PROFESSIONAL SERVICES, INC.

Dan Borchardt

Daniel Borchardt
Team Leader
Date: 05/15/2025

146 North Central Ave., Suite 201
Marshfield, WI 54449
Phone: (715) 304-0448
dborchardt@msa-ps.com

Village of Park Ridge - Hillcrest Dr. & Greenbrier Ave. Reconstruction (#9583127)
Owner: Village of Park Ridge
Solicitor: MSA Professional Services - Marshfield
05/14/2025 10:00 AM CDT

				Engineer Estimate		A-1 Excavating LLC		Integrity Grading and Excavating, Inc.		Earth Inc.		Stuczynski Trucking & Excavating, Inc	
Item No.	Item Description	UofM	Quantity	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
General													
1	Mobilization, Bonds, and Insurance	LS	1	$81,300.00	$81,300.00	$87,100.00	$87,100.00	$42,000.00	$42,000.00	$60,000.00	$60,000.00	$150,000.00	$150,000.00
2	Traffic Control	LS	1	$17,000.00	$17,000.00	$23,000.00	$23,000.00	$13,093.00	$13,093.00	$15,500.00	$15,500.00	$37,500.00	$37,500.00
3	Erosion and Sedimentation Controls	LS	1	$6,800.00	$6,800.00	$1,000.00	$1,000.00	$26,000.00	$26,000.00	$2,900.00	$2,900.00	$5,000.00	$5,000.00
4	Site Maintenance and Restoration	LS	1	$27,100.00	$27,100.00	$7,000.00	$7,000.00	$105,000.00	$105,000.00	$100,000.00	$100,000.00	$65,000.00	$65,000.00
5	Clearing and Grubbing	LS	1	$20,400.00	$20,400.00	$21,000.00	$21,000.00	$14,450.00	$14,450.00	$20,000.00	$20,000.00	$40,000.00	$40,000.00
Watermain													
6	Remove Existing Hydrant	EA	1	$300.00	$300.00	$600.00	$600.00	$1,600.00	$1,800.00	$1,000.00	$1,000.00	$2,000.00	$2,000.00
7	Remove Existing Watermain (Outside of Common Trench)	LF	50	$30.00	$1,500.00	$15.00	$750.00	$40.00	$2,000.00	$40.00	$2,000.00	$75.00	$3,750.00
8	6-Inch PVC Water Main	LF	110	$65.00	$7,150.00	$66.00	$7,260.00	$73.00	$8,030.00	$85.00	$9,350.00	$50.00	$5,500.00
9	8-Inch PVC Water Main	LF	1510	$75.00	$113,250.00	$59.00	$89,090.00	$60.50	$91,355.00	$78.00	$117,780.00	$80.00	$120,800.00
10	12-Inch PVC Water Main	LF	1400	$115.00	$161,000.00	$83.00	$116,200.00	$90.00	$126,000.00	$105.00	$147,000.00	$110.00	$154,000.00
11	Fire Hydrant, Complete	EA	8	$7,200.00	$57,600.00	$5,900.00	$47,200.00	$7,000.00	$56,000.00	$6,500.00	$52,000.00	$7,500.00	$60,000.00
12	6-Inch Gate Valve & Box	EA	8	$2,900.00	$23,200.00	$2,200.00	$17,600.00	$2,600.00	$16,000.00	$2,700.00	$21,600.00	$2,500.00	$20,000.00
13	8-Inch Gate Valve & Box	EA	10	$3,300.00	$33,000.00	$2,900.00	$29,000.00	$2,700.00	$27,000.00	$3,300.00	$33,000.00	$4,000.00	$40,000.00
14	12-Inch Gate Valve & Box	EA	7	$5,500.00	$38,500.00	$5,100.00	$35,700.00	$4,740.00	$33,180.00	$5,200.00	$36,400.00	$6,000.00	$42,000.00
15	12-Inch X 6-Inch Tee	EA	5	$1,800.00	$9,000.00	$1,500.00	$7,500.00	$1,165.00	$5,825.00	$1,700.00	$8,500.00	$1,500.00	$7,500.00
16	12-Inch Tee	EA	1	$2,000.00	$2,000.00	$1,900.00	$1,900.00	$1,540.00	$1,540.00	$2,100.00	$2,100.00	$1,750.00	$1,750.00
17	8-Inch X 6-Inch Tee	EA	3	$800.00	$2,400.00	$900.00	$2,700.00	$675.00	$2,025.00	$1,100.00	$3,300.00	$1,000.00	$3,000.00
18	12-Inch X 8-Inch Cross	EA	4	$2,000.00	$8,000.00	$1,800.00	$7,200.00	$1,465.00	$5,860.00	$2,100.00	$8,400.00	$1,800.00	$7,200.00
19	8-Inch X 8-Inch Cross	EA	1	$1,300.00	$1,300.00	$1,400.00	$1,400.00	$1,085.00	$1,085.00	$2,000.00	$2,000.00	$1,500.00	$1,500.00
20	12-Inch to 8-Inch Reducer	EA	1	$500.00	$500.00	$1,000.00	$1,000.00	$726.00	$726.00	$1,250.00	$1,250.00	$1,000.00	$1,000.00
21	8-Inch Bends	EA	2	$650.00	$1,300.00	$700.00	$1,400.00	$458.00	$916.00	$500.00	$1,000.00	$950.00	$1,900.00
22	8-Inch Plug	EA	10	$500.00	$5,000.00	$400.00	$4,000.00	$225.00	$2,250.00	$600.00	$6,000.00	$750.00	$7,500.00
23	Corporation, Curb Stop, & Box- 1-Inch	EA	37	$900.00	$33,300.00	$800.00	$29,600.00	$507.00	$18,759.00	$1,200.00	$44,400.00	$1,000.00	$37,000.00
24	1-Inch HDPE Water Service	LF	1159	$60.00	$69,300.00	$55.00	$63,525.00	$140.00	$161,700.00	$70.00	$80,850.00	$25.00	$28,975.00
25	16-Inch x 8-Inch Tee	EA	1	$5,000.00	$5,000.00	$4,500.00	$4,500.00	$10,700.00	$10,700.00	$4,500.00	$4,500.00	$10,000.00	$10,000.00
26	Connect To Existing Water Main	EA	4	$2,000.00	$8,000.00	$4,800.00	$19,200.00	$4,700.00	$18,800.00	$4,500.00	$18,000.00	$7,500.00	$30,000.00
Sanitary Sewer													
27	Sanitary Sewer Lateral Repair - Undistributed	LF	50	$60.00	$3,000.00	$62.00	$3,100.00	$365.00	$18,250.00	$100.00	$5,000.00	$75.00	$3,750.00
Streetlighting													
28	Remove Existing Street Lights	EA	9	$500.00	$4,500.00	$378.00	$3,402.00	$360.00	$3,240.00	$400.00	$3,600.00	$322.00	$2,898.00
29	Lighting Control Cabinet and Base	EA	1	$15,000.00	$15,000.00	$14,060.00	$14,060.00	$13,390.00	$13,390.00	$13,500.00	$13,500.00	$11,500.00	$11,500.00
30	Sternberg PT-E350 LED Dark Sky Fixtures	EA	9	$2,600.00	$23,400.00	$2,704.00	$24,336.00	$2,575.00	$23,175.00	$2,600.00	$23,400.00	$4,052.60	$36,473.40
31	Sternberg 3500 Richmond Series Poles w/Auger Base	EA	9	$2,800.00	$25,200.00	$6,718.00	$60,462.00	$6,396.00	$57,562.00	$6,450.00	$58,050.00	$5,528.05	$49,752.45
32	Pull Boxes	EA	24	$1,700.00	$40,800.00	$1,330.00	$31,920.00	$1,267.00	$30,408.00	$1,300.00	$31,200.00	$1,133.44	$27,202.56
33	3-Inch Conduit, Rigid Non-metallic, SCH 40	LF	96	$15.00	$1,440.00	$11.00	$1,056.00	$10.00	$960.00	$11.00	$1,056.00	$13.25	$1,272.00
34	2-Inch Conduit, Rigid Non-metallic, SCH 40	LF	5071	$12.00	$68,052.00	$9.00	$51,639.00	$8.45	$47,919.95	$9.70	$49,337.70	$7.75	$44,006.96
35	Electrical Wire Lighting, #8 AWG	LF	670	$3.20	$2,144.00	$0.90	$603.00	$0.85	$569.50	$90.00	$60,300.00	$3.34	$2,237.80
36	Electrical Wire Lighting, #10 AWG	LF	5800	$3.00	$16,800.00	$1.00	$5,600.00	$0.97	$5,432.00	$1.05	$5,880.00	$2.42	$13,552.00
37	Electrical Wire Lighting, #12 AWG	LF	3450	$2.80	$9,660.00	$1.50	$5,175.00	$1.38	$4,761.00	$1.50	$5,175.00	$2.19	$7,555.50
Street Reconstruction													
38	Excavation Common (14-Inch depth)	LS	1	$80,000.00	$80,000.00	$160,000.00	$160,000.00	$95,000.00	$95,000.00	$75,000.00	$75,000.00	$104,000.00	$104,000.00
39	Rock Excavation - Undistributed	CY	50	$50.00	$2,500.00	$50.00	$2,500.00	$90.00	$4,500.00	$150.00	$7,500.00	$1.00	$50.00
40	Excavation Below Subgrade (EBS) - Undistributed	CY	50	$40.00	$2,000.00	$20.00	$1,000.00	$33.35	$1,667.50	$40.00	$2,000.00	$30.00	$1,500.00
41	Imported Granular Backfill - Undistributed	CY	50	$750.00	$37,500.00	$20.00	$1,000.00	$32.40	$1,620.00	$25.00	$1,250.00	$20.00	$1,000.00
42	Area Drain Removal	EA	4	$600.00	$2,400.00	$700.00	$2,800.00	$578.50	$2,314.00	$300.00	$1,200.00	$1,000.00	$4,000.00
43	Base Aggregate Dense 1 1/4-Inch (12-Inch Depth)	SY	9600	$11.00	$105,600.00	$12.00	$115,200.00	$11.00	$105,600.00	$11.50	$110,400.00	$11.35	$108,960.00
44	4.5 Inch Thick Asphalt Pavement	SY	6720	$27.25	$237,620.00	$28.00	$244,160.00	$27.22	$227,358.40	$27.50	$238,800.00	$29.95	$261,164.00
45	24-Inch Type D Curb and Gutter	LF	185	$30.00	$5,550.00	$63.00	$11,655.00	$52.55	$9,721.75	$43.00	$8,085.00	$45.00	$8,325.00
46	1-Foot Gravel Shoulders (4-Inch Depth)	SY	590	$10.00	$5,900.00	$6.00	$3,540.00	$7.50	$4,425.00	$12.80	$6,272.00	$17.00	$10,030.00
47	2.5-Inch Asphalt Driveway	SY	560	$45.00	$25,200.00	$36.00	$20,160.00	$29.70	$16,632.00	$31.00	$17,360.00	$35.00	$19,600.00
48	8-Inch Concrete Base Patching (Concrete Patch in STH 66)	SY	80	$105.00	$8,400.00	$170.00	$13,600.00	$134.87	$10,789.60	$140.00	$11,200.00	$100.00	$8,000.00
49	6-Inch Thick Concrete Driveway w/6-Inch Base	SY	470	$100.00	$47,000.00	$90.00	$42,300.00	$89.25	$40,057.50	$101.00	$47,470.00	$74.00	$34,780.00
50	4-Inch Concrete Sidewalks w/6-Inch Base	SF	50	$15.00	$750.00	$13.00	$650.00	$14.00	$700.00	$18.00	$900.00	$9.00	$450.00
51	Gravel Driveway - 12-Inch Thick 3/4 Aggregate Base	CY	20	$11.00	$220.00	$60.00	$1,200.00	$60.00	$1,200.00	$45.00	$900.00	$50.00	$1,000.00
52	Speed Table	LS	1	$5,000.00	$5,000.00	$7,000.00	$7,000.00	$6,967.00	$6,967.00	$10,000.00	$10,000.00	$5,000.00	$5,000.00
53	Pavement Marking Epoxy, Curb Head, Yellow	LF	160	$4.00	$640.00	$15.00	$2,400.00	$14.00	$2,240.00	$15.00	$2,400.00	$17.00	$2,720.00
54	Pavement Marking Epoxy, Crosswalk Edgeline, 8-Inch White	LF	84	$10.00	$840.00	$30.00	$2,520.00	$27.00	$2,268.00	$28.00	$2,352.00	$35.00	$2,940.00
55	Pavement Marking Epoxy, Stop Line, 18-Inch White	LF	16	$15.00	$240.00	$39.00	$624.00	$36.00	$576.00	$37.00	$592.00	$45.00	$720.00
56	Pavement Marking Epoxy, Speed Table Chevrons, 12-Inch, White	EA	2	$250.00	$500.00	$500.00	$1,000.00	$450.00	$900.00	$470.00	$940.00	$900.00	$1,800.00
57	Signs Type II Reflective with 2-Inch x 2-Inch x 16-foot Tubular Steel Posts	EA	2	$ 500.00	$ 1,000.00	$500.00	$1,000.00	$237.50	$475.00	$650.00	$1,300.00	$300.00	$600.00
	TOTAL BID ITEMS #1:857				$1,512,066.00		$1,461,487.00		$1,642,783.35		$1,663,328.70		$1,659,612.76
ALTERNATE BID ITEM													
A1	Sternberg PT-A14 LED Fixtures	EA	9	$2,600.00	$23,400.00	$2,954.00	$26,586.00	$2,200.00	$19,800.00	$2,300.00	$20,700.00	$3,352.25	$30,170.25

SCOPE OF SERVICES
MSA will provide services as set forth below.

1. **Construction Administration**
   - Project Administration: Manage and coordinate project team, budget and schedules. Maintain communication with Owner and stakeholders on project.
   - QA/QC: Employ documented quality-assurance/quality-control procedures throughout project.
   - Pre-Construction Meeting: Coordinate and Facilitate Preconstruction Meeting including meeting minutes
   - Construction Progress Meetings: Facilitate and attend bi weekly meetings (6 meetings)
   - Contractor Communication: Respond to Contractor Requests for Information and assist in interpretation of contract documents in person, in writing, or by telephone.
   - Submittal Review: Review Contractor Shop Drawings, Submittals, Schedules and Samples for compliance with Construction Documents.
   - Site Visits: Make periodic site visits to observe contractor's work in progress (4 visits).
   - Client Meetings: Attend Owner Board meetings as needed to present project information (4 meetings).
   - Change Orders: Review Change Order requests from Contractor; recommend Change Orders to Owner as appropriate.
   - Applications for Payment: Review Contractor Applications for Payment; make payment recommendation to Owner as appropriate.
   - Lighting –Shop drawing review (Custom Light pole assemblies, Lighting Control Cabinet equipment, Meter Pedestal, Wire, Conduit, Pull boxes –Final Field Inspection, Operation and Maintenance Manual review.
   - Project Closeout: Prepare punch list (items to be completed or corrected), and Substantial Completion Certificate. Review Contractor work and completion documents for compliance with construction contract and readiness for final payment *(includes warranty documentation and lien waiver review).*

2. **Construction Staking**
   - Provide line and grade stakes for:
     - Water Main
     - Sanitary Manhole Adjustments
     - Roadway subgrade and base courses
     - Street Lighting

3. **Construction Observation**
   - Furnish a Construction Observer to observe the progress and quality of the Contractor's work on the Project. Duties and responsibilities of the CO include:
     - Attend meetings with Contractor, such as preconstruction conferences and progress meetings.

- Assist in communication between Engineer, Contractor and Owner, especially when additional information, interpretation, or clarification is needed regarding existing conditions or contract documents.
- Conduct on-Site observations of Contractor's work in progress to assist Engineer in determining if the Work is in general proceeding in accordance with the Contract Documents.
- Verify that tests, equipment, and systems start-ups are conducted and documented appropriately.
- Maintain orderly files and prepare a daily report recording Contractor's hours and activities at the site.
- Review applications for payment with regard to Work completed, and materials and equipment delivered at the Site.
- Participate in visits to the Project to determine punch list items, and readiness for Substantial Completion and Final Completion.

- The estimated fee will be based on 42 days of Construction Observation for 10 hours per day (420 hours) at the site. Inspection of the water main installation will be by others. During the watermain installation period MSA will still need to coordinate with residents that have non-conforming wells, residents that plan to connect to City water regarding location of the service and perform periodic trench compaction at the site. Total construction duration is estimated at 60 days.

  The City of Stevens Point will inspect all watermain, hydrants and water service installations. Watermain installation approximately 3,020 feet (10 Days) and a 37 water services (8 days). The Stevens Point water utility staff will utilize MSA's plan drawings and provide watermain record drawings for MSA to use in the final record drawing deliverable to the Village.

4. **Post Construction**
   - Record Drawings: Prepare Record Drawings based on addenda, Field Orders, Change Orders and Contractor's Records.
   - LRIP Reimbursement: MSA will prepare and submit the paperwork required by the WisDOT's Sponsors guide for local projects for the Village to get grant reimbursement.

DELIVERABLES

MSA will provide the following deliverables:

1. Record Drawings: one (1) paper copy, and one PDF file

MSA Memo

To: Village of Park Ridge Board of Trustees

From: Dan Knoeck, MSA Project Manager

Subject: Hillcrest Drive and Greenbriar Avenue Reconstruction – Bid Review and Award Considerations, Engineering Amendment No. 2

Date: May 19, 2025

Four bids were received on May 14, 2025, summarized below:

BIDDER	BASE BID
A-1 Excavating, Bloomer WI	$1,461,487.00
Integrity Grading & Excavating, Schofield, WI	$1,542,793.20
Earth Inc, Arpin WI	$1,603,329.70
Stuczynski Grading & Excavating, Stevens Point, Wi	$1,659,612.75

The low bid received $1,461,487.00 from A-1 Excavating. This compares to the Engineer's Estimate of $1,512,056.00 and the CIP construction cost estimate of $1,426,426. The detailed bid tabulation is attached.

The original CIP cost estimate including engineering and contingency was $1,991,712. Adding 5% contingency and engineering costs to the base bid gives a current total project cost (estimated) of $1,819,261, well below the original estimate

An Alternate Bid Item was included for a standard LED light fixture (not Dark Sky compliant). The low bidder provided a higher price for the non-Dark Sky fixture, by $250 per fixture. The other bidders had a lower price for the non-Dark Sky fixture by $300 to $375 per fixture. (Notes that the 4th bidder had a significantly higher price on the fixtures, so I excluded their numbers from the comparison.)

Because of the pricing of the low bidder, it will be less costly to choose the Dark Sky fixtures for this project, however that may not be the case for future projects. Applying the cost difference of approximately $350 per fixture to the future street light replacements (33 fixtures total) would generate a potential additional cost of approximately $11,550. Obviously future additional costs or potential savings would be based on actual cost differences at the time of installation.

Also, for your consideration at the Board meeting, will be an amendment to the MSA Agreement to cover construction phase services of Construction Administration, Staking and Construction Observation. Stevens Point Utilities has indicated that they will provide construction observation for water main and water service installation so that effort has been excluded from the MSA scope of work. The full scope of work for construction phase services is included in the iattached amendment.

There will be 2 action items for the Board:

1. Approve the low base bid of A-1 Excavating of Bloomer Wi, in the amount of $1,461,487,00 excluding the alternate.

2. Approve Amendment No.2 with MSA, for construction phase services.

If you have any questions ahead of the meeting, please feel free to convey those to me through Steve or Anne.

MK Real Estate Team | 2615 Post Rd, Suite A | Stevens Point WI 54481

RE: 41 Park Ridge Drive
Stevens Point, WI 54481

May 13, 2025

Dear Village of Park Ridge Board,

My client, Disher Residential, LLC, has an accepted offer to purchase the property at 41 Park Ridge Drive in the Village of Park Ridge. Currently the property is owned by Opportunity Development Centers Inc with 5,000 square feet currently leased of the 11,000 square foot building. The remaining 6,000 square feet is vacant. The intent of the buyer is to convert the building to multi-family residential use. This would occur in phases, beginning with the vacant portion having 6-8 units and finally the remainder once the current tenant's lease ends.

Buyer is asking for approval for the building to be approved for multi-family use by the Village of Park Ridge or a mixed-use as needed during the period prior to the building being converted fully to multi-family residential.

Thank you,

Michael Kurylak
REALTOR

Michael@MKRealEstateTeam.com 715.572.2551 www.MKRealEstateTeam.com

TWENTY IS PLENTY

20 is Plenty is a safety framework centered on the idea that a speed limit of 20 mph is appropriate for local, residential streets. In Wisconsin and across the country, the purpose of 20 is Plenty is to increase safety for pedestrians, bicyclists, and motor vehicles by reducing the speed on local streets. In the Village of Park Ridge, 20 is Plenty is one step towards increasing safety following street reconstruction projects.

"Higher vehicle speeds increase both the likelihood of a pedestrian being struck by a car and the injury severity."

— Pedestrian Safety resource,
US Centers for Disease Control and Prevention







State Statute:

The state sets speed limits for all roads. However, municipalities can change speed limits for roads under their authority, following guidelines in the Wisconsin Statutes (Chapter 349.11). According to Nathan Check, the Village is allowed to lower its speed limit below the 25 mph statutory limit. However, local authorities are required by the statutes to conduct engineering and traffic speed studies to modify all speed limits on local roads. Since the reduction from 25mph to 20mph would be within the statutory limit, the study does not need to be submitted to WisDOT and can be kept on file with the Village Clerk. Engineering studies should include the following:

1) Measure and determine the 85th percentile speed, 50th percentile speed, design speed and pace speed.
2) Evaluate crash data for the past three to five years.
3) Document roadside development including land use, driveway locations, and school locations.
4) Document roadway geometrics including lane widths, shoulder width, sight distance limitations at hills, curves and intersections, plus parking, pedestrian and bicycle activity.
5) Determine the functional classification of the roadway and the practical function of the road within the state and local system.
6) Document the current speed limit and level of enforcement.

NOTICE OF RENEWAL
APPLICATIONS FOR RETAIL LIQUOR LICENSES

Notice is hereby given that renewal applications have been made to the Village of Park Ridge for the following retail liquor licenses, for the period July 1, 2025, until June 30, 2026

Class A Combination Beer & Liquor

Matthew Lazarski of 5593 Applewood Ct., Stevens Point, WI 54481 at The Bottle Stop, LLC, 35C Park Ridge Dr., Stevens Point, WI 54481

Class B Combination Beer & Liquor

Christine Almanza of 1409 Bayshore Dr., Junction City, WI 54443 at Christine's APB, Inc., dba Airport Bar, 4 Park Ridge Dr., Stevens Point, WI 54481

Robert Tuszka of 1811 Ridgewood Circle, Plover, WI 54467 at The Silver Coach Restaurant, Inc. dba Silver Coach, 38 Park Ridge Dr., Stevens Point, WI 54481

Class B Beer

Matthew Lazarski of 5593 Applewood Ct., Stevens Point, WI 54481 and Jozef Wojciehoski of 1090 Martin Island Dr., Stevens Point, WI 54481
Tackle Stop LLC (dba Taps and Tackle Co.)
35B Park Ridge Dr., Stevens Point, WI 54481

Hana Cutler and Kelly Rasmussen of 1617 Main St., Stevens Point, WI 54481 at Emmy J's Coffee Vault, 31 Park Ridge Dr., Stevens Point, WI 54481

Class C Wine

Hana Cutler and Kelly Rasmussen of 1617 Main St., Stevens Point, WI 54481 at Emmy J's Coffee Vault, 31 Park Ridge Dr., Stevens Point, WI 54481

Anne Arndt, Clerk
Village of Park Ridge