VILLAGE OF PARK RIDGE BOARD MEETING
IN-PERSON AT VILLAGE HALL OR VIA ZOOM

PARK RIDGE VILLAGE HALL
24 Crestwood Drive
Stevens Point, WI
April 21, 2025
5:30 PM

1. Convene in Open Session
   - Salute to the flag
   - Roll call
   - Approve agenda

2. Introduce: New Clerk: Anne Arndt

3. Persons who wish to address the Village Board on specific agenda items other than a "Public Hearing" must register their request at this time. Individuals should not expect to engage in discussions with members of the Board or the Village Clerk.

4. Persons who wish to address the Village Board for up to three (3) minutes regarding a non-agenda item may do so at this time. Individuals should not expect to engage in discussions with members of the Board or the Village Clerk.

5. Review and Approve Board Meeting Minutes from March 19, 2025

6. Review and Approve Special Board Meeting Minutes from March 27, 2025

7. Review and Approve Special Board Meeting Minutes from April 14, 2025

8. Review and Accept March Treasurer's Report

9. Review and Approve March and April bills/payments

10. Quarterly Reports

    - Building Permits
    - Fire Department
    - Zoning Committee
    - Payroll

DISCUSSION AND/OR POSSIBLE ACTION ON THE FOLLOWING ITEMS:

11. Road Project Update

10. Resolution to Adopt Stevens Point Urban Area Sewer Service Area Plan
11. Hazard Mitigation Plan Adoption
12. NFIP (National Flood Insurance Program) Resolution and Application
13. Update on Innovation Planning Grant
14. Spring Election Results
15. Discuss Village of Park Ridge proposed burning ordinance amendment
16. Discuss Spring Branch pick-up
17. Discuss American Flag placement in the village by Memorial Day
18. Village-Wide Rummage Sale – Saturday, May 10, 2025
19. Discuss Walk Wisconsin scheduled for June 7, 2025
20. Set Date and Time for the Next Board Meeting
21. Adjourn Meeting

Posted: April 17, 2025

ZOOM MEETING INFORMATION

Topic: Village Board Meeting
Time: April 21, 2025, 5:30 PM Central Time (US and Canada)

Join Zoom Meeting:
https://us06web.zoom.us/j/8464629990?pwd=MmNiR1pFZ24wbmRPNGk2VkZET3Nsdz09&omn=87157048270

Meeting ID: 846 462 9990
Passcode: 737897

Dial-in 1-312-626-6799
Use the Meeting ID and Password above

Requests from people with disabilities who need assistance to participate in this meeting should be submitted to the Clerk's Office at 715-343-1590 with as much advance notice as possible.

VILLAGE OF PARK RIDGE
BOARD MEETING MINUTES
March 19, 2025

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MEETING CALLED TO ORDER – President Steve Menzel called the Park Ridge Village Board to order at 5:34 pm. The Village Board meeting was held in person at the Village Hall. After the recitation of the Pledge of Allegiance by members present, roll call was taken. Trustees Gordon Renfert, Dan Holloway, Barb Friedrich, Kristin Paulson and President Steve Menze. Clerk Lisa Lucht attended by zoom. Village resident Shawn Paulson attended by zoom. Village residents Tori Jennings and Christine Neidlein attended the meeting in person.

AGENDA ITEM #1 - APPROVAL OF THE MARCH AGENDA – Menzel asked the Board members if there were any changes regarding the March agenda. Friedrich made a motion to approve, with no changes. Renfert seconded the motion. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #2 – PUBLIC COMMENT PERIOD - The public comment section was opened to anyone who wished to speak on any agenda item. No comments were made.

AGENDA ITEM #3 – PUBLIC COMMENT PERIOD - The public comment section was opened to anyone who wished to speak on any non-agenda item. No comments were made.

AGENDA ITEM #4 – REVIEW & APPROVE BOARD MEETING MINUTES FROM FEBRUARY 17, 2025 – Paulson motioned to approve the minutes with minor changes to be made. Seconded by Holloway. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #5 – REVIEW AND APPROVE BOARD MEETING MINUTES FROM MARCH 11, 2025 – Friedrich motioned to approve the minutes. Seconded by Renfert. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #6 – REVIEW AND ACCEPT FEBRUARY TREASURER'S REPORT – Friedrich made the motion to accept Treasurer's Report, seconded by Holloway. Roll call was taken; Paulson – yes, Holloway – yes, Friedrich – yes, Renfert – yes, Menzel – yes.

AGENDA ITEM #7 – REVIEW AND APPROVE FEBRUARY AND MARCH BILLS / PAYMENTS – Paulson made motion to approve January and February bills / payments. Seconded by Renfert. Roll call was taken; Holloway – yes, Friedrich – yes, Renfert – yes, Paulson – yes, Menzel – yes.

DISCUSSION AND/OR POSSIBLE ACTION ON THE FOLLOWING ITEMS:

AGENDA ITEM #8 – DISCUSS ROAD PROJECT – MUNICIPAL WATER AGREEMENT – Village president Steve Menzel informed the trustees of the following information: on March 17, 2025, the City of Stevens Point passed the amendment to chapter 13 of the city ordinances. This amendment follows the recommendation of both the Plan Commission as well as the Utility Commission. It states the properties that have been added to the list are adjacent to the first phase of water main installation for Hillcrest Drive and Greenbriar Avenue. Trustees requested clarification on section 1 of line items 4 and 5 a through c. Steve village president stated he will contact the City of Stevens Point and Utility Commission for clarification on the above items noted. Once clarified information is obtained, information will be shared with the trustees.

AGENDA ITEM #9 -DISCUSSION OF CONTRACT RENEWALS WITH STEVENS POINT FIRE DEPARTMENT – REVIEW AND APPROVE RENEWAL SPFD FIRE PROTECTION AGREEMENT / REVIEW AND APPROVE RENEWAL OF SPFD EMS CONTRACT – The current agreement ends May 31, 2025. The SPFD proposed agreement will be moving from a 3-year agreement to a 4-year agreement which would end in December 2029 and then proceeding to a 5-year agreement starting in the year 2030 with renewal on January 1st of the renewal year. The renewal process for the 5-year agreement would start in September of 2029. The proposed rate for the 4-year agreement starting June 1, 2025, will be the following: remaining months for 2025 services will cost $60,125.28, with $8,589.32 due on or before June 30, 2025, $25,767.98 due on or before September 30, 2025, and $25,767.98 due on or before December 31, 2025. In 2026 yearly services will cost $135,876.68, in 2027 yearly services will cost $139,953.00, in 2028 yearly services will cost $144,151.60 and 2029 yearly services will cost $148,476.08 (the yearly cost is paid in four equal quarterly payments).

Steve village president stated anytime city services are bought, except for water service, services can be up charged. The residents of the Village of Park Ridge will pay more than a resident from the City of Stevens Point for fire and EMS services.

The current EMS agreement ends May 31, 2025. The proposed EMS agreement would start June 1, 2025, through December 31, 2029, with an annual sum of $1,500.00 paid in single installment commencing in June first of each year for the period of the agreement. The EMS agreement with the City of Stevens Point enhances EMS services provided by the Portage County. In summary residents of the Village of Park Ridge will be provided with the same services as a resident of the City of Stevens Point receives.

Holloway made the motion to approve contract renewal with Stevens Point Fire Department for fire protection and EMS services, seconded by Friedrich. Roll call was taken; Paulson – yes, Holloway – yes, Friedrich – yes, Renfert – yes, Menzel – yes.

AGENDA ITEM #10 – UPDATE ON HAZARD MITIGATION PLAN – NFIP (NATIONAL FLOOD INSURANCE PROGRAM) APPLICATION – Steve informed the board that he consulted with Bob Weinert to review the current 22-page application, to ensure application is appropriate for the Village of Park Ridge. The application states a summary of the village, goals of the village, hazards the village might incur and a plan to address the possible hazards. Steve feels the application is at the point where village board members can review application and offer viewing to village residents by having application available at town hall and on village website. Steve stated after a couple of weeks of having it publicly reviewed by village residents, he will have a resolution to adopt the plan in April at the monthly board meeting. Steve Menzel is the primary contact on the application and Gordon Renfert is the alternative contact on the application. The hazard mitigation team will be the village trustees. Steve informed the board that he will make information available to village board members and will have information available to village residents at the village hall and on the village website.

Steve informed the board that the village is currently not a member of the National Flood Insurance Program. Minimal properties are noted in the flood zone in the Village of Park Ridge. Properties noted in the flood zone are by Iverson Park. If the municipality becomes a member of the National Flood Insurance Program, no cost is noted to apply, it enhances the municipality's ability to obtain FEMA funding. Steve village president has application ready for the program and a draft resolution. This program would allow residents to purchase flood insurance cheaper than what can be purchased by open market.

No vote needed by board members at meeting tonight, item will be placed on April's agenda for monthly board meeting to review and determine if Village of Park Ridge should proceed with application.

AGENDA ITEM #11– APPLICATION FOR INNOVATION PLANNING GRANT – This grant was applied for by Steve village president on 02-26-2025. If awarded this grant will allow the municipality to investigate services provided by the Village of Park Ridge and help create an operation that will be more efficient, not excluding consolidation with another municipality for services (ex: fire protection or hiring a contracted employee). The grant application was vague Steve stated. The amount of the grant applied for was $25,000.00. If awarded this would be applied to researching village operations / services and becoming more efficient and cost effective. Currently, no information has been received about whether the village will be awarded a grant. McMahon will be the consulting company that will be working with the village if awarded the grant.

AGENDA ITEM #12 –APPOINTMENT OF INTERIM TRUSTEE TO FULFILL TERM UNTIL APRIL OF 2026 FOR BARBARA FRIEDRICH – Barb trustees and Steve village president reached out to Joe Thompson (27 Ridgewood Drive Stevens Point, WI 54481) who seemed interested in position, and both felt Joe would be a great fit in the position. Joe has agreed to finish out term. Joe will start on April 21, 2025. The village board had no nominations for the position. Shawn IT contractor will create email for Joe. Steve made a motion to approve Joe Thompson as interim trustee to fulfill term until April 2026. Seconded by Holloway. Roll call was taken; Paulson – yes, Holloway – yes, Friedrich – abstain, Renfert – yes, Menzel – yes.

AGENDA ITEM #13 – BURNING ORDINANCE – Burning ordinance has been updated per recommendation of the Stevens Point Fire Department. The Stevens Point Fire Department recognized differences between the City of Stevens Point and the Village of Park Ridge. The village board realized that the current ordinance had areas of improvement and parts of the ordinance that needed to be removed. Holloway is in the process of revising the

ordinance and will be presented to the board when completed. The item will remain on the agenda for the monthly meeting until passed by the board.

AGENDA ITEM #14 – SPRING PRIMARY ELECTION RESULTS – Number of absentee voters – 21, express vote ballots – 79, total number of voters – 100, numbers of voters printed on the poll list – 462, percentage results – 21.65% and total number of election day registration – 1.

AGENDA ITEM #15 – DISCUSSION OF VILLAGE SPRING NEWSLETTER – Village trustees discussed possible newsletter going out in either April, May or June of 2025. Paulson stated has had several residents inquiring about newsletter. Trustees stated possible information to put in the newsletter could be the following: fire safety, spring stick pickup, fall large item pickup, road project information, burning guidelines, right of way ordinance, information regarding parking on street and introduce Joe Thompson as trustee. Steve village president will work with trustee Kristin Paulson and village clerk in completing newsletter.

AGENDA ITEM #16 – SET DATE AND TIME FOR NEXT BOARD MEETING – Monthly board meeting for April will be on April 21, 2025, at 5:30 p.m.

AGENDA ITEM #17 – ADJOURN MEETING – Meeting adjourned at 7:54 p.m.

LISA LUCHT
VILLAGE CLERK

STEVE MENZEL
VILLAGE PRESIDENT

VILLAGE OF PARK RIDGE
SPECIAL CLOSED BOARD MEETING MINUTES
March 27, 2025

AGENDA ITEM #2 - CONVENE IN OPEN SESSION – President Steve Menzel called the Park Ridge Village Board to order at 5:30 pm. Roll call was taken: Trustees Dan Holloway and Kristine Paulson were present. Clerk Lisa Lucht present was present.

AGENDA ITEM #2 – APPROVE SPECIAL MEETING AGENDA - Paulson made a motion to approve the agenda. Seconded by Holloway. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #3 – VOTE TO CONTINUE IN CLOSED SESSION – Menzel read the following: "The Board will consider a motion to go into closed session pursuant to Wisconsin Statutes sect. 1985 (1)(c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility to wit: Clerk position. Holloway made a motion to go into Closed Session at 5:35 p.m. Seconded by Paulson. Roll call was taken: Paulson – yes, Holloway – yes Menzel - yes.

CLOSED SESSION

AGENDA ITEM #4 – VOTE TO CONTINUE IN OPEN SESSION - Holloway made a motion to go back into Open Session at 6:05 p.m. Seconded by Paulson. Roll call was taken: Holloway – yes, Paulson – yes, Menzel – yes.

AGENDA ITEM #5 – CLOSED SESSION – Holloway made a motion to move forward to hiring for clerk position as stated in closed session. Seconded by Paulson. Roll call was taken: Holloway – yes, Paulson – yes, Menzel – yes.

The meeting adjourned at 6:06 pm.

LISA LUCHT
VILLAGE CLERK

STEVE MENZEL
VILLAGE PRESIDENT

VILLAGE OF PARK RIDGE
SPECIAL CLOSED BOARD MEETING MINUTES
April 14, 2025

AGENDA ITEM #2 - CONVENE IN OPEN SESSION – President Steve Menzel called the Park Ridge Village Board to order at 5:36 pm. Roll call was taken: Trustees Gordon Renfert and Kristin Paulson were present. Clerk Lisa Lucht present was present. Resident Shanna Behrend was also present, (Shanna former clerk present due to being on the interview panel team).

AGENDA ITEM #2 – APPROVE SPECIAL MEETING AGENDA - Paulson made a motion to approve the agenda. Seconded by Renfert. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #3 – VOTE TO CONTINUE IN CLOSED SESSION – Menzel read the following: "The Board will consider a motion to go into closed session pursuant to Wisconsin Statutes sect. 1985 (1)(c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility to wit: Clerk position. Paulson made a motion to go into Closed Session at 5:38 p.m. Seconded by Renfert. Roll call was taken: Paulson – yes, Renfert – yes, Menzel - yes.

CLOSED SESSION

AGENDA ITEM #4 – VOTE TO CONTINUE IN OPEN SESSION - Renfert made a motion to go back into Open Session at 6:45 p.m. Seconded by Paulson. Roll call was taken: Renfert – yes, Paulson – yes, Menzel – yes.

AGENDA ITEM #5 – CLOSED SESSION – Paulson made a motion that village board gives village president Steve Menzel approval to offer clerk position to priority applicants as discussed in closed session. Seconded by Renfert. Roll call was taken: Renfert – yes, Paulson – yes, Menzel – yes.

The meeting adjourned at 6:49 pm.

LISA LUCHT
VILLAGE CLERK

STEVE MENZEL
VILLAGE PRESIDENT

VILLAGE OF PARK RIDGE
Balance Sheet Prev Year Comparison
As of March 31, 2025

	Mar 31, 25	Mar 31, 24	$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
11110 · Checking	1,000.00	665.37	334.63	50.3%
11310 · Operating Account	349,727.78	173,435.09	176,292.69	101.7%
11340 · Reserve Account-Pineries-ARPA	31,178.29	30,823.88	354.41	1.2%
11343 · Pineries MM# 8005-467-9	113,621.58	112,330.01	1,291.57	1.2%
11345 · Reserve Account-Bank of Amherst	10,190.34	10,120.31	70.03	0.7%
11350 · CD Account	107,830.92	104,834.94	2,995.98	2.9%
11360 · Petty Cash	300.00	200.00	100.00	50.0%
Total Checking/Savings	613,848.91	432,409.60	181,439.31	42.0%
Other Current Assets				
1210 · Accounts Receivable-Other	0.00	4,328.55	-4,328.55	-100.0%
12100 · Taxes Receivable	317,533.72	335,408.27	-17,874.55	-5.3%
1499 · Undeposited Funds	51.00	17.00	34.00	200.0%
Total Other Current Assets	317,584.72	339,753.82	-22,169.10	-6.5%
Total Current Assets	931,433.63	772,163.42	159,270.21	20.6%
TOTAL ASSETS	**931,433.63**	**772,163.42**	**159,270.21**	**20.6%**
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Credit Cards				
2046 · Village Credit Card - Katie2258	0.00	1,123.97	-1,123.97	-100.0%
Total Credit Cards	0.00	1,123.97	-1,123.97	-100.0%
Other Current Liabilities				
2100 · State W/H Tax	186.38	453.69	-267.31	-58.9%
21511 · Federal W/H Tax	346.20	771.66	-425.46	-55.1%
24700 · Due other taxing authorities	239,656.87	250,404.72	-10,747.85	-4.3%
24800 · Due SP Utilities	4,927.62	4,058.00	869.62	21.4%
Total Other Current Liabilities	245,117.07	255,688.07	-10,571.00	-4.1%
Total Current Liabilities	245,117.07	256,812.04	-11,694.97	-4.6%
Total Liabilities	245,117.07	256,812.04	-11,694.97	-4.6%

VILLAGE OF PARK RIDGE
Balance Sheet Prev Year Comparison
As of March 31, 2025

	Mar 31, 25	Mar 31, 24	$ Change	% Change
Equity				
3010 · Office Equipment Reserve	82.68	82.68	0.00	0.0%
3018 · Street Reserve	638.28	638.28	0.00	0.0%
3020 · Sewer Reserve	2,500.00	2,500.00	0.00	0.0%
3025 · Reassessment Reserve	9,000.00	9,000.00	0.00	0.0%
3060 · Disaster Reserve	12,345.31	12,345.31	0.00	0.0%
3070 · Santa Visit Reserve	1,126.19	1,550.00	-423.81	-27.3%
34100 · General Undesignated Fund Bal	103,265.36	103,265.36	0.00	0.0%
3900 · Retained Earnings	240,411.15	165,087.03	75,324.12	45.6%
Net Income	316,947.59	220,882.72	96,064.87	43.5%
Total Equity	686,316.56	515,351.38	170,965.18	33.2%
TOTAL LIABILITIES & EQUITY	**931,433.63**	**772,163.42**	**159,270.21**	**20.6%**

VILLAGE OF PARK RIDGE
Profit & Loss Prev Year Comparison
January through March 2025

	Jan - Mar 25	Jan - Mar 24	$ Change	% Change
Ordinary Income/Expense				
Income				
41110 · Local Tax Levied	492,496.00	361,769.37	130,726.63	36.1%
41800 · Int & Penalties on Taxes Levied	0.00	1.74	-1.74	-100.0%
43531 · Transportation Aid	3,308.14	3,335.21	-27.07	-0.8%
43545 · Recycling Grant	0.00	0.00	0.00	0.0%
44120 · Cigarette/Bartender's Licenses	0.00	50.00	-50.00	-100.0%
44200 · Dog Licenses	646.00	597.00	49.00	8.2%
44300 · Building Permits/Inspections	84.00	676.73	-592.73	-87.6%
44500 · Cable Franchise Fees	1,465.22	1,385.83	79.39	5.7%
48100 · Interest	1,357.91	1,489.98	-132.07	-8.9%
48200 · CD Interest	0.00	730.00	-730.00	-100.0%
48900 · Miscellaneous Income	30,000.00	-6,931.63	36,931.63	532.8%
Total Income	529,357.27	363,104.23	166,253.04	45.8%
Expense				
51100 · Village Board				
5110001 · President Salary	941.94	941.94	0.00	0.0%
5110002 · Trustee Salary	861.20	861.20	0.00	0.0%
5110003 · Santa Visit	474.70	805.99	-331.29	-41.1%
5110004 · League of Municipalities Dues	91.38	0.00	91.38	100.0%
5110006 · Board Expenses	0.00	15.82	-15.82	-100.0%
Total 51100 · Village Board	2,369.22	2,624.95	-255.73	-9.7%
51410 · Clerk/Treasurer				
5141001 · Clerk Compensation	8,736.10	12,975.43	-4,239.33	-32.7%
5141006 · General Office Supplies	719.85	641.89	77.96	12.2%
5141010 · Tax Collection Fee	1,401.54	1,450.56	-49.02	-3.4%
5141011 · Villagewide Mailing	109.50	0.00	109.50	100.0%
5141014 · Pineries Bank Fees/Supplies	20.00	0.00	20.00	100.0%
5141016 · Accounting Consultation	1,030.00	0.00	1,030.00	100.0%
5141022 · Dues & Subscriptions	423.24	509.36	-86.12	-16.9%
5141025 · Background Checks	0.00	7.00	-7.00	-100.0%
5141026 · Treasurer Compensation	1,472.92	0.00	1,472.92	100.0%
5141027 · IT Services	300.00	200.00	100.00	50.0%
Total 51410 · Clerk/Treasurer	14,213.15	15,784.24	-1,571.09	-10.0%
51420 · Elections				
5142001 · Inspectors	524.00	681.78	-157.78	-23.1%
5142002 · Election Expenses	17.17	56.91	-39.74	-69.8%
5142006 · Election Equipment	0.00	154.40	-154.40	-100.0%
Total 51420 · Elections	541.17	893.09	-351.92	-39.4%
51430 · Publication Fees	22.61	30.25	-7.64	-25.3%
51510 · Accounting	0.00	111.16	-111.16	-100.0%
51530 · Assessment of Property				
5153001 · Assessor Contract	1,035.00	870.00	165.00	19.0%
Total 51530 · Assessment of Property	1,035.00	870.00	165.00	19.0%
51600 · Village Hall				
5160001 · Maintenance Compensation	129.60	125.05	4.55	3.6%
5160004 · Utilities	1,427.88	1,173.93	253.95	21.6%
5160005 · Supplies and Equipment	0.00	99.80	-99.80	-100.0%
5160006 · Repairs & Maintenance	97.00	1,767.08	-1,670.08	-94.5%
Total 51600 · Village Hall	1,654.48	3,165.86	-1,511.38	-47.7%
51938 · Insurance				
5193801 · General Liability	2,473.00	2,445.00	28.00	1.2%
5193802 · Local Gov't Property	0.00	1,048.00	-1,048.00	-100.0%
5193803 · Worker's Compensation	863.00	1,645.00	-782.00	-47.5%
Total 51938 · Insurance	3,336.00	5,138.00	-1,802.00	-35.1%

VILLAGE OF PARK RIDGE
Profit & Loss Prev Year Comparison
January through March 2025

	Jan - Mar 25	Jan - Mar 24	$ Change	% Change
52100 · Crossing Guard	1,059.28	1,235.82	-176.54	-14.3%
52205 · Fire & EMS Protection				
5220521 · Fire Protection & EMT Contract	26,267.98	27,017.49	-749.51	-2.8%
Total 52205 · Fire & EMS Protection	26,267.98	27,017.49	-749.51	-2.8%
52400 · Building Inspection	1,236.36	810.17	426.19	52.6%
52450 · Zoning Administration	134.56	134.56	0.00	0.0%
53311 · Street Maintenance				
5331101 · Snow Plowing	16,248.00	16,776.00	-528.00	-3.2%
5331113 · Engineering	83,036.60	9,968.00	73,068.60	733.0%
Total 53311 · Street Maintenance	99,284.60	26,744.00	72,540.60	271.2%
53420 · Street Lighting				
5342001 · Electric & Maintenance	2,963.12	3,027.44	-64.32	-2.1%
5342004 · Digger Requests	486.53	813.48	-326.95	-40.2%
Total 53420 · Street Lighting	3,449.65	3,840.92	-391.27	-10.2%
53620 · Garbage Collection				
5362001 · Garbage Collection	8,290.56	7,931.48	359.08	4.5%
Total 53620 · Garbage Collection	8,290.56	7,931.48	359.08	4.5%
53635 · Recycling cost				
5363501 · Recycling Collection	2,075.18	1,983.50	91.68	4.6%
5363503 · Yard Waste Drop Off	5,300.00	5,300.00	0.00	0.0%
Total 53635 · Recycling cost	7,375.18	7,283.50	91.68	1.3%
54100 · Humane Society Contract	1,839.01	1,356.02	482.99	35.6%
55200 · Parks Dept. Pledge ($5.50/per)	2,915.00	0.00	2,915.00	100.0%
6560 · Payroll Expenses	135.87	0.00	135.87	100.0%
Total Expense	175,159.68	104,971.51	70,188.17	66.9%
Net Ordinary Income	354,197.59	258,132.72	96,064.87	37.2%
Other Income/Expense				
Other Expense				
58100 · Loan Principal				
58110 · Linwood Ave Project	5,209.31	5,116.89	92.42	1.8%
58120 · Line of Credit	18,840.16	19,415.30	-575.14	-3.0%
Total 58100 · Loan Principal	24,049.47	24,532.19	-482.72	-2.0%
58200 · Loan Interest				
58210 · Linwood Ave Project	3,040.69	3,133.11	-92.42	-3.0%
58220 · Line of Credit	10,159.84	9,584.70	575.14	6.0%
Total 58200 · Loan Interest	13,200.53	12,717.81	482.72	3.8%
Total Other Expense	37,250.00	37,250.00	0.00	0.0%
Net Other Income	-37,250.00	-37,250.00	0.00	0.0%
Net Income	**316,947.59**	**220,882.72**	**96,064.87**	**43.5%**

VILLAGE OF PARK RIDGE
Revenues & Expenses Budget vs. Actual
January through March 2025

	Jan - Mar 25	Budget	$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
41110 · Local Tax Levied	492,496.00	492,496.00	0.00	100.0%
43410 · Shared Revenues	0.00	52,855.18	-52,855.18	0.0%
43420 · Fire Insurance	0.00	3,200.00	-3,200.00	0.0%
43430 · Exempt Computer Aid	0.00	462.47	-462.47	0.0%
43440 · Personal Property Aid	0.00	5,074.43	-5,074.43	0.0%
43450 · State Video (Cable) Aid	0.00	1,700.20	-1,700.20	0.0%
43531 · Transportation Aid	3,308.14	13,232.56	-9,924.42	25.0%
44110 · Liquor and Malt Beverage	0.00	1,200.00	-1,200.00	0.0%
44120 · Cigarette/Bartender's Licenses	0.00	300.00	-300.00	0.0%
44200 · Dog Licenses	646.00	250.00	396.00	258.4%
44300 · Building Permits/Inspections	84.00	2,000.00	-1,916.00	4.2%
44400 · Zoning/Variance Fees	0.00	200.00	-200.00	0.0%
44500 · Cable Franchise Fees	1,465.22	5,400.00	-3,934.78	27.1%
46100 · General Government	0.00	100.00	-100.00	0.0%
48100 · Interest	1,357.91	3,500.00	-2,142.09	38.8%
48200 · CD Interest	0.00	3,000.00	-3,000.00	0.0%
48900 · Miscellaneous Income	30,000.00	1,500.00	28,500.00	2,000.0%
Total Income	529,357.27	586,470.84	-57,113.57	90.3%
Expense				
51100 · Village Board				
5110001 · President Salary	941.94	3,768.00	-2,826.06	25.0%
5110002 · Trustee Salary	861.20	3,445.00	-2,583.80	25.0%
5110003 · Santa Visit	474.70	1,000.00	-525.30	47.5%
5110004 · League of Municipalities Dues	91.38	553.29	-461.91	16.5%
5110006 · Board Expenses	0.00	1,000.00	-1,000.00	0.0%
Total 51100 · Village Board	2,369.22	9,766.29	-7,397.07	24.3%
51300 · Legal	0.00	8,000.00	-8,000.00	0.0%
51410 · Clerk/Treasurer				
5141001 · Clerk Compensation	8,736.10	42,000.00	-33,263.90	20.8%
5141002 · Mileage and Expense	0.00	1,000.00	-1,000.00	0.0%
5141006 · General Office Supplies	719.85	3,000.00	-2,280.15	24.0%
5141007 · Training	0.00	1,500.00	-1,500.00	0.0%
5141010 · Tax Collection Fee	1,401.54	1,500.00	-98.46	93.4%
5141011 · Villagewide Mailing	109.50	1,500.00	-1,390.50	7.3%
5141013 · Treasurer Bond	0.00	1,000.00	-1,000.00	0.0%
5141014 · Pineries Bank Fees/Supplies	20.00	150.00	-130.00	13.3%
5141016 · Accounting Consultation	1,030.00	0.00	1,030.00	100.0%
5141022 · Dues & Subscriptions	423.24	3,000.00	-2,576.76	14.1%
5141025 · Background Checks	0.00	200.00	-200.00	0.0%
5141026 · Treasurer Compensation	1,472.92	6,000.00	-4,527.08	24.5%
5141027 · IT Services	300.00	1,500.00	-1,200.00	20.0%
Total 51410 · Clerk/Treasurer	14,213.15	62,350.00	-48,136.85	22.8%

VILLAGE OF PARK RIDGE
Revenues & Expenses Budget vs. Actual
January through March 2025

	Jan - Mar 25	Budget	$ Over Budget	% of Budget	
51420 · Elections					
5142001 · Inspectors	524.00	2,000.00	-1,476.00	26.2%	
5142002 · Election Expenses	17.17	1,000.00	-982.83	1.7%	
5142006 · Election Equipment	0.00	500.00	-500.00	0.0%	
Total 51420 · Elections	541.17	3,500.00	-2,958.83		15.5%
51430 · Publication Fees	22.61	500.00	-477.39		4.5%
51510 · Accounting					
5151001 · Reporting (Form C)	0.00	1,000.00	-1,000.00	0.0%	
Total 51510 · Accounting	0.00	1,000.00	-1,000.00		0.0%
51530 · Assessment of Property					
5153001 · Assessor Contract	1,035.00	6,900.00	-5,865.00	15.0%	
Total 51530 · Assessment of Property	1,035.00	6,900.00	-5,865.00		15.0%
51600 · Village Hall					
5160001 · Maintenance Compensation	129.60	2,200.00	-2,070.40	5.9%	
5160004 · Utilities	1,427.88	4,200.00	-2,772.12	34.0%	
5160005 · Supplies and Equipment	0.00	3,000.00	-3,000.00	0.0%	
5160006 · Repairs & Maintenance	97.00	2,500.00	-2,403.00	3.9%	
Total 51600 · Village Hall	1,654.48	11,900.00	-10,245.52		13.9%
51910 · Uncollectible Taxes	0.00	200.00	-200.00		0.0%
51938 · Insurance					
5193801 · General Liability	2,473.00	2,500.00	-27.00	98.9%	
5193802 · Local Gov't Property	0.00	1,000.00	-1,000.00	0.0%	
5193803 · Worker's Compensation	863.00	2,000.00	-1,137.00	43.2%	
Total 51938 · Insurance	3,336.00	5,500.00	-2,164.00		60.7%
52100 · Crossing Guard	1,059.28	4,500.00	-3,440.72		23.5%
52205 · Fire & EMS Protection					
5220521 · Fire Protection & EMT Contract	26,267.98	107,230.00	-80,962.02	24.5%	
Total 52205 · Fire & EMS Protection	26,267.98	107,230.00	-80,962.02		24.5%
52400 · Building Inspection	1,236.36	4,000.00	-2,763.64		30.9%
52450 · Zoning Administration	134.56	550.00	-415.44		24.5%
53311 · Street Maintenance					
5331101 · Snow Plowing	16,248.00	27,000.00	-10,752.00	60.2%	
5331103 · Street Maintenance	0.00	61,000.00	-61,000.00	0.0%	
5331104 · Street Maint-Trees/pickup	0.00	4,000.00	-4,000.00	0.0%	
5331113 · Engineering	83,036.60	79,000.00	4,036.60	105.1%	
Total 53311 · Street Maintenance	99,284.60	171,000.00	-71,715.40		58.1%
53315 · Sewers	0.00	75.00	-75.00		0.0%
53420 · Street Lighting					
5342001 · Electric & Maintenance	2,963.12	13,500.00	-10,536.88	21.9%	
5342004 · Digger Requests	486.53	4,000.00	-3,513.47	12.2%	
Total 53420 · Street Lighting	3,449.65	17,500.00	-14,050.35		19.7%

VILLAGE OF PARK RIDGE
Revenues & Expenses Budget vs. Actual
January through March 2025

	Jan - Mar 25	Budget	$ Over Budget	% of Budget
53620 · Garbage Collection				
5362001 · Garbage Collection	8,290.56	33,500.00	-25,209.44	24.7%
5362002 · Fall Large Item Pick-up	0.00	900.00	-900.00	0.0%
Total 53620 · Garbage Collection	8,290.56	34,400.00	-26,109.44	24.1%
53635 · Recycling cost				
5363501 · Recycling Collection	2,075.18	9,000.00	-6,924.82	23.1%
5363503 · Yard Waste Drop Off	5,300.00	5,400.00	-100.00	98.1%
Total 53635 · Recycling cost	7,375.18	14,400.00	-7,024.82	51.2%
54100 · Humane Society Contract	1,839.01	1,700.00	139.01	108.2%
55200 · Parks Dept. Pledge ($5.50/per)	2,915.00	3,000.00	-85.00	97.2%
6560 · Payroll Expenses	135.87			
Total Expense	175,159.68	467,971.29	-292,811.61	37.4%
Net Ordinary Income	354,197.59	118,499.55	235,698.04	298.9%
Other Income/Expense				
Other Income				
49100 · Long Term Debt Proceeds	0.00	1,592,000.00	-1,592,000.00	0.0%
49105 · Grant Funds	0.00	400,000.00	-400,000.00	0.0%
Total Other Income	0.00	1,992,000.00	-1,992,000.00	0.0%
Other Expense				
57101 · Undesignated Fund Bal Outlay	0.00	81,249.55	-81,249.55	0.0%
57200 · Capital Project Outlay	0.00	1,992,000.00	-1,992,000.00	0.0%
58100 · Loan Principal				
58110 · Linwood Ave Project	5,209.31	5,209.31	0.00	100.0%
58120 · Line of Credit	18,840.16	18,840.16	0.00	100.0%
Total 58100 · Loan Principal	24,049.47	24,049.47	0.00	100.0%
58200 · Loan Interest				
58210 · Linwood Ave Project	3,040.69	3,040.69	0.00	100.0%
58220 · Line of Credit	10,159.84	10,159.84	0.00	100.0%
Total 58200 · Loan Interest	13,200.53	13,200.53	0.00	100.0%
Total Other Expense	37,250.00	2,110,499.55	-2,073,249.55	1.8%
Net Other Income	-37,250.00	-118,499.55	81,249.55	31.4%
Net Income	**316,947.59**	**0.00**	**316,947.59**	**100.0%**

Village of Park Ridge

Building Permits

1st Quarter 2025

3-22-2025	302 Fieldcrest Ave.	Bathroom Build-out

STEVENS POINT
1701 FRANKLIN STREET
715-344-1833

FIRE DEPARTMENT
STEVENS POINT, WI 54481
FAX: 715-346-1599

Jb D. MOODY
FIRE CHIEF

Police & Fire Commission
Fire Chief's Report – January 2025

57 Members Approved | 55 Positions Funded | 45 Positions Staffed

Significant Events

- Taco Johns Fundraiser $153.59 — 01/22/2025

Monthly Training:

- Axene Training
  - Provider Safety
  - Patient Safety
  - EMS Ops Hazmat MCI & NIMS
- PSTrax Narcotics
- Adrenal Crisis
- Rapid Sequence Intubation
- Jail Tour
- Role of Motor Pump Operator
- SCBA Survival and Drags
- Confined Space
- Search and Rescue
- Comm Techs CAD
- PS/TFP Crew Meeting with Chief
- Triple Lay 2.5" Hose Load
- Victim/Bailout kits
- Vent Enter Isolate Search (VEIS)
- Mask Fit Testing

Public Activities:

- ODC Station Tour — 01/10/2025
- Hands Only CPR UWSP — 01/14/2025
- Explorer Post Mtg — 01/16/2025
- Celebrity Lunch Jefferson School — 01/24/2025
- Career Day Pacelli Middle School — 01/29/2025
- Red Cross Smoke Detector Install — 01/29/2025

STEVENS POINT **FIRE DEPARTMENT**
1701 FRANKLIN STREET STEVENS POINT, WI 54481
715-344-1833 FAX: 715-346-1599

Jb D. MOODY
FIRE CHIEF

Police & Fire Commission
Fire Chief's Report – February 2025

57 Members Approved | 55 Positions Funded | 44 Positions Staffed

Significant Events

- FF/P Jared Higgins resigned 02/15/2025
- Role out of PSTrax for Narcotic Tracking

Monthly Training:

- Ice Water rescue Operations
- Fire Pump Hydraulics
- MPO Expectations
- Crew Expectations
- Donning and Mask up Drills
- Ropes and Knots
- Confined Space
- Wisconsin State Fire Chiefs Conference
- Sprinkler Systems and Fire Alarms
- SOPs Review and A
- 624 Lindbergh After Action Review
- Comm Tech CAD
- Needle Decompression
- Protocol Review and IO Access
- Patient Care Report Writing
- Axene Capnography Pulse Ox
- Field Training Evaluation Program

Public Activities:

- MSTC EMR Class 02/13/2025
- SPASH Lunch and Basketball 02/18/2025
- Explorers Meeting 02/19/2025
- DNR FIT Capacity Standby 02/25/2025

STEVENS POINT **FIRE DEPARTMENT**
1701 FRANKLIN STREET STEVENS POINT, WI 54481
715-344-1833 FAX: 715-346-1599

Jb D. MOODY
FIRE CHIEF

Police & Fire Commission
Fire Chief's Report – March 2025

57 Members Approved | 55 Positions Funded | 46 Positions Staffed

Significant Events

- 5,000.00 Grant for Live Scope from Community Foundation of Central WI
- 2 new hires start Fire and EMS Academy #2501 03/31/2025

Monthly Training:

- Field Training Paramedic Program Completed
- Officer and Crew Meeting with Chief
- Forcible Entry
- Water Hydraulics
- Window/Door Based Searches
- Fire Investigation Camera Training
- Wildland and Pump and Roll Engine 1
- Ice Rescue
- High Angle/Raise and Lower
- Weekly Scrap Fire Engineering
- Dr. Sinclair OB/GYN
- EMS Protocol Review
- Hand Tevy
- Tempus Monitor and Glide-Scope Review
- Emergency Vehicle Driving

Public Activities:

- Point Brewery Bock Run Ambulance Standby 03/01/2025
- Station Tour Station 2 03/01/2025
- SPASH Career Fair 03/12/2025
- Charity Dinner Phi Sigma Phi fraternity 03/13/2025
- Student Shadow 03/17/2025
- PC Business Council ADRC government day 03/27/2025

Fire Runs:

55 Maplewood Drive	EMS Assist	01/28/2025
23 Crestwood Drive	EMS Assist	02/21/2025
802 Linwood Avenue	Powerline down	03/23/2025

DATE	TICKET#	COMPLETED	$50.00	$25.00	$10.00		TOTAL
1/27	501122	1/27			$10.00		$10.00
2/7	606999	2/7			$10.00		$10.00
2/7	607011	2/7			$10.00		$10.00
2/7	607014	2/7			$10.00		$10.00
2/7	607024	2/7			$10.00		$10.00
2/10	700515	2/10			$10.00		$10.00
2/21	806499	2/21			$10.00		$10.00
3/18	1208473	3/18			$10.00		$10.00
							$0.00
							$0.00
							$0

VILLAGE OF PARK RIDGE
Company Payroll Expense Chargeback Report
January through March 2025

Type	Date	Name	Account	Amount
Behrend, Shanna L				
Paycheck	01/01/20	Behrend, Shann...	6560 · Payroll Expe...	71.30
Paycheck	01/01/20	Behrend, Shann...	6560 · Payroll Expe...	16.68
Paycheck	01/01/20	Behrend, Shann...	6560 · Payroll Expe...	0.00
Paycheck	01/15/20	Behrend, Shann...	6560 · Payroll Expe...	22.99
Paycheck	01/15/20	Behrend, Shann...	6560 · Payroll Expe...	5.37
Paycheck	01/15/20	Behrend, Shann...	6560 · Payroll Expe...	0.00
Paycheck	01/29/20	Behrend, Shann...	6560 · Payroll Expe...	5.94
Paycheck	01/29/20	Behrend, Shann...	6560 · Payroll Expe...	1.39
Paycheck	01/29/20	Behrend, Shann...	6560 · Payroll Expe...	0.00
Paycheck	02/12/20	Behrend, Shann...	6560 · Payroll Expe...	6.20
Paycheck	02/12/20	Behrend, Shann...	6560 · Payroll Expe...	1.45
Paycheck	02/12/20	Behrend, Shann...	6560 · Payroll Expe...	0.00
Paycheck	02/26/20	Behrend, Shann...	6560 · Payroll Expe...	9.30
Paycheck	02/26/20	Behrend, Shann...	6560 · Payroll Expe...	2.18
Paycheck	02/26/20	Behrend, Shann...	6560 · Payroll Expe...	0.00
Total Behrend, Shanna L				142.80
Friedrich, Barbara J				
Paycheck	01/11/20	Friedrich, Barba...	6560 · Payroll Expe...	12.40
Paycheck	01/11/20	Friedrich, Barba...	6560 · Payroll Expe...	2.90
Total Friedrich, Barbara J				15.30
Holloway, Daniel A				
Paycheck	01/11/20	Holloway, Danie...	6560 · Payroll Expe...	12.40
Paycheck	01/11/20	Holloway, Danie...	6560 · Payroll Expe...	2.90
Total Holloway, Daniel A				15.30
Kraft, John E.				
Paycheck	01/11/20	Kraft, John E.	6560 · Payroll Expe...	28.52
Paycheck	01/11/20	Kraft, John E.	6560 · Payroll Expe...	6.67
Paycheck	01/11/20	Kraft, John E.	6560 · Payroll Expe...	0.00
Total Kraft, John E.				35.19
Lepak, Rebecca A				
Paycheck	01/29/20	Lepak, Rebecca...	6560 · Payroll Expe...	2.11
Paycheck	01/29/20	Lepak, Rebecca...	6560 · Payroll Expe...	0.49
Paycheck	01/29/20	Lepak, Rebecca...	6560 · Payroll Expe...	0.00
Paycheck	03/26/20	Lepak, Rebecca...	6560 · Payroll Expe...	4.21
Paycheck	03/26/20	Lepak, Rebecca...	6560 · Payroll Expe...	0.99
Paycheck	03/26/20	Lepak, Rebecca...	6560 · Payroll Expe...	0.00
Total Lepak, Rebecca A				7.80
Lucht, Lisa C				
Paycheck	01/01/20	Lucht, Lisa C	6560 · Payroll Expe...	43.52
Paycheck	01/01/20	Lucht, Lisa C	6560 · Payroll Expe...	10.18
Paycheck	01/01/20	Lucht, Lisa C	6560 · Payroll Expe...	0.00
Paycheck	01/15/20	Lucht, Lisa C	6560 · Payroll Expe...	58.66
Paycheck	01/15/20	Lucht, Lisa C	6560 · Payroll Expe...	13.72
Paycheck	01/15/20	Lucht, Lisa C	6560 · Payroll Expe...	0.00
Paycheck	01/29/20	Lucht, Lisa C	6560 · Payroll Expe...	72.66
Paycheck	01/29/20	Lucht, Lisa C	6560 · Payroll Expe...	16.99
Paycheck	01/29/20	Lucht, Lisa C	6560 · Payroll Expe...	0.00
Paycheck	02/12/20	Lucht, Lisa C	6560 · Payroll Expe...	62.50
Paycheck	02/12/20	Lucht, Lisa C	6560 · Payroll Expe...	14.62
Paycheck	02/12/20	Lucht, Lisa C	6560 · Payroll Expe...	0.00
Paycheck	02/26/20	Lucht, Lisa C	6560 · Payroll Expe...	51.70
Paycheck	02/26/20	Lucht, Lisa C	6560 · Payroll Expe...	12.09
Paycheck	02/26/20	Lucht, Lisa C	6560 · Payroll Expe...	0.00
Paycheck	03/12/20	Lucht, Lisa C	6560 · Payroll Expe...	54.69
Paycheck	03/12/20	Lucht, Lisa C	6560 · Payroll Expe...	12.79
Paycheck	03/12/20	Lucht, Lisa C	6560 · Payroll Expe...	0.00
Paycheck	03/26/20	Lucht, Lisa C	6560 · Payroll Expe...	51.21

Type	Date	Name	Account	Amount
Paycheck	03/26/20	Lucht, Lisa C	6560 · Payroll Expe...	11.98
Paycheck	03/26/20	Lucht, Lisa C	6560 · Payroll Expe...	0.00
Total Lucht, Lisa C				487.31
Manville, James D.				
Paycheck	01/11/20	Manville, James...	6560 · Payroll Expe...	7.75
Paycheck	01/11/20	Manville, James...	6560 · Payroll Expe...	1.81
Paycheck	01/11/20	Manville, James...	6560 · Payroll Expe...	0.00
Total Manville, James D.				9.56
Menzel, Stephen F				
Paycheck	01/11/20	Menzel, Stephe...	6560 · Payroll Expe...	54.25
Paycheck	01/11/20	Menzel, Stephe...	6560 · Payroll Expe...	12.69
Total Menzel, Stephen F				66.94
Miller, LoisJean C.				
Paycheck	01/11/20	Miller, LoisJean ...	6560 · Payroll Expe...	61.01
Paycheck	01/11/20	Miller, LoisJean ...	6560 · Payroll Expe...	14.27
Paycheck	01/11/20	Miller, LoisJean ...	6560 · Payroll Expe...	0.00
Total Miller, LoisJean C.				75.28
Paulson, Kristin				
Paycheck	01/11/20	Paulson, Kristin	6560 · Payroll Expe...	12.40
Paycheck	01/11/20	Paulson, Kristin	6560 · Payroll Expe...	2.90
Total Paulson, Kristin				15.30
Renfert, Gordon J.				
Paycheck	01/11/20	Renfert, Gordon...	6560 · Payroll Expe...	12.40
Paycheck	01/11/20	Renfert, Gordon...	6560 · Payroll Expe...	2.90
Total Renfert, Gordon J.				15.30
Zepp, James P.				
Paycheck	01/11/20	Zepp, James P.	6560 · Payroll Expe...	71.21
Paycheck	01/11/20	Zepp, James P.	6560 · Payroll Expe...	16.65
Paycheck	01/11/20	Zepp, James P.	6560 · Payroll Expe...	0.00
Total Zepp, James P.				87.86
No name				
General Jour...	01/01/20		6560 · Payroll Expe...	-141.68
General Jour...	01/11/20		6560 · Payroll Expe...	-336.03
General Jour...	01/15/20		6560 · Payroll Expe...	-100.74
General Jour...	01/29/20		6560 · Payroll Expe...	-99.58
General Jour...	02/28/20		6560 · Payroll Expe...	-160.04
Total no name				-838.07
TOTAL				**135.87**

RESOLUTION NO. 001.2025R

A Resolution wherein the Board of Trustees of the Village of Park Ridge of Portage County, WI adopts the Stevens Point Urban Area Sewer Service Area Plan 2040 Update.

WHEREAS, The Village of Park Ridge of Portage County, WI adopted the current Sewer Service Area Plan in 2007 as required by the Federal Clean Water Act legislation and State Administrative Code N.R. 121 to protect water quality; and

WHEREAS, in order to continue compliance with these regulations the Stevens Point Urban Area Sewer Service Advisory Committee, with assistance from the North Central Wisconsin Regional Planning Commission has undertaken the necessary planning process to update the Stevens Point Urban Area Sewer Service Area Plan; and

WHEREAS, through meetings of the Advisory Committee, including a public hearing, information was provided, analyzed, and considered for inclusion in the Plan Update; and

WHEREAS, the Plan Update identifies environmentally sensitive areas and proposes environmentally sound sewer service extension goals, objectives, and policies that will protect water quality within the sewer service area boundary; and

WHEREAS, the Plan Update also identifies policies and procedures to make future amendments to the Plan;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Village of Park Ridge of Portage County, WI, having considered the input of the Stevens Point Urban Area Sewer Service Advisory Committee and comments heard at the public hearing, hereby adopts the Stevens Point Urban Area Sewer Service Area Plan 2040 Update.

ADOPTED:_____ _____

Steve Menzel – Village President Date

ADOPTED:_____ _____

Lisa Lucht – Clerk Date









STEVENS POINT URBAN AREA SEWER SERVICE AREA PLAN 2040 UPDATE

Final Draft for Approvals (v3.0)

Prepared with the assistance of the North Central Wisconsin Regional Planning Commission





STEVENS POINT URBAN AREA SEWER SERVICE AREA PLAN 2040

prepared for:

Stevens Point Urban Area Sewer Service Advisory Committee

by:

North Central Wisconsin Regional Planning Commission

Approved by Advisory Committee on :

August 22, 2023

This Plan was prepared at the request and under the supervision of the Stevens Point Urban Area Sewer Service Advisory Committee and Portage County Planning & Zoning Department by the North Central Wisconsin Regional Planning Commission (NCWRPC). For more information, contact:

NORTH CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION
210 McCLELLAN STREET, SUITE 210
WAUSAU, WI 54403

Telephone: 715-849-5510 FAX: 715-849-5110 email: staff@ncwrpc.org

www.ncwrpc.org

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SECTION 1.0 INTRODUCTION

1.1 PURPOSE

This plan updates and supersedes the 2007-2027 Steven Point Urban Area Sewer Service Area Plan, which is a formal element of Wisconsin's Areawide Water Quality Management Plan (AWQMP) for the Wisconsin River Basin. This plan was prepared by the North Central Wisconsin Regional Planning Commission (NCWRPC) with the support of the Portage County Planning & Zoning Department. This plan delineates the sewer service boundary for the Stevens Point Urban Area and lists the institutional structures, policies and procedures to implement the Sewer Service Area Plan.

The sewer service boundary identifies the geographic land area within which sanitary sewer service is acceptable, including delineation of environmentally sensitive areas to be excluded from sewered development to protect water quality, and intergovernmental jurisdictional issues and processes to enable cost-effective sewer service through the year 2040.

In addition to delineating a sewer service boundary, the Sewer Service Area Plan provides a framework for future planning at each individual municipal level. The data, trends, projections and findings developed in this Plan are consistent with the community plans for the City of Stevens Point, the Villages of Park Ridge, Plover and Whiting, and the Towns of Linwood, Hull, Plover and Stockton. The goals and policies updated during this planning process update and supersede those of the previous sewer service area plan and are to be used in the development of local policies concerning land use within these communities.

The Sewer Service Area Plan:

- establishes the geographic boundaries for possible sanitary sewer service to the year 2040;
- updates the existing institutional structure and processes for reviewing boundary and plan amendments and for conducting conformance reviews for sewer extensions at the local level;
- serves as a framework for community land development decisions;
- identifies environmentally sensitive areas (ESA) excluded from publicly sewered development to protect water quality in accordance with federal law and state statutes and administrative code. ESA delineations influence community development patterns, directing growth outside of these areas to protect water quality. Preserving environmental amenities also enhances and builds upon existing social, cultural and economic value in local communities.
- is a formal element of Wisconsin's Areawide Water Quality Management Plan and its implementation is therefore required to be in conformance with the state's water quality management plans and Wisconsin River Total Maximum Daily Load (TMDL) documents and implementation plans.

1.2 DESCRIPTION OF THE STUDY AREA

The planning area for the Stevens Point Urban Area 2040 Sewer Service Area Plan is shown in Map 1. This area includes the communities with public sewer systems, the City of Stevens Point and the Villages of Plover and Whiting, along with the surrounding communities into which sewer service might be extended over the time horizon of the plan. These communities include the Towns of Linwood, Hull, Plover and Stockton. The Village of Park Ridge is currently served by the Stevens Point system. All of the communities lie within Portage County. The planning area identifies the area of study for data collection and mapping and encompasses a total land area of approximately 124,330 acres. An understanding of the growth and development trends affecting the surrounding communities is necessary for a good planning process.

1.3 REASONS FOR AN UPDATE TO THE 2007-2027 SEWER SERVICE AREA PLAN

The existing sewer service area plan was not causing any issues for new developments in the urban area and no boundary amendments have been required. However, the plan is reaching its planning horizon, and local officials deemed it was time for an update. This would allow for the reassessment of new development over last 15 years and account for current growth trends.

For example, both the previous Sewer Service Area Plan and local community comprehensive plans identify that future development will expand into "good agricultural land" around the fringe of the urban area.

Since the previous SSA plan, some additional "good agricultural land" has been developed, primarily in relation to continued expansion of the Portage County Business Park and the Crossroads Commons retail center just to the east of Interstate 39. However, this has been relatively limited, consisting of primarily lower tier ag-lands that would require intensive irrigation. The bulk of the prime ag-land lies further east of the urban area.

Long-term as the urban area continues to grow, it will likely experience the need to expand further into some of these prime agricultural lands. This factor is recognized in the sewer service area planning. Good agricultural lands are specifically not defined as environmentally sensitive areas for the purposes of the SSA plan based on findings that development limitations on these lands are not deemed significant enough to preclude sewered development and are not restricted from the sewer service area. This is not to detract from the importance and value of these types of lands to the culture and economy of the County and local communities. Preservation and protection of ag-lands remains a local policy decision that is implemented through comprehensive planning, zoning and the Wisconsin Farmland Preservation Program.

1.4 FEDERAL AND STATE LEGISLATIVE FRAMEWORK

Federal legislation for areawide water quality planning was enacted under the Federal Water Pollution Control Act Amendment of 1972 (Public Law 92-500), commonly known as the Clean Water Act and subsequent amendments in 1977 and 1987. These Acts set the framework for state and national water quality management programs with the goal of making the nation's waters safe for fish and aquatic life uses, recreational use, and human consumption (e.g., fishable, swimmable and drinkable). Congress mandated that this goal be achieved through a comprehensive program of water quality planning, municipal wastewater treatment facilities, and a national discharge permit program for municipal and industrial wastewater discharges. A key section of the Act(s) requires the preparation and implementation of Areawide Water Quality Management Plans.

Pursuant to these congressional mandates, the Wisconsin Legislature created chapters 281.11, 281.12 and 283.83 of the Wisconsin Statutes which gives the Wisconsin Department of Natural Resources (WDNR) the state-level authority to act in the role of a delegated agency for the USEPA in the implementation of the Clean Water Act. Under this authority, Chapter NR121 of the Wisconsin Administrative Code was established specifying the policies, procedures and requirements for Wisconsin's Areawide Water Quality Management Plan program.

Under this framework, the USEPA together with the state of Wisconsin, has designated three water quality planning areas: Dane County, the seven county Southeastern Wisconsin Regional Planning Area, and the Fox Valley Water Quality Planning Area. Within these "designated planning areas" every community with sanitary sewer is required to participate in sewer service area planning. Outside of these heavily populated metropolitan areas, there are 26 "undesignated" sewer service areas with populations over 10,000. In the Central Wisconsin River Basin, sewer service area planning is conducted by Marshfield, Merrill, Stevens Point, Wausau and Wisconsin Rapids. All plans (often referred to as 208 or sewer service area (SSA) plans) developed under this program must be approved by the WDNR and certified as amendments to the state's AWQMP through formal action by USEPA.

1.5 WATER QUALITY MANAGEMENT PLANNING ROLES AND RESPONSIBILITIES

Under NR 121.03 (8) "designated management agency" means any agency in an areawide water quality management plan having responsibility for implementing specific plan policies or duties. This may be done through direct activities of the designated management agency or through delegation to other agencies or units of government. Within the context of the Stevens Point Urban Area Sewer Service Area Plan, the following agencies are involved:

City of Stevens Point/Village of Plover/Village of Whiting – As owners of the local wastewater treatment facilities, these communities serve as the designated management agencies for the purpose of sewer service area planning. The municipal wastewater utilities provide primary oversight of sewer service area administration; however, their Council/Boards have final approval authority.

Stevens Point Urban Area Sewer Service Advisory Committee - is made up of representatives from the City of Stevens Point, the Villages of Park Ridge, Plover and Whiting, and the surrounding towns, including: Linwood, Hull, Plover and Stockton. The advisory committee provides oversight on the development of the Sewer Service Area Plan updates and continues to act on recommendations for boundary amendments other plan amendments (non-boundary) and plan updates. See the Appendix for the Bylaws created to provide the organizational structure for the committee.

Portage County Planning and Zoning Department - acts as the administrative agent for the Sewer Service Area Plan implementation. Responsibilities include reviewing proposed sewer extensions for plan compliance and providing recommendations regarding service area amendments.

North Central Wisconsin Regional Planning Commission (NCWRPC) - conducts plan update development processes for the sewer service area plan. Acts as a neutral third party in coordinating between the communities and Portage County.

1.6 INTERRELATIONSHIPS: SEWER SERVICE AREA PLANS, FACILITIES PLANS, WISCONSIN RIVER WATERSHED PLANS

In Wisconsin, the WDNR is the delegated agency for Clean Water Act implementation. WDNR implements water quality programs in part through the Areawide Water Quality Management Plan (AWQMP) Framework, which is a compilation of guidance and programs to implement the Clean Water Act.

Certain elements have individual processes that are automatically certified as part of the state's AWQMP, and other elements are transmitted in annual letters from the WDNR to the USEPA as formal updates to the state's AWQMP. This process varies in terms of public participation, time frames and procedures. All elements are connected, and the Agency strives for consistency and continuity of programs for quality resource management.

Federal regulations (40 CFR 130.6) require that the AWQMP Programs address the following elements:

- Total maximum daily loads—learn more about TMDLs. (https://dnr.wi.gov/topic/tmdls/)

- Effluent limitations—effluent limits are covered under the WPDES program administered by WDNR. (https://dnr.wi.gov/topic/Wastewater/DischargeTypes.html)
- Municipal and industrial waste treatment—see DNR's Wastewater Program for more information. (https://dnr.wi.gov/topic/wastewater/)
- Nonpoint source management and control—learn more about DNR's Nonpoint Source Pollution Program. (https://dnr.wi.gov/topic/Nonpoint/aboutNPSprogram.html)
- Management agencies—see information about applicable laws, policies, guidance, and memoranda of agreement/understanding. [Regional Planning Agency and local SSA Planning]. (https://dnr.wi.gov/topic/SurfaceWater/planning/ssaplanning.html)
- Implementation measures—DNR implements various measures to carry out the AWQMP within the individual water quality programs. (https://dnr.wi.gov/topic/SurfaceWater/index.html)
- Dredge or fill program—DNR certifies dredge and fill permits (issued by the US Army Corps of Engineers) through its §401 certification program.
- Ground water—visit DEQ's Ground Water Program for more information. (https://dnr.wi.gov/topic/Groundwater/index.html)
- Watershed plans—learn more about assessments and surface water planning. (https://dnr.wi.gov/topic/surfacewater/wqmplanning.html)

These elements are addressed in numerous programs that span WDNR's water division. Additional components of the state's AWQMP include integrated reports, administrative rules, surface water monitoring and assessment programs, water quality standards and wastewater treatment programs.

Locally, these elements are reflected through a variety of planning requirements, including: watershed plans, facilities plans and sewer service area plans. The relationships between these plans within Central Wisconsin is described below and illustrated in Map 2.

1.6.1 WATERSHED PLANS

The Central Wisconsin River Basin is one of 32 major river basins in the State. The basin is comprised of the watersheds for each of the tributaries that drain into the Wisconsin River. Watershed plan development is on-going around the state in the highest priority areas based on the levels of water quality impairment. The primary purpose of watershed plans is as a management guide for federal, state and local actions such as grant awards, conditions for waste treatment discharge permits and identification of specific local planning and action recommendations.

1.6.2 FACILITIES PLANS

In contrast with the regional character of watershed plans, the facilities plans are limited to a local area within a major river basin. The facilities plans deal with the planning and preliminary design related to the construction of municipal sewage treatment plants. Through a systematic evaluation of alternatives, the facilities plan is intended to assure that only cost-effective and environmentally sound treatment facilities are constructed.

1.6.3 SEWER SERVICE AREA PLANS

The Sewer Service Area Plan is also a local area plan that outlines procedures, land areas and decision criteria for ensuring cost-effective provision of public sanitary sewer. Unlike the facilities plan, which is an engineering plan for the treatment plant and collection system, the Sewer Service Area Plan identifies land areas projected for development with public sewer based on population projections, community growth trends and natural resource constraints.

1.7 GUIDELINES FOR PREPARATION OF THE SEWER SERVICE AREA PLAN

1) The Sewer Service Area Plan shall be consistent with the requirements of Wisconsin Administrative Code NR121 "Areawide Water Quality Management Plans".
2) The Plan shall be generally consistent with the land use policies and recommendations of locally adopted comprehensive plans.
3) The Stevens Point Urban Area Sewer Service Advisory Committee shall oversee the development of the Plan and be responsible for all public policy aspects of the Plan.
4) Opportunities for public participation, including a public hearing per NR121.08, will be provided as part of the development of the Sewer Service Area Plan.
5) Portage County Planning and Zoning will serve as the designated agent for administration of sewer extension reviews and sewer service area amendments.

1.8 OVERVIEW OF PLANNING PROCESS AND PUBLIC INVOLVEMENT

This Sewer Service Area Plan update was conducted by the North Central Wisconsin Regional Planning Commission (NCWRPC) in conjunction with Portage County. Development was overseen by the Stevens Point Urban Area Sewer Service Advisory Committee which is made up of duly designated representatives of each community in the service area, as follows:

- Joel Lemke, City of Stevens Point
- Steve Kunst, Village of Plover
- Jake Wilcox, Village of Whiting

- Steve Menzel, Village of Park Ridge
- Dave Wilz, Town of Hull
- Howard Krieski, Town of Linwood
- James Garbe, Town of Plover
- Jeanne Dodge, Town of Stockon

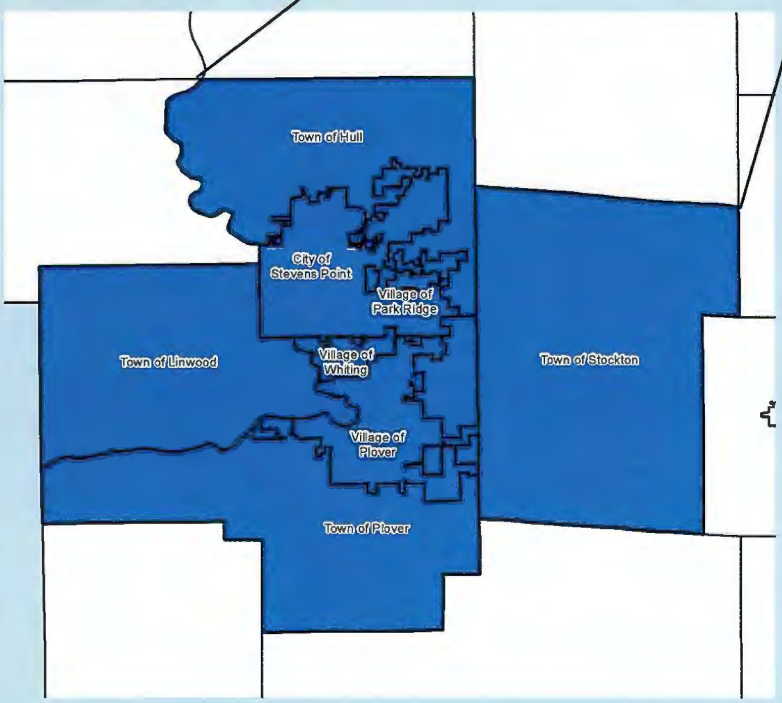
The process involved planning meetings of the Advisory Committee to develop a draft plan update. The committee also held a formal public hearing on the proposed plan. The committee meetings and the public hearing were open to the public and posted per Portage County standard notice procedures. Documentation of these meetings can found in Appendix B

The final plan adoption process involves the local communities moving the plan through committees/commissions to full Board/Council at regularly scheduled, open and noticed meetings. Approval process documentation will be addended to Appendix B as it is completed.

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Map 1
Stevens Point Urban Area Sewer Service Area Study Area







This map is neither a legally recorded map nor a survey and is not intended to be used as one. This drawing is a compilation of records, information and data used for reference purposes only. NCWRPC is not responsible for any inaccuracies herein contained.

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Map 2
Stevens Point Urban Area Sewer Service Area Water Quality Plan Relationships



- Facilities plans for municipal wastewater treatment
- Sewer Service Area Plans
- County Boundaries
- Central Wisconsin River Basin Planning Area

N
W E
S

0 10 20 40 60 80 Miles

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SECTION 2.0 LOCAL PLANS FOR WASTEWATER FACILITIES

2.1 BACKGROUND ON FACILITIES PLANS

A local wastewater facilities plan (often referred to as a 201 plan) identifies the facilities, programs, operational improvements, and policies necessary to meet the regulatory framework and permitting requirements. The WDNR regulates municipal (and industrial) operations discharging wastewater to surface water or groundwater through the Wisconsin Pollutant Discharge Elimination System (WPDES) permit program.

State statutes that apply to facilities planning and operation include: Chapter 227 on Administrative Procedure and Review, Chapter 281 on Water and Sewage and Chapter 283 on Pollution Discharge Elimination. In addition, a variety of rules have been promulgated into Wisconsin Administrative Code by the WDNR to implement these statutes. Plans for wastewater treatment facilities must be reviewed and approved by the WDNR. Section 281.41, Wis. Stats. requires WDNR review of municipal and industrial treatment plant construction plans as well as related monitoring systems and groundwater monitoring wells.

This section provides a status report on the current municipal wastewater collection and treatment systems in the Stevens Point Urban Area and their respective facilities plans.

2.2 EXISTING WASTEWATER TREATMENT AND COLLECTION SYSTEMS

Currently, there are three wastewater treatment systems within the Stevens Point Urban Area located in the City of Stevens Point, the Village of Plover and the Village of Whiting. Table 1 provides a basic summary of the design capacity and loading information for each plant.

TABLE 1: Capacity/Loading Information - Area Treatment Plants

	Stevens Point	Plover	Whiting
Biochemical Oxygen Demand (BOD):			
2021 Average -	5,355 lb/day	4,694 lb/day	207 lb/day
Design Rated -	10,300 lb/day	7,950 lb/day	590 lb/day
Total Suspended Solids (TSS):			
2021 Average -	6,699 lb/day	5,275 lb/day	201 lb/day
Design Rated -	10,400 lb/day	9,380 lb/day	450 lb/day

Source: Stevens Point, Plover and Whiting Wastewater Utilities, 2022.

Facility managers for each plant indicate that there is ample capacity to accommodate anticipated future growth and even potentially major new unanticipated users depending on the type and strength of wastewater to be generated. Development proposals are monitored and evaluated to ensure the plants can handle the wastewater they will generate before they are approved. Currently, both City of Stevens Point and Village of Plover plants are each operating at about 50% capacity while Village of Whiting plant is only at about 1/3 capacity due to the closure of a major industrial user.

In addition, each community periodically conducts systematic evaluations and facilities planning to ensure their plant will remain able to provide for future growth as it develops. Section 2.3, below, provides an overview of the current status of facilities planning for each plant.

2.2.1 CITY OF STEVENS POINT COLLECTION AND TREATMENT SYSTEM

Stevens Point's wastewater treatment plant was first constructed in 1940. In 1963, a major expansion was made to the treatment plant consisting of adding two additional aeration tanks and a blower building and replacing the mechanical aerators with compressed air aeration. Many minor upgrades were also made. Two variable speed raw sewage pumps having a maximum capacity of 3,000 gpm replaced a 500 gpm and 1,000 gpm pump. Also, a piston sludge pump was installed along with two digested sludge lagoons.

Another addition was made to the treatment plant in 1972. The modifications primarily consisted of two comminuters, a bar screen, additional raw sewage pumping capacity, two primary settling tanks, two aeration tanks with two new blowers, a clarifier, a chlorine contact tank and chlorination building, three new Return Activated Sludge (RAS) pumps, a sludge division box, conversion of one existing primary tank to a waste sludge thickener, one new digester, and one new sludge lagoon.

Beginning in 1992, the treatment plant underwent a major reconstruction. The new design eliminated old technology and incorporated new, more modern technologies. The comminutors were replaced by mechanically cleaned bar screens. Chlorine disinfection was eliminated and replaced by Ultraviolet (UV) disinfection. Grit removal was added to reduce wear and tear on pumps and associated equipment. Sludge storage lagoons were replaced by more environmentally friendly, sludge storage tanks.

In 1997, the activated sludge system was modified to facilitate enhanced biological phosphorus removal (BPR). The new activated sludge operation utilizes the anaerobic / oxic (A/O) process which incorporates biological phosphorus removal into the original activated sludge system.

A series of improvements beginning in 2003 were implemented to address plant efficiency and energy conservation. These improvements started with new grit removal and fine screening equipment which handle the incoming solids more effectively. Also, two 50 hp plant air compressors were replaced with one 15 hp unit which uses much

less electricity. In addition, two 15 hp channel aeration blowers were shut down and replaced by new piping to utilize excess process air. Further, anaerobic digester sludge thickener efficiency was increased by installing supplemental heating of polymer dilution water and equipment that increased mixing for more effective dispersal of the polymers. Also, a water to water heat exchanger was installed to allow methane generated hot water to be utilized to heat 3 buildings. Additionally, a heat pump is now being used to tap into the heat and cooling available from the effluent water before it is discharged to the Wisconsin River. This is used to heat and cool the facility's lab and office building.

The City wastewater utility also accepts high strength wastewater for treatment. Over two million gallons are processed through the plant annually, generating significant tipping fee revenue.

The Stevens Point sewage collection system is a network of sewers used to collect liquid waste for subsequent treatment and disposal, see map in Appendix D. The majority of the sanitary sewer collection system was installed between 1920 and 1980. The network currently consists of more than 114 miles of 8" to 48" sewer pipe and has 14 lift stations. The collection network and treatment facility serves the entire developed area within the City of Stevens Point, as well as the Village of Park Ridge.

The sewage collection system is in fair condition, however, inflow and infiltration (I/I) is an on-going concern with significant infiltration during wet weather. The City has a computer-generated preventative maintenance program and each of the lift stations are checked and maintained at least once per month.

2.2.2 VILLAGE OF PLOVER COLLECTION AND TREATMENT SYSTEM

The Plover wastewater treatment plant was originally constructed in 1986. It was upgraded in 1998 to provide biological phosphorus removal. Another upgrade in 1999 constructed auto-thermal aerobic digesters and upgraded preliminary treatment systems. An upgrade in 2010 added aeration capacity, upgraded the phosphorus removal process and several other plant systems.

Wastewater enters the preliminary treatment building and flows through a fine screen which removes large debris from the wastewater before a grit removal system. The wastewater then falls into a wetwell and is pumped to the mixing basins by five submersible pumps. The mixing basins are a series of four tanks with mixers that keep solids in suspension. The tanks provide conditions that enhance bacteria's ability to remove phosphorus from the wastewater and Return Activated Sludge (RAS) is introduced into the tanks to provide for the removal of excess nitrogen.

The mixture flows from the mixing basins into aeration basins where blowers blow air through a fine bubble aeration system mixing in oxygen and bacteria that consume the organic matter as food. The mixture leaves the aeration basins and flows to the oxidation ditch consisting of three channels. The first channel has four surface aerators

around the ditch. The mixture moves to the other channels through submerged ports. Two disc aeration shafts provide aeration across channels two and three.

The mixture exits the oxidation ditch and flows to either of two clarifiers through underground piping. As the mixture moves through the clarifiers, the activated sludge settles out. It is collected and returned to the mixing basins. Effluent from both clarifiers is combined in the effluent collection well. Water flows from the collection well to the disinfection system. The disinfection system is operated from May 1 through September 30. Clarified water flows past lamps that emit light at the ultraviolet wavelength. Light at this wavelength disrupts cellular function and kills the bacteria or leaves them incapable of reproducing. UV disinfection system effluent flows about 1200 feet through underground piping to the Wisconsin River.

A chemical feed system provides backup to the biological phosphorus removal system. Liquid chemicals that bind and precipitate the phosphorus can be added if the biological removal method does not work properly

Excess activated sludge, called Waste Activated Sludge (WAS) is generated by the process. WAS is diverted from the RAS stream to aerated storage tanks. The WAS is pumped to a gravity belt thickener which separates the water from the bacteria by draining the water through a finely woven belt. The WAS is thickened to 4% to 6% solids. Thickened WAS is discharged into the auto-thermal aerobic digesters. Heat is generated by the bacteria as the WAS decomposes. This heat is retained in the digesters and elevates the temperature in the tanks to 100 to 120 degrees. These digesters consist of three tanks. Each tank has a propeller mixer and fine bubble aeration diffusers mounted on the floor. Air is pumped through aeration system, providing oxygen for the decomposing bacteria. Digested sludge flows through the digesters in series. Digested sludge exits the auto-thermal digesters and flows to aerated storage tanks. Digested sludge is pumped from the storage tank to the screw press. Water is removed from the sludge as it moves through the screw press. Chemicals are injected into the digested sludge to increase the water removal efficiency. The sludge is discharged at about 16% solids content. It is moved to a covered storage area and stored until it is applied to agricultural land in spring and fall.

The Village wastewater utility also accepts hauled septage and landfill leachate for treatment. In 2020, about 7.9 million gallons of holding/septic tank waste and about 5 million gallons of leachate was processed through the plant.

The wastewater collection system serves the developed area of the Village, see map in Appendix D. The system consists of approximately 92 miles of sewer main and ten lift stations. The lift stations are central collection points for a service area. Wastewater flows by gravity to a lift station. It is then pumped via force main to the service area of the gravity interceptor, or, in two cases, to the service area of an intermediate lift station. The gravity interceptor carries the wastewater to the treatment facility. There are two pumps in each lift station, which cycle on and off automatically. Nine of the ten lift stations are of similar design. They consist of two submersible pumps that are installed

in the collection well. The remaining lift station has two pumps situated adjacent to the well.

Infiltration through leaks into the collection system and intentional discharge from sump pumps has been an issue. The Utility continues to dedicate resources to finding and excluding the sources of clear water infiltration into the system. The collection system is cleaned on a three-year cycle.

2.2.3 VILLAGE OF WHITING COLLECTION AND TREATMENT SYSTEM

The Village of Whiting's original wastewater treatment facility was completed in 1967. The facility was upgraded in 1981 and again in 2009. Modifications made to the original treatment facility included: an activated sludge process to remove 96% of organic and inorganic materials from the wastewater. Preliminary treatment occurs via fine screening and then the influent goes to mixing basins which were added in the 2009 upgrade to promote biological phosphorus removal. Alum addition is utilized for further phosphorus removal. Effluent is then treated via an oxidation ditch, which was added in the 2009 upgrade, and proceeds to final clarification. An additional final clarifier was installed in 2009 and the original final clarifier was rehabilitated in 2021. Effluent is disinfected seasonally with UV radiation prior to discharge to the Wisconsin River. Activated sludge is treated in aerobic digesters and thickened via polymer addition and a screw press or drying beds. The sludge is landspread on DNR approved fields.

The majority of the Whiting sanitary sewer collection system, see map in Appendix D, was installed between 1963 and 1964 and consists of approximately 12 miles of sewer pipe and three lift stations. The Whiting treatment facility serves the entire developed area within the Village and does not accept hauled septage or leachate at this time.

The sewage collection system is in good condition. Deficient sewer pipes and collection system manholes are rehabilitated as needed. There is a negligible amount of clear water infiltration. The Village has a 33% / year maintenance program for sewer cleaning and inspection.

2.3 STATUS OF LOCAL WASTEWATER FACILITIES PLANS

The City of Stevens Point's current wastewater facilities plan was completed in 2011 by Donohue and Associates, Inc. This plan focused on efficiency improvements and energy conservation. Plan recommendations included a new high strength receiving station, lift station rehab, and other modifications, rehab and improvements around the plant, including upgrades to the supervisory control and data acquisition (SCADA) systems. Currently, all of the recommendations have been implemented and the City is considering commissioning a new facility planning effort to address emerging issues and new technologies.

The Village of Plover's current wastewater facilities plan was completed in 2009 by AECOM. This plan guided the last major plant upgrade in 2010 as well as on-going improvements culminating with completion of upgrades to the supervisory control and data acquisition (SCADA) systems in 2020. The Village is planning for a new facility planning effort that will focus on tertiary treatment to ensure compliance with future effluent phosphorus discharge limits.

The Village of Whiting's current wastewater facilities plan was completed in 2005 by Earth Tech, Inc. This plan addressed peak flow capacity issues, aging of existing facilities and other operational challenges. Recommendations involved upgrading many of the existing facilities and adding a new oxidation ditch. Overtime, the Village has implemented many of the upgrades. Currently, the Village has no specific plans to begin a new facility plan.

Each facility plan evaluated several treatment alternatives and recommended the most cost-effective alternative with minimal environmental impact on the planning area. The selected alternatives have addressed system deficiencies and increased capacity for both the City and the Villages.

One alternative considered in each of the facilities plans was regional treatment, or regionalization, where a plant is decommissioned, and the sewerage is pumped to one of the remaining facilities. Regionalization can have positive benefits under the right circumstances. However, documentation in each of the plans show strong opposition to the regionalization option. A number of adverse environmental, political and social impacts were identified and determined to be significant enough to reject the regionalization alternative.

Today, each treatment plant in the Stevens Point Urban Area is performing well with ample capacity to provide for future growth. Each is working to meet new effluent requirements, and compliance is not anticipated to be a problem. Internally, each facility is also working to address the "next big thing" whether that be nitrates, PFAS or something else and preparing for their next wastewater facilities plan update.

2.4 PLANNING CONSIDERATIONS FOR NON-SEWERED AREAS

The most prevalent soil type across the study area is Plainfield Loamy Sand. This soil is characterized as rapidly permeable and may constitute a moderate limitation for on-site sewage disposal systems because of the potential of contaminating groundwater. This limitation would not apply in areas served by municipal sewer.

An exception to the Plainfield soil are the soils in northern areas of Stevens Point, which are denser formed from residual bedrock material that is close to the surface. These soils are subject to heaving and swelling due to frost action, thereby presenting potential problems to urban development. Further complications can be expected by the presence of bedrock in the same area.

Another exception is a band of Friendship soils which extends across the area south of the Village of Plover. These Friendship soils are characterized as saturated within 3 to 5 feet of the surface. These conditions combined with rapid permeability may present a more severe limitation for on-site sewage disposal systems.

Private onsite wastewater treatment system regulations are implemented by Portage County through its Private Sewage System Ordinance (Chapter 7.9 Portage County Code of Ordinances). Some of these soil conditions present in the non-sewered areas surrounding the urbanized area may require alternative on-site systems such as a mound or holding tank depending on local site conditions.

As noted above, the Stevens Point and Plover wastewater treatment plants accept and treat hauled waste from these areas as well as other parts of the state. Private haulers of septage can apply for permits to drop their waste loads for treatment on an individual basis. Specific holding tank service areas are not defined to maintain flexibility of choice for local residents, private contractors and the treatment plants. Volume and strength of incoming waste is carefully monitored to maintain optimal treatment plant operations.

SECTION 3.0 AREAWIDE WATER QUALITY MANAGEMENT PLANNING AND LOCAL WATER QUALITY CONDITIONS

3.1 BACKGROUND ON AREAWIDE WATER QUALITY MANAGEMENT PLANNING

WDNR is required by section 303(e) of the Clean Water Act to develop a Continuing Planning Process (CPP). The CPP may be described as an umbrella that coordinates all aspects of water pollution control to help ensure the states maintain progress toward protecting and preserving water quality. The state CPP is a description of the state's water quality management and planning activities, providing references to technical documents and sources that explain water quality programs in greater detail. The CPP describes ongoing processes and planning requirements of the state's Areawide Water Quality Management Plan (AWQMP).

Water quality planning in Wisconsin occurs on many levels in many agencies. Each plan begins with monitoring to evaluate the health of Wisconsin's waters. Biologists and trained volunteers collect monitoring data on representative segments on rivers, streams and lakes across the state. Water quality data are then evaluated against water quality standards to assess conditions. WDNR staff conduct studies to better define pollutant loads, sources and impairments and to develop plans that identify management activities and strategies to enhance and protect our waters.

The AWQMP is not a single plan or document but rather a compilation of the guidance and programs that DNR uses to implement Clean Water Act requirements. The AWQMP Program provides a structure and foundation on which implementation activities are attached, including Sewer Service Area Plans, Wastewater Facility Plans, permits for effluent limits, stormwater plans and other projects funded through CWA monies, as well as watershed plans, which identify the condition of water and recommendations for management actions.

Watershed Plans (formerly called "Basin Plans") document and summarize the condition of health of water resources within the area. Watershed plans incorporate information on current and changing land use, population change, water resource potential and assessments of current conditions based on biological, physical and chemical data compared to established water quality standards and thresholds.

Watershed plans identify ecological restoration and remediation priorities and goals of the waters and watersheds and provide recommendations for specific management actions including rivers, lakes, nonpoint source grants, monitoring, and additional management actions. Watershed plans are updated on a rotating basis, with a higher priority, targeted focus on areas with known issues related to restoration, protection or management.

The CPP encompasses the broad picture of how decisions are made, how programs relate, and how the public is involved. Wisconsin's AWQMP concerns how programs are implemented, particularly within a specific basin or watershed - through monitoring, assessments, grants, and more. Watershed plans apply the rules, programs, guidance, and identify opportunities for management actions at a catchment (basin/watershed) and water level (stream, lake, etc.).

The Stevens Point Urban Area lies within the Wisconsin River Basin, and all three wastewater treatment plants discharge to the Wisconsin River. The most recent planning by the WDNR for the Wisconsin River Basin is focused on the Wisconsin River TMDL which is cataloged in the report titled Total Maximum Daily Loads for Total Phosphorus in the Wisconsin River Basin.

3.2 WISCONSIN RIVER TOTAL MAXIMUM DAILY LOAD (TMDL)

In recent years, the Wisconsin Department of Natural Resources' efforts in planning for and managing water quality within the Wisconsin River basin have revolved around the development of a total maximum daily load or TMDL. The Wisconsin River TMDL study area applies to a large area from the river's headwaters in Vilas County to Lake Wisconsin in Columbia County, covering 9,156 square miles – approximately 15 percent of the state.

TMDLs were created by the Clean Water Act in the 1970s, but were not implemented or enforced by EPA until the late 1990s when a string of lawsuits challenged EPA's inaction. The Wisconsin River TMDL process began in 2009 with an extensive water quality monitoring process throughout the watershed to provide data for detailed watershed and reservoir model development. The TMDL report was completed in April of 2019, and various implementation components are underway.

A TMDL is the amount of a pollutant that can be discharged into a waterway and still meet water quality standards. In the Wisconsin River Basin, the TMDL includes the total amount of phosphorus and suspended solids that can be discharged into the river, its tributaries and reservoirs, and still meet water quality standards. Under existing conditions, many reservoirs and tributaries in the Wisconsin River do not meet water quality standards due to excess pollutant loads, meaning they are not suitable for their designated uses, such as fishing, wildlife habitat, and/or recreational activities such as boating and swimming. The TMDL concept is illustrated in Figure 1.

FIGURE 1

WRB Total Maximum Daily Load (TMDL)

Each subwatershed is assessed for:



3.3 DISCUSSION OF WATER QUALITY CONDITIONS IN THE STEVENS POINT AREA

The natural water quality in most areas of Portage County is generally good. Where natural water quality problems exist, they include aesthetic concerns such as iron and manganese, and health concerns such as radionuclides, corrosive water and nitrates. Information on water quality conditions in Portage County was taken from the County's Land and Water Resource Management Plan.

The Stevens Point Urban Area lies within the Wisconsin River Basin. The basin is divided into a number of watersheds, several of which encompass the urban area. The primary watersheds that the municipal wastewater treatment facilities are located within are the Mill Creek Watershed and the Little Plover/Plover River Watershed. The basin contains multiple impaired waters and has a Total Maximum Daily Load (TMDL) established. The northwest section of Portage County drains to the Wisconsin River and has primarily surface water management problems due to less coarse soils of the region. These conditions cause excessive runoff, resulting in flashy streams and long term saturated soil conditions. Best Management Practices (BMPs) can improve and protect valuable soil, water, and wildlife resources. Streambank areas throughout the County have been fenced to protect them from livestock. Since 2014, 14,861 feet of fencing have been installed voluntarily.

Groundwater availability in the northwest part of the County is limited because of the crystalline rock that is near the surface, making potable water difficult to develop. However, the groundwater in the central plain area is easily accessible. Portage County has developed a groundwater management plan to aid in the management and protection of groundwater.

Residential development around lakes and streams has impacted water quality and aesthetics. Several lakes have experienced low oxygen conditions in the past, affecting the fish populations. Green areas, buffer zones, and possibly sewer systems could be incorporated into developments to reduce nutrient delivery. A lake management planning program has been completed and is currently in the implementation phase. The increased use of these lakes has also led to the introduction of aquatic invasive species (AIS). Portage County has utilized grant opportunities and partnered with Golden Sands Resource Conservation and Development (RC&D) to provide information and education prevention campaigns.

3.3.1 WISCONSIN RIVER BASIN

The western two thirds of Portage County drains to the Wisconsin River and is included in the Wisconsin River TMDL for phosphorus. This TMDL was developed by the DNR and approved by U.S. EPA per the Clean Water Act in April 2019. The TMDL is largely driven by the need to reduce algae blooms on downstream lakes and reservoirs. Local stream water quality varies in the county, with streams west of the Wisconsin River having higher phosphorus levels than those east of the river. The impaired waterbodies addressed by the TMDL include one of Wisconsin's two largest inland lakes, Petenwell. Reducing phosphorus loading to local surface waters acts not only to protect and improve local water quality and local economies which rely on clean water, it also benefits these downstream impaired waters.

The Upper Wisconsin River is divided into three sub-basins: the Upper, Central, and Southern. Portions of the Central and Southern sub-basins are within Portage County, and the Stevens Point Urban Area lies within the Central Sub-basin which extends from the Whiting Dam upstream to the City of Merrill. The section of Wisconsin River in Portage County receives discharges from three municipal and four industrial wastewater treatment facilities. Its waste load is allocated from the Whiting Dam downstream (out of Portage County) to the Petenwell Dam. Waste load allocation is intended to maintain surface water quality standards during periods of low flows and high temperatures within a River segment. Computer modeling is used to establish discharge limits, which are then divided among dischargers in the River segment.

Toxic contaminants are a concern and have been detected in water, fish, and sediment samples throughout the River. Micro-contaminants in fish tissue have been detected. Fish have been collected for analysis in Portage County below the Stevens Point Flowage and at Lake DuBay. Currently, part of the Wisconsin River from the Whiting Plover Dam to the Biron Dam is an advisory area for PFOS and mercury.

3.3.2 MILL CREEK WATERSHED

The Mill Creek Watershed Implementation Plan (i.e., Nine Key Element Watershed Based Plan) was approved by both WDNR and U.S. EPA in May 2019 and will be used to help implement the Wisconsin River Basin TMDL.

Mill Creek has been listed by the U. S. EPA as degraded 303(d) waters due to lack of dissolved oxygen for extended periods. The watershed includes 165 square miles in eastern Wood and western Portage Counties. About 101 square miles of the watershed are within Portage County. Mill Creek is 57 miles long from its mouth at the Wisconsin River to its headwaters, which is near Marshfield. About 18 miles of Mill Creek are within Portage County.

Five municipal wastewater treatment plants discharge to Mill Creek or its tributaries. These include: Marshfield, Blenker-Sherry, Junction City, Hewitt, and Milladore. Junction City is the only WWTP in Portage County that discharges to Mill Creek. The treatment plants are sources of nutrients. Coordination with Wood County will be necessary to improve water quality in the Mill Creek watershed. Sixty-four square miles of the watershed and 39 miles of Mill Creek are in Wood County.

A voluntary, non-regulatory farmer led group, Farmers of Mill Creek Watershed Council, was formed in 2016 and is working toward improving the water quality of Mill Creek.

3.3.3 LITTLE PLOVER/PLOVER RIVER WATERSHED

The Little Plover and Plover River Watershed includes 195 square miles in eastern Marathon and northern Portage Counties, with small portions in western Langlade and Shawano Counties. About 89 square miles of the watershed are within Portage County. The Little Plover River is six miles long, from its mouth at the Wisconsin River to its headwaters. It is entirely within Portage County. It has one dam on it, which creates Springville Pond. The Plover River is 64 miles long from its mouth at the Wisconsin River to its headwaters, northwest of Aniwa. About 16 miles of the Plover River are within Portage County. It has four reservoir forming dams on it: McDill Pond (262 acres), Jordan Pond (85 acres), Christensen Pond (19 acres), and Bentley Pond (75 acres).

The Little Plover River and its basin have been extensively studied. Numerous studies directed at surface water, groundwater, and land use have been completed. The University of Wisconsin-Stevens Point (UWSP) has conducted water quality monitoring of seven sites along the Little Plover River since 1971.

Groundwater concentrations of nitrate-N above the enforcement standard of 10 mg/L have been documented in the monitoring wells since 1980. Because the Little Plover River is groundwater fed, the source of nitrate in the river is thought to be groundwater. Excess nutrients are also affecting Springville Pond by contributing to nuisance aquatic

plant growths, mainly Eurasian Water Milfoil. Phosphorus is the limiting nutrient in Springville Pond.

The impacts of the high in-stream nitrate concentrations are unknown. However, nitrate concentrations of two mg/L have been shown to cause increased mortality of rainbow trout fry and eggs. The Little Plover River is a Class I brook trout stream (naturally reproducing population), and numerous habitat improvement projects have been done to help improve the fishery. The effects of nitrate on brook trout are unknown, but declining water quality may threaten the trout population, despite the habitat improvement work.

Pesticides have also been detected in surface and groundwater in the Little Plover River Basin. Eight pesticides or pesticide metabolites were detected in groundwater in a 1995 and 1996 study conducted through the UWSP.

The loss of water quantity is another concern in the Little Plover River basin. Municipal wells of the Villages of Plover and Whiting are within the basin. In addition, there is a high density of high-capacity wells for irrigated agriculture in the area. This results in large quantities of groundwater being pumped from the aquifer. Water used by the municipalities is lost from the watershed. Once residents use the water, it flows to a treatment plant and is discharged to the Wisconsin River.

A portion of the Little Plover River dried up for several weeks in 2005, 2006, and 2007. The Little Plover River Workgroup meets approximately twice a year to address issues in the watershed. The Workgroup is made up of representatives of the Friends of the Little Plover River, Villages of Plover and Whiting, Towns of Buena Vista, Plover, and Stockton, UWSP, DNR, Portage County, Trout Unlimited, Del Monte, several area potato and vegetable growers, and WI River Alliance, along with advisory support from the WI Wildlife Federation, WI Geologic and Natural History Survey, U. S. Geological Service (USGS), and U. S. Department of Agriculture-Natural Resources Conservation Service (USDA-NRCS).

The sandy soils of the watershed make it extremely susceptible to groundwater contamination. Land use practices are greatly influencing groundwater and surface water quality and quantity.

SECTION 4.0 PLANNING AREA GROWTH PROJECTIONS

4.1 INTRODUCTION

Communities regularly develop and use population projections for various reasons, including local comprehensive plans, facilities plans for municipal wastewater treatment, and others. The methodology used to generate projections can sometimes skew the numbers in favor of a particular outcome. To avoid such bias, regulatory applications of population projections may specify the required projections or methodologies to be used. This is the case with the sewer service area planning program in which WisDNR regulations require use of the latest official state population projections developed by the Wisconsin Department of Administration (DOA).

The current DOA projections extend municipal populations out to the year 2040. These DOA based population projections serve as the base from which the various calculations and projections for the sewer service area were developed for this plan.

4.2 HISTORICAL POPULATION GROWTH

According to the 2020 Census, the incorporated core of the Stevens Point Urban Area has a population of 41,316 or roughly 59% of the overall Portage County population base. Portage County has been a steadily urbanizing county with the growth of the urban area. Historically, the growth of the Stevens Point Urban Area has been a major portion of the overall growth of the County.

The City of Stevens Point has grown slowly with ups and downs since 1970, increasing by 9% from 23,479 to 25,666 in 2020 (refer to Table 2). However, the City's population appears to have dropped slightly since 2010. Over this same time period, the Village of Plover incorporated in 1971 and experienced rapid growth of 400% from 2,618 to 13,519. The Village's growth rate has slowed over time but remained a strong 12% from 2010 to 2020.

The Village of Whiting experienced notable growth during the 1970's, but this was followed by steady decrease due in part to being locked on three sides by Stevens Point and Plover with environmental constraints on the other. The Village of Park Ridge, land locked entirely by the City, experienced significant decline between 1970 and 2000, however, it has rebounded slightly during the 2010's.

Adjacent to the urban core, the Towns of Hull and Plover have been the main recipients of the urban area development pressures over time. The City of Stevens Point was incorporated in 1858 and has been growing primarily into the Town of Hull ever since. However, even with annexation, the Town of Hull has recorded considerable population growth of its own. Hull's population increased by 70% between 1970 and 2020, from 3,124 to 5,287 residents. The Town's land use is primarily single family residential, in

larger lot, suburban-style subdivisions located to the east-northeast of Stevens Point, concentrated along State Highway 66, north and south of the U.S. Highway 10 corridor, and along the Old Highway 18 corridor.

The Town of Plover stabilized for a while following the incorporation of the Village of Plover. However, they have taken additional losses in the 2000's and 2010's. Overall, the Town's population has dropped from 3,692 in 1970 just prior to the incorporation to 1,565, a decline of 58%. In 2005 the Town and Village of Plover entered into an intergovernmental agreement that includes a revenue sharing agreement, a cost sharing agreement for the reconstruction of Porter Road, identification of future Village growth areas, identification of future areas that the Village would agree to provide municipal sewer and water without annexation to the Village and joint land use planning recommendations for the Village's Extraterritorial Area.

The Towns of Stockton and Linwood have experienced significant growth between 1970 and 2020 although rates have tapered off in recent years. Stockton has increased by 96% from 1,537 to 3,018 while Linwood has grown by 38% from 773 to 1,070. These towns have not seen a lot of development pressure from the urban area, although their growth can be attributed in-part to bedroom-community status. The urban area is reaching toward Stockton as development spreads east of the Interstate and out along Highway 10. However, environmental restrictions have limited expansion into Linwood.

TABLE 2: Population Trends 1970-2020 Stevens Point Area

	Stevens Point		V. Plover		Whiting		Park Ridge		Hull		T. Plover		Stockton		Linwood	
Yr	Pop.	%Δ	Pop.	%Δ	Pop.	%Δ	Pop.	%Δ	Pop.	%Δ	Pop.	%Δ	Pop.	%Δ	Pop.	%Δ
1970	23,479	--	2,618*	--	1,782	--	817	--	3,124	--	3,692	--	1,537	--	773	--
1980	22,970	-2	5,310	103	2,050	15	643	-21	5,122	64	2,330	-37	2,208	44	1,082	40
1990	23,002	0	8,176	54	1,838	-11	546	-15	5,563	9	2,223	-5	2,494	13	1,035	-4
2000	24,551	7	10,520	29	1,760	-4	488	-11	5,493	-1	2,415	9	2,896	16	1,111	7
2010	26,717	9	12,123	15	1,724	-2	491	1	5,346	-3	1,701	-30	2,917	1	1,121	1
2020	25,666	-4	13,519	12	1,601	-7	530	8	5,287	-1	1,565	-8	3,018	3	1,070	-5

*Source: US Census and WI DOA. 2022. *Village of Plover incorporated in 1971.*

4.3 POPULATION PROJECTIONS

The Wisconsin Department of Administration is predicting fairly strong growth overall for the Stevens Point urban core with a 13.5 percent increase which equates to 5,559 additional people in the area by 2040. Table 3 compares the DOA projections with the current population for the city and villages. The bulk of the increase is provided by Stevens Point with 4,484 additional residents by 2040. The Village of Plover adds another 1,251 new residents, while the DOA figures for Whiting and Park Ridge show a slight decrease in population.

TABLE 3: Wisconsin DOA Projected Population for Stevens Point Urban Core Area							
	2020 (Census)	2025	2030	2035	2040	# Change 2020-2040	% Change 2020-2040
Stevens Point	25,666	29,110	29,640	29,980	30,150	4,484	17.5
Village of Plover	13,519	13,770	14,200	14,530	14,770	1,251	9.3
Whiting	1,601	1,620	1,575	1,520	1,460	-141	-8.8
Park Ridge	530	505	505	500	495	-35	-6.6
Totals	41,316	45,005	45,920	46,530	46,875	5,559	13.5
Source: US Census, WI DOA 2013 & NCWRPC 2022.							

Adjacent to the urban core, the DOA projections anticipate a strong rebound for Town of Plover with an increase of 415 new residents by 2040. Hull, Stockton and Linwood populations are expected to remain stable with slight increases over the time period. Table 4 compares the DOA projections with the current population for the adjacent towns.

TABLE 4: Wisconsin DOA Projected Population for Adjacent Towns							
	2020 (Census)	2025	2030	2035	2040	# Change 2020-2040	% Change 2020-2040
Hull	5,287	5,465	5,450	5,405	5,325	38	0.7
Town of Plover	1,565	1,880	1,920	1,955	1,980	415	26.5
Stockton	3,018	3,135	3,180	3,205	3,210	192	6.4
Linwood	1,070	1,150	1,150	1,145	1,135	65	6.1
Totals	10,940	11,630	11,700	11,710	11,650	710	6.5
Source: US Census, WI DOA 2013 & NCWRPC 2022.							

4.4 URBAN AREA LAND USE PROJECTIONS

4.4.1 INTRODUCTION

Precise projections of the future land use requirements of an urban area are often difficult to determine because of continually changing conditions, and the fact that land area needs of an urban area are satisfied in large part by lands throughout the County. The Sewer Service Area Plan recognizes that the primary determinants of land needs on a long-range basis are subject to significant change that will certainly happen over time, and that such change cannot be accurately accounted for.

Such determinants include private sector decisions that determine the market for doing business in the urban area, technological and economic factors which may increase or decrease land needs for certain uses, governmental policy and regulation, energy factors and continually changing cultural preferences for styles of working and living.

This Plan contains projections of the additional acreage of lands within the urban area judged necessary for and having "potential" for commercial, industrial and residential uses, and which have a reasonable likelihood of development according to current trends and economic outlooks. While these projections are not based exclusively upon future population, they nevertheless were developed with future population needs in mind.

In doing this, the projected additional quantities of land required to meet the needs of the urban area include excess lands beyond actual need. The excess lands are provided to account for the reality that in a free market economy there is expected to be flexibility of choice of building sites when purchasing land for development. This is necessary to avoid excessively high prices which would be caused by unreasonable limitations on land availability. This "market factor" is further discussed later in this section.

4.4.2 RESIDENTIAL LAND REQUIREMENTS

4.4.2A AVERAGE HOUSEHOLD SIZE

Projections of the average number of persons per household are an important variable in estimating the amount of additional land that will be needed for residential purposes.

On the national level, the population per household has steadily declined since the 1960's, while the nation's total population has increased. The decline in household size is reflected in the large increase in the nation's housing stock.

On a community level, changes in average number of persons per household are influenced by national trends, but even more so by the mix of housing types and the age and cost of the community's housing stock. The factors that influence household size on a community basis make these projections difficult; however, such projections remain necessary to determine the amount of residential land consumption during the planning period.

The persons per household projections shown in Table 5 were developed by the Department of Administration as part of their population projection program. The decline in average household size for each community in the urban area is shown from 2020 to 2040.

TABLE 5: Projected Change in Average Persons Per Household for Stevens Point Area

	2020	2025	2030	2035	2040
Stevens Point	2.17	2.16	2.15	2.13	2.13
V. Plover	2.40	2.39	2.37	2.36	2.35
Whiting	2.10	2.08	2.07	2.06	2.05
Park Ridge	2.22	2.21	2.20	2.18	2.18
Hull	2.54	2.52	2.51	2.49	2.49
T. Plover	2.62	2.60	2.59	2.57	2.56
Stockton	2.64	2.63	2.61	2.59	2.59
Linwood	2.57	2.55	2.53	2.52	2.51

Source: DOA 2013.

4.4.2B AVERAGE RESIDENTIAL DENSITY

Projecting future development density is another important variable in determining residential land needs. Table 6 shows the densities at which the level current development has occurred through 2020 for each community in the planning area. These densities were determined using land areas calculated through the project geographic information system (GIS) database, the 2020 Census population, and the above persons per household data.

The overall population density of the Stevens Point area ranges from 0.05 persons per acre in the Town of Linwood to 3.68 in the Village of Park Ridge. The average density within residential sections of the area range from 0.73 persons per residential acre (Linwood) to 8.42 (Stevens Point). This population density converts to residential development densities ranging from about 0.28 (Linwood) to 3.88 (Stevens Point) housing units per residential acre.

The densities are significantly higher in the sewered parts of the planning area. These higher density levels are needed for cost-effective sewer service.

TABLE 6: Average Residential Development Density in Stevens Point Area

	Overall Average Population Density (persons per acre)	Average Residential Population Density (persons/residential acre)	Average Residential Development Density (housing units per res. acre)
Stevens Point	2.31	8.42	3.88
V. Plover	1.98	5.52	2.30
Whiting	1.34	4.02	1.91
Park Ridge	3.68	5.89	2.65
Hull	0.30	1.40	0.55
T. Plover	0.06	1.27	0.48
Stockton	0.08	0.91	0.34
Linwood	0.05	0.73	0.28

Source: NCWRPC, 2022.

4.4.2C RESIDENTIAL LAND REQUIREMENTS

An estimated additional 774 net acres will be required to meet the needs of the urban area population by the year 2040. This is determined by dividing the projected population growth from 2020 to 2040 by the projected persons per household in each community to arrive at the estimated number of new housing units required to meet the additional need. The number of additional housing units is then divided by the estimated development density of units per acre to determine the additional acreage of residential land that will require sewer service. Table 7 displays the estimated net acres for incorporated area.

TABLE 7: Residential Land Requirements for Urban Core Area - 2040							
	2020 Pop	2040 Pop	Pop Change	Projected PPH	New Housing Units	Units per Acre	2040 New Acres Needed
Stevens Point	25,666	30,150	4,484	2.13	2,105	3.88	542.53
V. Plover	13,519	14,770	1,251	2.35	532	2.30	231.30
Whiting	1,601	1,460	-141	2.05	0	1.91	0
Park Ridge	530	495	-35	2.18	0	2.65	0
Totals	41,316	46,875	5,559		2,637		773.83
Source: US Census, WIDOA 2013 & NCWRPC 2022.							

4.4.3 COMMERCIAL AND INDUSTRIAL LAND REQUIREMENTS

Commercial and industrial growth are important determinants of land requirements in the urban area. Base labor force figures were obtained from the U.S. Census Longitudinal Employer-Household Data. This data shows an average annual growth in employment of 2.47% for Stevens Point and 1.15% for Village of Plover. Whiting and Park Ridge have been losing employment in recent years. By 2040, this rate of growth projects an increase of 13,638 jobs over the 2019 base year employment.

The employment projections are used to calculate the acres required to meet the needs of the urban area for economic development through the growth and expansion of its commercial and industrial areas. An estimated additional 1,437 net acres will be required by the year 2040. Tables 8 and 9 displays the estimated net acres broken down by commercial and industrial for each core community. Employment percentages by sector are derived from the Census employment data, and employees per acre is generated through GIS analysis.

TABLE 8: Commercial Land Requirements for Urban Core Area – 2040					
	2040 Total New Jobs	Percentage Commercial	New Jobs - Commercial	Commercial Employees Per Acre	2040 Acres Needed Commercial
Stevens Point	12,077	88.0	10,628	22.49	472.57
V. Plover	1,561	61.9	966	4.02	240.30
Whiting	0	64.7	0	12.17	0
Park Ridge	0	91.2	0	14.00	0
Totals	13,638		11,594		712.87
Source: Longitudinal Employer-Household Data 2019 & NCWRPC 2022.					

TABLE 9: Industrial Land Requirements for Urban Core Area – 2040					
	2040 Total New Jobs	Percentage Industrial	New Jobs - Industrial	Industrial Employees Per Acre	2040 Acres Needed Industrial
Stevens Point	12,077	12.0	1,449	2.51	577.29
V. Plover	1,561	38.1	595	4.06	146.55
Whiting	0	35.3	0	2.12	0
Park Ridge	0	8.8	0	--	0
Totals	13,683		2,044		723.84
Source: Longitudinal Employer-Household Data 2019 & NCWRPC 2022.					

4.4.4 PUBLIC AND INSTITUTIONAL LAND REQUIREMENTS

Public and institutional use of land is typically a smaller but important element of an urban area. In some cases public land consumption may be more significant such as the location of the county seat (as with Stevens Point) or a heavy state government presence. Typically, this category of land use includes things like: government services, schools, utilities, churches and hospitals among others. An estimated additional 568 net acres will be required to meet the needs of the urban area population by the year 2040. This projection is based on the existing level of service in terms of the land area devoted to public and institutional uses per person in each community, see Table 10

TABLE 10: Public & Institutional Land Requirements for Urban Core Area – 2040.			
	Acres per Person	Population. Change 2040	2040 Acres Needed Public & Institutional
Stevens Point	0.11	4,484	493.24
V. Plover	0.06	1,251	75.06
Whiting	0.15	-141	0
Park Ridge	0.00	-35	0
Totals		5,559	568.30
Source: NCWRPC 2022.			

4.4.5 PARK AND OUTDOOR RECREATION LAND REQUIREMENTS

Park and outdoor recreation needs can constitute a significant portion of land within the future urban area. The recommended standard used by the NCWRPC in figuring park needs is 10.5 acres per 1,000 persons. This standard is not intended to include specialized outdoor recreational facilities such as nature reserves, hunting grounds, public utility lands, golf courses, athletic fields, private facilities or school lands. The above standard may be conservative in meeting current and future needs. An

estimated additional 60 net acres will be required to meet the needs of the urban area population by the year 2040.

TABLE 11: Park & Outdoor Recreation Land Requirements for Urban Core Area – 2040.			
	Acres per 1,000 Pop.*	Population. Change 2040	2040 Acres Needed Parks & Recreational
Stevens Point	10.5	4,484	47.08
V. Plover	10.5	1,251	13.14
Whiting	10.5	-141	0
Park Ridge	10.5	-35	0
Totals		5,559	60.22
Source: NCWRPC. 2022.		**NCWRPC Rec. Planning Standard.*	

4.4.6 RIGHT-OF-WAY LAND REQUIREMENTS

The space consumed for the transportation facilities which the population uses to access all the land types discussed above is often overlooked when doing acreage allocation for land use needs. Although modern planning practice is often recommending that communities shift to "neo-traditional" standards including narrower streets, right-of-way can still consume significant amounts of land which must be accounted for because other "hard" development cannot locate within these reserved areas.

Right-of-way often consumes a significant percentage of the developed area of communities in Wisconsin. For purposes of determining the portion of development being devoted to right-of-way in the Steven Point urban area, the project GIS database was used to calculate right-of-way within each community, see Table 12. An estimated additional 397 net acres will be required to meet the needs of the urban area population by the year 2040.

TABLE 12: Right-of- Way Land Requirements for Urban Core Area – 2040.		
	% Local R-O-W	New R-O-W in Acres
Stevens Point	13.8	294.31
V. Plover	14.6	103.13
Whiting	14.5	0
Park Ridge	26.4	0
Totals		397.44
Source: NCWRPC 2022.		

4.4.7 ALLOWANCE FOR MARKET FACTORS

To accommodate flexibility and choice in development sites a market factor of 2 has been incorporated. This factor was based on the projected future land area needs and a cursory review of undeveloped lands in and around the urban area, as well as the

likelihood that a given piece of property will be available for development at any given time.

The market factor makes available an additional 6,473 acres over the actual net need within the year 2040 sewer service area to accommodate market decisions. While not all of this additional acreage would be expected to be developed during the planning period, it is anticipated that this acreage will provide additional opportunities for development in the event of other lands being kept off the real estate market.

4.4.8 TOTAL URBAN AREA LAND REQUIREMENTS

The estimated additional net acreage sewered area needs in the year 2040 for the Stevens Point urban area are projected to be 3,236.50 acres plus the market factor of 6,743 acres for a total additional land need of 9,709.50 acres. This acreage will consist of the following land use needs shown in Table 13.

TABLE 13: Total Additional Land Area Requirements for Steven Point Urban Core Area to Year 2040

Land Use	Net Acreage Demand	Market Factor	Total Acreage Demand
Residential	773.83	1,547.66	2,321.49
Commercial	712.87	1,425.74	2,138.61
Industrial	723.84	1,447.68	2,171.52
Public/Institutional	568.30	1,136.60	1,704.90
Recreation	60.22	120.44	180.66
ROW	397.44	794.88	1,192.32
Totals	3,236.50	6,473.00	9,709.50

Source: NCWRPC 2022. Some totals may not add due to rounding.

4.4.9 INFILL AND REDEVELOPMENT OF VACANT LANDS

A certain amount of undeveloped land exists within the current incorporated limits of the communities of the urban area. A basic analysis of land use inventory data was done to identify undeveloped areas with infill potential within the existing sewer service area. Within the City of Stevens Point approximately 1,383 acres of unused/vacant properties were identified, and 1,630 acres were identified with the Village of Plover.

A detailed inventory of sites available for possible redevelopment was beyond The scope of this Plan. However, local officials are promoting and actively working toward infill and redevelopment. Based on these considerations, significant infill and redevelopment is expected to take place moving forward.

This Sewer Service Area Plan recognizes that infill development and redevelopment are good public policy and establishes goals and objectives to achieve infill and

redevelopment. There is a clear cost effectiveness advantage to infill development that has infrastructure like sewer and water lines already installed nearby.

4.4.10 SSA ADDITIONAL ACREAGE ALLOCATION BY COMMUNITY 2040

The total additional urban area land area requirements for 2040 are allocated to each community based on their portion of the projected growth as shown in Table 14.

TABLE 14: Additional Land Area Needs by Community for Stevens Point Urban Core Area - 2040

	2040 Acres Needed Residential	2040 Acres Needed Commercial	2040 Acres Needed Industrial	2040 Acres Needed Public Institutional	2040 Acres Needed Outdoor Recreation	2040 Acres Needed ROW	2040 Market Factor Acres	Infill Factor Acres	2040 Acres Needed Total
Stevens Point	542.53	472.57	577.29	493.24	47.08	294.31	4,854.04	-1,383	5,898.06
V. Plover	231.30	240.30	146.55	75.06	13.14	103.13	1,618.96	-1,630	798.44
Whiting	0	0	0	0	0	0	0	n/a	0
Park Ridge	0	0	0	0	0	0	0	n/a	0
Totals	773.83	712.87	723.84	568.30	60.22	397.44	6,473.00	-3,013	6,696.50

Source: NCWRPC 2022. *Some totals may not add due to rounding.*

SECTION 5.0 ENVIRONMENTALLY SENSITIVE AREAS

5.1 DELINEATION OF ENVIRONMENTALLY SENSITIVE AREAS

Delineating environmentally sensitive areas (ESAs) is one of the most important components of a sewer service area plan. These areas need to be protected in order to protect water quality.

According to Administrative Code NR 121 provisions, "Major areas unsuitable for the installation of waste treatment systems because of physical or environmental constraints are to be excluded from the service area. Areas to be considered for exclusion from the sewer service area because of the potential for adverse impacts on the quality of the waters of the state from both point and nonpoint sources of pollution include but are not limited to wetlands, shorelands, floodways and floodplains, steep slopes/highly erodible soils and other limiting soil types, groundwater protection areas, and other such physical constraints."

The Stevens Point Urban Area Sewer Service Advisory Committee determined that the designated environmentally sensitive areas for the Sewer Service Area Plan update would remain the same as the previous, 2007, plan. Therefore, floodways, wetlands and areas of steep slopes 12% or greater will be the elements that comprise the ESA for this Sewer Service Area Plan.

Environmentally sensitive areas are defined, generally, as those areas that are unsuitable for sewered development because of the potential significant adverse impact upon water quality (see NR 121.05(1)(g)2.c.). The sewer service area is that area presently served or anticipated to be served by a sewage treatment system within a sewer service area plan's planning period. Technically, the sewer service area does not include environmentally sensitive areas, which are delineated separately and do not count in acreage allocations for sewered development.

The Plan uses the term "environmentally sensitive areas" rather than "environmental corridors" primarily due to the inconsistent use of the term "environmental corridors" across the state. Additionally, "environmental corridors" implies the need for the subject resource to be linear or contiguous within the sewer service area, however, such contiguity is not required for an area to be sensitive and in need of protection under NR121 for maintenance of water quality.

A sewer service plan regulates only sewered development. Its authority does not prohibit unsewered development from occurring in environmentally sensitive areas (although these areas may be regulated by the U.S. Army Corps of Engineers or other agencies). A proposal that would encroach on land under the environmentally sensitive area designation to allow sewered development may require a Clean Water Act Section 404 permit or a Wisconsin Statutes Chapter 30 permit and water quality certification for compliance with NR103, or other permits in order to protect water quality.

To install new sewer lines, a community needs a sewer extension "conformance letter" from the water quality planning agency, sometimes referred to as the water quality management (WQM) letter. The agency needs to determine that the proposed development lies within the sewer service area, but not within a designated environmentally sensitive area.

The environmentally sensitive areas shown on the sewer service area maps are a representation of the conditions at the time of map preparation, using the best available data. The maps do not reflect field survey work that specific development proposals require. The presence and location of navigable waters, floodways, wetlands and similar site features must be verified by field survey, and applicable permits must be obtained prior to any land disturbing activity. Verification may be required by the WDNR for water quality certification purposes before approving any sewer extension or SSA amendment. Site inspection takes precedence over the sewer service area map.

It is not the intent of designated environmentally sensitive areas to prevent or obstruct necessary maintenance, expansion or construction of transportation or utility facilities intended to serve areas outside of the sensitive area, needed to maintain or improve continuity of those systems, or designed to serve compatible uses in the designated areas such as park shelters or facilities. Environmentally sensitive area delineations sometimes include features that are not water quality related, so not every sensitive area development proposal will require a permit.

The remaining entries of this section discuss in detail the elements that comprise the environmentally sensitive area for purposes of this sewer service area plan. Table 15, below, provides a "quick reference" summary of the guidelines for environmentally sensitive area designation.

TABLE 15: ENVIRONMENTALLY SENSITIVE AREA (ESA) GUIDELINES

Element	Applicable Features	Delineation Guide
FLOODWAY	Waterways delineated in WDNR Surface Water Data Viewer / FEMA Flood Insurance Rate Maps	✓ Channel of stream and the adjoining area required to carry flood flows associated with the regional flood (NR116.03, Wis. Adm. Code)
WETLANDS	Wetlands delineated on WI Wetland Inventory Maps	✓ Mapped Area
STEEP SLOPES	Areas of Slope 12% or Greater	✓ General Area of Slope

Source: NCWRPC, 2022.

5.2 FLOODWAYS

The floodplain is the land calculated to be covered by floodwater during the 100-year flood. The floodplain includes the *floodway* and the flood fringe. The *floodway* is the channel of the river or stream and those portions of the floodplain adjoining the channel required to carry and discharge the flood waters or flood flows associated with the 100-year flood (see NR 116.03 Wis. Adm. Code).

Local, state and federal regulations control development in floodplain areas. These regulations primarily include federal floodplain management standards established by the National Flood Insurance Program or NFIP (44 CFR 50-72), Wisconsin's floodplain management standards which parallel the NFIP (NR 116 Wis. Adm. Code), and local level floodplain zoning including chapters 7.6 Portage County Code, 23 City of Stevens Point Code, 530 Village of Plover Code, and 20 Village of Whiting Code. Most development is not allowed within the floodway. Development can occur within the flood fringe with appropriate flood proofing measures. The added expense of developing in the flood fringe versus other upland areas will control the rate and extent of floodplain development.

To prevent development in a high hazard area, floodways are excluded from sewer service areas. The Department of Natural Resources will not approve any sewer service area plan or amendment that is not consistent with an approved floodplain zoning ordinance or which allows new service to new development in the floodway.

Plans or amendments which would result in a reduction of storm or flood water conveyance or storage capacity must be denied unless remedial actions which conform to NR 116 are identified and approved prior. When there is an existing, lawful development within the floodway, a plan or amendment may include the development within the boundaries of the proposed service area.

Lands officially determined to be out of the mapped floodway are considered removed from the ESA unless other factors dictate. These areas are typically documented with a Letter of Map Revision (LOMR) or Letter of Map Amendment (LOMA) issued by FEMA.

The FEMA DFIRM, or Digital Flood Insurance Rate Map, data was used to map the floodway as part of the environmentally sensitive area for this Plan. FEMA completed an update of the flood mapping for Portage County in 2009.

Floodways in the Stevens Point area are primarily associated with the Wisconsin and Plover Rivers, see Map 3.

5.3 WETLANDS

Wetlands are areas where water is at, near or above the land surface long enough to be capable of supporting aquatic or hydrophytic vegetation and having soils indicative of

wet conditions (see NR 103 Wis. Adm. Code). Although wetlands are often associated with waterbodies, especially shoreland wetlands which are very ecologically important, many wetland areas may not be directly related to a lake or stream. Local, state and federal regulations control development activities in wetland areas. Permits are required for activities that impact wetlands. In some cases, wetland mitigation or replacement is required.

Wetlands perform many indispensable roles in the proper function of the hydrologic cycle and local ecological systems. In terms of hazard mitigation, they act as water storage devices in times of high water. Like sponges, wetlands are able to absorb excess water and release it back into the watershed slowly, preventing flooding and minimizing flood damage. As more impermeable surfaces are developed, this excess capacity for water runoff storage becomes increasingly important.

Wetland plants and soils have the capacity to store and filter pollutants ranging from pesticides to animal wastes. Calm wetland waters, with their flat surface and flow characteristics, allow particles of toxins and nutrients to settle out of the water column. Plants take up certain nutrients from the water. Other substances can be stored or transformed to a less toxic state within wetlands. As a result, wetlands play an important role in water quality.

To protect water quality wetlands are excluded from sewer service areas. The Department of Natural Resources will not approve any sewer service area plan or amendment that allows new service to new development in wetlands.

The Department of Natural Resources' Wisconsin Wetland Inventory data was used to map the wetlands as part of the environmentally sensitive area for this Plan, see Map 3. However, field survey may be required to verify boundaries.

Pockets of wetland are scattered across the urban area, although more concentrated along the various streams and rivers in the area. Extensive areas of wetlands lie to the north and west of the urban area in the Towns of Hull and Linwood.

5.4 STEEP SLOPES

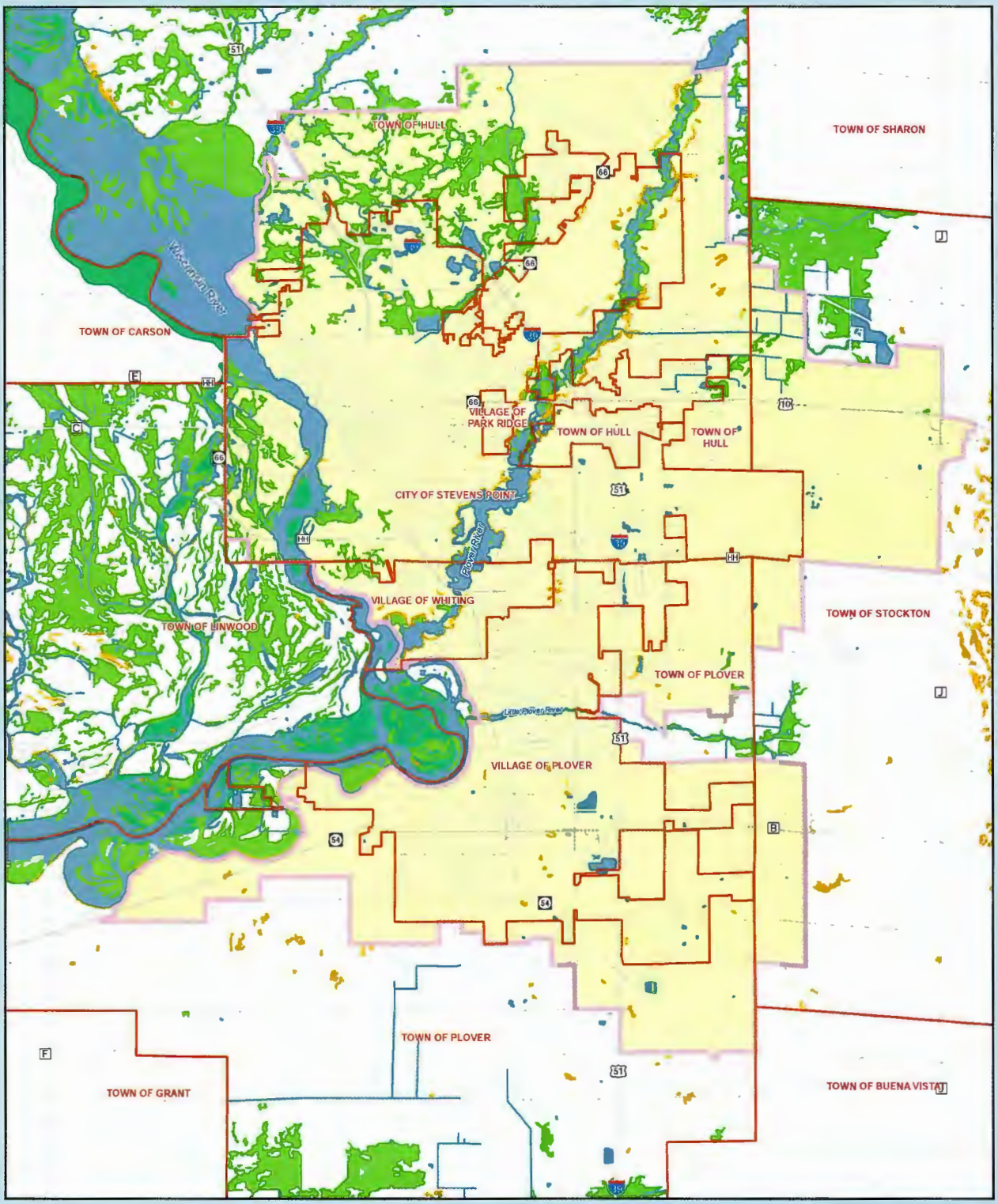
Areas with slopes 12% and over were identified using digital elevation and contour data from the County's Geographic Information System and mapped as part of the environmentally sensitive area for this Plan, see Map 3. These areas are generally found along the Plover River throughout the planning area, and along the east and southeast banks of the Wisconsin River in the Village of Plover.

Slopes over 12% are environmentally sensitive because construction on steep slopes can result in severe bank erosion and damaging siltation of a water body. Evidence of sedimentation problems are already apparent in the Plover River and its impoundment known as McDill Pond. The steep slope areas along the Wisconsin and Plover Rivers do not have enough lateral dimension away from the banks to allow development on or over these slope areas.

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Map 3

Stevens Point Urban Area Sewer Service Area
Environmentally Sensitive Areas



Roads
Water
Municipal Boundary
Proposed Sewer Service Boundary
Steep Slopes
Wetlands
Floodway

0 0.25 0.5 1 1.5 2 Miles

This map is neither a legally recorded map nor a survey and is not intended to be used as one. This drawing is a compilation of records, information and data used for reference purposes only. NCWRPC is not responsible for any inaccuracies herein contained.

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5.5 PROTECTION OF ESAs AND RELATED AREAS

The environmentally sensitive areas delineated in this Plan, floodways, wetlands and steep slopes, are excluded from the sewer service area, and new sewered development is generally not permitted in these delineated areas. Floodways and wetlands are integral parts of the overall systems of water resources within the Stevens Point area and Portage County. Protecting water quality is one of the primary functions of a sewer service area plan.

Sewer extensions will not be approved for development of environmentally sensitive areas identified within this Plan, however, they may be allowed to cross certain sensitive areas with the appropriate permits if necessary to facilitate development adjacent to these areas. The sewer service area plan does not supersede any existing or future regulations or requirements that are applicable to any environmentally sensitive area. A proposed sewered development is still responsible for meeting all legal requirements and obtaining all necessary permits, as well as, compliance with the sewer service area plan.

Surface water, including lakes, rivers, streams and their associated shorelands and floodplains, wetlands, and groundwater are protected by a layered system of regulations and programs. The remainder of this subsection references these regulations and programs.

Development along the shoreline of lakes and streams is controlled through state standards and programs and through local shoreland zoning regulations. The shoreland area is within 1,000 feet of the ordinary high water mark of navigable lakes, ponds and flowages and within 300 feet of navigable rivers and streams. State Administrative Code NR 115 establishes the Wisconsin Shoreland Protection Program which mandates Portage County shoreland zoning (Chapter 7.7 Portage County Code of Ordinances) in unincorporated areas with the DNR maintaining oversight responsibilities. State Administrative Code NR 116 establishes the Wisconsin Floodplain Management Program in conformance with the National Flood Insurance Program (44 CFR 59-72) which requires County Floodplain Zoning (Chapter 7.6 Portage County Code of Ordinances). Incorporated villages and cities are required to adopt and enforce their own floodplain zoning under NR 116 as well as shoreland zoning under NR 117 which establishes the Wisconsin City & Village Shoreland-Wetland Protection Program (see Chapter 23 of the City of Stevens Point Code of Ordinances, Chapter 530 Village of Plover Code of Ordinances, and Chapter 20 Village of Whiting Code of Ordinances). These local zoning regulations include standards for minimum lot sizes, building setbacks, vegetative buffers, filling, grading, lagooning, dredging, ditching and excavating, impervious surfaces, height of structures, and regulations controlling nonconforming structures and uses.

Activities in wetlands are regulated by the U.S. Army Corps of Engineers, the Wisconsin Department of Natural Resources and by local counties, cities and villages. Excavating or placement of any material in a wetland requires a DNR permit. Permit reviews

include compliance with the requirements of section 281.36, Wis. Statutes, and NR 103 and NR 299 Wis. Adm. Code.

To prevent runoff and erosion from polluting waters, particularly in highly erodible areas of steep slope, construction projects that disturb one acre or more of land must comply with state regulations for construction site erosion control and stormwater management under NR 216 Wis. Adm. Code. In addition, municipalities designated as an MS4 are required to adopt construction site erosion control and post-construction stormwater management ordinances under NR 216. An MS4 is a municipal separate stormwater system designated by the US EPA as part of its national pollution discharge elimination system. The list of communities designated is expanding in phases under the rule. The City of Stevens Point has been an MS4 for some time and has a construction site erosion control and stormwater management ordinance (Chapter 31 Stevens Point Code of Ordinances) that conforms to state standards. The Village of Plover recently came under MS4 designation and will have to develop an ordinance.

Wellhead protection programs typically include some kind of zoning controls and implement groundwater pollution prevention measures within the recharge areas of public water supply wells, see NR 811.12(6) Wis. Adm. Code. All of the communities within the urban area have wellhead protection programs in place for their public water supply wells. Portage County has a groundwater management plan designed to help local officials in setting groundwater policy and serves as a resource on strategies to address groundwater issues.

Best management practices, or BMPs, are encouraged and sometimes mandated to minimize loss of a resource through a variety of techniques to reduce the impact of construction and development on the natural environment.

In general, local planning and zoning dictate appropriate development conditions in all of the instances noted above. In some cases, sewer service may be a necessary solution to address problems of an existing development with failing on-site systems resulting in health concerns.

SECTION 6.0 URBAN AREA COMPREHENSIVE PLANS

6.1 INTRODUCTION

Under current state law, for a community's plan to carry any legal weight it must be a comprehensive plan as defined in the statute. As a result, most communities have done or are in the process of comprehensive planning. Such is the case in the Stevens Point area. A review and analysis of the completed plans and planning efforts in progress for the participating municipalities within the study area is an essential element in the development of the Stevens Point Urban Area Sewer Service Area Plan. Consideration of the individual community's comprehensive plans assisted in the development of a Sewer Service Area Plan that safeguards area water quality while being compatible with the community's view of future development. Likewise, study area communities develop future plans or updates that are consistent with the goals and objectives of this Sewer Service Area Plan.

Sewerage facilities are an important part of an interactive system of land use and development. These facilities are influenced by the pattern of development and exert a strong force in determining that pattern. The following sections discuss the locally adopted plans which represent the desired development patterns of the urban area communities. These plans guide the urban area's future growth and assist local engineers and consultants in designing sewer systems to accommodate expected growth.

6.2 URBAN AREA COMPREHENSIVE PLANS

Currently, the City of Stevens Point, Village of Plover, Village of Whiting, Village of Park Ridge, and the Towns of Hull, Linwood, Plover and Stockton have adopted comprehensive plans. The Village of Plover and Town of Linwood were nearing completion of plan updates at the time of this writing, and the City of Stevens Point and Town of Hull were in the early stages of plan update. These community comprehensive planning efforts were consulted for development of this sewer service area plan, see Appendix for each community Future Land Use Plan map.

The City of Stevens Point adopted its comprehensive plan in 2005, however, the city's community development department is in the beginning stages of updating the plan. The update will be built on a framework of neighborhood plans. The current plan was developed by the city with the assistance of the Portage County Planning & Zoning Department. The city plan is consistent with the purpose of the sewer service area plan as illustrated by stated goals and objectives such as "To provide public utilities and services in a manner that will promote efficient and orderly growth and development." (UCF Goal 1) and "Encourage the provision of public utilities in areas a) that can be

most efficiently and economically served, and b) that are environmentally suitable for urban development." (UCF Objective c)

In addition, the city's comprehensive plan also promotes infill and redevelopment, a key element of sewer service area planning. The sewer service area boundary is directly incorporated into the comprehensive plan as an urban growth boundary concept.

Development trends in the City of Stevens Point have shifted to infill and higher density residential development along with a focus on redevelopment of the downtown area. Commercial and industrial growth has outpaced other areas. The city would like to see new subdivision style development in the future.

The Village of Plover adopted its last comprehensive plan in 2006, however an update was in progress simultaneously with the sewer service area plan update. Draft material from the update was reviewed for this SSA plan. The 2006 plan and the update were developed by the village with the assistance of the Portage County Planning & Zoning Department. The village plan is consistent with the purpose of the sewer service area plan as illustrated by stated goals and objectives such as "To provide public utilities and services in a manner that will promote efficient and orderly growth and development" (UCF Goal 1), "Encourage the provision of public utilities in areas that can be most efficiently and economically served" (UCF Objective c), and "Promote the extension of public utilities only in areas environmentally suitable for urban development." (UCF Objective d)

In addition, the Village's comprehensive plan extensively integrates the sewer service area plan and acknowledges its role in allocating adequate land area to meet projected future land use needs for the village.

The village has seen a lot of single family development in the southeast corner and some in the southwest with some general commercial here and there. The east side business park has been building up with only a few parcels remaining. Some new commercial development is anticipated in the northeast corner.

The Village of Whiting adopted its comprehensive plan in 2004. The plan was developed with the assistance of the Portage County Planning & Zoning Department. The village plan is consistent with the purpose of the sewer service area plan as illustrated by stated goals and objectives such as "To provide sanitary sewer, water and other necessary public utilities to existing and planned future development in an efficient and cost effective manner" (UCF Goal 1), "Encourage the provision of public utilities in areas that can be most efficiently and economically served" (UCF Objective a), and "Promote the extension of public utilities only in areas environmentally suitable for urban development." (UCF Objective b) In addition, the village's comprehensive plan also promotes infill and redevelopment, a key element of sewer service area planning.

The Village of Whiting is essentially land-locked which restricts its ability to expand. Population growth has been somewhat stagnant, and some major industries have been

lost. However, the village continues to see a little residential and some commercial development here and there.

The Village of Park Ridge comprehensive plan was adopted in 2004 and updated in 2022. The Town of Hull plan was adopted in 2006, but an update is also currently underway. The Town of Linwood comprehensive plan was adopted in 2009, but the town is nearing completion of an update. The Town of Plover completed a new comprehensive plan update in 2021. The Town of Stockton has a current comprehensive plan adopted in 2016. All of these plans/planning efforts were assisted by the Portage County Planning & Zoning Department. These plans all contain goals and objectives similar to those previously discussed, thus also making them consistent with the purpose of the sewer service area plan.

Park Ridge is entirely land-locked, and any new development is essentially limited to infill and redevelopment. The Town of Hull's development has primarily limited to only 10-12 new homes per year, and this is not expected to change. The Towns of Linwood and Stockton are in a similar position, although anticipated growth rates are slightly higher than Hull. The Town of Plover has had very light residential growth except for the extensive solar farm being developed in the southwest portion. The town does have a notable commercial development at the intersection of Business 51 and Interstate 39 which is being limited by lack of sewer service. The Town of Plover plan does promote some high-density development such as this, in coordination with the Village of Plover.

The communities within the Stevens Point Urban Area have a strong history of intergovernmental agreements and cooperation. With regard to boundaries and landuse, the Village of Plover and Town of Plover recently renewed a cooperative boundary agreement which includes areas within the Town in which the Village has agreed to provide municipal sewer and water without annexation. The City of Stevens Point and Town of Hull have also been in discussions regarding a cooperative boundary agreement. A variety of other agreements are in place among the urban area communities, for example: the Village of Park Ridge and City of Stevens Point have intergovernmental agreements relating to sewer, water and fire protection.

7.0 SEWER SERVICE AREA PLAN GOALS, OBJECTIVES & POLICIES

7.1 INTRODUCTION

One of the most important steps in drafting an urban area sewer service plan is to establish some overall goals and policies to guide the development and implementation of the Plan. The goals, objectives and policies presented in the previous, 2007, Sewer Service Area Plan were reviewed and updated by the Urban Area Sewer Service Advisory Committee Policy.

The following goals and policies constitute the adopted guidelines by which the Advisory Committee and its administrative staff will:

1) Establish the boundaries of the sewer service area,
2) Review sewer extension requests,
3) Review Sewer Service Plan amendments, and
4) Make other reviews related to sewer service as needed.

7.2 GOALS OF THE SEWER SERVICE PLAN

Goal 1. To provide and maintain sanitary sewer service which efficiently meets the needs of all segments of area communities while protecting the quality of water resources and the quality of the environment.

Objective 1. By controlling development of areas where environmental conditions indicate that development should not take place, especially, wetlands, floodways and areas with steep slopes.

Policies: a) Environmentally sensitive areas must be identified and preserved, and not used for urban development.

b) Future development is directed to locate in areas suitable for development where environmental impacts can be avoided or sufficiently mitigated.

c) Protect natural drainageways from impacts of development.

Objective 2. By eliminating conditions created by inadequate sewage collection and treatment facilities which result in potential threats to the health and welfare of the public.

Policy a) Eliminate inadequate on-site sewage systems within the Sewer Service Area through connection to a municipal sewer system.

Goal 2. To guide the future development in the urban core of Portage County within the defined Sewer Service Area limits in an efficient, orderly, and compatible manner.

Objective 1. By encouraging utilization of vacant land within the Urban Area communities that is already provided with urban services.

Policy a) Direct in-fill development and re-development of areas that do not require upgrading existing public facilities, where appropriate, is emphasized.

Objective 2. By providing sufficient land area in which the future development of the Urban Area communities can be accommodated.

Policy a) Areas adjacent to the City/Village limits which are contiguous to urban development and are experiencing documented development pressures should be included within the sewer service area.

Objective 3. By extending sanitary sewer service to those areas where demand exists within the Sewer Service Area.

Policies: a) Public sanitary sewer service will be extended to development areas on a cost-effective basis.

b) Sewer service extensions will be used as a tool to implement community plans by directing growth into the most desirable areas.

c) Extensions will not be made beyond the Sewer Service Area unless the Sewer Service Area Plan Map is amended. Where compatible with community plans and other community policies, sanitary sewer extensions into areas in proximity to existing development will be given high priority.

d) Sewers may not be extended beyond the Sewer Service Area, however, they can be sized to accommodate future basin development that may occur outside of the service area in the future.

Goal 3. To encourage future development located outside the Sewer Service Area limits to occur in an efficient, orderly, and compatible manner.

Objective 1. By encouraging development that is consistent with City, Village, Town, and County plans.

Policy a) Coordinate planning efforts of the four incorporated municipalities with the four towns in the Urban Area planning area and Portage County to develop future land uses.

Objective 2. By encouraging the orderly and compatible extension of urban services, with the intent of preventing the premature development of agricultural land.

Policy a) Agricultural areas should not be used for urban development unless identified for such development in the community's Comprehensive Plan.

Objective 3. By minimizing problems associated with large lot rural subdivisions locating in the urban service limits.

Policy a) Surveys and subdivision plats creating new development sites within the Sewer Service Area limits should be discouraged unless arrangements are made to ultimately accommodate urban services including sanitary sewer and water.

7.3 ADDITIONAL SEWER SERVICE POLICIES

These policies are intended to set the direction for the establishment and maintenance of the Sewer Service Area boundary. These policies would also be used by the local Sewer Service Advisory Committee and the State of Wisconsin Department of Natural Resources in reviewing and deciding upon proposed sewer extensions, plan amendments or other reviews as required.

7.3.1 SELECTION OF DEVELOPMENT LIMITATIONS CRITERIA WHICH WILL IDENTIFY LANDS NOT CONDUCIVE TO SEWERED URBAN DEVELOPMENT

Wisconsin Administrative Code NR 121.05(1)(g)2.c requires that: "Major areas unsuitable for the installation of waste treatment systems because of physical or environmental constraints are to be excluded from the service area. Areas to be considered for exclusion from the sewer service area because of the potential for adverse impacts on the quality of the waters of the state from both point and non-point sources of pollution include but are not limited to wetlands, shorelands, floodways and floodplains, steep slopes, highly erodible soils and other limiting soil types, groundwater recharge areas, and other such physical constraints."

In accordance with this requirement, those areas have been considered for exclusion from the Stevens Point Urban Area Sewer Service Boundary area. It was the conclusion of the Stevens Point Urban Area Sewer Service Advisory Committee that the following areas are identified as primary environmentally sensitive areas to be excluded from development: wetlands (as identified on the Department of Natural Resources Wetland Inventory Map, or as field verified by a certified professional), flood way (as designated on FEMA Flood Insurance Rate Maps or field verified by a certified professional), and steep slopes/highly erodible soils (12% and greater).

Sanitary sewers cannot be extended to serve development in primary environmentally sensitive areas designated within this Plan.

7.3.2 SPECIFIC EXCEPTIONS FOR AREAS WITH USE RESTRICTIONS

Use restricted lands include large parcels of privately owned land (i.e. Izaak Walton League lands, Stevens Point Country Club, or Sentry World golf course) and large publicly owned parcels (municipal well fields and surrounding buffer areas, former "Boy Scout" property, or municipal airport lands outside the central activity area) that have been deemed unlikely to be developed/require sewer during the current planning period. As such, these areas are also excluded from the sewer service area.

7.3.3 SPECIFIC EXCEPTIONS FOR AREAS WITH PHYSICAL DEVELOPMENT LIMITATIONS

The Sewer Service Plan identifies additional land having some possible degree of limitations for development other than those identified as primary environmentally sensitive areas. These limitations include things like high ground water / bedrock and good agricultural soils. However, these limitations are not deemed significant enough to preclude sewered development. All developments proposed in these areas will, nevertheless, be subject to the necessary development standards to mitigate possible site-specific problems associated with development.

Good agricultural soils include those soils identified in adopted comprehensive plans as "Highly Productive Agriculture Soils". The productive agricultural lands abutting the City of Stevens Point and Village of Plover have the fewest physical limitations and represent the natural expansion direction of the urban area. Both incorporated communities may experience the need to expand their jurisdictions into some of these productive agricultural lands to accommodate private sector growth needs. This factor is recognized and accommodated in planning for the future sewer service area of these communities. To provide for this possibility, it was determined that the good agricultural lands within the planning area will not be restricted from sewer service.

There are also unique areas or circumstances across the Urban Area where extension of sewer may be supported, even with the existence of physical limitations. The rationale for permitting sewer extensions into these various geographic areas is presented below by area description.

1. Northside of Stevens Point - This area is characterized by high bedrock, high groundwater, and clay soil conditions. A portion of this zone will be restricted from sewer service due to the wetlands found in the area. However, the majority of the north side should not be denied future sewer service. In fact, the City has already incurred significant infrastructure cost throughout the area. Most of these lands are zoned for commercial and residential use. The area currently has scattered development served by sanitary sewer, water, a street system and other urban services. Continuing to allow contiguous urban expansion into such lands will foster cost-effective infill and service to avoid urban sprawl while offering a better level of environmental protection if they are serviced by municipal water and sewer utilities.

2. West of the Wisconsin River - The west side of Stevens Point, including land in the Town of Linwood, is virtually limited to existing sewer service because of the presence of vast areas of floodplain and wetlands west of the Wisconsin River. The high groundwater, high bedrock, and clay soil limitations which are found in this area are basically overlain by the floodplains and wetlands which preclude future sewered development. A very small amount of expansion of the sewer service area west of the river is anticipated. However, for the most part, the lands

mapped as having development limitations in this portion of the urban area will fall outside of the sewer service boundary.

3. High Groundwater Zone Through the Village and Town of Plover - The high groundwater zone in the southern portion of the planning area represents an anomaly not actually present the majority of the time. The historical record indicates that high groundwater is physically present for only a short period of time over a period of several decades. For this reason, the area is not restricted from sewer service.

7.3.4 INDIVIDUAL JURISDICTION POLICIES

Individual jurisdictions providing sewer service may be more restrictive in deciding which lands should and should not be served by sanitary sewers. The physical development limitations identified within this Plan can be considered to the extent locally judged to be appropriate, especially in the interest of cost-effectiveness of sewer services. Hook-ups to existing sanitary sewers in these areas are considered consistent with this Plan. Decisions on what, if any, development restrictions including denial of sewer service, zoning, building code restrictions, etc., will be applied to such lands with these other development limitations is strictly a local government judgment.

7.3.5 GAINING ACCESS TO SERVICEABLE LAND

Sewers may be extended through environmentally sensitive areas to serve other lands without development limitations and identified as a planned growth area in this Plan. All other prudent and cost-effective alternatives for this kind of sewer extension must be considered to avoid sewer extensions through such environmentally sensitive areas if possible. Subsequent development within floodplain and wetland areas adjacent to an extension shall not be approved without an amendment to the Plan.

7.3.6 REPLACEMENT OF EXISTING SEWERS

This Plan does not prohibit replacing existing sewers which may lie within floodway or wetland areas.

7.3.7 DESIGNATED HEALTH HAZARD CONDITIONS WITHIN THE SEWER SERVICE AREA

The extension of sewer to existing development within an environmentally sensitive area will be deemed consistent with the policies of this Plan if a documented health hazard condition exists. For purposes of this Plan, a health hazard condition exists when the County and/or State Health Departments formally direct sanitary sewer service is necessary to mitigate health problems in the area. The construction of sewers to mitigate health hazards is ultimately the decision of the local units of government. Sewer extensions to health hazard areas outside of the sewer service area will still require a Plan (boundary) amendment.

7.3.8 UNDESIGNATED HEALTH HAZARD AREAS

Areas currently having or thought to be susceptible to health problems due to lack of sanitary sewer should receive strong consideration by the necessary local unit(s) of government for the provision of sewer service and/or other measures which will address the problem.

8.0 STEVENS POINT URBAN AREA SEWER SERVICE AREA BOUNDARY PLAN

8.1 INTRODUCTION

This section ties together the previous sections of this report to establish the Stevens Point Urban Area Sewer Service Area boundary for 2040. This official boundary is depicted in the Sewer Service Area Boundary Map, see Map 4. This boundary is administered according to the procedures and criteria outlined in Section 9 of this report.

The Areawide Water Quality Management Planning for the Wisconsin River basin, described in Section 3 of this report, is the State level planning framework for water quality management pursuant to the Federal Clean Water Act. This Sewer Service Area Plan is considered an amendment to the Central Wisconsin River Basin Plan.

At the local level, this water quality management framework has two primary components: the planning for facilities to improve water quality through the cost effective collection and treatment of waste water; and the planning for an area within which those wastewater facilities can be extended while excluding environmentally sensitive areas that might impact water quality if developed. This Sewer Service Area Plan provides that second component.

The facilities planning for the Stevens Point Urban Area is described in Section 2 of this report. The processes for each of the facilities plans/studies and the process for the sewer service area plan utilize the same source material for community growth plans and projections, so theoretically, the sewer service area will be sized appropriately for the planned facilities, and the capacity of the facilities will be adequate to handle the anticipated growth.

The growth projections developed in Section 4 of this report determine what size the sewer service area should be to accommodate that growth. The environmentally sensitive areas identified in Section 5 determine where development must be prohibited to protect water quality: the primary purpose of this Plan. The comprehensive plans discussed in Section 6 for the various communities in the urban area are used in conjunction with the environmentally sensitive areas to help determine where the sewer service area boundary lines are drawn. The goals and objectives of this Plan, as spelled out in Section 7, are consistent with the local comprehensive plans in calling for orderly growth that protects environmentally sensitive areas and water quality.

8.2 SEWER SERVICE AREA BOUNDARY MAP

The designation of a sewer service area boundary is the major element of the overall planning process of this Sewer Service Area Plan. The boundary takes into account the

projections of future population, land demands, environmentally sensitive areas, and input on the part of community representatives through individual community meetings and via the Advisory Committee.

The sewer service area designated on the Boundary Map, see Map 4, in this section provides for the projected land needs of the Stevens Point Urban Area to the year 2040 as identified in Section 4. The boundary *excludes* environmentally sensitive areas, as identified in Section 5, to prohibit them from sewered development in order to protect water quality. Areas of "use restrictions" are also omitted, as discussed in Section 7. The Sewer Service Area can be amended to reflect changes in growth needs within the urban area. The boundary amendment procedures are located in Section 9 of this report.

Table 16 displays a summary of the change in the service area from the previous plan and the new 2040 plan. Overall, the sewer service area increased by 7,199 acres. This represents an increase of 30 % over the previous area. Based on the growth allocation calculated from growth projections in Section 4 for Stevens Point, the Village of Plover and Whiting, the combined change is within 1% while individual community change is within 4% of allocation. The Town of Plover acreage is intended to provide for lands that may potentially be extended sewer and water utilities by the Village while remaining in the Town of Plover under their cooperative boundary agreement. The Town of Plover has the highest projected growth of the surrounding towns.

It should be noted that a number of factors are involved with the transition from the old to the new. First, many of the individual data sets that make up the map, such as parcel lines, road center lines, and environmental features such as slopes, hydro and wetlands inventory, have all been updated since the last plan and accuracy levels continue to improve. There was a significant difference in the environmentally sensitive areas data from 2007 to 2022. Additionally, there are always problems, gaps, mismatches, etc, in updating old data in a GIS system. Mapping technicians adjusted the boundary line work to match up with current data, fixing gaps, slivers, alignment with obvious physical elements on the ground (parcel lines, roads, tree lines, etc.) and incorporated the updated wetland inventory and FEMA floodway data.

The remainder of the changes were the result of planning meetings with community officials. The communities identified new areas to add to the sewer service area to accommodate projected future growth. The amount of growth is projected in Section 4. In some cases, communities removed acres from the SSA because conditions have changed, making those areas less likely than other to be developed within the planning horizon.

Inclusion of lands within the Sewer Service Area does not imply that all of those lands will be developed with sanitary sewer by the year 2040. Many factors including market demand, land availability for sale, accessibility, and political decision making will ultimately determine the amount of land which is sewered by the end of the planning period.

TABLE 16: Sewer Service Area Boundary Allocations*				
	Sewer Service Area 2007 (Acres)	*Sewer Service Area 2022 (Acres)*	*Area Added for 2040*** (Acres)*	*2040 Allocation Target (Acres)*
Stevens Point**	11,477	17,350	5,873	5,989
V. Plover	10,138	10,965	827	798
T. Plover****	1,278	1,777	499	n/a
Whiting	898	898	0	0
Totals	23,791	30,990	7,199	n/a

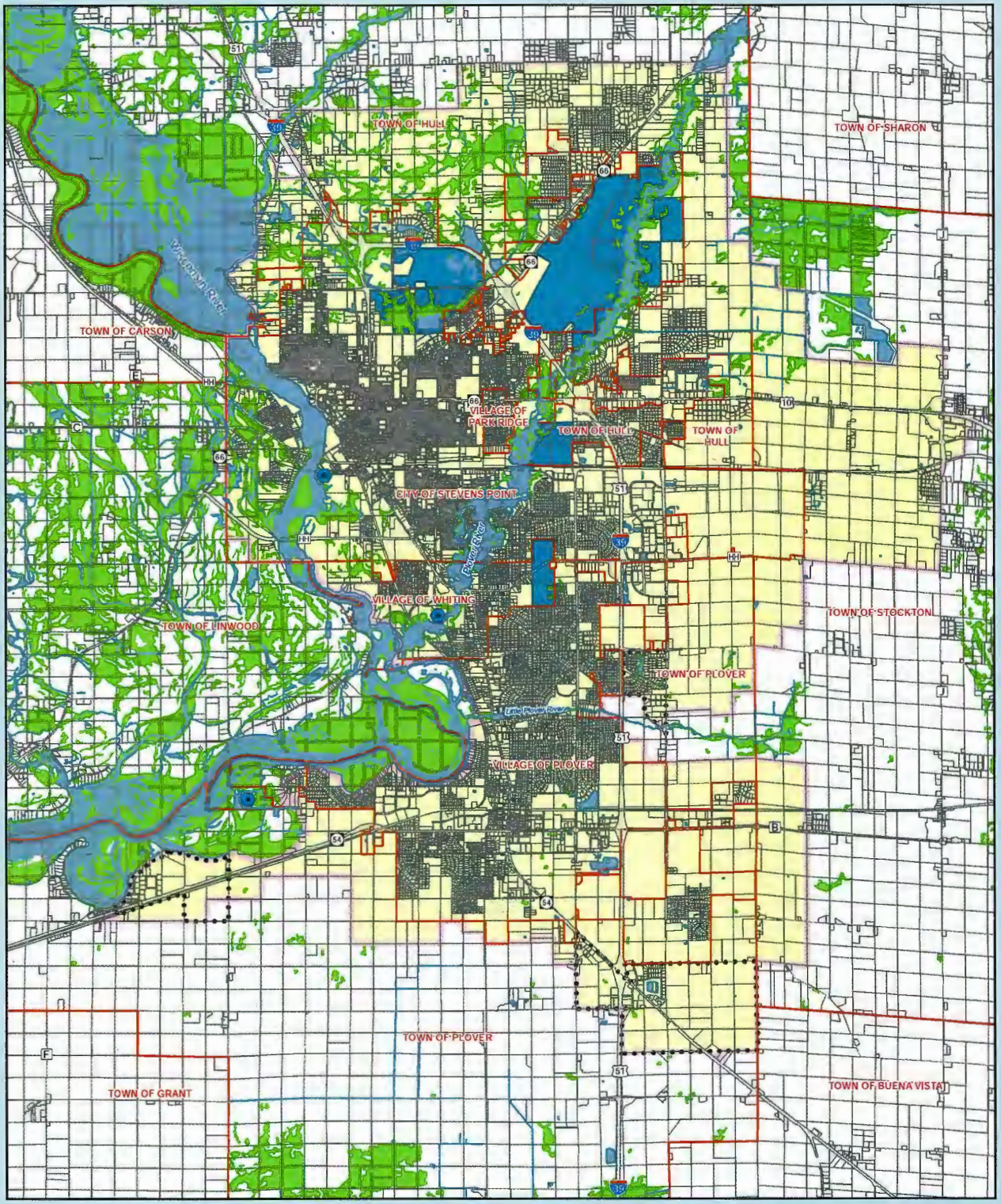
Source: NCWRPC 2022.

** Excludes area of ESAs & Use Restricted Lands.*
*** Includes Park Ridge*
**** Additions within 4% of Allocation.*
***** Town area for potential sewer service under boundary agreement.*

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Map 4

Stevens Point Urban Area Sewer Service Area
Proposed SSA Boundary



Roads
Water
Municipal Boundary
Parcels Boundaries
Plover Boundary Agreement
Wastewater Treatment Plant
Proposed Sewer Service Boundary
Environmental Sensitive Areas
Use Restriction

0 0.25 0.5 1 1.5 2 Miles

This map is neither a legally recorded map nor a survey and is not intended to be used as one. This drawing is a compilation of records, information and data used for reference purposes only. NCWRPC is not responsible for any inaccuracies herein contained.

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9.0 PLAN IMPLEMENTATION AND INSTITUTIONAL PROCEDURES

9.1 INTRODUCTION

The purpose of this section is to establish administrative procedures for the implementation of the Sewer Service Area Plan. Specific topics addressed in this section include the sewer extension review process, other local reviews of sewer service related actions, amending the sewer service area boundary/plan, and the plan updating process.

The Stevens Point Urban Area Sewer Service Advisory Committee is responsible for the implementation of this Plan, and the Portage County Planning & Zoning Department has agreed to act as the designated agent for the administrative procedures established in this Plan on behalf of the Committee.

9.2 PROCEDURES AND REVIEW REQUIREMENTS FOR SEWER EXTENSIONS

This process is triggered by a sewer extension project or other development project within the Stevens Point Urban Area sewer service area boundary that includes sanitary sewer requiring permits from the Department of Natural Resources or the Department of Safety and Professional Services. Proposed projects not requiring review under s.281.41 Wis. Stats., NR 108 & 110 Wis. Adm. Code or SPS 382 Wis. Adm. Code are not subject to sewer extension review under this Plan.

The local review will be conducted to determine whether or not the proposed sewer extension is in conformance with the approved Plan. NR 110, Wis. Adm. Code, requires that all sewer extensions for reviewable projects must be in conformance with the sewer service area plan. This determination will focus on the location of the proposed extension and any primary environmentally sensitive areas (ESAs); in other words, does the extension go beyond the established sewer service area boundary and does it violate an ESA? Note that a sewer line may actually cross a primary ESA if there are no other feasible options for avoiding it, but the proposed sewered development must not be in the primary ESA. The following paragraphs outline the local review process (see also Figure 2):

1) There are two different types of requests for the physical extension of sanitary sewer infrastructure: extension of public sewer main, and private connection to existing sewer. For the extension of public sewer, an official request form must be initiated and submitted by the Municipality in which the sewer extension is proposed (not the developer). For the extension of a "Private Interceptor Main Sewer and/or Building Sewer", the request form may be initiated and submitted by the plumber or developer's agent. In either case the request form and a general location map of the proposed sewer extension(s) shall be submitted to the Portage County Planning and Zoning Department. The location map must

show the location and length of the proposed sewer extension and its service area. The extension request must be made early in the planning process to ensure that local review and approval of the extension is made prior to submittal of detailed sewer plans to the Department of Natural Resources.

2) The County Planning and Zoning Department will review the sewer extension request to determine if the extension is in conformance with the Sewer Service Area Plan. Within five (5) working days of receipt of the request, the Planning and Zoning Director or his designee shall provide the applicant with the Planning and Zoning Department's review of the request. If the proposed sewer extension is in conformance with the Plan, the Planning and Zoning Department shall approve the request and so indicate on the sewer extension request form. This form would then be returned to the applicant, to be attached to the sewer extension plans to be submitted to the Department of Natural Resources by the applicant.

3) If the proposed extension is not in conformance with the Sewer Service Area Plan, or if there are questions about consistency, the applicant will be notified of such by the Planning and Zoning Department within five (5) days. The proposed extension will be submitted to the Urban Area Sewer Service Advisory Committee for their consideration if an amendment to the Plan is requested.

4) Within thirty (30) days of the initial receipt of the sewer extension request by the Planning Department, the Sewer Service Advisory Committee shall meet to review the amendment request (see boundary amendment procedures, below). The Committee's decision on the request will be transmitted in writing by the Planning Department to the applicant and to the Department of Natural Resources.

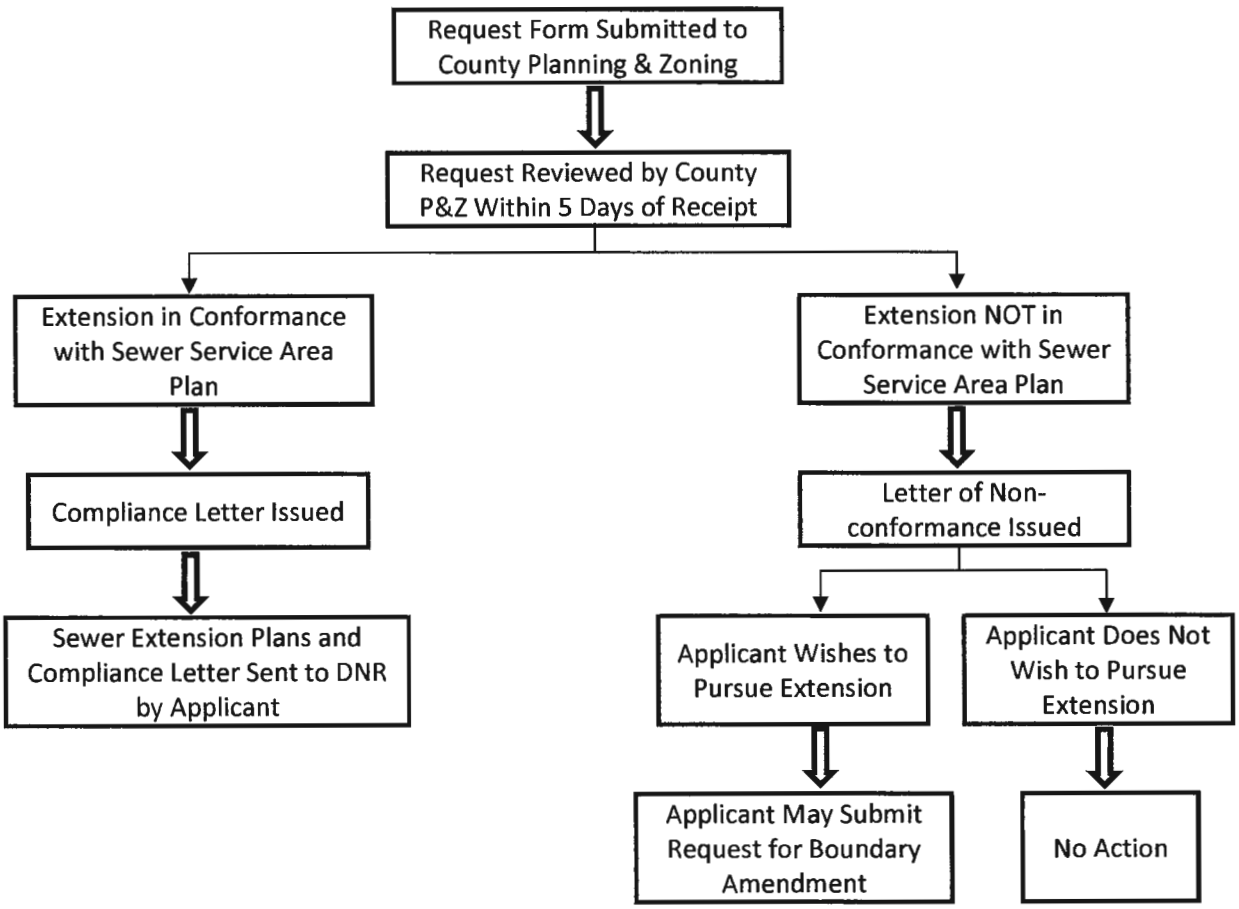
5) Sewer extension requests or Plan amendments denied by the Sewer Service Advisory Committee may be appealed directly to the Department of Natural Resources.

9.3 REVIEW OF PLUMBING PLANS SUBMITTED FOR STATE APPROVAL

Plumbing plans for certain types of plumbing installations require a conformance letter under Wisconsin Administrative Code Chapter SPS 382.20(4)(b)2.a. Before the Department of Safety and Professional Services can approve the plumbing plans, the contractor needs a conformance letter from the water quality planning agency (Portage County Planning & Zoning Office) stating that the proposed structure is within the sewer service area but not within a primary environmentally sensitive area. The review procedure for such plumbing plans follows the same outline as for sewer extensions, above.

FIGURE 2: SEWER EXTENSION REVIEW PROCESS FLOW DIAGRAM

STEVENS POINT URBAN AREA SEWER SERVICE AREA PLAN



Please contact the Portage County Planning & Zoning Department at (715) 346-1334 with any questions.

9.4 OTHER REVIEWS

From time to time, the Department of Natural Resources or other state agency may request / require review of various activities related to sewer service, but not specifically identified within this Plan. These reviews will parallel procedures established in this Section. If it is determined that the requested review does not fit within guidelines of this Plan, the Stevens Point Urban Area Sewer Service Advisory Committee will meet to discuss and make a recommendation.

9.5 PROCEDURES AND STANDARDS FOR AMENDING THE SEWER SERVICE AREA BOUNDARY

Sewer service area boundary line amendments may be requested by the municipality in which the amendment is desired. The following amendment procedure is provided to give municipalities and private developers the needed flexibility to accommodate unanticipated community growth, additional technical data, or new community needs. Two types of sewer service area boundary amendments are possible.

- **Type I Boundary Amendment**. The Type I Boundary Amendment occurs when a community requests to amend its service area boundary without increasing the total land area that the community has within its sewer service area. For every acre of land which is added to the community's service area, an area of developable land of equal size must be removed from their service area. This type of amendment is provided to accommodate unanticipated shifts in the location of future growth as identified by this Plan. Under this amendment procedure, total community growth served by sewer service is expected to remain approximately the same as provided for in the Plan.

- **Type II Boundary Amendment.** A Type II Boundary Amendment occurs when a community amends its sewer service area boundary and increases its total service area acreage. The primary justification for a Type II Boundary Amendment is for unanticipated new population or mercantile growth to be served by sanitary sewers above that which was projected in the Sewer Service Area Plan.

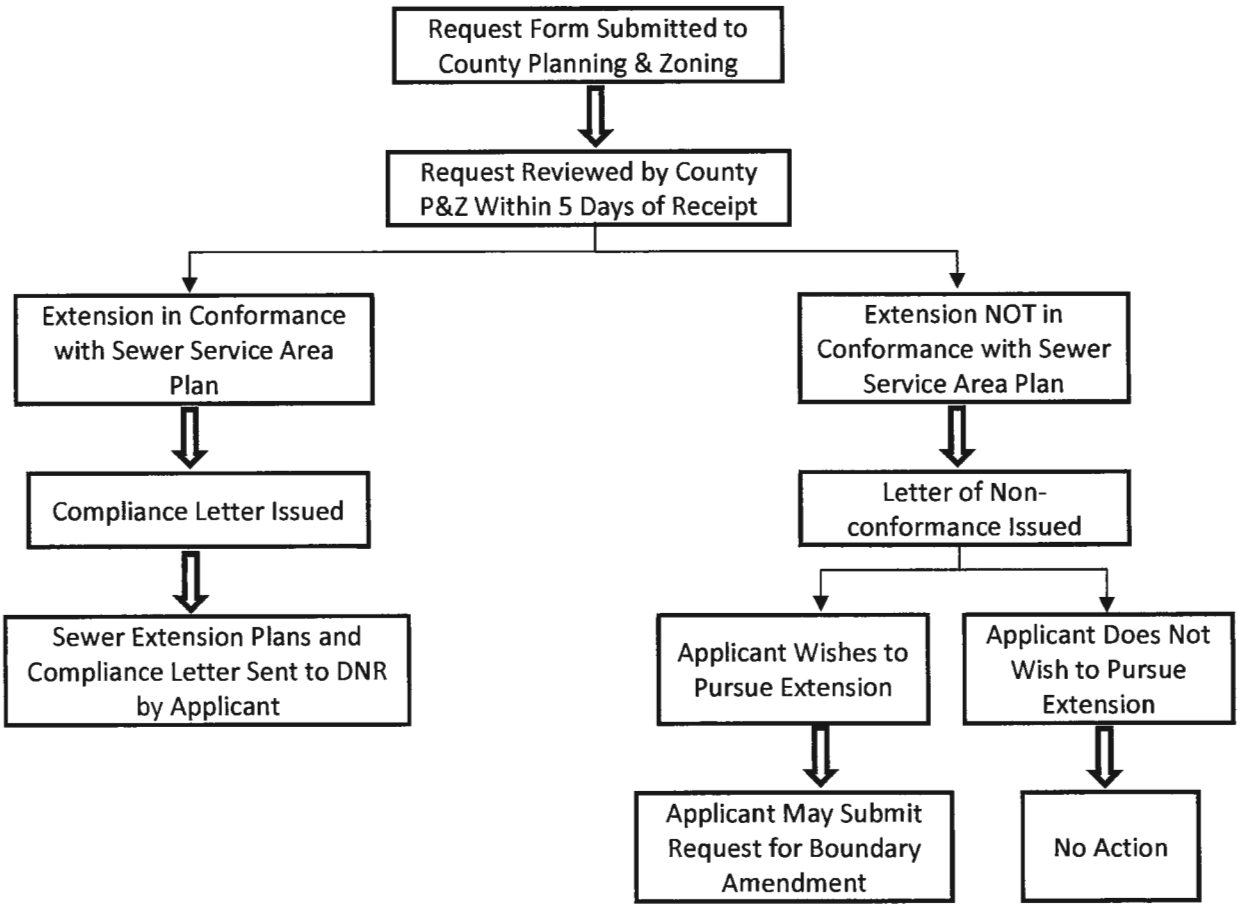
9.5.1 BOUNDARY AMENDMENT PROCEDURES

For Type I and Type II Boundary Amendment Requests, the following procedures shall be followed (see also Figures 3 and 4):

1. The municipality requesting the change shall submit a written request for a boundary amendment to the Portage County Planning and Zoning Department, acting as administrative agent for the Advisory Committee. The request shall include the following information:

FIGURE 2: SEWER EXTENSION REVIEW PROCESS FLOW DIAGRAM

STEVENS POINT URBAN AREA SEWER SERVICE AREA PLAN



Please contact the Portage County Planning & Zoning Department at (715) 346-1334 with any questions.

FIGURE 3: TYPE I AMENDMENT PROCESS FLOW DIAGRAM

STEVENS POINT URBAN AREA SEWER SERVICE AREA PLAN

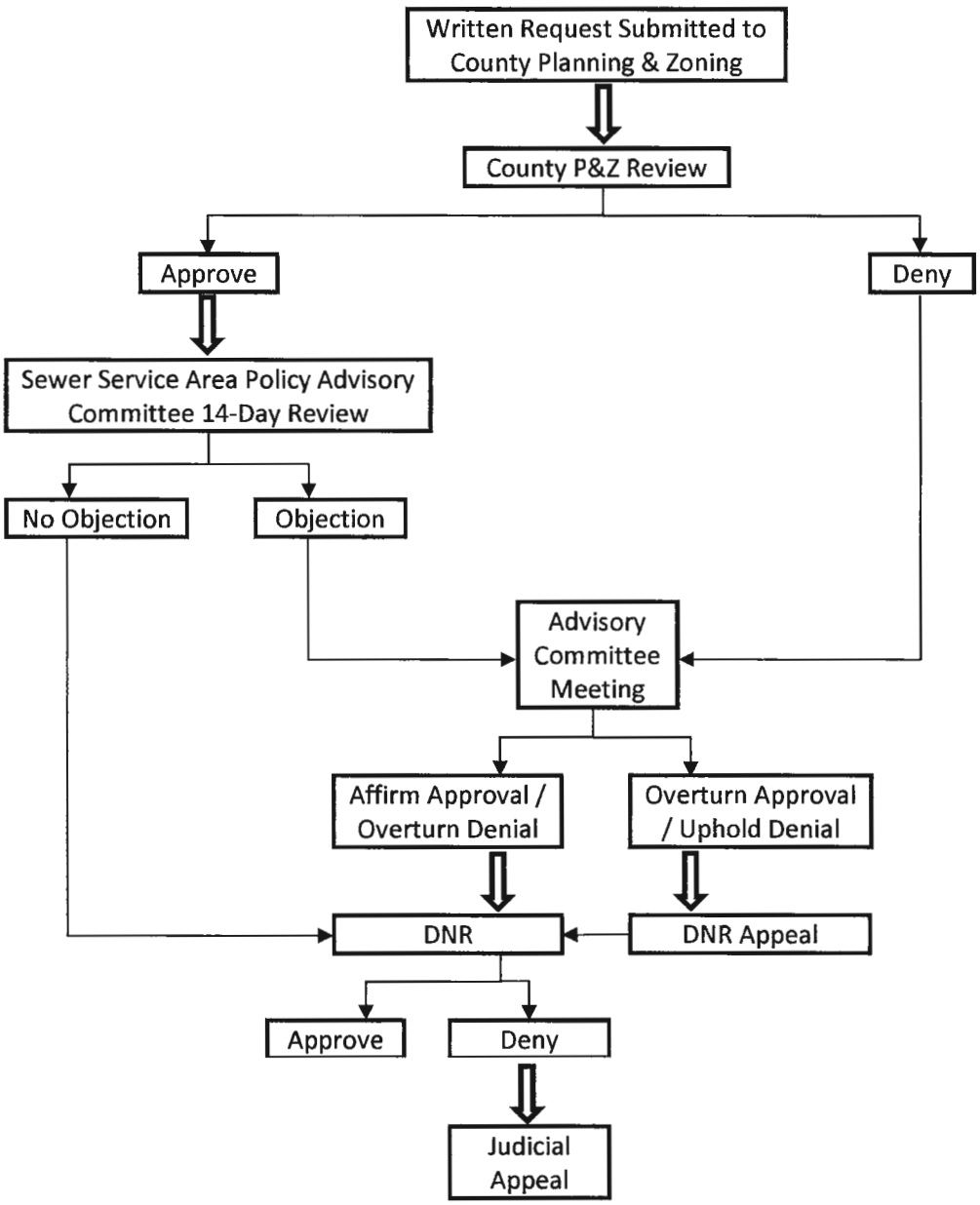
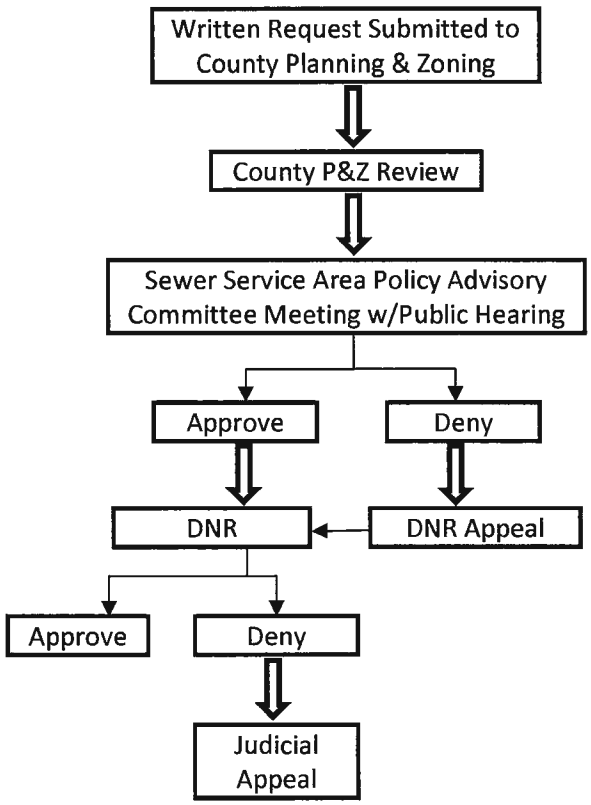


FIGURE 4: TYPE II AMENDMENT PROCESS FLOW DIAGRAM

STEVENS POINT URBAN AREA SEWER SERVICE AREA PLAN



a. A map showing the location and extent of the property, including the acreage.

b. A general description of the development proposal.

c. A general timetable for implementing the proposal.

d. Submission by the local engineer, consultant, or the designated agent of the municipality of a description of how the proposed development would affect the capacity of the community's treatment plant and related collection system or any other information judged to be relevant to the application.

e. In the case of a Type I Amendment request, a map showing the boundaries and acreage of the land which the community would like considered for removal from the sewer service area. The acreage of this land shall be equal to the amount that is being requested to be added to the service area.

f. In the case of a Type II Amendment request, a comparison of the growth projections of the Sewer Service Area Plan with the actual population and mercantile growth which the community has experienced.

2. **Approval for Type I requests**. Upon receipt of the amendment request from the community, the Planning and Zoning Department will review the request for compliance with the boundary amendment standards listed below. Planning and Zoning Department staff may approve the request if compliance is found. Notification of the approval shall be forwarded to the Sewer Service Advisory Committee members. Committee members shall have fourteen (14) days to register any objections to the approval with the Planning and Zoning Department. If such objection is registered, a meeting of the Sewer Service Advisory Committee will be scheduled at the earliest possible date for review and action.

   If for any reason the Planning and Zoning Department is unable to approve the request, it will be referred to the Sewer Service Advisory Committee for review and action.

3. **Approval for Type II requests**. Upon receipt of the amendment request from the community, the Planning and Zoning Department will schedule a public hearing on the request before the Sewer Service Advisory Committee.

   Planning and Zoning Department staff shall prepare a staff report for review and consideration by the Sewer Service Advisory Committee which assesses the completeness of information submitted in support of any sewer service area adjustment request. The report shall also assess the degree to which the request meets the boundary amendment standards listed below.

4. The decision (by Committee or Planning and Zoning Department) will be transmitted in writing to the applicant and the Department of Natural Resources. The Department of Natural Resources has final approval authority over all amendments. Any amendment requests denied by the Advisory Committee may be appealed by the applicant to the Department of Natural Resources.

9.5.2 BOUNDARY AMENDMENT STANDARDS

In order to provide an equitable and uniform basis for revising the sewer service boundaries, all proposed amendments must meet standards 1 through 3 below, and either standard 4 or 5.

1. There will be minimal adverse impact on water quality from the development which would be made possible by the amendment.

2. Existing or planned sewage facilities and interceptors must have sufficient capacity to transport and treat the projected wastewater flows generated by the added territory.

3. The boundary amendment and proposed development must be in conformance with adopted local community comprehensive plans and the established goals and policies of the Sewer Service Area Plan.

4. **For a Type I amendment**, the configuration of the sewer service area boundary may be modified provided there is no increase in the total acreage projected in the Sewer Service Area Plan for a particular community. Modifications of the boundary must be shown to be cost-effective, orderly, and a logical extension of urban development. This type of amendment would most likely occur where urban development in a particular location abuts the current limits of a community's service area and requires sewer service. Also, where a developer or municipality proposes additional development beyond this boundary in conformance with adopted local plans, an amendment would be considered. Since this type of boundary amendment does not involve an increase in the total service area acreage, an area which is equal to the amount of land added must be removed from the service area.

5. **For a Type II amendment**, the established acreage of a community's sewer service area will be increased only when it can be demonstrated that the circumstances and/or market forces leading to the request (residential or nonresidential) were not anticipated at the time the Sewer Service Area Plan's projected growth rate for the community was projected. Any amendments under this site-specific boundary adjustment standard must also be cost-effective, orderly, and a logical extension of urban development. One of the following criteria must be met for a Type II amendment:

A. There is a documented need for a sanitary sewer collection system for areas of existing development.

B. There is a documented need for sanitary sewer to serve a proposed unique facility or development.

C. There is a documented need for flexibility to accommodate unanticipated short-term development required for reasonable community growth that is consistent with adopted community plans.

D. An environmentally sensitive area is re-designated provided there are no significant adverse water quality impacts.

E. There is an error in the maps, data, projections or allocations of the adopted Plan.

9.6 OTHER PLAN AMENDMENTS

Except for sewer service area boundary changes which follow the specific procedures above, any other amendments to this Plan will require approval of the Stevens Point Urban Area Sewer Service Advisory Committee.

Proposed amendments will be submitted to members of the Sewer Service Advisory Committee at least one week prior to the meeting at which action on the amendment is expected to be taken. Amendments approved by the Committee will be transmitted by the Portage County Planning & Zoning Office to the WDNR for review and final approval.

9.7 APPEALS

The department will accept a designated management agency (DMA), i.e. community that operates wastewater treatment system, appeal of an amendment proposal that has been denied by a water quality planning agency. The department does not accept revisions or personal appeals submitted by developers, individuals or other organizations.

Any person aggrieved by a Department of Natural Resources water quality management plan decision has the right to file a judicial appeal of the decision. Wisconsin Statutes and Administrative Code establish time periods within which requests to review department decisions must be filed. For judicial review of a decision pursuant to s.227.52 and 227.53, Wisconsin Statutes, a petition for review must be filed with the appropriate circuit court within 30 days after service of the decision. The respondent in an action for judicial appeal is the WDNR.

9.8 NOTIFICATION OF LARGE-SCALE ON-SITE WASTE DISPOSAL SYSTEMS

The Portage County Planning and Zoning Department On-Site Waste Section will notify the appropriate Engineer and Building Inspector of all applications for on-site waste disposal systems of a capacity of 1,500 gallons per day/per acre or greater, applied for within the sewer service areas of Stevens Point, Whiting, and Plover.

9.9 SEWER SERVICE AREA PLAN UPDATE

The Sewer Service Area Plan should have a comprehensive review by the Sewer Service Advisory Committee every five years. If it is determined that a major update is required, the update must include the following as a minimum:

- A review and update of the urban area growth trends and population projections.
- A review of the population (development) densities, household size change, and urban development trends in the area.
- An assessment of any significant changes to environmentally significant lands in the area.
- An assessment of any major land use changes or developments in the Stevens Point urban area.
- Any necessary revisions to the goals and policies of the Sewer Service Area Plan.
- A revised sewer service area boundary extended to accommodate the urban area's projected growth.
- A brief description of any amendments to the Plan and service area boundaries which were made prior to the comprehensive update.
- Any necessary revisions to the Plan implementation and institutional procedures.
- A public hearing on the updated Sewer Service Area Plan.

9.10 INSTITUTIONAL STRUCTURE FOR CONTINUING PLAN IMPLEMENTATION

With the approval of this Sewer Service Area Plan an institutional structure is established whereby the Stevens Point Urban Area Sewer Service Advisory Committee will continue to function as the local policy body responsible to the Department of Natural Resources for maintaining this Sewer Service Area Plan under NR 121 of the

Administrative Code. The Committee will continue to function under the by-laws adopted by the Committee on November 9, 1982, as amended on January 3, 2007.

Under this institutional structure, the Portage County Planning and Zoning Department will function as the administrative agent for the Sewer Service Advisory Committee in accordance with the Committee's by-laws and the Planning and Zoning Department's Annual Work Program as approved by the Portage County Planning and Zoning Committee. As agent for the Committee, the Planning and Zoning Department is responsible for assisting the Committee with all its administrative functions, and for providing professional planning advice.

9.11 PUBLIC PARTICIPATION AND HEARING REQUIREMENTS

The broad make-up of the Stevens Point Urban Area Sewer Service Advisory Committee has, in itself, enabled the preparation of this Sewer Service Area Plan to reflect the desires and needs of the various urban area units of government.

Other measures taken to provide for public participation include: public notice of all Committee meetings, individual community meetings, and a public hearing on the Plan.

After taking testimony and comments on the Plan at the public hearing, the Committee shall take action to adopt the Sewer Service Area Plan incorporating any comments from the hearing which the Committee deems appropriate to be included in the Sewer Service Area Plan. The Plan will then be transmitted to the Department of Natural Resources for formal review and approval.

Upon approval of the Sewer Service Area Plan by the Department of Natural Resources, the Committee shall send notification of the approval of the Plan to each of the member communities. The notice shall inform them of the Plan's existence and necessity for the community to make local staff and developers aware of the need to coordinate their development proposals with the requirements of the Sewer Service Area Plan.

APPENDIX A
STEVENS POINT URBAN AREA SEWER SERVICE AREA PLAN

Stevens Point Urban Area Sewer Service Advisory Committee Bylaws

BY-LAWS
of the
Stevens Point Urban Area
Sewer Service Advisory Committee

PREAMBLE

In accordance with the ongoing relationship between the Wisconsin Department of Natural Resources (DNR) and the Portage County Planning and Zoning Department, a Stevens Point Urban Area Sewer Service Advisory Committee is formed and may adopt by-laws to govern its operation. It is the intent of this Advisory Committee to enact these by-laws, consistent with the laws of the State of Wisconsin, to further define its role and operating procedures. The Advisory Committee's function is to provide recommendations to the Planning and Zoning Department in producing the Stevens Point urban area's "Areawide Water Quality Management Plan", a component of the State's Water Quality Management Plan. After completion of the local Plan, the Advisory Committee is intended to have local review authority over local sewer boundary expansions and other amendments to the above local Plan.

Article I – Name of Committee

Section 1. The name of this committee shall be the Stevens Point Urban Area Sewer Service Advisory Committee, and hereinafter shall be referred to as the Advisory Committee.

Article II – Authority and Purpose

Section 1. Section 208 of Public Law 92-500 passed by Congress in 1972 requires the State of Wisconsin to prepare areawide water quality management plans to achieve the overall goal of making Wisconsin's water fishable and swimmable.

Section 2. Pursuant to the mandates of Public Law 92-500, the Wisconsin Legislature created Chapters 281.11, and 283.83 of the Wisconsin Statutes, which authorizes the DNR to organize a comprehensive State program for the enhancement and protection of all waters of the State. Under this authority, Chapter NR121 of the Wisconsin Administrative Code was established specifying the policies, procedures, and requirements for Wisconsin's areawide water quality planning process.

Section 3. NR121.05(g)(4) requires that an Areawide Water Quality Management Plan (AWQMP) be prepared for urban areas over 10,000 in population. The overall purpose of this plan and planning process is to:

- Protect and enhance water quality.
- Encourage the most cost-effective method of providing public services, particularly wastewater treatment.
- Protect environmentally sensitive areas.

Section NR121.05(g)(4) further specifies that preparation of this AWQMP should be carried out by a local planning agency in conjunction with a local policy advisory committee consisting of representatives of the various local units of government within the planning area.

Article III – Functions and Responsibilities

Section 1. The overall function of the Advisory Committee shall be to oversee and guide the preparation of an AWQMP for the Stevens Point Urban Area to be part of the State's "Water Quality Management Plan" in accordance with Wisconsin Administrative Code NR121.05(g). In carrying out this overall function, the Advisory Committee shall be responsible for:

A. The establishment of all policy matters of the AWQMP, including guidance to the Portage County Planning and Zoning Department in development of the Plan. The Advisory Committee and Portage County Planning and Zoning Department shall develop this Plan in accord with an agreed upon schedule.

B. The establishment of institutional mechanisms and procedures for monitoring and review of all sanitary sewer extensions, based upon wastewater treatment plant capacity, within the Stevens Point Urban Area as required by the Wisconsin Administrative Code.

C. The establishment of procedures for Sewer Service Plan amendments and updates consistent with Wisconsin Administrative Code Section NR121.08.

D. During development and prior to formal adoption, this Areawide Water Quality Management Plan shall be subject to a public participation process including, at a minimum, one public hearing.

Article IV – Membership and Administration

Section 1 – Membership. There shall be eight (8) voting members on the Advisory Committee, consisting of one member from each of the following municipalities in Portage County:

City of Stevens Point	Town of Hull
Village of Plover	Town of Plover
Village of Whiting	Town of Linwood
Village of Park Ridge	Town of Stockton

Section 2 – Membership Selection.

A. Principal Representative. The governing body (City Council, Village/Town Board) of each municipality to be represented on the Advisory Committee shall appoint (at its discretion) its chief elected official or a representative elected by a majority vote of the governing body. Any appointed designee, as the principal representative, shall also be an elected official of the community.

B. Alternate Representatives. In addition to appointing the principal representative to the Advisory Committee, the governing body of each municipality shall also select one or more alternate representatives that shall be entitled to full voting privileges on all matters coming before the Advisory Committee in the absence of the principal member. Alternate representatives shall not serve in a permanent or regular capacity on the Advisory Committee. The alternate representatives shall announce to the Advisory Committee at the commencement of the meeting his/her name and representative capacity. A list of alternate members will be maintained by the Planning and Zoning Department.

C. Term of Appointment. Persons appointed to the Advisory Committee as principal or alternate representatives by each local governing body shall serve for a period designated by the local governing body.

Section 3 – Ex-Officio Members. The County Planning and Zoning Director, as Project Director of the AWQMP, or his/her designee, shall be an ex-officio member of the Advisory Committee for the principal purpose of functioning as the Advisory Committee's administrative officer. Ex-Officio members shall not be entitled to hold any office within this Committee or vote on any matters before the Advisory Committee. The ex-officio member or his/her designee shall be in attendance at all meetings of the Advisory Committee for the principal function of recording the proceedings, decisions, and voting records of the Advisory Committee. As an ex-officio member of the Advisory Committee, the County Planning and Zoning Director or his/her designee shall be responsible for the following specific duties:

A. Preparation and distribution of all agendas, minutes, and correspondence for the Advisory Committee; and

B. Recording the minutes of all Advisory Committee meetings; and

C. The keeping of all resolutions, transactions, findings, determinations, and plan(s) of the Advisory Committee; and

D. Preparation of a staff report, for review and consideration by the Advisory Committee, which assesses the completeness of information submitted in support of any sewer service area adjustment request. The report shall also assess the degree to which the request meets the criteria set forth in the Stevens Point Urban Area Areawide Water Quality Management Plan for approval.

Section 4 – Officers. The Officers of the Advisory Committee shall be a Chairperson and Vice-Chairperson.

A. Chairperson. The Chairperson of the Advisory Committee shall preside at all meetings of the Advisory Committee. The Chairperson shall perform such duties as are entrusted to the Chairperson by these by-laws.

B. Vice-Chairperson. The Vice-Chairperson shall preside in the absence of the Chairperson, or in the event that the Chairperson is incapacitated or unable to serve.

C. Selection of Officers. Selection of the Chairperson and Vice-Chairperson shall be made by the Advisory Committee. Nominations shall be made by Advisory Committee members and confirmed by a simple majority vote of the Advisory Committee. Should any office become vacant for any cause, the Advisory Committee may select a successor from the Advisory Committee members who may serve until the next meeting of the Advisory Committee, at which time the Advisory Committee shall elect a replacement under these same procedures.

D. Removal from Office. Any of the officers may be removed for cause or if incapacitated or unable to participate in Advisory Committee meetings or to attend to the affairs of their office. Removal from office shall require a simple majority vote of the Advisory Committee members present.

E. Additional Officers. The Advisory Committee, at any regular meeting, may create such additional officers from among Advisory Committee members as they deem necessary and prescribe their duties.

F. Term Limits. The term of office for Chairperson, Vice-Chairperson, or any additional Officers shall be limited to one year. If the period of time between meetings exceeds one year, selection of Officers shall be made at the beginning of the next meeting after the one year period; the term of office shall extend until this vote.

Section 5 – Subcommittees. The Chairperson may appoint such subcommittees, made up of Advisory Committee members only, as may be necessary to carry out the purposes of the Advisory Committee, and shall designate the Chairperson of such subcommittee(s). Appointment of subcommittees and a Chairperson of such subcommittee shall be subject to confirmation by the Advisory Committee as a whole. No subcommittees shall have the authority to act on behalf of the Advisory Committee.

Section 6 – Guidance. The officers, members, and staff of the Advisory Committee shall be guided by the regulations and guidelines of relevant federal legislation; by the regulations and guidelines promulgated by federal agencies; by the laws enacted by the State of Wisconsin, and by regulations and guidelines promulgated by agencies thereof. Goals and objectives, comprehensive plans, development guides, and similar guidelines and documents prepared and adopted by the participating communities and the County shall be recognized and considered by the Advisory Committee and its staff whenever appropriate. To add technical expertise to Advisory Committee decisions, Advisory Committee members may ask their representative community officials and staff to attend Advisory Committee meetings and to provide information necessary to the preparation of the AWQMP and its amendment. These officials may include, but are not limited to: Public Works Director, engineers, planning staff, attorneys, consultants, etc.

Section 7 – Voting. Principal representatives, who are appointed by their communities to serve as official representatives on the Advisory Committee, shall be entitled to full voting and membership privileges on all matters before the Advisory Committee. A community's alternate representative shall be entitled to full voting privileges on all matters coming before the Advisory Committee in the absence of the principal member. Members or their alternates must be personally in attendance to vote on matters before the Committee.

The format for voting on the Advisory Committee By-Laws, AWQMP, AWQMP amendments, and sewer service area boundary adjustments shall be in accordance with the following schedule, with a minimum of 51 votes out of the 100 vote total constituting a majority vote.

Municipality	Total Votes
City of Stevens Point	31
Village of Plover	18
Village of Whiting	11
Village of Park Ridge	8
Town of Hull	8
Town of Plover	8
Town of Linwood	8
Town of Stockton	8
Totals	100

Article V – Meetings

Section 1 – Frequency and Notice. It is recommended that the Advisory Committee meet on an as-needed basis. Special meetings may be called by the Chairperson or by four (4) Advisory Committee members at more frequent intervals. The recording secretary of the Advisory Committee shall mail or deliver written notice of each regular meeting to each member of the Advisory Committee at least five (5) days prior to such meeting.

Section 2 – Quorum. A simple majority of the full Advisory Committee shall constitute a quorum for the purpose of carrying on any business of the Advisory Committee at any duly called meeting thereof. A quorum shall be required for the Advisory Committee to take action on any agenda item.

Section 3 – Conduct of Meetings. Advisory Committee meetings shall be conducted in accordance with the provisions of these by-laws and with the provisions of Robert's Rules of Order.

Section 4 – Approval of Meeting Minutes. Advisory Committee meeting minutes shall be approved, if possible, at the next scheduled Advisory Committee meeting. Approval of minutes shall require a simple majority vote of those members present.

Article VI – General

Section 1 – Planning Staff. The Portage County Planning and Zoning Department will provide ongoing assistance to the Advisory Committee in accordance with these by-laws and the Planning and Zoning Department's annual work program as approved by the Portage County Planning and Zoning Committee.

Section 2 – Cooperating Agencies. The Advisory Committee may cooperate with and contribute to or accept services from Federal, State, or local agencies, public or semi-public agencies, private individuals or corporations, and may carry out such cooperative undertaking. In carrying out such cooperative undertaking, the Advisory Committee shall not obligate any financial, staff, or other municipal resources of any municipality without prior approval of such municipal unit.

Section 3 – Compliance with Local and State Laws. In the event that these by-laws or any provisions herein contained should in any manner be contrary to or violative of the provisions of any local or State laws, the provisions of the local and State laws shall prevail.

Section 4 – Amendments. Proposed amendments to these by-laws shall be mailed to members at least five (5) business days prior to the meeting scheduled for proposed amending of the by-laws. (See Article IV Section 7 for voting procedure).

Adopted this 3rd day of January, 2007.

I hereby certify that the foregoing by-laws were duly adopted by the Stevens Point Urban Area Sewer Service Advisory Committee at a legal meeting held on this 3rd day of January, 2007.

_____

Stephen D. Brazzale, Director
Portage County Planning and Zoning Department
Advisory Committee Administrative Officer

APPENDIX B
STEVENS POINT URBAN AREA SEWER SERVICE AREA PLAN

Planning Process Documentation

PLANNING AND ZONING DEPARTMENT

1462 STRONGS AVENUE, STEVENS POINT, WI 54481 • PHONE: 715-346-1334 • FAX: 715-346-1677

MEETING NOTICE

Stevens Point Urban Area Sewer Service Advisory Committee
Friday, January 21, 2022 – 10 am
Conference Room 5, County Annex Third Floor
1462 Strongs Avenue, Stevens Point, WI

AGENDA

1. Members of the Public Who Wish to Address the Committee on Specific Agenda Items Must Register Their Request at This Time, With Such Comments Subject to the Reasonable Control of the Committee Chair as Set Forth in Robert's Rules of Order
2. Call to Order
3. Committee Member Introductions
4. Review of Stevens Point Urban Area Sewer Service Advisory Committee Bylaws
5. Overview of Sewer Service Area Planning Process – 2022-2042 Plan Update
6. Discuss Wastewater Treatment Plant Capacity
7. Discuss Development Trends and Issues/Concerns Related to Sewer Service Area
8. Discuss Community American Rescue Plan Act (ARPA) Allocation Plans
9. Discuss Next Meeting Date, Including Possible Virtual Attendance Option
10. Adjournment

NOTICE: *A quorum of the Portage County Board of Supervisors or any committee thereof may be present at this meeting.*

Any person who has special needs and plans on attending this meeting should contact the Planning and Zoning Department as soon as possible to ensure that reasonable accommodations can be made. Telephone 715-346-1334.

MINUTES – Project Kick-Off Meeting
Stevens Point Urban Area Sewer Service Advisory Committee
January 21, 2022

Municipality	Primary Member	Present	Alternate Member	Present	Technical Staff / Others Present
City of Stevens Point	Mike Wiza		Joel Lemke	X	Ryan Kernosky
Village of Park Ridge	Steve Menzel		Paul McGinley		
Village of Plover	Steve Kunst	X	Dan Ault		
Village of Whiting	Kevin Lutz		Nic Schmeiser	X	Jake Wilcox
Town of Hull	Dave Wilz	X	Jan Way	X	
Town of Linwood	Howard Krieski	X	Daniel Wimme		
Town of Plover	Jim Garbe		Deb Sniadajewski	X	
Town of Stockton	Mike Bronk		Jeanne Dodge		

North Central Wisconsin Regional Plan Commission Staff Present: Darryl Landeau and Dennis Lawrence
Others Present: Al Haga, Portage County Board Chair
Staff Present: Tim Reed, Kristen Johnson, and Paula Cummings, Portage County Planning and Zoning Department

1. Members of the Public Who Wish to Address the Committee on Specific Agenda Items Must Register Their Request at this Time, with Such Comments Subject to the Reasonable Control of the Committee Chair as Set Forth in Robert's Rules of Order
No members of the public were present.

2. Call to Order
Landeau called the kick-off meeting of the Stevens Point Urban Area Sewer Service Advisory (SSA) Committee to order at 10:04 am in Conference Room 5 of the County Annex. Landeau provided those present with a copy of the current sewer service area boundary map as approved by the Department of Natural Resources (DNR) on October 22, 2008.

3. Committee Member Introductions
Those present (see chart above) introduced themselves, noting the municipality they represent and position within that municipality.

4. Review of Stevens Point Urban Area Sewer Service Advisory Committee Bylaws
(NOTE: Bylaws were included in the Committee meeting packet emailed prior to the meeting.)
Landeau referred to the bylaws and noted the sewer service process began as a requirement of the Clean Water Act as mandated by the State. Main purposes of the Plan, which covers urban areas with a 10,000+ population, includes protect/enhance water quality, encourage cost-effective methods of providing public services, protect environmentally sensitive areas, and reduce sprawl. The plan boundary is based on projected growth and sewer service development. The Plan update process will include review/re-establishment of the boundary, and review of environmental areas, which can be amended as necessary. Landeau noted the plan update is overdue and should be reviewed every 10 years, on a 20-year cycle. Membership consists of urban core municipalities, and an election of chair and vice-chair will take place at the next meeting. Landeau referred members to page 5 of the bylaws, where a weighted voting structure is described. He noted 51 votes out of the potential 100 votes constitutes a majority vote.

Kunst asked for clarification that attending a meeting virtually, would align with the currently required "personally attend" stipulation, and after brief discussion, members agreed virtual attendance would be accepted. Kunst then asked for a description of how the weighted vote was calculated. Landeau noted he had seen other SSA committees he worked with have a weighted vote based on population. He further noted our sewer service boundary population today is similar to 2007, which is the last time the weighed vote was reviewed. Cummings offered to research past records for a more detailed description.

Lawrence noted the previous SSA Committee Chair was from Park Ridge and the Vice-Chair was from the Village of Plover. An election will be on the next agenda and then the Chair will run these meetings. Cummings suggested anyone interested in either position contact Reed with their interest and to ask any questions they may have.

5. Overview of Sewer Service Area Planning Process – 2022-2042 Plan Update

Landeau felt a review of key plan elements could take place in 2-3 meetings (bi-monthly). Wastewater facilities will be discussed and determined as to how they will fit into the plan. Growth projections from the Department of Administration, census data, and comprehensive plan information will be utilized. He noted the following will also take place: review of environmentally sensitive areas, goals and policies, and administrative procedures, to then determine what the sewer service boundary needs to look like. Text will then be updated/revised and agreed to by municipalities represented on the committee, based on these reviews. Lawrence stated the hope is to have the update completed in 6 meetings and referred to the current boundary map provided today. The update may change boundary lines when factoring-in population and removing environmentally sensitive areas.

Kernosky referenced best practices being followed based on existing conditions/developments and taken into consideration, such as Crossroads Commons/County Road HH line for sewer service boundary. Lawrence felt those issues need to be identified and discussed, and then determine how it relates to the plan. He noted the DNR looks from an areawide perspective, not a political aspect. Kernosky said his point was whether the plan is considered a political document or best practice. Lawrence replied the document is best practice; system-wide best practice.

6. Discuss Wastewater Treatment Plant Capacity

Landeau asked the City of Stevens Point, Village of Plover and Village of Whiting to describe their treatment plants. **Village of Plover:** Kunst stated capacity is not a concern; they have vast capacity to handle current and future growth. Landeau asked if there are any issues and Kunst replied they are dealing with Phosphorus and believe Nitrates will be coming soon. **Village of Whiting:** Schmeiser reported they are using 1/3 of the capacity after a 2009 upgrade. Landeau asked about issues and Schmeiser replied there are none known, and they should be okay on Phosphorus. **City of Stevens Point:** Lemke stated on the liquid side, they are close to 50%; at 2.2 million gpd of a 4.4 million gpd capacity. As for solids, they are a bit over 50%; at 5-6,000 pounds per day of a 10,500 pounds per day capacity. Lemke noted this is not a simple figure because consumption changes; it is a rating only. A new rating could have a minor upgrade. Landeau referenced nitrate statistics and how that impacts plants. Kernosky said that is hypothetical and the DNR has not come out with anything. Lemke referenced Total Maximum Daily Loads (TMDL) are not at a need for upgrade but felt that would be a common theme as it comes down from the DNR. As for cities and tertiary treatment, he felt they are all thinking about it. He then referenced PFAS, noting those have an implication for Wisconsin and is more a solid waste issue. The City takes leachate but felt "we are all in this together". Lemke referred to distributed resources – large communities vs. other resources such as a regional treatment plant and felt this should be part of the committee's discussion. Landeau said discussion on regionalization is required by the DNR and pros/cons will be discussed.

Lawrence asked about operational, customer, and/or cost issues. Schmeiser felt rates are a concern as a lower number of users equals a higher cost.

7. Discuss Development Trends and Issues/Concerns Related to Sewer Service Area

Landeau noted comprehensive plans address future development and asked municipalities if their plans are current. Johnson stated the Town of Hull is updating their plan, which should be finished this year, Linwood's plan is almost done, and the Town of Plover just finished theirs. Kunst stated the Village of Plover is getting back into an update that should be done before the end of the year. Kernosky noted the City of Stevens Point's 2015 update was not adopted and they will begin again this summer with a focus on neighborhoods, which is a 3-4 year process.

Landeau asked about trends. Kunst stated the focus of the Village of Plover will be infill of higher density redevelopment, i.e.: downtown area. There is a challenge with annexation and sewer/water, and they are working with the Town of Plover. Commercial and manufacturing development has out-paced other areas of development. They would like to see suburban neighborhoods and more subdivisions. Kernosky said the City has lost some population and they are challenging the census data, but acknowledges it must be utilized. Kunst referenced residential development (single family development by Smiley's) and general commercial growth, with additional commercial growth coming. Schmeiser said the Village of Whiting is a bit condensed with some residential and some commercial. He noted since 2007, the Village lost a huge industrial user with the papermill closing in 2013.

Landeau then asked about trends in the townships. Sniadajewski described very light residential development and a potential solar farm that is being proposed on the southwest portion of the town into the Town of Grant. This is in preliminary stages. There is concern about sewer service based around Shooter's/Kwik Trip/Highway 51 and I39 intersection/hotel and the extension of sewer and water there to help with their needs. Wilz stated there are 10-12 homes per year going up in the Town of Hull. Kunst stated politics should be taken out of the discussion, and with seven planners on the committee, we should be able to come up with a good plan. He acknowledged the City and Village had challenges in the past and current staff are willing to work together. Let's implement best practice and remove politics. Lemke noted the last sewer service area map shows a proposed Town of Plover boundary. Kunst stated the Village and Town of Plover have a boundary agreement, which was approved – areas were sewered without annexation.

8. Discuss Community American Rescue Plan Act (ARPA) Allocation Plans

Landeau asked where communities are with ARPA spending plans. Lawrence asked if any plans would impact the sewer service process or areas. This information can be used in the planning process. Kunst stated the Village of Plover is in early stages of prioritizing expenditures. Lemke noted the City is initially adding 20% to annual reconstruction costs. Schmeiser said the Village of Whiting is preliminarily looking at a 50/50 split between sewer and water.

9. Discuss Next Meeting Date, Including Possible Virtual Attendance Option

Landeau said the next meeting would be in March, as they hope to meet bi-monthly. Some members felt Friday morning was not the best time to meet. It was decided that Cummings would send a Doodle poll to members offering Tuesday, Wednesday, and Thursday morning or afternoon to determine what day of week and time of day is preferred. Members agreed that meetings should be offered both in-person and virtual. Lawrence stated meetings should be held to 1 or 1.5 hours. Landeau reminded members a Chair and Vice-Chair will be elected at the March meeting.

10. Adjournment

Meeting adjourned at 11:09 am.

DRAFT

STEVENS POINT URBAN AREA SEWER SERVICE ADVISORY COMMITTEE

Tuesday, March 29, 2022 – 2:00 p.m.
Conference Room 5, County Annex Third Floor
1462 Strongs Avenue, Stevens Point, WI

AGENDA

REMOTE ATTENDANCE & COMMENT
To attend this meeting by telephone: dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 618 020 214, then press #
To attend this meeting by video: Click here to join the meeting
Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to reedt@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

1. Call to Order / Attendance
2. PUBLIC NOTICE: Members of the public who wish to address the Committee on specific agenda items must register their requests at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order
3. Introductions
4. Nomination and Election of Officers
5. Review/Approval of Minutes from January 21, 2022
6. Review of Advisory Committee Vote Allocation within Bylaws
7. Discuss Planning Area Population and Growth Projections
8. Review Environmentally Sensitive Area Designations
9. Next Meeting Date
10. Adjournment

NOTICE: *A quorum of the Portage County Board of Supervisors or any committee thereof may be present at this meeting.*

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Any person who has special needs and plans on attending this meeting should contact the Planning and Zoning Department as soon as possible to ensure that reasonable accommodations can be made. Telephone 715-346-1334.

MINUTES
Stevens Point Urban Area Sewer Service Advisory Committee
March 29, 2022

Municipality	Primary Member	Present	Alternate Member	Present	Technical Staff / Others Present
City of Stevens Point	Mike Wiza		Joel Lemke	X	Ryan Kernosky
Village of Park Ridge	Steve Menzel	X	Paul McGinley		
Village of Plover	Steve Kunst	X	Dan Ault		
Village of Whiting	Kevin Lutz		Jake Wilcox	X	
Town of Hull	Dave Wilz	X	Jan Way	X	
Town of Linwood	Howard Krieski		**Vacant**		
Town of Plover	Jim Garbe	X	Deb Sniadajewski	X	
Town of Stockton	Mike Bronk		Jeanne Dodge		

North Central Wisconsin Regional Plan Commission Staff Present: Darryl Landeau
Others Present:
Staff Present: Tim Reed, Kristen Johnson, and Amy Heins, Portage County Planning and Zoning Department

1. Call to Order
Landeau called the meeting of the Stevens Point Urban Area Sewer Service Advisory (SSA) Committee to order at 2:05 pm in Conference Room 5 of the County Annex.

2. Members of the Public Who Wish to Address the Committee on Specific Agenda Items Must Register Their Request at this Time, with Such Comments Subject to the Reasonable Control of the Committee Chair as Set Forth in Robert's Rules of Order
No members of the public were present.

3. Introductions
Those present (see chart above) introduced themselves, noting the municipality they represent and position within that municipality.

4. Nomination and Election of Officers
Landeau asked for nominations for SSA Committee Chair:

- Sniadajewski nominated Kunst.

Hearing no further nominations, Landeau called for a motion. Sniadajewski moved to elect Kunst as Chair; seconded by Wilz. Motion passed by voice vote.

Kunst asked for nominations for SSA Committee Vice-Chair:

- Kunst nominated Lemke.

Hearing no further nominations, Kunst called for a motion. Kunst moved to elect Lemke as Vice-Chair; seconded by Wilz. Motion passed by voice vote.

5. Review/Approval of Minutes from January 21, 2022
Kernosky referenced item #7, second paragraph, and stated the director and municipalities were mixed up and it should read "Kernosky stated the focus of the City of Stevens Point will be infill of higher density redevelopment, i.e.: downtown area. There is a challenge with annexation and sewer/water, and they are working with the Town of Hull." Kunst replied that is how he remembered it as well.

Lemke moved to approve as amended. Motion was seconded by Menzel; which passed by voice vote.

6. Review of Advisory Committee Vote Allocation within Bylaws
Kunst noted for the record that the Bylaws have been reviewed and stand as is.

7. Discuss Planning Area Population and Growth Projections

Kunst stated the DNR requires the use of DOA numbers, and they are not consistent over 40 years which causes challenges with population projections for the Village of Plover. Kunst asked to follow up with the DOA just to verify and see if they would be willing to look at other methods if necessary. Landeau stated there are tricks/solutions like adding acreage for a buffer. Kernosky noted that the County's population from 2010 to 2020 was quite stagnant, very small increase, and it is not worth arguing since the DNR/DOA requires the use of their numbers. Landeau replied that is correct, Marshfield tried, and it did not get them anywhere.

Lemke asked for an explanation of market factor. Landeau replied this accounts for a buffer to allow for market trends and choices. Owners may not be wiling to offer up land for sewer service development/growth and this provides a buffer of additional land to allow for that market variability. Lemke asked who comes up with the market factor acreage. Landeau replied the community does, and the DNR approves the factor by 1, 2, and occasionally 3.

Kunst stated that Town of Plover has commercial land served by Village of Plover sewer and asked if this needs to be addressed in the plan. Landeau replied he would look into and work it into the plan.

Kernosky asked if the market factor area should be reduced so that the SSA Committee would have to review proposed sewered developments on the fringe? Landeau replied most communities make the boundaries larger to prevent that issue. Kunst stated he wanted to continue as is otherwise it unnecessarily instills a group of this caliber to politicize development projects. The goal is to let the community run themselves. Kernosky disagreed and stated realistically we are not going to get anywhere near some of these boundaries by 2042 and suggested tightening it up. Landeau reminded the Committee that the goal of this plan is to protect the water quality by preventing development in environmentally sensitive areas. Kernosky stated the 2007 map does not reflect that, most of the City's wellhead protection areas are in the Town of Hull and there is limited Town of Hull land included in this sewer service plan. Landeau agreed and stated he would be looking into it. This is required by the Clean Water Act and the DNR is implementing it.

Landeau asked members to review the draft map for inaccuracies (developed versus not developed). Lemke asked if there was room for a designation for undevelopable land. Landeau replied yes, just let him know the specific areas.

Sniadajewski stated much of the property south on Highway 54 is marked developed, but it is agricultural farm fields and perhaps it was marked developed due to improvements to irrigation systems. Landeau replied that is very possible and the type of mistake that needs to be identified.

8. Review Environmentally Sensitive Area Designations
Reviewed maps. Lemke questioned park land and the addition of lodges/pavilions. Landeau replied that should already be included as development; therefore, it would not impact the future development allocation.

9. Next Meeting Date
The next SSA Committee meeting date is tentatively set for May 17, 2022 at 2:00 p.m. in conference room 5.

10. Adjournment
Wilz moved to adjourn the meeting; seconded by Lemke. Meeting adjourned at 3:35 pm.

Respectfully Submitted,

Amy Heins
Recording Secretary

DRAFT

MINUTES
Stevens Point Urban Area Sewer Service Advisory Committee
June 7, 2022

Municipality	Primary Member	Present	Alternate Member	Present	Technical Staff / Others Present
City of Stevens Point	Mike Wiza		Joel Lemke	X	Ryan Kernosky
Village of Park Ridge	Steve Menzel	X	Paul McGinley		
Village of Plover	Steve Kunst	X	Dan Ault		
Village of Whiting	Kevin Lutz		Jake Wilcox	X	
Town of Hull	Dave Wilz	X	Jan Way	X	
Town of Linwood	Howard Krieski		**Vacant**		
Town of Plover	Jim Garbe	X	Deb Sniadajewski	X	
Town of Stockton	Mike Bronk		Jeanne Dodge	X	

North Central Wisconsin Regional Plan Commission Staff Present: Darryl Landeau
Others Present: Nathan Sandwick
Staff Present: Tim Reed, Kristen Johnson, and Amy Heins, Portage County Planning and Zoning Department

1. Call to Order
Kunst called the meeting of the Stevens Point Urban Area Sewer Service Advisory (SSA) Committee to order at 2:01 pm in Conference Room 5 of the County Annex.

2. Members of the Public Who Wish to Address the Committee on Specific Agenda Items Must Register Their Request at this Time, with Such Comments Subject to the Reasonable Control of the Committee Chair as Set Forth in Robert's Rules of Order
No members of the public were present.

3. Review/Approval of Minutes from March 29, 2022
Garbe moved to approve as presented. Motion was seconded by Way, which passed by voice vote.

4. Review Revised Draft Boundary Maps
Maps were reviewed with no discussion.

5. Discuss Development of Proposed Sewer Service Area Boundary
Landeau stated he will be working with the City of Stevens Point and the Village of Plover for their final acreage allocations.

6. Review SSA Goals, Objectives, and Policies
Reviewed with no discussion.

7. Next Meeting Date
The next SSA Committee meeting date is tentatively set for August 30, 2022 at 2:00 p.m. in conference room 5.

8. Adjournment
Lemke moved to adjourn the meeting; seconded by Menzel. Meeting adjourned at 2:38 pm.

Respectfully Submitted,

Amy Heins
Recording Secretary

DRAFT

STEVENS POINT URBAN AREA SEWER SERVICE ADVISORY COMMITTEE

Tuesday, September 6, 2022 – 2:00 p.m.
Conference Room 5, County Annex Third Floor
1462 Strongs Avenue, Stevens Point, WI

AGENDA

REMOTE ATTENDANCE & COMMENT
To attend this meeting by telephone: dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 687 996 971, then press #
To attend this meeting by video: Click here to join the meeting
Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to reedt@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

1. Call to Order / Attendance
2. PUBLIC NOTICE: Members of the public who wish to address the Committee on specific agenda items must register their requests at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order
3. Review/Approval of Minutes from June 7, 2022
4. Review Plan Implementation and Administrative Procedures
5. Discuss Development of Proposed Sewer Service Area Boundary Map
6. Next Meeting Date
7. Adjournment

NOTICE: *A quorum of the Portage County Board of Supervisors or any committee thereof may be present at this meeting.*

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Any person who has special needs and plans on attending this meeting should contact the Planning and Zoning Department as soon as possible to ensure that reasonable accommodations can be made. Telephone 715-346-1334.

STEVENS POINT URBAN AREA SEWER SERVICE ADVISORY COMMITTEE

Tuesday, November 1, 2022 – 2:00 p.m.
Conference Room 5, County Annex Third Floor
1462 Strongs Avenue, Stevens Point, WI

AGENDA

REMOTE ATTENDANCE & COMMENT
To attend this meeting by telephone: dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 870 336 682, then press #
To attend this meeting by video: Click here to join the meeting
Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to reedt@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

1. Call to Order / Attendance
2. PUBLIC NOTICE: Members of the public who wish to address the Committee on specific agenda items must register their requests at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order
3. Review and Approve Minutes from September 6, 2022
4. Review Revised Draft Boundary Maps
5. Review and Approve Draft Sewer Service Area Document
6. Discuss Plan Adoption Process
7. Next Meeting Date
8. Adjournment

NOTICE: *A quorum of the Portage County Board of Supervisors or any committee thereof may be present at this meeting.*

****

Any person who has special needs and plans on attending this meeting should contact the Planning and Zoning Department as soon as possible to ensure that reasonable accommodations can be made. Telephone 715-346-1334.

MINUTES
Stevens Point Urban Area Sewer Service Advisory Committee
September 6, 2022

Municipality	Primary Member	Present	Alternate Member	Present	Technical Staff / Others Present
City of Stevens Point	Mike Wiza		Joel Lemke	X	Ryan Kernosky
Village of Park Ridge	Steve Menzel	X	Paul McGinley		
Village of Plover	Steve Kunst	X	Dan Ault		
Village of Whiting	Kevin Lutz		Jake Wilcox	X	
Town of Hull	Dave Wilz	X	Jan Way		
Town of Linwood	Howard Krieski		**Vacant**		
Town of Plover	Jim Garbe	X	Deb Sniadajewski	X	
Town of Stockton	Mike Bronk		Jeanne Dodge	X	

North Central Wisconsin Regional Plan Commission Staff Present: Darryl Landeau
Staff Present: Tim Reed, Kristen Johnson, and Amy Heins, Portage County Planning and Zoning Department

1. Call to Order
Kunst called the meeting of the Stevens Point Urban Area Sewer Service Advisory (SSA) Committee to order at 2:02 pm in Conference Room 5 of the County Annex.

2. Members of the Public Who Wish to Address the Committee on Specific Agenda Items Must Register Their Request at this Time, with Such Comments Subject to the Reasonable Control of the Committee Chair as Set Forth in Robert's Rules of Order
No members of the public were present.

3. Review/Approval of Minutes from June 7, 2022
Wilz moved to approve as presented. Motion was seconded by Garbe, which passed by voice vote.

4. Review Plan Implementation and Administrative Procedures
- Review/Update "Request Form"
- Add appeal process verbiage
- Clarify Flow Chart to "notify Sewer Service Advisory Committee members"

Proposed draft to be brought to the next meeting, once approved, send draft to municipalities for review/approval (allowing 3 months), bring back in February or March for a required Public Hearing and action, and then forward to the DNR for final approval.

5. Discuss Development of Proposed Sewer Service Area Boundary Map
This item will be brought to the next meeting.

6. Next Meeting Date
The next SSA Committee meeting date is tentatively set for November 1, 2022, at 2:00 p.m. in conference room 5.

7. Adjournment
Lemke moved to adjourn the meeting; seconded by Wilz. Meeting adjourned at 2:44 pm.

Respectfully Submitted,

Amy Heins
Recording Secretary

MINUTES
Stevens Point Urban Area Sewer Service Advisory Committee
November 1, 2022

Municipality	Primary Member	Present	Alternate Member	Present	Technical Staff / Others Present
City of Stevens Point	Mike Wiza		Joel Lemke	X	Ryan Kernosky
Village of Park Ridge	Steve Menzel	X	Paul McGinley		
Village of Plover	Steve Kunst	X	Dan Ault		
Village of Whiting	Kevin Lutz		Jake Wilcox	X	
Town of Hull	Dave Wilz	X	Jan Way	X	
Town of Linwood	Howard Krieski		**Vacant**		
Town of Plover	Jim Garbe	X	Deb Sniadajewski		
Town of Stockton	Mike Bronk		Jeanne Dodge		

North Central Wisconsin Regional Plan Commission Staff Present: Darryl Landeau
Staff Present: Tim Reed, Kristen Johnson, and Amy Heins, Portage County Planning and Zoning Department

1. Call to Order
Kunst called the meeting of the Stevens Point Urban Area Sewer Service Advisory (SSA) Committee to order at 2:04 pm in Conference Room 5 of the County Annex.

2. Members of the Public Who Wish to Address the Committee on Specific Agenda Items Must Register Their Request at this Time, with Such Comments Subject to the Reasonable Control of the Committee Chair as Set Forth in Robert's Rules of Order
No members of the public were present.

3. Review/Approval of Minutes from September 6, 2022
Wilz moved to approve as presented. Motion was seconded by Menzel, which passed by voice vote.

4. Review Revised Draft Boundary Maps
Kunst stated the Village of Plover will meet with the Town of Plover to verify maps are ok.

5. Review and Approve Draft Sewer Service Area Document
- Page 12 – Should be "100-120" degrees F
- Page 15, 3rd paragraph – "stormwater" was misspelled
- Lemke to provide updates to the treatment system description
- Kunst to provide amendments for Table 1 of Section 2

6. Discuss Plan Adoption Process
The Committee agreed that minor changes made with track changes and shared via email would be acceptable prior to moving forward with the Department of Natural Resources (DNR) preliminary review. After the DNR preliminary review, we will need to have a public hearing, a formal approval from the Committee, and then a final approval from the DNR.

7. Next Meeting Date
No scheduled meeting at this time; the next SSA Committee meeting will be determined after the DNR reviews the proposed plan.

8. Adjournment
Lemke moved to adjourn the meeting; seconded by Wilcox. Meeting adjourned at 2:39 pm.

Respectfully Submitted,

Amy Heins
Recording Secretary

LocaliQ
Wisconsin
GANNETT

PO Box 630848 Cincinnati, OH 45263-0848

PROOF OF PUBLICATION

PORTAGE COUNTY GOVT
S/B Portage County
1516 Church ST
Stevens Point WI 54481-3501

STATE OF WISCONSIN, COUNTY OF BROWN

Being duly sworn, doth depose and say that she/he is an authorized representative of the Stevens Point Journal, public newspaper published in the city of Stevens Point, in Portage and/or Wood counties; that a notice of which the annexed is a copy, taken from said paper, has been published in said newspaper in the issues dated:

08/08/2023, 08/15/2023

That said newspaper was regularly issued and circulated on those dates and that the fees charged are legal.

Sworn to and subscribed before on 08/15/2023

Legal Clerk

Notary, State of WI, County of Brown
4-6-27

My commision expires

Publication Cost:	$44.00	
Order No:	9139082	# of Copies:
Customer No:	1013285	1
PO-#:	9139082	

THIS IS NOT AN INVOICE!

Please do not use this form for payment remittance.

DENISE ROBERTS
Notary Public
State of Wisconsin

NOTICE OF PUBLIC HEARING
PROPOSED 2040 STEVENS POINT URBAN AREA SEWER SERVICE AREA PLAN

Notice is hereby given that on Tuesday, August 22, 2023, at 2:00 p.m. in Conference Room 5 of the County Annex, 1462 Strongs Avenue, Stevens Point, the Stevens Point Urban Area Sewer Service Advisory Committee will hold a public hearing at which time and place all interested persons may appear and will be given an opportunity to be heard in support of or in opposition of the proposed 2040 Stevens Point Urban Area Sewer Service Area Plan, which will update and revise a twenty-year boundary to control sewered development and protect water quality within parts of the Towns of Hull, Plover, and Stockton, the Villages of Park Ridge, Plover, and Whiting, and the City of Stevens Point.

The proposed Plan is available for viewing online at https://www.ncwrpc.org/ncwrpc2021/stevens-point-urban-area-sewer-service-area-plan-2040-update/ or in-person at the County Planning and Zoning Office, 1462 Strongs Avenue, on business days between the hours of 7:30 AM and 4:30 PM. All interested persons are invited to attend said hearing and be heard, and accommodations have been made to do so remotely if you prefer. To attend this meeting by telephone dial 1-872-242-7813, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 317 626 714, then press #. To attend this meeting by video go to www.co.portage.wi.us and click on the link in the agenda for the Stevens Point Urban Area Sewer Service Advisory Committee meeting in the Agendas/Minutes Calendar. If you are unable to attend the hearing, you may submit written comments on agenda items to the Planning and Zoning Department by mail at 1462 Strongs Avenue, Stevens Point, WI 54481, or by e-mail at (johnsokr@co.portage.wi.us).

Dated this 8th day of August, 2023.
Kristen Johnson
Planner

STEVENS POINT URBAN AREA SEWER SERVICE ADVISORY COMMITTEE

Tuesday, August 22, 2023 – 2:00 p.m.
Conference Room 5, County Annex Third Floor
1462 Strongs Avenue, Stevens Point, WI

AGENDA

REMOTE ATTENDANCE & COMMENT
To attend this meeting by telephone: dial 1-872-242-7813, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 317 626 714, then press #
To attend this meeting by video: Click here to join the meeting

1. Call to Order / Attendance

PUBLIC HEARING:

2. Proposed 2040 Stevens Point Urban Area Sewer Service Area Plan, which will update and revise a twenty-year boundary to control sewered development and protect water quality within parts of the Towns of Hull, Plover, and Stockton, the Villages of Park Ridge, Plover, and Whiting, and the City of Stevens Point.

BUSINESS MEETING:

3. PUBLIC NOTICE: Members of the public who wish to address the Committee on specific agenda items must register their requests at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

4. Review and Approve Minutes from November 1, 2022

5. Discussion/Possible Action - Proposed 2040 Stevens Point Urban Area Sewer Service Area Plan

6. Overview Final Steps

7. Adjournment

NOTICE: *A quorum of the Portage County Board of Supervisors or any committee thereof may be present at this meeting.*

Any person who has special needs and plans on attending this meeting should contact the Planning and Zoning Department as soon as possible to ensure that reasonable accommodations can be made. Telephone 715-346-1334.

MINUTES
Stevens Point Urban Area Sewer Service Advisory Committee
August 22, 2023

Municipality	Primary Member	Present	Alternate Member	Present	Technical Staff / Others Present
City of Stevens Point	Mike Wiza		Joel Lemke	X	
Village of Park Ridge	Steve Menzel	X	Paul McGinley		
Village of Plover	Steve Kunst	X	Dan Ault		
Village of Whiting	Kevin Lutz		Jake Wilcox	X	
Town of Hull	Dave Wilz	X	Jan Way		
Town of Linwood	Howard Krieski		**Vacant**		
Town of Plover	Jim Garbe	X	Deb Sniadajewski		
Town of Stockton	Mike Bronk		Jeanne Dodge		

North Central Wisconsin Regional Plan Commission Staff Present: Darryl Landeau
Staff Present: Tim Reed, Kristen Johnson, and Amy Heins, Portage County Planning and Zoning Department

1. Call to Order
Kunst called the meeting of the Stevens Point Urban Area Sewer Service Advisory (SSA) Committee to order at 2:00 pm in Conference Room 5 of the County Annex.

PUBLIC HEARING:

2. Proposed 2040 Stevens Point Urban Area Sewer Service Area Plan, which will update and revise a twenty-year boundary to control sewered development and protect water quality within parts of the Towns of Hull, Plover, and Stockton, the Villages of Park Ridge, Plover, and Whiting, and the City of Stevens Point.
Having no public present for comment, Kunst asked for a motion to close the public hearing. Lemke moved to close the public hearing. Motion was seconded by Menzel, which passed by voice vote.

BUSINESS MEETING:

3. Members of the Public Who Wish to Address the Committee on Specific Agenda Items Must Register Their Request at this Time, with Such Comments Subject to the Reasonable Control of the Committee Chair as Set Forth in Robert's Rules of Order
No members of the public were present.

4. Review/Approval of Minutes from November 1, 2022
Wilz moved to approve as presented. Motion was seconded by Wilcox, which passed by voice vote.

5. Discussion/Possible Action – Proposed 2040 Stevens Point Urban Area Sewer Service Area Plan
Lemke moved to approve as presented. Motion was seconded by Garbe, which passed by voice vote.

6. Overview Final Steps
Landeau stated now that the plan has been approved, he will accept track-changes, correct any formatting issues, add information from today's meeting including the minutes, and send to the DNR for final approval. Once the DNR approves the plan it will be forwarded to the municipalities for their adoption. Landeau asked municipalities to submit minutes to him or Heins showing the towns action.

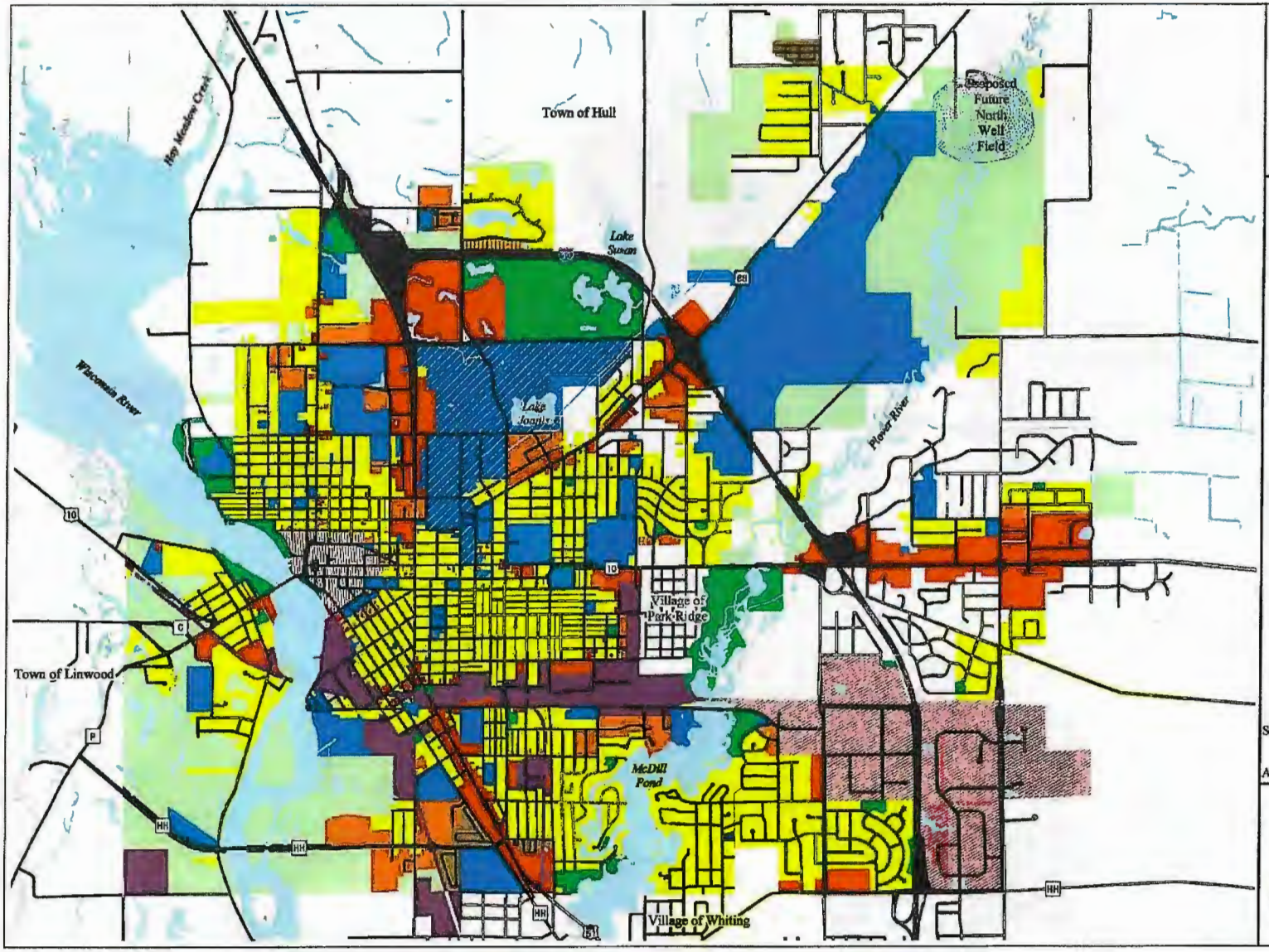
7. Adjournment
Garbe moved to adjourn the meeting; seconded by Wilz. Meeting adjourned at 2:12 pm.

Respectfully Submitted,

Amy Heins
Recording Secretary

APPENDIX C
STEVENS POINT URBAN AREA SEWER SERVICE AREA PLAN

Area Future Land Use Plans



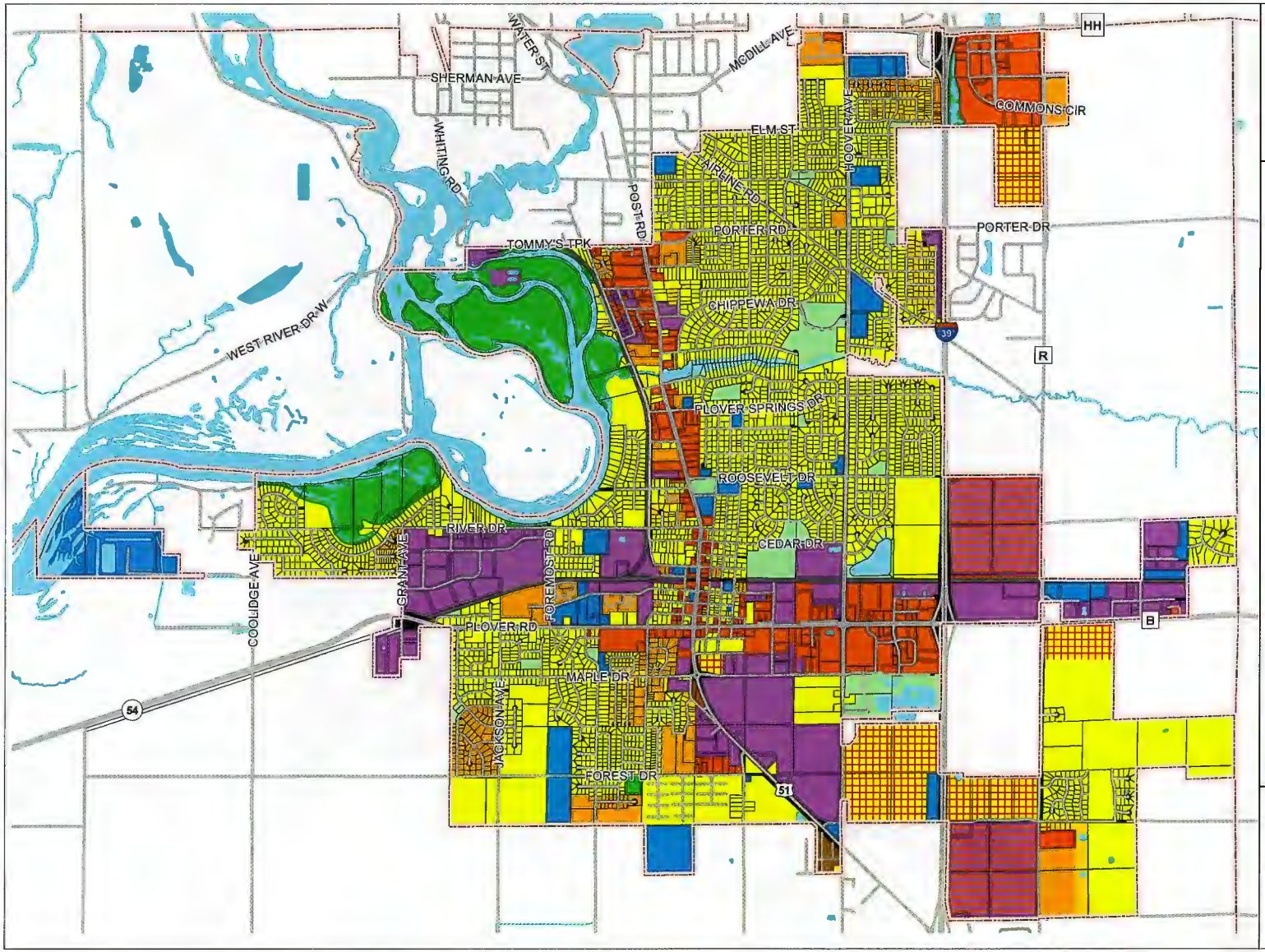
Map 8.3 Future Land Use Update

Source: City of Stevens Point (2005)
Portage County Planning & Zoning (2005)

Adopted: June 19, 2006

City of Stevens Point Comprehensive Plan

Portage County
Planning & Zoning
1462 Strongs Ave.
Stevens Point, WI 54481



Map 8.3
Future Land Use Within 2018 Village Boundary

Land Use Classes

- Single Family
- Duplex
- Multi-family (3+ units)
- Mobile Home Park
- Commercial / Office
- Commercial/Industrial
- Commercial/Residential
- Institutional / Governmental
- Industry
- Agriculture
- Park
- Not Developable
- Railroad
- Road Right-of-Way
- Municipal Boundary
- Lakes and Streams

N W E S

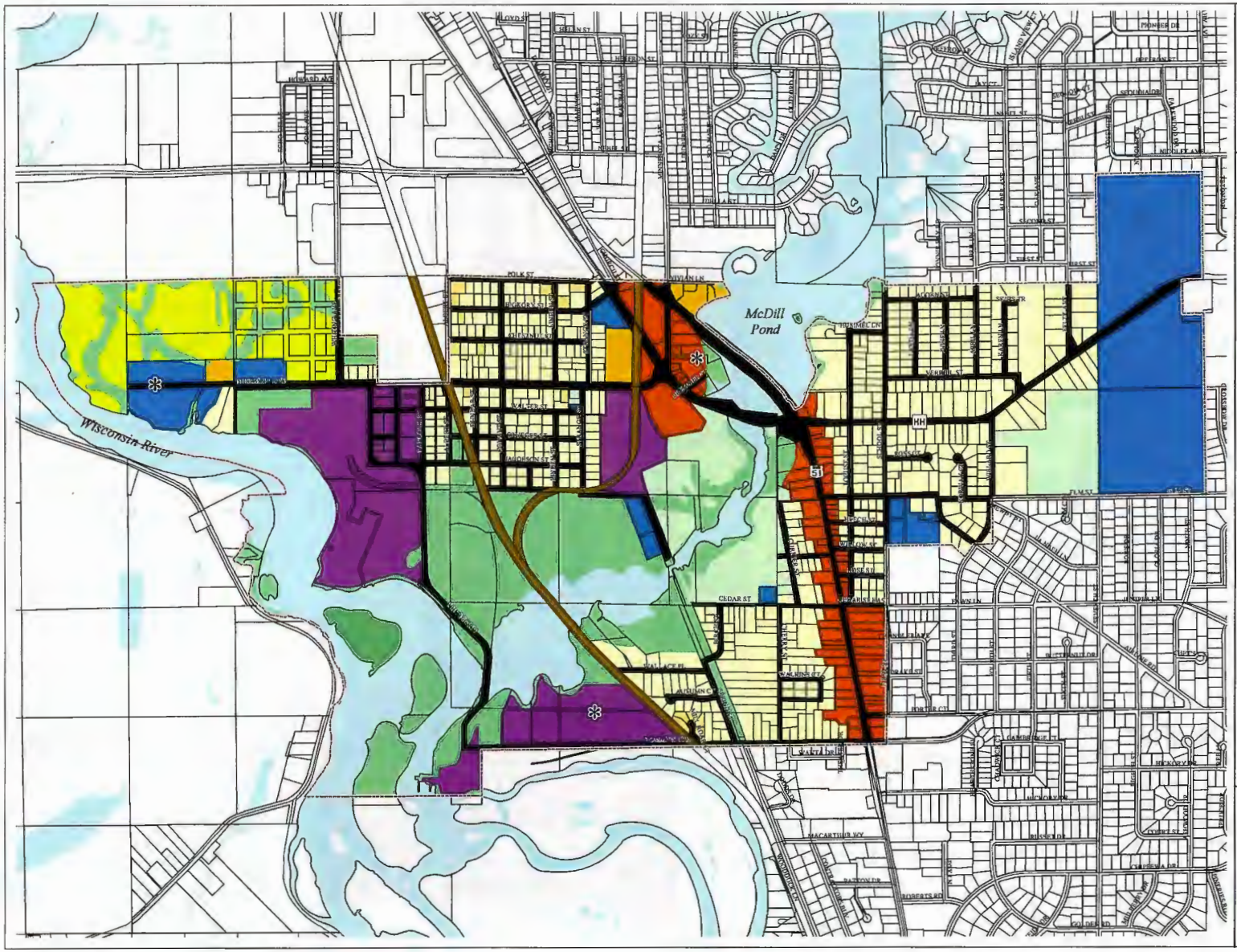
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Source: Portage County Planning & Zoning (2018)
Village of Plover (2018)

Map Printed: October 24, 2018

Village of Plover Comprehensive Plan

Portage County
Planning & Zoning
1462 Strongs Ave.
Stevens Point, WI 54481



Map 8.3
Future Land Use

Land Use

- Single Family
- Residential Planned Development
- Duplex
- Multi-family (3+ Units)
- Commercial
- Government / Institutional
- Industrial
- Park
- Natural Areas / Open Space
- Road Right-of-Way
- Railroad Right-of-Way
- Water

* Please refer to Map 8.2 and Section 8.2(E) for discussion of these infill/redevelopment areas.

N
W E
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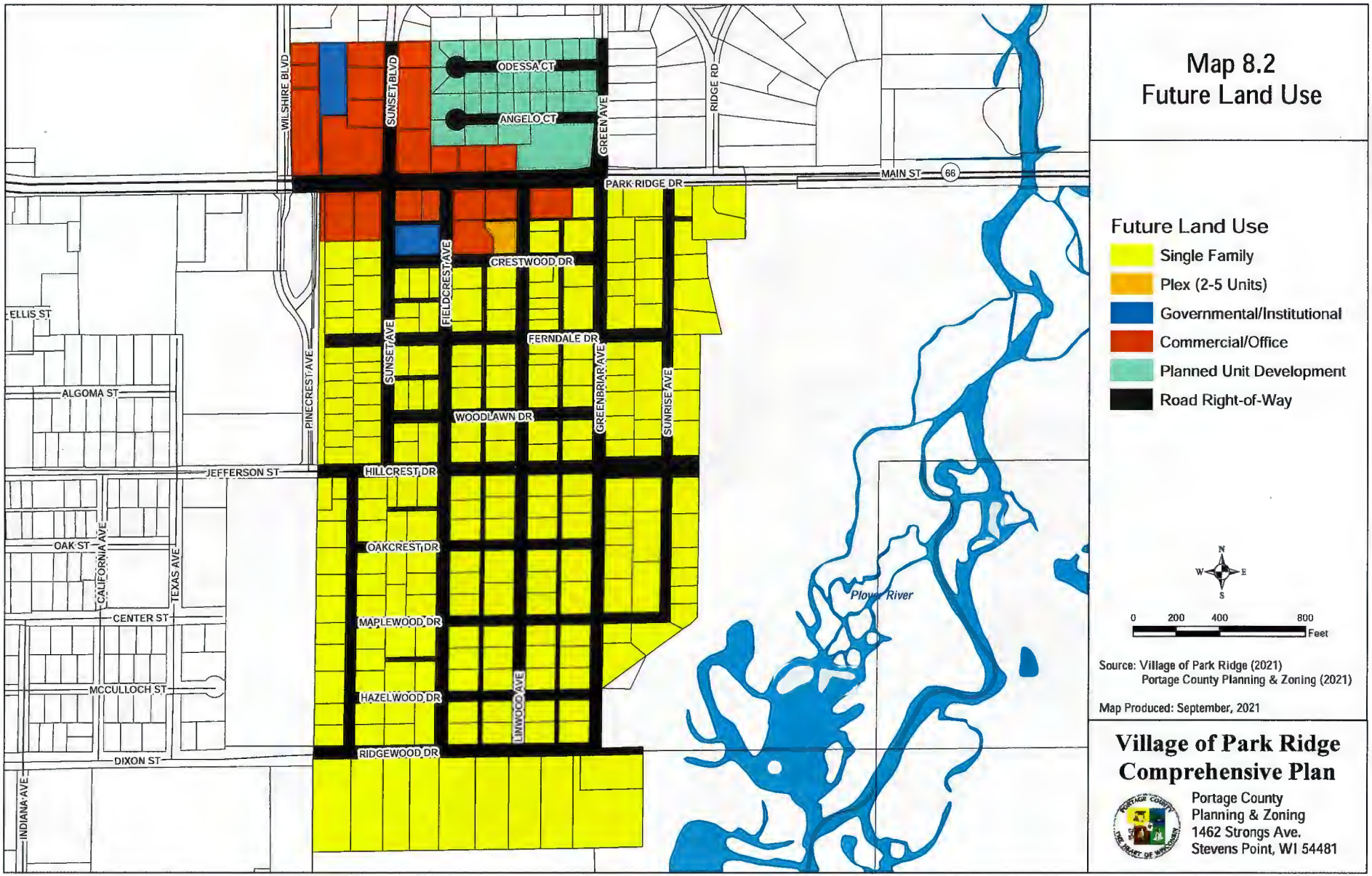
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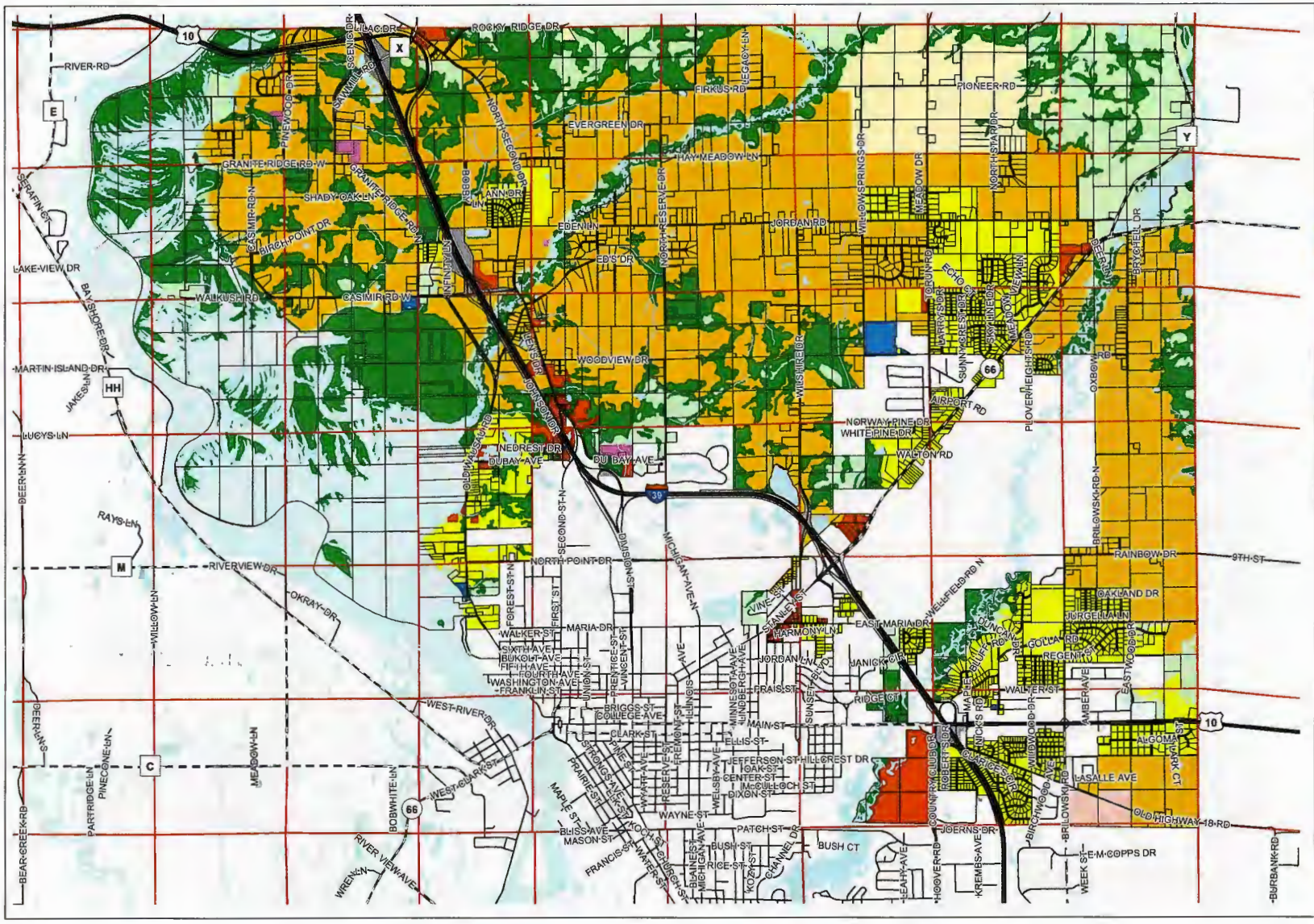
Source: Portage County Planning & Zoning (2004)

Map Adopted: October 12, 2004

Village of Whiting Comprehensive Plan

Portage County
Planning & Zoning
1462 Strongs Ave.
Stevens Point, WI 54481


Map 8.2
Future Land Use
Future Land Use
Single Family
Plex (2-5 Units)
Governmental/Institutional
Commercial/Office
Planned Unit Development
Road Right-of-Way
N
W
E
S
0
200
400
800
Feet
Source: Village of Park Ridge (2021)
Portage County Planning & Zoning (2021)
Map Produced: September, 2021
Village of Park Ridge
Comprehensive Plan
Portage County
Planning & Zoning
1462 Strongs Ave.
Stevens Point, WI 54481
WILSHIRE BLVD
SUNSET BLVD
ODESSA CT
ANGELO CT
GREEN AVE
RIDGE RD
MAIN ST
66
PARK RIDGE DR
CRESTWOOD DR
FIELDCREST AVE
ELLIS ST
SUNSET AVE
FERNDALE DR
GREENBRIAR AVE
SUNRISE AVE
PINECREST AVE
ALGOMA ST
WOODLAWN DR
JEFFERSON ST
HILLCREST DR
OAK ST
OAKCREST DR
CALIFORNIA AVE
TEXAS AVE
CENTER ST
MAPLEWOOD DR
MCCULLOCH ST
HAZELWOOD DR
LINWOOD AVE
RIDGEWOOD DR
DIXON ST
INDIANA AVE
Plover River



Map 8.4
Future Land Use

Future Land Use

- Residential
- Rural Residential
- Commercial
- Commercial / Mixed Use
- L3 Limited Agriculture/Mixed Use
- Industrial
- Institutional
- Natural Areas - Limited
- Natural Areas - Protected
- Road Right-of-Way

Urban Expansion Discussion Area

N W E S

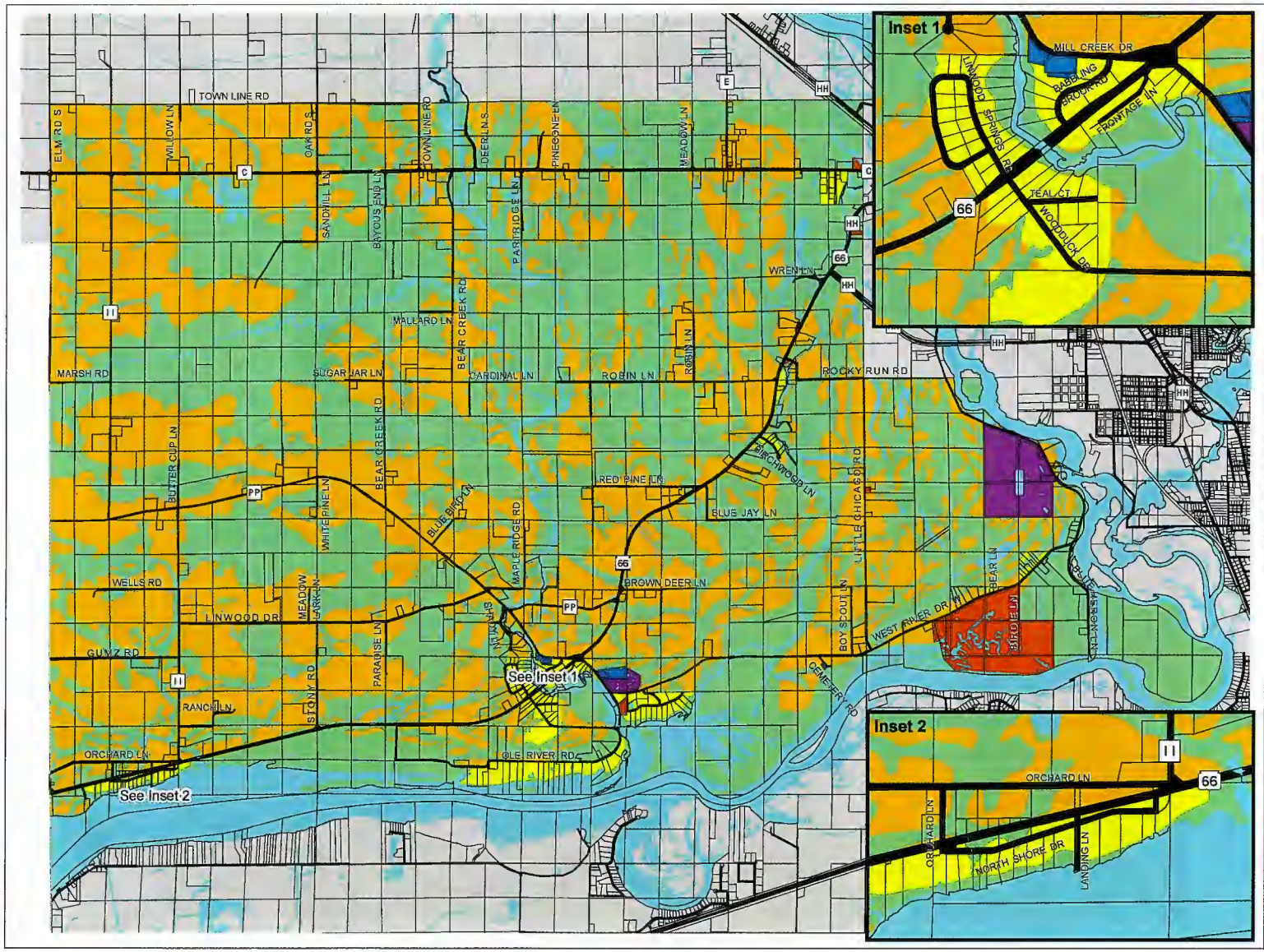
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Source: Portage County Planning & Zoning (2016)

Town Board Adopted: May 1, 2006
Town Board Amended: June 6, 2016
Map Printed: January 18, 2018

Town of Hull Comprehensive Plan

Portage County
Planning & Zoning
1462 Strongs Ave.
Stevens Point, WI 54481



Future Land Use

Land Use

- Residential
- Commercial
- Institutional
- Industrial
- L3 Limited Ag/Mixed Use
- Natural Areas - Protected
- Road

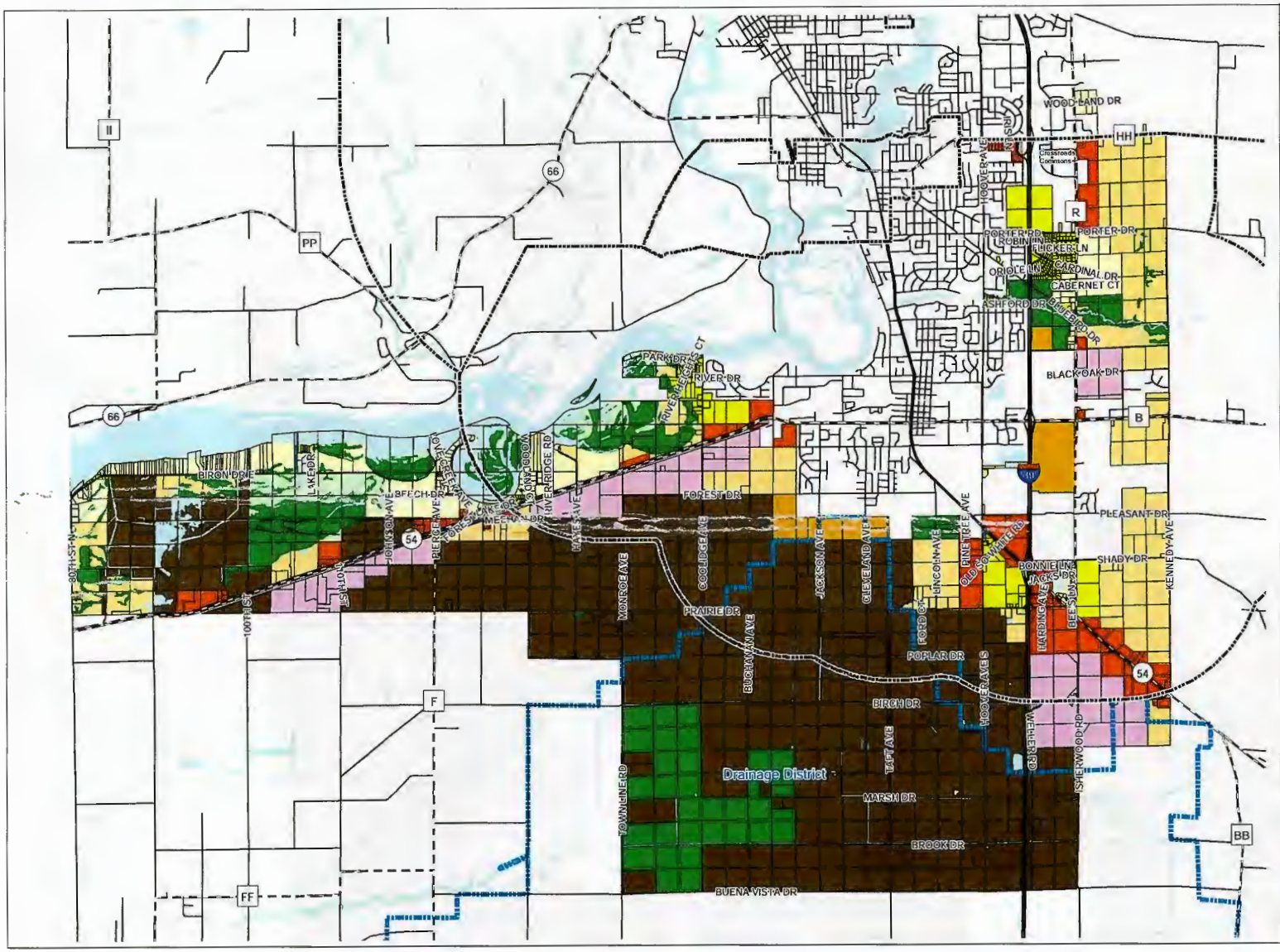
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Source: Portage County Planning & Zoning (2009)

Map Printed: November 23, 2009

Town of Linwood Comprehensive Plan

Portage County
Planning & Zoning
1462 Strongs Ave.
Stevens Point, WI 54481



Map 8.2
Future Land Use

Future Land Use

- Low Density Residential
- Medium Density Residential
- Commercial
- Industrial
- L1 Enterprise Agriculture
- L2 Intermediate Agriculture
- L3 Limited Agriculture/Mixed Use
- Governmental/Institutional
- Planned Unit Development
- Natural Areas - Protected
- Natural Areas - Limited
- Road Right-of-Way

* Natural Areas-Protected include: DNR lands, Wetlands outside of the Drainage District, County Parks, Tomorrow River State Trail, School Forest, and the Floodway of the Wisconsin River.

- Drainage District Boundary
- Extraterritorial Boundaries

N W E S

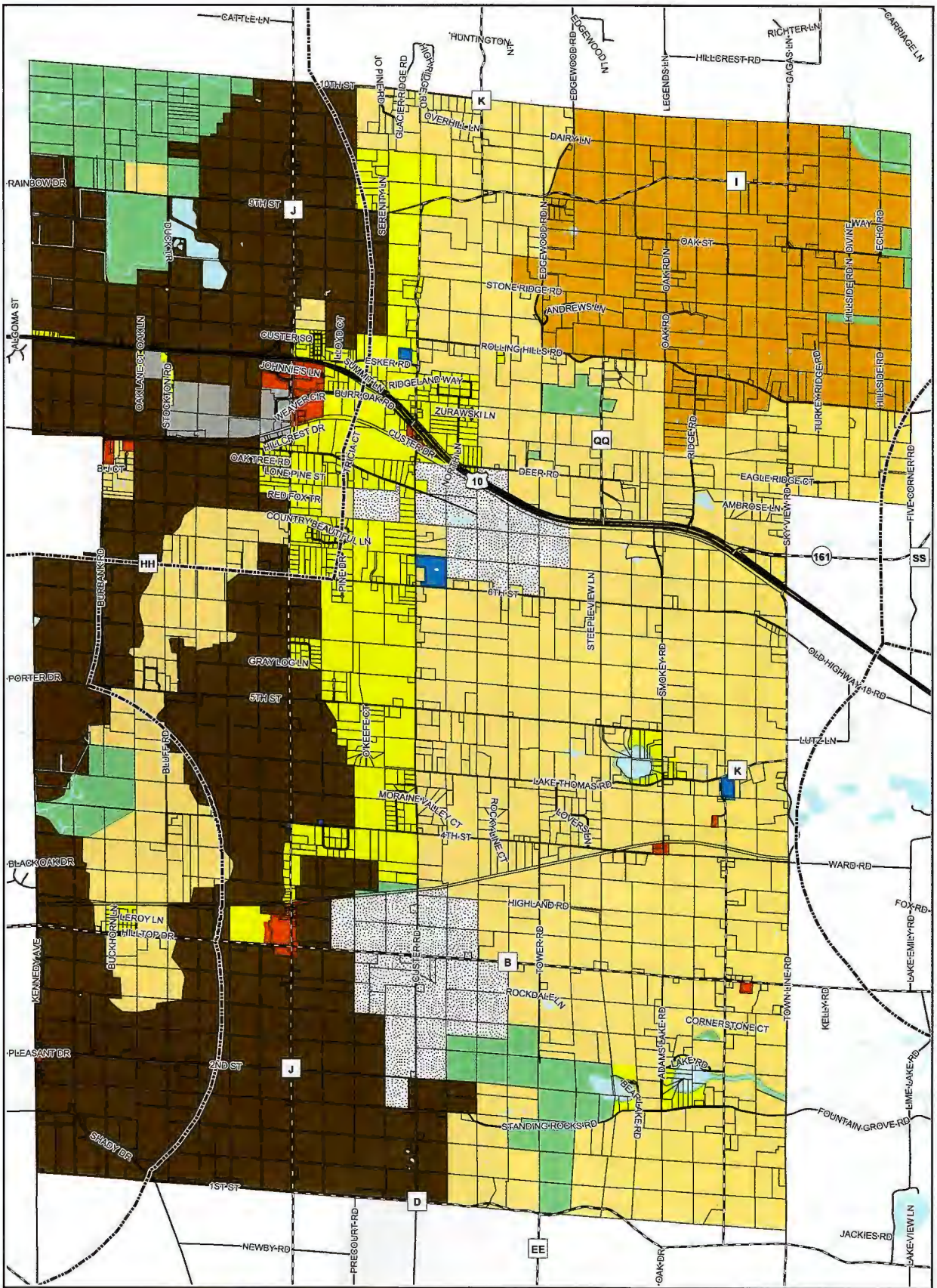
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Source: Town of Plover (2021)
Portage County Planning & Zoning (2021)

Town Board Adopted: February 11, 2021
Town Board Amended: July 7, 2021
Map Printed: September 28, 2021

Town of Plover Comprehensive Plan

Portage County
Planning & Zoning
1462 Strongs Ave.
Stevens Point, WI 54481



Map 8.3
Future Land Use

Future Land Use
- Residential
- Commercial
- Institutional
- Industrial
- L1 Enterprise Agriculture
- L2 Intermediate Agriculture
- L3 Limited Agriculture/Mixed Use
- Gravel Pit
- Natural Areas
- Extraterritorial Boundaries

N W E S

0 0.25 0.5 1 Miles

Source: Portage County Planning & Zoning (2022)
Town of Stockton (2022)

Town Board Adopted: September 13, 2016
Town Board Amended: April 11, 2022
Map Printed: September 20, 2022

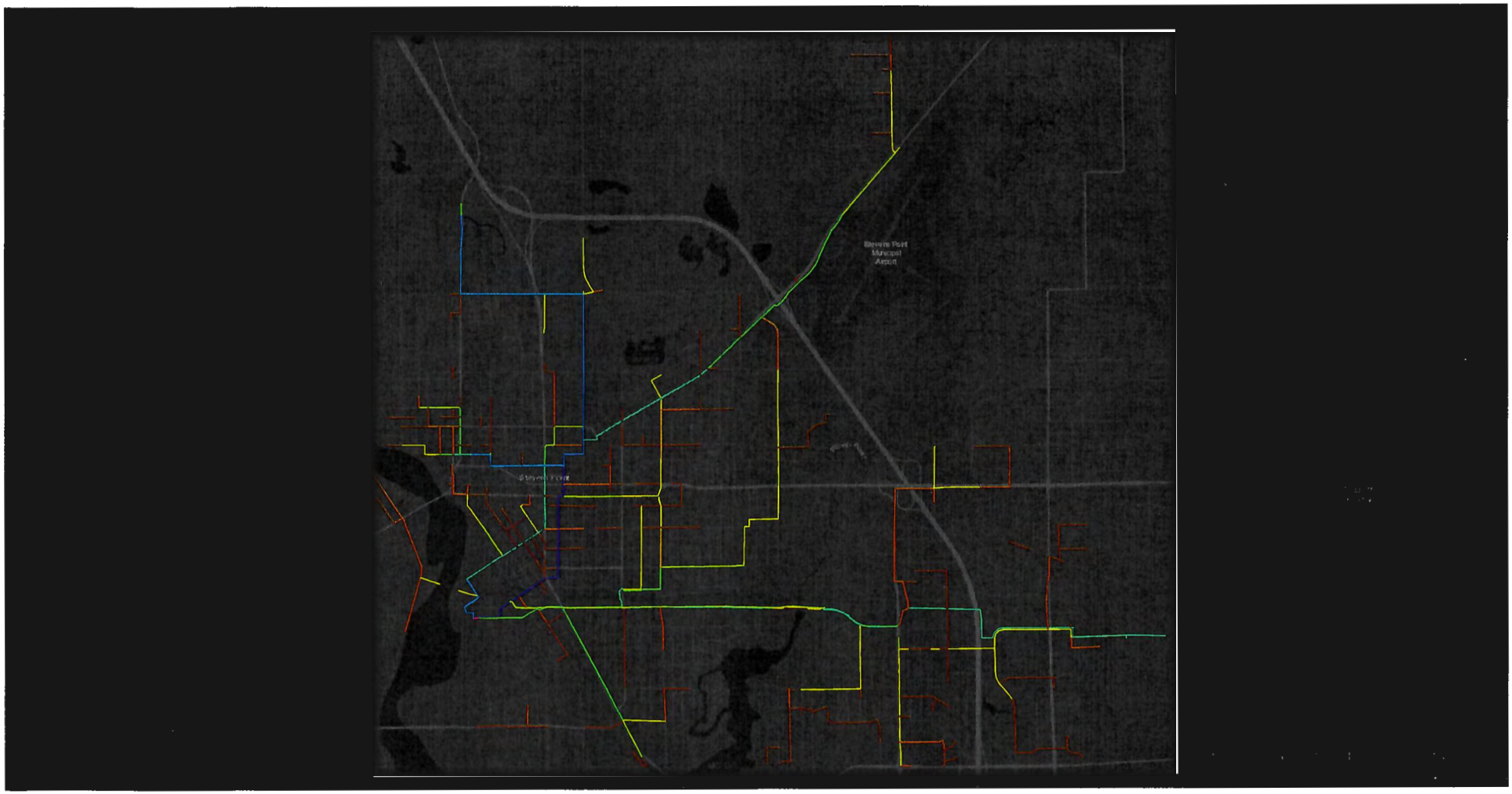
Town of Stockton Comprehensive Plan

Portage County
Planning & Zoning
1462 Strongs Ave.
Stevens Point, WI 54481

APPENDIX D
STEVENS POINT URBAN AREA SEWER SERVICE AREA PLAN

Community Sewer System Maps

Stevens Point Sanitary Mains



Sanitary Mains

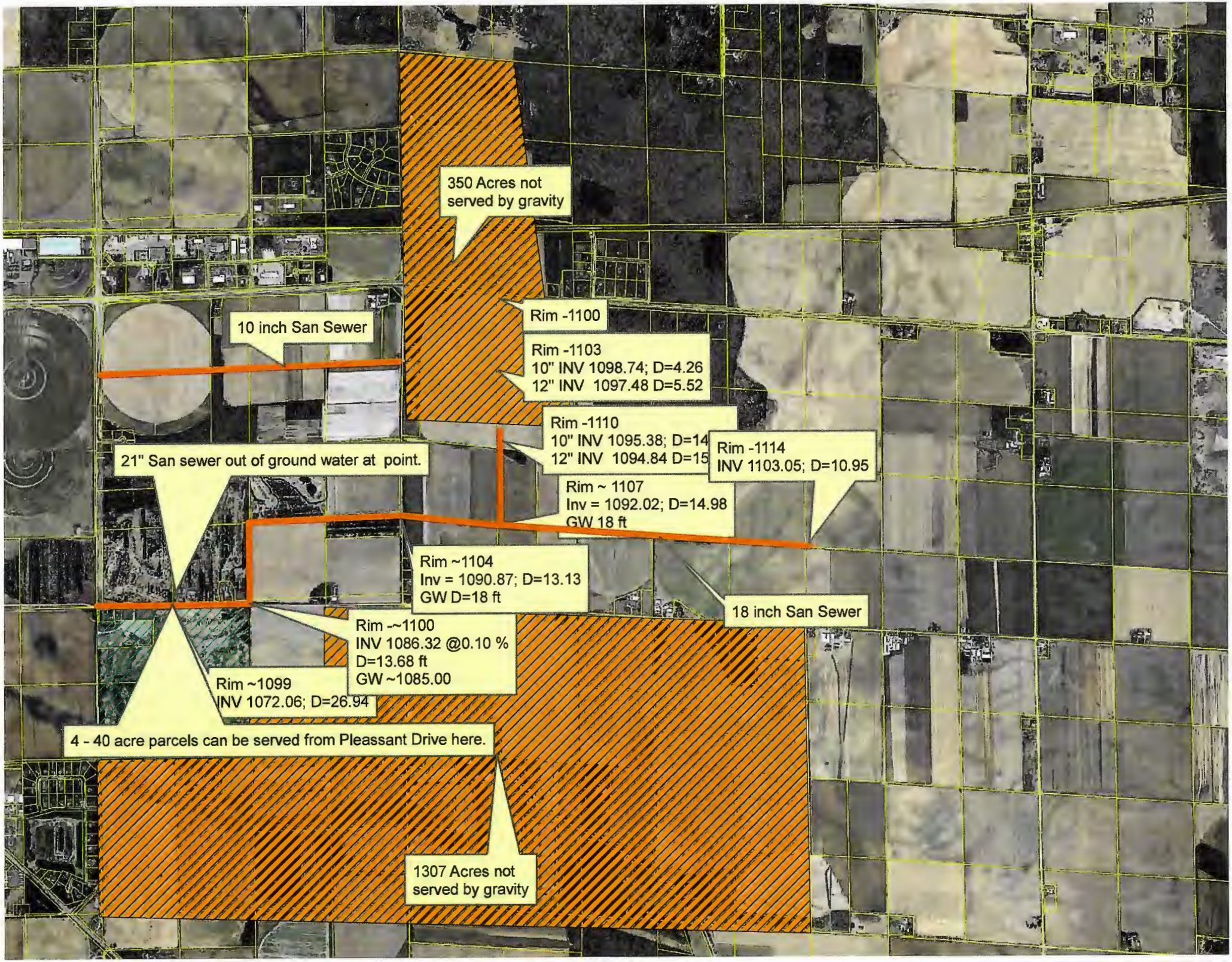
- 10"
- 12"
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- 14"
- 15"
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- 21"
- 24"
- 30"
- 36"
- 42"
- 48"
- 54"

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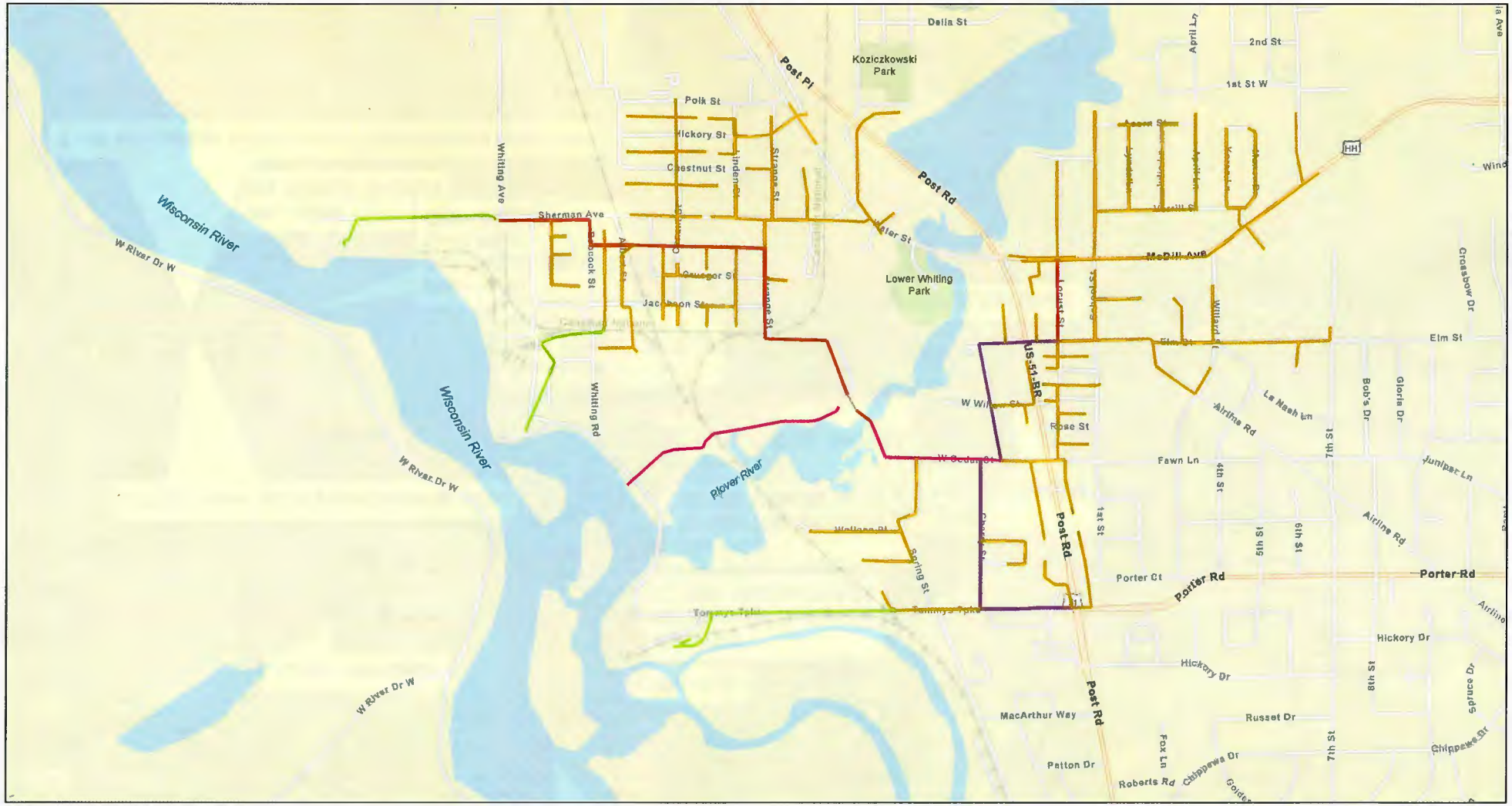
Sanitary - Collector



Earthstar Geographics


350 Acres not served by gravity
Rim -1100
10 inch San Sewer
Rim -1103
10" INV 1098.74; D=4.26
12" INV 1097.48 D=5.52
Rim -1110
10" INV 1095.38; D=14
12" INV 1094.84 D=15
Rim -1114
INV 1103.05; D=10.95
21" San sewer out of ground water at point.
Rim ~ 1107
Inv = 1092.02; D=14.98
GW 18 ft
Rim ~1104
Inv = 1090.87; D=13.13
GW D=18 ft
18 inch San Sewer
Rim -~1100
INV 1086.32 @0.10 %
D=13.68 ft
GW ~1085.00
Rim ~1099
INV 1072.06; D=26.94
4 - 40 acre parcels can be served from Pleassant Drive here.
1307 Acres not served by gravity

Whiting Sewer Map



4/19/2023, 12:51:07 PM

Sanitary: Mains — 6, 8, 10, 12, 18

1:18,056

0 0.15 0.3 0.6 mi

0 0.25 0.5 1 km

Esri Community Maps Contributors, Esri, HERE, Garmin, SafeGraph, GeoTechnologies, Inc, METI/NASA, USGS, EPA, NPS, US Census Bureau, USDA

Web AppBuilder for ArcGIS
Esri Community Maps Contributors, Esri, HERE, Garmin, SafeGraph, GeoTechnologies, Inc, METI/NASA, USGS, EPA, NPS, US Census Bureau, USDA |

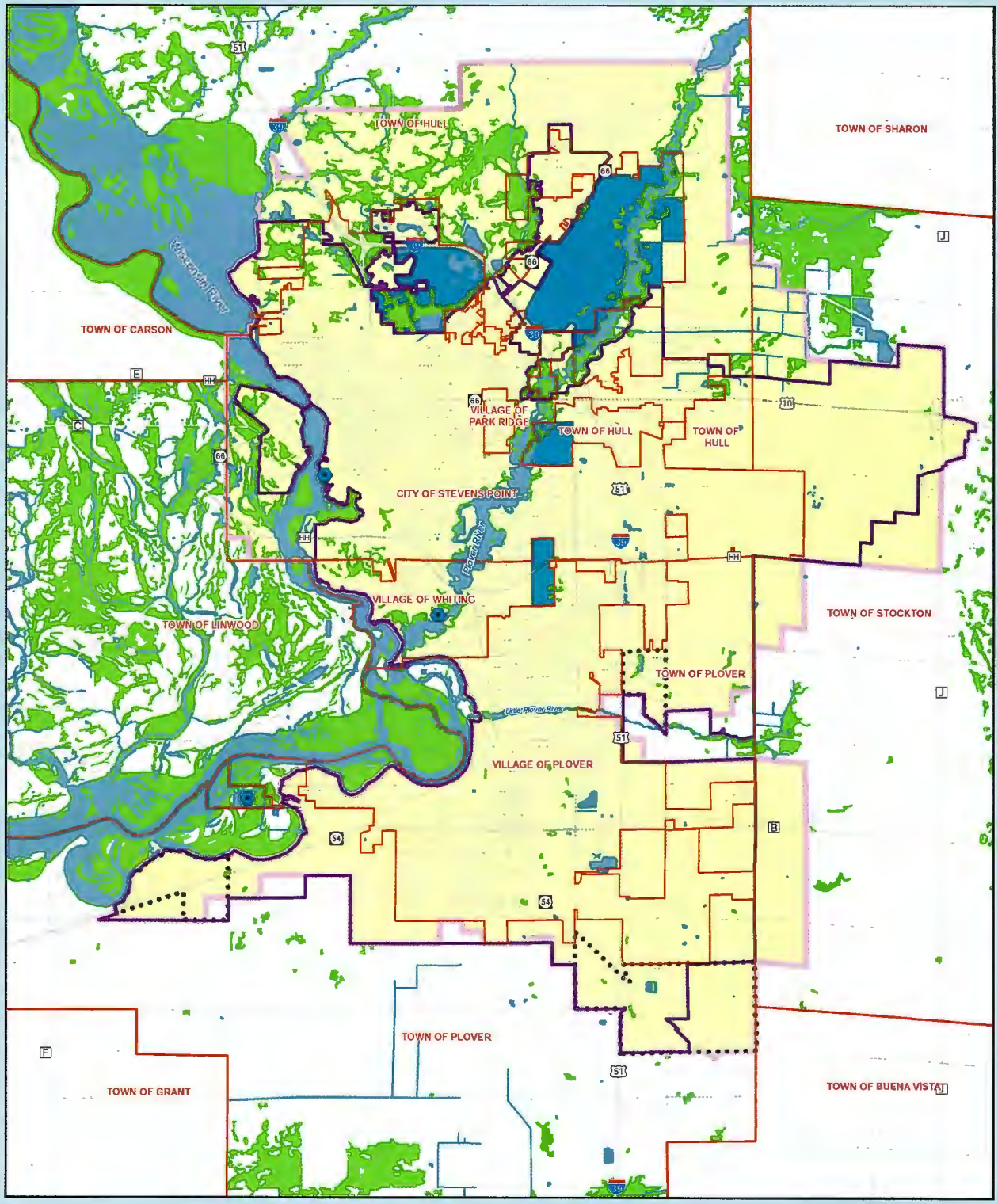
APPENDIX E
STEVENS POINT URBAN AREA SEWER SERVICE AREA PLAN

Previous Sewer Service Area Boundary

DRAFT

Map 5

Stevens Point Urban Area Sewer Service Area
Existing SSA Boundary



Roads
Water
Municipal Boundary
Plover Boundary Agreement
Wastewater Treatment Plant
Existing SSA Boundary
Proposed Sewer Service Boundary
Environmental Sensitive Areas
Use Restriction

0 0.25 0.5 1 1.5 2 Miles

This map is neither a legally recorded map nor a survey and is not intended to be used as one. This drawing is a compilation of records, information and data used for reference purposes only. NCWRPC is not responsible for any inaccuracies herein contained.

Prepared by:
North Central Wisconsin Regional Planning Commission
210 McClellan Street, Suite 210, Wausau, Wisconsin 54403
(715) 849-5510 www.ncwrpc.org

23 – Village of Park Ridge

23.1 Local Hazard Mitigation Planning Team

Primary Point of Contact

Steve Menzel

Village President/Trustee

512 Sunset Avenue

Stevens Point, WI 54481

Telephone: 715-340-7228

E-mail Address: smenzel@vi.parkridge.wi.gov

Alternate Point of Contact

Gordon Renfert

Village Trustee

212 Sunrise Avenue

Stevens Point, WI 54481

Telephone: 715-252-9139

E-mail Address: grenfert@vi.parkridge.wi.gov

This annex was developed by the local hazard mitigation planning team, whose members are listed in Table 23-1.

Table 23-1. Local Mitigation Planning Team Members

Name	Title	Name	Title
Joe Thompson	Village Trustee		
Dan Holloway	Village Trustee		
Steve Menzel	Village President/Trustee		
Kristin Paulson	Village Trustee		
Gordon Renfert	Village Trustee		

23.2 Jurisdiction Profile

23.2.1 Location and Features

The Village of Park Ridge, incorporated in 1938, is a small community located adjacent to the city of Stevens Point in Portage County, Wisconsin. Known throughout the area for its quiet, neighborhood atmosphere with 530 residents (2024), the Village also has a thriving commercial district along the Highway 66 corridor hosting more than 50 businesses. The Village is in close proximity to other important area institutions– within blocks of the region's largest grocery store (Metro Market), Washington Elementary School, P.J. Jacobs Junior High School, and St. Michael's Hospital. The Village occupies about 140 acres of nearly flat land with mostly sandy, well-drained soils. Roughly rectangular in shape and measuring about 1,800 feet by 3,700 feet, much of the Village's east border abuts Iverson Park and its entire south border abuts the Wisconsin Central Railroad tracks.

23.2.2 History

The Village of Park Ridge was incorporated in 1938, initially comprising 133.4 acres previously part of the Town of Hull. According to a history compiled by Charlotte Wood (1988), at the time *"there were 172 residents in the village, 66 of these children of school age. In addition there were two horses, more dogs than were licensed, more cats than had owners, and several coops of chickens with early morning crowing roosters. Through the largess of nature, there were stands of oak and jack pine, fields of wild flowers, a variety of birds and hordes of mosquitoes. And through the largess of Jules Iverson aided by the Work Projects Administration, there was Iverson Park as a playground below the ridge forming the eastern boundary of the village. Hence the name Park Ridge."* In keeping with its neighborhood culture and feel, the Village is known for its "Santa Visits" event for kids, a tradition that dates back to 1940. The Village Hall building at 24 Crestwood Drive was constructed in 1942. The Park Ridge volunteer fire department was established in 1950 and served the Village until July 2022, when the Village dissolved its fire department and entered into an agreement with Stevens Point Fire Department for fire and EMS services. Law enforcement for the Village is provided by the Portage County Sheriff's Department.

23.2.3 Governing Body Format

Park Ridge is established as a Village under Chapter 61 if the Wisconsin State Statutes (https://docs.legis.wisconsin.gov/statutes/statutes/61). Local governance consists of a 5-member elected Board of Trustees, including Village President, which is elected separately from the Trustees. All trustees serve 2-year terms with no limits. Active committees, whose rosters include volunteer residents of the Village, include a Zoning Committee, Zoning Board of Appeals, and Comprehensive Plan Committee.

23.3 Current Trends

23.3.1 Population

The Village of Park Ridge, Wisconsin, exhibits a demographic profile characterized by a slight population increase and a significantly older median age compared to the surrounding Portage County. As of 2020, the population stood at 530 residents, representing an increase from the 2010 census. The community's racial makeup is predominantly white (94.53%), with a median age of 53.5, that is significantly higher than the county average of 38.3. A small percentage of the population (2.4%) speaks a language other than English at home.

Economically, the Village of Park Ridge demonstrates strong performance in several areas. The median household income ($87,679) is significantly higher than the county average ($70,061) and the poverty rate (3.8%) is comparable to the county's 9.1%. Additionally, Park Ridge boasts a very high home ownership rate (86.0%), exceeding the county average (66.9%).

The percentage of residents with a bachelor's degree or higher (61.8%) is significantly higher than the county average (31.1%). However, the employment rate in Park Ridge (52.4%) is lower than the county rate (63.8%). It's important to note that a higher-than-average portion of the population (13.4%) lives with disabilities. The percentage of residents lacking health insurance coverage (1.9%) is slightly lower than the county average (5.1%). According to The HHS emPOWER Program, the 54481-zip code has 5,374 Medicare beneficiaries, 53 of them receive oxygen services, 11 of them receive dialysis services, 17 of them receive home health services, 11 of them receive at-home hospice, and 203 of them use electricity dependent devices or durable medical equipment.

23.3.2 Climate

The National Environmental Modeling and Analysis Center (NEMAC) predicts potential changes in Portage County's climate due to rising emissions. By 2050, average daily highs could increase by up to 3 degrees Fahrenheit, with lows potentially rising by 3 degrees. While total precipitation might stay relatively stable, its distribution could change, leading to more intense rainfall events.

23.3.3 Development

Table 23-2 summarizes development trends in the performance period since the preparation of the previous hazard mitigation plan, as well as expected future development trends.

Table 23-2. Recent and Expected Future Development Trends

Criterion	Response
Has your jurisdiction annexed any land since the preparation of the previous hazard mitigation plan? ***If yes, give the estimated area annexed and estimated number of parcels or structures.***	No
Is your jurisdiction expected to annex any areas during the performance period of this plan? ***If yes, describe land areas and dominant uses.*** ***If yes, who currently has permitting authority over these areas?***	No
Are any areas targeted for development or major redevelopment in the next five years? ***If yes, briefly describe, including whether any of the areas are in known hazard risk areas***	A few lots remain to be developed in the residential Planned Unit Development (Odessa Court and Angelo Court) on the Village's north boundary.
How many permits for new construction were issued in your jurisdiction since the preparation of the previous hazard mitigation plan?	

	2019	2020	2021	2022	2023
Single Family	3	1	3	2	0
Accessory Dwelling Unit	N/A	N/A	N/A	N/A	N/A
Multi-Family	N/A	N/A	N/A	N/A	N/A
Other (commercial, mixed use, etc.)	N/A	N/A	N/A	N/A	N/A
Total	3	1	3	2	0

Provide the number of new construction permits for each hazard area or provide a qualitative description of where development has occurred.	N/A
Describe the level of buildout in the jurisdiction, based on your jurisdiction's buildable lands inventory. If no such inventory exists, provide a qualitative description.	The only new construction that has occurred in recent years in the Village is the Planned Unit Development on Odessa Court and Angelo Court.

23.4 Capability Assessment

This section describes an assessment of existing capabilities for implementing hazard mitigation strategies. The base plan of the hazard mitigation plan describes the components included in the capability assessment and their significance for hazard mitigation planning. This section summarizes the following findings of the assessment:

- An assessment of planning and regulatory capabilities is presented in Table 23-3.
- Development and permitting capabilities are presented in Table 23-4.
- An assessment of fiscal capabilities is presented in Table 23-5.
- An assessment of administrative and technical capabilities is presented in Table 23-6.
- An assessment of education and outreach capabilities is presented in Table 23-7.
- Information on National Flood Insurance Program (NFIP) compliance is presented in Table 23-8.
- Classifications under various community mitigation programs are presented in Table 23-9.
- The community's adaptive capacity for the impacts of climate change is presented in Table 23-10.

Findings of the capability assessment were reviewed to identify opportunities to expand, initiate or integrate capabilities to further hazard mitigation goals and objectives.

Table 23-3. Planning and Regulatory Capability				
	Local Authority	Other Jurisdiction Authority	State Mandated	Integration Opportunity?
Codes, Ordinances, & Requirements				
Building Code	Yes			
Comment: *We have local permitting following State of Wisconsin Building Codes and enforced through a Village Building Inspector.*				
Zoning Code	Yes			
Comment: *We have local zoning codes, enforced by a Village Zoning Administrator.*				
Subdivisions	No			
Comment: *N/A*				
Stormwater Management	Yes			
Comment: *The Village adopted in 2024 a Village Right-of-Way Ordinance the calls for swales on Village streets for stormwater management.*				
Post-Disaster Management	No			
Comment: *The Village has no staff or specific plan for post-disaster management, and instead relying on countywide resources to assist with this.*				
Real Estate Disclosure	No			
Comment:				
Growth Management	No			
Comment:				
Site Plan Review	Yes			
Comment: *Administered through building permit process through Village Building Inspector and Zoning Administrator.*				
Environmental Protection	No		Yes	
Comment: *Village follows State DNR and US EPA guidelines.*				
Flood Damage Prevention	Yes			
Comment: *The Village adopted in 2024 a Village Right-of-Way Ordinance the calls for swales on Village streets for stormwater management.*				
Emergency Management	Yes		X	
Comment: *Village complies with Wisconsin State Statutes 323.14(1)(b). In addition, the Village contracts with the City of Stevens Point for EMS and fire protection services.*				
Climate Change	No			
Comment:				
Other	N/A	N/A	N/A	N/A
Comment:				

	Local Authority	Other Jurisdiction Authority	State Mandated	Integration Opportunity?
Planning Documents				
Comprehensive Plan	Yes		Yes	
Is the plan compliant with the Comprehensive Planning Law (s. 66.1001)? ***Comment:*** *Yes. Developed with help from Portage County staff. Updated and adopted in 2022.*				
Capital Improvement Plan	Yes			
How often is the plan updated? ***Comment:*** *The Village's first-ever CIP was adopted in 2023. To be updated every 5 years.*				
Disaster Debris Management Plan	No	No	No	N/A
Comment:				
Floodplain or Watershed Plan		Yes		
Comment: *Countywide plan.*				
Stormwater Plan	No			
Comment:				
Urban Water Management Plan	No	Yes?		
Comment: *Defer to State and Countywide groundwater protection plans.*				
Habitat Conservation Plan	No			
Comment:				
Economic Development Plan	No			
Comment:				
Shoreline Management Plan	No			
Comment:				
Community Wildfire Protection Plan	No			
Comment:				
Forest Management Plan	Yes			
Comment: *Urban forest management plan developed by UWSP Forestry class in 2021.*				
Climate Action Plan	No			

Comment:				
Emergency Management Plan	Yes			
Comment: *The Village of Park Ridge local emergency response guide.*				
Threat & Hazard Identification & Risk Assessment (THIRA)	Yes			
Comment: Refer to this Village Hazard Mitigation Plan.				
Post-Disaster Recovery Plan	No			
Comment: *The Village has no staff or specific plan for post-disaster management, and instead relying on Countywide resources to assist with this.*				
Continuity of Operations Plan	No			
Comment:				
Public Health Plan	No			
Comment:				
Other	N/A	N/A	N/A	N/A
Comment:				

Table 23-4. Development and Permitting Capability

Criterion	Response
Does your jurisdiction issue development permits? ***If no, who does? If yes, which department?***	Yes. Village Building Inspector
Does your jurisdiction have the ability to track permits by hazard area?	No
Does your jurisdiction have a buildable lands inventory?	No

Table 23-5. Fiscal Capability

Financial Resource	Accessible or Eligible to Use?
Community Development Block Grants	?
Capital Improvements Project Funding	Yes
Authority to Levy Taxes for Specific Purposes	Yes
User Fees for Water, Sewer, Gas or Electric Service	Yes
Incur Debt through General Obligation Bonds	Yes
Incur Debt through Special Tax Bonds	?
Incur Debt through Private Activity Bonds	Yes
Withhold Public Expenditures in Hazard-Prone Areas	?
State-Sponsored Grant Programs	Yes
Development Impact Fees for Homebuyers or Developers	No
Other	

Table 23-6. Administrative and Technical Capability		
Staff/Personnel Resource	Available?	Department/Agency/Position
Planners or engineers with knowledge of land development and land management practices	No	
Engineers or professionals trained in building or infrastructure construction practices	Yes	Contracted
Planners or engineers with an understanding of natural hazards	No	
Staff with training in benefit/cost analysis	No	
Surveyors	No	
Personnel skilled or trained in GIS applications	No	
Scientist familiar with natural hazards in local area	No	
Emergency manager	No	
Grant writers	No	
Other		

Table 23-7. Education and Outreach Capability	
Criterion	Response
Do you have a public information officer or communications office? ***If yes, briefly describe.***	No
Do you have personnel skilled or trained in website development?	No
Do you have hazard mitigation information available on your website? ***If yes, briefly describe.***	No
Do you use social media for hazard mitigation education and outreach? ***If yes, briefly describe.***	No
Do you have any citizen boards or commissions that address issues related to hazard mitigation? ***If yes, briefly describe.***	No
Do you have any other programs already in place that could be used to communicate hazard-related information? ***If yes, briefly describe.***	Yes Website and Facebook page.

Do you have any established warning systems for hazard events? ***If yes, briefly describe.***	Yes Siren and emergency generator.

Table 23-8. National Flood Insurance Program Compliance	
Criterion	Response
What is your participation status in the National Flood Insurance Program?	Application in progress (March 2025)
What local department is responsible for floodplain management?	N/A
Who is your floodplain administrator? (department/position)	N/A
Are any certified floodplain managers on staff in your jurisdiction?	No
What is the date that your flood damage prevention ordinance was last amended?	N/A
Does your floodplain management program meet or exceed minimum requirements set by NFIP? The DNR's model floodplain ordinance meets NFIP's minimum standards. ***If exceeds, in what ways?***	TBD
When was the most recent Community Assistance Visit or Community Assistance Contact?	N/A
Does your jurisdiction have any outstanding NFIP compliance violations that need to be addressed? ***If so, state what they are.***	No
What date was your latest Flood Insurance Rate Map adopted?	?
Are any RiskMAP projects currently underway in your jurisdiction? ***If so, state what they are.***	?
Do your flood hazard maps adequately address the flood risk within your jurisdiction? ***If no, state why.***	?
Does your floodplain management staff need any assistance or training to support its floodplain management program? ***If so, what type of assistance/training is needed? It would be helpful to have a certified floodplain manager on staff,***	? ?
Does your jurisdiction participate in the Community Rating System (CRS)? ***If yes, is your jurisdiction interested in improving its CRS Classification? If no, is your jurisdiction interested in joining the CRS program?***	?
How many flood insurance policies are in force in your jurisdiction? ***What is the insurance in force? What is the premium in force?***	?
How many total loss claims have been filed in your jurisdiction? ***What were the total payments for losses?***	N/A N/A
Please describe the implementation and enforcement of floodplain management regulations to regulate and permit development in Special Flood Hazard Areas.	N/A

Please describe the floodplain management programs and activities that contribute to continued compliance with NFIP.	N/A

a. According to FEMA statistics as of [DATE]

Table 23-9. Community Classifications

	Participating?	Classification	Date Classified
FIPS Code	?	?	N/A
DUNS #	?	?	N/A
Community Rating System	?	?	N/A
Building Code Effectiveness Grading Schedule	?	?	?
Public Protection	?	?	?
Storm Ready	?	N/A	?
Firewise	?	N/A	?

Table 23-10. Adaptive Capacity for Climate Change

Criterion	Jurisdiction Rating[a]
Technical Capacity	
Jurisdiction-level understanding of potential climate change impacts. ***Comment:***	Low
Jurisdiction-level monitoring of climate change impacts ***Comment:***	Low
Technical resources to assess proposed strategies for feasibility and externalities. ***Comment:***	Low
Jurisdiction-level capacity for development of greenhouse gas emissions inventory ***Comment:***	Low
Capital planning and land use decisions informed by potential climate impacts. ***Comment:***	Low
Participation in regional groups addressing climate risks. ***Comment:***	Low
Implementation Capability	
Clear authority/mandate to consider climate change impacts during public decision-making processes. ***Comment:***	Low
Identified strategies for greenhouse gas mitigation efforts. ***Comment:***	Low

Identified strategies for adaptation to impacts. ***Comment:***	Low
Champions for climate action in local government departments ***Comment:***	Low
Political support for implementing climate change adaptation strategies. ***Comment:***	Low
Financial resources devoted to climate change adaptation. ***Comment:***	Low
Local authority over sectors likely to be negative impacted. ***Comment:***	Low
Public Capability	
Local residents knowledge of and understanding of climate risk. ***Comment:***	Medium
Local residents support of adaptation efforts ***Comment:***	Medium
Local residents' capacity to adapt to climate impacts. ***Comment:***	Medium
Local economy's current capacity to adapt to climate impacts. ***Comment:***	Unsure
Local ecosystems' capacity to adapt to climate impacts. ***Comment:***	Unsure

a. High = Capacity exists and is in use; Medium = Capacity may exist but is not used or could use some improvement; Low = Capacity does not exist or could use substantial improvement; Unsure= Not enough information is known to assign a rating.

23.5 Integration Review

For hazard mitigation planning, "integration" means that hazard mitigation information is used in other relevant planning mechanisms, such as general planning and capital facilities planning, and that relevant information from those sources is used in hazard mitigation. This section identifies where such integration is already in place, and where there are opportunities for further integration in the future. The resources listed at the end of this annex were used to provide information on integration.

23.5.1 Existing Integration

Some level of integration has already been established between local hazard mitigation planning and the following other local plans and programs:

N/A

23.5.2 Opportunities for Future Integration

The capability assessment presented in this annex identified the following plans and programs that do not currently integrate hazard mitigation information but provide opportunities to do so in the future:

- Village Comprehensive Plan
- Village Strategic Plan
- Village Capital Improvement Plan

23.6 Risk Assessment

23.6.1 Jurisdiction-Specific Hazard Event History

Table 23-11 lists past occurrences of hazards for which specific damage was recorded in the Village of Park Ridge. Other hazard events that broadly affected the entire planning area, including Portage County, are listed in the risk assessments in the base plan of this hazard mitigation plan.

Table 23-11. Past Hazard Events

Type of Event	FEMA Disaster #	Date	Assessed Damage (monetary, fatalities, injuries, structures destroyed or damaged)
Straight Line Wind Storm	N/A	June 2018	Large trees downed, damage to homes.
Flash flood	N/A	February 2021	Heavy rain on frozen ground caused temporary flooding on Village streets and in some residential basements.

Identified strategies for adaptation to impacts. ***Comment:***	Low
Champions for climate action in local government departments ***Comment:***	Low
Political support for implementing climate change adaptation strategies. ***Comment:***	Low
Financial resources devoted to climate change adaptation. ***Comment:***	Low
Local authority over sectors likely to be negative impacted. ***Comment:***	Low
Public Capability	
Local residents knowledge of and understanding of climate risk. ***Comment:***	Medium
Local residents support of adaptation efforts ***Comment:***	Medium
Local residents' capacity to adapt to climate impacts. ***Comment:***	Medium
Local economy's current capacity to adapt to climate impacts. ***Comment:***	Unsure
Local ecosystems' capacity to adapt to climate impacts. ***Comment:***	Unsure

a. High = Capacity exists and is in use; Medium = Capacity may exist but is not used or could use some improvement; Low = Capacity does not exist or could use substantial improvement; Unsure= Not enough information is known to assign a rating.

23.6.2 Hazard Risk and Vulnerability Summary

Table 23-12 presents a summary of all hazards of concern for this jurisdiction including their location, extent, and probability. **IF YOUR JURISDICTION IS NOT AFFECTED BY A HAZARD, STATE SO IN THE RISK SUMMARY AND LEAVE THE VULNERABILTY/IMPACT SUMMARIES BLANK.**

Table 5-12. Hazard Risk Ranking

Hazard	Risk Summary	Vulnerability Summary	Impact Summary
Severe Weather – including tornadoes, high winds, hail, and lightning	Tornadoes, high winds, hail and lightning Residential and commercial property damage, loss of mature trees. Most vulnerable are mature trees, residential homes and the business district with 50 businesses.	28 species of trees averaging 14.9 inches in diameters (mature); 250 residential homes; business district with 50 businesses Most homes in the Village are well-maintained but range from 40-90 years old, possibly making them more susceptible to storm damage. The Village's large, mature trees are older and more susceptible to wind damage and less adaptable to climate change.	Potential property damage in the millions of dollars (Village's equalized valuation is over $80 million), loss of life, and economic disruption. Because of the Village's relatively small footprint (140 acres) and high concentration of residential homes (250), the impact of a single storm could be catastrophic.
Flooding – including Dam Failure	Not at significant risk.		
Wildfire	The Village of Park Ridge has considerable urban forest cover, especially on its south border with the Canadian National railway tracks. This presents a significant wildfire risk to residential homes in the Village. Adding to this risk is the recent discovery of a few unhoused encampments on the railroad land.	The forested land on the south border of the Village is mostly pine, balsam and spruce trees growing on dry, well-drained, sandy soil. Even a small fire could quickly grow out of control and threaten residential homes to the north and Iverson Park and the Green Circle Trail to the east.	Wildfire, especially along the Villag's south border, presents a significant risk of property damage, loss of life, displacement and economic disruption. Ten residential homes located along the Village's southern border are especially at high risk for wildfire, representing at least $4 million in total property value. The impact on the Village could be major.
Drought	Severe drought could have a major impact on the Village, which is characterized by dry, well-drained, sandy soils. In addition, most	Drought threatens the Village's considerable urban forest cover as well as residential gardens and shrubbery, which rely	Severe drought could have a major impact on the Village, which is characterized by dry, well-drained, sandy soils. In addition, most

	of the Village is served primarily by private wells rather than a municipal water system, extending the potential risk to residents' access to clean drinking water. Severe drought also poses a major risk to the Village's urban forest cover, increasing the chance of tree mortality and fire damage.	largely on rainfall to survive and thrive. Drought also raises the risk of fire, threatening residential homes in the Village.	of the Village is served primarily by private wells rather than a municipal water system, extending the potential risk to residents' access to clean drinking water. Severe drought also poses a major risk to the Village's urban forest cover, increasing the chance of tree mortality and fire damage.
Extreme Temperatures (Cold, Heat)	Extreme temperatures present a significant health threat, especially to the elderly and other at-risk individuals who live in the Village and are not monitored by family and friends. In addition, extreme temperatures could cause high power demands for heating and/or cooling, risking utility failures, extended power outages, broken water pipes in older homes (cold), damage to street pavement (heat), etc.	[Assets at risk include residential and commercial water pipes (cold), heating and cooling equipment (overuse), street pavement (heat). Climate change brings increased threats to assets that were not built for such extremes.	Potential loss of life for elderly or at-risk individuals. There is minor to moderate risk of property damage to residential and commercial buildings, primarily from broken water pipes (cold) in older structures and ones that are mostly vacant or unmonitored. If the damage is widespread, it could disrupt living conditions and the Village economy.
Severe Winter Weather – including blizzards	Severe winter weather is a significant threat to the Village from November through March. The primary threats are heavy snowfall, ice storms, and high winds. All three present risks to homes and commercial properties and to public safety.	Exposed assets include: trees; streets; right-of-way street signage, plantings and structures; homes and commercial buildings, especially rooftops and older buildings.	Severe winter storms can result in major damage to trees, structures as well as a high risk for vehicle damage and public safety concerns due to hazardous driving conditions.
Pest Infestation	Pest infestations pose a potential risk to the Village's relatively large urban tree cover and residential gardens. There may also be a risk to older homes and commercial	Exposed assets include: a large urban tree canopy and residential garden plantings that could be damaged by insect infestations; older homes and commercial	Potential major impact on the damage or loss of hundreds of Village trees, especially in forested areas that have limited diversity of species. This includes large stands

	buildings that are not well-sealed or serviced by an exterminator.	buildings with cracks and openings that allow pests to enter and damage the interior.	of pine trees along the Village's southern border. A major loss of trees in the Village would have a large impact on the character and aesthetics of the Village, possibly even impacting property values and quality of life in the Village.
Power Outage	Power outages in the Village have rarely lasted more than a few days, but a lengthy and widespread outage could threaten heating and cooling of residential homes and commercial buildings. Loss of winter heating, especially, could be damaging and dangerous.	Primarily residential homes and commercial buildings. Loss of street lighting could pose a safety risk in Village streets, threatening vehicles and pedestrians.	Buildings are at risk of water pipe damage due to loss of winter heating. Loss of street lighting could pose a safety risk in Village streets, threatening vehicles and pedestrians.
Solar Weather – including solar flares and coronal mass ejections	Low risk.		
Electromagnetic Pulse	Low risk.		
Terrorism/Sabotage/Weapon of Mass Destruction	With no schools, churches or large public gathering places, the Village is at relatively low risk for these threats.		
Cyber Incident	With no large employers and a residential and business district that are serviced by a fairly diverse range of networks, including TDS, Spectrum and various cell providers, the Village is at relatively low risk of cyber attacks. The Village Hall follows best practices to prevent cyber attacks, including multi-factor authentication for its email and website accounts.		
Internet & Communications Failure	Relatively low risk. The Village Hall is serviced		

	by a 70 kW Generac generator, powered by natural gas. It also follows best practices to protect its network, including multi-factor authentication for its email and website accounts.		
Water Failure (Water/Wastewater)	The risk of sudden widespread water failure is relatively low, due to the Village being primarily serviced by private wells. However, the safety and effectiveness of those private wells depends heavily on access to clean groundwater. Being surrounded by Stevens Point, Portage County's urban center, the Village's groundwater supply is at moderate risk of contamination from industrial accidents, industrial waste and surface pollutants (road salt, herbicides, etc.)	Approximately 200 private wells in the Village, which rely on clean groundwater, are at moderate risk of contamination from industrial accidents, industrial waste, and surface pollutants (road salt, herbicides, etc.). In case of severe damage to the groundwater resource, these private wells would no longer be functional, and many homes would need to resort to bottled water for their drinking water.	Though the risk is low to moderate, the impact could be major, potentially effecting the vast majority of residential homes in the Village. Finding alternate sources of drinking water would, at minimum, cause significant hardship and inconvenience for residents for months or years. At its worst, it would require a massive effort to install municipal water mains and laterals under every Village street, costing an estimated $10 million.
Infrastructure Failure (bridges, roads, etc.)	Although Village streets are in need of upgrades and repairs, the risk of infrastructure failure is low.		
Hazardous Materials	The Village is at moderate risk of hazardous materials primarily due to its proximity to the Canadian National Railroad tracks along its southern border, and to Sheridan Publishing Company along its western border. Both enterprises use, store or transport hazardous materials, which could result in spills of harmful chemicals or the release of toxic gases.	Exposed assets include groundwater and human health.	The impact of a chemical spill or toxic gas release could be severe, since sources are very close to dense residential areas. Damage to goundwater could be significant, lasting and expensive (see Water Failure above). Damage to human health by direct exposure to hazardous materials could be immediate and catastrophic for nearby residents.

Public Health Emergency (emerging diseases, etc.)	The Village is at relatively low to moderate risk of a public health emergency. Of primary concern is any exposure to the Village's elderly residents, a significant population within the Village.	Primarily elderly residents.	Emerging diseases and pandemics pose a serious threat to the Village's elderly population. The impact on some residents and their families could be major, including serious illness, long term symptoms, or even death. A pandemic could result in loss of life, significant lifestyle changes and economic disruption throughout the Village.
Food Related/Agricultural Threats (food contamination, etc.)	Low risk.		
Other	N/A		

23.6.3 Jurisdiction-Specific Vulnerabilities

The base plan of this hazard mitigation plan provides complete risk assessments for each identified hazard of concern. This section provides information on a few key vulnerabilities for the jurisdiction. Available jurisdiction-specific risk maps of the hazards are provided at the end of this annex.

The Village of Park Ridge's Hazard Mitigation Planning Team identified the following jurisdiction-specific vulnerabilities:

Each of these vulnerabilities is described in greater detail below.

Repetitive Loss Properties

Repetitive loss records are as follows:

- Number of Repetitive-Loss Properties: NONE KNOWN
- Number of Severe-Repetitive-Loss Properties: NONE KNOWN
- Number of Repetitive-Loss Properties or Severe-Repetitive-Loss Properties that have been mitigated: NONE KNOWN

Other Noted Vulnerabilities

- N/A

23.7 Status of Previous Plan Actions

Table 23-13 summarizes the actions that were recommended in the previous version of the hazard mitigation plan (Portage County Hazard Mitigation Plan) and their implementation status at the time this update was prepared.

Table 23-13. Status of Previous Plan Actions

Action Item	Completed	Removed; No longer Feasible	Carried Over to Plan Update	
			Check if Yes	Action # in Update
Develop a Stormwater Management Plan and integrate with Community Plans, Zones, and Ordinances. ***Comment:*** Stormwater management is primarily being addressed in the Village's Capital Improvement Plan (2023) with street reconstruction and swales.	☐	X	☐	
Reconstruct all village streets to include the addition of swales ***Comment:*** Primarily being addressed through the Village's Capital Improvement Plan (2023) with street reconstruction and swales. Hillcrest/Greenbriar (2025) and Ridgewood Greenbriar (2027) reconstructions are examples.	☐	☐	X	VPRHH1
Continued Compliance in NFIP ***Comment:*** Initiated application process to enlist in NFIP participation in March 2025	☐	☐	X	VPRHP3

23.8 Hazard Mitigation Action Plan and Evaluation of Recommended Actions

VPRHH1 Mitigation Action: Village of Park Ridge	
Category:	Health and Safety
Additional Goals:	This action also addresses potential hazards within the Property and Environment category
Action Item Summary:	Reconstruct village streets to include the addition of swales.
Action Item Description:	Some swales were added during the reconstruction of the north half of Linwood Avenue in 2019. The need for more swales is primarily being addressed through the Village's Capital Improvement Plan (2023) with street reconstruction and swales. Hillcrest/Greenbriar (2025) and Ridgewood Greenbriar (2027) reconstructions are examples.
Hazard(s):	Urban flash flooding
Lead Party Responsible:	Village of Park Ridge
Supporting Parties:	
Estimated Cost:	Medium, although swale construction typically is linked to street reconstruction, which has a high cost.
Funding Method:	Village street maintenance and repair budget and grants.
Benefits:	High

Benefits New or Existing Assets:	Benefit primarily to maintenance and longevity of street assets.
Implementation Schedule:	20 years (per Capital Improvement Plan, 2024-2043)
Year Initiated:	2024
Priority:	High

VPRHH2 Mitigation Action: Village of Park Ridge	
Category:	Health and Safety
Additional Goals:	This action also addresses potential hazards within the Property and Environment and Intergovernmental Relationships categories.
Action Item Summary:	Add municipal water mains for fire hydrants
Action Item Description:	As part of the Village's Capital Improvement Plan and its agreement with the Stevens Point Fire Department for fire protection and EMS services, the Village plans to add water mains and fire hydrants on streets that are scheduled for reconstruction. Initial projects include Hillcrest Drive/Greenbriar Avenue North (2025) and Ridgewood Drive/Greenbriar Avenue North (2027).
Hazard(s):	Fire; the risk is particularly high with forestland adjacent to the Canadian National railroad tracks south of Ridgewood Drive.
Lead Party Responsible:	Village of Park Ridge
Supporting Parties:	City of Stevens Point (Public Utilities; Fire Department)
Estimated Cost:	High
Funding Method:	Village operating and capital budget; state and federal grants
Benefits:	High
Benefits New or Existing Assets:	Adding water mains and hydrants concurrent with street reconstruction is more cost effective than adding them after the pavement has already been installed.
Implementation Schedule:	Ongoing
Year Initiated:	2024
Priority:	High

VPRHP3 Mitigation Action: Village of Park Ridge	
Goal:	Property and Environment
Additional Goals:	
Action Item Summary:	Continued Compliance in NFIP
Action Item Description:	Actively pursuing participation in NFIP as of March 2025
Hazard(s):	All Hazards

Lead Party Responsible:	Local EM and Floodplain Specialist
Supporting Parties:	
Estimated Cost:	Low
Funding Method:	Grants - HMA, Public Assistance, other federal and state grants
Benefits:	High
Benefits New or Existing Assets:	
Implementation Schedule:	Ongoing
Year Initiated:	2025
Priority:	High

23.9 Public Outreach

23.9.1 Public Outreach Events/Activities

Table 23-15. Public Outreach Events/Activities

Event	Date	Summary	Attendees
Adoption of the Village's Comprehensive Plan	Nov. 14 2022	The development of the Village's updated state-mandated Comprehensive Plan encouraged citizen engagement through committee meetings and public hearings.	All Village residents were invited to committee meetings and public hearings prior to adoption.
Adoption of the Village's Strategic Plan	Nov. 14, 2022	The development of the Village's Strategic Plan encouraged citizen input and engagement through committee meetings and public hearings, and included a village-wide survey (Oct. 2021), Public Participation Event (Oct. 27, 2021) and a Public Hearing and Input Session on July 19, 2022.	All Village residents were invited to committee meetings and public hearings prior to adoption.
Adoption of the Village's Capital Improvement Plan	Nov. 20, 2023	The was developed with consultants MSA Professional Services, Inc., and the process encouraged citizen input and involvement through a public hearings on Nov. 2, 2023 and Nov. 20, 2023.	All Village residents were invited to public hearings prior to adoption.
Public input opportunity	February 1-15, 2025	Draft Hazard Mitigation Plan available for public inspection and comments at the Village Hall and on the Village website.	All Village residents invited to share comments on the draft plan.
Adoption of updated Hazard Mitigation Plan for the Village of	February 17, 2025	Plan adoption at the Village's regular monthly meeting.	All Village residents are invited to

Park Ridge			comment on the draft plan prior to adoption, since it is an open meeting.

23.9.2 Continued Public Participation

The Village of Park Ridge actively maintains a web page (https://vi.parkridge.wi.gov/) that includes:

- A feedback/contact form for public inquiries (https://vi.parkridge.wi.gov/contact-us/)
- A sign-up page to subscribe to notifications about Village meetings and notices via email or text message (https://vi.parkridge.wi.gov/subscribe/)

In addition, the Village mails newsletters during the year to all households.

23.10 Plan Monitoring, Implementation, and Future Updates

As a participant in the 2025 update to the Portage County Mitigation Plan, The Village of Park Ridge agrees to convene their internal planning team at least annually to review their progress on hazard mitigation strategies and to update the plan based on new data or recent disasters.

When Portage County sends federal notices of funding opportunity for the Hazard Mitigation Assistance Grant Program, the village will evaluate the viability of projects eligible for such grants and submit grant applications if appropriate to align with the priorities of the Hazard Mitigation Plan. This will be a key strategy to implement the plan.

23.11 Information Sources Used for This Annex

The following technical reports, plans, and regulatory mechanisms were reviewed for this annex.

- Village of Park Ridge Comprehensive Plan (2022)
- Village of Park Ridge Strategic Plan (2022) – pgs. 24-69
- Village of Park Ridge Capital Improvement Plan (2023)

The following outside resources and references were reviewed:

- Portage County Emergency Management Office
- Portage County Planning & Zoning Department

RESOLUTION TO APPLY TO PARTICIPATE IN THE NATIONAL FLOOD INSURANCE PROGRAM
RESOLUTION NUMBER 002.2025R

WHEREAS, certain areas of the Village of Park Ridge, Wisconsin are subject to periodic flooding or flood-related erosion, causing serious damages to properties within these areas; and

WHEREAS, relief is available in the form of federally subsidized flood insurance as authorized by the National Flood Insurance Act of 1968; and

WHEREAS, it is the intent of the Village Board of Trustees to require the recognition and evaluation of flood or flood-related erosion hazards in all official actions relating to land use in areas having these hazards; and

WHEREAS, this body has the legal authority to adopt land use and control measures to reduce future flood losses pursuant to Wisconsin Statutes 62.35,

NOW, THEREFORE, BE IT RESOLVED, that the Village of Park Ridge, Wisconsin Board of Trustees hereby:

1. Assures the Federal Emergency Management Agency that it will enact as necessary in those areas having flood or flood-related erosion hazards, adequate land use and control measures with effective enforcement provisions, including:

    a. Require permits for all proposed construction or other development in the community so that it may determine whether such construction or other development is proposed with the floodplain.

    b. Review proposed development to assure that all necessary permits have been received from those governmental agencies from which approval is required by Federal or State law.

    c. Review and maintain all permit applications to determine whether proposed building sites will be reasonably safe from flooding.

    d. Review and maintain all permit applications to ensure that any development activities are consistent with criteria set forth in Section 60.3 of the National Flood Insurance Program Regulations.

2. Vests the Village of Park Ridge, Wisconsin President and Board of Trustees with the responsibility, authority, and means to:

    a. Assist the Administrator, at his request, in his delineation of the limits of the area having special flood or flood-related erosion hazards.

    b. Provide such information as the Administrator may request concerning present uses and occupancy of the floodplain or flood-related erosion areas.

    c. Cooperate with federal, state and local agencies and private firms which undertake to study, survey, map and identify floodplain or flood-related erosion areas, and cooperate

with neighboring communities with respect to management of adjoining floodplain and/or flood-related erosion areas in order to prevent aggravation or existing hazards.

d. Submit on the anniversary date of the community's initial eligibility an annual report to the Administrator on the progress made during the past year within the community in the development and implementation of floodplain management measures.

e. Upon occurrence, notify the Administrator, in writing, whenever the boundaries of the community have been modified by annexation or the community has otherwise assumed or no longer has authority to adopt and enforce floodplain management regulations for a particular area. In order that all Flood Hazard Boundary Rate Maps and Flood Insurance Rate Maps accurately represent the community's boundaries, include within such notification a copy of a map of the community suitable for reproduction, clearly delineating the new corporate limits or new area for which the community has assumed or relinquished floodplain management regulatory authority.

f. Ensure that the community's Flood Insurance Rate Maps are maintained and kept current by providing the Federal Emergency Management Agency with any new or updated flood risk data or any modified data reflecting natural or man-made changes to the floodplain.

3. Appoints the Clerk of the Village of Park Ridge, Wisconsin to maintain for public inspection and to furnish upon request, for the determination of applicable flood insurance risk premium rates within all areas having special flood hazards identified on a Flood Hazard Boundary Map or Flood Insurance Rate Map, any certificates of flood-proofing, and information on the elevation (in relation to mean sea level) of the level of the lowest floor (including basement) of all new or substantially improved structures, and include whether or not such structures contain a basement, and if the structure has been flood proofed the elevation (in relation to mean sea level) to which the structure was floodproofed;

4. Agrees to take such other official action as may be reasonably necessary to carry out the objectives of the program.

Date Passed: _____

_____
LISA LUCHT
VILLAGE CLERK

_____
STEVE MENZEL
VILLAGE PRESIDENT

State of Wisconsin ● **DEPARTMENT OF REVENUE**

DIVISION OF STATE AND LOCAL FINANCE • BUREAU OF LOCAL GOVERNMENT SERVICES • 2135 RIMROCK RD MADISON, WI 53713

Mailing Address:
PO Box 8971 #6-97
Madison WI 53708-8971
Fax: (608) 264-6887
lgs@wisconsin.gov

March 24, 2025

LISA LUCHT
VILLAGE OF PARK RIDGE
24 CRESTWOOD DR
STEVENS POINT WI 54481

Notice of Determination – Innovation Planning Grant Approval

Notice Information

The Wisconsin Department of Revenue (DOR) appreciates your interest in the Innovation Planning Grant and is pleased to inform you that we approved your application for funding under sec. 79.038(2), Wis. Stats.

District	VILLAGE OF PARK RIDGE	**County**	PORTAGE	**District code**	49171

Grant Information

Project name	Sustainability and Shared Services Feasibility Analysis
Service category	Administration - including staffing, payroll and human resources
Approved amount	$30,000.00

Details:

- DOR will distribute the approved amount listed above within 30 days of this notice
- The distributed funds must be used for staffing and/or consultant expenses to develop an innovation plan under sec. 79.038(1), Wis. Stats., that will transfer a service or duty to another governmental unit, non-profit organization, or private entity
- DOR expects the application for the Innovation Grant under sec. 79.038(1), Wis. Stats., to be available in July 2025. We recommend you work to complete the development of your innovation plan by July 2025 to timely apply.
- If your district no longer wants to receive the approved grant amount listed above – contact lgs@wisconsin.gov immediately

Questions?

If you have questions, contact us at lgs@wisconsin.gov, (608) 266-5815 or (608) 266-1932.

2025 Spring Election Results

Number of Absentee Voters	64
Express Vote Ballots	286
Total Number of Voters	350
Number of Voters Printed on the Poll List	462
% Results	75.75%
Total Number Election Day Registration	3