VILLAGE OF PARK RIDGE
BOARD MEETING MINUTES
April 21, 2025

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MEETING CALLED TO ORDER – President Steve Menzel called the Park Ridge Village Board to order at 5:30 pm. The Village Board meeting was held in person at the Village Hall. After the recitation of the Pledge of Allegiance by members present, roll call was taken. Trustees Gordon Renfert, Dan Holloway, Barb Friedrich, Kristin Paulson and President Steve Menzel. Clerk Lisa Lucht present. Village resident Shawn Paulson attended by zoom. Village residents Tori Jennings, Kay Schultz, Jeannie Tauchman, Dan Knoeck with MSA, the Kadoch family and Christine Neidlein attended the meeting in person.

AGENDA ITEM # 1 - APPROVAL OF THE APRIL AGENDA – Menzel asked the Board members if there were any changes regarding the April agenda. Friedrich made a motion to approve, with no changes. Holloway seconded the motion. Motion carried by voice vote, with no negative votes.

AGENDA ITEM # 2 – INTRODUCE NEW VILLAGE CLERK – New Clerk Anne Arndt

AGENDA ITEM # 3 - PUBLIC COMMENT PERIOD - The public comment section was opened to anyone who wished to speak on any agenda item. No comments were made.

AGENDA ITEM # 4 – PUBLIC COMMENT PERIOD - The public comment section was opened to anyone who wished to speak on any non-agenda item. No comments were made.

AGENDA ITEM # 5 – REVIEW & APPROVE BOARD MEETING MINUTES FROM MARCH 19, 2025 – Friedrich made motion to approve with minimal changes noted. Holloway seconded the motion. Motion carried by voice vote, with no negative votes.

AGENDA ITEM # 6 – REVIEW AND APPROVE BOARD MEETING MINUTES FROM MARCH 27, 2025 – Holloway made motion to approve with minimal changes noted. Renfert seconded the motion. Motion carried by voice vote, with no negative votes.

AGENDA ITEM # 7 – REVIEW AND APPROVE BOARD MEETING MINUTES FROM APRIL 14, 2025 – Holloway made motion to approve with minimal changes noted. Renfert seconded the motion. Motion carried by voice vote, with no negative votes.

AGENDA ITEM # 8 – REVIEW AND ACCEPT MARCH TREASURER'S REPORT – Renfert made the motion to accept Treasurer's Report, seconded by Friedrich. Roll call was taken; Paulson – yes, Holloway – yes, Friedrich – yes, Renfert – yes, Menzel – yes.

AGENDA ITEM # 9 – REVIEW AND APPROVE MARCH AND APRIL BILLS / PAYMENTS – Friedrich made motion to approve March and April bills / payments. Seconded by Paulson. Roll call was taken; Paulson – yes, Holloway – yes, Friedrich – yes, Renfert – yes, Menzel – yes.

DISCUSSION AND/OR POSSIBLE ACTION ON THE FOLLOWING ITEMS:

AGENDA ITEM # 10 – REVIEW AND APPROVE QUARTERLY REPORTS – Paulson made motion to approve quarterly reports. Seconded by Holloway. Motion carried by voice vote, with no negative votes.

AGENDA ITEM # 11 – ROAD PROJECT UPDATE – Dan Knoeck with MSA provided update. Finishing touches will be completed on road project plans and will be published on April 23rd and April 30th in the Stevens Point Journal. Bid opening is scheduled on May 13th and 14th, 2025. Construction time allotted for the project will be 60 days with completion by October 24, 2025. Bids will be presented to the village board on May 19, 2025. Discussion of speed table (forces residents to slow in proceeding into the village) will be placed on Hillcrest Drive. The road width will be standard at 22 feet for Hillcrest Drive and Greenbriar Avenue. Discussion of dark sky lighting and decreasing speed limit to 20 MPH in the village was noted. Dan Knoeck stated he will get pricing information on the dark sky lighting, and he stated the road project does not include pricing for changing of any signs. This would be an additional expense. Dan mentioned to the board of purchasing and placing rubber speed bumps on roads that speed is a

concern. Dan Holloway mentioned to Dan Knoeck that the main exit from Iverson Park is on Hillcrest Drive. Gordon Renfert clarified with Dan Knoeck that Hillcrest Drive will be properly centered in the right of way.

The Kadoch family did state that they are in favor of the speed bumps and stated concerns with the current street lighting. One of the daughters did state that the current street lighting creates difficulty with sleeping due to the light being so bright and shining into their window. Mr. and Mrs. Kadoch did have concerns with tree removal during the road construction. Dan Knoeck stated that the trees close to the water main (which will be placed during construction) will be removed. It was also stated there is currently nothing in the plan about planting any new trees. Steve Menzel village president stated if the homeowner would like to plant a new tree that would be a cost the homeowner would incur. Steve stated the residents will have to verify with the right of way ordinance to ensure the homeowner is planting a tree in the proper place. Dan Knoeck stated that MSA will make updated roadway plans available at the village hall where residents can see which trees will be removed.

Resident Tori Jennings discussed dark sky lighting and decreasing the speed limit to 20 MPH in the village. Tori stated that she is on the area-wide committee for safe streets. She also stated she would like a speed ordinance in the village, this would enhance road safety for the residents in the village. Dan Knoeck stated again that changing of any signs is not included in the cost of the road project. Dan Knoeck stated he would add into the specifications of the road project, to ensure any bids received would include dark sky lighting. Another resident discussed the concern about the current street lighting and road safety of residents.

Updates on the road project will be posted on the Village of Park Ridge website (https://vi.parkridge.wi.gov/) and will also be posted to the Park Ridge Friends Facebook page.

Paulson mentioned to Dan Knoeck concern about the Walk Wisconsin Event that will occur on Saturday June 7, 2025. This walk takes place on the Green Circle Route. Paulson concerned with the possibility of construction affecting the current route in the village. Holloway stated that due to the opening of the bids for the road project in May, construction should not affect this event.

Paulson mentioned concern about seeding the swale late in fall, is worried about the seed taking root. Dan Knoeck stated that the project does have a 1-year guarantee and if seeding does not take, it will be addressed that following spring / summer in 2026.

Holloway did clarify with Dan Knoeck that no additional side street lighting would occur with this project. The only street lighting that will be addressed is on Hillcrest Drive and Greenbriar Avenue.

Resident Christine Neidlein did clarify with Menzel regarding the Stevens Point City ordinance on the placing of city water main. Menzel stated that residents will be able to connect to the city water as the mains are being placed if they wish. Residents will have to connect to the city water by year 10. The homeowner will incur the cost of connecting from the right-of-way to their residence. Neidlein did have other questions which she stated she would send an email to Menzel.

Menzel stated that the village does not have to place water mains in the road project. He stated, placing water mains is to enable the placement of more fire hydrants. Holloway stated that the placement of fire hydrants and water mains is noted in the village's comprehensive and strategic plan.

Menzel stated that for the first road project the City of Stevens Point is allowing water mains to be placed, however the city stated that for the second road project it would require a consolidation agreement with the city. Menzel did talk with the city's attorney, the attorney stated it is clear on the city's consolidation requirement. Consolidation is where the city and the village would come to a mutual agreement, it would require a vote from the village board and city council. A referendum would be needed to adopt the consolidation.

AGENDA ITEM # 12 -RESOLUTION TO ADOPT STEVENS POINT URBAN AREA SEWER SERVICE AREA PLAN – Holloway made the motion to approve Resolution to Adopt Stevens Point Urban Area Sewer Service Area Plan No. 001.2025R, seconded by Friedrich. Roll call was taken; Renfert – yes, Paulson – yes, Holloway – yes, Friedrich – yes, Menzel – yes. The plan is on file at village hall.

AGENDA ITEM # 13 – HAZARD MITIGATION PLAN ADOPTION – Menzel made the motion at 6:53 p.m. to move to officially adopt the Village of Park Ridge Local Hazard Mitigation Plan, seconded by Friedrich. Roll call was taken; Paulson – yes, Holloway – yes, Friedrich – yes, Renfert – yes, Menzel – yes.

AGENDA ITEM # 14– NFIP (NATIONAL FLOOD INSURANCE PROGRAM) RESOLUTION AND APPLICATION – There is no cost to the village for this program and would enhance the villages' ability to receive FEMA funding if available for a natural disaster. Menzel stated resolution was needed to proceed with application. Menzel informed the board that he has completed the application and will submit now with the resolution. This will require an ordinance, currently the DNR is assisting the village in drafting the ordinance. Once the resolution, application and ordinance have been completed it will all be submitted to the National Flood Insurance Program. Friedrich made the motion to approve the National Flood Insurance Program Resolution and Application No. 002.2025R, seconded by Renfert. Roll call was taken; Holloway – yes, Friedrich – yes, Renfert – yes, Paulson – yes, Menzel – yes.

AGENDA ITEM # 15 –UPDATE ON INNOVATION PLANNING GRANT – The village was awarded a $30,000.00 grant. The intent of this grant is to conduct a "Sustainability and Shared Services Feasibility Analysis". The village will use consultation services by McMahon company.

AGENDA ITEM # 16 – SPRING ELECTION RESULTS – Lucht informed the Board of the following information: 64 absentee voters, 286 express vote ballots, 350 total number of voters, 3 election day registration. Total voter percentage was 75.75.

AGENDA ITEM # 17 – DISCUSS VILLAGE OF PARK RIDGE PROPOSED BURNING ORDINANCE AMENDMENT No discussion noted, Menzel stated will continue to be placed on the agenda in May 2025.

AGENDA ITEM # 18 – DISCUSS SPRING BRANCH PICK-UP (SUNDAY MAY 4, 2025) – Branch pick-up will be on Monday May 5, 2025, with items placed by roadside by Sunday, May 4, 2025. Specifications are noted on the Village of Park Ridge website, https://vi.parkridge.wi.gov/.

AGENDA ITEM # 19 – DISCUSSION AMERICAN FLAG PLACEMENT IN THE VILLAGE BY MEMORIAL DAY – The village stated this is currently not scheduled. Friedrich stated this should be hired out professionally due to liability issues.

AGENDA ITEM # 20 – VILLAGE – WIDE RUMMAGE SALE – SATURDAY, MAY 10, 2025 – Village wide rummage sale will be on Saturday May 10, 2025.

AGENDA ITEM # 21 – DISCUSS WALK WISCONSIN SCHEDULED FOR JUNE 7, 2025 – Event takes place on Saturday June 7, 2025, on the Green Circle Route. Information available on the following website: https://www.stevenspointarea.com/event/walk-wisconsin-2025/28447/, (Stevens Point Area).

SET DATE AND TIME FOR NEXT BOARD MEETING – May 19, 2025, at 5:30 p.m.

ADJOURN MEETING at 7:17 p.m.

Anne Arndt
ANNE ARNDT
VILLAGE CLERK

Steve Menzel
STEVE MENZEL
VILLAGE PRESIDENT