VILLAGE OF PARK RIDGE
BOARD MEETING MINUTES
February 17, 2025

****

MEETING CALLED TO ORDER – President Steve Menzel called the Park Ridge Village Board to order at 5:30 pm. The Village Board meeting was held in person at the Village Hall. After the recitation of the Pledge of Allegiance by members present, roll call was taken. Trustees Gordon Renfert, Dan Holloway, Barb Friedrich and President Steve Menzel, and clerk Lisa Lucht. Trustee Kristin Paulson and village treasurer Melissa Clark attended the meeting by zoom.

AGENDA ITEM #1 - APPROVAL OF THE FEBRUAYR AGENDA – Menzel asked the Board members if there were any changes regarding the February agenda. Holloway made a motion to approve, with no changes. Renfert seconded the motion. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #2 – PUBLIC COMMENT PERIOD - The public comment section was opened to anyone who wished to speak on any agenda item. No comments were made.

AGENDA ITEM #3 – PUBLIC COMMENT PERIOD - The public comment section was opened to anyone who wished to speak on any non-agenda item. No comments were made.

AGENDA ITEM #4 – REVIEW & APPROVE BOARD MEETING MINUTES FROM JANUARY 20, 2025 – Menzel motioned to approve the minutes with minor changes to be made. Seconded by Holloway. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #5 – REVIEW AND ACCEPT JANUARY TREASURER'S REPORT – Friedrich made the motion to accept Treasurer's Report, seconded by Renfert. Roll call was taken; Paulson – yes, Holloway – yes, Friedrich – yes, Renfert – yes, Menzel – yes.

AGENDA ITEM #6 – REVIEW AND APPROVE JANUARY AND FEBRUARY BILLS / PAYMENTS – Holloway made motion to approve January and February bills / payments. Seconded by Friedrich. Roll call was taken; Holloway – yes, Friedrich – yes, Renfert – yes, Paulson – yes, Menzel – yes.

DISCUSSION AND/OR POSSIBLE ACTION ON THE FOLLOWING ITEMS:

AGENDA ITEM #7 – DISCUSS ROAD PROJECT UPDATES – Dan Knoeck is working on a presentation explaining the project for the public meeting that takes place on February 19, 2025, at 6:00 p.m. at Iverson Lodge to discuss road projects on Hillcrest and Greenbriar streets. All village residents have been invited to attend public meeting. Seating will accommodate elderly and disabled individuals. Residents will be offered multiple ways to have questions answered, for example email, telephone or in person. Dan Knoeck did inform Steve village president if residents ask questions about laterals, for example, when water hookup is required, and cost homeowner will inquire. Steve stated due to agreement with the City of Stevens Point currently being re-worked due to the road project, questions regarding city water will be addressed with information currently known. Planning Commission meeting is March 3, 2025. Joel Lemke Stevens Point Public Utilities Department is working with the Planning Commission.

AGENDA ITEM #8 -APPLICATION FOR INNOVATION PLANNING GRANT – The Department of Revenue offers a planning grant to a municipality under 5,000 population. A maximum of $100,000.00 could be awarded. The state legislature is wanting communities to look at ways to save taxpayers money. Steve proposed to the board to apply for the grant to hire a consultant to provide management console and feasibility of shared services and / or consolidation for the Village of Park Ridge. If awarded grant, the consulting firm would analyze expenses and determine areas the village could save money. The board in agreement to complete application for grant.

AGENDA ITEM #9 – DISCUSS VILLAGE OF PARK RIDGE PROPOSED BURNING ORDINANCE AMENDMENT – Steve informed the board that he is wanting to keep this on the agenda until the ordinance has been passed by the board. The board needs to review the current burning ordinance and compare it to proposed burning ordinance. Steve noted in previous minutes it was noted that Holloway would review and if any revisions were needed, Holloway would recommend revisions to the board. Holloway agreed to this plan.

AGENDA ITEM #10– UPDATE ON HAZARD MITIGATION PLAN – The county is wanting each municipality to update their hazard mitigation plan. Steve has updated information as requested. The village can apply for the National Flood Insurance Program (NFIP). Steve noted the village currently has 3 residents in flood plain. Steve was informed that if the village applies to the program, if there is a disaster the village has a higher chance of receiving FEMA funding. No cost for application. Board in agreement to apply to program.

AGENDA ITEM #11 –DISCUSSION OF THE CITY OF STEVENS POINT PLAN COMMISSION REZONING PUBLIC HEARING ON FEBRUARY 3, 2025, FOR PARCEL 3535 JEFFERSON STREET – Paulson attended meeting by zoom. The meeting was about 1.5-2 hours long. 11 Park Ridge residents spoke out at this meeting. Multiple concerns were raised to the City of Stevens Point, for example truck traffic, no sidewalks noted on the street and the safety of residents performing outdoor activities on the street. Rezoning did pass 4 to 3. Holloway stated that the village should consider different options to limit truck traffic in the village. Menzel stated the traffic will depend on the route's trucks will use to get in / out of parcel. At this time Menzel stated will have to wait for site plans to be completed and watch for upcoming meetings by the city on this topic.

AGENDA ITEM #12 – SPRING PRIMARY ELECTION – FEBRUARY 18, 2025 – Election hours 7 a.m. until 8 p.m.

AGENDA ITEM #13 – SET DATE AND TIME FOR THE NEXT BOARD MEETING - Monthly board meeting for March will be on March 17, 2025

AGEMDA ITEM #14 – ADJOURN MEETING – MEETING ADJOURNED AT 7:00 P.M.

_____
LISA LUCHT
VILLAGE CLERK

_____
STEVE MENZEL
VILLAGE PRESIDENT

VILLAGE OF PARK RIDGE
SPECIAL CLOSED BOARD MEETING MINUTES
March 11, 2025

AGENDA ITEM #2 - CONVENE IN OPEN SESSION – President Steve Menzel called the Park Ridge Village Board to order at 5:30 pm. Roll call was taken: Trustees Dan Holloway, Barb Friedrich, and Gordon Renfert were present. Kristin Paulson attended by phone. Clerk Lisa Lucht present and Stevens Point Fire Chief Moody present.

AGENDA ITEM #2 – APPROVE SPECIAL MEETING AGENDA - Friedrich made a motion to approve the agenda. Seconded by Holloway. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #3 – VOTE TO CONTINUE IN CLOSED SESSION – Menzel read the following: "The Board will consider a motion to go into closed session pursuant to Wisconsin Statutes sect. 1985 (1)(c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility to wit: Contract renewal for fire protection and EMS services. Friedrich made a motion to go into Closed Session at 5:31 p.m. Seconded by Holloway. Roll call was taken: Friedrich – yes, Renfert – yes, Paulson – yes, Holloway – yes Menzel - yes.

CLOSED SESSION

AGENDA ITEM #4 – VOTE TO CONTINUE IN OPEN SESSION - Friedrich made a motion to go back into Open Session at 7:09 p.m. Seconded by Renfert. Roll call was taken: Friedrich – yes, Renfert – yes, Paulson – yes, Holloway – yes, Menzel - yes.

AGENDA ITEM #5 – MOTIONS FROM CLOSED SESSION – Holloway made a motion to approve a tentative agreement between the city and village regarding fire suppression starting June 1st, 2025, through December 31, 2029. Seconded by Friedrich. Roll call was taken: Friedrich – yes, Renfert – yes, Paulson – yes, Holloway – yes, Menzel – yes.

The meeting adjourned at 7:10 pm.

LISA LUCHT
VILLAGE CLERK

STEVE MENZEL
VILLAGE PRESIDENT

VILLAGE OF PARK RIDGE
Balance Sheet Prev Year Comparison
As of February 28, 2025

	Feb 28, 25	Feb 29, 24	$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
11110 · Checking	1,000.00	1,014.46	-14.46	-1.4%
11310 · Operating Account	345,831.92	198,460.31	147,371.61	74.3%
11340 · Reserve Account-Pineries-ARPA	31,178.29	30,791.19	387.10	1.3%
11343 · Pineries MM# 8005-467-9	113,621.58	112,210.88	1,410.70	1.3%
11345 · Reserve Account-Bank of Amherst	10,190.34	10,095.14	95.20	0.9%
11350 · CD Account	107,830.92	104,834.94	2,995.98	2.9%
11360 · Petty Cash	300.00	200.00	100.00	50.0%
Total Checking/Savings	609,953.05	457,606.92	152,346.13	33.3%
Other Current Assets				
1210 · Accounts Receivable-Other	0.00	3,509.29	-3,509.29	-100.0%
12100 · Taxes Receivable	360,075.79	349,482.00	10,593.79	3.0%
1499 · Undeposited Funds	85.00	17.00	68.00	400.0%
Total Other Current Assets	360,160.79	353,008.29	7,152.50	2.0%
Total Current Assets	970,113.84	810,615.21	159,498.63	19.7%
TOTAL ASSETS	**970,113.84**	**810,615.21**	**159,498.63**	**19.7%**
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Credit Cards				
2046 · Village Credit Card - Katie2258	0.00	1,274.89	-1,274.89	-100.0%
Total Credit Cards	0.00	1,274.89	-1,274.89	-100.0%
Other Current Liabilities				
2100 · State W/H Tax	151.38	327.30	-175.92	-53.8%
21511 · Federal W/H Tax	334.54	801.18	-466.64	-58.2%
24700 · Due other taxing authorities	239,656.87	250,404.72	-10,747.85	-4.3%
24800 · Due SP Utilities	4,927.62	4,058.00	869.62	21.4%
Total Other Current Liabilities	245,070.41	255,591.20	-10,520.79	-4.1%
Total Current Liabilities	245,070.41	256,866.09	-11,795.68	-4.6%
Total Liabilities	245,070.41	256,866.09	-11,795.68	-4.6%

VILLAGE OF PARK RIDGE
Balance Sheet Prev Year Comparison
As of February 28, 2025

	Feb 28, 25	Feb 29, 24	$ Change	% Change
Equity				
3010 · Office Equipment Reserve	82.68	82.68	0.00	0.0%
3018 · Street Reserve	638.28	638.28	0.00	0.0%
3020 · Sewer Reserve	2,500.00	2,500.00	0.00	0.0%
3025 · Reassessment Reserve	9,000.00	9,000.00	0.00	0.0%
3060 · Disaster Reserve	12,345.31	12,345.31	0.00	0.0%
3070 · Santa Visit Reserve	1,126.19	1,550.00	-423.81	-27.3%
34100 · General Undesignated Fund Bal	103,265.36	103,265.36	0.00	0.0%
3900 · Retained Earnings	240,411.15	165,087.03	75,324.12	45.6%
Net Income	355,674.46	259,280.46	96,394.00	37.2%
Total Equity	725,043.43	553,749.12	171,294.31	30.9%
TOTAL LIABILITIES & EQUITY	**970,113.84**	**810,615.21**	**159,498.63**	**19.7%**

VILLAGE OF PARK RIDGE
Profit & Loss Prev Year Comparison
February 2025

	Feb 25	Feb 24	$ Change	% Change
Ordinary Income/Expense				
Income				
41800 · Int & Penalties on Taxes Levied	0.00	0.21	-0.21	-100.0%
43545 · Recycling Grant	0.00	0.00	0.00	0.0%
44200 · Dog Licenses	252.00	135.00	117.00	86.7%
44500 · Cable Franchise Fees	0.00	1,385.83	-1,385.83	-100.0%
48100 · Interest	583.38	506.35	77.03	15.2%
48900 · Miscellaneous Income	0.00	745.00	-745.00	-100.0%
Total Income	835.38	2,772.39	-1,937.01	-69.9%
Expense				
51410 · Clerk/Treasurer				
5141001 · Clerk Compensation	2,252.04	3,868.23	-1,616.19	-41.8%
5141006 · General Office Supplies	0.00	334.81	-334.81	-100.0%
5141011 · Villagewide Mailing	109.50	0.00	109.50	100.0%
5141022 · Dues & Subscriptions	0.00	356.14	-356.14	-100.0%
5141025 · Background Checks	0.00	7.00	-7.00	-100.0%
5141026 · Treasurer Compensation	737.92	0.00	737.92	100.0%
5141027 · IT Services	100.00	100.00	0.00	0.0%
Total 51410 · Clerk/Treasurer	3,199.46	4,666.18	-1,466.72	-31.4%
51420 · Elections				
5142001 · Inspectors	524.00	681.78	-157.78	-23.1%
5142006 · Election Equipment	0.00	154.40	-154.40	-100.0%
Total 51420 · Elections	524.00	836.18	-312.18	-37.3%
51430 · Publication Fees	0.00	30.25	-30.25	-100.0%
51510 · Accounting	0.00	111.16	-111.16	-100.0%
51530 · Assessment of Property				
5153001 · Assessor Contract	0.00	870.00	-870.00	-100.0%
Total 51530 · Assessment of Property	0.00	870.00	-870.00	-100.0%
51600 · Village Hall				
5160004 · Utilities	221.43	283.18	-61.75	-21.8%
5160005 · Supplies and Equipment	0.00	99.80	-99.80	-100.0%
5160006 · Repairs & Maintenance	0.00	1,693.50	-1,693.50	-100.0%
Total 51600 · Village Hall	221.43	2,076.48	-1,855.05	-89.3%
52205 · Fire & EMS Protection				
5220521 · Fire Protection & EMT Contract	500.00	500.00	0.00	0.0%
Total 52205 · Fire & EMS Protection	500.00	500.00	0.00	0.0%
53311 · Street Maintenance				
5331101 · Snow Plowing	5,856.00	4,800.00	1,056.00	22.0%
5331113 · Engineering	36,304.20	7,000.00	29,304.20	418.6%
Total 53311 · Street Maintenance	42,160.20	11,800.00	30,360.20	257.3%
53420 · Street Lighting				
5342001 · Electric & Maintenance	1,012.86	994.49	18.37	1.9%
5342004 · Digger Requests	2.05	0.00	2.05	100.0%
Total 53420 · Street Lighting	1,014.91	994.49	20.42	2.1%
53620 · Garbage Collection				
5362001 · Garbage Collection	2,799.08	2,681.80	117.28	4.4%
Total 53620 · Garbage Collection	2,799.08	2,681.80	117.28	4.4%
53635 · Recycling cost				
5363501 · Recycling Collection	701.04	670.45	30.59	4.6%
Total 53635 · Recycling cost	701.04	670.45	30.59	4.6%

VILLAGE OF PARK RIDGE
Profit & Loss Prev Year Comparison
February 2025

	Feb 25	Feb 24	$ Change	% Change
54100 · Humane Society Contract	1,839.01	1,356.02	482.99	35.6%
6560 · Payroll Expenses	0.00	0.00	0.00	0.0%
Total Expense	52,959.13	26,593.01	26,366.12	99.2%
Net Ordinary Income	-52,123.75	-23,820.62	-28,303.13	-118.8%
Other Income/Expense				
Other Expense				
58100 · Loan Principal				
58110 · Linwood Ave Project	5,209.31	5,116.89	92.42	1.8%
58120 · Line of Credit	18,840.16	19,415.30	-575.14	-3.0%
Total 58100 · Loan Principal	24,049.47	24,532.19	-482.72	-2.0%
58200 · Loan Interest				
58210 · Linwood Ave Project	3,040.69	3,133.11	-92.42	-3.0%
58220 · Line of Credit	10,159.84	9,584.70	575.14	6.0%
Total 58200 · Loan Interest	13,200.53	12,717.81	482.72	3.8%
Total Other Expense	37,250.00	37,250.00	0.00	0.0%
Net Other Income	-37,250.00	-37,250.00	0.00	0.0%
Net Income	**-89,373.75**	**-61,070.62**	**-28,303.13**	**-46.3%**

VILLAGE OF PARK RIDGE
Revenues & Expenses Budget vs. Actual
January through February 2025

	Jan - Feb 25	Budget	$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
41110 · Local Tax Levied	492,496.00	492,496.00	0.00	100.0%
43410 · Shared Revenues	0.00	52,855.18	-52,855.18	0.0%
43420 · Fire Insurance	0.00	3,200.00	-3,200.00	0.0%
43430 · Exempt Computer Aid	0.00	462.47	-462.47	0.0%
43440 · Personal Property Aid	0.00	5,074.43	-5,074.43	0.0%
43450 · State Video (Cable) Aid	0.00	1,700.20	-1,700.20	0.0%
43531 · Transportation Aid	3,308.14	13,232.56	-9,924.42	25.0%
44110 · Liquor and Malt Beverage	0.00	1,200.00	-1,200.00	0.0%
44120 · Cigarette/Bartender's Licenses	0.00	300.00	-300.00	0.0%
44200 · Dog Licenses	544.00	250.00	294.00	217.6%
44300 · Building Permits/Inspections	0.00	2,000.00	-2,000.00	0.0%
44400 · Zoning/Variance Fees	0.00	200.00	-200.00	0.0%
44500 · Cable Franchise Fees	0.00	5,400.00	-5,400.00	0.0%
46100 · General Government	0.00	100.00	-100.00	0.0%
48100 · Interest	1,357.91	3,500.00	-2,142.09	38.8%
48200 · CD Interest	0.00	3,000.00	-3,000.00	0.0%
48900 · Miscellaneous Income	0.00	1,500.00	-1,500.00	0.0%
Total Income	497,706.05	586,470.84	-88,764.79	84.9%
Expense				
51100 · Village Board				
5110001 · President Salary	941.94	3,768.00	-2,826.06	25.0%
5110002 · Trustee Salary	861.20	3,445.00	-2,583.80	25.0%
5110003 · Santa Visit	474.70	1,000.00	-525.30	47.5%
5110004 · League of Municipalities Dues	91.38	553.29	-461.91	16.5%
5110006 · Board Expenses	0.00	1,000.00	-1,000.00	0.0%
Total 51100 · Village Board	2,369.22	9,766.29	-7,397.07	24.3%
51300 · Legal	0.00	8,000.00	-8,000.00	0.0%
51410 · Clerk/Treasurer				
5141001 · Clerk Compensation	7,028.10	42,000.00	-34,971.90	16.7%
5141002 · Mileage and Expense	0.00	1,000.00	-1,000.00	0.0%
5141006 · General Office Supplies	440.88	3,000.00	-2,559.12	14.7%
5141007 · Training	0.00	1,500.00	-1,500.00	0.0%
5141010 · Tax Collection Fee	1,401.54	1,500.00	-98.46	93.4%
5141011 · Villagewide Mailing	109.50	1,500.00	-1,390.50	7.3%
5141013 · Treasurer Bond	0.00	1,000.00	-1,000.00	0.0%
5141014 · Pineries Bank Fees/Supplies	0.00	150.00	-150.00	0.0%
5141022 · Dues & Subscriptions	98.44	3,000.00	-2,901.56	3.3%
5141025 · Background Checks	0.00	200.00	-200.00	0.0%
5141026 · Treasurer Compensation	1,300.42	6,000.00	-4,699.58	21.7%
5141027 · IT Services	200.00	1,500.00	-1,300.00	13.3%
Total 51410 · Clerk/Treasurer	10,578.88	62,350.00	-51,771.12	17.0%
51420 · Elections				
5142001 · Inspectors	524.00	2,000.00	-1,476.00	26.2%
5142002 · Election Expenses	0.00	1,000.00	-1,000.00	0.0%
5142006 · Election Equipment	0.00	500.00	-500.00	0.0%
Total 51420 · Elections	524.00	3,500.00	-2,976.00	15.0%

VILLAGE OF PARK RIDGE
Revenues & Expenses Budget vs. Actual
January through February 2025

	Jan - Feb 25	Budget	$ Over Budget	% of Budget
51430 · Publication Fees	22.61	500.00	-477.39	4.5%
51510 · Accounting				
5151001 · Reporting (Form C)	0.00	1,000.00	-1,000.00	0.0%
Total 51510 · Accounting	0.00	1,000.00	-1,000.00	0.0%
51530 · Assessment of Property				
5153001 · Assessor Contract	1,035.00	6,900.00	-5,865.00	15.0%
Total 51530 · Assessment of Property	1,035.00	6,900.00	-5,865.00	15.0%
51600 · Village Hall				
5160001 · Maintenance Compensation	61.60	2,200.00	-2,138.40	2.8%
5160004 · Utilities	608.40	4,200.00	-3,591.60	14.5%
5160005 · Supplies and Equipment	0.00	3,000.00	-3,000.00	0.0%
5160006 · Repairs & Maintenance	97.00	2,500.00	-2,403.00	3.9%
Total 51600 · Village Hall	767.00	11,900.00	-11,133.00	6.4%
51910 · Uncollectible Taxes	0.00	200.00	-200.00	0.0%
51938 · Insurance				
5193801 · General Liability	2,473.00	2,500.00	-27.00	98.9%
5193802 · Local Gov't Property	0.00	1,000.00	-1,000.00	0.0%
5193803 · Worker's Compensation	863.00	2,000.00	-1,137.00	43.2%
Total 51938 · Insurance	3,336.00	5,500.00	-2,164.00	60.7%
52100 · Crossing Guard	1,059.28	4,500.00	-3,440.72	23.5%
52205 · Fire & EMS Protection				
5220521 · Fire Protection & EMT Contract	500.00	107,230.00	-106,730.00	0.5%
Total 52205 · Fire & EMS Protection	500.00	107,230.00	-106,730.00	0.5%
52400 · Building Inspection	1,236.36	4,000.00	-2,763.64	30.9%
52450 · Zoning Administration	134.56	550.00	-415.44	24.5%
53311 · Street Maintenance				
5331101 · Snow Plowing	11,052.00	27,000.00	-15,948.00	40.9%
5331103 · Street Maintenance	0.00	61,000.00	-61,000.00	0.0%
5331104 · Street Maint-Trees/pickup	0.00	4,000.00	-4,000.00	0.0%
5331113 · Engineering	55,721.60	79,000.00	-23,278.40	70.5%
Total 53311 · Street Maintenance	66,773.60	171,000.00	-104,226.40	39.0%
53315 · Sewers	0.00	75.00	-75.00	0.0%
53420 · Street Lighting				
5342001 · Electric & Maintenance	1,966.22	13,500.00	-11,533.78	14.6%
5342004 · Digger Requests	474.23	4,000.00	-3,525.77	11.9%
Total 53420 · Street Lighting	2,440.45	17,500.00	-15,059.55	13.9%
53620 · Garbage Collection				
5362001 · Garbage Collection	5,491.48	33,500.00	-28,008.52	16.4%
5362002 · Fall Large Item Pick-up	0.00	900.00	-900.00	0.0%
Total 53620 · Garbage Collection	5,491.48	34,400.00	-28,908.52	16.0%

VILLAGE OF PARK RIDGE
Revenues & Expenses Budget vs. Actual
January through February 2025

	Jan - Feb 25	Budget	$ Over Budget	% of Budget
53635 · Recycling cost				
5363501 · Recycling Collection	1,374.14	9,000.00	-7,625.86	15.3%
5363503 · Yard Waste Drop Off	5,300.00	5,400.00	-100.00	98.1%
Total 53635 · Recycling cost	6,674.14	14,400.00	-7,725.86	46.3%
54100 · Humane Society Contract	1,839.01	1,700.00	139.01	108.2%
55200 · Parks Dept. Pledge ($5.50/per)	0.00	3,000.00	-3,000.00	0.0%
Total Expense	104,781.59	467,971.29	-363,189.70	22.4%
Net Ordinary Income	392,924.46	118,499.55	274,424.91	331.6%
Other Income/Expense				
Other Income				
49100 · Long Term Debt Proceeds	0.00	1,592,000.00	-1,592,000.00	0.0%
49105 · Grant Funds	0.00	400,000.00	-400,000.00	0.0%
Total Other Income	0.00	1,992,000.00	-1,992,000.00	0.0%
Other Expense				
57101 · Undesignated Fund Bal Outlay	0.00	81,249.55	-81,249.55	0.0%
57200 · Capital Project Outlay	0.00	1,992,000.00	-1,992,000.00	0.0%
58100 · Loan Principal				
58110 · Linwood Ave Project	5,209.31	5,209.31	0.00	100.0%
58120 · Line of Credit	18,840.16	18,840.16	0.00	100.0%
Total 58100 · Loan Principal	24,049.47	24,049.47	0.00	100.0%
58200 · Loan Interest				
58210 · Linwood Ave Project	3,040.69	3,040.69	0.00	100.0%
58220 · Line of Credit	10,159.84	10,159.84	0.00	100.0%
Total 58200 · Loan Interest	13,200.53	13,200.53	0.00	100.0%
Total Other Expense	37,250.00	2,110,499.55	-2,073,249.55	1.8%
Net Other Income	-37,250.00	-118,499.55	81,249.55	31.4%
Net Income	**355,674.46**	**0.00**	**355,674.46**	**100.0%**

AGREEMENT
(2025-2029)

THIS AGREEMENT made and entered into this _____ day of _____, 2022~~2~~5, is by and between the Stevens Point Fire Department ("SPFD"), a fire and Emergency Medical Services ("EMS") service organized and operated by the City of Stevens Point and its Police and Fire Commission under Wisconsin Statues Sec. 62.13, the City of Stevens Point, a Wisconsin Municipal Corporation organized under Chapter 62 of the Wisconsin Statutes ("City"), and the Village of Park Ridge ("Village"), a Wisconsin Municipal Corporation organized under Chapter 61 of the Wisconsin Statutes located in Portage County, Wisconsin (collectively, the "Parties").

WITNESSETH:

WHEREAS, SPFD provides firefighting and fire prevention services ("Services"); and

WHEREAS, Village desires to contract with and pay SPFD to provide Services within the Village; and

WHEREAS, SPFD and the Village have been under contract for SPFD to provide such Services since July 1st, 2022, and

WHEREAS, SPFD and the Village desire to extend the agreement for such Service beyond their current termination at 11:59 p.m. on ~~December~~ May 31st, 2022~~2~~5,

NOW THEREFORE, in consideration of the mutual agreements and covenants contained herein, the Parties hereby agree as follows:

1. TERM. This Agreement shall be in effect from 12:01 a.m. on ~~January~~ June 1, 2023~~3~~5 until 11:59 p.m. on ~~May~~ December 31st, 2025~~9~~.

2. SERVICES PROVIDED: During the term of the Agreement, SPFD agrees to provide to Village as Services such firefighters, firefighting equipment, EMS staff, and EMS equipment necessary in the opinion of SPFD for the provision of the Services. SPFD shall provide such Services to Village whenever SPFD is notified by the Portage County Sheriff's Department Emergency 911 system that Services are required within the Village. Services shall include property inspections for the Village, according to SPFD standard practices in conducting such inspections.

3. PAYMENT:

A. Village agrees to pay to SPFD the following in consideration of the Services, for June 1, 2025 through December 31, 2029:

For June 1, 2025 through December 31, 2025, the sum of $60,125.28 (sixty thousand, one-hundred and twenty-five dollars and twenty-eight cents), with $8,589.32 due on or before June 30, 2025, $25,767.98 due on or before September 30, 2025 and $25,767.98 due on or before December 31, 2025.

For 2026, the sum of $135,876.68 (one-hundred thirty-five thousand, eight hundred seventy-six dollars and sixty-eight cents) to be paid in four equal quarterly payments of $33,969.17 each due on or before March 31, 2026, June 30, 2026, September 30, 2026, and December 31, 2026.

For 2027, the sum of $139,953.00 (one-hundred thirty-nine thousand, nine hundred fifty-three dollars and zero cents) to be paid in four equal quarterly payments of $34,988.25 each due on or before March 31, 2027, June 30, 2027, September 30, 2027, and December 31, 2027.

For 2028, the sum of $144,151.60 (one-hundred forty-four thousand, one hundred fifty-one dollars and sixty cents) to be paid in four equal quarterly payments of $36,037.90 each due on or before March 31, 2028, June 30, 2028, September 30, 2028, and December 31, 2028.

For 2029, the sum of $148,476.08 (one-hundred forty-eight thousand, four hundred seventy-six dollars and eight cents) to be paid in four equal quarterly payments of $37,119.02 each due on or before March 31, 2029, June 30, 2029, September 30, 2029, and December 31, 2029.

Any amounts not paid on or before the due date indicated shall accrue interest at the rate of 1.5% per month (18% annual rate).

B. The SPFD, City and the Village shall work collaboratively under Wis. Stats. Sections 101.573 and 101.575 for the benefit of the Parties as their interests shall appear. To the extent that any dues or funds are available to the Village , SPFD or both under Wis. Stats. Secs. 101.573 and 101.575 following December 31, 2022, the Parties agree to cooperate with and facilitate SPFD's application for and/or receipt of such dues or funds for the period of time that this Agreement or any extension thereof is in effect.

4. MANAGEMENT AND CONTROL OF SERVICES. The staff, equipment, and methods utilized by SPFD to provide the Services shall be at the sole discretion of SPFD and subject to such rules and regulations as are applicable to SPFD according to its internal policies, managerial discretion, the supervisory authority of the Stevens Point Police and Fire Commission, and applicable local, state, and federal statutes and regulations. Staff or representatives of the Village shall have no authority to direct the provision of the Services. SPFD agrees to provide a representative to appear at regular meetings of the Village Board of Park Ridge with respect to any agenda item(s) that relate to this Agreement or to the delivery of Services thereunder, including reports relating to Services provided under this Agreement. The selection of the representative shall be made at the discretion of the Fire Chief of the SPFD. The parties shall cooperate with respect to compliance with Wis. Stats. Secs. 101.573 and 101.575.

5. LIMITATION OF LIABILITY. This Agreement shall not subject SPFD to liability for failure to provide any service due to conditions or circumstances beyond the control of SPFD. This Agreement shall not constitute any waiver, express or implied, of any defense or limitation of liability applicable to SPFD including but not limited to those contained within Wisconsin Statutes Sec. 893.80. The provisions contained in this paragraph shall survive the termination of this Agreement.

6. INDEMNITY AS TO INFRASTRUCTURE DAMAGE. The Village agrees to indemnify, defend, and hold harmless SPFD, the Stevens Point Police and Fire Commission, the City of Stevens Point, and all employees, officers, commissioners,

and representatives of such entities for any and all damage that occurs to roads, other public infrastructure, or buried public or private infrastructure within any public right of way within the Village ("Infrastructure") in connection with SPFD's provision of Services under this Agreement. The provisions of this paragraph shall survive the termination of this Agreement. With respect to matters other than Infrastructure:

a. The Village shall defend and hold the City, its officers, employees and agents harmless from and against any and all liability, loss, expense or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions or the Village, its officers, agents or employees.

b. The SPFD and the City shall defend and hold the Village, its officers, employees and agents harmless from and against any and all liability, loss, expense or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the SPFD and the City, its officers, agents or employees.

7. INSURANCE. SPFD shall carry and pay for worker's compensation insurance and liability insurance applicable to SPFD's trucks and equipment as required by law. SPFD and Village agree that the Village will not contribute to or reimburse SPFD

for the costs of such insurance. Nothing in this paragraph shall condition or limit the limitations of liability contained in Paragraph 5 above.

8. DEFAULT.

a. Event of Default. In the event any Party defaults under this Agreement, which default is not cured within thirty (30) days after written notice thereof to the defaulting Party or within such extended period required to cure the default, provided cure efforts are undertaken in good faith within the thirty (30) day period and the defaulting Party is diligently pursuing such cure, the nondefaulting Party shall have all rights and remedies available under law or equity with respect to the default, except as otherwise set forth in this Agreement. In the event of any default by any Party in making a payment required to another Party, the cure period for such monetary default shall be ten days after delivery of notice thereof. In addition, and without limitation, any of the Parties shall have the following specific rights and remedies following such notice and failure to cure:

   i. Injunctive relief,

   ii. Action for specific performance, and

   iii. Action for money damages.

b. Reimbursement. Any amounts expended by the nondefaulting Party in enforcing this Agreement including reasonable attorneys' fees, together with interest provided for below, shall be reimbursed or paid to the nondefaulting Party which prevails in any such enforcement.

c. Interest. Interest shall accrue on all amounts required to be reimbursed by the defaulting Party to the nondefaulting Party at the Prime Rate as established from time to time by Citibank, N.A. plus two percent (2%) per annum, from the date of payment by the nondefaulting Party until the date reimbursed in full with accrued interest.

d. Remedies are Cumulative. Except as specified in this Agreement, all remedies provided herein shall be cumulative and the exercise of one remedy shall not preclude the use of any other or all of said remedies.

e. Failure to Enforce Not Waiver. Failure to enforce any provision contained herein shall not be deemed a waiver of that Party's rights to enforce such provision or any other provision in the event of a subsequent default.

f. Prior to litigation, and as a condition precedent to bringing litigation, any Party deeming itself aggrieved under this Agreement shall be obligated to request nonbinding mediation of the dispute. Mediation shall proceed before a single mediator. The Parties shall agree upon a mediator and if they fail to do so within thirty (30) days of the request for mediation; either Party may apply to Portage County Circuit Court, for the designation of a mediator. In the event the Parties do not accept the mediator's recommendation, the aggrieved Party may then commence an action. However, the Parties shall participate in alternative dispute resolution, if ordered by the Court.

9. AMENDMENT. This Agreement may be rescinded, modified, or amended, in whole or in part, only by mutual agreement of the Parties hereto, or their successors and/or assigns, in writing signed by all Parties.

10. EXECUTION IN MULTIPLE COUNTERPARTS. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same instrument.

11. CONSTRUCTION. SPFD and Village acknowledge and represent that this Agreement has been the subject of negotiation by all Parties and that all Parties together shall be construed to be the drafter hereof and this Agreement shall not be construed against any Party individually as drafter.

12. LEGAL RELATIONSHIP. Nothing in this Agreement shall be construed to create an employer/employee relationship, joint employer, joint venture or partnership relationship, or a principal/agent relationship.

13. SURVIVAL. All agreements, representations, covenants and warranties made herein shall survive the execution of this Agreement and the making of the grants hereunder. This Agreement shall be binding upon the Parties, their respective successors and assigns.

14. NO WAIVER. The failure of any Party to require strict performance of any provision of this Agreement will not constitute a waiver of the provision or of any other of that Party's rights under this Agreement. Rights and obligations

under this Agreement may only be waived or modified in writing. A writing waiving a right must be signed by the Party waiving the right. If an obligation of a Party is being waived or released, the writing must be signed by the affected Parties. Waiver of one right, or release of one obligation, will not constitute a waiver or release of any other right or obligation of any Party. Waivers and releases shall affect only the specific right or obligation waived or released and will not affect the rights or obligations of any other Party that did not sign the waiver or release.

15. SEVERABILITY OF PROVISIONS. If any provision of this Agreement shall be held or declared to be invalid, illegal or unenforceable by reason of its being contrary to any applicable law, such provision shall be deemed to be deleted from this Agreement without impairing or prejudicing the validity, legality or enforceability of the remaining provisions.

16. LAW GOVERNING. This Agreement will be governed and construed in accordance with the laws of the State of Wisconsin.

17. NOTICES AND DEMANDS. Except as otherwise provided in this Agreement, any notice, demand, or other communication under this Agreement by any Party to any other shall be sufficiently given or delivered if it is sent via registered or certified mail, postage prepaid, return receipt requested, or delivered personally, and:

a. In the case of Village is addressed and delivered to:

Steve Menzel, Village President
Or Current President
24 Crestwood Drive
Stevens Point, WI 54481

b. In the case of SPFD or the City is addressed and delivered to:

Chief Jb Moody
Or Current SPFD Fire Chief
1701 Franklin Street
Stevens Point, WI 54481

18. This Agreement has been duly authorized by the Village by Resolution duly adopted on the _____ day of _____, 2022~~2~~5 by the Stevens Point Police and Fire Commission on the _____ day of _____, 2022~~2~~5, and by the Stevens Point Common Council on the _____ day of _____, 2022~~2~~5.

IN WITNESS WHEREOF, the undersigned have caused this Agreement to be executed by their duly authorized officers on the _____ day of _____, 2022~~2~~5.

City of Stevens Point Fire Department

By:_____

Police and Fire Commission President

Attest:_____

Fire Chief

City of Stevens Point, A Wisconsin Municipal Corporation

By: _____

Its: _____-

Attest: _____

City Clerk

(Following approval by the City of Stevens Point Common Council on _____, 2022~~2~~5.)

Village of Park Ridge,
a Wisconsin Municipal Corporation

By:_____

President

Attest:_____

Clerk

4875-9922-7942, v. 1

City of Stevens Point
Department of
Public Utilities &
Transportation

Joel C Lemke
Director
Phone: 715-345-5266
jlemke@stevenspoint.com

March 13, 2025

MEMO

RE: Proposed amendment to Ch. 13 of RMC

Common Council,

Attached is the draft amendment to Chapter 13 of the City Ordinances. This amendment follows the recommendations of both the Plan Commission as well as the Utility Commission. The properties that have been added to the list are adjacent to the first phase of water main installation.

Additionally, it was determined that the language that might end up in a water supply agreement could simply be added to the ordinance rather than drafted in a separate agreement.

Staff respectfully submits this ordinance amendment for your review and approval.

Best Regards,

Joel Lemke
Director of Public Utilities and Transportation

ORDINANCE AMENDING THE REVISED MUNICIPAL CODE OF THE CITY OF STEVENS POINT, WISCONSIN

The Common Council of the City of Stevens Point do ordain as follows:

SECTION I: That Subsection 13.09(b) of Section 13.09 of the Revised Municipal Code, Water Service Limits, is hereby **amended** to read as follows:

13.09(b) (b) Park Ridge

4 Park Ridge Drive	10 Park Ridge Drive
11 Park Ridge Drive	20 Park Ridge Drive
22 Park Ridge Drive	23 Park Ridge Drive
28 Park Ridge Drive	29 Park Ridge Drive
31 Park Ridge Drive	32 Park Ridge Drive
37 Park Ridge Drive	38 Park Ridge Drive
39 Park Ridge Drive	41 Park Ridge Drive
49 Park Ridge Drive	51 Park Ridge Drive
69 Park Ridge Drive	105 Sunrise Avenue
112 Sunrise Avenue	77 Sunset Boulevard

And the following parcels adjacent to the installation of water main infrastructure in 2025-26 described by the following parcel numbers. Addresses are for reference only. The following parcels have been allowed access to municipal water based on these conditions:

1. All infrastructure that in replaced/installed in the Village of Park Ridge including utilities and roadway improvements will be designed and constructed to City standard specifications.
2. The newly installed infrastructure is the responsibility of the Village to pay for in its entirety.
3. Water Infrastructure will be dedicated as a contributed asset to the Stevens Point Public Utilities Department.
4. No more municipal water infrastructure will be allowed to be installed within the Village of Park Ridge until a consolidation agreement is agreed upon.
5. There will be three triggering mechanisms to compel the connection of Park Ridge residents which are adjacent to the new infrastructure (listed below) to connect to the municipal drinking water system. Those three mechanisms are:
    a) Any non-conforming well connects to the municipal drinking water system immediately upon availability.
    b) No new wells are constructed, use of the municipal system is required
    c) All properties (listed below) within 10 years of availability.

Parcel Number	Associated Address

171-24-0834-10.16	11 Hillcrest Drive
171-54-0207	12 Hillcrest Drive
171-24-0834-10.15	503 Sunset Ave
171-24-0834-10.01	21 Hillcrest Drive
171-62-11	409 Sunset Ave
171-70-1503	23 Hillcrest Drive
171-66-1003	24 Hillcrest Drive
171-70-1501	503 Fieldcrest Ave
171-66-1001	403 Fieldcrest Ave
171-70-1411	502 Fieldcrest Ave
171-66-1105	410 Fieldcrest Ave
171-70-1401	503 Linwood Ave
171-66-110301	411 Linwood Ave
171-70-1311	502 Linwood Ave
171-66-120501	40 Hillcrest Drive
171-70-1301	503 Greenbriar Ave
171-66-1203	411 Greenbriar Ave
171-50-0615	504 Greenbriar Ave
171-50-0307	50 Hillcrest Drive
171-50-0601	505 Sunrise Ave
171-50-0306	56 Hillcrest Drive
171-50-050101	508 Sunrise Ave
171-50-0406	402 Sunrise Ave
171-66-1201	403 Greenbriar Ave
171-50-0308	402 Greenbriar Ave
171-66-0705	319 Greenbriar Ave
171-50-0309B	320 Greenbriar Ave
171-50-03611	312 Greenbriar Ave
171-66-0702	309 Greenbriar Ave
171-50-0312	306 Greenbriar Ave
171-66-0701	301 Greenbriar Ave
171-50-0313	302 Greenbriar Ave
171-66-0603	217 Greenbriar Ave
171-20-0210	220 Greenbriar Ave
171-50-0211	208 Greenbriar Ave
171-66-0601	203 Greenbriar Ave
171-50-0212	202 Greenbriar Ave
171-50-0213	120 Greenbriar Ave
171-66-0110	117 Greenbriar Ave
171-50-0214	112 Greenbriar Ave

SECTION II: This ordinance shall take effect upon passage and publication, as provided by law.

APPROVED: _____
Mike Wiza, Mayor Date:

ATTEST: _____
Kari Yenter, City Clerk Date:

Dated: March 13, 2025
Approved: March 17, 2025
Published: March 22, 2025

Agreement Between the City of Stevens Point and the Village of Park Ridge for Emergency Medical Services

WHEREAS, the City of Stevens Point, Wisconsin is a municipal corporation, and the Stevens Point Fire Department is a public safety agency owned and operated by the City of Stevens Point; and

WHEREAS, the Village of Park Ridge, Wisconsin, is a municipal corporation located contiguous to the corporate limits of the City of Stevens Point; and

WHEREAS, the Stevens Point Fire Department can augment the Portage County Ambulance Service with trained personnel at the scene of medical emergencies; and

WHEREAS, the Village of Park Ridge is desirous of improving the delivery of emergency medical services to the residents of the Village of Park Ridge; and

NOW, THEREFORE, the Village of Park Ridge, Wisconsin, a municipal corporation, organized and existing under the laws of the State of Wisconsin, and located in the County of Portage, and the City of Stevens Point, Wisconsin, a municipal corporation, organized and existing under the laws of the State of Wisconsin, and located in the County of Portage, do hereby covenant and agree as follows:

1. The Stevens Point Fire Department will augment the Portage County Ambulance Service at the scene of medical emergencies in the Village of Park Ridge by providing additional personnel in the same manner and level as in the City of Stevens Point.

2. The Fire Chief of the Stevens Point Fire Department, or designee, shall have sole discretionary power for determining response protocols.

3. The Village of Park Ridge agrees to pay the City of Stevens Point annually the sum of Fifteen Hundred Dollars ($1,500.00) in single annual installments commencing June First of each year for the period of the contract.

4. This contract shall commence on June 1, 2025, and be in full force and effect a through December 31, 2029. Upon the expiration of such ~~five-year~~ period, this Agreement shall automatically renew unless either party requests review of the terms of the same, such request to be made at least ninety (90) days prior to the expiration of the Agreement.

5. This contract may be canceled by either municipality upon sixty (60) days written notice, delivered by registered mail to the Clerk's office of the other municipality.

IN WITNESS WHEREOF, the Mayor and Clerk of the City of Stevens Point, Wisconsin, by virtue and direction of the Common Council of the City of Stevens Point, and the President and Clerk of the Village of Park Ridge, Wisconsin, by virtue and direction of the Village Board of Park Ridge, have made and executed this contract for their respective municipalities, and affixed their corporate seal thereto this _____ day of _____, 20___.

Signed and sealed in the presence of:

CITY OF STEVENS POINT

_____

Mike Wiza, Mayor

_____

Kari Yenter, City Clerk

Signed and sealed in the presence of:

_____

Steve Menzel, President

_____

Lisa Lucht, Clerk

2025 Spring Primary Election Results

Number of Absentee Voters	21
Express Vote Ballots	79
Total Number of Voters	100
Number of Voters Printed on the Poll List	462
% Results	21.65%
Total Number Election Day Registration	1