VILLAGE OF PARK RIDGE BOARD MEETING
IN-PERSON AT VILLAGE HALL OR VIA ZOOM

PARK RIDGE VILLAGE HALL
24 Crestwood Drive
Stevens Point, WI
February 17, 2025
5:30 PM

1. Convene in Open Session
   - Salute to the flag
   - Roll call
   - Approve agenda

2. Persons who wish to address the Village Board on specific agenda items other than a "Public Hearing" must register their request at this time. Individuals should not expect to engage in discussions with members of the Board or the Village Clerk.

3. Persons who wish to address the Village Board for up to three (3) minutes regarding a non-agenda item may do so at this time. Individuals should not expect to engage in discussions with members of the Board or the Village Clerk.

4. Review and Approve Board Meeting Minutes from January 20, 2025

5. Review and Accept January Treasurer's Report

6. Review and Approve January and February bills/payments

DISCUSSION AND/OR POSSIBLE ACTION ON THE FOLLOWING ITEMS:

7. Road Project Update
   - Public Information Meeting February 19, 2025
   - Update on municipal water agreement negotiations

8. Application for Innovation Planning Grant

9. Discuss Village of Park Ridge proposed burning ordinance amendment

10. Update on Hazard Mitigation Plan

    - NFIP (National Flood Insurance Program) Application

11. Discussion of the City of Stevens Point Plan Commission rezoning public hearing on February 3, 2025, for parcel 3535 Jefferson Street

12. Spring Primary Election – February 18, 2025

13. Set Date and Time for the Next Board Meeting

14. Adjourn Meeting

Posted: February 12, 2025

ZOOM MEETING INFORMATION

Topic: Village Board Meeting
Time: February 17, 2025, 5:30 PM Central Time (US and Canada)

Join Zoom Meeting:
https://us06web.zoom.us/j/8464629990?pwd=MmNiR1pFZ24wbmRPNGk2VkZET3Nsdz09&omn=82718112232

Meeting ID: 846 462 9990
Passcode: 737897

Dial-in 1-312-626-6799
Use the Meeting ID and Password above

Requests from people with disabilities who need assistance to participate in this meeting should be submitted to the Clerk's Office at 715-343-1590 with as much advance notice as possible.

VILLAGE OF PARK RIDGE
Revenues & Expenses Budget vs. Actual
January 16 through February 15, 2025

	Jan 16 - Feb 15, 25	Budget	$ Over Budget
Ordinary Income/Expense			
Income			
41110 · Local Tax Levied	0.00	254,191.48	-254,191.48
43410 · Shared Revenues	0.00	27,280.09	-27,280.09
43420 · Fire Insurance	0.00	1,651.61	-1,651.61
43430 · Exempt Computer Aid	0.00	238.69	-238.69
43440 · Personal Property Aid	0.00	2,619.06	-2,619.06
43450 · State Video (Cable) Aid	0.00	877.52	-877.52
43531 · Transportation Aid	0.00	6,829.71	-6,829.71
44110 · Liquor and Malt Beverage	0.00	619.35	-619.35
44120 · Cigarette/Bartender's Licenses	0.00	154.84	-154.84
44200 · Dog Licenses	241.00	129.03	111.97
44300 · Building Permits/Inspections	0.00	1,032.26	-1,032.26
44400 · Zoning/Variance Fees	0.00	103.23	-103.23
44500 · Cable Franchise Fees	0.00	2,787.10	-2,787.10
46100 · General Government	0.00	51.61	-51.61
48100 · Interest	774.53	1,806.45	-1,031.92
48200 · CD Interest	0.00	1,548.39	-1,548.39
48900 · Miscellaneous Income	0.00	774.19	-774.19
Total Income	1,015.53	302,694.61	-301,679.08
Expense			
51100 · Village Board			
5110001 · President Salary	0.00	1,944.77	-1,944.77
5110002 · Trustee Salary	0.00	1,778.06	-1,778.06
5110003 · Santa Visit	474.70	516.13	-41.43
5110004 · League of Municipalities Dues	65.00	285.57	-220.57
5110006 · Board Expenses	0.00	516.13	-516.13
Total 51100 · Village Board	539.70	5,040.66	-4,500.96
51300 · Legal	0.00	4,129.03	-4,129.03
51410 · Clerk/Treasurer			
5141001 · Clerk Compensation	2,472.81	21,677.42	-19,204.61
5141002 · Mileage and Expense	0.00	516.13	-516.13
5141006 · General Office Supplies	0.00	1,548.39	-1,548.39
5141007 · Training	0.00	774.19	-774.19
5141010 · Tax Collection Fee	0.00	774.19	-774.19
5141011 · Villagewide Mailing	109.50	774.19	-664.69
5141013 · Treasurer Bond	0.00	516.13	-516.13
5141014 · Pineries Bank Fees/Supplies	0.00	77.42	-77.42
5141022 · Dues & Subscriptions	0.00	1,548.39	-1,548.39
5141025 · Background Checks	0.00	103.23	-103.23
5141026 · Treasurer Compensation	737.92	3,096.77	-2,358.85
5141027 · IT Services	0.00	774.19	-774.19
Total 51410 · Clerk/Treasurer	3,320.23	32,180.64	-28,860.41
51420 · Elections			
5142001 · Inspectors	0.00	1,032.26	-1,032.26
5142002 · Election Expenses	0.00	516.13	-516.13
5142006 · Election Equipment	0.00	258.06	-258.06
Total 51420 · Elections	0.00	1,806.45	-1,806.45
51430 · Publication Fees	12.83	258.06	-245.23
51510 · Accounting			
5151001 · Reporting (Form C)	0.00	516.13	-516.13
Total 51510 · Accounting	0.00	516.13	-516.13
51530 · Assessment of Property			
5153001 · Assessor Contract	0.00	3,561.29	-3,561.29
Total 51530 · Assessment of Property	0.00	3,561.29	-3,561.29
51600 · Village Hall			
5160001 · Maintenance Compensation	36.60	1,135.48	-1,098.88
5160004 · Utilities	386.97	2,167.74	-1,780.77
5160005 · Supplies and Equipment	0.00	1,548.39	-1,548.39
5160006 · Repairs & Maintenance	0.00	1,290.32	-1,290.32
Total 51600 · Village Hall	423.57	6,141.93	-5,718.36
51910 · Uncollectible Taxes	0.00	103.23	-103.23

VILLAGE OF PARK RIDGE
Revenues & Expenses Budget vs. Actual
January 16 through February 15, 2025

	Jan 16 - Feb 15, 25	Budget	$ Over Budget
51938 · Insurance			
5193801 · General Liability	0.00	1,290.32	-1,290.32
5193802 · Local Gov't Property	0.00	516.13	-516.13
5193803 · Worker's Compensation	0.00	1,032.26	-1,032.26
Total 51938 · Insurance	0.00	2,838.71	-2,838.71
52100 · Crossing Guard	0.00	2,322.58	-2,322.58
52205 · Fire & EMS Protection			
5220521 · Fire Protection & EMT Contract	500.00	55,344.52	-54,844.52
Total 52205 · Fire & EMS Protection	500.00	55,344.52	-54,844.52
52400 · Building Inspection	0.00	2,064.52	-2,064.52
52450 · Zoning Administration	0.00	283.87	-283.87
53311 · Street Maintenance			
5331101 · Snow Plowing	6,252.00	13,935.48	-7,683.48
5331103 · Street Maintenance	0.00	31,483.87	-31,483.87
5331104 · Street Maint-Trees/pickup	0.00	2,064.52	-2,064.52
5331113 · Engineering	19,417.40	40,774.19	-21,356.79
Total 53311 · Street Maintenance	25,669.40	88,258.06	-62,588.66
53315 · Sewers	0.00	38.71	-38.71
53420 · Street Lighting			
5342001 · Electric & Maintenance	1,050.73	6,967.74	-5,917.01
5342004 · Digger Requests	2.05	2,064.52	-2,062.47
Total 53420 · Street Lighting	1,052.78	9,032.26	-7,979.48
53620 · Garbage Collection			
5362001 · Garbage Collection	2,799.08	17,290.32	-14,491.24
5362002 · Fall Large Item Pick-up	0.00	464.52	-464.52
Total 53620 · Garbage Collection	2,799.08	17,754.84	-14,955.76
53635 · Recycling cost			
5363501 · Recycling Collection	701.04	4,645.16	-3,944.12
5363503 · Yard Waste Drop Off	0.00	2,787.10	-2,787.10
Total 53635 · Recycling cost	701.04	7,432.26	-6,731.22
54100 · Humane Society Contract	0.00	877.42	-877.42
55200 · Parks Dept. Pledge ($5.50/per)	0.00	1,548.39	-1,548.39
6560 · Payroll Expenses	84.77	0.00	84.77
Total Expense	35,103.40	241,533.56	-206,430.16
Net Ordinary Income	-34,087.87	61,161.05	-95,248.92
Other Income/Expense			
Other Income			
49100 · Long Term Debt Proceeds	0.00	821,677.42	-821,677.42
49105 · Grant Funds	0.00	206,451.61	-206,451.61
Total Other Income	0.00	1,028,129.03	-1,028,129.03
Other Expense			
57101 · Undesignated Fund Bal Outlay	0.00	41,935.25	-41,935.25
57200 · Capital Project Outlay	0.00	1,028,129.03	-1,028,129.03
58100 · Loan Principal			
58110 · Linwood Ave Project	0.00	2,688.68	-2,688.68
58120 · Line of Credit	29,000.00	9,723.95	19,276.05
Total 58100 · Loan Principal	29,000.00	12,412.63	16,587.37
58200 · Loan Interest			
58210 · Linwood Ave Project	8,250.00	1,569.39	6,680.61
58220 · Line of Credit	0.00	5,243.79	-5,243.79
Total 58200 · Loan Interest	8,250.00	6,813.18	1,436.82
Total Other Expense	37,250.00	1,089,290.09	-1,052,040.09
Net Other Income	-37,250.00	-61,161.06	23,911.06
Net Income	**-71,337.87**	**-0.01**	**-71,337.86**

VILLAGE OF PARK RIDGE
Revenues & Expenses Budget vs. Actual
January 16 through February 15, 2025

	% of Budget	
Ordinary Income/Expense		
Income		
41110 · Local Tax Levied	0.0%	
43410 · Shared Revenues	0.0%	
43420 · Fire Insurance	0.0%	
43430 · Exempt Computer Aid	0.0%	
43440 · Personal Property Aid	0.0%	
43450 · State Video (Cable) Aid	0.0%	
43531 · Transportation Aid	0.0%	
44110 · Liquor and Malt Beverage	0.0%	
44120 · Cigarette/Bartender's Licenses	0.0%	
44200 · Dog Licenses	186.8%	
44300 · Building Permits/Inspections	0.0%	
44400 · Zoning/Variance Fees	0.0%	
44500 · Cable Franchise Fees	0.0%	
46100 · General Government	0.0%	
48100 · Interest	42.9%	
48200 · CD Interest	0.0%	
48900 · Miscellaneous Income	0.0%	
Total Income		0.3%
Expense		
51100 · Village Board		
5110001 · President Salary	0.0%	
5110002 · Trustee Salary	0.0%	
5110003 · Santa Visit	92.0%	
5110004 · League of Municipalities Dues	22.8%	
5110006 · Board Expenses	0.0%	
Total 51100 · Village Board		10.7%
51300 · Legal		0.0%
51410 · Clerk/Treasurer		
5141001 · Clerk Compensation	11.4%	
5141002 · Mileage and Expense	0.0%	
5141006 · General Office Supplies	0.0%	
5141007 · Training	0.0%	
5141010 · Tax Collection Fee	0.0%	
5141011 · Villagewide Mailing	14.1%	
5141013 · Treasurer Bond	0.0%	
5141014 · Pineries Bank Fees/Supplies	0.0%	
5141022 · Dues & Subscriptions	0.0%	
5141025 · Background Checks	0.0%	
5141026 · Treasurer Compensation	23.8%	
5141027 · IT Services	0.0%	
Total 51410 · Clerk/Treasurer		10.3%
51420 · Elections		
5142001 · Inspectors	0.0%	
5142002 · Election Expenses	0.0%	
5142006 · Election Equipment	0.0%	
Total 51420 · Elections		0.0%
51430 · Publication Fees		5.0%
51510 · Accounting		
5151001 · Reporting (Form C)	0.0%	
Total 51510 · Accounting		0.0%
51530 · Assessment of Property		
5153001 · Assessor Contract	0.0%	
Total 51530 · Assessment of Property		0.0%
51600 · Village Hall		
5160001 · Maintenance Compensation	3.2%	
5160004 · Utilities	17.9%	
5160005 · Supplies and Equipment	0.0%	
5160006 · Repairs & Maintenance	0.0%	
Total 51600 · Village Hall		6.9%
51910 · Uncollectible Taxes		0.0%

VILLAGE OF PARK RIDGE
Revenues & Expenses Budget vs. Actual
January 16 through February 15, 2025

	% of Budget
51938 · Insurance	
5193801 · General Liability	0.0%
5193802 · Local Gov't Property	0.0%
5193803 · Worker's Compensation	0.0%
Total 51938 · Insurance	0.0%
52100 · Crossing Guard	0.0%
52205 · Fire & EMS Protection	
5220521 · Fire Protection & EMT Contract	0.9%
Total 52205 · Fire & EMS Protection	0.9%
52400 · Building Inspection	0.0%
52450 · Zoning Administration	0.0%
53311 · Street Maintenance	
5331101 · Snow Plowing	44.9%
5331103 · Street Maintenance	0.0%
5331104 · Street Maint-Trees/pickup	0.0%
5331113 · Engineering	47.6%
Total 53311 · Street Maintenance	29.1%
53315 · Sewers	0.0%
53420 · Street Lighting	
5342001 · Electric & Maintenance	15.1%
5342004 · Digger Requests	0.1%
Total 53420 · Street Lighting	11.7%
53620 · Garbage Collection	
5362001 · Garbage Collection	16.2%
5362002 · Fall Large Item Pick-up	0.0%
Total 53620 · Garbage Collection	15.8%
53635 · Recycling cost	
5363501 · Recycling Collection	15.1%
5363503 · Yard Waste Drop Off	0.0%
Total 53635 · Recycling cost	9.4%
54100 · Humane Society Contract	0.0%
55200 · Parks Dept. Pledge ($5.50/per)	0.0%
6560 · Payroll Expenses	100.0%
Total Expense	14.5%
Net Ordinary Income	-55.7%
Other Income/Expense	
Other Income	
49100 · Long Term Debt Proceeds	0.0%
49105 · Grant Funds	0.0%
Total Other Income	0.0%
Other Expense	
57101 · Undesignated Fund Bal Outlay	0.0%
57200 · Capital Project Outlay	0.0%
58100 · Loan Principal	
58110 · Linwood Ave Project	0.0%
58120 · Line of Credit	298.2%
Total 58100 · Loan Principal	233.6%
58200 · Loan Interest	
58210 · Linwood Ave Project	525.7%
58220 · Line of Credit	0.0%
Total 58200 · Loan Interest	121.1%
Total Other Expense	3.4%
Net Other Income	60.9%
Net Income	**713,378,700.0%**

VILLAGE OF PARK RIDGE
Balance Sheet
As of January 31, 2025

	Jan 31, 25
ASSETS	
Current Assets	
Checking/Savings	
11110 · Checking	-20,957.19
11310 · Operating Account	552,158.94
11340 · Reserve Account-Pineries-ARPA	31,148.42
11343 · Pineries MM# 8005-467-9	113,512.73
11345 · Reserve Account-Bank of Amh...	10,190.34
11350 · CD Account	107,830.92
11360 · Petty Cash	300.00
Total Checking/Savings	794,184.16
Other Current Assets	
12100 · Taxes Receivable	537,700.32
1499 · Undeposited Funds	139.00
Total Other Current Assets	537,839.32
Total Current Assets	1,332,023.48
TOTAL ASSETS	**1,332,023.48**
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2100 · State W/H Tax	110.06
21511 · Federal W/H Tax	1,882.52
24700 · Due other taxing authorities	503,167.21
24800 · Due SP Utilities	4,927.62
Total Other Current Liabilities	510,087.41
Total Current Liabilities	510,087.41
Total Liabilities	510,087.41
Equity	
3010 · Office Equipment Reserve	82.68
3018 · Street Reserve	638.28
3020 · Sewer Reserve	2,500.00
3025 · Reassessment Reserve	9,000.00
3060 · Disaster Reserve	12,345.31
3070 · Santa Visit Reserve	1,126.19
34100 · General Undesignated Fund Bal	103,265.36
3900 · Retained Earnings	247,406.53
Net Income	445,571.72
Total Equity	821,936.07
TOTAL LIABILITIES & EQUITY	**1,332,023.48**