VILLAGE OF PARK RIDGE
BOARD MEETING MINUTES
January 17, 2022

MEETING CALLED TO ORDER – President Steve Menzel called the Park Ridge Village Board to order at 5:30 pm. The Village Board meeting was held in person at the Village Hall and via Zoom. After the recitation of the Pledge of Allegiance by members present, a roll call was taken. Trustees Bill Dunham, Charm Fournier, and Gordon Renfert were present along with Clerk Shanna Behrend and County Supervisor Bobby Gifford. The meeting was attended via Zoom by Trustee Kristin Paulson and Fire Chief Brian Lepper.

AGENDA ITEM #1 - APPROVAL OF THE FEBRUARY AGENDA - Menzel asked the Board members if there were any questions regarding the February agenda. Dunham made a motion to approve the agenda. Seconded by Fournier. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #2 – PUBLIC COMMENT PERIOD - The public comment section was opened to anyone who wished to speak on any non-agenda item. No comments from the public. The public comment period was closed.

AGENDA ITEM #3 – REVIEW & APPROVE BOARD MEETING MINUTES FROM DECEMBER 21, 2022 – Fournier made a motion to approve the minutes. Renfert seconded the motion. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #4 - REVIEW YEAR-END REPORT PROVIDED BY THE TREASURER – Treasurer Bemowski provided the year-end reports for 2021. Bemowski was unable to attend due to illness. There were no questions pertaining to the report. Renfert stated his concern of exceeding the budget every year. Dunham proposed raising taxes. Menzel discussed that to raise taxes, the Village would require a referendum. Fournier made the motion to approve accept the year-end reports, seconded by Dunham. Roll call was taken, Renfert – yes, Paulson – yes, Dunham – yes, Fournier – yes, Menzel – yes.

AGENDA ITEM #5 – REVIEW AND APPROVE JANUARY TREASURER'S REPORT – The Treasurer provided a spreadsheet comparing the cash (bank accounts) equal to the total reserve accounts. Renfert made a motion to accept the Treasurer's Report. Seconded by Dunham. Roll call was taken, Paulson – yes, Dunham – yes, Fournier – yes, Renfert – yes,

AGENDA ITEM #6 – REVIEW AND APPROVE DECEMBER & JANUARY BILLS/PAYMENTS - Dunham made a motion to approve the bills/payments. Seconded by Fournier. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #7 – UPDATE FROM COUNTY BOARD SUPERVISOR BOBBY GIFFORD

- Gifford discussed the recently passed decision about well-head protection zones. Does not directly impact Stevens Point and Park Ridge.
- Gifford discussed the resolution to put the county on record about censuring the city of Stevens Point regarding the business 51 road project. The item was voted down 12-11.
- He also discussed the possibility of authorizing the approval of a referendum to exceed state and local property tax levy limits for operating the Portage County Health Care Center, aka the Portage County Home for building improvements and operational costs.

AGENDA ITEM #8 – UPDATES ON TRASH CONTAINERS – Anyone who had previously requested a smaller garbage container has received it. Anyone wishing to swap their garbage container from this point on must contact Harter's directly at (888) 804-8556.

AGENDA ITEM #9 – APPROVAL OF QUARTERLY REPORTS

- Fire Department – Menzel asked Fire Chief Lepper to add two incidents to his report. Paulson inquired about repairs to the squad. Lepper said it was an unnecessary repair.
- Building Permits
- Payroll Report

Paulson made the motion to approve the quarterly reports, Seconded by Renfert. Motion was carried by voice vote, with no negative votes.

AGENDA ITEM #10 - DISCUSS AND POSSIBLE ACTION ON CREATING A COMMITTEE TO IDENTIFY/EXPLORE UTILIZATION OF ARPA FUNDS - Menzel suggested that some of the board members do a one-page summary and recommendations for the use of the ARPA funds for the March board meeting. Dunham, Paulson and Behrend volunteered.

AGENDA ITEM #11 – DISCUSS AND POSSIBLE ACTION ON COMPREHENSIVE PLANNING COMMITTEE MEMBERSHIP – Dunham has indicated that he would like to step away from his role as a trustee representative on the Comprehensive Planning Committee. Paulson indicated that she would be interested in filling that role. Fournier made the motion to accept Paulson as one of the two trustee representatives on the CPC. Seconded by Dunham. Roll call was taken, Paulson – abstained, Dunham – yes, Fournier – yes, Renfert – yes, Menzel – yes.

AGENDA ITEM #12 – DISCUSS AND POSSIBLE ACTION ON SWITCHING THE CURRENT PHONE/INTERNET TO TDS – The Village Hall has had issues with the internet service being provided by our current service provider. Switching to TDS would be more cost effective and we would have one provider for both our phone lines and internet instead of two as we currently do.

AGENDA ITEM #13 – UPCOMING ELECTIONS

- Village Caucus – January 19, 2022, 5:30 pm at the Iverson Park All-Purpose Lodge (next to toboggan slide). Two Village Trustee positions
- Spring Primary – February 15, 2022, County Board Executive position, and Stevens Point School Board positions
- Spring Election – April 5, 2022 - TBD
- Partisan Primary – August 9, 2022 – TBD
- General Election – November 8, 2022 – TBD
- More election information can be found at https://www.co.portage.wi.us/government/election-information-and-results/elections-2022

AGENDA ITEM #14 – VILLAGE UPDATES

- The oak tree behind the Village Hall has been removed due to a tent caterpillar infestation
- The Village snowflake holiday décor was removed prior to Christmas. One fell and several of the snowflakes sustained damage during the windstorm
- Twenty-five Christmas trees were dropped off at Village Hall to be used for trout stream restoration facilitated through the Izaak Walton League. Big thank you to Jim Lamar for arranging the drop-off

AGENDA ITEM #15 – SET DATE FOR THE NEXT REGULAR BOARD MEETING – The next Village Board meeting was set for February 21, 2022, at 5:30 pm.

The meeting adjourned at 6:38 pm.

SHANNA BEHREND
VILLAGE CLERK

STEVE MENZEL
VILLAGE PRESIDENT

VILLAGE OF PARK RIDGE
2022 CAUCUS MINUTES
WEDNESDAY, JANUARY 19, 2022

Village of Park Ridge President, Steve Menzel, opened the Caucus for the upcoming Spring Election at 5:30 pm. The Caucus was held at the Iverson Park All-Purpose Lodge. Board members Bill Dunham, Charm Fournier, Kristen Paulson and Gordon Renfert were present. Also in attendance were the following Village residents: James Miller, JD Manville, Jim Lamar, Carol Colby, Shawn Paulson, Christine Neidlein, Holly Bronk, Thom Patton, Matt Chitwood, Rebecca Woodward, Mary Tierney-Ley, Barbara Friedrich, Phil Kruthoff, Trish Baker, Dan Holloway, Bob Gifford, Arden Lange, Joe Thompson, Bill Little, Lee Bendtsen, Jim Billings and Jeannie Tauchman. Assisting with the Caucus was Shanna Behrend, Clerk/Treasurer.

Village President Menzel explained the Caucus procedures. Nominations were needed for two Village Trustee positions currently held by Bill Dunham & Charm Fournier. Charm Fournier stated that she had filed a Notification of Noncandidacy (Form EL-163) with the clerk. President Menzel oversaw the proceedings as he is not up for re-election this year. Thom Patton and Christine Neidlein volunteered to serve as tellers.

Menzel asked for nominations from the floor for the positions of Village Trustee. Charm Fournier (402 Greenbriar Ave) nominated **Bill Dunham.** Seconded by James Miller (608 Sunrise Ave). Menzel asked for more nominations. Mary Tierney-Ley (502 Linwood Ave) nominated **Dan Holloway**. Seconded by Jim Lamar (403 Greenbriar Ave). Matt Chitwood (302 Fieldcrest Ave) nominated **Barbara Friedrich.** Seconded by Trish Baker (509 Linwood Ave). Menzel asked for any further nominations for Trustee three times. Hearing no further nominations, Menzel announced that the nominations for the Trustee positions were closed.

Results were as follows for two Village Trustee Positions:
Bill Dunham
Dan Holloway
Barbara Friedrich

No vote was necessary.

Behrend distributed notices/receipts of nomination, declarations of candidacy and campaign registrations to the nominees **(Bill Dunham, Dan Holloway, Barbara Friedrich)** immediately following the caucus

The Caucus ended at 5:51 pm.

Shanna Behrend
Clerk/Treasurer

Steve Menzel
President