VILLAGE OF PARK RIDGE BOARD MEETING
IN-PERSON AT VILLAGE HALL OR VIA ZOOM

PARK RIDGE VILLAGE HALL
24 Crestwood Drive
Stevens Point, WI
April 18, 2022
5:30 PM

1. Convene in Open Session
   - Salute to the flag
   - Roll call
   - Approve agenda

2. Persons who wish to address the Village Board on specific agenda items other than a "Public Hearing" must register their request at this time. Those who wish to address the Village Board during a "Public Hearing" are not required to identify themselves until the "Public Hearing" is declared open by the Village President. Individuals should not expect to engage in discussions with members of the Board or the Village Clerk.

3. Persons who wish to address the Village Board for up to three (3) minutes regarding a non-agenda item may do so at this time. Individuals should not expect to engage in discussions with members of the Board or the Village Clerk.

4. Review and Approve Board Meeting Minutes from March 21, 2022

5. Review and Accept March Treasurer's Report

6. Review and Approve March and April bills/payments

7. Review and Accept Quarterly Reports
   - Fire Department
   - Building Permits
   - Payroll

DISCUSSION AND/OR POSSIBLE ACTION ON THE FOLLOWING ITEMS:

8. Update and Possible Action on Fire Department next steps

9. Resolution 001.2022R – Amend budget for Fire Department Consultation fees

10. Update and Possible Action on BIL (Bipartisan Infrastructure Law) Local Programs Project Solicitation

11. Update and Possible Action on ARPA reporting and expenditures

12. Approve Operator Licenses

13. Possible Action on the acquisition of a paper ballot tabulator

14. Update and Approval of the Zoning Board Committee and Zoning Board of Appeals

15. Summary of March 16, 2022, fire incident

16. Discuss the Village siren and possible update

17. Discuss property at Fieldcrest and Crestwood

18. 2022 Spring Election
    - 186 in-person voters
    - 47 absentee voters
    - 5 election day registrations
    - 233 (59%) residents voted

19. Village Updates:
    - The Park Ridge Rummage Sale is scheduled for May 7th from 8am – 2pm. The event is coordinated by Village residents. Any questions, please contact Charm Fournier at charm@fourniers.org
    - Update on the light pole for Hazelwood and Sunset
    - Assess Village streets condition

20. Recognition of Service: Charm Fournier and Bill Dunham

21. Set Date for next Board Meeting

Requests from persons with disabilities who need assistance to participate in this meeting should be submitted to the Clerk's Office at 715-343-1590 with as much advance notice as possible.

Posted: April 14, 2022

ZOOM MEETING INFORMATION

Topic: Village Board Meeting
Time: April 18, 2022, 05:30 PM Central Time (US and Canada)

Join Zoom Meeting:
https://us06web.zoom.us/j/8464629990?pwd=MmNiR1pFZ24wbmRPNGk2VkZET3Nsdz09

Meeting ID: 846 462 9990
Passcode: 737897

Dial-in 1-312-626-6799
Use the Meeting ID and Password above

VILLAGE OF PARK RIDGE
BOARD MEETING MINUTES
March 21, 2022

MEETING CALLED TO ORDER – President Steve Menzel called the Park Ridge Village Board to order at 5:30 pm. The Village Board meeting was held in person at the Village Hall and via Zoom. After the recitation of the Pledge of Allegiance by members present, a roll call was taken. Trustees Charm Fournier and Gordon Renfert were present along with Clerk Shanna Behrend, Bill Dunham attended by phone. The meeting was also attended via Zoom by Trustee Kristin Paulson, Fire Chief Brian Lepper, AJ Hawley, Richard Marsolek, Matt Bentivegna, Brian Kozlowski, Dan Holloway and the Metro- Wire.

AGENDA ITEM #1 - APPROVAL OF THE MARCH AGENDA - Menzel asked the Board members if there were any questions regarding the March agenda. Fournier made a motion to approve the agenda. Seconded by Renfert. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #2 – PUBLIC COMMENT PERIOD - The public comment section was opened to anyone who wished to speak on any non-agenda item. No comments from the public. The public comment period was closed.

AGENDA ITEM #3 – REVIEW & APPROVE BOARD MEETING MINUTES FROM FEBRUARY 21, 2022. Fournier noted an omission and misspelling of names. Paulson made a motion to approve the changes to the minutes. Fournier seconded the motion. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #4 – REVIEW AND ACCEPT FEBRUARY TREASURER'S REPORT – The Treasurer provided a spreadsheet comparing the cash (bank accounts) equal to the total reserve accounts. Renfert made a motion to accept the Treasurer's Report. Seconded by Fournier. Roll call was taken, Paulson – yes, Dunham – yes, Fournier – yes, Renfert – yes, Menzel – yes.

AGENDA ITEM #5 – APPROVAL OF FEBRUARY & MARCH BILLS/PAYMENTS - Dunham made a motion to approve the bills/payments. Seconded by Renfert. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #6 – PRESENTATION BY STEPHEN SAWYER – Sawyer, who was running for Circuit Court Judge, gave a brief presentation on his campaign platforms. Molepske arrived after this agenda item, so the board returned to this agenda item so he could speak.

AGENDA ITEM #7 – DISCUSS AND POSSIBLE ACTION ON FIRE DEPARTMENT NEXT STEPS – Menzel gave an update on meetings and conversations he has had regarding the fire department. Several groups and individuals will and have been contacted. They are as follows:

1. Paul Stroik from the Village of Whiting regarding their merger with Plover in 2012.
2. Dave Wilz, Chairman from the Town of Hull. Their Board voted unanimously to stand ready for fire protection for fire protection for the Village if needed.
3. Mayor Mike Wiza, Fire Chief J.B. Moody, City Public Utilities Director Joel Lemke and Corey Ladick, City Comptroller/ Treasurer to discuss options from the Stevens Point Fire Department on February 23, 2022. The city said they are ready to help in the short and long term if needed. They would need to be moved up on MABAS to the first tier. They are currently in the second tier of departments called. This would require adding hydrants and upgrading streets.
4. On February 21, 2022, Menzel spoke with Dave McFadden, retired Department Chair in Fire Protection Technology from Fox Valley Tech. He referred Menzel to his successor, Tim Franz, retired chief from the Oshkosh Fire Department and educator at the tech school. He would be available as a paid consultant.
5. Menzel had an email conversation with Clarke Crandell, Training Officer for the Stevens Point Fire Department (retired). He has done an assessment of the fire department in the past.
6. Menzel spoke with Jeff Roemer formerly of RW Management Group inc. He is available for a consultation.
7. Menzel spoke with Betty Bruski-Mallek of Junction City. They merged with Rudolph.
8. Future meeting with Rob Henker of Wisconsin Policy Institute.
9. Future potential meeting with the Plover Fire Department.

Menzel said the board will have to decide if the Village deems it necessary to pay for a consultation or base a decision on already acquired information.

DRAFT

RETURNED TO AGENDA ITEM #6 – Louis Molepske, running for Circuit Court Judge, arrived after agenda item #6 had been completed. The Board returned to agenda item #6 to allow Molepske to speak

AGENDA ITEM #8 – UPDATE AND POSSIBLE ACTION ON BIL (BIPARTISAN INFRASTRUCTURE LAW) – Menzel updated the Board on the status of the grants for the BIL. It is an ongoing process and hoped that the Village would be able to apply by next year, possible this year.

AGENDA ITEM #9 - DISCUSS AND POSSIBLE ACTION ON REPLACEMENT FOR THE APPOINTED HUMAN RESOURCE'S ROLL – Menzel recommended replacing Fournier with Paulson in the Human Resource Role. Fournier has opted to not run for re-election. Fournier made a motion to approve Paulson as the replacement. Seconded by Renfert. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #10 – UPDATE AND POSSIBLE ACTION ON THE ARPA FUNDS PROCESS – Behrend discussed the online trainings available regarding ARPA funds available. The Village also requires two designees for the account that has been set up.

AGENDA ITEM #11

2022 Spring Election

- March 22, 2022, first day of early in-person voting
- March 31, 2022, last day of early in-person voting
- April 5, 2022, Election Day
- All absentee ballots must be returned in person or by mail

AGENDA ITEM #12 – UPDATE ON HOUSE FORE AT 302 SUNRISE AVE – Menzel gave an update on the house fire with the information that Chief Lepper had been able to acquire up to that point. He gave response times and what departments responded. Menzel said that there would be further updates as more information was gathered.

AGENDA ITEM #13 – VILLAGE UPDATES:

- The Park Ridge Rummage Sale is scheduled for May 7th from 8am – 2pm. The event is coordinated by Village residents. Any questions, please contact Charm Fournier at charm@fourniers.org
- The light pole from Hazelwood and Sunset is still a work in progress
- Reminder to get your dog license before March 31st to avoid the late fee

AGENDA ITEM # 14 – SET DATE FOR THE NEXT BOARD MEETING – The date for the next Board meeting is set for April 18, 2022, at 5:30pm.

The meeting adjourned at 6:35 pm.

_____
SHANNA BEHREND
VILLAGE CLERK

_____
STEVE MENZEL
VILLAGE PRESIDENT

DRAFT

VILLAGE OF PARK RIDGE
Balance Sheet
As of March 31, 2022

	Mar 31, 22
ASSETS	
Current Assets	
Checking/Savings	
11110 · Checking	2,321.62
11310 · Operating Account	80,032.79
11340 · Reserve Account-Pineries	
11341 · Reserve Account-Pineries (ARPA)	19,832.13
11340 · Reserve Account-Pineries - Other	20,473.92
Total 11340 · Reserve Account-Pineries	40,306.05
11345 · Reserve Account-Bank of Amherst	10,003.03
11350 · CD Account	104,104.94
11360 · Petty Cash	100.00
Total Checking/Savings	236,868.43
Other Current Assets	
12100 · Taxes Receivable	270,236.18
1499 · Undeposited Funds	-7,613.10
Total Other Current Assets	262,623.08
Total Current Assets	499,491.51
TOTAL ASSETS	**499,491.51**
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	4,630.94
Total Accounts Payable	4,630.94
Credit Cards	
2016 · The Store - Schierl Co	204.47
2034 · Village Credit Card-Chief 1318	742.33
2037 · Village Credit Card-Shanna 1953	1,101.97
Total Credit Cards	2,048.77
Other Current Liabilities	
2100 · State W/H Tax	345.28
21511 · Federal W/H Tax	1,650.06
24700 · Due other taxing authorities	216,140.71
26300 · Other Advanced Funds (park)	500.00
Total Other Current Liabilities	218,636.05
Total Current Liabilities	225,315.76
Total Liabilities	225,315.76
Equity	
3010 · Office Equipment Reserve	82.68
3015 · Fire Department Reserve	5,892.66
3018 · Street Reserve	638.28
3020 · Sewer Reserve	2,500.00
3025 · Reassessment Reserve	9,000.00
3045 · FD Fundraising/Donation Reserve	6,952.65
3060 · Disaster Reserve	1,000.00
3070 · Santa Visit Reserve	50.00
34100 · General Undesignated Fund Bal	103,265.36
3900 · Retained Earnings	17,228.42
Net Income	127,565.70
Total Equity	274,175.75
TOTAL LIABILITIES & EQUITY	**499,491.51**

VILLAGE OF PARK RIDGE
Revenues & Expenses Budget vs. Actual
January through March 2022

	Jan - Mar 22	Budget	$ Over Budget
Ordinary Income/Expense			
Income			
41110 · Local Tax Levied	198,768.95	198,769.00	-0.05
41800 · Int & Penalties on Taxes Levied	0.00	25.00	-25.00
43410 · Shared Revenues	0.00	12,676.00	-12,676.00
43420 · Fire Insurance	0.00	2,400.00	-2,400.00
43430 · Exempt Computer Aid	0.00	461.00	-461.00
43440 · Personal Property Aid	0.00	270.00	-270.00
43450 · State Video (Cable) Aid	0.00	1,700.00	-1,700.00
43531 · Transportation Aid	6,739.46	12,974.00	-6,234.54
43533 · Parks & Rec Grant	0.00	500.00	-500.00
43534 · LRIP Grant	0.00	11,000.00	-11,000.00
44110 · Liquor and Malt Beverage	0.00	1,000.00	-1,000.00
44120 · Cigarette/Bartender's Licenses	160.00	1,000.00	-840.00
44200 · Dog Licenses	1,024.75	500.00	524.75
44300 · Building Permits/Inspections	1,142.24		
44400 · Zoning/Variance Fees	0.00	200.00	-200.00
44500 · Cable Franchise Fees	1,587.94	8,000.00	-6,412.06
46100 · General Government	0.00	90.00	-90.00
48100 · Interest	38.64	200.00	-161.36
48200 · CD Interest	0.00	420.00	-420.00
48520 · Fire Department Donations	0.00	100.00	-100.00
48530 · Fire Department Fundraising	0.00	100.00	-100.00
48900 · Miscellaneous Income	0.00	2,500.00	-2,500.00
48905 · Late Fees	-50.00	50.00	-100.00
Total Income	209,411.98	254,935.00	-45,523.02
Expense			
51100 · Village Board			
5110001 · President Salary	875.00	3,768.00	-2,893.00
5110002 · Trustee Salary	800.00	3,445.00	-2,645.00
5110003 · Santa Visit	303.54	250.00	53.54
5110004 · League of Municipalities Dues	428.29	395.00	33.29
5110005 · Miscellaneous	50.62	1,000.00	-949.38
5110006 · Email, Website, Community Alert	500.00	1,850.00	-1,350.00
Total 51100 · Village Board	2,957.45	10,708.00	-7,750.55
51300 · Legal	0.00	4,000.00	-4,000.00
51410 · Clerk/Treasurer			
5141001 · Clerk Compensation	9,427.00	36,400.00	-26,973.00
5141002 · Mileage and Expense	0.00	300.00	-300.00
5141005 · Intuit Checks and Envelopes	0.00	250.00	-250.00
5141006 · General Office Supplies	167.60	1,500.00	-1,332.40
5141007 · Training	764.00	1,500.00	-736.00
5141008 · Printer Service/Toner & Ink	0.00	1,500.00	-1,500.00
5141009 · Tax Bill Mailing-Postage	184.44	200.00	-15.56
5141010 · Tax Collection Fee	1,232.80	1,250.00	-17.20
5141011 · Villagewide Mailing-Postage	64.84	450.00	-385.16
5141012 · General Mailing-Postage	191.24	250.00	-58.76
5141013 · Treasurer Bond	0.00	575.00	-575.00
5141014 · Pineries Bank Fees/Supplies	0.00	25.00	-25.00
5141015 · Quickbooks Auto Tax Update	0.00	675.00	-675.00
5141016 · Accounting Consultation	0.00	200.00	-200.00
5141017 · Telephone	95.10	400.00	-304.90
5141018 · Internet and Domain	269.97	1,000.00	-730.03
5141019 · Safe Deposit Box	0.00	45.00	-45.00
5141022 · Subscriptions	87.31	700.00	-612.69
5141023 · Printing/Photocopying	433.20	1,000.00	-566.80
5141024 · WMCA/MTAW Dues	105.00	200.00	-95.00
5141025 · Background Checks	21.00	150.00	-129.00
5141027 · IT Services	100.00	2,000.00	-1,900.00
Total 51410 · Clerk/Treasurer	13,143.50	50,570.00	-37,426.50
51420 · Elections			
5142001 · Inspectors	564.00	2,000.00	-1,436.00
5142002 · Print Spring Ballot	0.00	50.00	-50.00
5142003 · Publish Spring Ballot	14.73	250.00	-235.27
5142004 · Nov Type A Notice	0.00	50.00	-50.00
5142005 · Inspector Certification	101.50	50.00	51.50
5142006 · Election Equipment	0.00	300.00	-300.00
5142008 · Caucus Notice	9.12	15.00	-5.88
5142009 · COVID Postage (absentee)	20.00		
Total 51420 · Elections	709.35	2,715.00	-2,005.65

VILLAGE OF PARK RIDGE
Revenues & Expenses Budget vs. Actual
January through March 2022

	Jan - Mar 22	Budget	$ Over Budget
51430 · Publication Fees	0.00	250.00	-250.00
51510 · Accounting			
5151001 · Reporting (Form C)	725.00	750.00	-25.00
5151002 · Audit	0.00	7,000.00	-7,000.00
Total 51510 · Accounting	725.00	7,750.00	-7,025.00
51530 · Assessment of Property			
5153001 · Normal Maintenance Fee	765.00	5,100.00	-4,335.00
5153004 · Bd of Review Notice Publication	0.00	200.00	-200.00
Total 51530 · Assessment of Property	765.00	5,300.00	-4,535.00
51600 · Village Hall			
5160001 · Maintenance Compensation	365.17	3,500.00	-3,134.83
5160002 · Sewer	54.66	225.00	-170.34
5160003 · Lawn Care/Sprinkler System	0.00	150.00	-150.00
5160004 · Natural Gas & Electricity	966.96	3,000.00	-2,033.04
5160005 · Supplies and Equipment	60.44	650.00	-589.56
5160006 · Lawn Mower/Snowblower Maint.	0.00	100.00	-100.00
5160007 · Misc.	1,000.00	1,500.00	-500.00
5160009 · Generator Maintenance/Repair	0.00	750.00	-750.00
5160010 · AC/Heating Maintenance	242.00	600.00	-358.00
Total 51600 · Village Hall	2,689.23	10,475.00	-7,785.77
51938 · Insurance			
5193801 · General Liability	1,145.00	1,400.00	-255.00
5193802 · Local Gov't Property	1,874.00	950.00	924.00
5193804 · Public Officials Liability	831.00	1,000.00	-169.00
5193806 · Cyber Insurance	0.00	1,500.00	-1,500.00
Total 51938 · Insurance	3,850.00	4,850.00	-1,000.00
52100 · Crossing Guard	963.50	4,091.00	-3,127.50
52205 · Fire Department			
5220501 · Assoc Dues	130.00	500.00	-370.00
5220502 · Aux Equip Main	361.00	1,300.00	-939.00
5220503 · Aux Equip Purch	727.06	1,500.00	-772.94
5220506 · F D Recog Dinner	1,232.94	2,000.00	-767.06
5220509 · F D Fuel Acct	239.13	800.00	-560.87
5220511 · Meeting/Refresh	0.00	500.00	-500.00
5220512 · Misc	336.12	700.00	-363.88
5220513 · Office Expense	141.03	800.00	-658.97
5220514 · FF Pro Gear Main	0.00	500.00	-500.00
5220515 · FF Pro Gear Purc	1,272.95	2,500.00	-1,227.05
5220516 · Fire Chief/Asst Chief Salary	1,500.00	6,459.00	-4,959.00
5220517 · Train. Exp Acct	706.94	1,500.00	-793.06
5220518 · Utilities	138.13	600.00	-461.87
5220519 · Vehicle Maint.	0.00	12,000.00	-12,000.00
5220520 · Workers Comp & Auto	3,478.00	3,500.00	-22.00
5220521 · Emergency Medical Services	1,500.00	1,500.00	0.00
5220523 · Firefighter Compensation	0.00	10,765.00	-10,765.00
5220525 · FD Fundraising Expenses	0.00	25.00	-25.00
Total 52205 · Fire Department	11,763.30	47,449.00	-35,685.70
52400 · Building Inspection	367.24	800.00	-432.76
52450 · Zoning Administration	229.05	550.00	-320.95
53311 · Street Maintenance			
5331101 · Snow Plowing	13,513.00	25,000.00	-11,487.00
5331102 · Grading	0.00	300.00	-300.00
5331103 · Street Sweeping	0.00	2,200.00	-2,200.00
5331105 · Street Repair	0.00	4,000.00	-4,000.00
5331107 · Tree & Branch Removal	0.00	2,500.00	-2,500.00
5331110 · Flags & Banners	0.00	2,500.00	-2,500.00
5331111 · Street Signage	60.80	100.00	-39.20
5331113 · Road Projects	0.00	11,000.00	-11,000.00
Total 53311 · Street Maintenance	13,573.80	47,600.00	-34,026.20
53315 · Sewers			
5331503 · Sewer/Manhole Maintenance	0.00	500.00	-500.00
Total 53315 · Sewers	0.00	500.00	-500.00

VILLAGE OF PARK RIDGE
Revenues & Expenses Budget vs. Actual
January through March 2022

	Jan - Mar 22	Budget	$ Over Budget
53420 · Street Lighting			
5342001 · Electricity	2,934.26	10,000.00	-7,065.74
5342002 · Seasonal Lighting	160.00	150.00	10.00
5342003 · Repair Lights	0.00	1,500.00	-1,500.00
5342004 · Digger Requests	47.96	3,000.00	-2,952.04
Total 53420 · Street Lighting	3,142.22	14,650.00	-11,507.78
53620 · Garbage Collection			
5362001 · Garbage Collection	6,692.49	27,000.00	-20,307.51
5362002 · Fall Large Item Pick-up	0.00	800.00	-800.00
Total 53620 · Garbage Collection	6,692.49	27,800.00	-21,107.51
53635 · Recycling cost			
5363501 · Recycling Collection	1,763.28	10,716.00	-8,952.72
5363502 · Spring Brush & Branch Pick-up	0.00	1,044.00	-1,044.00
5363503 · Yard Waste Drop Off	5,200.00	5,200.00	0.00
Total 53635 · Recycling cost	6,963.28	16,960.00	-9,996.72
54100 · Humane Society Contract	794.79	895.00	-100.21
55200 · Parks Dept. Pledge ($5.50/per)	2,778.00	3,278.00	-500.00
6560 · Payroll Expenses	1,042.08		
Total Expense	73,149.28	261,191.00	-188,041.72
Net Ordinary Income	136,262.70	-6,256.00	142,518.70
Other Income/Expense			
Other Expense			
58100 · Loan Principal	5,208.34		
58200 · Loan Interest	3,041.66		
58500 · ARPA Expenses	447.00		
Total Other Expense	8,697.00		
Net Other Income	-8,697.00		
Net Income	**127,565.70**	**-6,256.00**	**133,821.70**

VILLAGE OF PARK RIDGE
Revenues & Expenses Budget vs. Actual
January through March 2022

	% of Budget	
Ordinary Income/Expense		
Income		
41110 · Local Tax Levied	100.0%	
41800 · Int & Penalties on Taxes Levied	0.0%	
43410 · Shared Revenues	0.0%	
43420 · Fire Insurance	0.0%	
43430 · Exempt Computer Aid	0.0%	
43440 · Personal Property Aid	0.0%	
43450 · State Video (Cable) Aid	0.0%	
43531 · Transportation Aid	51.9%	
43533 · Parks & Rec Grant	0.0%	
43534 · LRIP Grant	0.0%	
44110 · Liquor and Malt Beverage	0.0%	
44120 · Cigarette/Bartender's Licenses	16.0%	
44200 · Dog Licenses	205.0%	
44300 · Building Permits/Inspections		
44400 · Zoning/Variance Fees	0.0%	
44500 · Cable Franchise Fees	19.8%	
46100 · General Government	0.0%	
48100 · Interest	19.3%	
48200 · CD Interest	0.0%	
48520 · Fire Department Donations	0.0%	
48530 · Fire Department Fundraising	0.0%	
48900 · Miscellaneous Income	0.0%	
48905 · Late Fees	-100.0%	
Total Income		82.1%
Expense		
51100 · Village Board		
5110001 · President Salary	23.2%	
5110002 · Trustee Salary	23.2%	
5110003 · Santa Visit	121.4%	
5110004 · League of Municipalities Dues	108.4%	
5110005 · Miscellaneous	5.1%	
5110006 · Email, Website, Community Alert	27.0%	
Total 51100 · Village Board		27.6%
51300 · Legal		0.0%
51410 · Clerk/Treasurer		
5141001 · Clerk Compensation	25.9%	
5141002 · Mileage and Expense	0.0%	
5141005 · Intuit Checks and Envelopes	0.0%	
5141006 · General Office Supplies	11.2%	
5141007 · Training	50.9%	
5141008 · Printer Service/Toner & Ink	0.0%	
5141009 · Tax Bill Mailing-Postage	92.2%	
5141010 · Tax Collection Fee	98.6%	
5141011 · Villagewide Mailing-Postage	14.4%	
5141012 · General Mailing-Postage	76.5%	
5141013 · Treasurer Bond	0.0%	
5141014 · Pineries Bank Fees/Supplies	0.0%	
5141015 · Quickbooks Auto Tax Update	0.0%	
5141016 · Accounting Consultation	0.0%	
5141017 · Telephone	23.8%	
5141018 · Internet and Domain	27.0%	
5141019 · Safe Deposit Box	0.0%	
5141022 · Subscriptions	12.5%	
5141023 · Printing/Photocopying	43.3%	
5141024 · WMCA/MTAW Dues	52.5%	
5141025 · Background Checks	14.0%	
5141027 · IT Services	5.0%	
Total 51410 · Clerk/Treasurer		26.0%
51420 · Elections		
5142001 · Inspectors	28.2%	
5142002 · Print Spring Ballot	0.0%	
5142003 · Publish Spring Ballot	5.9%	
5142004 · Nov Type A Notice	0.0%	
5142005 · Inspector Certification	203.0%	
5142006 · Election Equipment	0.0%	
5142008 · Caucus Notice	60.8%	
5142009 · COVID Postage (absentee)		
Total 51420 · Elections		26.1%

VILLAGE OF PARK RIDGE
Revenues & Expenses Budget vs. Actual
January through March 2022

	% of Budget
51430 · Publication Fees	0.0%
51510 · Accounting	
5151001 · Reporting (Form C)	96.7%
5151002 · Audit	0.0%
Total 51510 · Accounting	9.4%
51530 · Assessment of Property	
5153001 · Normal Maintenance Fee	15.0%
5153004 · Bd of Review Notice Publication	0.0%
Total 51530 · Assessment of Property	14.4%
51600 · Village Hall	
5160001 · Maintenance Compensation	10.4%
5160002 · Sewer	24.3%
5160003 · Lawn Care/Sprinkler System	0.0%
5160004 · Natural Gas & Electricity	32.2%
5160005 · Supplies and Equipment	9.3%
5160006 · Lawn Mower/Snowblower Maint.	0.0%
5160007 · Misc.	66.7%
5160009 · Generator Maintenance/Repair	0.0%
5160010 · AC/Heating Maintenance	40.3%
Total 51600 · Village Hall	25.7%
51938 · Insurance	
5193801 · General Liability	81.8%
5193802 · Local Gov't Property	197.3%
5193804 · Public Officials Liability	83.1%
5193806 · Cyber Insurance	0.0%
Total 51938 · Insurance	79.4%
52100 · Crossing Guard	23.6%
52205 · Fire Department	
5220501 · Assoc Dues	26.0%
5220502 · Aux Equip Main	27.8%
5220503 · Aux Equip Purch	48.5%
5220506 · F D Recog Dinner	61.6%
5220509 · F D Fuel Acct	29.9%
5220511 · Meeting/Refresh	0.0%
5220512 · Misc	48.0%
5220513 · Office Expense	17.6%
5220514 · FF Pro Gear Main	0.0%
5220515 · FF Pro Gear Purc	50.9%
5220516 · Fire Chief/Asst Chief Salary	23.2%
5220517 · Train. Exp Acct	47.1%
5220518 · Utilities	23.0%
5220519 · Vehicle Maint.	0.0%
5220520 · Workers Comp & Auto	99.4%
5220521 · Emergency Medical Services	100.0%
5220523 · Firefighter Compensation	0.0%
5220525 · FD Fundraising Expenses	0.0%
Total 52205 · Fire Department	24.8%
52400 · Building Inspection	45.9%
52450 · Zoning Administration	41.6%
53311 · Street Maintenance	
5331101 · Snow Plowing	54.1%
5331102 · Grading	0.0%
5331103 · Street Sweeping	0.0%
5331105 · Street Repair	0.0%
5331107 · Tree & Branch Removal	0.0%
5331110 · Flags & Banners	0.0%
5331111 · Street Signage	60.8%
5331113 · Road Projects	0.0%
Total 53311 · Street Maintenance	28.5%
53315 · Sewers	
5331503 · Sewer/Manhole Maintenance	0.0%
Total 53315 · Sewers	0.0%

VILLAGE OF PARK RIDGE
Revenues & Expenses Budget vs. Actual
January through March 2022

	% of Budget	
53420 · Street Lighting		
5342001 · Electricity	29.3%	
5342002 · Seasonal Lighting	106.7%	
5342003 · Repair Lights	0.0%	
5342004 · Digger Requests	1.6%	
Total 53420 · Street Lighting		21.4%
53620 · Garbage Collection		
5362001 · Garbage Collection	24.8%	
5362002 · Fall Large Item Pick-up	0.0%	
Total 53620 · Garbage Collection		24.1%
53635 · Recycling cost		
5363501 · Recycling Collection	16.5%	
5363502 · Spring Brush & Branch Pick-up	0.0%	
5363503 · Yard Waste Drop Off	100.0%	
Total 53635 · Recycling cost		41.1%
54100 · Humane Society Contract		88.8%
55200 · Parks Dept. Pledge ($5.50/per)		84.7%
6560 · Payroll Expenses		
Total Expense		28.0%
Net Ordinary Income		-2,178.1%
Other Income/Expense		
Other Expense		
58100 · Loan Principal		
58200 · Loan Interest		
58500 · ARPA Expenses		
Total Other Expense		
Net Other Income		
Net Income		-2,039.1%

January – March 2022 Quarterly Park Ridge Fire Chief's Report

PRFD Calls for Service:

1-25-22
Possible Carbon Monoxide
24 Hazelwood Dr.
1 Firefighter responded
Paged with the ambulance due to an occupant not feeling well and suspecting a carbon monoxide problem. No carbon monoxide alarm sounded and no carbon monoxide found. Ambulance assessed caller and caller returned to home.
Times: Paged 13:28, Enroute 13:28, On Scene 13:34, Cleared 13:50

2-27-22
Structure Fire
6923 5th St.
5 Firefighters responded
Paged automatic aid to Stockton FD for a home on fire. PRFD staff helped with fire extinguishment, salvage and overhaul.
Times: Paged 13:52, Truck Enroute 14:11, On Scene 14:21, Cleared 18:13

3-16-22
Structure Fire
302 Sunrise Ave.
8 Firefighters responded
Paged for a home on fire. In addition to the automatic aid from Stockton FD, upon asking and being told the home was "fully engulfed" a MABAS "Box alarm" was requested, and later a "2nd Box" called for additional help. Flames through roof upon arrival, no injuries reported, water on fire in roughly 10-12 minutes from time of page. Special Report / Questions answered as asked by Village president previously provided.
Times: Paged 0:41, Truck Enroute ?, On Scene 0:48 (Chief) no time captured for truck, Cleared 04:35

PRFD Meetings:

1-10-22
Attendance: 10
Business:

- None

Training:

- IamResponding App training
- Cold Weather Operations

1-24-22
Attendance: 9 & 5 excused
Business:
- Annual dinner discussion
- IamResponding discussion
- Portage County Chief's meeting on Thursday
- Ordered gear on the way

Training:
- Confidentiality policy
- Incident Command System (ICS) Training – ICS 100 refresher

2-7-22
Attendance: 9 & 7 excused
Business:
- Recap of Portage County Chief's meeting
- Dinner discussion
- Computer Aided Dispatch (CAD) discussion

Training:
- Radio Training – operation of Motorola portable radios

2-21-22
Attendance: 12
Business:
- Overview of tonight's village board meeting
- 2% fire dues audit recap
- Stockton FD tight on staff Wednesday
- Chief out of town remainder of week

Training:
- Fire Behavior – Jones & Bartlett P. Point slides

3-7-22
Attendance: 6 & 6 excused
Business:
- Recent minor flooding – mostly yards
- Discussion on improving fire inspections – appointment of new inspectors

Training:

- Fire hose, Fire Streams, Fire nozzles

3-21-22
Attendance: 8 & 2 excused
Business:
- Reminder of making sure door closes

Training:
- Lessons Learned from recent fire
- Double checking equipment

Additional Training Notes:
2/15/22 – DNR annual wildland refresher training conducted by WI DNR

"Other" Activities/Meetings
1/27/22: Attendance at Portage County Fire Chief's Association
2/12/22: Annual FD appreciation dinner
Various Dates:
- Fire Inspections
- WI DNR grant closeout efforts
- Extra work to answer Village President's questions on 302 Sunrise fire
- Two PRFD staff teaching Firefighter 1 course at MSTC

Roster:
We finished Q4 with 14 on roster, 2 less than Q4 2021. One additional has communicated his plan to resign but no formal resignation received. Morale continues to suffer as the future looks poor for the FD.

Equipment:
All trucks are aged. With that said all equipment performed well at our March 16 fire in the village (minus one issue with a SCBA – Self Contained Breathing Apparatus). Not Q1 but our engine 1 was also used in Q2 to extinguish a structure fire in the town of Stockton.

First Quarter 2022 Building Permits

Permit #	Resident	Address	Description	Permit Cost
21-20	Harris	503 Fieldcrest Ave	Remodel	$ 40.00

VILLAGE OF PARK RIDGE
Payroll Summary
January through March 2022

	Behrend, Shanna L			Dunham III, Willliam C.	
	Hours	Rate	Jan - Mar 22	Hours	Rate
Employee Wages, Taxes and Adjustments					
Gross Pay					
Asst. Fire Chief Salary			0.00		
Building Inspector Salary			0.00		
Fire Chief Salary			0.00		
President Salary			0.00		
Trustee Salary			0.00	1	
Zoning Administrator Salary			0.00		
Clerk Hourly	432.25	20.00	8,424.50		
Daily Rate-Crossing Guard			0.00		
Diggers Hotline Locates			0.00		
Hourly			0.00		
Hourly Rate-Maintenance			0.00		
Overtime (x1.5) hourly	0.75	30.00	22.50		
Building Inspector Commission			0.00		
Total Gross Pay	433		8,447.00	1	
Adjusted Gross Pay	433		8,447.00	1	
Taxes Withheld					
Federal Withholding			-540.00		
Medicare Employee			-122.48		
Social Security Employee			-523.71		
WI - Withholding			-295.28		
Medicare Employee Addl Tax			0.00		
Total Taxes Withheld			-1,481.47		
Additions to Net Pay					
Mileage Reimbursement			0.00		
Total Additions to Net Pay			0.00		
Net Pay	**433**		**6,965.53**	**1**	
Employer Taxes and Contributions					
Medicare Company			122.48		
Social Security Company			523.71		
WI - Unemployment Company			0.00		
Total Employer Taxes and Contributions			**646.19**		

VILLAGE OF PARK RIDGE
Payroll Summary
January through March 2022

	Dunham III,...	Fournier, Charmian C			Kraft, John ...
	Jan - Mar 22	Hours	Rate	Jan - Mar 22	Hours
Employee Wages, Taxes and Adjustments					
Gross Pay					
Asst. Fire Chief Salary	0.00			0.00	1
Building Inspector Salary	0.00			0.00	
Fire Chief Salary	0.00			0.00	
President Salary	0.00			0.00	
Trustee Salary	200.00	1		200.00	
Zoning Administrator Salary	0.00			0.00	
Clerk Hourly	0.00			0.00	
Daily Rate-Crossing Guard	0.00			0.00	
Diggers Hotline Locates	0.00			0.00	1
Hourly	0.00			0.00	
Hourly Rate-Maintenance	0.00			0.00	
Overtime (x1.5) hourly	0.00			0.00	
Building Inspector Commission	0.00			0.00	
Total Gross Pay	200.00	1		200.00	2
Adjusted Gross Pay	200.00	1		200.00	2
Taxes Withheld					
Federal Withholding	0.00			-50.00	
Medicare Employee	-2.90			-2.90	
Social Security Employee	-12.40			-12.40	
WI - Withholding	0.00			-50.00	
Medicare Employee Addl Tax	0.00			0.00	
Total Taxes Withheld	-15.30			-115.30	
Additions to Net Pay					
Mileage Reimbursement	0.00			0.00	
Total Additions to Net Pay	0.00			0.00	
Net Pay	**184.70**	**1**		**84.70**	**2**
Employer Taxes and Contributions					
Medicare Company	2.90			2.90	
Social Security Company	12.40			12.40	
WI - Unemployment Company	0.00			0.00	
Total Employer Taxes and Contributions	**15.30**			**15.30**	

VILLAGE OF PARK RIDGE
Payroll Summary
January through March 2022

	Kraft, John E.		Lepak, Rebecca A		
	Rate	Jan - Mar 22	Hours	Rate	Jan - Mar 22
Employee Wages, Taxes and Adjustments					
Gross Pay					
Asst. Fire Chief Salary		125.00			0.00
Building Inspector Salary		0.00			0.00
Fire Chief Salary		0.00			0.00
President Salary		0.00			0.00
Trustee Salary		0.00			0.00
Zoning Administrator Salary		0.00			0.00
Clerk Hourly		0.00			0.00
Daily Rate-Crossing Guard		0.00			0.00
Diggers Hotline Locates	40.00	40.00			0.00
Hourly		0.00	24.08333	17.00	290.17
Hourly Rate-Maintenance		0.00			0.00
Overtime (x1.5) hourly		0.00			0.00
Building Inspector Commission		0.00			0.00
Total Gross Pay		165.00	24.08333		290.17
Adjusted Gross Pay		165.00	24.08333		290.17
Taxes Withheld					
Federal Withholding		0.00			0.00
Medicare Employee		-2.39			-4.21
Social Security Employee		-10.23			-17.99
WI - Withholding		0.00			0.00
Medicare Employee Addl Tax		0.00			0.00
Total Taxes Withheld		-12.62			-22.20
Additions to Net Pay					
Mileage Reimbursement		0.00			16.38
Total Additions to Net Pay		0.00			16.38
Net Pay		**152.38**	**24.08333**		**284.35**
Employer Taxes and Contributions					
Medicare Company		2.39			4.21
Social Security Company		10.23			17.99
WI - Unemployment Company		0.00			0.00
Total Employer Taxes and Contributions		**12.62**			**22.20**

VILLAGE OF PARK RIDGE
Payroll Summary
January through March 2022

	Lepper, Brian D.			Manville, James D.	
	Hours	Rate	Jan - Mar 22	Hours	Rate
Employee Wages, Taxes and Adjustments					
Gross Pay					
Asst. Fire Chief Salary			0.00		
Building Inspector Salary			0.00		
Fire Chief Salary	1		1,375.00		
President Salary			0.00		
Trustee Salary			0.00		
Zoning Administrator Salary			0.00	1	
Clerk Hourly			0.00		
Daily Rate-Crossing Guard			0.00		
Diggers Hotline Locates			0.00		
Hourly			0.00		
Hourly Rate-Maintenance			0.00		
Overtime (x1.5) hourly			0.00		
Building Inspector Commission			0.00		
Total Gross Pay	1		1,375.00	1	
Adjusted Gross Pay	1		1,375.00	1	
Taxes Withheld					
Federal Withholding			0.00		
Medicare Employee			-19.94		
Social Security Employee			-85.25		
WI - Withholding			0.00		
Medicare Employee Addl Tax			0.00		
Total Taxes Withheld			-105.19		
Additions to Net Pay					
Mileage Reimbursement			0.00		
Total Additions to Net Pay			0.00		
Net Pay	**1**		**1,269.81**	**1**	
Employer Taxes and Contributions					
Medicare Company			19.94		
Social Security Company			85.25		
WI - Unemployment Company			0.00		
Total Employer Taxes and Contributions			**105.19**		

VILLAGE OF PARK RIDGE
Payroll Summary
January through March 2022

	Manville, J...	Menzel, Stephen F			Miller, Lois...
	Jan - Mar 22	Hours	Rate	Jan - Mar 22	Hours
Employee Wages, Taxes and Adjustments					
Gross Pay					
Asst. Fire Chief Salary	0.00			0.00	
Building Inspector Salary	0.00			0.00	
Fire Chief Salary	0.00			0.00	
President Salary	0.00	1		875.00	
Trustee Salary	0.00			0.00	
Zoning Administrator Salary	125.00			0.00	
Clerk Hourly	0.00			0.00	
Daily Rate-Crossing Guard	0.00			0.00	47
Diggers Hotline Locates	0.00			0.00	
Hourly	0.00			0.00	
Hourly Rate-Maintenance	0.00			0.00	
Overtime (x1.5) hourly	0.00			0.00	
Building Inspector Commission	0.00			0.00	
Total Gross Pay	125.00	1		875.00	47
Adjusted Gross Pay	125.00	1		875.00	47
Taxes Withheld					
Federal Withholding	0.00			0.00	
Medicare Employee	-1.81			-12.69	
Social Security Employee	-7.75			-54.25	
WI - Withholding	0.00			0.00	
Medicare Employee Addl Tax	0.00			0.00	
Total Taxes Withheld	-9.56			-66.94	
Additions to Net Pay					
Mileage Reimbursement	0.00			0.00	
Total Additions to Net Pay	0.00			0.00	
Net Pay	**115.44**	**1**		**808.06**	**47**
Employer Taxes and Contributions					
Medicare Company	1.81			12.69	
Social Security Company	7.75			54.25	
WI - Unemployment Company	0.00			0.00	
Total Employer Taxes and Contributions	**9.56**			**66.94**	

VILLAGE OF PARK RIDGE
Payroll Summary
January through March 2022

	Miller, LoisJean C.		Paulson, Kristin		
	Rate	Jan - Mar 22	Hours	Rate	Jan - Mar 22
Employee Wages, Taxes and Adjustments					
Gross Pay					
Asst. Fire Chief Salary		0.00			0.00
Building Inspector Salary		0.00			0.00
Fire Chief Salary		0.00			0.00
President Salary		0.00			0.00
Trustee Salary		0.00	1		200.00
Zoning Administrator Salary		0.00			0.00
Clerk Hourly		0.00			0.00
Daily Rate-Crossing Guard	20.50	963.50			0.00
Diggers Hotline Locates		0.00			0.00
Hourly		0.00			0.00
Hourly Rate-Maintenance		0.00			0.00
Overtime (x1.5) hourly		0.00			0.00
Building Inspector Commission		0.00			0.00
Total Gross Pay		963.50	1		200.00
Adjusted Gross Pay		963.50	1		200.00
Taxes Withheld					
Federal Withholding		0.00			0.00
Medicare Employee		-13.97			-2.90
Social Security Employee		-59.74			-12.40
WI - Withholding		0.00			0.00
Medicare Employee Addl Tax		0.00			0.00
Total Taxes Withheld		-73.71			-15.30
Additions to Net Pay					
Mileage Reimbursement		0.00			0.00
Total Additions to Net Pay		0.00			0.00
Net Pay		**889.79**	**1**		**184.70**
Employer Taxes and Contributions					
Medicare Company		13.97			2.90
Social Security Company		59.74			12.40
WI - Unemployment Company		0.00			0.00
Total Employer Taxes and Contributions		**73.71**			**15.30**

VILLAGE OF PARK RIDGE
Payroll Summary
January through March 2022

	Renfert, Gordon J.			Zepp, James P.	
	Hours	Rate	Jan - Mar 22	Hours	Rate
Employee Wages, Taxes and Adjustments					
Gross Pay					
Asst. Fire Chief Salary			0.00		
Building Inspector Salary			0.00	1	
Fire Chief Salary			0.00		
President Salary			0.00		
Trustee Salary	1		200.00		
Zoning Administrator Salary			0.00		
Clerk Hourly			0.00		
Daily Rate-Crossing Guard			0.00		
Diggers Hotline Locates			0.00		
Hourly			0.00		
Hourly Rate-Maintenance			0.00		
Overtime (x1.5) hourly			0.00		
Building Inspector Commission			0.00		
Total Gross Pay	1		200.00	1	
Adjusted Gross Pay	1		200.00	1	
Taxes Withheld					
Federal Withholding			0.00		
Medicare Employee			-2.90		
Social Security Employee			-12.40		
WI - Withholding			0.00		
Medicare Employee Addl Tax			0.00		
Total Taxes Withheld			-15.30		
Additions to Net Pay					
Mileage Reimbursement			0.00		
Total Additions to Net Pay			0.00		
Net Pay	**1**		**184.70**	**1**	
Employer Taxes and Contributions					
Medicare Company			2.90		
Social Security Company			12.40		
WI - Unemployment Company			0.00		
Total Employer Taxes and Contributions			**15.30**		

VILLAGE OF PARK RIDGE
Payroll Summary
January through March 2022

	Zepp, Jame...	TOTAL		
	Jan - Mar 22	Hours	Rate	Jan - Mar 22
Employee Wages, Taxes and Adjustments				
Gross Pay				
Asst. Fire Chief Salary	0.00	1.00		125.00
Building Inspector Salary	125.00	1.00		125.00
Fire Chief Salary	0.00	1.00		1,375.00
President Salary	0.00	1.00		875.00
Trustee Salary	0.00	4.00		800.00
Zoning Administrator Salary	0.00	1.00		125.00
Clerk Hourly	0.00	432.25		8,424.50
Daily Rate-Crossing Guard	0.00	47.00		963.50
Diggers Hotline Locates	0.00	1.00		40.00
Hourly	0.00	24.08		290.17
Hourly Rate-Maintenance	0.00			0.00
Overtime (x1.5) hourly	0.00	0.75		22.50
Building Inspector Commission	242.24			242.24
Total Gross Pay	367.24	514.08		13,407.91
Adjusted Gross Pay	367.24	514.08		13,407.91
Taxes Withheld				
Federal Withholding	0.00			-590.00
Medicare Employee	-5.32			-194.41
Social Security Employee	-22.77			-831.29
WI - Withholding	0.00			-345.28
Medicare Employee Addl Tax	0.00			0.00
Total Taxes Withheld	-28.09			-1,960.98
Additions to Net Pay				
Mileage Reimbursement	0.00			16.38
Total Additions to Net Pay	0.00			16.38
Net Pay	**339.15**	**514.08**		**11,463.31**
Employer Taxes and Contributions				
Medicare Company	5.32			194.41
Social Security Company	22.77			831.29
WI - Unemployment Company	0.00			0.00
Total Employer Taxes and Contributions	**28.09**			**1,025.70**

Resolution 001.2022R

FUNDING FOR FIRE MANAGEMENT CONSULTANT

THE VILLAGE BOARD OF THE VILLAGE OF PARK RIDGE DOES RESOLVE AS FOLLOWS:

WHEREAS, the Village of Park Ridge, County of Portage, Wisconsin, has participated in a formal strategic planning effort since May 2021, and

WHEREAS, this strategic planning effort aims to assess and prioritize the various needs within the Village, including streets, access to water, stormwater management, and the delivery of fire protection services, and

WHEREAS, due to the forthcoming resignation of the Village's Fire Chief and Assistant Fire Chief in June 2022, the assessment of the Village's fire protection needs and options has become more urgent, and

WHEREAS, a thorough, credible and objective assessment of the Village's fire protection needs and options will require hiring the services of an experienced external consultant(s) with expertise in municipal fire protection, and

WHEREAS, since June 21, 2021, the Village has set aside in its budget an amount of $10,000 designated to cover the cost of repairs to the Fire Department's squad vehicle, and

WHEREAS, on January 17, 2022, the repairs to the squad vehicle were deemed by the Fire Chief to be "unnecessary";

NOW, THEREFORE, BE IT RESOLVED that the $10,000 budgeted for the squad vehicle repairs be redirected to cover costs associated with hiring the services of an experienced consultant(s) to help assess the Village's fire protection needs and options.

Passed and adopted by the Village Board of the Village of Park Ridge on the eighteenth day of April, 2022.

s/ _____
Steve Menzel
Village President

s/ _____
Shanna Behrend
Village Clerk/Treasurer

I hereby certify that the foregoing resolution was duly adopted by the Village of Park Ridge Board at a legal meeting on the 18th day of April, 2022.

Attest: s/ _____
Shanna Behrend

Operator's License Summary (4/14/2022)

(For ease of review and to reduce photocopying, applicant supporting documents have been summarized below, and only applications and 'positive' check reports are included in board packets.)

Name	Type	New or Renewal	Fee Pd	Proof of Training	Online Checks	
					CIB[1]	CCAP[2]
Lerch, Jennifer Ann 1901 Texas Ave, Apt 121 Stevens Point	Operator's One Year *(The Store)*	New	$40	**Wisconsin Server Training**	No criminal history found	Search returned no relevant results
Abendroth, Hannah 3300 Johnson Ave Lot 8 Plover	Operator's One Year *(The Store)*	New	$40	**Wisconsin Server Training**	No criminal history found	Search returned no relevant results

[1] **Wisconsin Department of Justice Crime Information Bureau** (wi-recordcheck.org); [This website contains arrest and conviction information on over 1,000,000 individuals dating back to 1971. Every record in the database is supported by positive fingerprint identification. New arrest fingerprint cards are being received at a rate of 10,000 each month.]; $7 per check.

[2] **Wisconsin Circuit Court Access** (wcca.wicourts.gov); [This website provides access to certain public records of the circuit courts of Wisconsin. Information provided is an exact copy of the case information entered into the Consolidated Court Automation Programs (CCAP) case management system by court staff in the counties where the case files are located.]; no charge for checks; currently.

Approval of Zoning Board of Appeals members

1. Doug Myers
2. Tom McCarten
3. Christine NeidLein

Approval of Zoning Committee members

1. Heidi Chitwood
2. Christine Neidlein
3. Tom McCarten

*Terms ending 4/30/2022