VILLAGE OF PARK RIDGE
BOARD MEETING MINUTES
May 16, 2022

MEETING CALLED TO ORDER – President Steve Menzel called the Park Ridge Village Board to order at 5:30 pm. The Village Board meeting was held in person at the Village Hall and via Zoom. After the recitation of the Pledge of Allegiance by members present, a roll call was taken. Trustees Barbara Friedrich, Dan Holloway and Gordon Renfert were present along with Clerk Shanna Behrend. The meeting was also attended via Zoom by Trustee Kristin Paulson, Fire Chief Brian Lepper, Asst Fire Chief John Kraft, residents Bill Dunham, Brian Kozlowski, Thom Patton.

AGENDA ITEM #1 - APPROVAL OF THE MAY AGENDA - Menzel asked the Board members if there were any questions regarding the March agenda Friedrich made a motion to approve the agenda. Seconded by Renfert. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #2 – PUBLIC COMMENT PERIOD - The public comment section was opened to anyone who wished to speak on any agenda item. No one commented. Section closed.

AGENDA ITEM #3 – PUBLIC COMMENT PERIOD - The public comment section was opened to anyone who wished to speak on any non-agenda item. No one commented. Section closed.

AGENDA ITEM #4 – REVIEW & APPROVE BOARD MEETING MINUTES FROM APRIL 18, 2022 – Holloway made a motion to approve the minutes with the noted correction. Friedrich seconded the motion. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #5 – REVIEW AND ACCEPT APRIL TREASURER'S REPORT – The Treasurer provided a spreadsheet comparing the cash (bank accounts) equal to the total reserve accounts. Friedrich made a motion to accept the Treasurer's Report. Seconded by Renfert. Roll call was taken, Friedrich – yes, Renfert – yes, Paulson – yes, Holloway – yes, Menzel – yes.

AGENDA ITEM #6 – APPROVAL OF APRIL & MAY BILLS/PAYMENTS - Holloway made a motion to approve the bills/payments. Seconded by Paulson. Roll call was taken, Renfert – yes, Paulson – yes, Holloway – yes, Friedrich – yes, Menzel – yes.

AGENDA ITEM #7 – WELCOME NEWLY ELECTED VILLAGE TRUSTEES – Menzel welcomed newly elected trustees Barbara Friedrich and Dan Holloway.

AGENDA ITEM #8 – DISCUSS AND POSSIBLE ACTION ON FIRE DEPARTMENT NEXT STEPS – Menzel gave an update on the audit being performed by McMahon Associates, Inc. Jeff Roemer is doing an assessment of our fire department and needs and what the Village would require for future maintenance of the fire department. A site visit is planned for 5-20-2022 with Chief Lepper. Chief Lepper has provided all the necessary documents and President Menzel will also provide an updated strategic plan and Clarke Crandell's updated report from 2008.

Menzel also discussed that Stevens Point is willing to provide fire protection in the short term and long, if necessary. They need to provide the dollar figures and contingencies required. Menzel will also be contacting Plover to ask for a bid. Paulson suggested contacting the Town of Hull about fire protection services. The Board is hoping to have more information for the June Board Meeting.

AGENDA ITEM #9 – APPROVE OPERATOR LICENSES – Operator License applications for The Store were presented to the Board. Holloway made a motion to accept the applications. Seconded by Renfert. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #10 – POSSIBLE ACTION ON THE ACQUISITION OF A PAPER BALLOT TABULATOR – After some discussion about the pros and cons of purchasing the DS200 tabulator, Paulson made the motion to approve the purchase and enter into contract for the tabulator. Seconded by Holloway. Roll call was taken, Holloway – yes, Friedrich – yes, Renfert – yes, Paulson – yes, Menzel – yes.

AGENDA ITEM #11 – UPDATE AND APPROVAL OF THE ZONING BOARD OF APPEALS ALTERNATE MEMBER – Menzel asked for a motion to approve the nomination of Rebecca Woodward as a Zoning Board of

Appeals alternate member. Renfert made a motion to accept the nomination. Friedrich seconded the motion. Motion carried by voice vote, with no negative votes.

AGENDA ITEM #12 – REVIEW AND APPROVE ZONING ORDINANCE – An ordinance draft regarding where snow can be plowed upon removal was brought before the Board. With edits, Holloway approved the ordinance. Seconded by Friedrich. Roll call was taken, Renfert – yes, Paulson – yes, Holloway – yes, Friedrich – yes, Menzel – yes.

AGENDA ITEM #13 – DISCUSSION ON BIL (BIPARTISAN INFRASTRUCTURE LAW) FUNDING – Menzel gave an update on the progress of BIL funding and asked if anyone would be interested in working on this. Holloway expressed interest and Friedrich suggested asking if any residents would be willing to also work on the funding.

AGENDA ITEM #14 – UPDATE ON ARPA REPORTING AND EXPENDITURES – Behrend gave an update on the ARPA (American Rescue Plan) reporting. The expenditure report was filed on time and accepted.

AGENDA ITEM #15 – UPDATE ON VILLAGE PLANNING – The Comprehensive Planning Committee is meeting on May 31st to finalize the plan which is broader than the Strategic Plan and follows Wisconsin state guideline. The Strategic Plan narrows down the Village's immediate needs and priorities. The Strategic Planning Committee is meeting on May 25th. The CPC follows a Wisconsin state guideline. Both hope to wrap up in the next month.

AGENDA ITEM #16 – VILLAGE UPDATES:

- The Park Ridge Rummage sale was a success
- Alley was graded behind ODC/sand pile removed
- Waiting for an estimate for weather siren
- Lawnmower will be delivered this week

AGENDA ITEM #17 – SET DATE FOR NEXT BOARD MEETING – The date for the next Board meeting is set for June 20, 2022, at 5:30 pm.

The meeting adjourned at 6:42 pm.

SHANNA BEHREND
VILLAGE CLERK

STEVE MENZEL
VILLAGE PRESIDENT